

Maker with Rame Parish Council



Chairman: Cllr John Weale
Vice Chairman: Cllr Jon Kidd
Clerk/ RFO: Carolyn Y. May

Minutes of the Parish Council Meeting held at 7pm on 27th April 2023 at Cawsand Congregational Church Hall

Present: Cllrs. Weale (Chairman), Lingard, Murray, Hurlbatt, Bebe

Apologies: Cllrs. Kidd, Carne, Browning, also Cllr Ewert (Cornwall Council)

Also Present: Carolyn May (Clerk) and one member of the public

Declarations of Interest: Cllr Hurlbatt declared a personal interest in the Kingsand Institute.

AGENDA

01.23 Chairman's Report

Cllr. Weale welcomed the attendees to the meeting. He advised the meeting of the resignation of Cllr. Condon – Cornwall Council to be advised of the same by the Clerk.

It was confirmed that the Annual Parish Meeting, and the Annual Parish Council Meeting would be held on the 22nd of May 2023.

02.23 Public Discussion – no matters were raised.

03.23 Approval of Draft Minutes for 27th March 2023

Cllr Lingard raised a query in respect of social housing within the Parish. Cllr Lingard referred to the improvements to be carried out to properties (alluded to in Cllr Ewerts' March 2023 report) and asked why such work was being undertaken when Cornwall Council continued to sell its' housing stock.

The Clerk advised the meeting that the sale of social housing stock to tenants is governed by legislation, and that the 'right to buy' remains in situ.

A brief discussion ensued, in respect of the requirement placed on towns and parishes to identify 'brown field sites' for social housing development. The Chairman advised that there were no such sites around the Maker with Rame Parish, which were suitable for large scale development, and suggested that Cornwall Council could, instead, consider the acquisition and development of derelict housing in the Parish, as a means of providing additional social housing.

It was **agreed** that the Clerk would draft a letter to Cornwall Council Planning Department, in which a policy 'Statement of Intention,' in relation to the use of derelict properties for social housing, is requested.

It was **proposed** by Cllr. Weale, **seconded** by Cllr Hurlbatt, and **RESOLVED** that the Minutes for the Parish Council meeting, held on 27th March 2023 would be accepted as being an accurate reflection of the meeting. Unanimous. **Carried.**

The Minutes were duly signed by the Chairman.

04.23 Correspondence

- **Cornwall Council Highways (Sea Defences)** – Cllr Weale has entered into correspondence in relation to the hole in the sea wall, close to 'Valator' and 'Devonport.'
- **Kingfisher Pre School** - a list of required items has been submitted to the Parish Clerk. These will be discussed later in the meeting.
- **Mt Edgecumbe Open Day** – no response has been received to Cllr. Weale's letter.
- **Maker with Rame Community Hall** – a request was received from the Community Hall Committee, requesting that the Parish Council provide a letter of support, to accompany a grant application. Funding is being sought to upgrade the lavatories at the Community Hall. The letter has been provided.
- **Forrest for Cornwall** – A free 'Landmark Tree' has been offered to every Parish in Cornwall. It was **agreed** that the Clerk would accept the offer, on behalf of the Parish. Discussions with Linda Dunstone will be undertaken to determine the species of tree required if this is to be placed in the Community Orchard.
- **Napier Car Parks** – Cllr Weale has contacted Napier Car Parks, in relation to the installation of EVC points in the Parish.
- **Deputy Lord Lieutenant** – an offer has been received from the Deputy Lord Lieutenant, in which an offer has been extended to the Parish, to open any of the events planned for the Coronation of King Charles III. The offer is to be considered by Cllr. Lingard.
- **PA23/01237 – Little Haven, Market Street, Kingsand** – a request was received from the applicant, requesting to discuss the decision of the Parish Council, in respect of the application. It was **agreed** that any comment should be directed to Cornwall Council, due to the Parish Council being a consultee in the process, rather than a determining partner.
- **Play Area** – two emails have been received, relating to the discussions around the play area. The comments contained within the same were 'noted.'

05.23 Actions arising from previous correspondence:

Jackman's Meadow – the Clerk reported the damage to the verge at Jackman's Meadow, to Cornwall Council. A response had been received stating that the damage had been addressed. A parishioner advised the meeting that no work had been carried out at the site. **This matter will remain on the 'Actions List.'**

Finger Post on Gold Path – the Clerk has advised Cornwall Council Countryside Dept. that the Parish Council is willing to arrange for the erection of a new fingerpost at Rame Head. However, this will not be undertaken until the precise location of the post is provided, and an acknowledgement received that the Parish Council will not be held liable for future loss/ damage/ maintenance or replacement of the same. Cornwall Council to assume legal responsibility arising from any accident/ damage caused by the post in the future. **This matter will remain on the 'Actions List.'**

Commercial Refuse – the letter agreed by the Members has been distributed to businesses in the Parish. **This matter is now 'closed.'**

Boat Park – The Clerk confirmed that those who had not paid fees last year had been identified and were being pursued. All invoices for 2023/24 have now been sent out. If fees are not paid expediently, the previously agreed course of action will be followed and the available spaces re-allocated. There are currently three people on the waiting list for a space at the Boat Park. **This matter will remain on the 'Actions List.'**

Grass Cutting Contract -. **This matter is now 'closed.'**

Dark Skies – Cornwall Council has advised the Parish Council that there is no available funding for this project, during the current financial year. **This matter will remain on the 'Actions List.'**

Litter Picking Equipment for Use - **This matter is now 'closed.'**

06.23 Finance/ Management Report

Having considered the schedule of payments provided, it was **proposed** by Cllr Weale **seconded** by Cllr Hurlbatt and **RESOLVED** that the schedule would be approved for payment. Unanimous. **Carried.**

The Parish Council has now opened a Parish Improvement Bank Account and has transferred funds into the same.

07.23 Annual Internal Audit 2022/23 – deferred.

08.23 Annual Governance Statement 2022/23 – deferred.

09.23 Annual Finance Statement 2022/23 – deferred.

10.23 Planning Applications

PA23/02435 – Cawsand Battery, The Fort, Cawsand, Torpoint PL10 1PL

The Members **RESOLVED** to make no comment on this matter.

PA23/02436 – Cawsand Battery, The Fort, Cawsand, Torpoint PL10 1PL

The Members RESOLVED to make no comment on this matter.

11.23 Planning Decisions – Noted

12.23 Parish Coronation Events

Cllr Lingard provided the meeting with an update, in respect of the schedule of events for the Coronation weekend.

Friday 5th May - Choir Concert – This event will take place at Rame Church. All monies raised will be donated to the Church Restoration Fund.

Saturday 6th May - Community Hall – commencing at 10.00 am.

A large screen is to be erected, so that attendees can watch the Coronation.

Cream Teas will be available throughout the day.

The Children's party will commence at 3 pm. There will be face painting and a bouncy castle.

Sunday 7th May Sunday Church Service – 11 am Rame Church

Fancy dress optional.

BBQ and games on Cawsand Beach

Flower Show – St Andrew's Church.

Sandcastle competition.

13.23 Parish Council Open Day – 13th May 2023

Cllr. Bebe advised the meeting that most of the necessary arrangements had now been agreed for the event. It would, however, be advantageous to hold a final management meeting, to ensure that all is in order for the 13th of May.

A basic agenda for the event has been agreed.

Posters, advertising the event, have been placed in public areas.

The event has been advertised in the Courier.

Cllr. Weale is to open the event.

Cllrs. Hurlbatt and Browning are to address the future of the play area.

Cllr. Weale will address the issues relating to roads and traffic (EOL's).

Linda Dunstone is to be asked to make a presentation in respect of the Community Orchard.

Claire Wollestein will present on the matter of 'Green Rame.'

14.23 Community Area Partnership

Cllr Lingard has been appointed as the Parish Council Representative to the Community Area Partnership.

15.23 Community Partnerships

Cllr Weale alluded to the relationships between the Parish Council and the Institute Committee, the Community Hall Committee and the Cawsand Congregational Church Committee. He suggested that the body might look at strengthening links with Rame Church, which is the Parish Church for the area.

It was **agreed** that the Clerk would make enquiries in respect of donations towards repairs to historic buildings.

16.23 Annual Parish Meeting

It was **agreed** that the Annual Parish Meeting, followed by the Annual Parish Council Meeting, would be held on 22nd May 2023. The Annual Parish meeting will commence at 6 pm.

Cllr Lingard is to provide the Clerk with a list of those organisations to be approached, to either present at the meeting, or provide a written report.

17.23 Kingfisher Pre- School

The Clerk reported that she had received a list of required items, from the Head Teacher of the Kingfisher Pre-School.

Members felt that it would be advantageous to engage in discussions with the Pre-School management team to explore the most sustainable methods of support that the Parish Council could provide to the body.

It was **agreed** that the Clerk would arrange such a meeting in early course.

18.23 Community Hall Lease – deferred

Toilet Refurb:

Key activity is seeking grants to fund the toilet refurbishment to include full disabled facilities. MwRPC has issued letter of support for this work.

Jubilee window:

Jubilee window design has been finalised and approved, with BL now constructing - due mid June.

Unveiling ceremony planned with FLES school children before summer recess.
Total cost (estimate) £2.5k – in 2 stage payments.

CHC/MwRPC meeting:

Agreed in principle and both sides keen to meet but no date yet set.

19.23 MWR Parish Council Project Updates

PROJECT	REPORT
Toilet Refurb (Kidd, Murray)	<p>Kingsand Unisex Toilets: Building works – n/a Electrical works – all completed Redecoration – completed except for the floor and baby changing station</p> <p>Cawsand Gents Toilets: Exterior building works – completed Internal building works – part completed as had to suspend to allow electrical works to be completed before Easter Holidays. Main issues are:</p> <ul style="list-style-type: none"> - Damp continuing to rise in the first cubicle and causing paint to peel - Tiling to seaward windowsill needs finishing and grouting - Sealant around urinals needs finishing - Outer door needs decorating <p>RM are aware and will complete as soon as they have resources available.</p> <p>Cawsand Ladies Toilets: Building works – n/a Electrical works- completed except for light that is in Ferry Shelter Redecoration – walls & floor pending completion of the electrics</p> <p>Cawsand Disabled Toilet: Building works – n/a Electrical works- due to complete this week Redecoration – walls, floor and baby changing station pending completion of the electrics.</p>
Environment, Recycling & GG (tba)	The agreed letter has been distributed to all food outlets in the Parish.
Dark Skies (Kidd,)	Cllr Kidd contacted Cornwall Council. In respect of the conversion of lighting to LED, and the transfer of all lights to Cornwall Council. There is no funding available to CC in the 2023/24 budget for this project.
Traffic (Weale)	To be discussed at the consultation event, on 13th May 2023.
NDP Review Weale (All), Clerk	Nothing to report
ACTIVITY	ACTIVITY
Orchard Management	Nothing to report
Dogs on Beach (Weale)	Nothing to report.

Play Park (Murray, Lingard, Hurlbatt, Browning)	To be discussed at the consultation event, on 13th May 2023.
Annual Community Event (Lingard)	See item 11.23 (ibid)
Black Prince	Cllr Lingard appointed 'point of contact.'
Institute Clock (Weale, Kidd)	Completed
Emergency Plan (Weale, Kidd)	On-going
Sea Defences (Weale, Kidd)	See item 04.23 (ibid)
Defibrillator Training (Kidd, Murray)	Nothing to report
ASSOCIATION	Report
Mount Edgcumbe (Ferguson, Weale)	Deferred to October
PPMLC (Weale)	The King's Harbourmaster
Pigshill (Green, Ferguson)	Deferred to October
Community Hall Liaison (Kidd)	The proposed Queen Elizabeth II window design has been approved and its construction is underway

The meeting closed at 8.10 pm.

The next Meeting of the Parish Council – Monday 22nd May, at the Community Hall, commencing at 7 p.m. (following the Annual Parish Meeting)