

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD IN THE MORRISON ROOM, VILLAGE HALL, RUGBY ROAD, BINLEY WOODS ON 6th SEPTEMBER 2023

PRESENT: Councillors P Salisbury, Mrs E French, S Roberts, D Jones, Mrs E Johnson, Mrs L Harbour and Mrs P Docker. Borough/County Councillor Timms was also in attendance

**Minute
Number**

23-24/59 QUESTIONS FROM MEMBERS OF THE PUBLIC

There was one member of the Public present who asked questions on ongoing planning matters. The Chairman and Councillor Timms duly updated him.

23-24/60 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies were received from Councillor G Dunn (holiday) and Councillor N Brinton (holiday).

No financial interests were declared

23-24/61 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 19th July 2023 were agreed as a true record and were signed by the Chairman.

The following decisions were taken out of meeting: -

Planning application – 114 Monks Road – Single Storey side extension and other alterations – No objection subject to normal neighbour and statutory consultations.

Planning application – 11A Woodlands Road – Single Storey rear extension alterations – No objection subject to normal neighbour and statutory consultations.

23-24/62 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

Replacement Notice Board outside the Village Hall – The Chairman reported that the Notice Board had dilapidated to such an extent that it was in need of urgent replacement. The Clerk circulated a schedule of costs received from three suppliers and IT WAS AGREED that a metal replacement be supplied from the Notice Board Company in the sum of £1,063.00, the lower of the three prices.

23-24/63 GENERAL CORRESPONDENCE

The Clerk had circulated general correspondence by email.

23-24/64 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts

The following accounts were paid out of meeting

Valda Energy – Pavilion Account - £57.74
P Salisbury – Goal Post Sockets - £92.99
Perennial – Grass Cutting - £830.40
Honiton Electrical – Light Fittings – Village Hall - £288.00
Npower – Street Lighting - £691.90
BT – Village Hall - £45.26
Moore – External Auditor - £378.00
BT – Phone - Parish Council - £105.66
J Cook – Clerk – August - £504.09
HMRC – PAYE - £107.80
P Salisbury – Weedkiller - £21.98
Valda Energy – Pavilion Account - £62.03

The following accounts were submitted for payment: -

Perennial – Grass Cutting - £1,038.00
J. Cook – Salary and Expenses – September - £504.09
HM Revenue and Customs – PAYE on Clerk’s salary - £107.80
Safelincs – Defibrillator Pads - £83.58
Npower – Street Lighting - £691.90

Financial Management

The Clerk informed the meeting that Annual Governance Statement and Accounting Statement for the year 2022/23 had been received from the External Auditor. There

were a few minor procedural issues but nonetheless an unqualified certificate was issued.

23-24/65 REPORTS

Police; Community Alert

Councillor Roberts informed the meeting that there were on matters to report.

Borough/County Councillor's Report – The Chairman expressed his thanks to Councillor Timms for her support in securing the payment from the Councillors fund in the sum of £750.00. The payment would be used for plants and trees within the village. Councillor Timms reported on proposals for the 2024/25 budget. She gave a full explanation in respect of the issues of Fly Tipping and gave an update on the proposal to increase parking outside Woodlands Road with the introduction of 90degree parking bays.

Primary School – Councillor Mrs Harbour reported that School had re-opened following the Summer Break.

Youth Club – Councillor Mrs Harbour informed the meeting that a Youth Worker was still to be appointed. Negotiations were taking place with Wolston Youth Club to ascertain the feasibility of sharing a Youth Leader.

Football Clubs – The Chairman informed the meeting that Tea and Coffee from the Pop-up Café would be made available at home Football Matches, provided that there was no access to the pavilion and the beverages were sold at the door. The Clerk informed the meeting that confirmation had been received that the Annual ROSPA inspection would take place in September.

Village Hall – There were no matters to report.

Bus Services – Councillor Mrs Harbour reported on the continued problems with Stagecoach.

23-24/52 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

Planning Application – 34 Heather Road – Replacement Dormer extension, garage conversion and single storey rear extension - IT WAS AGREED THAT no objection be raised subject to neighbour and statutory consultations

23-24/53 LOCAL PLAN/NEWSLETTER

Newsletter – The Chairman reported that he and Councillor Roberts had agreed the contents of a Newsletter which would now go to print.

23-24/66 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – There were no matters to report.

Highway Verges – There were no matters to report.

Village Green – There were no matters to report.

Allotment Gardens – Councillor Mrs Docker informed the meeting that produce from the Allotment holders had been donated to the Food Bank for distribution.

Litter and Dog Litter – There were no matters to report.

Trees/Tree Planting – The Chairman informed the meeting that the hedges throughout the Village were now being trimmed back by Greenways Garden Services.

23-24/67 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance - There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting – Councillors Roberts and Mrs Docker had agreed to undertake a survey to ascertain the extent of faulty footway lighting within the village

Hedge Maintenance – There were no matters to report.

23-24/68 WISH LIST

There were no matters to report.

23-24/69 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

23-24/70 NEXT MEETING – The next meeting of the Parish Council will be held on Wednesday 18h October 2023.

The meeting closed at 9.00pm.

CHAIRMAN

[illegible]