

Application for a Local Laws Permit

Ph: 1300 366 244 | 18 Desailly Street, Sale Victoria | 156 Grant Street, Yarram Victoria | PO Box 506, Sale Victoria 3850

Wellington Shire Council Community Local Laws 2021

If you have questions concerning your application or the permit conditions, please contact our Local Laws Department on 1300 366 244.

How to complete this form

Step 1

Complete

Complete all sections of the form

Step 2

Sign

Check all information and sign the declaration

Step 3

Submit

Submit a completed application form including any additional documentation and payment to Council

Note: Application of a Local Laws Permit is not complete until payment is made unless the fee is waived.

DO NOT USE THIS FORM FOR COMPLETING AN APPLICATION FOR KEEPING ANIMALS PERMIT

How to submit this form

In person	Sale Service Centre 18 Desailly Street, Sale Monday-Friday 8:30am – 5:00pm	Yarram Service Centre 156 Grant Street, Yarram Monday, Tuesday, Thursday, Friday 10:00am – 2:00pm (closed Wednesday)
	Wellington Shire Council, PO Box 506, Sale Victoria 3850	
By Post	Wellington Shire Council, PO Box 506, Sale Victoria 3850	
Email	enquiries@wellington.vic.gov.au	

What happens next?

Council's Local Laws Department will process the application. A Council staff member may contact you if any additional information is required.

How long does this process take?

- Allow up to 10 business days for your application to be assessed and processed.

If you have not heard anything after this time, please contact our Local Laws Department on 1300 366 244.

What happens next?

- Once the application is processed, you will be informed in writing that your permit is active.
- Some permits are required to be renewed yearly or every 3 years, if you are applying for this type of permit you will be notified by Council asking if you still need the permit.

Privacy

Information requested on this form is collected for the purpose of applying and obtaining a permit for a related register. Any personal information will be used solely by Council for that primary purpose or directly related purposes. Council may disclose part or all of this information as required to do so by law (including third parties and/or other agencies). The applicant understands that the personal information provided is for the purpose of obtaining a permit, and they may apply to Council for access to/or amendment of the information.

▼ S 1 Please tick one

Endorsement / Establish an Alfresco dining facility
(Complete S2, S4, S6, S7 & S8)

☐

Roadside Grazing Permit
(Complete S2, S3, S4, S6 & S7)

☐

Roadside Trading
(S2, S4, S6, S7 & S8)

☐

Movement of Livestock
(Complete S2, S3, S4, S6 & S7)

☐

Lighting an Outdoor Fire
(Complete S2, S5, S6, S7 & S8)

☐

Display Portable Advertising /Goods on
Footpath (Complete S2, S4, S6, S7 & S8)

☐

Occupation of Caravan during Construction of
Dwelling (S2, S6, S7)

☐

Other please specify (please see our local laws for details)

☐

▼ S 2 Details of applicant

Name/Organisation

Trading name (if different
from above)

Residential/business
address

Address/roads the
permit applies to

Postal Address (if different
from above)

Telephone

Email

To opt out of having this permit issued to you by email please tick this box ☐

▼ S 3 Livestock Details (if applicable)

Type & number of Livestock (eg cows 600)

Description & Identification (eg Angus
farm PIC Number)

Name & Address of owner of Livestock

Name & Address of person in charge of
Livestock Movement or droving)

Proposed point of commencement

Point of destination

Date of commencement

▼ S 4 Public Liability Insurance (if applicable)

If you are required to complete this section of the form please attach to this application a copy of your public liability insurance

▼ S 5 Adjoining Neighbour details (if applicable)

Neighbour 1 Details

Name

Address

Neighbour 2 Details

Name

Address

▼ **S 6 Form of indemnity** *(if applicable)*

SIGNED SEALED AND DELIVERED by.....

▼ S 7 Declaration of person completing this form

▼ S 8 Site Plan

OFFICE USE: