



**WELLINGTON**  
SHIRE COUNCIL

*The Heart of Gippsland*

## **COUNCIL MEETING AGENDA ORDINARY MEETING**

**Meeting to be held at**

**Wellington Centre – Wellington Room**

**Foster Street, Sale and via MS Teams**

**Tuesday 15 November 2022, commencing at 6:00 PM**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

**ORDINARY MEETING OF COUNCIL  
TABLE OF CONTENTS**

<b>0.1. TABLE OF CONTENTS .....</b>	<b>2</b>
<b>1. APOLOGIES .....</b>	<b>5</b>
<b>2. DECLARATION OF CONFLICT/S OF INTEREST .....</b>	<b>5</b>
<b>3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S.....</b>	<b>5</b>
3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING .....	5
<b>4. BUSINESS ARISING FROM PREVIOUS MEETINGS .....</b>	<b>6</b>
<b>5. ACCEPTANCE OF LATE AND URGENT ITEMS .....</b>	<b>6</b>
<b>6. NOTICE/S OF MOTION .....</b>	<b>6</b>
<b>7. RECEIVING OF PETITION OR JOINT LETTERS.....</b>	<b>6</b>
7.1. OUTSTANDING PETITIONS .....	6
<b>8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS .....</b>	<b>6</b>
<b>9. QUESTION/S ON NOTICE .....</b>	<b>6</b>
9.1. OUTSTANDING QUESTION/S ON NOTICE .....	6
<b>10. MAYOR AND COUNCILLORS REPORT .....</b>	<b>7</b>
10.1. MAYOR AND COUNCILLORS REPORT - OCTOBER 2022 .....	7
<b>11. DELEGATES REPORT.....</b>	<b>10</b>
<b>12. CHIEF EXECUTIVE OFFICER.....</b>	<b>11</b>
12.1. CHIEF EXECUTIVE OFFICER'S REPORT - OCTOBER 2022 .....	11
<b>13. GENERAL MANAGER CORPORATE SERVICES .....</b>	<b>13</b>
13.1. ASSEMBLY OF COUNCILLORS.....	13
13.2. REMUNERATION COMMITTEE MINUTES .....	18
13.3. 2021-25 COUNCIL PLAN PROGRESS .....	22
13.4. IN PRINCIPLE APPROVAL OF DRAFT 2021/22 FINANCIAL REPORT AND PERFORMANCE STATEMENT .....	43

<b>14. GENERAL MANAGER DEVELOPMENT .....</b>	<b>117</b>
14.1. MONTHLY PLANNING DECISIONS - SEPTEMBER 2022 .....	117
<b>15. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT .....</b>	<b>130</b>
15.1. SALE TOONGABBIE ROAD RECONSTRUCTION - NAMBROK .....	130
15.2. SALE TOONGABBIE ROAD RECONSTRUCTION STAGE 2 WINNINDOO .....	134
<b>16. GENERAL MANAGER COMMUNITY AND CULTURE .....</b>	<b>138</b>
16.1. APPROVAL OF THE WELLINGTON DISABILITY ADVISORY COMMITTEE TERMS OF REFERENCE .....	138
16.2. COUNCIL COMMITTEES AND COMMITTEES OF MANAGEMENT HIGHLIGHTS.....	147
<b>17. FURTHER GALLERY AND ONLINE COMMENTS .....</b>	<b>153</b>
<b>18. IN CLOSED SESSION .....</b>	<b>154</b>
18.1. GLASS AND MIXED RECYCLING PROCESSING TENDER .....	155

## COUNCIL MEETING INFORMATION

*Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.*

*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors, Councillors and invited online attendees ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*

---

## ACKNOWLEDGEMENT OF COUNTRY

*"We acknowledge the traditional custodians of this land, the Gunaikurnai people, and pay respects to their Elders past and present"*

---

## PRAYER

*"Almighty God, we ask your blessing upon the Wellington Shire Council, its Councillors, officers, staff and their families. We pray for your guidance in our decisions so that the true good of the Wellington Shire Council may result to the benefit of all residents and community groups."*

*Amen*

## 1. APOLOGIES

## 2. DECLARATION OF CONFLICT/S OF INTEREST

## 3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

### 3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

**ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES**

#### **PURPOSE**

To adopt the minutes of the Ordinary Council Meeting of 2 November 2022.

#### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 2 November 2022.*

#### **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

#### **4. BUSINESS ARISING FROM PREVIOUS MEETINGS**

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### **5. ACCEPTANCE OF LATE AND URGENT ITEMS**

#### **6. NOTICE/S OF MOTION**

#### **7. RECEIVING OF PETITION OR JOINT LETTERS**

##### **7.1. OUTSTANDING PETITIONS**

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### **8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**

#### **9. QUESTION/S ON NOTICE**

##### **9.1. OUTSTANDING QUESTION/S ON NOTICE**

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

## 10. MAYOR AND COUNCILLORS REPORT

### 10.1. MAYOR AND COUNCILLORS REPORT - OCTOBER 2022

**ACTION OFFICER: COUNCILLOR IAN BYE**

#### RECOMMENDATION

*That the Mayor and Councillors report be noted.*

#### 1 OCTOBER TO 31 OCTOBER 2022

1 October	Trophy presentation at GRSC for basketball challenge, Maffra vs Sale.	Mayor Bye attended.
3 October	Quarterly catch-up meeting with CEO.	Cr McKenzie attended.
	Quarterly catch-up meeting with CEO.	Cr Maher attended.
5 October	Meeting in Brisbane regarding Air 5428 - Phase 3	Mayor Bye attended.
6 October	Committee for Wellington Monthly General Meeting.	Mayor Bye attended.
	Star of the South CAG Meeting #15	Cr McKenzie attended.
7 October	Big Blokes BBQ, charity event.	Mayor Bye and Cr Tatterson attended. CEO also in attendance.
	Maffra Golf Club AGM	Cr Ripper attended.
10 October	Meeting with Better Place Australia, CEO Mr Serge Sardo and Executive Manager Mental Health Services, Mr Andrew Johnston.	Mayor Bye attended. CEO also in attendance.
	Gippsland Climate Change Network catch up to discuss coastal sea level rise/climate change advocacy.	Cr Crossley attended.
11 October	SLUPP Meeting	Cr Maher and Cr Tatterson attended.
	Quarterly catch-up meeting with CEO.	Cr Ripper attended.
	Community Reference Group for the Future of Yarram Project.	Cr Maher attended.
13 October	MAV Annual Conference & Dinner	Cr Rossetti attended.

14 October	Meeting with Jim Ingles and Molly Work regarding Portside Lease.	Mayor Bye attended.
	MAV State Council Meeting.	Cr Rossetti attended.
	SEATS Executive SEO Position Discussion.	Cr Tatterson attended.
17 October	Quarterly catch-up meeting with CEO.	Cr Tatterson attended.
18 October	Maffra RSL Sub-Branch informal BBQ lunch to acknowledge 100 years of the RSL presence in Maffra.	Mayor Bye, Cr Tatterson, Cr Crossley and Cr Ripper attended. CEO also in attendance.
19 October	2022 Lexus Melbourne Cup Tour, Seaspray Surf Life Saving Club.	Mayor Bye attended.
	Wellington Youth Service Network - CONNECT event & lunch.	Cr Wood attended.
	Sir Frank McFarlane Burnet Annual Dinner.	Cr Crossley attended.
20 October	Minister's visit to the Elecsome site in Kilmany. Tom McIntosh, Member for Eastern Victoria, attended the site for the funding announcement related to Solar Panel Upcycling Project.	Mayor attended.
	Wellington Shire Council's Risk Management Workshop.	Cr Stephens attended.
	Quarterly catch-up meeting with CEO.	Cr Crossley attended.
	SEATS panel interview for SEATS EO position.	Cr Tatterson attended.
21 October	Gippsland Climate Change Network Meeting.	Cr Crossley attended.
22 October	Maffra Show Afternoon Tea / Dome Opening.	Cr Ripper and Cr Tatterson attended.
23 October	Maffra Municipal Band Spooky Halloween Concert.	Cr Ripper attended.
25 October	Wellington Renewable Energy Forum (No.8).	Mayor Bye and Cr Maher attended.
	Gippsland Local Jobs Expo - Official Opening.	Mayor Bye attended.
26 October	Opening of Stephenson Park Change Room Redevelopment.	Mayor Bye, Cr Wood and Cr Rossetti attended.



27 October	Community Councillor Conversation - Briagolong, Valencia Creek & Boisdale.	Mayor Bye, Cr Maher, Cr Ripper, Cr Wood and Cr Tatterson attended.
	Cameron Sporting Complex Community Asset Committee Meeting.	Cr Tatterson attended.
28 October	One Gippsland - Delegation Meeting with Mr Richard Riordan MP.	Mayor Bye attended.
	Victorian Sculpture Prize - Preview and Official Opening.	Mayor Bye, Cr Ripper and Cr Crossley attended.
	Fulham Correctional Centre - 25th Anniversary Dinner.	Mayor Bye attended.

**COUNCILLOR IAN BYE**  
**MAYOR**

## 11. DELEGATES REPORT

## 12. CHIEF EXECUTIVE OFFICER

### 12.1. CHIEF EXECUTIVE OFFICER'S REPORT - OCTOBER 2022

#### ACTION OFFICER: CHIEF EXECUTIVE OFFICER

##### RECOMMENDATION

*That the Chief Executive Officer's report be received.*

#### 1 OCTOBER 2022 TO 31 OCTOBER 2022

1 October	Quarterly catch-up meeting Deputy Mayor, Councillor Marcus McKenzie.  Quarterly catch-up meeting with Councillor Gayle Maher.  Meeting with Helene Booth, John Leslie Foundation.
7 October	Attended Big Blokes BBQ, charity event.
10 October	Meeting with Better Place Australia, CEO Mr Serge Sardo and Executive Manager Mental Health Services, Mr Andrew Johnston. Mayor Bye also in attendance.
11 October	Quarterly catch-up meeting with Councillor Carmel Ripper.  Met with Leo O'Brien, from Committee for Wellington.  Bi-monthly meeting with Sara Rhodes-Ward, Rural Development Victoria, Gippsland.
12 October	Transitioning away from coal interview with Anthony Stark, University of Tasmania.
14 October	Attended Destination Gippsland Board Meeting.  Met with Sam Foat and Leanne Fairbrother of Gippsland Women's Health - filming for Let's Chat Gippsland Update.
17 October	Quarterly catch-up meeting with Councillor John Tatterson.
18 October	Presented Community & Culture staff member with 15 Years Staff Service Award.  Attended Maffra RSL Sub-Branch informal BBQ lunch to acknowledge 100 years of the RSL presence in Maffra. Mayor Bye, Councillor Tatterson, Cr Crossley and Councillor Ripper also attended.
19 October	Attended meeting with Alistair Parker, Interim CEO of VicGrid Division at DELWP regarding offshore wind farms on Renewable Energy Zones.

- 20 October            Meeting with Daniel Miller, GLaWAC.
- Quarterly catch-up meeting with Councillor Carolyn Crossley.
- Attended Wellington Shire Council's Risk Management Workshop with Audit & Risk Committee members. Cr Stephens also in attendance.
- 21 October            Met with Tony Cantwell, CEO Committee for Gippsland.
- Attended Wellington Shire Council discussions with Tim McAuliffe, Manager Regional Operations, Department of Jobs, Precincts and Regions, regarding an update on the proposed Lockheed Martin training (Air5428) "Phase 3".

## 13. GENERAL MANAGER CORPORATE SERVICES

### 13.1. ASSEMBLY OF COUNCILLORS

#### ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

#### OBJECTIVE

To report on all assembly of Councillor records received for the period 24 October 2022 to 6 November 2022.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

*That Council note and receive the attached Assembly of Councillor records for the period 24 October 2022 to 6 November 2022.*

#### BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 24 October 2022 to 6 November 2022.

#### ATTACHMENTS

1. Assembly of Councillors - 2 November 2022 - Council Day [13.1.1 - 2 pages]

#### OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

#### PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 24 October 2022 to 6 November 2022.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## ASSEMBLY OF COUNCILLORS – 2 NOVEMBER 2022

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
IT / Diary Meeting	Name	Attendance	Name	Attendance	
	Cr Bye	Yes	Cr Stephens	Yes	N/A
	Cr Crossley	Yes	Cr Tatterson	Yes	N/A
	Cr McKenzie	Yes	Cr Wood	Yes	N/A
	Cr Maher	Yes	David Morcom, CEO	Yes	N/A
	Cr Ripper	Yes	Denise Teo, Coordinator Governance & Council Business	Yes	N/A
	Cr Rossetti	Yes	Stephen Bendall, ICT Support Services Contractor	Yes	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE				CONFLICT/S OF INTEREST OR ACTION ITEMS
Workshops	Name	Attendance	Name	Attendance	
	Cr Bye	Yes	Cr Tatterson	Yes	N/A
	Cr Crossley	Yes	Cr Wood	Yes	N/A
	Cr McKenzie	Yes	David Morcom, CEO	Yes	N/A
	Cr Maher	Yes	Arthur Skipitaris, GM Corporate Services	Yes	N/A
	Cr Ripper	Yes	Brent McAlister, GM Development	Yes	N/A
	Cr Rossetti	Yes	Chris Hastie, GM Built & Natural Environment	Yes	N/A
	Cr Stephens	Yes	Clemence Gillings, GM Community & Culture	No	N/A



Workshops (cont.)	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE
	1. YARRAM HISTORICAL SOCIETY UPDATE	<ul style="list-style-type: none"> <li>Sam McPherson, Manager Communities, Facilities and Emergencies</li> </ul> <i>Conflict of Interest: Nil</i>
	2. COUNCIL COMMITTEES AND COMMITTEES OF MANAGEMENT HIGHLIGHTS	<ul style="list-style-type: none"> <li>Sam McPherson, Manager Communities, Facilities and Emergencies</li> </ul> <i>Conflict of Interest: Nil</i>
	3. ANNEMIEKE MEIN EXHIBITION 2024 PROJECT PLAN REVIEW	<ul style="list-style-type: none"> <li>Simon Gregg, Director Gippsland Art Gallery</li> </ul> <i>Gallery Conflict of Interest: Nil</i>
	4. GREY HEADED FLYING FOX	<ul style="list-style-type: none"> <li>Tim Rowe, Manager Natural Environment and Parks</li> </ul> <i>Conflict of Interest: Nil</i>

## 13.2. REMUNERATION COMMITTEE MINUTES

### ACTION OFFICER: CHIEF EXECUTIVE OFFICER

#### PURPOSE

For Council to note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 2 November 2022.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council:***

- 1. Note and receive the minutes from the Remuneration Committee meeting held on 2 November 2022 as attached; and***
- 2. Endorse the actions from the Remuneration Committee meeting held on 2 November 2022 as detailed in the attached minutes.***

#### ATTACHMENTS

1. Remuneration Committee Minutes - 2 November 2022 [13.2.1 - 2 pages]

#### OPTIONS

Council has the following options available:

1. Note and receive the minutes from the Remuneration Committee meeting held on 2 November 2022 and endorse the actions from the meeting; or
2. Not note and receive the minutes from the Remuneration Committee meeting held on 2 November 2022 or endorse the actions from the meeting and seek further information for consideration at a future Council meeting.

#### PROPOSAL

It is proposed that Council:

1. Note and receive the minutes from the Remuneration Committee meeting held on 2 November 2022 as attached; and
2. Endorse the actions from the Remuneration Committee meeting held on 2 November 2022 as detailed in the attached minutes.

#### CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL POLICY IMPACT**

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts and ensures alignment with Council policy direction and governance in relation to Councillor benefits.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

**Strategic Outcome 4.1:** *"A financially sustainable, high performing organisation."*

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



## REMUNERATION COMMITTEE

**Wednesday 2 November 2022 – 9.30am**

### MINUTES

**PRESENT:** Councillor Ian Bye  
Councillor Marcus McKenzie  
Councillor Carolyn Crossley  
David Morcom (Chief Executive Officer)  
Arthur Skipitaris (General Manager Corporate Services)

**APOLOGIES:** Nil

**1. Declaration of Conflicts of Interest:**  
No Conflicts of Interest were declared.

**2. Minutes of Previous Meeting:**  
The minutes of the previous meeting on 18 August 2022 were accepted.

**3. Actions from previous minutes**  
Nil

**4. Councillor Costs and Reimbursements**  
Councillor Costs and Reimbursements spreadsheets were reviewed, discussed and accepted.

- Councillor Expense Summary Report YTD – 30 September 2022 (Attachment 1)

Cr McKenzie queried why his attendance at the Rural Councils of Victoria 2022 Forum was not included in the Councillor Support Budget report? Arthur undertook to follow up.

Committee members queried why YTD Councillor Allowance actual figure has exceeded the YTD Budget figure. Arthur undertook to follow up.

**5. General Business**  
Nil

**Meeting closed at 9.45am**

## Attachment 1 - Councillor Expense Summary Report YTD – 30 September 2022

Councillor Expenses and Reimbursements - Period 01 July 2022 to 30 September 2022					
	YTD Actuals (incl oncosts)	Commitments	Left to spend/ receive after commitments	2022/ 23 Adopted Budget	2022/ 23 Adjusted Budget
Councillor and Mayoral Allowances	78,262.66	-	157,822.34	236,085.00	236,085.00
Other Councillor expenses	64,046.34	7,663.00	214,111.66	285,821.00	285,821.00
Grand Total	142,309.00	7,663.00	371,934.00	521,906.00	521,906.00

### 13.3. 2021-25 COUNCIL PLAN PROGRESS

#### ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

#### PURPOSE

To provide Council and the community with an update on the progress of the 2021-25 Council Plan for the 2021-22 financial period.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

*That Council receive the attached update on progress of the 2021-25 Council Plan for the 2021-22 financial period.*

#### BACKGROUND

The 2021/22 financial year marked the first year of the 2021-25 Council Plan.

Under Section 90(3) of the *Local Government Act 2020* a Council must develop or review the Council Plan in accordance with its deliberative engagement practices

Attached is a document which provides the following overview of the 2021/25 Council Plan:

- Progress of Major Initiatives and Initiatives linked to each Council Plan strategic direction and outcome;
- Healthy Wellington Framework considerations for those Major Initiatives and Initiatives that are linked to Healthy Wellington Plan (Council's four-year Municipal Public Health and Wellbeing Plan); and
- 2021/22 Indicators of Success.

Major Initiatives are significant projects that will directly contribute to the achievement of the Council Plan during the financial year and have a major focus in the budget.

Initiatives are actions that are one-off in nature and/or lead to improvements in service.

#### ATTACHMENTS

1. Council Plan Review for Council Meeting 15 November 2022 with indicators of success [13.3.1 - 18 pages]

#### OPTIONS

Council has the following options available:

1. To receive the attached update on progress of the 2021-25 Council Plan for the 2021-22 financial period; or
2. Not receive the attached update on progress of the 2021-25 Council Plan for the 2021-22 financial period and seek further information for consideration at a later Council meeting.

## **PROPOSAL**

That Council receive the attached update on progress of the 2021-25 Council Plan for the 2021-22 financial period.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

No legislative impact has been identified and is in line with the *Local Government Act 2020*.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

Aligns with the *Local Government Act 2020*.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.






## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.





## PROGRESS OF MAJOR INITIATIVES AND OTHER INITIATIVES AS IDENTIFIED IN 2021-25 COUNCIL PLAN

### ENVIRONMENT AND CLIMATE CHANGE

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>1.1</b> <b>A climate and disaster resilient community.</b> <b>(Respond, adapt)</b>	<b>MI</b> 	1.1.1 In line with revised State Government policy documents, establish and implement a policy position around the impacts of sea level rise, flooding and bushfire on land use planning.	Regulator	Planning and waiting State Government finalisation of sea level rise planning benchmarks.	<u>Health Objectives:</u> Increase community's resilience to withstand, recover and thrive from climate-driven natural disasters (i.e., flood, fires, and drought).
	<b>MI</b> 	1.1.2 Deliver organisation-wide integrated implementation of the climate change aspects of the Council's Sustainability Strategy 2020-24, Healthy Wellington 2021-25 and Planning Policy Framework including our zero net carbon emissions target by 2040.	Provider Funder Facilitator Advocate	Currently planning for additional capacity/capability to coordinate climate change and adaptation actions.	<u>Health Objectives:</u> Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy. Enabler - Strategic Partnership;
	<b>MI</b> 	1.1.3 Educate the community to increase understanding of the risks and impacts of climate change and the need for adaptation and sustainable living.	Facilitator	Currently planning for the implementation of an education program and resource requirements.	<u>Health Objectives:</u> Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy.
	<b>MI</b> 	1.1.4 Build disaster resilience and improve adaptation and recovery in high-risk and vulnerable communities by facilitating community-led emergency management planning and preparedness.	Provider Facilitator	External funding received to progress the delivery of this initiative. Implementation planning is currently being undertaken.	<u>Health Objectives:</u> Increase community's resilience to withstand, recover and thrive from climate-driven natural disasters (i.e., flood, fires, and drought).
		1.1.5 Ensure municipal emergency management plans are developed collaboratively with lead agencies to achieve better coordination of emergency mitigation to coordinate resources, protect lives, property, and the environment.	Facilitator	New MEMP to be developed and endorsed by key agencies by end of 2023.	
		1.1.6 Increase the extent of our urban forests and trees to help our townships cope better with future temperatures increases.	Provider	Working towards planting 1000 street trees in various towns across the shire.	<u>Health Objectives:</u> Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy.

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>1.2</b> <b>Assist community to transition to a low carbon economy via adoption of sustainable practices and</b>	<b>MI</b>	1.2.1 Advocate for, educate, and facilitate the adoption of regenerative agriculture and investment to improve water security and assist farmers to increase resilience and profitability in a warmer, drier climate.	Facilitator Advocate	Council has entered a 3 year MoU with GippyAg to deliver 4 trial sites in Wellington which will identify regenerative agriculture best practice and engage local farmers to improve their resilience against natural disasters such as drought. Council also advocating for installation of moisture probes to ensure farming community are well equipped with evidence-based data.	

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>renewable energy (Mitigate, adapt)</b>		1.2.2 Advocate for uptake of electric and hybrid vehicles across our broader community and support this through delivery of charging stations.	Provider Advocate	Planning currently being undertaken.	
	MI	1.2.3 Advocate alongside our renewable energy industry and community to secure priority transmission upgrade funding and aim for the area for our off-shore wind projects to be declared the first renewable energy zone.	Regulator Facilitator Advocate	Established the Wellington Renewable Energy (RE) Forum to engage and update RE proponents, agencies and energy stakeholders. Arranging the Gippsland New Energy Conference (Aug 2022) to showcase Wellington developments / projects while linking supply chain businesses and education/skill providers.	
		1.2.4 Help build a diverse and resilient energy economy by supporting the uptake of community-owned renewable energy capture and storage through education, capacity building and targeted investment.	Regulator Facilitator Advocate	Working with state and community partners to advocate to the community the benefits of such.	
		1.2.4.1 Project - Solar or alternate energy rollout across community facilities		Rolling program established and being progressively implemented.	


What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>1.3 The natural environment is valued, protected and accessible. (Mitigate)</b>		1.3.1 Maintain a high-quality network of local parks, open space and urban forests which help to lessen the impacts of extreme heat and are managed for community and environmental benefit.	Provider	Ongoing Community Satisfaction Survey marked Council slightly lower than previous years however this was primarily caused by the impacts of Covid on staff levels and extraordinarily strong and prolonged growing season.	<u>Health Objectives:</u> Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy.
		1.3.2 With key stakeholders, encourage access, appreciation and use of our natural areas through well-planned and sustainable nature-based and cultural tourism.	Funder Facilitator Advocate Regulator	Ongoing initiative with funding secured to complete project.	<u>Health Objectives:</u> Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy.
	MI	1.3.3 Better utilise existing water resources, improve waterway health, increase biodiversity values and investigate biolink opportunities through implementing the Wellington Shire Council Integrated Water Management Plan and Domestic Wastewater Management Plan.	Provider Regulator	Ongoing	


What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>1.4 Council is an environmental steward with a reducing carbon footprint. (Mitigate)</b>	MI	1.4.1 Progress towards our 2040 net zero emissions target by reviewing our roadmap, strengthening our governance and exploring carbon offset opportunities.	Provider	Progressing as opportunities arise through Photovoltaic rollout and Power Purchase Agreement roll out across Council facilities.	
		1.4.2 Commence the green fleet transition to corporate electric and hybrid vehicles.	Provider	EV vehicle purchased and being monitored for use, range, costs and support infrastructure. Hybrid vehicles are also being purchased as the opportunity arises.	
		1.4.3 Advocate for alternate waste technologies to increase diversion of valuable resources and contaminated waste from landfill. Encourage and facilitate investment into resource recovery by private industries or partnerships.	Regulator Facilitator Advocate	Working with other Gippsland Councils on joint procurement options. Also working with the private sector to explore alternate waste technology opportunities.	
		1.4.4 Investigate glass collection and diversion options to separate glass streams to facilitate the circular economy.	Provider	Pending State Government Container Deposit Scheme (CDS) will provide valuable data as to the best approach to undertaking this initiative.	
		1.4.5 Accelerate Council's delivery of renewable energy and energy saving projects through delivering Environmentally Sustainable Design (ESD) and investigating tools like an internal capital fund and process to rank and prioritise return on investment for projects.	Funder Facilitator	An internal working group has been developing a policy position on this matter.	



Indicators of Success:	Baseline	2021/22 Result	2025 Target
<b>Outcome 1.1 A climate and disaster resilient community</b>			
Community Satisfaction with Council Performance in Environmental sustainability	(2020) - 59/100	62/100	Higher than large rural Councils
Percentage of Tree Canopy cover within Town Boundaries	(2020) – 20%	Not due till 2025	1.5% improvement
<b>Outcome 1.2 Assist community to transition to a low carbon economy via adoption of sustainable practices and renewable energy</b>			
Solar penetration rate – the percentage of electricity generation from solar facilities (SDG 7.2.1)	(2018) 21%	27.7% (6941 dwellings with PV)	50%
Wellington Shire community greenhouse gas emissions intensity (emissions per person) (SDG 13.2.2)	(2019) 31.3 tonnes per person	30.66	Equal to or better than Gippsland average
<b>Outcome 1.3 The natural environment is valued, protected and accessible</b>			
Percentage of households located within 400m of quality open space (SDG 11.7.2)	(2014) 73%	Due 2023. Will be measured as part of updated Public Open Space Plan to be completed 2023.	85%
Domestic travel visitor numbers to Wellington Shire (SDG 8.9)	(2020) 750,000	686,000	2% increase
<b>Outcome 1.4 Council is an environmental steward with a reducing carbon footprint</b>			

Indicators of Success:	Baseline	2021/22 Result	2025 Target
Corporate Greenhouse Gas emissions (aiming for zero net emissions by 2040) (SDG 13.2.2)	(2017/18) 5244 tonnes of carbon equivalent emissions	4221 (19% decrease from 2018)	23% reduction
Percentage waste diversion rate from kerbside collection (SDG 12.5)	(2019-20) 35%	33.5%	65%



# ECONOMY AND SUSTAINABLE GROWTH



What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>2.1</b> <b>A diverse economy that creates jobs and opportunities</b>	MI	2.1.1 Encourage and facilitate investment in the local mainstay industries with the potential to generate significant economic growth: Defence, Health, Agriculture, Tourism, Education, Timber, Renewables and the Oil and Gas transition. This includes encouraging modernisation and identifying supporting industries, encouraging their establishment in Wellington Shire.	Facilitator Advocate	<b>Defence</b> Local procurement workshops linking local businesses to opportunities in existing sectors. <b>Health</b> Encouragement for Committee for Wellington to establish a 'health' subcommittee to drive employment, NDIS funding opportunities and the Maffra hospital revitalisation. <b>Agriculture</b> GippyAg MOU, export opportunities through Food & Fibre program, Dairy Muster major sponsorship, ongoing engagement with local farming sectors exploring growth opportunities. <b>Tourism</b> The Middle of Everywhere (TMOE) promotion, app and website, inaugural ANZAC Airshow and numerous activities and initiatives to promote the region. <b>Education</b> Launch of the Study Hub, facilitation of TAFE/Fed Uni/ARA to form MoU on courses and skill delivery for the energy sector, advocacy, and support for new TAFE Port of Sale. <b>Timber</b> Establishment of Local Development Strategy projects for Heyfield and Yarram, engagement with Timber Taskforce. <b>Renewable Energy</b> Attraction of new energy businesses such as H2X. Offshore Wind regime advocacy and support, establishment of Renewable Energy Forum, and instigator of Gippsland New Energy Conference.	
		2.1.2 Attract diversified and large-scale agriculture and food manufacturing and processing, including poultry, to meet Food and Fibre Gippsland objectives: Gippsland the Good Bowl of Victoria. Leverage off the significance of the Macalister Irrigation District while ensuring development does not contradict the principles of the WSC Sustainability Strategy.	Facilitator Advocate	Secured funding for feasibility studies for emerging and expanding industries.	
		2.1.3 Attract and facilitate development and growth in creative industry (arts) organisations to assist with COVID-19 recovery of the sector and grow local arts businesses and Wellington's reputation as a cultural centre for Gippsland.	Facilitator Advocate	Ongoing with the successful delivery of The Archibald Prize and planning / scoping of a potential events space at Port of Sale.	<u>Health Objectives:</u> Increase social connectedness and inclusion and decrease social isolation. Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality.

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
	MI	2.1.4 Continue to advocate for the sustainability of the timber industry in Wellington Shire.	Advocate	Supported by the appointment of Project Officers for Heyfield and Yarram.	
		2.1.5 Continue to investigate options for developing aviation related activity at the West Sale Airport and facilitate industrial growth on adjacent land.	Funder Facilitator Advocate	A range of technical studies are being advanced on industrial land adjacent to West Sale Airport to help support the future development of this precinct.	
	MI 	2.1.6 Use 'The Middle of Everywhere' campaign to promote the Shire as an events destination and as a place to explore, learn, live, invest, play and to do business.	Provider Funder Advocate	Currently tracking at 4000 app downloads with very positive feedback from locals, visitors and potential investors.	<u>Health Objectives:</u> Increase social connectedness and inclusion and decrease social isolation. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>2.2 A community that has the capacity and skills to meet our economic needs</b>		2.2.1 Support our training facilities to develop a range of vocational, tertiary and higher education courses suited to our changing economy and industry needs.	Facilitator Advocate	Active involvement with TAFE/Fed Uni on their course delivery and industry demands.	
		2.2.2 Ensure that secondary and tertiary students have a well-established and promoted study facility in our local area.	Facilitator Advocate	Study Hub launched July 2022.	
		2.2.3 Respond to significant economic shocks (including COVID-19) by delivering on State and Federal Government initiatives to provide economic resilience programs that assist community and businesses.	Facilitator	Delivery of Outdoor Activation Fund initiatives from State Government to support businesses impacted by COVID-19. Council provision of COVID Business Support packages for local businesses with numerous initiatives to diversify and adapt their offering to comply with the pandemic. Funding secured for COVID Business Support Officers and ongoing Concierge Support.	<u>Health Objectives:</u> Increase social connectedness and inclusion and decrease social isolation.
		2.2.4 Continue advocacy for the creation of Sale College One Campus to establish a modern and efficient secondary school precinct to attract families, industry and students, while catering for a growing population.	Provider Facilitator	Advocacy ongoing with Department of Education.	<u>Health Objectives:</u> Improve access and participation to activities, programs, and services that support good mental health.







What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>2.3 An increase in variety of housing choice to support equitable access to housing.</b>	MI 	2.3.1 Satisfy housing demand by facilitating the development of a range of living settings and lifestyle choices including response to an ageing demographic and facilitating affordable and social housing models.	Regulator Facilitator	A forward funding of infrastructure policy has been adopted by Council to help activate residential land release. Key planning projects including the approval of the Wurruk Development Plan and the Maffra Structure Plan have been completed.	<u>Health Objectives:</u> Increase social connectedness and inclusion and decrease social isolation. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).
	MI 	2.3.2 Promote and facilitate appropriate land release/incentives and subsequent housing development in growth areas, being guided by sustainable development principles.	Regulator Facilitator Advocate	Progressing - As outlined in the initiatives above, various planning projects and Planning Scheme Amendments have been completed and/or are underway to support urban growth across the municipality.	<u>Health Objectives:</u> Increase social connectedness and inclusion and decrease social isolation. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>2.4 Infrastructure investment is targeted to maximise jobs and housing growth</b>	MI 	2.4.1 Prepare a Shire-wide Growth Management and Economic Development Strategy to establish a hierarchy of growth areas and identify priority projects.	Provider Advocate	Planning currently being undertaken.	<u>Health Objectives:</u> Increase social connectedness and inclusion and decrease social isolation. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).
	MI	2.4.2 Prioritise investment projects in the main growth area, including exploring all options for upgrades to trunk stormwater drainage, sewer, water reticulation, internet and gas that will stimulate growth and housing.	Provider Funder Advocate	Ongoing with various planning projects and Planning Scheme Amendments completed and/or are underway to support urban growth across the municipality.	
		2.4.3 Adopt a 'buy local' approach for Council procurement processes aligned with best value.	Provider Funder	Ongoing	
		2.4.4 Increase access to and usage of internet and digital technologies throughout Gippsland, continuing the shift to online delivery of services and advocating for reduction of identified 'black spots'. Use access to networks to shape population attraction strategies and target industry development.	Advocate	Assisting NBN Co with funding applications to improve services in Rosedale and Stratford. Input provided to State Government on blackspot and digital connectivity gaps within Wellington.	<u>Health Objectives:</u> Improve access and participation to activities, programs, and services that support good mental health; Improve access to services that support and maintain mental illness Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).

Indicators of Success:	Baseline	2021/22 Result	2025 Target
<b>2.1 A diverse economy that creates jobs and opportunities</b>			
Annual growth rate of real Gross Regional Product (GRP) (SDG 8.2.1)	(2020) \$3.652B	\$3.898B (as per REMPLAN)	Equal to or better than Gippsland average
Unemployment rate by sex, age and education level (SDG 8.5.2)	(June 2021) 5.5%	4.9% (March 2022 Quarter)	Equal to or better than Gippsland average
<b>2.2 A community that has the capacity and skills to meet our economic needs</b>			
Destinations of Wellington Year 12 or equivalent completers six months after leaving school (SDG 8.6.1)	7.8% unemployed, 46.9% further study, 10.2% apprenticeships/ trainees	9.3% unemployed 44% further study 10.7% apprenticeships/ trainees	5% unemployed, 56% further study
<b>2.3 An increase in variety of housing choice to support equitable access to housing</b>			
Number of dwellings across the Shire (SDG 11.3)	(2021) 23,383 dwellings	23,554 dwellings (source ID profile)	24,790 dwellings (2026 projection)
Number of new housing units built in the municipality (SDG 11.1.1)	(2021) 520 houses/units	Data not available at this time	+26 beds
<b>2.4 Infrastructure investment is targeted to maximise jobs and housing growth</b>			
Wellington Shire total % population increase (SDG 11.3)	(2020 estimate) 44,770	45,092 (ABS population estimate) 0.72% increase	Approximately 1% increase per annum








## LIVEABILITY AND WELLBEING


What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>3.1 An inclusive, diverse and resilient community.</b>	MI 	3.1.1 Implement a Reconciliation Action Plan (RAP) to build relationships, improve cultural awareness and reconciliation with Gunaikurnai people and deliver on cultural, environmental and economic projects in the spirit of the Gunaikurnai Whole of Country Plan.	Facilitator	Initial discussions with GLaWAC indicate their preference to enter into a 'Self Determination Plan' instead of a RAP. Awaiting further direction from GLaWAC.	<u>Health Objectives</u> Increase social connectedness and inclusion and decrease social isolation. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation). Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality.
		3.1.2 Facilitate activities and events that celebrate and promote inclusion and engagement of our culturally and socially diverse communities. Deliver via defining and resourcing Council and the community's role in place activation and event delivery.	Provider Funder Facilitator	Ongoing with events and place activation to be coordinated by an annual action plan.	<u>Health Objectives</u> Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation). Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality. Increase social connectedness and inclusion and decrease social isolation.
		3.1.3 Sensitively consider and support people to participate, contribute and be represented in our community without barriers due to disability, gender, age, sexuality or culture via the development and implementation of a Diversity and Inclusion Action Plan.	Provider Facilitator Advocate	Ongoing with new Diversity and Inclusion Action Plan to be developed during 2022/23.	<u>Health Objectives:</u> Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation). Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality. Increase gender equity in various settings (home life, workplace, and community). Increase social connectedness and inclusion and decrease social isolation.
		3.1.4 Implement a Gender Equality Action Plan to improve gender equity and fairness within the workplace and amongst our community.	Provider Facilitator	Gender Equaity Action Plan has ben completed.	<u>Health Objectives:</u> Increase community activities that focus on eliminating gender-based and family violence. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation). Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality. Increase gender equity in various settings (home life, workplace, and community). Increase social connectedness and inclusion and decrease social isolation.




What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>3.2 An actively engaged community</b>		3.2.1 Highlight community voices in Council's decision making and the community's active engagement at the core of our operation. Listen and provide leadership, especially in complex matters.	Provider Facilitator	Ongoing	




What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
		3.2.2 Advocate for local and regional priorities and issues that matter to our community in partnership with key stakeholders.	Advocate	Ongoing	
		3.2.3 Use a range of online and in person methods to provide clear communication about decisions and plans that affect communities, making sure to close the loop and feedback on consultation outcomes.	Provider	Ongoing	

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>3.3 Opportunities for everyone to work, learn, create, play and share</b>		3.3.1 To assist in recovery from COVID-19, facilitate support for and capacity building of community volunteers in Committees of Management and other groups that deliver community outcomes.	Provider Funder Facilitator	Successful funding application received to deliver this initiative. Staff resource currently being recruited to commence on the ground project delivery.	<u>Health Objectives:</u> Increase social connectedness and inclusion and decrease social isolation. Improve access and participation to activities, programs and services that support good mental health. Increase participation in organised sports, fitness, and recreational activity. Increase community's resilience to withstand, recover and thrive from climate-driven natural disasters (i.e., flood, fires, and drought).
		3.3.2 Support formal and informal education providers to offer transitions to different learning environments based on people's life circumstances. Aim to improve educational attainment and aspiration within Wellington Shire recognising that the delivery of secondary school VCE will commence a transition process in the coming years to ensure it remains appropriate and relevant.	Facilitator Advocate	Providing support where appropriate. Support and education to high-school students about RE opportunities with proposed attendance at the Gippsland New Energy Conference. Establishment of an Engineering Scholarship at Fed Uni for a local Wellington student with paid work experience at Council. MoU with GippyAG ensures engagement with schools to educate students on potential agricultural career pathways.	<u>Health Objectives:</u> Increase awareness and knowledge of how to support and improve people's mental health and wellbeing. Improve access and participation to activities, programs and services that support good mental health. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation)
	MI 	3.3.3 Respond to future Early Years' service gaps, particularly in childcare and kindergarten in major towns.	Provider (landlord) Funder Facilitator Advocate	A program of Feasibility Studies has been developed and is currently being implemented over a multi-year period.	<u>Health Objectives:</u> Improve access and participation to activities, programs and services that support good mental health. Increase active travel to and from places you work, learn, play, and enjoy. Increase community activities that focus on eliminating gender-based and family violence. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
					Increase gender equity in various settings (home life, workplace, and community).
		3.3.4 Work with the community to understand which arts and cultural services and opportunities are important to them and facilitate development in these areas.	Provider Funder	Progressing. Ongoing program development.	<u>Health Objectives:</u> Improve access and participation to activities, programs and services that support good mental health. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation). Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality.
		3.3.5 Investigate opportunities for alternative cost-effective models for delivery of quality cultural, leisure and recreation facilities and programs that encourage access and participation across our community.	Provider Funder Facilitator	Review due to commence during 2022/23.	
		3.3.6 Improve access to arts and cultural experiences by pursuing partnerships and creating programs that activate our open spaces and facilities to increase community connection.	Provider Funder Facilitator	Ongoing program development.	<u>Health Objectives:</u> Improve access and participation to activities, programs and services that support good mental health. Increase participation in passive recreational activities such as walking and cycling. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation). Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality.

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>3.4 Improved access to and participation in support services focussing on those who are vulnerable including: young children, youth, people living with</b>	MI 	3.4.1 Investigate gaps in service provision for vulnerable community members, review options and determine Council's future role.	Facilitator	Progressing. Ongoing program development.	<u>Health Objectives:</u> Increase awareness and knowledge of how to support and improve people's mental health and wellbeing. Improve access and participation to activities, programs and services that support good mental health. Improve access to services that support and maintain mental illness. Increase and raise awareness of local and healthy food and drinking options across different settings (such as workplace, schools, and other

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
a disability and seniors					community use settings). Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation). Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality. Increase community's resilience to withstand, recover and thrive from climate-driven natural disasters (i.e., flood, fires, and drought).
	MI 	3.4.2 In response to the Federal Government reforms for Home and Community Care determine the most appropriate supports to be facilitated by Council for people to age positively in community.	Funder Facilitator Advocate	Stage 1 of the HACC review has been completed and recommendations are currently being implemented. Stage 2 review to be completed in 2022/23.	<u>Health Objectives:</u> Increase awareness and knowledge of how to support and improve people's mental health and wellbeing. Improve access and participation to activities, programs and services that support good mental health. Improve access to services that support and maintain mental illness. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).
		3.4.3 Advocate for increased access to appropriate health services to meet the modern health challenges of the community including increased mental health and wellbeing services and education to reduce the stigma of accessing services in a post-COVID environment.	Facilitator Advocate	Ongoing	<u>Health Objectives:</u> Improve access and participation to activities, programs and services that support good mental health. Improve access to services that support and maintain mental illness. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).
	MI 	3.4.4 Support employers with the attraction, recruitment and long term retention of health specialists and allied health workers into hospitals and schools and to service NDIS and My Aged Care packages.	Facilitator Advocate	Planning currently being undertaken.	<u>Health Objectives :</u> Improve access and participation to activities, programs and services that support good mental health. Improve access to services that support and maintain mental illness. Increase participation in organised sports, fitness, and recreational activity. Increase participation in passive recreational activities such as walking and cycling. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
					Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality.
	MI 	3.4.5 Create a Wellington Shire Health and Wellbeing Partnership with health and community agencies which focuses on preventing, supporting and responding to health and wellbeing issues as outlined in the Healthy Wellington 2021-25 Strategy.	Facilitator	Planning currently being undertaken.	<p><u>Health Objectives:</u></p> <p>Improve access and participation to activities, programs and services that support good mental health.</p> <p>Improve access to services that support and maintain mental illness.</p> <p>Increase and raise awareness of local and healthy food and drinking options across different settings (such as workplace, schools, and other community use settings).</p> <p>Increase community activities that focus on eliminating gender-based and family violence.</p> <p>Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).</p> <p>Increase gender equity in various settings (home life, workplace, and community).</p> <p>Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality.</p> <p>Increase community's resilience to withstand, recover and thrive from climate-driven natural disasters (i.e., flood, fires, and drought).</p> <p>Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy. Increase access to sufficient, healthy, and affordable local food options that meet community food preferences and dietary needs.</p>
	MI 	3.4.6 Use Healthy Wellington 2021-25 to focus on the health and wellbeing needs of the senior population. Prevent and address barriers to accessing community, social, health and lifelong learning services.	Funder Facilitator Advocate	Ongoing	<p><u>Health Objectives:</u></p> <p>Improve access and participation to activities, programs and services that support good mental health.</p> <p>Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).</p>
		3.4.7 Achieve Rainbow Tick accreditation of Council services to reduce stigma and discrimination against LGBTIQ+ people.	Provider Facilitator	In progress and ongoing.	<p><u>Health Objectives:</u></p> <p>Improve access and participation to activities, programs and services that support good mental health.</p> <p>Improve access to services that support and maintain mental</p>


What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
					Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation). Increase gender equity in various settings (home life, workplace, and community). Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality.




Indicators of Success:	Baseline	2021/22 Result	2025 Target
<b>3.1 An inclusive, diverse, and resilient community</b>			
Community satisfaction with perception of diversity and accessibility in the community (SDG 10.2)	Not currently measured	Indicator being reviewed	Identify baseline. Continual improvement on WSC score. Source: Community Satisfaction Survey
<b>3.2 An actively engaged community</b>			
Community satisfaction with Council decisions (SDG 16.7.2)	58/100 (2020 large rural was 52)	59/100	Continual improvement on WSC score
Community satisfaction with Council engagement (SDG 16.7.2)	57/100 (2020 large rural was 54)	55/100	Continual improvement on WSC score
Community satisfaction with level of Council lobbying (SDG 16.7.2)	57/100 (2020 large rural was 53)	59/100	Continual improvement on WSC score
<b>3.3 Opportunities for everyone to work, learn, create, play and share</b>			
Participation rates in kindergarten for 4 year olds (SDG 4.2.2)	(2020) 91.89%	Participation rate 89.9% Enrolment rate is 98.7%	Better than Gippsland average
Active library members in municipality (SDG 4.6)	(2019-20) 13%	10.68%	15%
Participation at Council-run performing arts events (SDG 4.7)	(2018-19) 21,300 visits	17,296 visits	Increase by 2%
Participation in Gippsland Art Gallery programs and events (SDG 4.7)	(2018-19) 39,600 visits	48,475 visits	Increase by 2%
<b>3.4 Improved access to and participation in support services focussing on those who are vulnerable including: young children, youth, people living with a disability and seniors</b>			
Availability of NDIS services within Wellington Shire to meet service demand (SDG 10.2)	(2020) 49% of NDIS funding used by participants	Data not yet available	80%
Proportion of children attending Maternal and Child Health 3.5 years ages and stages visit (SDG 3.8)	(2017) 71.3%	Yarram & District Health Service 52% Central Gippsland Health Service 45%	90%




# SERVICES AND INFRASTRUCTURE



What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
4.1 A financially sustainable, high performing organisation		4.1.1 Investigate a shared services operating model to expand innovative activities, enable operational efficiencies, contain costs and take advantage of other revenue generating opportunities to benefit the organisation and community.	Provider Facilitator	Planning completed for rollout of shared software, networks and data centre capabilities between Wellington and East Gippsland Shire Councils, to improve performance, cybersecurity and reduce costs.	
		4.1.2 Continue to improve our long-term finance and asset planning to ensure that the Council remains financially sustainable.	Provider	10 Year Financial Plan is in place and linked to our budget, Capital Plan and Asset Plan.	


What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
4.2 Services deliver operating efficiencies and best value		4.2.1 Provide services that are easy to use, valued by the community and give best overall worth back to Council and the community.	Provider	Ongoing	<p><u>Health Objectives:</u></p> <p>Increase awareness and knowledge of how to support and improve people's mental health and wellbeing.</p> <p>Improve access and participation to activities, programs and services that support good mental health.</p> <p>Increase participation in organised sports, fitness, and recreational activity.</p> <p>Increase participation in passive recreational activities such as walking and cycling.</p> <p>Increase community activities that focus on eliminating gender-based and family violence.</p> <p>Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).</p> <p>Increase gender equity in various settings (home life, workplace, and community).</p> <p>Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality.</p> <p>Increase community's resilience to withstand, recover and thrive from climate-driven natural disasters (i.e., flood, fires, and drought).</p> <p>Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy.</p> <p>Increase access to sufficient, healthy, and affordable local food options that meet community food preferences and dietary needs.</p>

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
4.3 Well planned and sustainable towns, facilities and infrastructure that service community need.		4.3.1 Work to ensure that our town centres are activated, safe, clean, have appropriate facilities and are well-maintained.	Provider Regulator	Ongoing	<p><u>Health Objectives:</u></p> <p>Increase social connectedness and inclusion and decrease social isolation.</p> <p>Increase active travel to and from places you work, learn, play, and enjoy.</p> <p>Increase participation in organised sports, fitness, and recreational activity.</p> <p>Increase participation in passive recreational activities such as walking and cycling.</p> <p>Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).</p> <p>Increase gender equity in various settings (home life, workplace, and community).</p> <p>Increase community's resilience to withstand, recover and thrive from climate-driven natural disasters (i.e., flood, fires, and drought).</p> <p>Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy.</p> <p>Increase access to sufficient, healthy, and affordable local food options that meet community food preferences and dietary needs.</p>
		4.3.2 Plan for the key growth communities across the Shire from a 'place-based' approach holistically considering the built environment, community and economic directions concurrently.	Provider Facilitator	Planning projects and Planning Scheme Amendments have been completed and/or are underway to support urban growth across the municipality.	<p><u>Health Objectives:</u></p> <p>Increase social connectedness and inclusion and decrease social isolation.</p> <p>Increase active travel to and from places you work, learn, play, and enjoy.</p> <p>Increase participation in organised sports, fitness, and recreational activity.</p> <p>Increase participation in passive recreational activities such as walking and cycling.</p> <p>Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).</p> <p>Increase gender equity in various settings (home life, workplace, and community).</p> <p>Increase community's resilience to withstand, recover and thrive from climate-driven natural disasters (i.e., flood, fires, and drought).</p> <p>Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy.</p> <p>Increase access to sufficient, healthy, and affordable local food options that meet community food preferences and dietary needs.</p>
		4.3.3 Ensure green infrastructure (trees and vegetation) provision is a key component of the built environment and design of the public realm facilitates sustainability, liveability and social connectivity.	Provider Advocate	Working internally to embed green infrastructure planning and design into the overall design process.	<p><u>Health Objectives:</u></p> <p>Increase social connectedness and inclusion and decrease social isolation.</p> <p>Increase active travel to and from places you work, learn, play, and enjoy.</p> <p>Increase participation in organised sports, fitness, and recreational activity.</p> <p>Increase participation in passive recreational activities such as walking and cycling.</p> <p>Increase community's resilience to withstand, recover and thrive from climate-driven natural disasters (i.e., flood, fires, and drought).</p>




What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
					Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy. Increase access to sufficient, healthy, and affordable local food options that meet community food preferences and dietary needs.
		4.3.4 Assess our key tourism areas and benchmark against like towns to ensure the right mix of Council services and facilities is provided to meet peak tourist demand and ongoing community requirements.	Provider Funder Facilitator	Planning for benchmarking exercise	
		4.3.5 Support volunteer facility manager whose work contributes to improved community mental and physical health by activating, upgrading, and repurposing existing multi-use sporting, cultural and social facilities in preference to establishing new.	Provider Funder Facilitator Advocate	Ongoing	<u>Health Objectives:</u> Improve access and participation to activities, programs and services that support good mental health. Increase participation in organised sports, fitness, and recreational activity. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation). Increase community activities that focus on celebrating diversity, including race, ethnicity, gender, and sexuality. Increase community's resilience to withstand, recover and thrive from climate-driven natural disasters (i.e., flood, fires, and drought). Increase community's capacity to transition to a low carbon economy via adoption of sustainable practices and renewable energy. Increase access to sufficient, healthy, and affordable local food options that meet community food preferences and dietary needs.

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
<b>4.4 Safe and well-used transport connections across all modes of travel</b>	MI 	4.4.1 Advocate strongly to State Government and local stakeholders for improvements to the passenger train service to key regional centres.	Advocate	Ongoing	<u>Health Objectives:</u> Improve access and participation to activities, programs and services that support good mental health. Improve access to services that support and maintain mental illness. Increase participation in organised sports, fitness, and recreational activity. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).
	MI 	4.4.2 Advocate strongly to State Government and local stakeholders for improvements to the inter-town transport network connecting major towns to key regional centres in Gippsland.	Advocate	Ongoing with key local stakeholders engaged on a project-by-project basis.	<u>Health Objectives:</u> Improve access and participation to activities, programs and services that support good mental health. Improve access to services that support and maintain mental illness. Increase participation in organised sports, fitness, and recreational activity. Reduce barriers for people who are trying to access or feel included in community life (work, education, and recreation).

What outcomes do we want by 2025?	Links	Key initiatives and priorities to achieve these outcomes	Council's role	2021/22 Status Comments	Healthy Wellington Framework Considerations
		4.4.3 Address community road safety and connection issues via active travel projects (education) and road and footpath improvements which will build a physically active, safe and connected community.	Provider Funder	Ongoing and have successfully delivered community road safety programs such as Safe Routes to Schools and Bike Ed. Urban Path Plans in key towns have also been reviewed.	<u>Health Objectives:</u> Increase social connectedness and inclusion and decrease social. Increase active travel to and from places you work, learn, play, and enjoy. Increase participation in passive recreational activities such as walking and cycling.

Indicators of Success:	Baseline	2021/22 Result	2025 Target
<b>4.1 A financially sustainable, high performing organisation</b>			
Working capital (Current assets as a percentage of current liabilities) (SDG 16.6)	(Similar Councils 2019-20) 299.58%	326.58%	Better than similar councils
Loans and borrowings as a percentage of rates (SDG 16.6)	(Similar councils 2019-20) 18.73%	1.13%	Better than similar councils
<b>4.2 Services deliver operating efficiencies and best value</b>			
Community satisfaction rate with Council's overall performance (SDG 16.6.2)	(2020 large rural was 55) 62/100	62/100	Continual improvement on WSC score
<b>4.3 Well planned and sustainable towns, facilities and infrastructure</b>			
Reduction in the Wellington Shire retail vacancy rate (SDG 11.a)	(2021) 6.7%* * Baseline corrected from 11.40%	6.0%	10%
% of Community Managed Facilities accessibility audit recommendations delivered (SDG 9.1)	(2020) 5% of items	10%	10% each year
<b>4.4 Safe and well-used transport connections across all modes of travel</b>			
Community satisfaction with condition of sealed local roads (SDG 9.1)	(2020 large rural council average) 47/100	54/100	>52/100
Increase in kilometres of active travel routes in Wellington Shire as identified under the urban paths plan (SDG 11.2)	(2021) 259km* * Baseline corrected from 237km	264km	Increase by 2km of paths annually

MI – Major Initiative

 - linked to Healthy Wellington Plan

## 13.4. IN PRINCIPLE APPROVAL OF DRAFT 2021/22 FINANCIAL REPORT AND PERFORMANCE STATEMENT

### ACTION OFFICER: MANAGER CORPORATE FINANCE

#### PURPOSE

For Council to approve in principle the amended draft 2021/22 Financial Report and Performance Statement as attached and authorise two Councillors to certify both documents upon completion of the Auditor-General's review.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council approve, in principle, the amended Draft 2021/22 Financial Report and Performance Statement as attached, subject to no material changes by the Victorian Auditor General's Office (VAGO) and authorise two Councillors from the Audit & Risk Committee to certify the documents in their final form.***

#### BACKGROUND

Section 98 of the *Local Government Act 2020* requires Council to prepare an annual report in respect of each financial year.

The annual report must contain the following:

- a report of operations of the Council;
- an audited Performance Statement; and
- audited Financial Statements.

Council must pass a resolution giving its approval in principle to the Financial Report and the Performance Statement so that officers can submit these to the Auditor-General.

At our 4 October 2022 Council meeting, Councillors approved in principle the draft 2021/22 Financial Report and Performance Statement, subject to no material changes by the Victorian Auditor General's Office (VAGO). However, following this Council meeting, VAGO, via their auditors, requested two further adjustments to Council's financials as follows:

1. Increase in Landfill Provisions - VAGO requested we apply a much higher interest rate factor to calculate landfill provisions. This has resulted in a \$2M adjustment to the 2021/22 financials. VAGO believes this adjustment was required to properly reflect the potential future inflation and increased costs Council may face when the time comes to rehabilitate and maintain our current landfill cells.
2. Revaluation of Roads & Footpaths - VAGO requested we revalue these assets given the previous valuation occurred on the 30 June 2020 and since then asset values and the cost of construction materials have increased. The revaluation amount has resulted in a net positive \$47M adjustment to our financials.

Given the increase to landfill provisions and a substantial asset revaluation, we have decided to re-present the 2021/22 Financial Report and Performance Statement to Council for review and approval.

The Chief Executive Officer, Principal Accounting Officer and two Councillors appointed by Council must certify the documents once amendments or changes requested by the Auditor-General have been made.

Council's Audit & Risk Committee has reviewed the amended draft Financial Report and Performance Statement and formally recommends that Council approve the documents in principle.

The in-principal approval of the documents will enable the draft documents to be reviewed and certified by the Auditor-General so that Council can consider the 2021/22 Annual Report at a meeting open to the public.

## **ATTACHMENTS**

1. Wellington Shire Council 2022 Financial Statements [13.4.1 - 53 pages]
2. WSC Performance Statement 2021-22 as at 26 October 2022 [13.4.2 - 18 pages]

## **OPTIONS**

Council has the following options available:

1. Approve, in principle, the amended Draft 2021/22 Financial Report and Performance Statement as attached, subject to no material changes by the Victorian Auditor General's Office (VAGO) and authorise two Councillors from the Audit & Risk Committee to certify the documents in their final form; or
2. Not approve, in principle, the amended Draft 2021/22 Financial Report or Performance Statement, as attached, at this time.

## **PROPOSAL**

That Council approve, in principle, the amended Draft 2021/22 Financial Report and Performance Statement as attached, subject to no material changes by the Victorian Auditor General's Office (VAGO) and authorise Councillors Stephens and McKenzie to certify the statements in their final form.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

Section 99(2) of the *Local Government Act 2020* requires Council to pass a resolution giving approval in principle to the Financial Report and Performance Statement prior to submitting the documents to the Auditor-General.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

**Strategic Outcome 4.1:** *"A financially sustainable, high performing organisation."*

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



# **Wellington Shire Council**

## **ANNUAL FINANCIAL REPORT**

For the year ended 30 June 2022

**Wellington Shire Council**  
**Financial Report**  
**Table of Contents**

<b>FINANCIAL REPORT</b>	<b>Page</b>
Certification of the Financial Statements	1
Victorian Auditor-General's Office Audit Report	2
<b>Financial Statements</b>	
Comprehensive Income Statement	4
Balance Sheet	5
Statement of Changes in Equity	6
Statement of Cash Flows	7
Statement of Capital Works	8
<b>Notes to Financial Statements</b>	
Note 1 Overview	9
Note 2 2.1 Performance against budget	10
2.1.1. Income and expenditure	10
2.1.2. Capital works	13
2.2 Analysis of Council results by program	16
Note 3 Funding for the delivery of our services	18
3.1. Rates and charges	18
3.2. Statutory fees and fines	18
3.3. User fees	18
3.4. Funding from other levels of government	19
3.5. Contributions	21
3.6. Other income	21
Note 4 The cost of delivering services	22
4.1. Employee costs	22
4.2. Materials and services	22
4.3. Depreciation	22
4.4. Amortisation - Intangible assets	23
4.5. Amortisation - Right of use assets	23
4.6. Bad and doubtful debts	23
4.7. Borrowing costs	23
4.8. Finance Costs - Leases	23
4.9. Other expenses	23
4.10. Loss on disposal of property, infrastructure, plant, and equipment	23

**Wellington Shire Council**  
**Financial Report**  
**Table of Contents**

<b>FINANCIAL REPORT</b>	<b>Page</b>
Note 5 Our financial position	24
5.1. Financial assets	24
5.2. Non-financial assets	26
5.3. Payables, trust funds and deposits and unearned income/revenue	27
5.4. Interest-bearing liabilities	28
5.5. Provisions	28
5.6. Financing arrangements	30
5.7. Commitments	30
5.8. Leases	31
Note 6 Assets we manage	32
6.1. Property, infrastructure plant and equipment	32
Note 7 People and relationships	40
7.1. Council and key management remuneration	40
7.2. Related party disclosure	41
Note 8 Managing uncertainties	42
8.1. Contingent assets and liabilities	42
8.2. Change in accounting standards	43
8.3. Financial instruments	43
8.4. Fair value measurement	45
8.5. Events occurring after balance date	45
Note 9 Other matters	46
9.1. Reserves	46
9.2. Reconciliation of cash flows from operating activities to surplus/(deficit)	48
9.3. Superannuation	48
Note 10 Change in accounting policy	50



### Certification of the Financial Statements

In my opinion, the accompanying financial statements have been prepared in accordance with the *Local Government Act 2020*, the *Local Government (Planning and Reporting) Regulations 2020*, the Australian Accounting Standards and other mandatory professional reporting requirements.

Ian Carroll (CPA)  
**Principal Accounting Officer**

**Date :** <Date>  
Sale

In our opinion, the accompanying financial statements present fairly the financial transactions of the Wellington Shire Council; for the year ended 30 June 2022 and the financial position of the Council as at that date.

At the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify the financial statements in their final form.

Garry Stephens  
**Councillor**  
**Date :** <Date>  
Sale

Marcus McKenzie  
**Councillor**  
**Date :** <Date>  
Sale

David Morcom  
**Chief Executive Officer**  
**Date :** <Date>  
Sale

**<INSERT VAGO REPORT - PAGE 1>**

**<INSERT VAGO REPORT - PAGE 2>**

Comprehensive Income Statement  
For the Year Ended 30 June 2022

	Note	2022 \$'000	2021 \$'000
<b>Income</b>			
Rates and charges	3.1	66,145	63,473
Statutory fees and fines	3.2	1,170	1,039
User fees	3.3	8,331	6,159
Grants - operating	3.4 (a)	27,212	21,479
Grants - capital	3.4 (b)	11,249	11,355
Contributions - monetary	3.5	1,811	1,090
Contributions - non monetary	3.5	4,857	7,459
Other income	3.6	2,916	4,238
<b>Total income</b>		<b>123,691</b>	<b>116,292</b>
<b>Expenses</b>			
Employee costs	4.1	28,998	29,142
Materials and services	4.2	43,355	38,298
Depreciation	4.3	25,261	23,740
Amortisation - intangible assets	4.4	920	729
Amortisation - right of use assets	4.5	397	204
Bad and doubtful debts	4.6	25	32
Borrowing costs	4.7	71	92
Finance costs - leases	4.8	2	4
Other expenses	4.9	2,911	6,875
Net loss on disposal of property, infrastructure, plant and equipment	4.10	1,218	2,662
<b>Total expenses</b>		<b>103,158</b>	<b>101,778</b>
<b>Surplus for the year</b>		<b>20,533</b>	<b>14,514</b>
<b>Other comprehensive income</b>			
<b>Items that will not be reclassified to surplus or deficit in future periods</b>			
Net asset revaluation increment/(decrement)	6.1	99,102	(100)
<b>Total other comprehensive income</b>		<b>99,102</b>	<b>(100)</b>
<b>Total comprehensive result</b>		<b>119,635</b>	<b>14,414</b>

The above comprehensive income statement should be read in conjunction with the accompanying notes.

**Balance Sheet**  
**As at 30 June 2022**

	<b>Note</b>	<b>2022 \$'000</b>	<b>2021 \$'000</b>
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	5.1 (a)	58,460	49,934
Trade and other receivables	5.1 (c)	7,502	15,624
Other financial assets	5.1 (b)	72,420	66,925
Inventories		44	11
Other assets		641	271
<b>Total current assets</b>		<b>139,067</b>	<b>132,765</b>
<b>Non-current assets</b>			
Trade and other receivables	5.1 (c)	2,777	2,242
Property, infrastructure, plant and equipment	6.1	1,128,541	1,015,796
Right-of-use assets	5.8	107	154
Intangible assets	5.2 (c)	2,913	862
<b>Total non-current assets</b>		<b>1,134,338</b>	<b>1,019,054</b>
<b>Total assets</b>		<b>1,273,405</b>	<b>1,151,819</b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Trade and other payables	5.3 (a)	8,698	7,770
Trust funds and deposits	5.3 (b)	3,482	4,453
Unearned income/revenue	5.3 (c)	19,795	21,396
Provisions	5.5	10,492	11,753
Interest-bearing liabilities	5.4	289	289
Lease liabilities	5.8	48	36
<b>Total current liabilities</b>		<b>42,804</b>	<b>45,697</b>
<b>Non-current liabilities</b>			
Provisions	5.5	16,766	13,613
Interest-bearing liabilities	5.4	449	737
Lease liabilities	5.8	70	134
<b>Total non-current liabilities</b>		<b>17,285</b>	<b>14,484</b>
<b>Total liabilities</b>		<b>60,089</b>	<b>60,181</b>
<b>Net assets</b>		<b>1,213,316</b>	<b>1,091,638</b>
<b>Equity</b>			
Accumulated surplus		445,967	424,647
Asset Revaluation Reserve	9.1 (a)	754,388	655,286
Other Reserves	9.1 (b)	12,961	11,705
<b>Total Equity</b>		<b>1,213,316</b>	<b>1,091,638</b>

The above balance sheet should be read in conjunction with the accompanying notes.

**Statement of Changes in Equity  
For the Year Ended 30 June 2022**

	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2022</b>					
Balance at beginning of the financial year		1,091,638	424,647	655,286	11,705
Surplus for the year		20,533	20,533	-	-
Revaluation movement	6.1	99,102	-	99,102	-
Found Assets Adjustment directly to equity	6.1	998	998	-	-
Other Adjustment directly to equity	6.1	1,045	1,045	-	-
Transfers to other reserves	9.1	-	(3,821)	-	3,821
Transfers from other reserves	9.1	-	2,565	-	(2,565)
		<u>121,678</u>	<u>21,320</u>	<u>99,102</u>	<u>1,256</u>
<b>Balance at end of the financial year</b>		<b>1,213,316</b>	<b>445,967</b>	<b>754,388</b>	<b>12,961</b>

		Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2021</b>					
Balance at beginning of the financial year		1,071,963	405,558	655,286	10,862
Surplus for the year		14,514	14,514	-	-
Net asset revaluation increment		5,161	-	5,161	-
Transfer from asset revaluation reserve to accumulated surplus		-	5,418	(5,418)	-
Transfers to other reserves	9.1	-	(3,459)	-	3,459
Transfers from other reserves	9.1	-	2,616	-	(2,616)
		<u>19,675</u>	<u>19,089</u>	<u>-</u>	<u>843</u>
<b>Balance at end of the financial year</b>		<b>1,091,638</b>	<b>424,647</b>	<b>655,286</b>	<b>11,705</b>

The above statement of changes in equity should be read in conjunction with the accompanying notes.

### Statement of Cash Flows For the Year Ended 30 June 2022

	2022 Inflows/ (Outflows) \$'000	2021 Inflows/ (Outflows) \$'000
Note		
<b>Cash flows from operating activities</b>		
Rates and charges	67,630	61,826
Statutory fees and fines	1,170	1,039
User fees	8,239	5,430
Grants - operating	28,039	22,035
Grants - capital	16,234	20,388
Contributions - monetary	673	993
Interest received	473	586
Trust funds and deposits taken	3,482	4,250
Other receipts	2,172	1,536
Goods and Services Tax Collected	1,020	1,775
Goods and Services Tax Refunds from the Australian Tax Office	5,431	5,750
Employee costs	(29,416)	(29,640)
Materials and services	(40,224)	(36,106)
Trust funds and deposits repaid	(4,453)	(3,877)
Other payments	(2,268)	(4,917)
Goods and Services Tax Paid to Suppliers	(7,437)	(6,942)
<b>Net cash provided by operating activities</b>	<b>50,765</b>	<b>44,126</b>
<b>Cash flows from investing activities</b>		
Payments for property, infrastructure, plant and equipment	(37,158)	(35,470)
Proceeds from sale of property, infrastructure, plant and equipment	1,177	817
Payments for investments	(112,789)	(148,114)
Proceeds from sale of investments	107,294	121,682
<b>Net cash used in investing activities</b>	<b>(41,476)</b>	<b>(61,085)</b>
<b>Cash flows from financing activities</b>		
Finance costs	(71)	(92)
Repayment of borrowings	(288)	(289)
Interest paid - lease liability	(2)	(4)
Repayment of lease liabilities	(402)	(254)
<b>Net cash provided used in financing activities</b>	<b>(763)</b>	<b>(639)</b>
Net increase (decrease) in cash and cash equivalents	8,526	(17,598)
Cash/cash equivalents at the beginning of the financial year	49,934	67,532
<b>Cash and cash equivalents at the end of the financial year</b>	<b>58,460</b>	<b>49,934</b>
Financing arrangements	5.6	
Restrictions on cash assets	5.1	

The above statement of cash flows should be read in conjunction with the accompanying notes.

### Statement of Capital Works For the Year Ended 30 June 2022

	Note	2022 \$'000	2021 \$'000
<b>Property</b>			
Land improvements		1,408	1,265
<b>Total land</b>		<b>1,408</b>	<b>1,265</b>
Buildings		7,050	6,415
<b>Total buildings</b>		<b>7,050</b>	<b>6,415</b>
<b>Total property</b>		<b>8,458</b>	<b>7,680</b>
<b>Plant and equipment</b>			
Plant, machinery and equipment		1,786	1,495
Fixtures, fittings and furniture		392	341
Computers and telecommunications		322	229
Library books		242	250
<b>Total plant and equipment</b>		<b>2,742</b>	<b>2,315</b>
<b>Infrastructure</b>			
Roads		11,915	16,271
Footpaths and cycleways		4,249	3,509
Recreational, leisure and community facilities		3,022	2,015
Parks, open space and streetscapes		1,631	1,850
Bridges		810	1,020
Drainage		730	277
Other infrastructure		673	56
Waste management		498	160
Off street car parks		374	153
Aerodromes		318	123
<b>Total infrastructure</b>		<b>24,220</b>	<b>25,434</b>
<b>Total capital works expenditure</b>		<b>35,420</b>	<b>35,429</b>
<b>Represented by:</b>			
Asset renewal expenditure		24,610	22,954
Asset upgrade expenditure		3,599	9,029
Asset expansion expenditure		5,652	3,215
New asset expenditure		1,559	231
<b>Total capital works expenditure</b>		<b>35,420</b>	<b>35,429</b>

The Statement of Capital Works includes Work In Progress, and excludes Intangibles



Notes to the Financial Report  
For the Year Ended 30 June 2022**Note 1 OVERVIEW****Introduction**

The Wellington Shire Council was established by an Order of the Governor in Council on 2 December 1994. The Council's main office is located at 18-20 Desailly Street, Sale, Victoria, 3850.

**Statement of compliance**

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*.

The Council is a not-for-profit entity and therefore applies the additional AUS paragraphs applicable to a not-for-profit entity under the Australian Accounting Standards.

**Significant accounting policies****(a) Basis of accounting**

The accrual basis of accounting has been used in the preparation of these financial statements, except for the cash flow information, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

The financial statements are based on the historical cost convention unless a different measurement basis is specifically disclosed in the notes to the financial statements.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The financial statements have been prepared on a going concern basis. The financial statements are in Australian dollars. The amounts presented in the financial statements have been rounded to the nearest thousand dollars unless otherwise specified. Minor discrepancies in tables between totals and the sum of components are due to rounding.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of employee provisions (refer to Note 5.5)
- the determination of landfill provisions (refer to Note 5.5)
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of AASB 15 *Revenue from Contracts with Customers* or AASB 1058 *Income of Not-for-Profit Entities* (refer to Note 3)
- the determination, in accordance with AASB 16 *Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to Note 5.8)
- whether or not AASB 1059 *Service Concession Arrangements: Grantors* is applicable
- other areas requiring judgements

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

**(b) Impact of Covid-19**

During 2021-22 the COVID-19 pandemic continued to impact on Council's operations. Council has noted the following significant impacts on its financial operations:

- Additional revenue – \$147k grant income to support specialised COVID-19 recovery programs.
- Revenue reductions – (\$253k) reduced fees from leisure services and (\$113k) from The Wedge due to restrictions and reduced attendance.
- Revenue foregone – (\$183k) reduced income from Covid Business Support program from foregone rent and lease income.
- Additional costs – additional (\$147k) expenditure required to fund the grant recovery programs.

Notes to the Financial Report  
For the Year Ended 30 June 2022**Note 2.1 Performance against budget**

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$750,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

These notes are prepared to meet the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

**2.1.1 Income and expenditure**

	<b>Budget 2022 \$'000</b>	<b>Actual 2022 \$'000</b>	<b>Variance \$'000</b>	<b>Variance %</b>	<b>Ref</b>
<b>Income</b>					
Rates and charges	66,909	66,145	(764)	(1%)	1
Statutory fees and fines	868	1,170	302	35%	2
User fees	7,998	8,331	333	4%	
Grants - operating	13,570	27,212	13,642	101%	3
Grants - capital	17,175	11,249	(5,926)	(35%)	4
Contributions - monetary	1,335	1,811	476	36%	5
Contributions - non monetary	-	4,857	4,857	100%	6
Other income	2,442	2,916	474	19%	7
<b>Total income</b>	<b>110,297</b>	<b>123,691</b>	<b>13,394</b>	<b>12%</b>	
<b>Expenses</b>					
Employee costs	31,428	28,998	2,430	8%	8
Materials and services	42,518	43,355	(837)	(2%)	9
Depreciation	23,923	25,261	(1,338)	(6%)	10
Amortisation - intangible assets	589	920	(331)	(56%)	11
Amortisation - right of use assets	225	397	(172)	(76%)	12
Bad and doubtful debts	70	25	45	64%	13
Borrowing costs	81	71	10	12%	14
Finance costs - leases	1	2	(1)	(100%)	
Other expenses	817	2,911	(2,094)	(256%)	15
Net loss on disposal of property, infrastructure, plant and equipment	899	1,218	(319)	(35%)	16
<b>Total expenses</b>	<b>100,551</b>	<b>103,158</b>	<b>(2,607)</b>	<b>(3%)</b>	
<b>Surplus for the year</b>	<b>9,746</b>	<b>20,533</b>	<b>10,787</b>	<b>111%</b>	

**Notes to the Financial Report  
For the Year Ended 30 June 2022****(i) Explanation of material variations**

<b>Variance Ref</b>	<b>Item</b>	<b>Explanation</b>
1	Rates and charges	A number of special charge road construction schemes will not be completed until 2022/23 thereby delaying the raising of owner contributions (\$1.0M).
2	Statutory fees and fines	Income raised from planning fees, permits and information certificates to date have been higher than expected due to recent demand for new dwellings within the Shire.
3	Grants - operating	The advance receipt of 75% of Victoria Grants Commission allocation for 2022/23 of \$11.4M was received in April 2022. Additional grants of \$2.1M were received for Sustainability initiatives such as Radial Renewable Energy Park Demo Site and Energy Efficiency. Major grant funding yet to be received or recognised includes Cunninghame Street Lights (\$1.3M) and York Street works (\$1.0M). This is partly offset by funding received towards Radial Renewable Energy Park Demo project, which was initially unbudgeted.
5	Contributions - monetary	Income raised for public open space contributions of \$330k from external developers was higher due to new subdivisions released. Contributions for GLGN shared services of \$109k, Princes Hwy Signalisation of \$34k and Concierge Business Support of \$30k received were unbudgeted. A contribution for the Flooding Creek Masterplan Implementation of \$71k has been raised earlier than scheduled.
6	Contributions - non monetary	This represents gifted assets recognised during the year mainly for roads of \$1.5M (\$0.4M Cobains Estate Stage 3, \$0.3M Andrew Rd Longford, \$0.3M Glenhaven Stage 5), drainage of \$0.9m (\$0.4M Cobains Estate Stage 3, \$0.3M Glenhaven Stage 5) and footpaths of \$0.6M (\$0.3M Cobains Estate Stage 3, \$0.1M Glenhaven Stage 5). Other contributions include art gallery works of \$1.0M, consisting of over 200 items donated over the year. All asset related contributions relates to various new subdivisions developments planned within the Shire in the future by external developers.
7	Other income	The provision for inappropriate subdivision outstanding rates was decreased for the year 2021/22 by (\$400k) as Council reclassifies assessments from rateable to non rateable, offset by \$136k of waste infrastructure charge bad debts for the 90 Mile beach inappropriate subdivision. In addition there were unbudgeted donations received for Stephenson's Park Pavilion (\$237k), Sale Oval (\$100k) and Sale Tennis Courts (\$100k).

**Notes to the Financial Report  
For the Year Ended 30 June 2022****(i) Explanation of material variations continued**

8	Employee costs	Employee costs - The majority of savings in employee benefits are mainly due to staff vacancies throughout the organisation and 2021/22 Workcover premium reductions. This is slightly offset by higher casual staff costs incurred in areas to maintain critical customer services such as Art Gallery and Libraries.
9	Materials and services	Expenses have increased due to the rise of inflation pushing up both contract and material prices and the provision of future costs. There were also several non-recurrent expenses in 2021/22 such as the radial renewable energy project (\$2.0M) and the Cunninghame Street Lights (\$1.6M). This has been offset by underspends in software maintenance expenses of \$1.0M for Wellington and East Gippsland Shire partnership agreements for the year 2021/22. Contributions and consultant payments incurred on health services, business development and strategic planning projects were slightly lower than expected by \$0.3M. Savings from utility charges of \$0.2M for operational and community facilities due to use of solar and other energy efficient initiatives throughout the Shire.
10	Depreciation	Overall higher than expected depreciation (non cash) mainly in roads and buildings, offset by lower than expected depreciation for landfill cells. Annual depreciation charges are impacted by the timing of project completions. The revaluation of \$51.6M in 2022 compared to (\$0.1M) in 2021 has had an impact on the variances, plus the timing of projects moving from WIP to completion.
11	Amortisation - intangible assets	Amortisation charges for landfill improvements was higher than budgeted for the year due to increased work on landfill restorations.
12	Amortisation - right of use assets	Amortisation charges incurred for right of use (lease assets) was higher than projected due to a contract extension for waste management vehicles.
13	Bad and doubtful debts	During COVID-19 debt collection was significantly reduced therefore this has impacted timeframes of the reclassification of unpaid debts to doubtful debts.
14	Borrowing costs	This represents non cash interest component for the landfill rehabilitation provision calculations completed as of 30 June 2022. Loan borrowings budgeted for 2021/22 were not drawn upon.
15	Other expenses	This include the repayment of old Wellington Coastal Subdivision Strategy grant with a new agreement effective from 1 July 2021 (\$1.1M). Assets derecognised represents (\$0.6M) for the year 2021/22.
16	Net (gain)/loss on disposal of property, infrastructure, plant and equipment	Roads, footpaths and building were replaced, while capital works were being completed delaying the calculations for Written Down Value (WDV) (\$0.7M). This is partly offset by the derecognition of some previously owned Council assets such as roads, buildings and land (\$0.6M).

Notes to the Financial Report  
For the Year Ended 30 June 2022

## 2.1.2 Capital works

	Budget 2022 \$'000	Actual 2022 \$'000	Variance \$'000	Variance %	Ref
<b>Property</b>					
Land	20	370	350	1,748	1
Land improvements	-	1,038	1,038	100	2
<b>Total land</b>	<b>20</b>	<b>1,408</b>	<b>1,388</b>	<b>6,939</b>	
Buildings	7,944	7,050	(894)	(11)	3
<b>Total buildings</b>	<b>7,944</b>	<b>7,050</b>	<b>(894)</b>	<b>(11)</b>	
<b>Total property</b>	<b>7,964</b>	<b>8,458</b>	<b>494</b>	<b>6</b>	
<b>Plant and equipment</b>					
Plant, machinery and equipment	2,913	1,786	(1,127)	(39)	4
Fixtures, fittings and furniture	346	392	46	13	5
Computers and telecommunications	275	322	47	17	6
Library books	256	242	(14)	(5)	
<b>Total plant and equipment</b>	<b>3,790</b>	<b>2,742</b>	<b>(1,048)</b>	<b>(28)</b>	
<b>Infrastructure</b>					
Roads	17,170	11,915	(5,255)	(31)	7
Bridges	1,633	810	(823)	(50)	8
Footpaths and cycleways	7,646	4,249	(3,397)	(44)	9
Drainage	690	730	40	6	
Recreational, leisure and community facilities	2,293	3,022	729	32	10
Waste management	1,205	498	(707)	(59)	11
Parks, open space and streetscapes	1,016	1,631	615	61	13
Aerodromes	675	318	(357)	(53)	12
Off street car parks	810	374	(436)	(54)	14
Other infrastructure	2,822	673	(2,149)	(76)	15
<b>Total infrastructure</b>	<b>35,960</b>	<b>24,220</b>	<b>(11,740)</b>	<b>(33)</b>	
<b>Total capital works expenditure</b>	<b>47,714</b>	<b>35,420</b>	<b>(12,294)</b>	<b>(26)</b>	
<b>Represented by:</b>					
New asset expenditure	1,554	1,559	5	-	
Asset renewal expenditure	31,850	24,610	(7,240)	(23)	
Asset expansion expenditure	4,687	5,652	965	21	
Asset upgrade expenditure	9,623	3,599	(6,024)	(63)	
<b>Total capital works expenditure</b>	<b>47,714</b>	<b>35,420</b>	<b>(12,294)</b>	<b>(26)</b>	

Notes to the Financial Report  
For the Year Ended 30 June 2022

## (i) Explanation of material variations

Variance Ref	Item	Explanation
1	Land	Delays in negotiations for the purchase of the Department of Education Land (\$10k) and Former Police Station (\$10k). This was offset by additional land purchases for Maffra Resource Recovery Facility \$350k and Coastal Strategy land purchases \$19k.
2	Landfill Improvements	Construction of Kilmany Landfill Cell 3 \$1M had delays in completing the cell liner and was completed in September 2021.
3	Buildings	The following projects will be completed in 2022/23 Financial year Stephenson Park (\$563k), Aqua Energy Sale - Redevelopment design (\$131k), Lake Guthridge - Guyatt Education Centre (\$102k), and Maffra Library Roof Renewal (\$102k). Delays in materials and contractors resulted in the following projects being delayed Community Facilities Accessibility Improvement (\$114k) and Kindergarten Maintenance and Accessibility (104k). The Public Toilet Replacement Hiawatha (\$100k) was completed in 2020/21 Financial year. The following projects had savings; Maffra Depot Minor Capital Works Program (\$31k), Maffra Sugarbeet Museum (\$13k) and Yarram Library Soundproofing (\$12k). Unbudgeted Local Regional Community Infrastructure Funding was received for the Outdoor pools Solar Heating Upgrades \$286k and Macfarlane Street Upgrade - Heyfield \$156k.
4	Plant, machinery and equipment	There have been, and are, delays in sourcing replacements for plant and vehicles.
5	Fixtures, fittings and furniture	Savings on Heyfield and Stratford Pool Blankets (\$22k). This is offset by unbudgeted additional Art work \$87k after donations were received.
6	Computers and telecommunications*	IT upgrade was completed in June with additional equipment being purchased.
7	Roads	Several new special charge schemes which have a long lead time due to statutory requirements and required stakeholder engagement were delayed by extended community consultation resulting in an underspend of (\$1.8M). The Duke St Reconstruction/Shoulder Sealing (\$889k) was postponed as tendered prices were excessive. The Reseals Programme was completed with savings of (800k). Lansdowne St and Macarthur St (\$751k) was not funded in 21/22 Financial year. Delays to the following projects have occurred due to Contractor and Materials availability; Urban Road Rehabilitation (\$500k), Yarram Morwell Jack River Valley Road Intersection (\$200k). Toongabbie - Cowwarr & Weir Roads were completed in the 2021/22 Financial Year (\$600k).
8	Bridges	Slopping Bridge Widening Project (\$785k) and Swing Bridge - Downstream drive (\$176k) projects were delayed. They were both unsuccessfully tendered and retendered and contracts let and will be complete in 2022/23.

Notes to the Financial Report  
For the Year Ended 30 June 2022

## (i) Explanation of material variations continued

Variance Ref	Item	Explanation
9	Footpaths and cycleways	The multi year York St Sale CBD (\$2.8 M) works continued as scheduled minimising disruption to both the public and adjoining business and land owners. Works on the Multiyear Great Southern Rail Trail (\$1.6M) were delayed while vegetation offsets and all relevant permits were obtained. Sale CBD Renewal Program (Bond St) was completed in 2021/22 \$566k. Additional Urban Paths Program works were completed with unbudgeted Local Regional Community Infrastructure funding \$190k and Longford Access Improvement Project \$63k.
10	Recreational, leisure and community facilities	Stephenson Park Pedestrian and Vehicle Management (\$200k) will be completed in the 2022/23 Financial year. The Aqua Energy Outdoor Pool Heating Pipe project was rescope which provided savings of (\$112k) and works commenced on the Stephenson Park Croquet Amenities will be completed in July 2022 (\$61k). These were offset by the completion of the following unbudgeted Local Regional Community Infrastructure Funding and unbudgeted Community contributions for projects; Sale Tennis Club Court Redevelopment \$316k, additional works Yarram Warmer Pool \$206k, Maffra Lawn Tennis Club Fencing \$101k and Maffra Lawn Tennis Club Grandstand \$55k.
11	Waste Management	The Kilmany Landfill Lechate Pond Evaporation (\$500k) project is on hold while awaiting for Consultant feedback on the appropriate treatment options which needs to be implemented. The Kilmany Landfill - Flare Installation (\$300k) will be completed in the 22/23 financial year this was project was delayed by the capping works which were completed in the 21/22 financial year. This is partially offset by unbudgeted funding which was received for the Heyfield Recycling Facility upgrade \$75k.
12	Parks, open space and streetscapes	Materials and Contractor availability delayed the: Shelter and BBQ Renewal program (\$161k) and the Playgrounds Renewal Program (\$55k). This was offset by the completion of the following 2020/21 projects; Maffra Youth Play Precinct \$225k, Yarram Youth Precinct \$122k, Sale Botanical Gardens \$99k and Lions Park District Open Space Upgrade \$50k. The following projects were completed with unbudgeted funding from Local Regional Community Infrastructure funding; Maffra - Cameron Recreation Reserve Cricket nets \$120k, Baldwin Reserve - Fencing Upgrades \$74k and Yarram Recreation Reserve Turf Wicket \$60k.
13	Aerodromes	Delays due to the availability of Contractors are being experienced in relation to Yarram Aerodrome Landside Facilities (\$180k) and Yarram Aerodrome Eastern Hangar Development (\$80k). Yarram Aerodrome Perimeter Fencing Works (\$143k) works have commenced are due to be completed in July 2022. This is offset by works completed on Yarram Aerodrome Emergency Services Operations \$28k.
14	Off street car parks	The Carpark redevelopment - Sale (\$400k) cannot proceed as the intended land purchase to build the car park did not proceed. Delays in negotiations and Community Consultation have delayed works on the Carpark Redevelopment Lake Street Carpark Loch Sport (\$250k). This is offset by the completion of the Carpark Park Reconstruction - Manns Beach \$192k and Carpark Rehabilitation - Golden Beach \$126k.
15	Other infrastructure	Port of Sale Mooring Access Project was delayed as the Port of Sale Masterplan is currently on hold pending a Council contract decision (\$2.08M).

**Notes to the Financial Report  
For the Year Ended 30 June 2022**

---

**Note 2.2 Analysis of Council results by program**

Council delivers its functions and activities through the following programs.

**2.2.1 Built & Natural Environment**

Built & Natural Environment division promotes, plans and implements a range of strategies that make a significant contribution to the responsible care and sustainable management of our municipality's diverse natural environment and built environment. Services delivered by this division include Capital Works, Asset Management, Infrastructure Development, Road Planning and Maintenance, Built Environment Facilities, Parks Services, Open Space Planning and Waste & Sustainability.

**Chief Executive Officer**

CEO Office ensures leadership and engagement with our community to ensure our residents feel engaged and informed by Council through services including Media and Communications.

**Community and Culture**

Community and Culture division promotes, supports and advocates for the social and cultural wellbeing of our community by providing essential and innovative amenities, services and facilities through the creation of beneficial partnerships with key stakeholders. The division is comprised of service areas including Social Planning & Policy, Community Engagement, Youth Services, Rural Access, Emergency Management, Community Facilities Planning and Community Committees. This division also manages our Art Gallery, Library Services, 'The Wedge' Entertainment Centre and Leisure Services which includes our pools and Gippsland Regional Sporting Complex in Sale.

**Corporate Services**

Corporate Services division provides support services across council to enable the delivery of council's vision and strategic objectives. The provision of these services includes Human Resources, Occupational Health & Safety, Risk Management, Corporate Planning, Accounting & Payroll, Rates & Valuations, Fleet, Procurement, Records Management, Information Technology and Business Systems. This division also ensures legislative compliance by conducting our affairs openly and with integrity, reflecting the highest level of good management and governance.

**Development**

Development division supports sustainable growth and development in appropriate locations supported by levels of infrastructure in keeping with the needs of the community while retaining the amenity valued by the community. This includes services such as Strategic Planning, Statutory Planning, Economic Development, Tourism and Visitor Economy. The division is responsible for managing a number of customer focussed, responsive services such as Local Laws, Environmental Health, Municipal Building Services and Customer Service. It also manages a range of commercial property portfolios including the Gippsland Regional Livestock Exchange.



Wellington Shire Council

2021/2022 Financial Report

# Notes to the Financial Report

## For the Year Ended 30 June 2022

### 2.2.2 Summary of income, expenses, assets and capital expenses by program

	Income	Expenses	Surplus/(Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>2022</b>					
Built & Natural Environment	34,779	68,152	(33,373)	18,007	1,116,473
Chief Executive Officer	(3)	1,474	(1,477)	(3)	-
Community and Culture	5,060	13,068	(8,008)	4,531	12,862
Corporate Services	72,701	10,152	62,549	12,572	144,070
Development	11,154	10,312	842	3,354	-
	<b>123,691</b>	<b>103,158</b>	<b>20,533</b>	<b>38,461</b>	<b>1,273,405</b>
	Income	Expenses	Surplus/(Deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>2021</b>					
Built & Natural Environment	35,964	63,220	(27,256)	16,339	1,002,607
Chief Executive Officer	33	1,362	(1,329)	20	-
Community and Culture	5,105	13,706	(8,601)	4,664	11,669
Corporate Services	68,499	14,579	53,920	10,131	137,543
Development	6,691	8,911	(2,220)	1,680	-
	<b>116,292</b>	<b>101,778</b>	<b>14,514</b>	<b>32,834</b>	<b>1,151,819</b>

Notes to the Financial Report  
For the Year Ended 30 June 2022

<b>Note 3 Funding for the delivery of our services</b>	<b>2022</b>	<b>2021</b>
<b>3.1 Rates and charges</b>	<b>\$'000</b>	<b>\$'000</b>

Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is its total land and improvements value.

The valuation base used to calculate general rates for 2021/22 was \$12,730 million (2020/21 \$12,114 million).

General rates	57,832	56,552
Waste management charge	4,915	4,371
Service rates and charges	1,605	2,041
Special rates and charges	1,053	219
Supplementary rates and rate adjustments	355	1
Interest on rates and charges	385	289
<b>Total rates and charges</b>	<b>66,145</b>	<b>63,473</b>

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2022, and the valuation will be first applied in the rating year commencing 1 July 2022.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

**3.2 Statutory fees and fines**

Town planning fees	694	515
Land information certificates	223	248
Permits	179	201
Infringements and costs	74	75
<b>Total statutory fees and fines</b>	<b>1,170</b>	<b>1,039</b>

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

**3.3 User fees**

Waste management services	3,398	2,645
Other fees and charges	1,651	803
Leisure centre and recreation	1,609	1,256
Registration and other permits	875	805
Saleyards	384	389
Entertainment centre	307	169
Animal services	62	45
Emergency management works	45	47
<b>Total user fees</b>	<b>8,331</b>	<b>6,159</b>
<b>User fees by timing of revenue recognition</b>		
User fees recognised at a point in time	8,331	6,159
<b>Total user fees</b>	<b>8,331</b>	<b>6,159</b>

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

Notes to the Financial Report  
For the Year Ended 30 June 2022

<b>3.4 Funding from other levels of government</b>	<b>2022</b>	<b>2021</b>
Grants were received in respect of the following :	<b>\$'000</b>	<b>\$'000</b>
<b>Summary of grants</b>		
Commonwealth funded grants	28,690	23,048
State funded grants	9,771	9,786
<b>Total grants received</b>	<b>38,461</b>	<b>32,834</b>
<b>(a) Operating Grants</b>		
<b>Recurrent - Commonwealth Government</b>		
Financial Assistance Grants	18,858	14,821
<b>Recurrent - State Government</b>		
Libraries	350	337
Cultural Services	299	337
Rural Access and Transport connection	168	159
Environmental health	131	64
Municipal emergency	130	127
School crossing supervisors	129	125
Parks and Environmental services	113	112
Fire Service Property Levy	63	62
Community support programs	31	9
Other	10	5
Senior citizens	-	59
<b>Total recurrent operating grants</b>	<b>20,282</b>	<b>16,217</b>
<b>Non-recurrent - Commonwealth Government</b>		
Street Lights	1,106	-
Parks and Environmental services	138	-
Community and Recreation facilities upgrade	60	476
Economic Development and Tourism	10	-
<b>Non-recurrent - State Government</b>		
Parks and Environmental services	2,316	-
Street Lights	1,098	166
Economic Development and Tourism	874	1,251
Natural disaster funding	482	14
Community and Recreation facilities upgrade	278	1,142
Wellington Coastal Subdivision Strategy	262	-
Vegetation Management	140	406
Community support programs	129	85
Other	34	20
Cultural Services	6	21
Working for Victoria	-	1,424
Municipal emergency	(3)	257
<b>Total non-recurrent operating grants</b>	<b>6,930</b>	<b>5,262</b>
<b>Total operating grants</b>	<b>27,212</b>	<b>21,479</b>

Notes to the Financial Report  
For the Year Ended 30 June 20223.4 Funding from other levels of government continued  
(b) Capital Grants

	2022 \$'000	2021 \$'000
<b>Recurrent - Commonwealth Government</b>		
Roads to recovery	3,414	4,735
<b>Total recurrent capital grants</b>	<b>3,414</b>	<b>4,735</b>
<b>Non-recurrent - Commonwealth Government</b>		
Footpaths and cycleways	1,954	-
Recreation and leisure community facilities	1,155	883
Roads	924	1,895
Buildings	627	208
Parks, open space and streetscapes	598	-
Aerodrome	128	30
<b>Non-recurrent - State Government</b>		
Buildings	835	175
Other Infrastructure	412	-
Footpaths and cycleways	378	378
Roads	353	1,101
Recreation and leisure facilities	199	1,180
Waste management	188	18
Parks, open space and streetscapes	75	663
Library books	9	9
Plant, machinery and equipment	-	80
<b>Total non-recurrent capital grants</b>	<b>7,835</b>	<b>6,620</b>
<b>Total capital grants</b>	<b>11,249</b>	<b>11,355</b>
<b>(c) Unspent grants received on condition that they be spent in a specific manner</b>		
<b>Operating</b>		
Balance at start of year	3,714	2,623
Received during the financial year and remained unspent at balance date	2,546	2,723
Received in prior years and spent during the financial year	(2,061)	(1,632)
Balance at year end	<b>4,199</b>	<b>3,714</b>
<b>Capital</b>		
Balance at start of year	17,682	2,207
Received during the financial year and remained unspent at balance date	5,133	16,490
Received in prior years and spent during the financial year	(7,307)	(1,015)
Balance at year end	<b>15,508</b>	<b>17,682</b>

Notes to the Financial Report  
For the Year Ended 30 June 2022**3.4 Funding from other levels of government continued****(d) Recognition of grant income**

Before recognising funding from government grants as revenue the Council assesses whether there is a contract that is enforceable and has sufficiently specific performance obligations in accordance with AASB 15 *Revenue from Contracts with Customers*. When both these conditions are satisfied, the Council:

- identifies each performance obligation relating to revenue under the contract/agreement
- determines the transaction price
- recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations, at the time or over time when services are rendered.

Where the contract is not enforceable and/or does not have sufficiently specific performance obligations, the Council applies AASB 1058 *Income for Not-for-Profit Entities*.

Grant revenue with sufficiently specific performance obligations is recognised over time as the performance obligations specified in the underlying agreement are met. Where performance obligations are not sufficiently specific, grants are recognised either upon receipt or when an unconditional right to receipt has been established, whichever is occurs first. Grants relating to capital projects are generally recognised progressively as the capital project is completed. The following table provides a summary of the accounting framework under which grants are recognised.

**Income recognised under AASB 1058 *Income for Not-for-Profit Entities***

General purpose	18,859	14,821
Specific purpose grants to acquire non-financial assets	11,249	11,355
Other specific purpose grants	350	337

**Revenue recognised under AASB 15 *Revenue from Contracts with Customers***

Specific purpose grants	8,004	6,321
	<u>38,462</u>	<u>32,834</u>

Grant income is recognised when condition(s) of the agreement/MOU are satisfied

	2022 \$'000	2021 \$'000
<b>3.5 Contributions</b>		
Monetary	1,811	1,090
Non-monetary	4,857	7,459
<b>Total contributions</b>	<u>6,668</u>	<u>8,549</u>

*Contributions of non monetary assets were received in relation to the following asset classes.*

Infrastructure	4,287	6,113
Property	570	1,346
<b>Total non-monetary contributions</b>	<u>4,857</u>	<u>7,459</u>

Monetary and non monetary contributions are recognised as revenue at their fair value when Council obtains control over the contributed asset.

	2022 \$'000	2021 \$'000
<b>3.6 Other income</b>		
Donations	940	665
Other rent	778	712
Interest on investments	473	586
Bad and doubtful debts recovered	257	-
Volunteer Income	271	34
Insurance	165	65
Recognition of assets	14	1,902
Interest on debtors	10	13
Miscellaneous income	8	48
Changes to net present value due to interest rate movements	-	213
<b>Total other income</b>	<u>2,916</u>	<u>4,238</u>

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

**Notes to the Financial Report  
For the Year Ended 30 June 2022**

<b>Note 4 The cost of delivering services</b>	<b>\$'000</b>	<b>\$'000</b>
<b>4.1 (a) Employee costs</b>		
Wages and salaries	23,288	24,210
Superannuation	2,608	2,407
Casual staff	2,263	1,835
Other	415	288
WorkCover	246	215
Fringe benefits tax	178	187
<b>Total employee costs</b>	<b>28,998</b>	<b>29,142</b>

**(b) Superannuation**

Council made contributions to the following funds:

**Defined benefit fund**

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	127	139
	<b>127</b>	<b>139</b>

**Accumulation funds**

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	1,518	1,202
Employer contributions to Australian Super	233	168
Employer contributions to REST Superannuation	130	102
Employer contributions to Cbus	116	111
Employer contributions to Aware-Vicsuper Scheme	82	57
Employer contributions - other funds	799	633
	<b>2,878</b>	<b>2,273</b>
Employer contributions payable at reporting date.	-	23

Refer to note 9.3 for further information relating to Council's superannuation obligations.

**4.2 Materials and services**

Contractors	14,399	10,864
Infrastructure & parks maintenance	8,823	7,713
Materials	4,803	4,702
Waste management services	4,741	4,694
Contributions	3,019	3,412
Utility payments	2,246	2,170
Insurances	1,518	1,354
Environmental Authority fees	1,447	1,115
Building maintenance	1,180	1,423
Consultants	1,179	851
<b>Total materials and services</b>	<b>43,355</b>	<b>38,298</b>

Expenses are recognised as they are incurred and reported in the financial year to which they relate.

**4.3 Depreciation**

Infrastructure	17,756	16,906
Property	5,440	4,909
Plant and equipment	2,065	1,925
<b>Total depreciation</b>	<b>25,261</b>	<b>23,740</b>

Refer to note 5.2( c ), 5.8 and 6.1 for a more detailed breakdown of depreciation and amortisation charges and accounting policy.

Notes to the Financial Report  
For the Year Ended 30 June 2022

	2022 \$'000	2021 \$'000
<b>4.4 Amortisation - Intangible assets</b>		
Software	93	72
Water Rights	4	4
Landfill Airspace	823	653
<b>Total Amortisation - Intangible assets</b>	<b>920</b>	<b>729</b>
<b>4.5 Amortisation - Right of use assets</b>		
Property	-	40
Vehicles	350	117
Information Technology Equipment	47	47
<b>Total Amortisation - Right of use assets</b>	<b>397</b>	<b>204</b>
<b>4.6 Bad and doubtful debts</b>		
Rates debtors	19	31
Infringements	-	1
Other debtors	6	-
<b>Total bad and doubtful debts</b>	<b>25</b>	<b>32</b>
<b>Movement in provisions for doubtful debts</b>		
Balance at the beginning of the year	1,548	1,606
New provisions recognised during the year	(6)	(58)
Amounts provided for but recovered during the year	(435)	-
Balance at end of year	<b>1,107</b>	<b>1,548</b>
Provision for doubtful debt is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.		
<b>4.7 Borrowing costs</b>		
Interest - Borrowings	71	92
<b>Total borrowing costs</b>	<b>71</b>	<b>92</b>
Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.		
<b>4.8 Finance Costs - Leases</b>		
Interest - Lease Liabilities	2	4
<b>Total finance costs</b>	<b>2</b>	<b>4</b>
<b>4.9 Other expenses</b>		
Unused grant funding	1,119	4,273
Derecognition of assets	573	1,781
Work in progress assets written off	365	123
Councillors' allowances	358	301
Volunteer Expenses	271	34
Changes to net present value due to interest rate movements	108	-
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	69	48
Auditors' remuneration - Internal	42	22
Donations and Gifts	7	205
Rate Relief payments	1	86
Operating lease rentals	(2)	2
<b>Total other expenses</b>	<b>2,911</b>	<b>6,875</b>
<b>4.10 Net loss on disposal of property, infrastructure, plant and equipment</b>		
Proceeds of sale	(1,177)	(817)
Written down value of assets disposed/replaced	2,395	3,479
<b>Total net loss on disposal of property, infrastructure, plant and equipment</b>	<b>1,218</b>	<b>2,662</b>

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

Notes to the Financial Report  
For the Year Ended 30 June 2022

<b>Note 5 Our financial position</b>	<b>2022</b>	<b>2021</b>
<b>5.1 Financial assets</b>	<b>\$'000</b>	<b>\$'000</b>
<b>(a) Cash and cash equivalents</b>		
Cash on hand	6	6
Cash at bank	10,068	10,002
Term deposits	48,386	39,926
<b>Total cash and cash equivalents</b>	<b>58,460</b>	<b>49,934</b>
<b>(b) Other financial assets</b>		
Term deposits - current	72,420	66,925
<b>Total other financial assets</b>	<b>72,420</b>	<b>66,925</b>
<b>Total financial assets</b>	<b>130,880</b>	<b>116,859</b>
Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:		
Contractually restricted unearned income (Note 5.3 (c))	19,795	21,396
Trust funds and deposits (Note 5.3 (b))	3,482	4,453
Other non discretionary reserves (Note 9.1)	3,686	2,385
<b>Total restricted funds</b>	<b>26,963</b>	<b>28,234</b>
<b>Total unrestricted cash and cash equivalents</b>	<b>31,498</b>	<b>21,700</b>
<b>Intended allocations</b>		
Although not externally restricted the following amounts have been allocated for specific future purposes by Council:		
- Cash held to fund carried forward capital works/operating projects	3,830	5,985
- Cash held in relation to the Victoria Grants Commission advance to fund general operations and roads works	11,425	7,686
- Unexpended grants and contributions	149	1,448
- Discretionary reserve (Note 9.1)	9,275	9,320
<b>Total funds subject to intended allocations</b>	<b>24,679</b>	<b>24,439</b>

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.



Notes to the Financial Report  
For the Year Ended 30 June 2022

5.1 Financial assets continued	2022	2021
(c) Trade and other receivables	\$'000	\$'000
<b>Current</b>		
<i>Statutory receivables</i>		
Rates debtors	3,400	5,264
Special rate assessment	73	59
Infringement debtors	69	67
Net GST receivable	1,288	302
<i>Non statutory receivables</i>		
Government grants	142	7,753
Other debtors	1,544	1,955
Provision for doubtful debts - other debtors	(6)	-
Waste management	992	224
Total current trade and other receivables	<b>7,502</b>	<b>15,624</b>
<b>Non-current</b>		
<i>Statutory receivables</i>		
Rates debtors	2,454	3,194
Provision for doubtful debts	(1,095)	(1,495)
Special charge schemes	1,352	482
Provision for doubtful debts - special charge scheme	(2)	(2)
Infringements and fire hazards	72	67
Provision for doubtful debts - infringements	(4)	(4)
Total non-current trade and other receivables	<b>2,777</b>	<b>2,242</b>
<b>Total trade and other receivables</b>	<b>10,279</b>	<b>17,866</b>

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

Included in the provision for doubtful debts is an amount relating to land in inappropriate subdivisions mainly in the 90 Mile Beach area. Council has a significant number of rateable properties in these areas for which provision has been made for a total amount outstanding of \$1,094,765 (2021: \$1,494,920). A provision has been established as these properties are unable to be sold in order for Council to recover the debt.

**(d) Ageing of Receivables**

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	1,915	2,060
Past due by up to 30 days	77	124
Past due between 31 and 180 days	454	7,715
Past due between 181 and 365 days	46	-
Past due by more than 1 year	186	-
Total trade and other receivables	<b>2,678</b>	<b>9,899</b>

**(e) Ageing of individually impaired Receivables**

At balance date, other debtors representing financial assets with a nominal value of Nil (2021: Nil) were impaired.

<b>5.2 Non-financial assets</b>	<b>2022</b>	<b>2021</b>		
<b>Intangible assets</b>	<b>\$'000</b>	<b>\$'000</b>		
Water rights	7	11		
Software	455	220		
Landfill air space	2,451	631		
<b>Total intangible assets</b>	<b>2,913</b>	<b>862</b>		
	<b>Water Right</b>	<b>Software</b>	<b>Landfill</b>	<b>Total</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Gross carrying amount</b>				
Balance at 1 July 2021	35	433	4,855	5,323
Additions from internal developments	-	261	2,643	2,904
Other additions	-	67	-	67
Balance at 30 June 2022	35	761	7,498	8,294
<b>Accumulated amortisation and impairment</b>				
Balance at 1 July 2021	24	213	4,224	4,461
Amortisation expense	4	93	823	920
Balance at 30 June 2022	28	306	5,047	5,381
Net book value at 30 June 2021	11	220	631	862
Net book value at 30 June 2022	7	455	2,451	2,913

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life. Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

	2022 \$'000	2021 \$'000
<b>5.3 Payables, trust funds and deposits and unearned income/revenue</b>		
<b>(a) Trade and other payables</b>		
Non-statutory payables		
Trade Payables	8,142	7,193
Accrued expenses	556	577
<b>Total trade and other payables</b>	<b>8,698</b>	<b>7,770</b>
<b>(b) Trust funds and deposits</b>		
Overpaid rates	1,460	1,049
Refundable deposits	634	717
Fire services levy	465	2,004
Retention amounts	710	473
Other trust funds and deposits	213	210
<b>Total trust funds and deposits</b>	<b>3,482</b>	<b>4,453</b>

Unearned income/revenue represents contract liabilities and reflect consideration received in advance from customers in respect of capital and operating projects. Unearned income/revenue are derecognised and recorded as revenue when promised goods and services are transferred to the customer. Refer to Note 3.

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

**Purpose and nature of items**

Overpaid Rates - Overpaid rates received from ratepayers which are offset when the financial year's rates are raised.

Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Services Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Other Trust funds and deposits - Council holds in trust ticket sales for shows performed by third parties at 'The Wedge' Entertainment Centre which are on forwarded to performer on completion of the show.

<b>(c) Unearned income/revenue</b>		
Grants received in advance - operating	4,199	3,714
Grants received in advance - capital	15,508	17,682
Other	88	-
<b>Total unearned income/revenue</b>	<b>19,795</b>	<b>21,396</b>

Amounts received by Council are classified as unearned income where funds are received for a specified purpose and where the specified purpose or obligations have not yet been fulfilled. Once the obligations are fulfilled by Council, the associated income will be presented in the comprehensive income statement. This requirement is set in AASB15.

Grants received in advance - capital also includes grants which have been invoiced although not yet received where the purpose or obligations have not yet been fulfilled.

**5.4 Interest-bearing liabilities**

	<b>2022</b>	<b>2021</b>
	<b>\$'000</b>	<b>\$'000</b>
Borrowings - secured	289	289
	<u>289</u>	<u>289</u>
Other borrowings - secured	449	737
	<u>449</u>	<u>737</u>
<b>Total</b>	<b>738</b>	<b>1,026</b>

Borrowings are secured by Council rate income.

(a) The maturity profile for Council's borrowings

Not later than one year	289	289
Later than one year and not later than five years	449	737
	<u>738</u>	<u>1,026</u>

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

**5.5 Provisions**

	<b>Employee</b>	<b>Landfill restoration</b>	<b>Total</b>
	<b>\$ '000</b>	<b>\$ '000</b>	<b>\$ '000</b>
<b>2022</b>			
Balance at beginning of the financial year	7,545	17,821	25,366
Additional provisions	2,714	2,644	5,358
Amounts used	(2,804)	(1,727)	(4,531)
Change in the discounted amount arising because of time and the effect of any change in the index rate and/or discount rate	(308)	1,373	1,065
Balance at the end of the financial year	<u>7,147</u>	<u>20,111</u>	<u>27,258</u>

**2021**

Balance at beginning of the financial year	7,008	17,018	24,026
Additional provisions	2,187	2,201	4,388
Amounts used	(2,258)	(1,185)	(3,443)
Change in the discounted amount arising because of time and the effect of any change in the index rate and/or discount rate	608	(213)	395
Balance at the end of the financial year	<u>7,545</u>	<u>17,821</u>	<u>25,366</u>

	<b>2022</b>	<b>2021</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>(a) Employee provisions</b>		
<b>Current provisions expected to be wholly settled within 12 months</b>		
Annual leave	1,763	1,694
Long service leave	462	392
	<u>2,225</u>	<u>2,086</u>

<b>Current provisions expected to be wholly settled after 12 months</b>		
Annual leave	888	863
Long service leave	3,744	4,144
	<u>4,632</u>	<u>5,007</u>
<b>Total current employee provisions</b>	<b>6,857</b>	<b>7,093</b>

**Non-current**

Long service leave	289	451
Sick Leave Gratuity	1	1
<b>Total non-current employee provisions</b>	<b>290</b>	<b>452</b>
<b>Aggregate carrying amount of employee provisions:</b>		
Current	6,857	7,093
Non-current	290	452
<b>Total aggregate carrying amount of employee provisions</b>	<b>7,147</b>	<b>7,545</b>

**5.5 Provisions continued**

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

*Annual leave*

A liability for annual leave is recognised in the provision for employee benefits as a current liability because the Council does not have an unconditional right to defer settlement of the liability. Liabilities for annual leave are measured at:

- nominal value if the Council expects to wholly settle the liability within 12 months
- present value if the Council does not expect to wholly settle within 12 months.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

*Long service leave*

Liability for long service leave (LSL) is recognised in the provision for employee benefits. Unconditional LSL is disclosed as a current liability as the Council does not have an unconditional right to defer settlement. Unconditional LSL is measured at nominal value if expected to be settled within 12 months or at present value if not expected to be settled within 12 months. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability and measured at present value.

*Sick Leave Gratuity*

A former entity of Wellington Shire Council had established a sick leave gratuity scheme which ceased at the end of September 1991. Under the scheme, sick leave is payable to all ex-Shire employees and is not to exceed existing benefits as at the end of September 1991, using remuneration rates current at the time of leaving. The employees are entitled to the sick leave gratuity upon their leaving the organisation. The amount provided for appears as a non-current liability.

	2022	2021
Key assumptions:		
- discount rate	3.693%	0.701%
- index rate	2.500%	2.000%
<b>(b) Landfill restoration</b>	<b>2022</b>	<b>2021</b>
	<b>\$'000</b>	<b>\$'000</b>
Current	3,635	4,660
Non-current	16,476	13,161
	<b>20,111</b>	<b>17,821</b>

Council is obligated to restore Kilmany, Longford, Maffra, Rosedale, Stratford and Yarram sites to a particular standard. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs. There has been an adjustment made to the prior year reference to cost to rehabilitate, in 2021 this was listed as \$12.2 million this should have read \$17.4 million, this estimate does not affect the value of the provision.

	2022	2021
Key assumptions:		
- discount rate	3.693%	1.36%
- index rate (2022/23)	6.100%	1.50%
- index rate (2023/24 onwards)	3.000%	1.50%
- settlement rate	10 years	10 years
- estimates cost to rehabilitate	\$20.3 million	\$17.4 million
<b>Summary of Provisions</b>	<b>2022</b>	<b>2021</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Current</b>		
Employee	6,857	7,093
Landfill Restoration	3,635	4,660
<b>Total Current Provisions</b>	<b>10,492</b>	<b>11,753</b>
<b>Non Current</b>		
Employee	290	452
Landfill Restoration	16,476	13,161
	<b>16,766</b>	<b>13,613</b>
<b>Total Provisions</b>	<b>27,258</b>	<b>25,366</b>

**Notes to the Financial Report**  
**For the Year Ended 30 June 2022**

2021/2022 Financial Report

**5.6 Financing arrangements**

	2022 \$'000	2021 \$'000
The Council has the following funding arrangements in place as at 30 June 2022:		
Bank overdraft	200	200
Credit card facilities	130	130
Other facilities	738	1,026
Total facilities	<u>1,068</u>	<u>1,356</u>
Used facilities	738	1,056
Unused facilities	330	300

**5.7 Commitments**

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

**Commitments for expenditure**

	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	Total \$'000
<b>2022</b>					
<b>Operating</b>					
Waste management	4,692	-	-	-	4,692
Health Services	710	722	734	-	2,166
Animal pound and shelter service	373	380	1,182	-	1,935
Litter bins	353	361	-	-	714
Software maintenance	366	-	-	-	366
L to P project	251	-	-	-	251
<b>Total</b>	<u>6,745</u>	<u>1,463</u>	<u>1,916</u>	<u>-</u>	<u>10,124</u>
<b>Capital</b>					
Footpaths and cycleways	2,618	-	-	-	2,618
Plant, Machinery & Equipment	1,766	-	-	-	1,766
Bridges	929	-	-	-	929
Buildings	713	-	-	-	713
Roads	486	-	-	-	486
Off Street Car Parking	123	-	-	-	123
Recreational leisure and community facilities	109	-	-	-	109
Aerodrome	106	-	-	-	106
Waste Management	89	-	-	-	89
<b>Total</b>	<u>6,939</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,939</u>
<b>2021</b>					
<b>Operating</b>					
Waste management	5,812	-	-	-	5,812
Landfill Rehabilitation	2,076	-	-	-	2,076
Litter bins	342	353	361	-	1,056
Health Services	1,048	-	-	-	1,048
Animal pound and shelter service	355	30	-	-	385
L to P project	185	-	-	-	185
Software maintenance	61	61	-	-	122
<b>Total</b>	<u>9,879</u>	<u>444</u>	<u>361</u>	<u>-</u>	<u>10,685</u>
<b>Capital</b>					
Roads	2,592	-	-	-	2,592
Recreational leisure and community facilities	1,326	-	-	-	1,326
Buildings	1,236	-	-	-	1,236
Landfill Improvements	715	-	-	-	715
Footpaths and cycleways	608	-	-	-	608
Parks, open space and streetscapes	521	-	-	-	521
Plant, Machinery & Equipment	397	-	-	-	397
Off Street Car Parking	307	-	-	-	307
Bridges	239	-	-	-	239
<b>Total</b>	<u>7,941</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,941</u>

**5.8 Leases**

At inception of a contract, all entities would assess whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- The customer has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- The customer has the right to direct the use of the asset.

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Council has elected to apply the temporary option available under AASB 16 Leases which allows not-for-profit entities to not measure right-of-use assets at initial recognition at fair value in respect of leases that have significantly below-market terms.

Council has no reliance on peppercorn leases.

**Right-of-Use Assets**

	Vehicles \$'000	Other, etc. \$'000	Total \$'000
Balance at 1 July 2021	-	154	154
Additions	350	-	350
Amortisation charge	(350)	(47)	(397)
Balance at 30 June 2022	-	107	107

**Lease Liabilities**

	2022 \$'000	2021 \$'000
Maturity analysis - contractual undiscounted cash flows		
Less than one year	48	46
One to five years	135	137
Total undiscounted lease liabilities as at 30 June:	183	183

Lease liabilities included in the Balance Sheet at 30 June:

Current	48	36
Non-current	70	134
Total lease liabilities	118	170

**Short-term and low value leases**

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases of machinery that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of \$10,000), including IT equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term. (2021/22 Nil).

Notes to the Financial Report  
For the Year Ended 30 June 2022

## 6.1 Property, infrastructure, plant and equipment

## Summary of property, infrastructure, plant and equipment

	Carrying amount 30 June 2021 \$'000	Additions \$'000	Recognised \$'000	Found Assets \$'000	Adjustment directly to equity \$'000	Contributions \$'000	Revaluation \$'000	Depreciation \$'000	Disposal \$'000	Derecognition \$'000	Write-off \$'000	Transfers WIP \$'000	Carrying amount 30 June 2022 \$'000
Property	210,365	3,443	-	144	(82)	569	52,686	(5,440)	(601)	(103)	-	2,676	263,657
Plant and equipment	20,547	2,537	-	-	-	1,056	-	(2,065)	(345)	-	-	57	21,787
Infrastructure	773,585	19,251	14	854	1,127	3,231	46,416	(17,756)	(1,448)	(470)	-	7,586	832,390
Work in progress	11,299	10,158	-	-	-	-	-	-	-	-	(365)	(10,385)	10,707
	<b>1,015,796</b>	<b>35,389</b>	<b>14</b>	<b>998</b>	<b>1,045</b>	<b>4,856</b>	<b>99,102</b>	<b>(25,261)</b>	<b>(2,394)</b>	<b>(573)</b>	<b>(365)</b>	<b>(66)</b>	<b>1,128,541</b>

## Summary of Work in Progress

	Opening WIP \$'000	Additions \$'000	Write-off \$'000	Transfers \$'000	Closing WIP \$'000
Property	2,924	3,375	(26)	(2,829)	3,444
Plant and equipment	120	-	-	(118)	2
Infrastructure	8,255	6,783	(339)	(7,438)	7,261
Total	<b>11,299</b>	<b>10,158</b>	<b>(365)</b>	<b>(10,385)</b>	<b>10,707</b>



Notes to the Financial Report  
For the Year Ended 30 June 2022

## 6.1 Property, infrastructure, plant and equipment

## (a) Property

	Land - specialised	Land improvements	Land Under Roads	Total Land & Land Improvements	Buildings - specialised	Total Buildings	Work In Progress	Total Property
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2021	87,223	1,989	39,517	128,729	167,051	167,051	2,924	298,704
Accumulated depreciation at 1 July 2021	-	(1,510)	-	(1,510)	(83,905)	(83,905)	-	(85,415)
	87,223	479	39,517	127,219	83,146	83,146	2,924	213,289
<b>Movements in fair value</b>								
Additions	20	1,038	-	1,058	2,385	2,385	3,375	6,818
Contributions	425	-	97	522	47	47	-	569
Adjustments to Deferred Profit and Loss	422	-	-	422	(504)	(504)	-	(82)
Found Assets	25	-	18	43	101	101	-	144
Revaluation	45,279	-	6,966	52,245	441	441	-	52,686
Disposal	(511)	-	-	(511)	(954)	(954)	-	(1,465)
Derecognise	(45)	-	-	(45)	(330)	(330)	-	(375)
Write-off	-	-	-	-	-	-	(26)	(26)
Transfers	-	1,341	-	1,341	1,335	1,335	(2,829)	(153)
	45,615	2,379	7,081	55,075	2,521	2,521	520	58,116
<b>Movements in accumulated depreciation</b>								
Depreciation and amortisation	-	(655)	-	(655)	(4,785)	(4,785)	-	(5,440)
Accumulated depreciation of disposals	-	-	-	-	864	864	-	864
Accumulated depreciation of derecognised	-	-	-	-	272	272	-	272
Transfers	-	-	-	-	-	-	-	-
	-	(655)	-	(655)	(3,649)	(3,649)	-	(4,304)
At fair value 30 June 2022	132,838	4,368	46,598	183,804	169,572	169,572	3,444	356,820
Accumulated depreciation at 30 June 2022	-	(2,165)	-	(2,165)	(87,554)	(87,554)	-	(89,719)
Carrying amount	132,838	2,203	46,598	181,639	82,018	82,018	3,444	267,101

Notes to the Financial Report  
For the Year Ended 30 June 20226.1 Property, infrastructure, plant and equipment  
(b) Plant and Equipment

	Plant machinery and equipment	Fixtures fittings and furniture	Computers and telecomms	Library books	Art Works	Work In Progress	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2021	12,133	3,752	1,187	3,057	10,163	120	30,412
Accumulated depreciation at 1 July 2021	(5,993)	(1,836)	(354)	(1,562)	-	-	(9,745)
	6,140	1,916	833	1,495	10,163	120	20,667
<b>Movements in fair value</b>							
Additions	1,787	68	322	243	117	-	2,537
Contributions	22	-	-	-	1,034	-	1,056
Disposal	(1,298)	(194)	(56)	(353)	-	-	(1,901)
Transfers	204	(159)	12	-	-	(118)	(61)
	715	(285)	278	(110)	1,151	(118)	1,631
<b>Movements in accumulated depreciation</b>							
Depreciation and amortisation	(1,320)	(350)	(161)	(234)	-	-	(2,065)
Accumulated depreciation of disposals	953	194	56	353	-	-	1,556
Transfers	(70)	70	-	-	-	-	-
	(437)	(86)	(105)	119	-	-	(509)
At fair value 30 June 2022	12,848	3,467	1,465	2,947	11,314	2	32,043
Accumulated depreciation at 30 June 2022	(6,430)	(1,922)	(459)	(1,443)	-	-	(10,254)
Carrying amount	6,418	1,545	1,006	1,504	11,314	2	21,789

Notes to the Financial Report  
For the Year Ended 30 June 20226.1 Property, infrastructure, plant and equipment  
(c) Infrastructure

	Roads	Bridges	Footpaths and cycleways	Drainage	Recreational, leisure and community facilities	Waste Management	Parks open space and streetscapes	Aerodromes	Off street car parks	Other Infrastructure	Work In Progress	Total Infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2021	800,746	111,816	49,315	101,030	31,320	5,455	35,324	16,115	3,846	19,802	8,255	1,183,024
Accumulated depreciation at 1 July 2021	(252,470)	(43,662)	(16,596)	(36,434)	(16,507)	(2,234)	(13,357)	(8,912)	(1,773)	(9,239)	-	(401,184)
	548,276	68,154	32,719	64,596	14,813	3,221	21,967	7,203	2,073	10,563	8,255	781,840
<b>Movements in fair value</b>												
Additions	9,818	782	1,476	1,076	3,447	393	1,272	138	182	667	6,783	26,034
Contributions	1,459	-	561	917	169	-	125	-	-	-	-	3,231
Recognised	14	-	-	-	-	-	-	-	-	-	-	14
Found Assets	211	(44)	274	357	89	-	-	-	-	-	(2)	885
Adjustments to Deferred Profit and Loss	1,037	122	31	(63)	-	-	-	-	-	-	-	1,127
Revaluation	43,760	(64)	2,657	63	-	-	-	-	-	-	-	46,416
Disposal	(3,356)	(375)	(279)	(109)	(257)	-	(264)	(88)	-	(180)	-	(4,908)
Derecognise	(727)	-	-	-	-	-	-	-	-	-	-	(727)
Write-off	-	-	-	-	-	-	-	-	-	-	(339)	(339)
Transfers to other classes	-	-	-	(242)	-	-	(430)	-	-	672	-	-
Transfers WIP	4,413	187	660	514	693	-	437	64	44	574	(7,438)	148
	56,629	608	5,380	2,513	4,141	393	1,140	114	226	1,733	(996)	71,881
<b>Movements in accumulated depreciation</b>												
Depreciation and amortisation	(10,906)	(1,129)	(1,049)	(1,017)	(1,185)	(186)	(1,264)	(336)	(91)	(593)	-	(17,756)
Accumulated depreciation of disposals	2,523	186	127	44	177	-	202	57	-	144	-	3,460
Found Assets Depreciation	(1)	(19)	(97)	(59)	145	-	-	-	-	-	-	(31)
Accumulated depreciation of derecognised	257	-	-	-	-	-	-	-	-	-	-	257
Transfers	-	-	-	123	-	-	369	-	-	(492)	-	-
	(8,127)	(962)	(1,019)	(909)	(863)	(186)	(693)	(279)	(91)	(941)	-	(14,070)
At fair value 30 June 2022	857,375	112,424	54,695	103,543	35,461	5,848	36,464	16,229	4,072	21,535	7,259	1,254,905
Accumulated depreciation at 30 June 2022	(260,597)	(44,624)	(17,615)	(37,343)	(17,370)	(2,420)	(14,050)	(9,191)	(1,864)	(10,180)	-	(415,254)
Carrying amount	596,778	67,800	37,080	66,200	18,091	3,428	22,414	7,038	2,208	11,355	7,259	839,651

Notes to the Financial Report  
For the Year Ended 30 June 2022

## Note 6 Assets we manage

## 6.1 Property, infrastructure, plant and equipment (continued)

Asset recognition thresholds and depreciation periods

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

ASSET TYPE	Depreciation Period	Threshold Limit
<b>Property</b>		
Land	-	All
Land Improvements	4 years	All
Buildings	20 - 100 years	>\$10,000
<b>Plant and Equipment</b>		
Motor Vehicles	3 - 10 years	All
Plant	3 - 10 years	>\$5,000
Furniture, Equipment & Information Technology	3 - 10 years	>\$5,000
Art Gallery Works	-	All
Library Books	3 - 10 years	All
<b>Infrastructure</b>		
<b>Roads</b>		
Pavement - Concrete	100 Years	All
Pavement - Sealed	100 Years	All
Pavement Gravel ( Local Access A & Above)	15 Years	All
Pavement Gravel ( Local Access B & C)	20 Years	All
Subgrade	Indefinite	All
Kerb & Channel	70 Years	All
Road Drainage - Minor Culverts	100 Years	All
<b>Bridges</b>		
Bridges - Concrete	100 Years	All
Bridges - Timber	60 Years	All
Floodways & Major Culverts	100 Years	All
<b>Footpaths and cycleways</b>		
Asphalt/Bitumen	15 Years	All
Concrete/Paved	60 Years	All
Gravel/Sand	10 Years	All
<b>Drainage</b>		
Pits	100 Years	All
Pipes	100 Years	All
Pump Wells	20 Years	All
Other Drainage	20 - 100 Years	All
Open Drain - Earth/Retention Basin	Indefinite	All
<b>Structures</b>		
Off Street Car Parks	30 - 100 years	>\$5,000
Recreational, leisure and community facilities	10 - 100 years	>\$5,000
Waste management	20 - 100 years	>\$5,000
Parks, open space and streetscapes	10 - 120 years	>\$5,000
Aerodromes	20 - 120 years	>\$5,000
Other infrastructure	10 - 120 years	>\$5,000
<b>Intangible Assets</b>		
Landfill Airspace	4 - 38 Years	All
Software	3 - 10 years	>\$5,000

**Notes to the Financial Report  
For the Year Ended 30 June 2022**

**Note 6 Assets we manage**

**6.1 Property, infrastructure, plant and equipment (continued)**

**Acquisition**

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

**Land under roads**

Council recognises land under roads it controls at fair value.

**Depreciation and amortisation**

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed above and are consistent with the prior year unless otherwise stated.

**Repairs and maintenance**

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

**Valuation of land and buildings**

The general rates revaluation was undertaken by a qualified independent valuer Daniel Scarfo Registered Valuer No 71139, the valuation of land was derived from the data supplied from the general rates revaluation and applied at 30 June 2022. Valuation of buildings was undertaken by a qualified independent valuer APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913, Dan Atherton Registered Valuer No 2962 and Ryan Collier Registered Valuer No 4090.

The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement. The valuation of land was undertaken by an independent valuer. The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Notes to the Financial Report  
For the Year Ended 30 June 2022**Note 6 Assets we manage****6.1 Property, infrastructure, plant and equipment (continued)**

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

Valuation of infrastructure assets (roads, bridges, footpaths and drainage) has been determined in accordance with a valuation undertaken by Council Officer Mr Chris Hastie B.Eng (Civil), Gcert Mgt.

Valuation of infrastructure assets (recreational, leisure and community facilities, waste management, parks, open space and streetscapes, aerodromes and other Infrastructure) has been determined in accordance with an independent valuation undertaken by APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913 and Damon Griggs Registered Valuer No 3204.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

The date of the current valuation is detailed in the following table. A full revaluation of the land assets was conducted in 2021/22 and a full revaluation of the buildings assets will be conducted in 2022/23.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2022 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
Land - Specialised	-	-	132,839	30/06/2022
Land improvements	-	-	2,203	n/a
Land under roads	-	-	46,598	30/06/2022
Buildings - Specialised	-	778	81,239	30/06/2019
<b>Total</b>	<b>-</b>	<b>778</b>	<b>262,879</b>	

For a detailed explanation for Fair Value Hierarchy, please refer to Note 8.4 Fair Value Measurement

**Valuation of Land and Land Under Roads****Land**

At 30 June 2022, Council undertook a valuation of the Land asset class, resulting in a credit to the Asset Revaluation Reserve of \$45.5 million (52% increase).

**Land Under Roads**

At 30 June 2022, Council undertook a valuation of the Land Under Roads asset class, resulting in a credit to the Asset Revaluation Reserve of \$6.97 million (17.6% increase).

**Valuation of infrastructure**

Valuation of infrastructure assets (roads, bridges, footpaths and drainage) has been determined in accordance with a valuation undertaken by Council Officer Mr. Chris Hastie B.Eng (Civil), Gcert Mgt.

Valuation of infrastructure assets (recreational, leisure and community facilities, waste management, parks, open space and streetscapes, aerodromes and other Infrastructure) has been determined in accordance with an independent valuation undertaken by APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913, Dan Atherton Registered Valuer No 2962 and Ryan Collier Registered Valuer No 4090.

Valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

**Roads and Footpaths**

In 2020, Council undertook a valuation of its road and footpath asset classes. With valuations being undertaken on a 4-year cycle, the next full revaluation is scheduled for June 2024. At 30 June 2022, Council reviewed the carrying amount of assets to determine whether any material movement in final value had occurred during the year. The review of the ABS Road and Bridge construction index resulted in an increase of approximately 10.25% in the current replacement cost of the road and footpaths asset class since the last revaluation on 30 June 2020. It was thus determined that the movement was material in nature and a revaluation was required at 30 June 2022 to accurately reflect the value of these asset classes.

As a result of the revaluation, the total replacement value of roads has increased by \$99.5M (8.5%).

As a result of the revaluation, the total replacement value of footpaths has increased by almost \$11.8M (8.1%).

Notes to the Financial Report  
For the Year Ended 30 June 2022

## Note 6 Assets we manage

## 6.1 Property, infrastructure, plant and equipment (continued)

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2022 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
Roads	-	-	551,981	30/06/2022
Bridges	-	-	67,800	30/06/2021
Footpaths and cycleways	-	-	34,392	30/06/2022
Drainage	-	-	66,200	30/06/2019
Recreational, leisure and community	-	2,360	15,731	30/06/2019
Waste management	-	144	3,284	30/06/2019
Parks, open space and streetscapes	-	534	21,881	30/06/2019
Aerodromes	-	91	6,947	30/06/2019
Off street car parking	-	216	1,991	30/06/2019
Other infrastructure	-	490	10,865	30/06/2019
<b>Total</b>	<b>-</b>	<b>3,835</b>	<b>781,072</b>	

For a detailed explanation for Fair Value Hierarchy, please refer to Note 8.4 Fair Value Measurement

## Non-infrastructure assets

## Description of significant unobservable inputs into level 3 valuations

**Specialised land** and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$0.01 and \$18,147.88 per square metre and land under roads values range between \$0.20 and \$3.57 per square metre.

**Specialised buildings** are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are comprised of a square metre basis ranging from \$370 to \$8,000 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 4 years to 87 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

**Infrastructure assets** are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 10 years to an indefinite life. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2022 \$'000	2021 \$'000
<b>Reconciliation of specialised land</b>		
Parks, open space and streetscapes	72,200	48,393
Recreation, leisure and community facilities	42,339	27,453
Off-street car parks	7,337	5,752
Aerodromes	4,618	1,635
Waste management	2,925	1,873
Other infrastructure - Piers/Jetties/Caravan parks/Markets/Saleyards	2,635	1,356
Drainage	785	761
<b>Total specialised land</b>	<b>132,839</b>	<b>87,223</b>

## ADJUSTMENTS DIRECTLY TO EQUITY

Reversal of revalued assets disposed or written off (transfer from asset revaluation reserve to accumulated surplus).

Roads, Streets, Drainage, Bridges & Culverts	(1,127)	(3,058)
Buildings & Structures	504	(1,499)
Land	(422)	(704)
	<b>(1,045)</b>	<b>(5,261)</b>

**Notes to the Financial Report  
For the Year Ended 30 June 2022****Note 7 People and relationships****7.1 Council and key management remuneration****(a) Key Management Personnel**

Wellington Shire Council structure has a CEO and 4 General Managers. Along with 9 Councillors this makes a total of 14 KMP positions.

Details of KMP at any time during the year are:

**Councillors**

Mayor Ian Bye (Mayor since 3 November 2021)  
Former Mayor Garry Stephens  
Cr Scott Rossetti  
Cr Carolyn Crossley  
Cr Gayle Maher  
Cr Jill Wood  
Cr John Tattersson  
Cr Marcus McKenzie  
Cr Carmel Ripper

Chief Executive Officer - David Morcom  
General Manager Built and Natural Environment - Chris Hastie  
General Manager Community & Culture - Sharon Houlihan (1/07/21 - 17/11/21)  
General Manager Community & Culture - Julie Foat (24/01/22 - 29/04/22)  
General Manager Development - Brent McAlister  
General Manager Corporate Services - Arthur Skipitaris

	<b>2022 No.</b>	<b>2021 No.</b>
<b>Total Number of Councillors</b>	9	12
<b>Total of Chief Executive Officer and other Key Management Personnel</b>	6	5
<b>Total Number of Key Management Personnel</b>	<u>15</u>	<u>17</u>

**(c) Remuneration of Key Management Personnel**

Total remuneration of key management personnel was as follows:

	<b>2022 \$'000</b>	<b>2021 \$'000</b>
Short-term benefits	1,520	1,450
Long-term benefits	34	38
Post employment benefits	108	103
Termination benefits	-	-
<b>Total</b>	<u>1,662</u>	<u>1,591</u>

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

	<b>2022 No.</b>	<b>2021 No.</b>
\$1 - \$9,999	-	1
\$10,000 - \$19,999	-	4
\$20,000 - \$29,999	-	6
\$30,000 - \$39,999	6	-
\$40,000 - \$49,999	1	-
\$50,000 - \$59,999	1	-
\$60,000 - \$69,999	-	1
\$70,000 - \$79,999	2	-
\$100,000 - \$109,999	1	-
\$210,000 - \$219,999	-	2
\$220,000 - \$229,999	-	1
\$230,000 - \$239,999	-	1
\$240,000 - \$249,999	2	-
\$260,000 - \$269,999	1	-
\$300,000 - \$309,999	-	1
\$310,000 - \$319,999	1	-
	<u>15</u>	<u>17</u>



**Notes to the Financial Report  
For the Year Ended 30 June 2022****(d) Senior Officer Remuneration**

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- a) has management responsibilities and reports directly to the Chief Executive; or
- b) whose total annual remuneration exceeds \$151,000.

The number of Senior Officers are shown below in their relevant income bands:

Income Range:	2022 No.	2021 No.
\$151,000 - \$159,999	2	6
\$160,000 - \$169,999	4	1
\$170,000 - \$179,999	1	-
\$180,000 - \$189,999	-	1
\$190,000 - \$199,999	1	-
	<b>8</b>	<b>8</b>
	<b>\$'000</b>	<b>\$'000</b>
Total Remuneration for the reporting year for Senior Officers included above, amounted to:	1,181	1,269

**7.2 Related party disclosure****(a) Transactions with related parties**

During the period Council entered into a number of transactions with related parties of KMP's or their close family members. These transactions occurred within normal commercial terms and conditions. These transactions included \$63,475 of annual maintenance and risk subsidies, and \$39,454 of community grants for various events and minor facilities improvements. Transactions with Central Gippsland Health Services included contributions towards health services of \$951,448 (2021: \$940,036), as well as \$1,928 for linen services and emergency department costs. A \$13,750 (2021: \$77,302) contribution was made towards Destination Gippsland's Event Acquisition Fund and GippsSport received a total of \$19,162 for skate park competitions and the Plating the Climate Game Evaluation. A further \$75,796 (2021: \$45,650) was spent on contractors for facilities maintenance, advertising, and signage.

**(b) Outstanding balances with related parties**

The balance outstanding at the end of the reporting period in relation to transactions with related parties was Nil (2020/21 Nil).

**(c) Loans to/from related parties**

The aggregate amount of loans in existence at balance date that have been made, guaranteed or secured by the council to a related party was Nil (2020/21 Nil).

**(d) Commitments to/from related parties**

The aggregate amount of commitments in existence at balance date that have been made, guaranteed or secured by the council was Nil (2020/21 Nil).

Notes to the Financial Report  
For the Year Ended 30 June 2022**Note 8 Managing uncertainties****8.1 Contingent assets and liabilities**

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

	2022 \$'000	2021 \$'000
<b>(a) Contingent assets</b>		
Non cash contributions expected to be received in respect of subdivision and gifted assets are as follows:		
Developer contributions	1,122	633
<b>Total Contingent Assets</b>	<u>1,122</u>	<u>633</u>

**(b) Contingent liabilities**

Contingent liabilities are:

- possible obligations that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council; or
- present obligations that arise from past events but are not recognised because:
  - it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or
  - the amount of the obligation cannot be measured with sufficient reliability.
- it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or
- the amount of the obligation cannot be measured with sufficient reliability.

**Superannuation**

Wellington Shire Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

*Future superannuation contributions*

In addition to the disclosed contributions, Wellington Shire Council has paid unfunded liability payments to Vision Super totalling \$Nil during 2021/22 (2020/21 \$Nil). There were \$Nil contributions outstanding and \$Nil loans issued from or to the above schemes as at 30 June 2022. The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2022 are \$34,347.

**Liability Mutual Insurance**

Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

**Notes to the Financial Report  
For the Year Ended 30 June 2022****(c) Guarantees for loans to other entities**

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised.

Council has guaranteed a loan taken out by a community group, to undertake significant capital works to the Club's facilities that are located on Council land.

Council's estimated liability with respect to contingent items is as follows:

	2022 \$'000	2021 \$'000
Bank Guarantees	935	934
<b>Total Bank Guarantees</b>	<b>935</b>	<b>934</b>

**8.2 Change in accounting standards**

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2022 reporting period. Council assesses the impact of these new standards. As at 30 June 2022 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2023 that are expected to have any significant impact on Council.

**8.3 Financial instruments****(a) Objectives and policies**

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the Notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

**(b) Market risk**

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

**Interest rate risk**

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes council to fair value interest rate risk. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 2020. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

**Notes to the Financial Report  
For the Year Ended 30 June 2022**

**8.3 Managing uncertainties (continued)**

**(c) Credit risk**

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Particularly significant areas of credit risk exist in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- council has a policy for establishing credit limits for the entities council deals with;
- council may require collateral where appropriate; and
- council only invests surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provides a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognise financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

**(d) Liquidity risk**

Liquidity risk includes the risk that, as a result of Council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- has readily accessible standby facilities and other funding arrangements in place;
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitors budget to actual performance on a regular basis; and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 8.1 (c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

**(e) Sensitivity disclosure analysis**

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of -0.50% and 0.50% in market interest rates (AUD) from year-end rates of 2.71%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

**8.4 Fair value measurement***Fair value hierarchy*

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

*Revaluation*

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from two to five years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

*Impairment of assets*

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

**8.5 Events occurring after balance date**

There are no matters or circumstances that have arisen since the end of the financial year which significantly affect the operations of Council, the results of operations, or state of affairs of Council in future financial years.

Notes to the Financial Report  
For the Year Ended 30 June 2022

## Note 9 Other matters

	Balance at beginning of reporting period	Adjustment directly to equity	Increment (decrement)	Balance at end of reporting period
<b>9.1 Reserves</b>				
<b>(a) Asset revaluation reserves</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>2022</b>				
<b>Property</b>				
Land & land improvements	74,673	(422)	45,701	119,952
Land under roads	22,124	-	6,966	29,090
Buildings	59,334	504	(63)	59,775
	156,131	82	52,604	208,817
<b>Infrastructure</b>				
Roads	424,640	(1,037)	44,797	468,400
Bridges	25,011	(122)	58	24,947
Footpaths and cycleways	19,434	(31)	2,688	22,091
Drainage	23,740	63	-	23,803
	492,825	(1,127)	47,543	539,241
<b>Other</b>				
Art Gallery Stock	6,330	-	-	6,330
<b>Total asset revaluation reserves</b>	<b>655,286</b>	<b>(1,045)</b>	<b>100,147</b>	<b>754,388</b>
<b>Reconciliation of net revaluation movement</b>				<b>\$'000</b>
Increment recognised in 2021/22				100,147
Adjustment directly to equity (note 6.1)				(1,045)
2022 Net revaluation increment				<u>99,102</u>
<b>2021</b>				
<b>Property</b>				
Land & land improvements	75,234	(704)	143	74,673
Land under roads	22,124	-	-	22,124
Buildings	60,987	(1,653)	-	59,334
	158,345	(2,357)	143	156,131
<b>Infrastructure</b>				
Roads	425,902	(1,262)	-	424,640
Bridges	25,472	(1,650)	1,189	25,011
Footpaths and cycleways	19,574	(140)	-	19,434
Drainage	23,749	(9)	-	23,740
	494,697	(3,061)	1,189	492,825
<b>Other</b>				
Art Gallery Stock	2,501	-	3,829	6,330
<b>Total asset revaluation reserves</b>	<b>655,543</b>	<b>(5,418)</b>	<b>5,161</b>	<b>655,286</b>
The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.				
<b>Reconciliation of net revaluation movement</b>				<b>\$'000</b>
Adjustment to prior year equity recognised in 2021/22				(157)
Adjustment directly to equity recognised in 2020/21				(5,261)
2021 Net revaluation increment				<u>(5,418)</u>

Wellington Shire Council  
2021/2022 Financial Report

**Notes to the Financial Report  
For the Year Ended 30 June 2022**

	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
<b>9.1 (b) Other reserves</b>				
<b>2022</b>				
<b>Discretionary reserves</b>				
Asset improvement	1,307	-	(60)	1,247
Plant replacement	1,373	1,000	(844)	1,529
Waste management	6,640	1,618	(1,759)	6,499
<b>Total discretionary reserves</b>	<b>9,320</b>	<b>2,618</b>	<b>(2,663)</b>	<b>9,275</b>
<b>Non discretionary reserves</b>				
Recreational land	754	348	-	1,102
Infrastructure contributions	1	59	98	158
Art gallery acquisition	13	3	-	16
Art gallery contribution	7	37	-	44
Leased property improvements	1,610	756	-	2,366
<b>Total Non Discretionary reserves</b>	<b>2,385</b>	<b>1,203</b>	<b>98</b>	<b>3,686</b>
<b>Total Other reserves</b>	<b>11,705</b>	<b>3,821</b>	<b>(2,565)</b>	<b>12,961</b>
<b>2021</b>				
<b>Discretionary reserves</b>				
Asset improvement	936	380	(9)	1,307
Plant replacement	1,027	1,000	(654)	1,373
Waste management	6,597	1,645	(1,602)	6,640
<b>Total discretionary reserves</b>	<b>8,560</b>	<b>3,025</b>	<b>(2,265)</b>	<b>9,320</b>
<b>Non discretionary reserves</b>				
Recreational land	723	174	(143)	754
Infrastructure contributions	65	34	(98)	1
Art gallery acquisition	9	14	(10)	13
Art gallery contribution	46	-	(39)	7
Leased property improvements	1,459	212	(61)	1,610
<b>Total Non Discretionary reserves</b>	<b>2,302</b>	<b>434</b>	<b>(351)</b>	<b>2,385</b>
<b>Total Other reserves</b>	<b>10,862</b>	<b>3,459</b>	<b>(2,616)</b>	<b>11,705</b>

**Purpose of Reserves**

**Discretionary Reserves**

**Asset Improvement**

Reserve to fund capital improvements.

**Plant Replacement**

Reserve is to fund future purchases of major plant and equipment.

**Waste Management**

Reserve is to fund the establishment of recycling and transfer stations and an increase in landfill capacity in the future.

**Non Discretionary Reserves**

**Recreational Land**

Reserve to fund future open space facilities as per Section 18 of *Subdivision Act*.

**Infrastructure Contributions**

Reserve is an accumulation of developer contributions which are to be expended at a future date on infrastructure.

**Art Gallery Acquisition**

Reserve is to fund future approved art gallery acquisitions.

**Art Gallery Contributions**

Reserve is to fund future specific major art gallery exhibitions.

**Leased Property Improvements**

Reserve to fund future works on leased properties in accordance with *Crown Land Act*.

Notes to the Financial Report  
For the Year Ended 30 June 2022

	2022 \$'000	2021 \$'000
<b>9.2 Reconciliation of cash flows from operating activities to surplus</b>		
Surplus for the year	20,533	14,514
Depreciation/amortisation	26,578	24,673
Loss on disposal of property, infrastructure, plant and equipment	1,218	2,662
Other	1,032	(212)
Borrowing costs	71	92
Finance Cost - Leases	2	4
Contributions - monetary (non-operating)	(1,139)	(97)
Contributions - non-monetary	(4,855)	(7,459)
<b>Change in assets and liabilities:</b>		
Decrease/(increase) in trade and other receivables	7,587	(8,738)
Increase in trade and other payables	928	140
(Increase)/decrease in inventories	(33)	10
(Decrease)/increase in provisions	1,784	1,554
(Increase)/decrease in prepayments	(370)	44
(Decrease)/increase in trust funds and deposits	(971)	373
(Decrease)/increase in unearned income/revenue	(1,600)	16,566
Net cash provided by operating activities	<b>50,765</b>	<b>44,126</b>

**9.3 Superannuation**

Wellington Shire Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (Vision Super). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in Comprehensive Operating Statement when they are made or due.

**Accumulation**

The Fund's accumulation category, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2022, this was 10.0% as required under Superannuation Guarantee (SG) legislation (2021: 9.5%)).

**Defined Benefit**

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Wellington Shire Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119 Employee Benefits.



### 9.3 Superannuation continued

#### *Funding arrangements*

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2021, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category.

The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 109.8%. The financial assumptions used to calculate the VBI were:

Net investment returns 4.75% pa  
Salary information 2.75% pa  
Price inflation (CPI) 2.25% pa.

As at 30 June 2022, an interim actuarial investigation is underway as the Fund provides lifetime pensions in the Defined Benefit category. It is expected to be completed by 31 October 2022.

Vision Super has advised that the VBI at 30 June 2022 was 102.2%. Council was notified of the 30 June 2022 VBI during August 2022 (2021: August 2021). The financial assumptions used to calculate this VBI were:

Net investment returns 5.5% pa  
Salary information 2.5% pa to 30 June 2023, and 3.5% pa thereafter  
Price inflation (CPI) 3.0% pa.

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2021 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

#### *Employer contributions*

##### *(a) Regular contributions*

On the basis of the results of the 2021 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2022, this rate was 10.0% of members' salaries (9.5% in 2020/21). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2020 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

##### *(b) Funding calls*

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Wellington Shire Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

Notes to the Financial Report  
For the Year Ended 30 June 2022**9.3 Superannuation continued****The 2021 interim actuarial investigation surplus amounts**

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2021 and the last full investigation was conducted as at 30 June 2020.

The Fund's actuarial investigation identified the following for the Defined Benefit category of which Council is a contributing employer:

	(Interim)	(Triennial)
	\$m	\$m
- A VBI Surplus	214.7	100.0
- A total service liability surplus	270.3	200.0
- A discounted accrued benefits surplus	285.2	217.8

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2021.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2021.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2021.

Council was notified of the 30 June 2021 VBI during August 2021 (2020: August 2020).

**The 2022 interim actuarial investigation**

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2022 as the Fund provides lifetime pensions in the Defined Benefit category. It is anticipated that this actuarial investigation will be completed by October 2022. Council was notified of the 30 June 2022 VBI during August 2022 (2021: August 2021).

**Superannuation contributions**

Contributions by Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2022 are detailed below:

Scheme	Type of Scheme	Rate	2022 \$'000	2021 \$'000
Vision super	Defined benefits	10.0% (2021:9.5%)	127	139
Vision super	Accumulation fund	10.0% (2021:9.5%)	1,518	1,202
Other Schemes	Accumulation fund	10.0% (2021:9.5%)	799	1,071

In addition to the above contributions, Wellington Shire Council has paid unfunded liability payments to Vision Super totalling \$Nil in the 2021/22 year (2020/21 \$Nil).

There were \$Nil contributions outstanding and \$Nil loans issued from or to the above schemes as at 30 June 2022 (2021: \$22,778)

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2023 is \$34,347 (2021: \$141,498)

**10 Change in accounting policy**

There have been no changes to accounting policies in the 2021/22 year which have had a significant impact on Council.



# WELLINGTON SHIRE COUNCIL

## Performance Statement

For the year ended 30 June 2022

## **Performance Statement**

For the year ended 30 June 2022

### **Description of municipality**

Wellington Shire is the third largest municipality in Victoria, covering an area of 10,924 square kilometres in Central Gippsland, and includes the internationally significant Gippsland Lakes and Wetlands and the Ninety Mile Beach.

With an estimated population of 45,092 Wellington Shire Council comprises a wide variety of industry and business contributing to the local economy including mining, offshore oil and gas extraction, primary production and agriculture, tourism and service industries, manufacturing and construction, retail, healthcare, education, arts and recreation and community services. In addition, RAAF Base East Sale is a major air and ground training base and home to the famous Roulettes aerobatic team. Training units include No 1 Flying Training School, Air Mission Training School, Central Flying School, Officer Training School and the School of Air Traffic Control, as well as Headquarters Air Academy.

During the financial year, Council continued to experience the significant impacts of the COVID-19 pandemic. Council was strongly involved in recovery and support initiatives providing direct support to community and businesses as well as facilitating multi-agency responses.

## Sustainable Capacity Indicators

For the year ended 30 June 2022

<i>Indicator / measure</i> [formula]	Results				Comment
	2019	2020	2021	2022	
<b>Population</b> <i>Expenses per head of municipal population</i>  [Total expenses / Municipal population]	\$1,859.74	\$1,972.43	\$2,273.35	\$2,287.72	The municipal population of many regional centres including the Wellington Shire Council has increased due to COVID-19 immigration. Expenses have increased due to the rise of inflation pushing up both contract and material prices and the provision of future costs. There were also several non-recurrent expenses in 2021/22 such as the radial renewable energy project and the Cunninghame Street Lights.
<i>Infrastructure per head of municipal population</i>  [Value of infrastructure / Municipal population]	\$17,137.94	\$19,564.57	\$19,847.60	\$22,081.59	Infrastructure has increased due to the annual capital expenditure of \$22.4M and the revaluation of Roads and Footpaths of \$47.5M.
<i>Population density per length of road</i>  [Municipal population / Kilometres of local roads]	14.13	14.25	14.37	14.48	
<b>Own-source revenue</b> <i>Own-source revenue per head of municipal population</i>  [Own-source revenue / Municipal population]	\$1,680.64	\$1,681.68	\$1,673.20	\$1,742.26	
<b>Recurrent grants</b> <i>Recurrent grants per head of municipal population</i>  [Recurrent grants / Municipal population]	\$444.29	\$449.57	\$467.99	\$525.50	The increase in recurrent grants reflects the \$11.4M Victorian Grants Commission Advance.

<b>Indicator / measure</b> [formula]	<b>Results</b>				<b>Comment</b>
	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	
<b>Disadvantage</b> <i>Relative Socio-Economic Disadvantage</i>  [Index of Relative Socio-Economic Disadvantage by decile]	4.00	4.00	4.00	4.00	
<b>Workforce turnover</b> <i>Percentage of staff turnover</i>  [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	11.9%	10.1%	8.9%	15.1%	Staff turnover for the period increased however, it was also slightly amplified as a result of pandemic impacts.

### Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004

"population" means the resident population estimated by council as at 31 March 2022

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

## Service Performance Indicators

For the year ended 30 June 2022

Service/indicator/measure [formula]	Results				Comment
	2019	2020	2021	2022	
<b>Aquatic Facilities</b> <b>Utilisation</b> <i>Utilisation of aquatic facilities</i>  [Number of visits to aquatic facilities / Municipal population]	5.72	4.20	3.57	3.70	The combined number of visits recorded at Wellington Shire Council's indoor and outdoor aquatic facilities during 2021/22 was 166,890. This equates to an average of 3.70 aquatic facility visits, per Wellington Shire resident, for the year. Operation of Council's indoor aquatic facility (Aqua Energy ) was impacted by the mandated COVID-19 closure of aquatic and leisure facilities. This affected attendances, and subsequent revenue sources, from July until a partial reactivation of facilities in October, with full resumption of services achieved in November 2021. The loss of attendances is estimated to be between 60-65,000.
<b>Animal Management</b> <b>Health and safety</b> <i>Animal management prosecutions</i>  [Number of successful animal management prosecutions / Number of animal management prosecutions] x 100	New in 2020	100%	100%	100%	Wellington Shire Council undertook 9 animal management prosecutions for serious dog attacks during the reporting period. All of them were successful.

Service/ <i>indicator/measure</i> [formula]	Results				Comment
	2019	2020	2021	2022	
<b>Food Safety</b> <b>Health and safety</b> <i>Critical and major non-compliance outcome notifications</i>  [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100	94.12%	100.00%	96.15%	100.00%	For the 2021 calendar year, there were 28 non-compliance notifications with 28 followed up. This is a 100% follow up of all major or critical non-compliances identified at registered food premises for the reporting period.
<b>Governance</b> <b>Satisfaction</b> <i>Satisfaction with council decisions</i>  [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	58	58	61	59	Council's participation in the 2022 Local Government Community Satisfaction Survey detailed a change of two points in the community satisfaction rating with the way Council has performed in making decisions in the interests of the community. However, Council has performed eight points higher than the large rural average and five points higher compared to state-wide average.



Service/indicator/measure [formula]	Results				Comment
	2019	2020	2021	2022	
<b>Libraries</b> <b>Participation</b> <i>Active library borrowers in municipality</i>  [Number of active library borrowers in the last three years / The sum of the population for the last three years] x100	14.11%	13.35%	12.02%	10.68%	Wellington Libraries were able to re-introduce in person services and programming including regular Childrens' and school holiday programming. COVID 19 closures and restrictions have had a significant effect on active memberships with vaccine mandates seeing many regular library members stop utilising library services. New memberships have been holding steady since the beginning of the pandemic but are an average of 35% lower than pre-pandemic levels. Visits to library branches has seen an increase of 43% on the 2020-2021 financial year which could be attributed to the re-opening of libraries and easing of COVID-19 restrictions.
<b>Maternal and Child Health (MCH)</b> <b>Participation</b> <i>Participation in the MCH service</i>  [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	0.00%	0.00%	0.00%	0.00%	The Wellington Shire Council is not directly responsible for the delivery of Home and Community Care Services, so there is no performance data available for these indicators.
<b>Participation</b> <i>Participation in the MCH service by Aboriginal children</i>  [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	0.00%	0.00%	0.00%	0.00%	The Wellington Shire Council is not directly responsible for the delivery of Home and Community Care Services, so there is no performance data available for these indicators.

Service/indicator/measure [formula]	Results				Comment
	2019	2020	2021	2022	
<b>Roads</b> <b>Satisfaction</b> <i>Satisfaction with sealed local roads</i>  [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	56	59	65	54	The 2022 Community Satisfaction Survey shows a decrease from the previous year in residents' satisfaction rating for Wellington Shire's sealed local roads. This result is still nine points higher than the average for similar large rural councils. The decrease in satisfaction could be attributed to damages in the road and the road reserves during severe weather events in the second half of 2021. In addition, Wellington Shire's road maintenance crew had to engage in emergency works on multiple occasions during the severe weather events and as a result, some scheduled maintenance works were delayed. In our experience the general public are rarely able to distinguish which roads are managed by RRV and Wellington Shire and this may have also contributed to the lower rating. Wellington Shire Council is responsible for a road network of 3,115km, where 1,534km are sealed and 1,581km are unsealed.
<b>Statutory Planning</b> <b>Decision making</b> <i>Council planning decisions upheld at VCAT</i>  [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	100.00%	100.00%	100.00%	0.00%	Council effectively consults with permit applicants and objectors prior to making planning decisions to try and limit the need for VCAT hearings. In 2021/22 only one review was sought at VCAT, which was able to be resolved via consent orders (i.e. no formal VCAT hearing was required).

Service/ <i>indicator/measure</i> [formula]	Results				Comment
	2019	2020	2021	2022	
<b>Waste Collection</b> <b>Waste diversion</b> <i>Kerbside collection waste diverted from landfill</i>  [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	35.71%	35.26%	31.45%	33.51%	More than 3,800 tonnes of recyclable material were diverted from landfill in 21/22. That's an average of 134kg of recyclables per collection household in Wellington Shire, a reduction of 44kg per household when comparing to 20/21 figures. Council is currently tendering for a kerbside green waste collection service which will increase the future diversion rate from landfill.

### Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"active library borrower" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under section 98 of the Act

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council as at 31 March 2022

## Financial Performance Indicators

For the year ended 30 June 2022

Dimension/ <i>indicator/measure</i>	Results				Forecasts				Material Variations and Comments
	2019	2020	2021	2022	2023	2024	2025	2026	
<b>Efficiency</b> <b>Expenditure level</b> <i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$2,468.31	\$2,628.25	\$3,084.18	\$3,183.89	\$3,309.56	\$3,262.53	\$3,484.97	\$3,702.59	Expenses have increased due to impacts of Council's annual capital works program and rises in CPI and staff costs. There has also been a decrease in residential property assessment numbers as the Wellington Coastal Strategy implementation changes the rateable status of many properties affected.
<b>Revenue level</b> <i>Average rate per property assessment</i> [Total rate revenue (general rates and municipal charges) / Number of property assessments]	New in 2020	\$1,695.46	\$1,720.33	\$1,793.18	\$1,827.20	\$1,934.55	\$2,052.55	\$2,172.25	There has been a decrease in residential property assessment numbers as the Wellington Coastal Strategy implementation changes the rateable status of many properties affected. However, rates are expected to increase by the predicted CPI rate.

Dimension/ <i>indicator/measure</i>	Results				Forecasts				Material Variations and Comments
	2019	2020	2021	2022	2023	2024	2025	2026	
<b>Liquidity</b> <b>Working capital</b> <i>Current assets compared to current liabilities</i> [Current assets / Current liabilities] x100	520.21%	441.28%	290.53%	324.89%	347.62%	347.14%	338.72%	329.79%	Council's liquidity is in a strong financial position due to a high cash balance. In 2021/22 debt was substantially reduced however borrowings will increase over the next few years to fund infrastructure projects.
<b>Unrestricted cash</b> <i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x100	164.94%	118.37%	14.40%	56.16%	103.13%	124.94%	132.84%	138.85%	Unrestricted cash has increased due to less capital projects being budgeted to be carried forward to 2022/23. Grant funding held in trust for future project spend remains high since 2020/21.
<b>Obligations</b> <b>Loans and borrowings</b> <i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x100	12.43%	2.08%	1.62%	1.13%	15.94%	24.05%	25.46%	25.65%	In 2021/22 debt was substantially reduced and planned borrowings were put on hold. Debt levels will increase over the next few years to fund infrastructure projects.

Dimension/ <i>indicator/measure</i>	Results				Forecasts				Material Variations and Comments
	2019	2020	2021	2022	2023	2024	2025	2026	
<i>Loans and borrowings repayments compared to rates</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	1.05%	9.89%	0.60%	0.55%	0.40%	2.13%	3.21%	3.63%	In 2021/22 debt was substantially reduced and planned borrowings were put on hold. Debt levels will increase over the next few years to fund infrastructure projects, thereby increasing planned repayments.
<b><i>Indebtedness</i></b> <i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x100	25.80%	21.48%	19.34%	22.00%	34.79%	45.48%	45.33%	44.23%	Debt is budgeted to increase over the next few years as Council plans to fund major infrastructure projects. Rates are expected to maintain a steady increase at the Rate Cap percentage.
<b><i>Asset renewal and upgrade</i></b> <i>Asset renewal and upgrade compared to depreciation</i> [Asset renewal and asset upgrade expense / Asset depreciation] x100	New in 2020	119.13%	134.72%	111.67%	120.88%	90.44%	96.56%	115.16%	Council has continued to focus on the renewal and upgrade of its assets. 2021/22 has seen several delayed projects due to the supply of materials or the availability of contractors. The lower capital expenditure has therefore been reduced against an annually increasing depreciation expense.

Dimension/ <i>indicator/measure</i>	Results				Forecasts				Material Variations and Comments
	2019	2020	2021	2022	2023	2024	2025	2026	
<b>Operating position</b> <b>Adjusted underlying result</b> <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100	18.64%	12.14%	0.33%	6.10%	-1.41%	1.00%	-1.59%	-3.09%	The Adjusted underlying surplus is a significant increase due to the \$11.4M Victorian Grants Commission Advance received in 2021/22. This will be used to fund operational activities in 2022/23. Council has also received significant capital grant funding for various capital sporting infrastructure projects.
<b>Stability</b> <b>Rates concentration</b> <i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x100	60.79%	63.39%	62.16%	59.25%	63.08%	65.94%	67.14%	67.79%	The increase in the adjusted underlying surplus due to the \$11.4M Victorian Grants Commission Advance has increased the proportion of grant income to rates received in 2021/22. In 2022/23 this ratio is expected to return to prior year amounts.

Dimension/ <i>indicator/measure</i>	Results				Forecasts				Material Variations and Comments
	2019	2020	2021	2022	2023	2024	2025	2026	
<b>Rates effort</b> <i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.56%	0.55%	0.52%	0.40%	0.40%	0.40%	0.40%	0.39%	The Prior year rate freeze has seen a shift in the percentage of rates to property values. Generally, through rate capping this ratio remains fairly stable. Property values have had significant increases in 2021/22 but will be balanced by a reduction in the rate in the dollar.



Retired indicators <i>Service / indicator / measure</i>	Results				Comments
	2019	2020	2021	2022	
<b>Animal Management</b> <b>Health and safety</b> <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	5	Retired in 2020	Retired in 2020	Retired in 2020	This measure was replaced by <i>Animal management prosecutions (%)</i> for 2020.
<b>Efficiency</b> <b>Revenue level</b> <i>Average residential rate per residential property assessment</i> [Residential rate revenue / Number of residential property assessments]	\$1,371.08	Retired in 2020	Retired in 2020	Retired in 2020	This measure was replaced by <i>Average rate per property assessment</i> for 2020.
<b>Obligations</b> <b>Asset renewal</b> <i>Asset renewal compared to depreciation</i> [Asset renewal expense / Asset depreciation] x100	96.48%	Retired in 2020	Retired in 2020	Retired in 2020	This measure was replaced by <i>Asset renewal and upgrade compared to depreciation</i> for 2020.

### Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the Australian Account Standards (AAS)

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council as at 31 March 2022

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

## Other Information

For the year ended 30 June 2022

### Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's financial plan. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its financial plan on 19 October 2021 and which forms part of the council plan. The financial plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The financial plan can be obtained by contacting council.

## Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020.




---

Ian Carroll CPA  
**Principal Accounting Officer**  
 Dated: 07/10/2022

In our opinion, the accompanying performance statement of the Wellington Shire Council for the year ended 30 June 2022 presents fairly the results of council's performance in accordance with the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the Local Government (Planning and Reporting) Regulations 2020 to certify this performance statement in its final form.




---

Councillor  
**Councillor Garry Stephens**  
 Dated: 07/10/2022




---

Councillor  
**Councillor Marcus McKenzie**  
 Dated: 07/10/2022




---

David Morcom  
**Chief Executive Officer**  
 Dated: 07/10/2022

## 14. GENERAL MANAGER DEVELOPMENT

### 14.1. MONTHLY PLANNING DECISIONS - SEPTEMBER 2022

#### ACTION OFFICER: MANAGER LAND USE PLANNING

#### PURPOSE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of September 2022.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 September and 30 September 2022.***

#### BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 September and 30 September 2022 is included in Attachment '*September 2022 Planning Decisions Report*'.

Attachment '*September 2022 Planning Trends Report*' provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

#### ATTACHMENTS

1. September 2022 Planning Trends Report [14.1.1 - 4 pages]
2. September 2022 Planning Decision Report [14.1.2 - 6 pages]

#### OPTIONS

Council has the following options available:

1. Receive the '*September 2022 Planning Decisions Report*'; or
2. Not receive the '*September 2022 Planning Decisions Report*'; and seek further information for consideration at a future Council meeting.

## **PROPOSAL**

That Council note the report of recent planning permit trends and planning application determinations between 1 September and 30 September 2022.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

## **LEGISLATIVE IMPACT**

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 2 "Economy and Sustainable Growth" states the following strategic outcome:

**Strategic Outcome 2.1:** *"A diverse economy that creates jobs and opportunities."*

**Strategic Outcome 2.3:** *"An increase in variety of housing choice to support equitable access to housing."*

This report supports the above Council Plan strategic outcomes.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **ENVIRONMENTAL IMPACT**

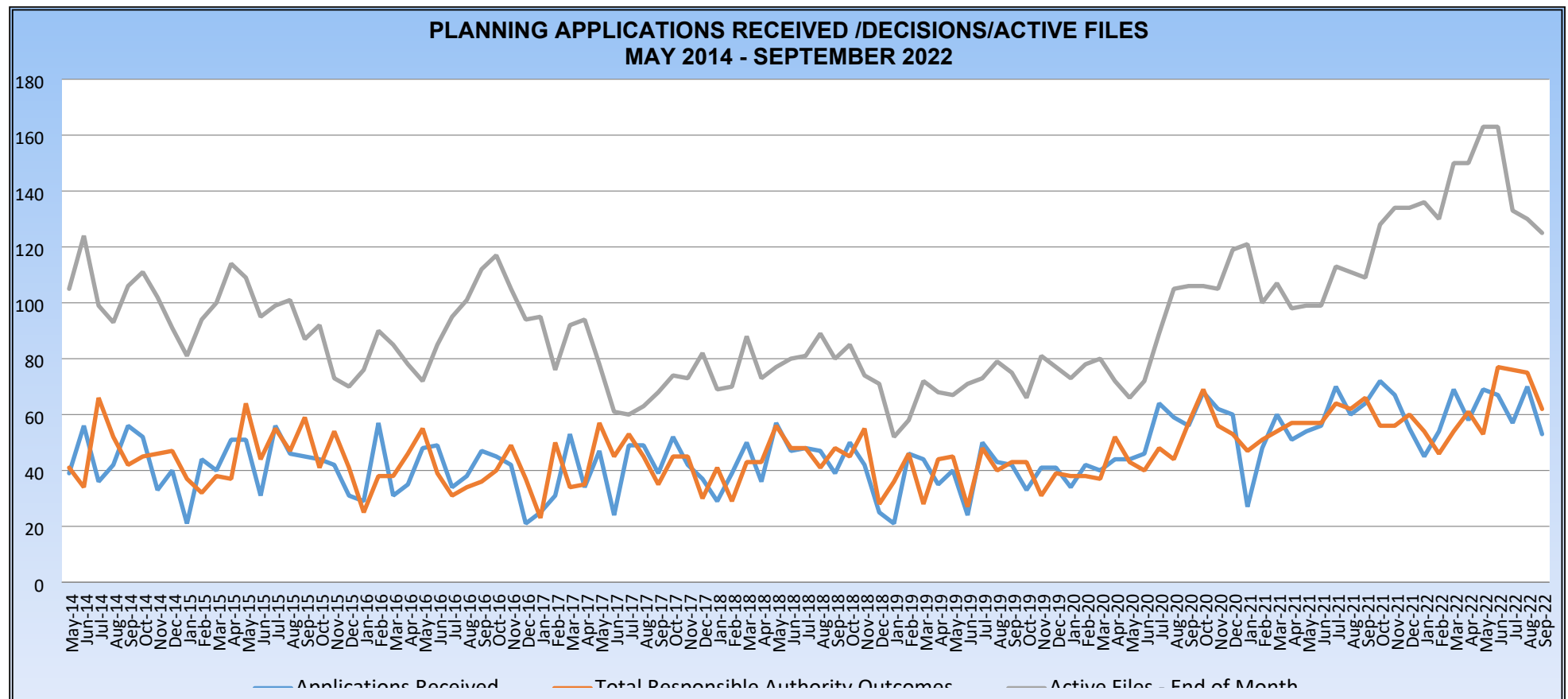
Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

### **ENGAGEMENT IMPACT**

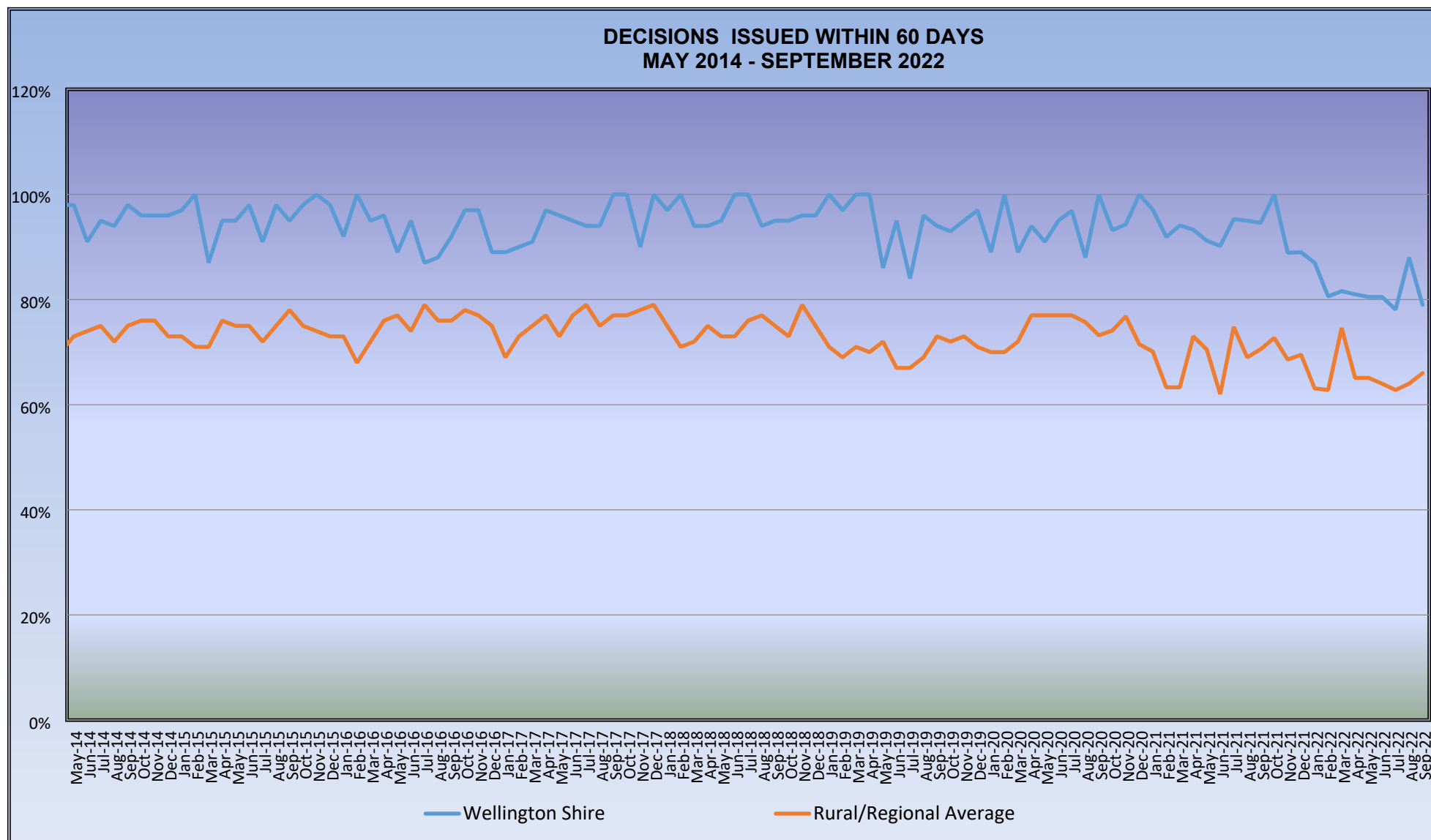
This impact has been assessed and there is no effect to consider at this time.

### **RISK MANAGEMENT IMPACT**

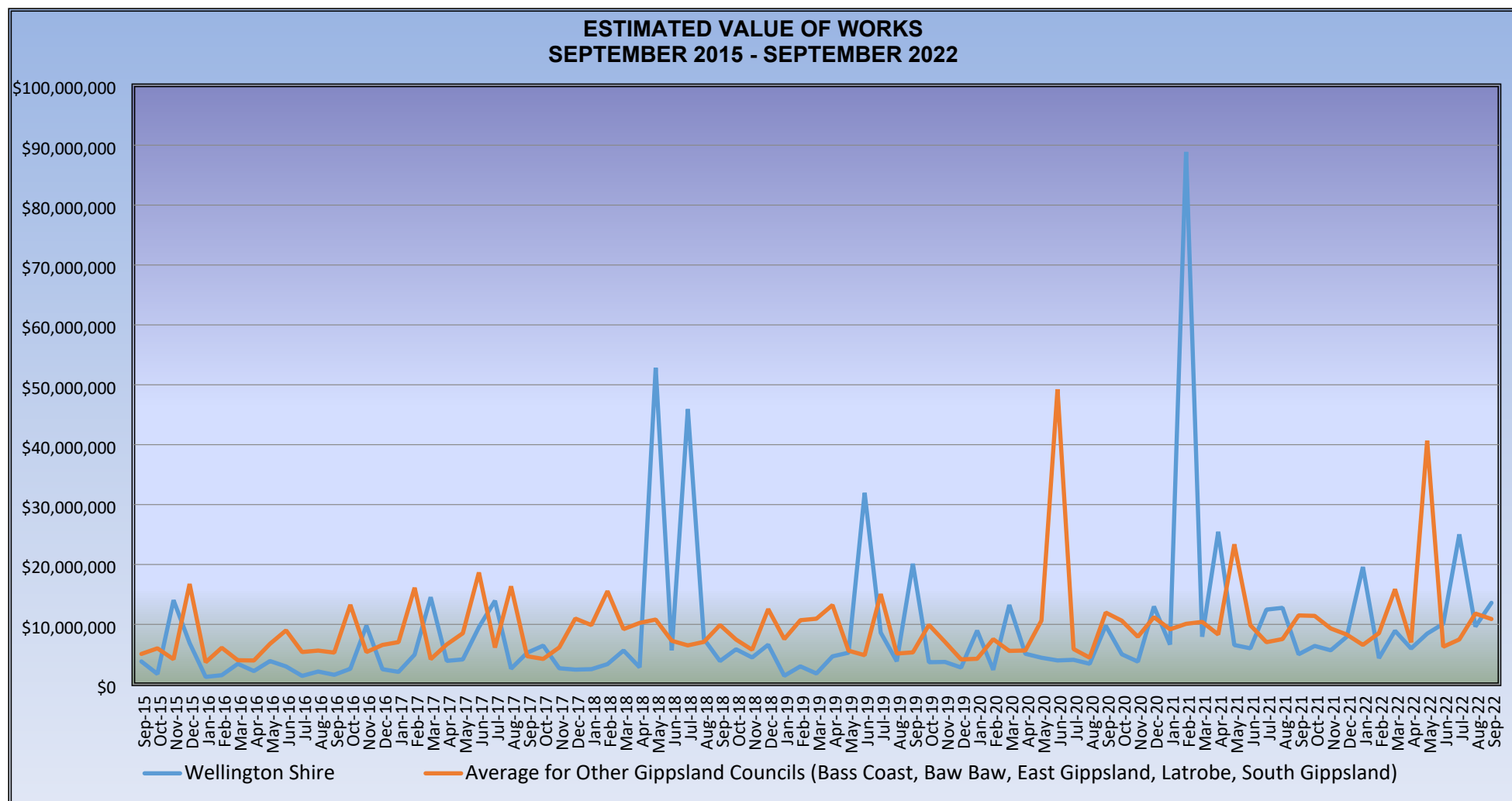
This impact has been assessed and there is no effect to consider at this time.











Application No/Year	Date Received	Property Title & Address	Proposal	Status
PLANNING APPLICATION DETERMINATIONS BETWEEN 1/09/2022 AND 30/09/2022				
56-2.00/2015	17/02/2022	Assessment No. 82909 PC: 173099 529 COBAINS RD COBAINS	Construction of an extension to existing kennels	Refusal Issued by Delegate of Respo/Auth  30/09/2022
236-3.00/2015	7/09/2022	Assessment No. 263749 LOT: 1 PS: 142441 1,247 YARRAM-MORWELL RD STACEYS BRIDGE	Building & works assoc with construction of a replacement RDdwelling.	Permit Issued by Delegate of Resp/Auth  15/09/2022
61-2.00/2020	30/05/2022	Assessment No. 233619 LOT: 156 LP: 44537 22 LAKE ST LOCH SPORT	Buildings and works associated with construction of 2 dwellings.	NOD issued by Delegate of Respon/Auth  26/09/2022
488-3.00/2020	15/09/2022	Assessment No. 454611 LOT: 3 PS: 66964 SALE-HEYFIELD RD FULHAM	Use & development of the land for a dwelling in associated with calf r	Permit Issued by Delegate of Resp/Auth  27/09/2022
10-2.00/2021	4/08/2022	Assessment No. 452698 LOT: 287 LP: 82059 44 MACASSAR CRES THE HONEYSUCKLES	Buildings and works associated with a dwelling.	Withdrawn  29/09/2022
230-2.00/2021	21/07/2022	Assessment No. 443192 LOT: 5 PS: 812047V 2,321 SEASPRAY RD SEASPRAY	Two lot subdivision.	Permit Issued by Delegate of Resp/Auth  21/09/2022
322-1.00/2021	28/07/2021	Assessment No. 50252 PC: 170877E 153-161 YORK ST SALE	Erection and display of an electronic promotion sign.	Permit Issued by Delegate of Resp/Auth  2/09/2022
337-3.00/2021	12/09/2022	Assessment No. 436162 LOT: 2 TP: 424558T LICOLA RD GLENMAGGIE	Use & development of the land for a dwelling.	Permit Issued by Delegate of Resp/Auth  16/09/2022
430-1.00/2021	29/09/2021	Assessment No. 390948 LOT: 3 PS: 515579R 18 KING ST PORT ALBERT	Development of two double storey attached dwellings.	NOD issued by Delegate of Respon/Auth  28/09/2022
524-2.00/2021	30/08/2022	Assessment No. 446740 LOT: 1 TP: 575217B 44-46 PRINCES HWY SALE	B & W warehouse/office/signage & access.	Permit Issued by Delegate of Resp/Auth  7/09/2022
547-2.00/2021	26/09/2022	Assessment No. 113167	Use & development of land,	Permit Issued by Delegate of

# ATTACHMENT 14.1.2

Application No/Year	Date Received	Property Title & Address	Proposal	Status
		LOT: 2 LP: 113730 2,493 TRARALGON-MAFFRA RD COWWARR	poultry farm & construct access RDroad cat1.	Resp/Auth 26/09/2022
571-2.00/2021	27/06/2022	Assessment No. 228692 LOT: 520 LP: 53108 1 COVE ST LOCH SPORT	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 6/09/2022
7-2.00/2022	26/08/2022	Assessment No. 84640 CA: 100D 1,227 MAFFRA-SALE RD SALE	Use land to sell or consume liquor (red line extension).	Permit Issued by Delegate of Resp/Auth 16/09/2022
11-1.00/2022	14/01/2022	Assessment No. 398156 LOT: 2 TP: 173210H ROSEDALE-LONGFORD RD ROSEDALE	Use & development of land with dwelling in association Ag RDactivities.	Permit Issued by Delegate of Resp/Auth 16/09/2022
22-1.00/2022	19/01/2022	Assessment No. 365478 LOT: 1 PS: 819936Y 8 SMITHS LANE BUNDALAGUAH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 26/09/2022
32-1.00/2022	24/01/2022	Assessment No. 14233 LOT: 1 TP: 173182 43-57 MAFFRA-SALE RD SALE	Buildings and works associated with the extension of a gaming room	Permit Issued by Delegate of Resp/Auth 20/09/2022
42-2.00/2022	12/08/2022	Assessment No. 221705 LOT: 1147 LP: 52648 31 SUNBURST AVE GOLDEN BEACH	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 6/09/2022
98-2.00/2022	15/08/2022	Assessment No. 438085 LOT: 1 PS: 729741R 17 BAY RD THE HEART	Buildings & works associated with the construction of a farm building.	Permit Issued by Delegate of Resp/Auth 8/09/2022
107-2.00/2022	25/08/2022	Assessment No. 446427 PC: 380204Y 60 TOORAK AVE LOCH SPORT	Buildings & works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 15/09/2022
107-3.00/2022	7/09/2022	Assessment No. 446427 PC: 380204Y 60 TOORAK AVE LOCH SPORT	Buildings & works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 15/09/2022
122-2.00/2022	17/08/2022	Assessment No. 288688 LOT: 7 PS: 315529X 5 BLACKSHAWS RD ALBERTON WEST	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 21/09/2022
128-1.00/2022	22/03/2022	Assessment No. 272773 LOT: 1 PS: 135218	Subdivision of the land into two lots, new access to TZ2 road	Permit Issued by Delegate of Resp/Auth

# ATTACHMENT 14.1.2

Application No/Year	Date Received	Property Title & Address	Proposal	Status
		945 WOODSIDE BEACH RD WOODSIDE BEACH		16/09/2022
133-1.00/2022	24/03/2022	Assessment No. 369348 LOT: 2 PS: 322701X 357 BOUNDARY CREEK RD LONGFORD	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth  1/09/2022
187-1.00/2022	26/04/2022	Assessment No. 21543 LOT: 3 LP: 90917 DAWSON ST SALE	Use and Development of the land for a Plant Nursery and a dwelling.	NOD issued by Delegate of Respon/Auth  9/09/2022
215-1.00/2022	10/05/2022	Assessment No. 29827 PC: 380831 301 RAGLAN ST SALE	Use & Develop the land for construction of kindergarten building.	Permit Issued by Delegate of Resp/Auth  12/09/2022
250-1.00/2022	30/05/2022	Assessment No. 212118 LOT: 90 LP: 52647 7 STAR VIEW ST GOLDEN BEACH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  15/09/2022
257-1.00/2022	1/06/2022	Assessment No. 272328 LOT: 1 TP: 247643P 249 WON WRON RD CALROSSIE	Two Lot subdivision of the land (Boundary Realignment).	Permit Issued by Delegate of Resp/Auth  20/09/2022
265-1.00/2022	8/06/2022	Assessment No. 441766 LOT: 42 BLK: B PS: 8478 21 SELLARS ST THE HONEYSUCKLES	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  8/09/2022
266-1.00/2022	9/06/2022	Assessment No. 306001 LOT: 1 TP: 892850H 64 JOHNSON ST MAFFRA	B&Ws associated with the Development of the land for a Motel.	Permit Issued by Delegate of Resp/Auth  8/09/2022
272-1.00/2022	14/06/2022	Assessment No. 454942 LOT: 18 PS: 736786C 59-61 WELLINGTON PARK WAY SALE	Multi lot subdivision & construction of storage units.	Permit Issued by Delegate of Resp/Auth  28/09/2022
278-1.00/2022	16/06/2022	Assessment No. 439612 LOT: 1 PS: 613333E 26 COBAINS RD SALE	Multi lot subdivision of the land.	Withdrawn  28/09/2022
279-1.00/2022	16/06/2022	Assessment No. 236869 LOT: 1762 LP: 70945 394 NATIONAL PARK RD LOCH SPORT	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  29/09/2022
284-1.00/2022	17/06/2022	Assessment No. 6833 LOT: 1 TP: 391970Q 26-28 MACARTHUR ST	B&Ws associated with the construction of two office buildings.	Permit Issued by Delegate of Resp/Auth  9/09/2022

## ATTACHMENT 14.1.2

Application No/Year	Date Received	Property Title & Address	Proposal	Status
		SALE		
288-1.00/2022	20/06/2022	Assessment No. 93310 CA: 10B SEC: 9 191 HALLS RD STRATFORD	2 Lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  5/09/2022
301-1.00/2022	24/06/2022	Assessment No. 348847 CA: 2 SEC: B 120 STILL RD VALENCIA CREEK	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  15/09/2022
313-1.00/2022	30/06/2022	Assessment No. 451005 LOT: 17 PS: 524075V 11 NORTHLAND DR SALE	Buildings & works associated with the construction of storage units.	Permit Issued by Delegate of Resp/Auth  16/09/2022
327-1.00/2022	18/07/2022	Assessment No. 219790 LOT: 931 LP: 52648 7 OCEAN CT GOLDEN BEACH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  1/09/2022
329-1.00/2022	19/07/2022	Assessment No. 227751 CA: 2002 5,061 LONGFORD-LOCH SPORT RD LOCH SPORT	Buildings & works associated with an extension to existing building.	Permit Issued by Delegate of Resp/Auth  21/09/2022
337-1.00/2022	22/07/2022	Assessment No. 375592 LOT: 2 TP: 854610 50 RAILWAY AVE YARRAM	Building and works associated with the construction of a storage shed.	Permit Issued by Delegate of Resp/Auth  26/09/2022
343-1.00/2022	25/07/2022	Assessment No. 200170 LOT: 3 LP: 148865A GARRETT'S RD LONGFORD	Use and Development of the land for a Dwelling.	Permit Issued by Delegate of Resp/Auth  29/09/2022
344-1.00/2022	25/07/2022	Assessment No. 409466 LOT: 7 PS: 623658S 49A BOGGY CREEK RD LONGFORD	Buildings & Works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  6/09/2022
350-1.00/2022	27/07/2022	Assessment No. 384750 LOT: 24 PS: 316758B 16 SCOTT'S LANE MAFFRA	Buildings & works associated with construction of a second dwelling.	Permit Issued by Delegate of Resp/Auth  16/09/2022
359-1.00/2022	29/07/2022	Assessment No. 217265 LOT: 662 LP: 52648 13 SEA BREEZE AVE GOLDEN BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  30/09/2022
370-1.00/2022	3/08/2022	Assessment No. 96784 LOT: 3 LP: 139660 4 OMEO RD DARGO	Buildings and works associated with the construction of an outbuilding	Permit Issued by Delegate of Resp/Auth  2/09/2022

## ATTACHMENT 14.1.2

Application No/Year	Date Received	Property Title & Address	Proposal	Status
378-1.00/2022	10/08/2022	Assessment No. 349191 LOT: 2 LP: 138486 57 THISTLETHWAITES RD  BRIAGOLONG	B & W associated with the construction of a replacement dwelling.	Permit Issued by Delegate of Resp/Auth  10/09/2022
385-1.00/2022	12/08/2022	Assessment No. 240747 LOT: 1 TP: 142143V 25 SANCTUARY RD  LOCH SPORT	Buildings & works associated with the placement of fill.	Permit Issued by Delegate of Resp/Auth  28/09/2022
387-1.00/2022	12/08/2022	Assessment No. 82834 LOT: 2 PS: 825694M 6 CHINAMANS LANE  SALE	Use & development of the land for a dwelling.	Permit Issued by Delegate of Resp/Auth  28/09/2022
388-2.00/2022	6/09/2022	Assessment No. 263046 LOT: 2 PS: 144854 3 BYRNES RD  WOODSIDE BEACH	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  19/09/2022
392-1.00/2022	17/08/2022	Assessment No. 198788 LOT: 1 PS: 97578 18 CARRS CREEK RD  LONGFORD	Expansion to existing domestic animal boarding facility.	Withdrawn  5/09/2022
395-1.00/2022	18/08/2022	Assessment No. 89508 LOT: 3 PS: 99062 364 REDBANK RD  STRATFORD	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  30/09/2022
397-1.00/2022	19/08/2022	Assessment No. 101709 CA: 32 SEC: A 1,167 DENISON RD  DENISON	Buildings & works in a rural zone.	Permit Issued by Delegate of Resp/Auth  1/09/2022
398-1.00/2022	18/08/2022	Assessment No. 108191 CA: 48 SEC: 18 3,782 TRARALGON-MAFFRA RD  HEYFIELD	Buildings & works associated with construction of an RDoutbuilding.	Permit Issued by Delegate of Resp/Auth  30/09/2022
403-1.00/2022	23/08/2022	Assessment No. 443192 LOT: 5 PS: 812047V 2,321 SEASPRAY RD  SEASPRAY	Buildings & works assoc with the construction of an agricultural shed.	Permit Issued by Delegate of Resp/Auth  20/09/2022
406-1.00/2022	29/08/2022	Assessment No. 328740 LOT: 10 LP: 124154 55 OLD JOES RD  HEYFIELD	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  16/09/2022
408-1.00/2022	30/08/2022	Assessment No. 75325 PC: 368116Q 16 HOBSON ST  STRATFORD	Buildings & works associated with a shed.	Permit Issued by Delegate of Resp/Auth  29/09/2022
410-1.00/2022	29/08/2022	Assessment No. 225680	Buildings & works associated	Permit Issued by Delegate of



## ATTACHMENT 14.1.2

Application No/Year	Date Received	Property Title & Address	Proposal	Status
		LOT: 1 TP: 440474J 92 CAMPBELL ST LOCH SPORT	with the construction of an outbuilding.	Resp/Auth 7/09/2022
415-1.00/2022	2/09/2022	Assessment No. 216473 PC: 372001K 28-30 ASTRO AVE GOLDEN BEACH	Buildings & works associated with extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 13/09/2022
416-1.00/2022	2/09/2022	Assessment No. 201194 LOT: 1 TP: 513854 716 GORMANDALE-STRADBROKE RD HIAMDALE	Buildings & works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 30/09/2022
422-1.00/2022	6/09/2022	Assessment No. 80028 LOT: 4 PS: 220706V 21 PRINCES HWY STRATFORD	Buildings & works associated with the relocation of an existing shed.	Permit Issued by Delegate of Resp/Auth 19/09/2022
424-1.00/2022	8/09/2022	Assessment No. 104919 LOT: 1 PS: 135869 3,592 PRINCES HWY KILMANY	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 21/09/2022
430-1.00/2022	9/09/2022	Assessment No. 271353 CA: 2A 150 PARROTS RD YARRAM	Buildings & works associated with construction of a new dwelling.	Permit Issued by Delegate of Resp/Auth 28/09/2022
434-1.00/2022	12/09/2022	Assessment No. 207860 LOT: 1 PS: 139280 6,042 SOUTH GIPPSLAND HWY LONGFORD	B & W assoc with const of verandah carport & storage shed.	Permit Issued by Delegate of Resp/Auth 21/09/2022

**Total No of Decisions Made: 62**

## 15. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

### 15.1. SALE TOONGABBIE ROAD RECONSTRUCTION - NAMBROK

#### ACTION OFFICER: MANAGER ASSETS AND PROJECTS

#### PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction of a section of Sale-Toongabbie Road, Nambrok.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report of the Council Meeting Agenda for Contract 2023-026 Sale-Toongabbie Road Nambrok; and***
- 2. The information contained in the confidential attachment Contract 2023-026 Sale-Toongabbie Road Nambrok and designated confidential under Section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Built and Natural Environment on 2 November 2022 because it relates to the following grounds: (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; be designated confidential information under Section 3(1) Confidential Information of the Local Government Act 2020, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

#### BACKGROUND

The Sale-Toongabbie Road is beginning to fail in multiple locations and is beyond maintenance intervention. Works are planned over three financial years with this year's project involving the reconstruction of the existing pavement and renewal of drainage infrastructure including table drains between Nambrok Road and Denison Road.

Accordingly, a tender was advertised for these works and has been evaluated and a contract has now been prepared for Council's consideration.

#### ATTACHMENTS

1. Confidential Header Contract 2023-026 Sale-Toongabbie Reconstruction Stage 2 Nambrok [**15.1.1** - 1 page]
2. CONFIDENTIAL REDACTED - Contract 2023-026 Sale-Toongabbie Reconstruction Stage 2 Nambrok Tender Evaluation Report [**15.1.2** - 6 pages]

## **OPTIONS**

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2023-026 Sale-Toongabbie Road Nambrok; or
2. Not enter into a contract and not proceed with these works at this time.

## **PROPOSAL**

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2023-026 Sale-Toongabbie Road Nambrok.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **COLLABORATION**

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

## **FINANCIAL IMPACT**

These works have been budgeted for under the 2022-2023 capital works program.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 1989*, *Local Government Act 2020* and the Victorian Local Government Code of Tendering.

## **COUNCIL POLICY IMPACT**

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

**Strategic Outcome 4.3:** *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

**Strategic Outcome 4.4:** *"Safe and well-used transport connections across all modes of travel."*

This report supports the above Council Plan strategic outcomes.

## **RESOURCES AND STAFF IMPACT**

This project will be undertaken with the resources of the Assets and Projects unit.

## **COMMUNITY IMPACT**

These works will have a positive community impact by ensuring roads that are the responsibility of Wellington Shire Council are maintained and kept in a good condition.

## **ENVIRONMENTAL IMPACT**

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

## **ENGAGEMENT IMPACT**

Wellington Shire Council's standard consultation practices will be implemented on this project.

## **RISK MANAGEMENT IMPACT**

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON

SHIRE COUNCIL

*The Heart of Gippsland*

## ORDINARY COUNCIL MEETING 15 NOVEMBER 2022

On this day 2 November 2022, in accordance with Section 3(1) of the *Local Government Act 2020*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached **CONTRACT 2023-026 SALE-TOONGABBIE ROAD RECONSTRUCTION, NAMBROK** is confidential because it relates to the following grounds under Section 3(1) of the *Local Government Act 2020*:

*(g) private commercial information, being information provided by a business, commercial or financial undertaking that —*

*(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;*

.....  
CHRIS HASTIE, GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

## 15.2. SALE TOONGABBIE ROAD RECONSTRUCTION STAGE 2 WINNINDOO

### ACTION OFFICER: MANAGER ASSETS AND PROJECTS

#### PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction of a section of Sale-Toongabbie Road, Winnindoo.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report of the Council Meeting Agenda for Contract 2023-027 Sale-Toongabbie Road Winnindoo; and***
- 2. The information contained in the confidential attachment Contract 2023-027 Sale-Toongabbie Road Winnindoo and designated confidential under Section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Built and Natural Environment on 2 November 2022 because it relates to the following grounds: (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; be designated confidential information under Section 3(1) Confidential Information of the Local Government Act 2020, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

#### BACKGROUND

The Sale-Toongabbie Road is beginning to fail in multiple locations and is beyond maintenance intervention. The works under this contract involve the reconstruction and widening of the road between Traralgon - Maffra Road and Hugs Lane. Specifically the road is to be widened between CH0.0km and CH4.26km and CH6.05km to CH9.3km (approx.) measured from Traralgon - Maffra Road.

A successful application was made for Federal Government funding under the Heavy Vehicle Safety and Productivity Program and the works are planned to be completed over two financial years.

Accordingly, a tender was advertised for these works, which has now been evaluated and a contract has now been prepared for Council's consideration.

#### ATTACHMENTS

1. Confidential Header Contract 2023-027 Sale Toongabbie Reconstruction Stage 2 Winnindoo [15.2.1 - 1 page]

2. CONFIDENTIAL REDACTED - Contract 2023-027 Sale-Toongabbie Road Reconstruction Stage 2 Winnindoo Tender Evaluation Report [15.2.2 - 5 pages]

## **OPTIONS**

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2023-027 Sale-Toongabbie Road Winnindoo; or
2. Not enter into a contract and not proceed with these works at this time.

## **PROPOSAL**

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2023-027 Sale-Toongabbie Road Winnindoo.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **COLLABORATION**

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

## **FINANCIAL IMPACT**

These works have been budgeted for under the 2022-2023 capital works program and funded from the Federal Government's Heavy Vehicle Safety and Productivity Program.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 1989*, *Local Government Act 2020* and the Victorian Local Government Code of Tendering.

## **COUNCIL POLICY IMPACT**

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

**Strategic Outcome 4.3:** *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

**Strategic Outcome 4.4:** *"Safe and well-used transport connections across all modes of travel."*

This report supports the above Council Plan strategic outcomes.

## **RESOURCES AND STAFF IMPACT**

This project will be undertaken with the resources of the Assets and Projects unit.

## **COMMUNITY IMPACT**

These works will have a positive community impact by ensuring roads that are the responsibility of Wellington Shire Council are maintained and kept in a good condition.

## **ENVIRONMENTAL IMPACT**

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

## **ENGAGEMENT IMPACT**

Wellington Shire Council's standard consultation practices will be implemented on this project.

## **RISK MANAGEMENT IMPACT**

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.





WELLINGTON  
SHIRE COUNCIL  
*The Heart of Gippsland*

**ORDINARY COUNCIL MEETING  
15 NOVEMBER 2022**

On this day 2 November 2022, in accordance with Section 3(1) of the *Local Government Act 2020*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached **CONTRACT 2023-027 SALE-TOONGABBIE RECONSTRUCTION NAMBROK STAGE 2** is confidential because it relates to the following grounds under Section 3(1) of the *Local Government Act 2020*:

- (g) private commercial information, being information provided by a business, commercial or financial undertaking that —**
  - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;**

.....  
**CHRIS HASTIE, GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT**

## 16. GENERAL MANAGER COMMUNITY AND CULTURE

### 16.1. APPROVAL OF THE WELLINGTON DISABILITY ADVISORY COMMITTEE TERMS OF REFERENCE

#### ACTION OFFICER: MANAGER COMMUNITIES, FACILITIES AND EMERGENCIES

#### PURPOSE

For Council to approve the Terms of Reference of the Wellington Disability Advisory Committee, as attached.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council approve the Terms of Reference of the Wellington Disability Advisory Committee, as attached.***

#### BACKGROUND

Wellington Shire Council has supported the delivery of a disability advisory group, referred to as Wellington Access and Inclusion Advisory Group. This group provided advice on Council projects linked to the State Government funded Rural Access program, as well as other council projects. State Government funding for the Rural Access Program ceased in 2018, due to roll out of commonwealth funding of National Disability Insurance Scheme (NDIS). This prompted Council to review the purpose and function of the disability advisory committee.

Following the review of the Wellington Access and Inclusion Advisory Group, a new advisory body and Terms of Reference are proposed, the Wellington Disability Advisory Committee.

The aim of the new Wellington Disability Advisory Committee membership is to provide a diverse representation of people living with or caring for someone with a disability in Wellington Shire. Membership will reflect the diversity of persons with a disability in Wellington Shire, including, but not limited to, age, location, disability type, cultural and indigenous background.

The Terms of Reference propose that the Wellington Disability Advisory Committee meet four times per year, site accessibility visits take the place of audits (to be completed as requested by Council) and meetings to be chaired by a member of Council staff.

#### ATTACHMENTS

1. Wellington Disability Advisory Committee Terms of Reference 2022 [**16.1.1** - 6 pages]

## OPTIONS

Council has the following options available:

1. Approve the Terms of Reference of the Wellington Disability Advisory Committee, as attached; or
2. Not approve the Terms of Reference of the Wellington Disability Advisory Committee and seek further information at a future meeting.

## PROPOSAL

That Council approve the Terms of Reference of the Wellington Disability Advisory Committee, as attached.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 3 “Liveability and Wellbeing” states the following strategic outcome:

**Strategic Outcome 3.1:** *"An inclusive, diverse, and resilient community."*

**Strategic Outcome 3.2:** *"An actively engaged community."*

**Strategic Outcome 3.3:** *"Opportunities for everyone to work, learn, create, play, and share."*

**Strategic Outcome 3.4:** *"Improved access to and participation in support services focussing on those who are vulnerable including: young children, youth, people living with a disability and seniors."*

This report supports the above Council Plan strategic outcomes.

## RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

## COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

## ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



## **WELLINGTON SHIRE COUNCIL WELLINGTON DISABILITY ADVISORY COMMITTEE TERMS OF REFERENCE**

<b>1. INTRODUCTION .....</b>	<b>2</b>
<b>2. PURPOSE OF THE WELLINGTON DISABILITY ADVISORY COMMITTEE .....</b>	<b>2</b>
<b>3. COMPOSITION OF THE WELLINGTON DISABILITY ADVISORY COMMITTEE .....</b>	<b>2</b>
<b>4. MEETINGS .....</b>	<b>3</b>
<b>5. SITE ACCESSIBILITY VISITS .....</b>	<b>4</b>
<b>6. STEERING GROUP REPRESENTATION .....</b>	<b>4</b>
<b>7. CONDUCT OF WELLINGTON DISABILITY ADVISORY COMMITTEE MEMBERS ....</b>	<b>5</b>
<b>8. CONFIDENTIALITY .....</b>	<b>5</b>
<b>9. INSURANCE .....</b>	<b>5</b>
<b>10. DISPUTES .....</b>	<b>5</b>
<b>Next review date: .....</b>	<b>6</b>

## 1. INTRODUCTION

The Wellington Shire Council (Council) has a Disability Action Plan (currently the *Wellington Access and Inclusion Plan 2017-2022*) that supports Council as a workplace and service provider to be more accessible and inclusive for people living with a disability.

The Wellington Disability Advisory Committee is formed by Council as an unincorporated advisory group operating under these Terms of Reference.

## 2. PURPOSE OF THE WELLINGTON DISABILITY ADVISORY COMMITTEE

The objectives of the Wellington Disability Advisory Committee are:

- a) To provide advice to Council on accessibility and inclusion matters that concern the communities across Wellington Shire.
- b) To provide advice into Council's Disability Action Plan, including actions relating to the Plan, as requested by Council.
- c) To conduct site accessibility visits of Council facilities, as requested by Council.
- d) To provide advice into Council project steering groups, as requested by Council.
- e) Provide networking opportunities to help address service planning and delivery of service for people with a disability.

## 3. COMPOSITION OF THE WELLINGTON DISABILITY ADVISORY COMMITTEE

The aim of the Wellington Disability Advisory Committee membership is to provide a diverse representation of people living with or caring for someone with a disability in Wellington Shire. Membership must reflect the diversity of persons with a disability in Wellington Shire, including, but not limited to, age, location, disability type, cultural and indigenous background.

The membership will include (but not be limited to) the following representatives:

Councillor representative	Appointed annually by Council
Community representatives (max of 10)	<ul style="list-style-type: none"> <li>• People with a disability.</li> <li>• People who are family members or carers of a person with a disability.</li> <li>• People with experience, expertise or an interest in issues affecting people with a disability.</li> </ul>
Council staff (one or more depending on meeting purpose and or agenda item)	Coordinator Social Planning and Policy Senior Community Development Officer Manager Communities, Facilities and Emergency  Other Council staff by invitation

In relation to community representatives:

- a) In selecting membership, Council shall ensure that no one interest group is overrepresented, and the community representative membership has sufficient diversity.
- b) The majority of community representatives will be people living with a disability, or people caring for people with a disability.
- c) The selection and appointment by Council of community representatives shall be in accordance with the following process:
  - i. Recruitment campaign seeking expressions of interest from suitable applicants;
  - ii. Evaluation of applicant skills, qualifications, experience, personal interests, other relevant background;
  - iii. Assessment process by Council staff, including a panel interview of shortlisted applicants;
  - iv. Selected community representatives be registered and inducted as Council volunteers;
  - v. Upon completing registration and induction, appointment of successful applicants made via formal letter and or alternative accessible method of communication.
- d) Community representatives will be appointed for a term of three years, commencing from the date of endorsement of membership or signing the Appointment Form.
- e) Council may cancel a community representative's volunteer registration and/or membership of Wellington Disability Advisory Committee at Council's discretion. Council will advise the member in writing, including the reason for cancellation.
- f) A community representative may resign at any time by giving notice verbally or in writing to a Council staff member on the Wellington Disability Advisory Committee.
- g) Membership of the Wellington Disability Advisory Committee is voluntary. No community representative will receive any payment for their services as a member. However, community representatives may be eligible for reimbursement for travel and other legitimate expenses incurred when undertaking a site accessibility visit or attending a steering group meeting.
- h) The Wellington Disability Advisory Committee has no delegated decision-making authority.

#### **4. MEETINGS**

- a) Frequency – Quarterly.
- b) Venue – The Carang Carang Room at the Council Port of Sale building is the preferred meeting venue. There may be an option for members to join on-line via a Teams link. Other appropriate locations across Wellington Shire may be considered.
- c) Agenda - To be prepared and distributed by the Chair.
- d) Chair – Councillor or Council Staff.
- e) Minutes - To be distributed with associated attachments in a timely manner and in an accessible format.
- f) Guests - Council staff and external guests may be invited to provide relevant subject matter expertise and advice.

- g) Duration - Meetings not to exceed 2 hours.
- h) Catering - Council will arrange light refreshments. Members will indicate attendance in advance as requested to assist with dietary requirements.
- i) Quorum – Minimum of six attendees (of which three are community representatives) are required for the meeting to occur.
  - i. Wellington Disability Advisory Committee members will be asked to RSVP their attendance three working days prior to meeting date to confirm if a meeting will go ahead.

## **5. SITE ACCESSIBILITY VISITS**

- a) Site accessibility visits to occur by request of Council, depending on availability of Wellington Disability Advisory Committee community representatives and where facility use indicates that a site accessibility visit would be productive.
- b) Council staff will ascertain interest and make suggestions for prospective facilities to be visited and assessed.
- c) Site accessibility visits will be flagged in advance, where possible at a meeting.
- d) Generally, three to four Wellington Disability Advisory Committee community representatives will attend a site accessibility visit.
- e) Calls for expressions of interest will be made for each visit. If more than four community representative express interest in attending a visit, Council staff will make a decision on the community representatives who will attend, taking into account:
  - i. feedback from facility managers;
  - ii. the need to provide opportunities for all community representatives;
  - iii. the need to not unduly burden community representatives; and
  - iv. the need to provide as diverse representation as possible.
- f) Community representatives attending site accessibility visits requiring assistance are to advise Council of their requirements as early as possible, to allow time for any necessary arrangements to be made.
- g) Times and dates of site accessibility visits will be arranged between Council, facilities managers and community representatives attending .
- h) Where possible, Council will arrange light refreshments for community representative attending a site accessibility visit.
- i) For each accessibility visit, a brief report shall be prepared by a nominated community representative, to present at the next meeting.

## **6. STEERING GROUP REPRESENTATION**

From time to time, Council may request either ad hoc or ongoing Wellington Disability Advisory Committee representation on a Council steering group directing a facility or service development, expansion or modification.

- a) Expressions of interest may be called for from community representatives, and/or Council staff may approach individual community representatives at Council's discretion.



- b) Consideration of the following will be considered when choosing Wellington Disability Advisory Committee representation on a Council steering group:
  - i. Feedback from steering group members;
  - ii. The nature of the project and the scope of the commitment;
  - iii. Demands on Wellington Disability Advisory Committee community representatives;
  - iv. Particular interests or skills of Wellington Disability Advisory Committee community representatives.

## **7. CONDUCT OF WELLINGTON DISABILITY ADVISORY COMMITTEE MEMBERS**

Members of the Wellington Disability Advisory Committee will:

- a) Come to any decisions after discussion and sharing information respectfully and openly.
- b) Ensure that matters are considered fairly and consistently.
- c) Make decisions based on the best available information.
- d) Treat each other with respect and courtesy, and refrain from abusive or aggressive behaviour.
- e) Respect the rights of others to be heard (whatever the views of that person).
- f) Keep confidential all matters and documents declared to be confidential, or which can reasonably be assumed to be confidential due to private or sensitive content.
- g) Treat Councillors and Council staff with respect and courtesy (including when conducting site accessibility visits), in a spirit of cooperation and collaboration, rather than criticism.
- h) Recognise that decisions or recommendations of the Wellington Disability Advisory Committee are an important input into Council decision making, however will be not automatically be adopted by Council..

## **8. CONFIDENTIALITY**

Members of the Wellington Disability Advisory Committee are bound by the provisions of Section 125 of the *Local Government Act 2020*, in relation to confidentiality. In this regard, members are expected to maintain confidentiality of information in relation to confidential matters that may be under consideration from time to time, particularly those matters of a commercial in confidence nature.

## **9. INSURANCE**

Community representatives must go through the appropriate application and appointment process to become registered Council volunteers, to be covered by Council's insurance.

## **10. DISPUTES**

Any dispute arising from the operation of the Wellington Disability Advisory Committee, including relating to member conduct or the interpretation of these Terms of Reference, shall be referred to the Manager Communities, Facilities and Emergencies in the first instance, and then to the General Manager Community and Culture if necessary.

**DOCUMENT CONTROL**

**Managed by:** Communities, Facilities and Emergencies Business Unit  
**Status:** Draft  
**Responsible position:** Coordinator Social Planning and Policy  
**Date approved:**

**Version:**

**Approved by:** \*\*

**Next review date:**

## 16.2. COUNCIL COMMITTEES AND COMMITTEES OF MANAGEMENT HIGHLIGHTS

### ACTION OFFICER: GENERAL MANAGER COMMUNITY AND CULTURE

#### PURPOSE

For Council to receive the report highlighting activities and achievements of various Council advisory committees and community facilities' committees of management for the period July to October 2022.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council receive the report highlighting activities and achievements of various Council advisory committees and community facilities' committees of management for the period July to October 2022.***

#### BACKGROUND

Following the appointment of Councillors to Council committees for 2021/22 and transition to new legislative requirements under the *Local Government Act 2020*, this regular report to Council:

- gives an opportunity for councillor and officer representatives to highlight initiatives and achievements of various committees; and
- replaces previous practice of tabling minutes of Community Asset Committees (previously known as Section 86 committees) and Council advisory groups.

#### HIGHLIGHTS

##### **Advisory Committees and other Council Committees:**

##### **Gippsland Regional Sporting Complex User Group Committee (Cr Tatterson, Cr Bye – alternate)**

- Terms of reference reviewed – no changes required
- User groups do not have facility hire agreements to supplement committee membership – priority use of facility is not currently guaranteed
- Umpire/referee recruitment and retention cited as the current key sporting association challenge
- All user groups have successfully completed their first uninterrupted competition seasons since the pandemic
- All user groups celebrating participant progression through state level high performance pathways

### **Gippsland Art Gallery Advisory Group (Cr Rossetti, Cr Crossley)**

- Reports received from Friends of the Gallery and the Gallery Director
- Decision made in favour of purchasing three artworks by Annemieke Mein, funds donated by the John Leslie Foundation
- Discussions around:
  - lack of Gallery street signage, following concerns raised by member of the public
  - lack of opportunities for art education in Gippsland and what role the Gallery may play in the future
  - potential new models for Gallery governance in the future

### **Business Boost Reference Group (business recovery sub-committee) (Cr Maher, Cr Wood)**

- The Business Boost Reference Group's quarterly meeting was held on 16 August, with the following topics discussed:
  - An update on the Middle of Everywhere (TMoE) campaign
  - 2022 visitation figures
  - Launch of new interactive floor space at the Port of Sale
  - Overview of latest TMoE branding
  - Detail of the new Sale interactive mural
  - Debrief of ANZAC Airshow
  - Upcoming events: TMoE Gippsland Rally, Shimano MTB Blores Hill, Sale Country Music Festival, Sculpture Exhibition, Wildfighter Boxing
  - TV activation: Khanh Ong – Wild Food
  - Community Assistance Grants availability
  - Business Traders Group Funding announcement (round three)

### **Municipal Emergency Management Planning Committee (Cr Wood, Cr Crossley – alternate)**

- Clem Gillings, General Manager Community & Culture attended her first Municipal Emergency Management Planning Committee meeting in August as the Chair and Council's Municipal Emergency Manager
- Salvation Army now have a kitchen truck which will be a great resource for the region during emergencies
- Standardised fire danger ratings system rolled out across Australia: Moderate; High; Extreme; Catastrophic
- Planning underway for review and update of the Municipal Emergency Management Plan
- Community Recovery Committees established at Gormandale/Carrajung, Loch Sport, Devon North and Seaspray
- Bushfire Recovery Victoria changing its name to Emergency Recovery Victoria

### **Wellington Youth Services Network (Cr Wood)**

- Have decided to meet monthly with two face to face networking opportunities each year
- Continues to be strongly supported by a broad range of organisations supporting youth in Wellington
- Recruitment and retention of suitable staff a predominant issue

### **Wellington Disability Advisory Committee (previously WAIAG)**

- Review of Wellington Access & Inclusion Advisory Group (WAIAG) complete
- Grievances addressed
- Morning tea on 20 December 2022 to celebrate WAIAG members
- Transition to Wellington Disability Advisory Committee (WDAC) in 2023
- Terms of Reference to be approved by Council at its meeting on 15 November 2022
- Recruitment campaign to commence once Terms of Reference approved

### **The Wedge Masterplan Advisory Group (Cr Bye, Cr Rossetti – alternate)**

- No meetings have been held this quarter while the General Manager Community & Culture and A/Manager Arts & Culture seek advice from the State Government on the best funding opportunities
- More information should become available after the upcoming election
- The possibility of philanthropic support is also being investigated

### **Aqua Energy Redevelopment Project Reference Group (Cr Bye, Cr Tatterson)**

- Reference Group established to implement community engagement, planning and review processes of the redevelopment project and provide a forum for information to stakeholders in terms of project progress.
- The group informed key decisions throughout the detailed design phase, with the detailed design completed in August. This included decisions regarding; water play equipment, change room layouts and colour schemes.
- The group hasn't met since July, due to the completion of the detailed design phase, but have received email updates regarding the tender process and timeline.
- Future meetings will be targeted at informing key decisions in relation to service continuity and subsequent public communications both pre and during construction phase.

### **Community Asset Committees:**

#### **Maffra Recreation Reserve (Cr Tatterson)**

- Significant growth in Maffra Band membership – 80 members
- International Dog Show in August
- Dome project complete
- Ag Society – Maffra Show 22 October 2022
- Potential Latrobe Valley Authority funding for security system following a number of break ins.

**Gordon Street Recreation Reserve (Cr Ripper)**

- Progressing solar project and stadium roof repairs

**Cameron Sporting Complex (Cr Tatterson)**

- Participation in most sports have returned or exceeded pre-Covid levels, volleyball struggling
- Number one priority for the Committee is pavilion upgrade

**Briagolong Recreation Reserve (no Councillor appointed)**

- No minutes received

**Newry Recreation Reserve (no Councillor appointed)**

- No minutes received

**General Committees of Management (CoM):**

- New Coordinator Community Committees, Paul Savage commenced today
- A Combined Halls meeting was hosted by Meerlieu Hall on 12 October 2022. The committees heard from Regional Arts Victoria representative Bindi Green about the Connecting Places Program which is a touring arts program for small halls and community managed spaces. The committees were also introduced to Mel Bransdon who has commenced with Council to deliver the Reactivating Community Facility Volunteers Project
- Loch Sport Public Hall management transition is nearing completion. The news that the Loch Sport Community House will be managing the facility has been well received by the community.

**ATTACHMENTS**

Nil

**OPTIONS**

Council has the following options available:

1. Receive the report highlighting activities and achievements of various Council advisory committees and community facilities' committees of management for the period July to October 2022; or
2. Not receive the report highlighting activities and achievements of various Council advisory committees and community facilities' committees of management for the period July to October and seek further information for a future Council meeting.

**PROPOSAL**

That Council receive the report highlighting activities and achievements of various Council advisory committees and community facilities' committees of management for the period July to October 2022.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 3 “Liveability and Wellbeing” states the following strategic outcome:

**Strategic Outcome 3.2:** *"An actively engaged community."*

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

**Strategic Outcome 4.3:** *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

This report supports the above Council Plan strategic outcomes.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



## 17. FURTHER GALLERY AND ONLINE COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

ONLINE COMMENTS -

FURTHER GALLERY COMMENTS -

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

## **18. IN CLOSED SESSION**

### **COUNCILLOR**

*That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:*

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

---

**IN CLOSED SESSION**

---

### **COUNCILLOR**

*That Council move into open session and ratify the decision made in closed session.*

## 18.1. GLASS AND MIXED RECYCLING PROCESSING TENDER



# WELLINGTON

SHIRE COUNCIL

*The Heart of Gippsland*

## ORDINARY COUNCIL MEETING 15 NOVEMBER 2022

Pursuant to sections 3(1) Confidential Information and 66(5) of the *Local Government Act 2020*, the information contained at attachment **RFT 2021004 GLASS AND MIXED RECYCLING PROCESSING TENDER** is designated as confidential by Chris Hastie, General Manager Built and Natural Environment because it contains: **(g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that — if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage** under section 66(2) of the *Local Government Act 2020*, a meeting considering confidential information may be closed to the public.

.....  
**CHRIS HASTIE, GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT**