

MINUTES OF THE MEETING OF BINLEY WOODS PARISH COUNCIL HELD IN THE MAIN HALL, VILLAGE HALL, RUGBY ROAD, BINLEY WOODS ON 17th MAY 2023

PRESENT: Councillors P Salisbury, Mrs E French, S Roberts, N Brinton, D Jones, G Dunn and Mrs P Docker. Borough/County Councillor Timms was also in attendance

**Minute
Number**

23-24/15 APPOINTMENT OF CHAIR 2023/24

The Clerk invited nominations for the office of Chair for the Municipal Year 2023/2024. It was proposed by Councillor Brinton and seconded by Councillor Jones that Councillor P Salisbury serve as Chair for the forthcoming Municipal Year. There were no other nominations and Councillor Salisbury accepted the nomination. The matter was put to the vote and carried unanimously.

Councillor P Salisbury signed the Declaration of Acceptance of Office and acting as the duly elected Chairman, took the Chair

23-24/16 APPOINTMENT OF VICE CHAIR 2023/24

The Chair invited nominations for the office of Vice Chair for the Municipal Year 2023/2024. It was proposed by Councillor Roberts and seconded by Councillor French that Councillor Mrs E Johnson serve as Vice-Chair for the forthcoming Municipal Year. There were no other nominations. The matter was put to the vote and carried unanimously.

23-24/17 QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no members of the Public present

23-24/18 APOLOGIES FOR ABSENCE AND DECLARATIONS OF FINANCIAL INTEREST

Apologies for absence were received from Councillors Mrs Harbour (prior commitment) and Mrs E Johnson (holiday).

No financial interests were declared

23-24/19 MINUTES OF LAST MEETINGS, DECISIONS TAKEN OUT OF MEETINGS

The minutes of the meeting held on 19th April 2023 were agreed as a true record and were to be signed by the Chairman.

No decisions were taken out of meeting: -

23-24/20 MATTERS ARISING FROM THE LAST MINUTES NOT ARISING ELSEWHERE ON THE AGENDA

There were no matters arising.

23-24/21 GENERAL CORRESPONDENCE

There was no correspondence other than that which had been circulated by the Clerk by email.

23-24/22 ACCOUNTS, FINANCIAL MANAGEMENT AND OTHER ADMINISTRATIVE BUSINESS OF THE COUNCIL

Accounts

The following accounts were paid out of meeting: -

Valda Energy – Pavilion - £179.12
Perennial – Grass Cutting - £1,038.00
DJ Lee – Internal Audit - £462.00
Water Plus – Pavilion - £20.55
E.on – Street Light Repairs - £64.80
Npower – Street Lighting - £823.19
BT – Village Hall - £45.26
BT – Parish Council - £110.59
E.on – New Street Light - £1,921.43
VP Computers - £49.20

The following accounts were submitted for payment: -

J. Cook – Salary and Expenses – May - £539.89
HM Revenue and Customs – PAYE on Clerk's salary - £107.80

Financial Management

The Clerk informed the meeting that the Internal Auditor had completed his report. The Clerk had circulated the Annual Governance Statement and Accounting Statement for the year 2022/23 which were duly approved.

23-24/23 REPORTS

Police; Community Alert

There were no matters to report.

Borough/County Councillor's Report – Councillor Timms reported on matters generally.

Primary School – In the absence of Councillor Mrs Harbour there was no report.

Youth Club – In the absence of Councillor Mrs Harbour there was no report.

Football Clubs – There were no matters to report.

Village Hall – Councillors Mrs Docker informed the meeting that the Village Hall Committee was holding their AGM on 25 August 2023.

Bus Services – This matter was fully discussed at the Annual Assembly earlier in the evening.

23-24/24 NOTIFICATION OF PLANNING APPLICATIONS AND OTHER PLANNING MATTERS

No applications had been received: -

23-24/25 LOCAL PLAN/NEWSLETTER

Local Plan – There were no matters to report.

Newsletter – The Chairman reported that he was in the process of producing the next Newsletter.

23-24/26 MANAGEMENT AND MAINTENANCE OF PUBLIC OPEN SPACES IN THE VILLAGE

Recreation Ground – The Chairman informed the meeting that he had requested a donation of £750.00 from the Borough Councillor's fund for trees and bulbs to be planted in September 2023.

Highway Verges – There were no matters to report.

Litter and Dog Litter – Councillor Dunn informed the meeting that the next Litter Pick would take place on either the 3rd or 10th of June 2022.

Trees/Tree Planting – Councillor Roberts informed the meeting that tree outside 15 Birchwood Road was in need of pruning. He agreed to meet with the Chairman to carry out the necessary sympathetic pruning.

23-24/27 HIGHWAYS AND TRANSPORT ISSUES

Highway repair and maintenance - There were no matters to report.

Pedestrian Rights of Way – There were no matters to report.

Street Lighting - There were no matters to report.

Hedge Maintenance – There were no matters to report.

23-24/28 WISH LIST

There were no matters to report.

23-24/29 REVIEW OF ACTION LIST NOT ELSEWHERE CONSIDERED

The Action List was reviewed and a revised Action List is attached to these minutes.

23-24/30 NEXT MEETING – The next meeting of the Parish Council will be held on Wednesday 21st June 2023.

The meeting closed at 9.55pm.

CHAIRMAN

	Action List		Name	Complete
1	Monitor street light repairs		PD	
2	Keep Parish Council informed of progress of various enforcement Issues		Cllr Timms	
3	Contact E.on expressing concern at the number of occasions when Engineers have to revisit repairs which have been recently undertaken.		Clerk	
4	Monitor situation in respect of cars parking on highway verges		DJ	
5	Monitor repairs to potholes		All	
6	Contact Warwickshire Police to request notes of the issue of parking outside Woodlands Road Shops following the EVA		PS	
7	Application to Green Shoots Community Climate Change Fund		EF	
8	Signs for Dogs to be kept under control in the Recreation Ground		PS, EF	
9	Inspect the trees in the Village to ascertain how many had died and were in need of replacing		PS, NB & GD	
10	Contact Head Teacher of Primary School regarding potentially dangerous parking outside the School		PS	