



**WELLINGTON**  
SHIRE COUNCIL

*The Heart of Gippsland*

## **COUNCIL MEETING AGENDA ORDINARY MEETING**

**Meeting to be held at**

**Wellington Centre – Wellington Room**

**Foster Street, Sale and via MS Teams**

**Tuesday 5 July 2022, commencing at 3:00 PM**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

**ORDINARY MEETING OF COUNCIL**  
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## COUNCIL MEETING INFORMATION

*Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.*

*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors, Councillors and those invited online attendees ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*

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## ACKNOWLEDGEMENT OF COUNTRY

*"We acknowledge the traditional custodians of this land, the Gunaikurnai people, and pay respects to their Elders past and present"*

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## PRAYER

*"Almighty God, we ask your blessing upon the Wellington Shire Council, its Councillors, officers, staff and their families. We pray for your guidance in our decisions so that the true good of the Wellington Shire Council may result to the benefit of all residents and community groups."*

*Amen*

## 1. APOLOGIES

## 2. DECLARATION OF CONFLICT/S OF INTEREST

## 3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

### 3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

**ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES**

**PURPOSE**

To adopt the minutes of the Ordinary Council Meeting of 21 June 2022.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

**RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 21 June 2022.*

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

#### **4. BUSINESS ARISING FROM PREVIOUS MEETINGS**

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### **5. ACCEPTANCE OF LATE AND URGENT ITEMS**

#### **6. NOTICE/S OF MOTION**

#### **7. RECEIVING OF PETITION OR JOINT LETTERS**

##### **7.1. OUTSTANDING PETITIONS**

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### **8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**

#### **9. QUESTION/S ON NOTICE**

##### **9.1. OUTSTANDING QUESTION/S ON NOTICE**

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

## 10. DELEGATES REPORT

## 11. GENERAL MANAGER CORPORATE SERVICES

### 11.1. ASSEMBLY OF COUNCILLORS

#### ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

#### OBJECTIVE

To report on all assembly of Councillor records received for the period 13 June 2022 to 26 June 2022.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

*That Council note and receive the attached Assembly of Councillor records for the period 13 June 2022 to 26 June 2022.*

#### BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 13 June 2022 to 26 June 2022.

#### ATTACHMENTS

1. Assembly of Councillors - SLUPP - 14 June 2022 [11.1.1 - 1 page]
2. Assembly of Councillors - Council Day - 21 June 2022 [11.1.2 - 2 pages]

#### OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

#### PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 13 June 2022 to 26 June 2022.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## ASSEMBLY OF COUNCILLORS – 14 JUNE 2022

MEETING	COUNCILLORS, OFFICERS AND OTHERS IN ATTENDANCE (NAME AND POSITION)						
STRATEGIC LAND USE PLANNING PROJECT REVIEW GROUP	Councillor Name	Attendance	Conflict of Interest	Officer Name	Attendance	Item No.	Conflict of Interest
	Cr Ian Bye	No		D Morcom, CEO	No		
	Cr Carolyn Crossley	No		A Skipitaris, GMCS	No		
	Cr Marcus McKenzie	No		GMC&C	No		
	Cr Gayle Maher	Yes	NO	C Hastie, GMB&NE	No		
	Cr Carmel Ripper	No		B McAlister, GMD	Yes	ALL	NO
	Cr Scott Rossetti	No					
	Cr Garry Stephens	No					
	Cr John Tatterson	Yes	YES Item No.2: Amendment C115 - North Sale Rezoning				
	Cr Jill Wood	No					
OTHERS IN ATTENDANCE (NAME AND POSITION)			CONFLICT OF INTEREST	MATTERS/ITEMS CONSIDERED AT THE MEETING			
Josh Clydesdale (Manager Land Use Planning)			No	<b>Meeting Agenda:</b>			
Zac Elliman (Coordinator Road Planning)			No	- Strategic Planning Priorities			
Barry Hearsey (Coordinator Strategic Planning)			Yes Item No.2: Amendment C116 -Longford Rezoning	- Incoming Correspondence			
Caragh Button (Strategic Planner)			No	- Rezoning Requests			
Sam Pye (Manager Built Environment)			No	- Other Business			

## ASSEMBLY OF COUNCILLORS – 21 JUNE 2022

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
IT / Diary Meeting	Name	Attendance	Name	Attendance	
	Cr Bye	Yes	Cr Stephens	Yes	N/A
	Cr Crossley	No	Cr Tatterson	Yes	N/A
	Cr McKenzie	Yes	Cr Wood	Yes	N/A
	Cr Maher	Yes	David Morcom, CEO <i>(on leave)</i>	No	N/A
	Cr Ripper <i>(via MS Teams)</i>	Yes	Viktoria Pope, EA CEO	Yes	N/A
	Cr Rossetti <i>(on leave)</i>	No	Damian Norkus, ICT Operations Officer	Yes	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE				CONFLICT/S OF INTEREST OR ACTION ITEMS
Workshops	Name	Attendance	Name	Attendance	
	Cr Bye	Yes	Cr Tatterson	Yes	N/A
	Cr Crossley	No	Cr Wood	Yes	N/A
	Cr McKenzie	Yes	David Morcom, CEO <i>(on leave)</i>	No	N/A
	Cr Maher	Yes	Arthur Skipitaris, GM Corporate Services	Yes	N/A
	Cr Ripper <i>(via MS Teams)</i>	No	GM Community & Culture	No	N/A
	Cr Rossetti <i>(on leave)</i>	No	Chris Hastie, GM Built & Natural Environment	Yes	N/A
	Cr Stephens	Yes	Brent McAlister, GM Development	Yes	N/A

Workshops (cont.)	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE
	1. DEVELOPMENT DIVISION UPDATE: PLANNING, MUNICIPAL SERVICES & ECONOMIC DEVELOPMENT	<ul style="list-style-type: none"> <li>Brent McAlister, General Manager Development</li> <li>Joshua Clydesdale, Manager Land Use Planning</li> <li>Kate Foster, Manager Economic Development</li> </ul> <i>Conflict of Interest: Nil</i>
	2. COMMITTEE FOR WELLINGTON UPDATE	<ul style="list-style-type: none"> <li>David Anderson, Chair – Committee for Wellington (external)</li> <li>Leo O'Brien – Committee for Wellington (external)</li> </ul> <i>Conflict of Interest: Nil</i>
	3. SALE POLICE UPDATE	<ul style="list-style-type: none"> <li>Inspector Craig Gaffee, Sale Police (external)</li> </ul> <i>Conflict of Interest: Nil</i>
	4. AUSNET'S GIPPSLAND REZ PROJECT – GREZ	<ul style="list-style-type: none"> <li>Renee Kurowski, Stakeholder and Community Engagement Manager – AusNet (external)</li> <li>Marisa Feher, Environment and Land Manager – AusNet (external)</li> </ul> <i>Conflict of Interest: Nil</i>
	5. PORT ALBERT CARAVAN AND CAMPING GROUND FEASIBILITY STUDY UPDATE	<ul style="list-style-type: none"> <li>Albert Stafford, Director – Stafford Strategy (external)</li> </ul> <i>Conflict of Interest: Nil</i>
	6. SEASPRAY PUMP TRACK	<ul style="list-style-type: none"> <li>Liam Cole, Open Space Planning Officer</li> <li>Tim Rowe, Manager Natural Environment &amp; Parks</li> </ul> <i>Conflict of Interest: Nil</i>

## 11.2. SCHEDULE OF RATES FOR AGENCY STAFF TENDER AWARD

### ACTION OFFICER: MANAGER PEOPLE AND CAPABILITY

#### PURPOSE

The purpose of this report is for Council to consider entering into an agency contract with a panel of providers, for temporary agency staff to fill vacancies, where required, across the organisation.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report of the Council Meeting Agenda for Contract 2022-080 Schedule of Rates for Agency Staff; and***
- 2. The information contained in the confidential attachment Contract 2022-080 Schedule of Rates for Agency Staff and designated confidential under Section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Corporate Services on 16 June 2022 because it relates to the following grounds: (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; be designated confidential information under Section 3(1) Confidential Information of the Local Government Act 2020, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

#### BACKGROUND

From time to time, Council utilises the services of agency staff to cover workforce gaps that either arise unexpectedly or where suitable candidates are not readily available, and a temporary staffing solution is required. The purpose of this tender is due to the expiration of Council's current Agency Contract and to bring together a panel of suppliers to provide temporary and suitably qualified staff to fill vacant or hard to fill positions for continued business delivery. Without such contracts, Council is subject to critical gaps in our workforce therefore impacting the ability for individual business units to provide a high level of continuous service delivery across the Wellington Shire.

Accordingly, Council advertised a tender for these works which has since been evaluated and a contract has now been prepared for Council's consideration.

#### ATTACHMENTS

1. Confidential Header Contract 2022-080 Schedule of Rates for Agency Staff Tender A [11.2.1 - 1 page]

2. CONFIDENTIAL REDACTED - Contract 2022-080 Schedule of Rates for Agency Staff Tender Evaluation Report [11.2.2 - 6 pages]

## **OPTIONS**

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2022-080 Schedule of Rates for Agency Staff; or
2. Not enter into a contract and not proceed with these works at this time.

## **PROPOSAL**

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2022-080 Schedule of Rates for Agency Staff.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **COLLABORATION**

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 1989*, *Local Government Act 2020* and the Victorian Local Government Code of Tendering.

## **COUNCIL POLICY IMPACT**

Temporary Agency Staff are required to familiarise themselves and adhere to required organisational policies such as Occupational Health & Safety, Bullying & Harassment and Council's Employee Code of Conduct.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 2 “Economy and Sustainable Growth” states the following strategic outcome:

**Strategic Outcome 2.2:** *"A community that has the capacity and skills to meet our economic needs."*

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

The utilisation of temporary Agency staff allows Council to fill short term vacancies requiring immediate backfill to ensure business operations can continue without impact to service delivery. It also provides a pool of suitably qualified candidates to fill positions that can be difficult to fill, allowing Council to continue to deliver a high level of continuous service while placing itself in a position to source the most suitable candidate.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

A multiple Agency panel of providers will minimise the risk of hard to fill or long-term vacancies within teams causing major organisational disruptions and reduce the risk of staff burnout by utilising resources efficiently and effectively to support impacted teams.



WELLINGTON

SHIRE COUNCIL

*The Heart of Gippsland*

## ORDINARY COUNCIL MEETING 5 JULY 2022

On this day, 16 June 2022, in accordance with Section 66 Clause (2)(a) of the *Local Government Act 2020*; I, Arthur Skipitaris, General Manager Corporate Services declare that the information contained in the attached document **Contract 2022-080 Schedule of Rates for Agency Staff Tender Award** is confidential because it relates to the following grounds under Section 3(1) of the *Local Government Act 2020*:

***(g) private commercial information, being information provided by a business, commercial or financial undertaking that—***

***(ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;***

.....  
**ARTHUR SKIPITARIS, GENERAL MANAGER CORPORATE SERVICES**



## 12. GENERAL MANAGER DEVELOPMENT

### 12.1. QUARTERLY BUILDING REPORT - JANUARY TO MARCH 2022

#### ACTION OFFICER: MANAGER REGULATORY SERVICES

#### PURPOSE

To provide a report to Council on building permits issued in the Wellington Shire during the quarter 1 January 2022 to 31 March 2022, for information.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

*That Council note the report of building permits issued from 1 January 2022 to 31 March 2022.*

#### BACKGROUND

Building permits are issued by private building surveyors, and copies of permits are provided to Council. The permits, plans and other documents, are filed by Council and recorded on a register of building permits. Building permits are issued for a range of developments, including dwellings, extensions and fences, as well as commercial and industrial buildings.

Attachment "Wellington Permits Issued" to this report provides an overview by township, of the number of permits issued along with the estimated value of construction, for the three-month period ending 31 March 2022.

Attachment "Graph 1 - Number of Building Permits and Graph 2 - Value of Building Works" provides an historical representation of the number and value of permits issued in Wellington Shire and compares this data against the broader Gippsland region.

For the period 1 January 2022 to 31 March 2022 there were 299 permits issued with an estimated value of work at \$32,997,748.

The major projects include:

- Land estate areas across the shire are continuing to show elevated levels in residential development.

In the previous quarter, 1 October 2021 to 31 December 2021, there were 291 permits issued with an estimated value of work at \$45,261,017.

#### ATTACHMENTS

1. Graph 1 - Number of Permits [12.1.1 - 1 page]
2. Graph 2 - Value of Building Works [12.1.2 - 1 page]
3. Wellington Permits Issued [12.1.3 - 3 pages]

## OPTIONS

Council has the following options available:

1. Receive this Building Permits report; or
2. Not receive this Building Permits report and seek further information for consideration at a future Council meeting.

## PROPOSAL

That Council note the report on building permits issued within Wellington Shire from 1 January 2022 to 31 March 2022.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

## COMMUNICATION IMPACT

The quarterly report provides information on the number of building permits, and cost of development per town, within the Wellington Shire. Gippsland-wide building activity is also provided, to demonstrate how the Wellington Shire area performs in comparison.

## LEGISLATIVE IMPACT

Building permits are issued in accordance with *Building Act 1993*, Building Regulations 2006 and the Wellington Planning Scheme.

## COUNCIL POLICY IMPACT

All building permits issued by private building surveyors are registered and filed as per the timelines set out in the Municipal Services Business Plan.

## COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

**Strategic Outcome 4.3:** *“Well planned and sustainable towns, facilities, and infrastructure that service community need.”*

This report supports the above Council Plan strategic outcome.

**RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENVIRONMENTAL IMPACT**

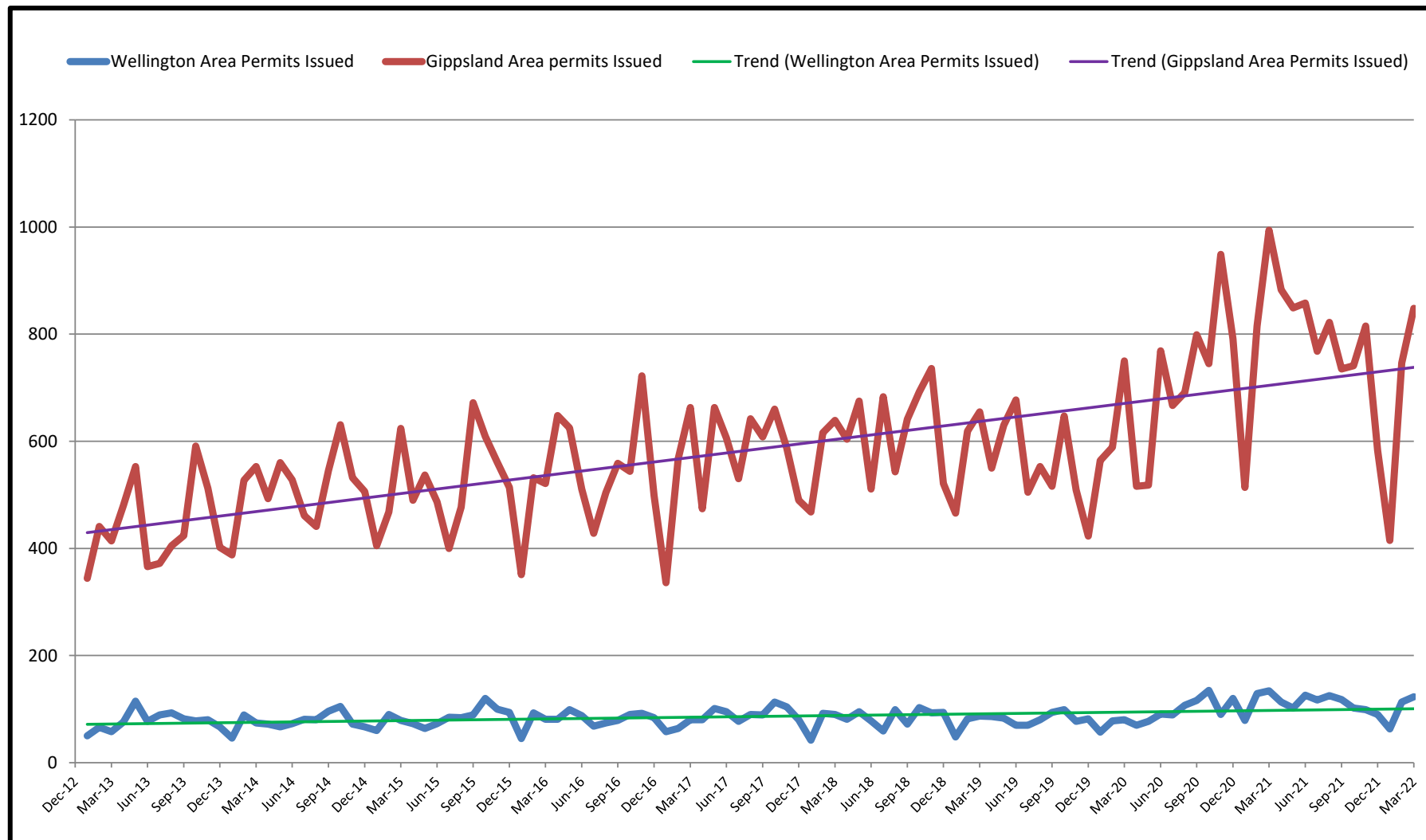
This impact has been assessed and there is no effect to consider at this time.

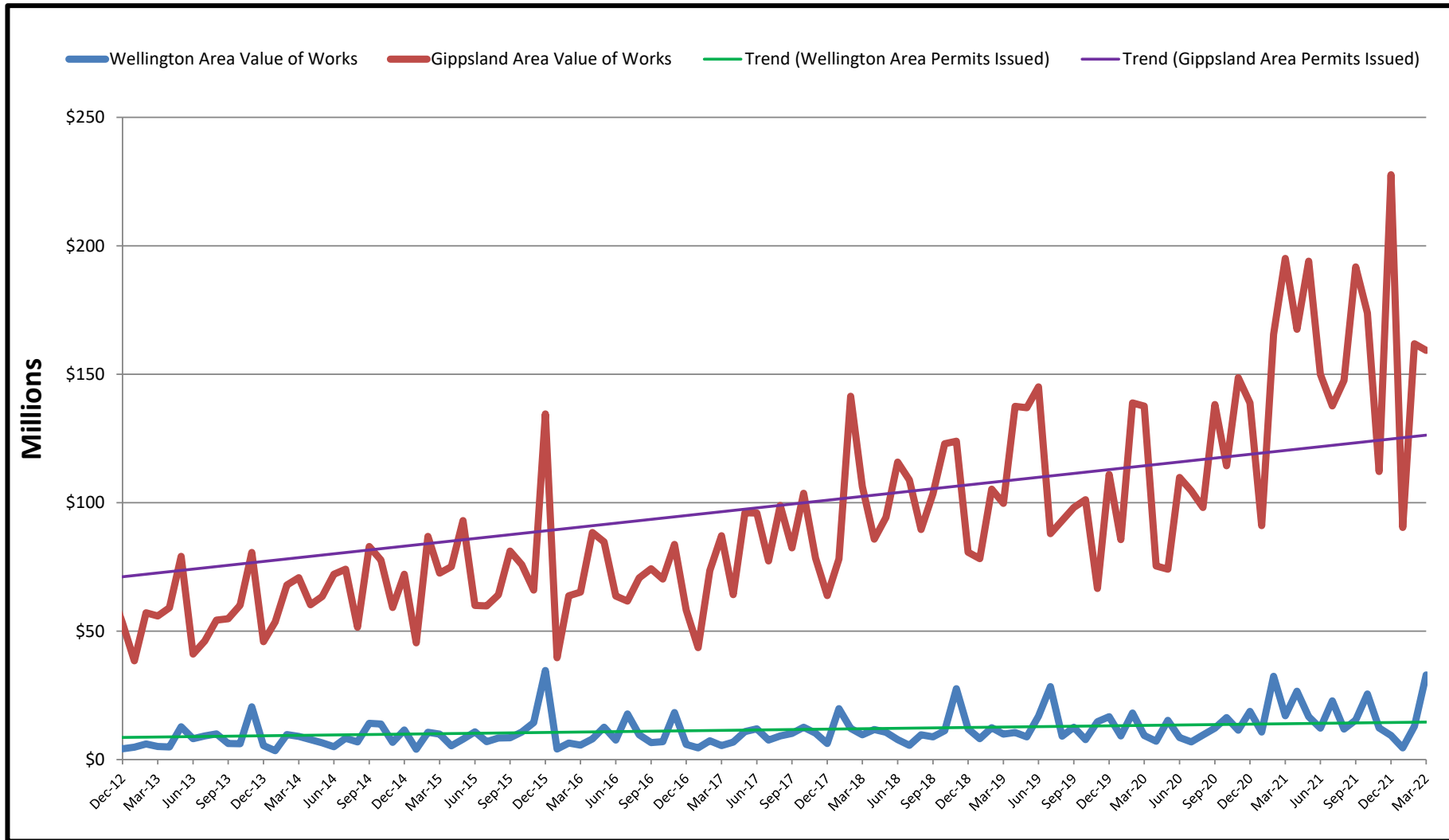
**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**GRAPH: NUMBER OF BUILDING PERMITS**

**GRAPH: VALUE OF BUILDING WORKS**

**WELLINGTON PERMITS ISSUED**  
**Number of Applications and their Estimated Value Each Month**

	January	February	March	Total
<b>ALBERTON</b>	2 \$87,145	2 \$146,073	1 \$37,510	5 \$270,728
<b>ALBERTON WEST</b>	0 \$0	1 \$45,684	0 \$0	1 \$45,684
<b>BOISDALE</b>	0 \$0	1 \$27,485	0 \$0	1 \$27,485
<b>BRIAGOLONG</b>	0 \$0	4 \$488,100	3 \$191,550	7 \$679,650
<b>BUNDALAGUAH</b>	1 \$393,500	0 \$0	0 \$0	1 \$393,500
<b>CALROSSIE</b>	0 \$0	0 \$0	1 \$44,544	1 \$44,544
<b>CARRAJUNG LOWER</b>	0 \$0	0 \$0	1 \$13,000	1 \$13,000
<b>CLYDEBANK</b>	0 \$0	2 \$127,045	1 \$66,860	3 \$193,905
<b>COBAINS</b>	0 \$0	1 \$91,575	0 \$0	1 \$91,575
<b>COONGULLA</b>	0 \$0	2 \$33,250	0 \$0	2 \$33,250
<b>COWWARR</b>	0 \$0	0 \$0	2 \$451,129	2 \$451,129
<b>DARGO</b>	0 \$0	1 \$52,000	0 \$0	1 \$52,000
<b>DENISON</b>	0 \$0	0 \$0	1 \$36,000	1 \$36,000
<b>DEVON NORTH</b>	1 \$23,666	0 \$0	1 \$125,000	2 \$148,666
<b>DUTSON</b>	1 \$35,000	0 \$0	0 \$0	1 \$35,000
<b>FULHAM</b>	0 \$0	3 \$608,182	0 \$0	3 \$608,182
<b>GIFFARD</b>	0 \$0	0 \$0	1 \$157,500	1 \$157,500
<b>GLENGARRY</b>	0 \$0	2 \$257,123	1 \$35,850	3 \$292,973

**ATTACHMENT 12.1.3**

	January	February	March	Total
<b>GLENMAGGIE</b>	0 \$0	2 \$29,250	0 \$0	2 \$29,250
<b>GOLDEN BEACH</b>	2 \$429,225	1 \$18,760	0 \$0	3 \$447,985
<b>GORMANDALE</b>	1 \$44,451	0 \$0	1 \$357,513	2 \$401,964
<b>HEDLEY</b>	0 \$0	1 \$228,525	0 \$0	1 \$228,525
<b>HEYFIELD</b>	5 \$270,800	5 \$1,114,453	4 \$100,580	14 \$1,485,833
<b>JACK RIVER</b>	1 \$465,424	0 \$0	0 \$0	1 \$465,424
<b>KILMANY</b>	1 \$14,680	1 \$68,200	1 \$331,862	3 \$414,742
<b>LOCH SPORT</b>	5 \$122,150	1 \$21,700	5 \$528,400	11 \$672,250
<b>LONGFORD</b>	2 \$270,316	6 \$235,273	3 \$131,270	11 \$636,859
<b>MADALYA</b>	0 \$0	1 \$35,000	0 \$0	1 \$35,000
<b>MAFFRA</b>	4 \$164,442	13 \$1,586,108	6 \$284,816	23 \$2,035,366
<b>MAFFRA WEST UPPER</b>	1 \$40,957	0 \$0	1 \$22,000	2 \$62,957
<b>MCLOUGHLINS BEACH</b>	0 \$0	0 \$0	1 \$5,000	1 \$5,000
<b>MIOWERA</b>	1 \$68,200	0 \$0	0 \$0	1 \$68,200
<b>MONTGOMERY</b>	1 \$15,500	1 \$35,000	0 \$0	2 \$50,500
<b>MUNRO</b>	0 \$0	1 \$30,800	1 \$549,613	2 \$580,413
<b>NAMBROK</b>	1 \$48,500	1 \$23,580	0 \$0	2 \$72,080
<b>PARADISE BEACH</b>	1 \$20,000	3 \$408,161	3 \$72,859	7 \$501,020
<b>PERRY BRIDGE</b>	0 \$0	0 \$0	1 \$52,000	1 \$52,000
<b>PORT ALBERT</b>	2 \$144,200	5 \$456,041	0 \$0	7 \$600,241

**ATTACHMENT 12.1.3**

	January	February	March	Total
<b>RIVERSLEA</b>	0 \$0	1 \$486,880	0 \$0	1 \$486,880
<b>ROBERTSONS BEACH</b>	0 \$0	1 \$248,185	0 \$0	1 \$248,185
<b>ROSEDALE</b>	0 \$0	4 \$112,302	4 \$1,211,092	8 \$1,323,394
<b>SALE</b>	15 \$1,117,112	23 \$2,262,690	34 \$5,396,611	72 \$8,776,413
<b>SEACOMBE</b>	0 \$0	0 \$0	1 \$13,200	1 \$13,200
<b>SEASPRAY</b>	1 \$37,259	1 \$1,038,588	1 \$15,800	3 \$1,091,647
<b>SEATON</b>	1 \$50,750	0 \$0	1 \$13,700	2 \$64,450
<b>STRATFORD</b>	7 \$425,373	7 \$511,146	18 \$2,205,474	32 \$3,141,993
<b>TARRA VALLEY</b>	0 \$0	1 \$48,000	1 \$45,100	2 \$93,100
<b>TARRAVILLE</b>	0 \$0	1 \$151,250	0 \$0	1 \$151,250
<b>THE HEART</b>	1 \$60,000	0 \$0	0 \$0	1 \$60,000
<b>THE HONEYSUCKLES</b>	1 \$180,000	4 \$888,280	3 \$984,700	8 \$2,052,980
<b>TINAMBA WEST</b>	0 \$0	0 \$0	1 \$345,400	1.00 \$345,400
<b>TOONGABBIE</b>	0 \$0	0 \$0	1 \$412,955	1 \$412,955
<b>WON WRON</b>	1 \$15,500	1 \$85,084	0 \$0	2 \$100,584
<b>WOODSIDE</b>	1 \$22,000	2 \$136,100	4 \$256,774	7 \$414,874
<b>WURRUK</b>	2 \$31,250	3 \$764,307	6 \$394,643	11 \$1,190,200
<b>YARRAM</b>	0 \$0	3 \$70,885	8 \$539,014	11 \$609,899
<b>Total</b>	63 4,597,400	113 12,971,065	123 15,429,319	299 32,997,784



## 13. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

### 13.1. SEASPRAY PROPOSED PUMP TRACK

#### ACTION OFFICER: MANAGER NATURAL ENVIRONMENT AND PARKS

#### PURPOSE

The purpose of this report is for Council to consider the community response from recent engagement on the proposed construction of a pump track on Foreshore Reserve, Foreshore Road, Seaspray, and to provide a response to the Seaspray Pump Track petition received by Council on 7 June 2022.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

##### *That Council:*

- 1. Notes that 66% of the survey responses from ratepayers in Seaspray and 83% of the survey responses from ratepayers in The Honeysuckles support the proposed Seaspray Pump Track as described in the community engagement process;*
- 2. Authorises the Chief Executive Officer to progress the development of a pump track on the Seaspray Foreshore Reserve as described in the community engagement process;*
- 3. Authorises the Chief Executive Officer to inform the ratepayers of Seaspray and The Honeysuckles of Council's decision in relation to this matter; and*
- 4. Authorise the Chief Executive Officer to inform the Head Petitioner advising them of Council's decision in relation to this matter.*

#### BACKGROUND

Following an approach by the Seaspray Reserves Committee of Management in July 2021 for Council to support a pump track for Seaspray, engagement was undertaken to determine the level of support for the project from within the community.

Letters were sent to the property owners within Seaspray and The Honeysuckles, with links to the survey on Council's *Your Wellington Your Say* project page. During the consultation period, 368 survey responses were received.

Analysing the data from the survey's highlighted that:

- 40% of ratepayers from Seaspray responded to the survey
- 11% of ratepayers from The Honeysuckles responded to the survey
- 66% of ratepayers from Seaspray support the project
- 83% of ratepayers from The Honeysuckles support the project.

Further to this, Council received a petition prior to the end of the consultation period with 73 signatures in support of the pump track being constructed on Foreshore Reserve. This

petition was received by Council at its meeting of 7 June 2022 and referred for consideration as part of the overall engagement process.

The \$150,000 project is funded through the Federal Government's Local Roads and Community Infrastructure Program and a \$50,000 contribution from the Seaspray Reserves Committee of Management.

If constructed, the Seaspray Pump Track will become an asset of Council's to manage and maintain, as well as licence agreement to be established for the area of foreshore reserve it is located on.

## **ATTACHMENTS**

Nil

## **OPTIONS**

Council has the following options available:

1. Approve the construction of a pump track on the Seaspray Foreshore Reserve as described in the community engagement process.
2. Not approve the construction of a pump track on the Seaspray Foreshore Reserve as described in the community engagement process.
3. Authorise the Chief Executive Officer to inform the ratepayers of Seaspray and The Honeysuckles of Council's decision.

## **PROPOSAL**

That, following extensive community engagement and upon considering the results of the survey from the ratepayers of Seaspray and The Honeysuckles, Council:

1. Notes that 66% of the survey responses from ratepayers in Seaspray and 83% of the survey responses from ratepayers in The Honeysuckles support the proposed Seaspray Pump Track as described in the community engagement process;
2. Authorises the Chief Executive Officer to progress the development of a pump track on the Seaspray Foreshore Reserve as described in the community engagement process;
3. Authorises the Chief Executive Officer to inform the ratepayers of Seaspray and The Honeysuckles of Council's decision in relation to this matter; and
4. Authorise the Chief Executive Officer to inform the Head Petitioner advising them of Council's decision in relation to this matter.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

The \$150,000 project is funded through the Federal Government's Local Roads and Community Infrastructure Program and a \$50,000 contribution from the Seaspray Reserves Committee of Management.

The construction of a pump track in Seaspray will require additional ongoing funding to manage and maintain the pump track. This funding will include an ongoing license fee for the site of the pump track payable to the Department of Environment, Land, Water and Planning appointed Foreshore Committee. The standard annual base fee is \$421.

## COMMUNICATION IMPACT

Significant communication with the community has been completed to date. Primary communication was through Council's *Your Wellington Your Say* platform where a community survey was conducted. In addition, there has been several phone calls taken and letters received as well as a petition presented to Council.

## LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

## COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

## COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

**Strategic Outcome 4.3:** *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

**Key Initiative 4.3.1:** *"Work to ensure that our town centres are activated, safe, clean have appropriate facilities and are well maintained."*

This report supports the above Council Plan strategic outcome.

## RESOURCES AND STAFF IMPACT

Resources to deliver this project will come from Council's Natural Environment and Parks and Assets and Projects Teams.

## COMMUNITY IMPACT

The project, should it be progressed, will have a positive impact on the broader community adding an additional recreation asset to the town catering primarily to the younger demographic. This will sit comfortably on Foreshore Reserve immediately adjacent to existing recreational assets including a play-space, picnic shelter and public toilet.

There will be a small number of residents that will have their immediate outlook and amenity altered due to the new facility being in the vicinity of their properties.

### **ENVIRONMENTAL IMPACT**

Given the past land use and that the site selected is open grassed area, the impact of the project has been assessed and there is no adverse effect to consider at this time.

### **ENGAGEMENT IMPACT**

Significant community engagement has been undertaken primarily through a survey of residents and visitors on the approved the Your Wellington Your Say platform. During the consultation period, 368 survey responses were received. Most responses received to this engagement process have viewed the project in a positive light.

In addition to the *Your Wellington Your Say* engagement, officers have responded to several letters and phone calls on the matter.

Subject to progression of the project, further engagement with the broader community will take place once three track concept designs have been developed appropriate to the site and the budget. This engagement process will be to determine which track design will be constructed and is anticipated to commence later in the year.

### **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## 14. FURTHER GALLERY AND ONLINE COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

ONLINE COMMENTS -

FURTHER GALLERY COMMENTS -

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

## **15. IN CLOSED SESSION**

### **COUNCILLOR**

*That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:*

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

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**IN CLOSED SESSION**

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### **COUNCILLOR**

*That Council move into open session and ratify the decision made in closed session.*