



Club Constitution



Trafford Senior Netball Club Constitution

1. Name

The club will be called Trafford Senior Netball Club and will be affiliated to the All England Netball association. The club will run as an open, non-discriminatory netball club for females aged 16+ years. This club will run as a club for all and will consider the needs of all of its members individually and support those members fully in development and training.

2. Aims and objectives

The aims and objectives of the club will be:

- to offer coaching and competitive opportunities in netball for adults aged 16 years and over
- to promote the sport of Netball
- to ensure a duty of care to all members of the club;
- to provide all its services in a way that is fair to everyone;
- to ensure that all present and future members receive fair and equal treatment;
- to follow the guidelines in relation to England Netball social media policy;
- to develop a platform for elite athletes to thrive on, and individually progress as far up the performance pathway as they can.

3. Membership

Membership should consist of officers and members of the club. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted. All members will be affiliated to England Netball.

4. Membership Fee's

Membership fees will be set annually and agreed by the Management Committee or determined at the Annual General Meeting.

Fees will be paid monthly, by standing order and set up via England Netball Engage.

5. Officers of the club

Club Officers will be enrolled in one of the following categories:

- Chair
- Secretary
- Treasurer
- Safeguarding / Data Protection Officer
- Communications Officer
- Social Secretary



The officers of the club will be:

- Chair – Sue Ratcliffe
- Secretary (CO-Vice Chair) – Tanya Burton
- Treasurer (CO-Vice Chair) – Alison Parry
- Safeguarding and Data Protection Officer – Reem Taylor
- Communications Officer – Faye Dunn
- Social Secretary – Mel Brown and Moji Greenwell
- Club Development / CAPS Officer – Martha Pearson
- Club Development / Training Co-ordinator – Lorna McCune
- Kit Officer – Naomi Smith (non voting)
- Head Coach / Performance Lead (non voting) – Joan Dunn
- Junior Representative (non voting) – Vicky Bell

Officers will be elected annually at the Annual General Meeting. All officers will retire each year but will be eligible for re-appointment.

6. Committee

The club will be managed through the Management Committee consisting of the officers. Only these posts will have the right to vote at meetings of the Management Committee.

The Management Committee will be convened by the Secretary of the club and held no less than 3 per year.

The quorum required for business to be agreed at Management Committee meetings will be four.

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. Finance

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will end on 31 of August.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting from 31st of August 2022. If requested, an up-date will be presented at each committee meeting.

Any cheques drawn against club funds should hold the signature of the Treasurer plus one of the other two countersigning officers.



Any online banking transactions should be input by one person and agreed / released by a second.

8. Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary – not less than 21 clear days' notice will be given to all members.

The AGM will receive a report from Officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary at least 24 hours prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9. Voting Procedures

Each member shall be entitled to one vote.

A motion shall be carried by a single majority of those present and voting, except when the motion is a constitutional amendment which shall require two thirds majority.

The chair shall have a casting vote in addition to deliberative vote.

9. Discipline and Appeals

All complaints regarding the behaviour of members should be submitted in writing to the Secretary – Tanya Burton traffordnetballsecretary@gmail.com. Emails will be accepted.

The Management Committee will meet to hear complaints within 14 days of a complaint being lodged with the secretary. The Management committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 10 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. An appeal must be made in writing and within 14 days of the outcome. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

10. Dissolution

A resolution to dissolve the club can only be passed at the annual AGM or an EGM through majority vote of the membership.



Any assets remaining after the settling of any debts and liabilities shall be applied towards charitable bodies within the borough of Trafford, which have similar aims to those of the Committee. Such charitable bodies will be decided and approved by the aforesaid majority.

11. Amendments to the constitution

The Constitution shall be reviewed annually.

Amendments to the Constitution will only be changed through agreement by majority vote at an AGM or EGM.

Additions or alterations to the constitution will be submitted to the secretary no less than 21 days before the date of the AGM or EGM, or by request of a special meeting of the Club members. No resolution of involving an amendment to the constitution may be proposed from the floor of the meeting.

In the event of an proposed amendment of the constitution the secretary shall inform the membership of the proposed motion no less than 14 days before the AGM, EGM or special meeting called by the members.

Any alteration to the constitution will require two-thirds majority of the members present and voting.

12. Declaration

Trafford Netball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED: DATE

Sue Ratcliffe

Club Chair

SIGNED: DATE:

Tanya Burton

Club Secretary

