

Application for Keeping Animals Permit

Ph: 1300 366 244 | 18 Desailly Street, Sale Victoria | 156 Grant Street, Yarram Victoria | PO Box 506, Sale Victoria 3850

Wellington Shire Council Community Local Laws 2021

If you have questions concerning your application or the permit conditions, please contact our Local Laws Department on 1300 366 244.

How to complete this form

Step 1

Complete

Complete all sections of the form

Step 2

Sign

Check all information and sign the declaration

Step 3

Submit

Submit a completed application form including any additional documentation and payment to Council

Note: Application of a Local Laws Permit is not complete until payment is made unless the fee is waived.

How to submit this form

In person	Sale Service Centre 18 Desailly Street, Sale Monday-Friday 8:30am – 5:00pm	Yarram Service Centre 156 Grant Street, Yarram Monday, Tuesday, Thursday, Friday 10:00am – 2:00pm (closed Wednesday)
By Post	Wellington Shire Council, PO Box 506, Sale Victoria 3850	
Email	enquiries@wellington.vic.gov.au	

What happens next?

Council's Local Laws Department will process the application. A Council staff member may contact you if any additional information is required.

How long does this process take?

- Allow up to 10 business days for your application to be assessed and processed.

If you have not heard anything after this time, please contact our Local Laws Department on 1300 366 244.

What happens next?

- Once the application is processed, you will be informed in writing that your permit is active.
- Some permits are required to be renewed yearly or every 3 years, if you are applying for this type of permit you will be notified by Council asking if you still need the permit.

Privacy

Information requested on this form is collected for the purpose of applying and obtaining a permit for a related register. Any personal information will be used solely by Council for that primary purpose or directly related purposes. Council may disclose part or all of this information as required to do so by law (including third parties and/or other agencies). The applicant understands that the personal information provided is for the purpose of obtaining a permit, and they may apply to Council for access to/or amendment of the information.

▼ S 2 Details of applicant

Name			
Residential address			
Address that the permit applies to (if different from above)			
Postal Address (if different from above)			
Telephone		Email	
To opt out of having this permit issued to you by email please tick this box <input type="checkbox"/>			
Do you currently have any domestic animals			
	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

▼ Provide details of animals already registered with please use reverse of page if you require further room

Animal Number (can be found on your animal registration papers)	Type of Animal i.e. dog/cat	Breed	Age

▼ What additional animals are you applying for please use reverse of page if you require further room

Type of animal i.e. dog/cat	Name	Breed	Age



Are these animals for breeding and rearing purposes?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Are these animals for training purposes (eg Greyhounds)?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Will your premises be used as a boarding establishment?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

▼ S 7 Declaration of person completing this form

I declare that the information I have given is true and correct. I agree to abide by all conditions specified in the permit and Local Law and any relevant Guidelines. I have attached the relevant documentation that this form

Name	Signature	Date

OFFICE USE:							
Receipt number		Processed by		Date:		Sent:	