

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD IN THE MORRISON ROOM, VILLAGE HALL, RUGBY ROAD, BINLEY WOODS ON 6th DECEMBER 2023

PRESENT: Councillors P Salisbury, G Dunn, N Brinton, S Roberts, D Jones, Mrs E Johnson and Mrs P Docker.

**Minute
Number**

23-24/100 QUESTIONS FROM MEMBERS OF THE PUBLIC

There was one member of the Public present.

23-24/101 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillors Mrs L Harbour (unwell), Mrs E French (prior commitment) and Borough/County Councillor Timms (Rugby Borough Council Meeting).

No financial interests were declared

23-24/102 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 15th November 2023 were agreed as a true record and were signed by the Chairman.

The following decision was taken out of meeting: -

Required Works at the Recreation Ground following ROSPA Inspection – The Urgent Sub Committee authorised Urban Recreation to carry out the works in the sum of £1,525.00 plus VAT

23-24/103 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

New Notice Board – The Chairman informed the meeting that the new Notice Board had been now been installed.

23-24/104 GENERAL CORRESPONDENCE

The Clerk had circulated general correspondence by email.

23-24/105 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts

The following accounts were paid out of meeting

P Salisbury – Laptop - £799.00
Valda Energy - £163.25
Smiths Nurseries -Trees and plants - £829.20
RBC – Dog Bin - £300.00
P Salisbury – Notice Board Fittings - £51.48

The following accounts were submitted for payment: -

J. Cook – Salary and Expenses – December - £828.88 (including 8 months backpay)
HM Revenue and Customs – PAYE on Clerk’s salary - £189.00
Honiton Electrical -External Double Socket - £168.00

Financial Management

Precept 2024/25 - Councillor Roberts reported on current finances in the light of which IT WAS AGREED in principle that the Precept for 2024/25 should be increased by 5% from £51,000.00 to £54,000.00. The Chairman and councillor Roberts agreed to meet shortly to discuss the details of the proposed 2024/25 budget

23-24/106 REPORTS

Police; Community Alert

Councillor Roberts informed the meeting that there were no matters to report.

Borough/County Councillor’s Report – In the absence of Councillor Timms there was no report.

Primary School – In the absence of Councillor Mrs Harbour there was no report.

Youth Club – In the absence of Councillor Mrs Harbour there was no report.

Football Clubs – There were no matters to report.

Village Hall – Councillor Mrs Docker reported on matters generally, informing the meeting that the Christmas Lights would be in situ over the weekend.

Bus Services – In the absence of Councillor Mrs Harbour there was no report.

.

23-24/107 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No Planning Applications had been received

Local Plan – Councillor Jones reported on the briefing which was held on 30th November 2023

23-24/108 NEWSLETTER

Newsletter – The Chairman reported that he and Councillor Roberts had agreed the contents of a Newsletter which would now go to print.

23-24/109 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Clerk informed the meeting that he had only received 1 quotation for the 2024 Annual Grass Cutting contract. The Chairman agreed to contact the remaining 2 contractors, who had been asked to submit their quotations

Highway Verges – There were no matters to report.

Village Green – There were no matters to report.

Allotment Gardens – Warwickshire County Council had informed the Parish Council that the accessway into the allotments was not adopted. IT WAS AGREED THAT a precise specification be prepared and 3 quotations be invited.

Litter and Dog Litter – The Clerk he had placed the order for 2 replacement Litter Bins at the Play Equipment area at the Village Green.

Trees/Tree Planting – The Chairman informed the meeting that the majority of the new trees had been planted.

23-24/110 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance - There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – There were no matters to report.

Hedge Maintenance – There were no matters to report.

23-24/111 WISH LIST

There were no matters to report.

23-24/112 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

23-24/113 NEXT MEETING – The next meeting of the Parish Council will be held on Wednesday 17th January 2024.

The meeting closed at 9.00pm.

CHAIRMAN

	Action List		Name	Complete
1	Monitor street light repairs		PD, EF	
2	Proceed to arrange printing of Newsletter		SR,PS	
3	Keep Parish Council informed of progress of various enforcement Issues		Cllr Timms	
4	Monitor situation dangerous parking outside the Primary School		PS	
5	Monitor situation in respect of cars parking on highway verges		DJ	
6	Monitor repairs to potholes		All	
7	Arrange to meet to discuss precise Budget for 2024/25		PS, & SR	
8	Contact E.on in respect of increased lantern replacements		Clerk	
9	Explore the possibility of appointing fresh contractors for Street Light Repairs		Clerk	
10	Order 2 Replacement Litter Bins for the Play Area at the Village Green		Clerk	