



**WELLINGTON**

SHIRE COUNCIL

*The Heart of Gippsland*

## **Council Meeting Agenda**

**Meeting to be held at**

**Port Of Sale Business Centre**

**Foster Street, Sale**

**Tuesday 3 May 2016, commencing at 1pm**

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# ORDINARY MEETING OF COUNCIL – 3 MAY 2016

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## Council Meeting Information

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*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*



## **A - PROCEDURAL**



### **STATEMENT OF ACKNOWLEDGEMENT**

***“We acknowledge the traditional custodians  
of this land the Gunaikurnai people,  
and pay respects to their elders past and present”***



### **PRAYER**

***“Almighty God, we ask your blessing upon the Wellington  
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the  
true good of the Wellington Shire Council may result to  
the benefit of all residents and community groups.”***

***Amen***



## **A - PROCEDURAL**

### **A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S**

**ITEM A4****ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

3 MAY 2016

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**OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 19 April 2016 as tabled.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 19 April 2016 as tabled.*

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



## **A - PROCEDURAL**

### **A5 BUSINESS ARISING FROM PREVIOUS MEETING/S**



**ITEM A5****BUSINESS ARISING FROM PREVIOUS MEETING/S**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

3 MAY 2016

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ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



## **A - PROCEDURAL**

### **A6 ACCEPTANCE OF LATE ITEMS**



## **A - PROCEDURAL**

### **A7 NOTICE/S OF MOTION**

ITEM A7(1) AUS TIMBER 2016 PHOTOS – (NOTICE OF MOTION)























**ITEM A7 (1)**

**NOTICE OF MOTION**

OFFICER:

COUNCILLOR MALCOLM HOLE

DATE:

3 MAY 2016

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I, Councillor Malcolm Hole, hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council of 3 May 2016.

***That Council CEO write to the Latrobe Shire Council CEO and congratulate their councillors and officers on the wonderful presentation with AusTimber 2016, and that a personal thankyou to our officers who worked with Latrobe Officers to deliver an event that brought the world to Central Gippsland.***



.....  
**COUNCILLOR MALCOLM HOLE**

Dated: 18 April 2016



## **A - PROCEDURAL**

### **A8 RECEIVING OF PETITIONS OR JOINT LETTERS**

**ITEM A8(1)****OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

3 MAY 2016

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ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			



## **A - PROCEDURAL**

### **A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**



## **A - PROCEDURAL**

### **A10 QUESTIONS ON NOTICE**

**ITEM A10(1)****OUTSTANDING QUESTIONS ON NOTICE**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

3 MAY 2016

ITEM	FROM MEETING	COMMENTS	ACTION BY
<p><i>Question on Notice</i></p> <p><i>"The Victorian Government has committed to make Victoria the "Education State", promising to deliver a \$320 million TAFE Rescue Fund. Can the CEO please provide council with an update on our local Federation Training campus noting how much of the TAFE rescue fund has been spent, what the effect of this spending is, the enrolment and completion rates at Federation Training's campuses compared with other comparable institutions across Victoria and future directions.</i></p>	4 November 2015	<p>A response will be provided at a future Council Meeting</p> <p><u>15 December 2015</u> "Council has contacted Federation Training seeking a response to a number of the points raised as these matters are not able to be answered without their input. It is anticipated that we will have a response for Council's first meeting in 2016."</p> <p><u>2 February 2016</u> "Council has contacted Federation Training seeking a response to a number of the points raised as these matters are not able to be answered without their input. Although we anticipated that we would have a response for Council's first meeting in 2016 this has not been achieved. Council officers will be meeting with Federation Training over the coming weeks and we are hopeful that a final response will be in hand by the end of February 2016."</p> <p><u>16 February 2016</u> No further update</p> <p><u>1 March 2016</u> Mayor McCubbin and CEO met with Federation Training executives on 11 February they were advised that a detailed response would be made within 4 weeks. A detailed verbal update will be provided to Councillors at that time.</p> <p><u>15 March 2016</u> No further update</p> <p><u>5 April 2016</u> No further update</p> <p><u>19 April 2016</u> No further update</p> <p><u>3 May 2016</u></p>	General Manager Development



## **B –REPORT**

# **DELEGATES**





## C1 - REPORT

**CHIEF EXECUTIVE  
OFFICER**



## **C2 - REPORT**

# **GENERAL MANAGER CORPORATE SERVICES**

**ITEM C2.1****ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 3 MAY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

**OBJECTIVE**

To report on all assembly of Councillor records received during the period 12 April 2016 to 26 April 2016.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note and receive the attached Assembly of Councillors records received during the period 12 April 2016 to 26 April 2016.***

**BACKGROUND**

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillors records received during the period 12 April 2016 to 26 April 2016.

<b>Assembly of Councillors summary of reports received during the period 12 April 2016 to 26 April 2016.</b>		
<b>Date</b>	<b>Matters considered</b>	<b>Councillors and officers in attendance</b>
19 April 2016	Lacey Street Sale	Cr Rossetti, Cr McCubbin, Cr Wenger Chris Hastie, General Manager Built and Natural Environment John Tatterson, Manager Built Environment
19 April 2016	SLUPP Agenda – 19 April 2016	Cr McCubbin, Cr Wenger John Websdale, General Manager Development Josh Clydesdale, Manager Land Use Planning Barry Hearsey, Coordinator Strategic Planning Sharyn Bolitho, Manager Economic Development Sabine Provily, Strategic Planner Ben Proctor, Strategic Planner

**Assembly of Councillors summary of reports received during the period 12 April 2016 to 26 April 2016.**

<b>Date</b>	<b>Matters considered</b>	<b>Councillors and officers in attendance</b>
19 April 2016	Councillors' Diary Meeting	Cr Crossley, Cr Rossetti, Cr Davine, Cr Hole, Cr McCubbin, Cr Wenger David Morcom, Chief Executive Officer Sharon Willison, Mayor Councillor Support Officer Damian Norkus, Information Technology Officer
19 April 2016	Pre Council Agenda Provision of Aquatic Facilities and Services 2015 – 2020 March 2016 Quarterly Performance Report Ninety Mile Beach Plan Project Update Maffra Caravan Park Monthly Planning Update Residential Land Supply and Demand Project Monitor Methodology and Findings	Cr Crossley, Cr Rossetti, Cr Davine, Cr Hole, Cr McCubbin, Cr Wenger, Cr Duncan (Items 4 to 6) David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Corporate Services Chris Hastie, General Manager Built and Natural Environment Glenys Butler, General Manager Corporate Services John Websdale, General Manager Development Trish Dean, Governance Officer (Item 0) Paul Johnson, Manager Healthy Lifestyles (Item 1) Daniel Miller, Coordinator Healthy Lifestyles (Item 1) Marcus Stone, Coordinator Facilities Planning (Item 1) Ian Carroll, Manager Finance (Item 2) Kim Phillips, Major Land Use Planning Projects Coordinator (Item 3) Daniel Gall, Coordinator Commercial Facilities Management (Item 4) Denis Murphy, Commercial Property Officer (Item 4) Joshua Clydesdale, Manager Land Use Planning (item 5 & 6) John Traa, Coordinator Statutory Planning (Item 5) Barry Hearsey, Coordinator Strategic Planning (Item 6) Ben Proctor, Strategic Planner (Item 6)

## OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records and seek further information for consideration at a future Council meeting.

## **PROPOSAL**

That Council note and receive the attached assembly of Councillors records received on during the period 12 April 2016 to 26 April 2016.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

*"An organisation that is responsive, flexible, honest, accountable and consistent."*

Strategy 2.3

*"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

## ASSEMBLY OF COUNCILLORS

### 1. DATE OF MEETING:

19 April 2016

#### Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley			Cr McCubbin	✓	
Cr Rossetti	✓		Cr Mclvor		
Cr Cleary			Cr Wenger	✓	
Cr Davine			Cr Hole		
Cr Duncan					

#### Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
John Tatterson	✓				
Chris Hastie	✓				

#### Others in attendance

Name	Item No.	Name	Item No.

### 2. Matters/Items considered at the meeting (list):

Lacey Street Sale

### 3. Conflict of Interest disclosures made by Councillors:

NIL

## ASSEMBLY OF COUNCILLORS

### 1. DATE OF MEETING:

19 April 2016

### 2. ATTENDEES:

#### Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley			Cr McCubbin	✓	
Cr Rossetti			Cr Mclvor		✓
Cr Cleary			Cr Wenger	✓	
Cr Davine			Cr Hole		
Cr Duncan					

#### Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO			G Butler, GML		
A Skipitaris, GMCS			J Websdale , GMD	✓	
C Hastie, GMB&NE					

#### Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Ben Proctor	✓	John Inglis	
Sharyn Bolitho	✓	Josh Clydesdale	✓
Barry Hearsey	✓	Sabine Provily	✓

### 3. Matters/Items considered at the meeting (list):

#### 1. SLUPP Agenda - 19 April 2016

### 4. Conflict of Interest disclosures made by Councillors:

## ASSEMBLY OF COUNCILLORS

### 1. DATE OF MEETING:

19 April 2016

### 2. ATTENDEES:

#### Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Rossetti	✓		Cr Mclvor		✓
Cr Cleary		✓	Cr Wenger	✓	
Cr Davine	✓		Cr Hole	✓	
Cr Duncan		✓			

#### Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GML		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓			

#### Others in attendance: (list names and item in attendance for)

Name	Item No.
Sharon Willison	1
Damian Norkus	1

### 3. Matters/Items considered at the meeting (list):

#### 1. Councillors' Diary Meeting

### 4. Conflict of Interest disclosures made by Councillors:

NIL



## ASSEMBLY OF COUNCILLORS

### 1. DATE OF MEETING:

19 April 2016

### 2. ATTENDEES:

#### Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Rossetti	✓		Cr McIvor		✓
Cr Cleary		✓	Cr Wenger	✓	
Cr Davine	✓		Cr Hole	✓	
Cr Duncan (items 4 to 6)	✓				

#### Officers in Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMCC	✓	
A Skipitaris, GMCS	✓		J Websdale, GMD	✓	
C Hastie, GMBNE	✓				

#### Others in attendance: (list names and item in attendance for)

Name	Item No.
Trish Dean	0
Paul Johnson, Daniel Miller, Marcus Stone	1
Ian Carroll	2
Kim Phillips	3
Daniel Gall, Denis Murphy	4
Joshua Clydesdale, John Traa	5
Joshua Clydesdale, Barry Hearsey, Ben Proctor	6

### 3. Matters / Items considered at the meeting (list):

0. Pre-Council Agenda
1. Provision of Aquatic Facilities and Services 2015 - 2020
2. March 2016 Quarterly Performance Report
3. Ninety Mile Beach Plan Project Update
4. Maffra Caravan Park
5. Monthly Planning Update
6. Residential Land Supply & Demand Project Monitor Methodology & Findings

### 4. Conflict of Interest disclosures made by Councillors:

At the introduction of Item 6, Councillor Hole declared a conflict of interest, due to a Direct Interest and left the chamber.

**ITEM C2.2****REMUNERATION COMMITTEE MINUTES**

DIVISION: CORPORATE SERVICES  
ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES  
DATE: 3 MAY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓	✓					

**OBJECTIVE**

To note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 19 April 2016.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

*That:*

- 1. Council note and receive the minutes from the Remuneration Committee meeting held on 19 April 2016 as attached; and*
- 2. Council endorse the actions from the Remuneration Committee meeting held on 19 April 2016 as detailed in the attached minutes.*

**OPTIONS**

Council has the following options:

1. To note and receive the minutes from the Remuneration Committee meeting held on 19 April 2016 and endorse the actions from the meeting; or
2. To not note and receive the minutes from the Remuneration Committee meeting held on 19 April 2016 or endorse the actions from the meeting and seek further information for consideration at a future Council meeting.

**PROPOSAL**

It is proposed that:

1. Council note and receive the minutes from the Remuneration Committee meeting held on 19 April 2016 as attached; and
2. Council endorse the actions from the Remuneration Committee meeting held on 19 April 2016 as detailed in the attached minutes.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **COUNCIL POLICY IMPACT**

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts and ensures alignment with Council policy direction and governance in relation to Councillor benefits.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013–17 Theme 2 Organisational states the following strategic objective and related strategy:

### Strategic Objective

*“An organisation that is responsive, flexible, honest, accountable and consistent.”*

### Strategy 2.3

*“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”*

This report supports the above Council Plan strategic objective and strategy.



## REMUNERATION COMMITTEE MINUTES

**Tuesday 19 April 2016 – 10am Barkly River Room**

### MINUTES

---

**PRESENT** Councillor Malcolm Hole (Chair)  
Councillor Carolyn Crossley  
David Morcom (Chief Executive Officer)  
Arthur Skipitaris (General Manager Corporate Services)

**APOLOGIES:** Councillor Peter Cleary

**DECLARATION OF CONFLICTS OF INTEREST:**

No Conflicts of Interest were declared.

**MINUTES OF PREVIOUS MEETING:**

The minutes of the previous meeting on 16 February 2016 were accepted.

**1. Councillor Costs and Reimbursements**

Councillor Costs and Reimbursements spreadsheets were reviewed, discussed and accepted.

- Councillor Expense Summary Report as at 31 March 2016 (Attachment 1)

**2. General Business**

Nil

**The meeting closed at 10.15am.**

**Attachments:**

1. Councillor Expense Summary Report as at 31 March 2016 (Attachment 1)

## Attachment 1 - Councillor Expense Summary Report as at 31 March 2016

Wellington Shire Council						
Councillors						
01100. Councillors Master Account						
Activity Details						
For Period 1 July 2015 to 31 March 2016						
	YTD Actuals (incl oncosts)	2015/ 16 Forecast	Commitments	Left to spend/ receive after commitments	2015/ 16 Adopted Budget	2015/ 16 Adjusted Budget
Councillor and Mayoral Allowances	273,139	347,375	-	74,236	359,225	359,225
Other Councillor expenses	15,219	37,736	2,103	20,415	44,400	44,400
<b>Grand Total</b>	<b>288,357</b>	<b>385,111</b>	<b>2,103</b>	<b>94,651</b>	<b>403,625</b>	<b>403,625</b>



## **C3 - REPORT**

# **GENERAL MANAGER DEVELOPMENT**

**ITEM C3.1****COUNCIL SUBMISSION – PARLIAMENTARY STANDING COMMITTEE ON PUBLIC WORKS**

DIVISION: DEVELOPMENT  
ACTION OFFICER: MANAGER ECONOMIC DEVELOPMENT  
DATE: 3 MAY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
						✓			

**OBJECTIVE**

To note submission made as a result of the request by Federal Parliamentary Standing Committee on Public Works on the AIR 5428 Phase 1 – Pilot Training Systems Facilities Project.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note the submission made to the Federal Parliamentary Standing Committee on Public Works in regard to facilities to be built at RAAF Base East Sale, included in the AIR 5428 Phase 1 – Pilot Training Systems Facilities Project.***

**BACKGROUND**

Council received late notice advice of impending Parliamentary Standing Committee on Public Works Hearing to be convened on 5 April 2016 in Melbourne. This specific Parliamentary Inquiry was only announced on 17 March 2016 by the Assistant Minister for Finance, Hon Dr Peter Hendy MP, who asked the Committee to consider the Defence submission for additional facilities works at RAAF Base East Sale, as a result of the decision in regard to Defence Project AIR 5428 and the relocation of Basic Flying Training School and other components, to the Base.

Council provided a submission that was accepted by the Committee and this formed part of the evidence considered at the Inquiry Hearing on 5 April 2016, along with the main Defence submission.

**OPTIONS**

Council to note that the timing of the announcement did not allow for a submission to be considered by Council prior to submission.

## **PROPOSAL**

That Council note the submission made to the Federal Parliamentary Standing Committee on Public Works in regard to facilities to be built at RAAF Base East Sale, included in the AIR 5428 Phase 1 – Pilot Training Systems Facilities Project.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **COMMUNICATION IMPACT**

The submission by Council was the only one received, other than the main submission made by Defence in regard to the facilities required. The support of Wellington Shire Council was specifically mentioned during the Inquiry Hearing in a favourable manner.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Themes Leadership and Engagement and Economy state the following strategic objectives and related strategies:

### Strategic Objective

*"Our community is informed about Council business and is involved in Council decision making. Council advocates on behalf of the community."*

### Strategy 1.5

*"Advocate on the community's behalf to State and Federal Agencies, the private sector and industry on a range of issues relevant to Wellington Shire Council."*

### Strategic Objective

*"Support business growth and employment, lifestyle opportunities and a vibrant tourism sector."*

### Strategy 6.1

*"Support business growth to align with the competitive strengths of the region."*

## **COMMUNITY IMPACT**

The submission reflects the strength of the relationship between RAAF Base East Sale and the community, and provides support for outcomes that will positively impact on local businesses and the region.





1 April 2016

Committee Secretary  
Parliamentary Standing Committee on Public Works  
PO Box 6021  
Parliament House  
CANBERRA ACT 2600

### AIR 5428 PHASE 1 – PILOT TRAINING SYSTEM FACILITIES PROJECT

RAAF Base East Sale has been a valued part of the Sale community since 1943, and with over 600 uniform, civilian and contractor staff on the Base, is one of the largest employers in the region.

Wellington Shire Council has been a staunch advocate for the relocation of Defence Basic Flying Training to RAAF Base East Sale for a number of years, to bring about the colocation of all initial officer and military aviation training onto one Base.

The relationship between Council and the executive and personnel of RAAF Base East Sale is exceptionally strong, and based on a long history of support and strategic planning decisions by Council to ensure that the operational requirements of the Base are not encroached. In June 2013, Council reaffirmed measures detailed in our Wellington Planning Scheme and Municipal Statement (MSS) that ensure that the grant of any planning application will not detrimentally affect the operational safety of aircraft or the opportunity for the reasonable future expansion of an aerodrome such as RAAF Base East Sale.

On 31 January 2012, then Mayor Peter Cleary attended the Parliamentary Standing Committee on Public Works Hearing for the RAAF Base East Sale Redevelopment, along with Mr Darren Chester, Member for Gippsland and a relatively large number of local community members to support that redevelopment. The high level of support was evidenced by the fact that not only Mr Chester, but also a member of Council's economic development team, and the chair of the local strategic economic development group, the Committee for Wellington, spoke at the Hearing.

Subsequently, Councillors and staff took great pride in attending the Sod Turning Ceremony for the Base Redevelopment Project on 18 July 2013. Senator Feeney noted on a number of occasions in his address, the strength of community relationship and work done collaboratively by Defence and Wellington Shire Council, to see that project approved and coming to fruition.

.../2...

Sale Service Centre  
8 Desailly Street (PO Box 506), Sale Victoria 3085  
Telephone 1300 368 244

Yarram Service Centre  
156 Grant Street, Yarram Victoria 3971  
Telephone 03 5182 5100

Contact Us Online  
Web [www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)  
Email [enquiries@wellington.vic.gov.au](mailto:enquiries@wellington.vic.gov.au) You Tube



*The Heart of Gipps*

Now, as the Base enters a new phase, the redevelopment works completed last year provide the foundation to continue to support not only the initial officer and aviation students currently trained at the Base, but they will also now benefit students of the Basic Flying Training School in future years.

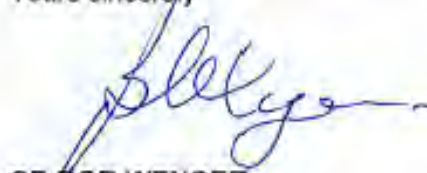
Local Gippsland contractors have a great deal of experience in Defence infrastructure works, having also been a vital part of infrastructure work for the relocation of the Officers' Training School to Sale in 2008 and then the Base Redevelopment finalised last year. If the facilities works are approved, Council will work closely with Laing O'Rourke Australia to ensure that the potential for local businesses to participate in this tender is maximised and we already have a database of over 100 businesses that want to be engaged in this process. Continued opportunities such as this significantly benefit the local economy, allowing businesses to take on more staff and offer further potential for apprenticeships.

The level of interest and community support for the Pilot Training System Facilities project was evidenced by the attendance of over 60 business and community members at the Community Consultation on 23 March 2016. This project will significantly add value to the local community through the construction phase and then into the 25 year period of AIR 5428. This will benefit not only Wellington Shire but also the neighbouring economies of East Gippsland and the Latrobe Valley.

Council worked with companies tendering for Defence Project AIR 5428 and as part of that process, commissioned an Economic Impact Analysis Report based in support of what is the now successful Team 21 tender. Based on the Team 21 figures, the direct wage and salary contribution for the 25 years of the contract would be up to \$28 million per year. Construction work on base had not been factored into that Report but initial analysis by Council, utilising REMPLAN data on a notional project of \$170 million estimate that the total value-added for Gippsland, including all direct, industrial and consumption effects, is estimated to increase by up to \$115.29 million.

Council will attend the Public Hearing in Melbourne on 5 April 2016. Should you wish however, any further clarification on any aspects raised in this submission, please contact Manager Economic Development Sharyn Bolitho on (03) 5142 3027.

Yours sincerely



**CR BOB WENGER**  
Acting Mayor

Cc: Hon Darren Chester, Federal Member for Gippsland

Our Ref: SB



## **C4 - REPORT**

# **GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT**



## **C5 - REPORT**

# **GENERAL MANAGER COMMUNITY AND CULTURE**

**ITEM C5.1****NEWRY RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE  
ACTION OFFICER: MANAGER HEALTHY LIFESTYLES  
DATE: 3 MAY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

**OBJECTIVE**

For Council to receive the minutes from the Newry Recreation Reserve Committee of Management's Ordinary Meeting held on 22 February 2016.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the minutes from the Newry Recreation Reserve Committee of Management's Ordinary Meetings held on 22 February 2016.***

**BACKGROUND**

The Newry Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Newry Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Newry Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

**OPTIONS**

Council has the following options:

1. Receive the minutes from the Newry Recreation Reserve Committee of Management's Ordinary Meetings held on 22 February 2016; or



2. Seek further information to be considered at a future Council Meeting.

## **PROPOSAL**

That Council receive the minutes from the Newry Recreation Reserve Committee of Management's Ordinary Meetings held on 22 February 2016.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

### Strategic Objectives

*Asset and infrastructure that meet current and future community needs.*

### Strategy 4.2

*Ensure assets are managed, maintained and renewed to meet service needs.*

## **CONSULTATION IMPACT**

Meetings held by the Newry Recreation Reserve Committee of Management are open to the public.

## NEWRY RECREATION RESERVE

### General Meeting Minutes

22/02/16

Present: M Berryman, B Shingles, K Whitehurst, M Cox, G Smith

Apologies: I McGowan

#### 1. Minutes of Previous Meeting

The minutes were presented to be true and correct record. Moved K Whitehurst, 2<sup>nd</sup> B Shingles.

#### 2. Treasurers Report

Current balance as at 21/12/15 is \$7730.54. Michelle has water rates instalment, and mowing account to be paid. An account of \$300 is still owing from Buchan Football Club Michelle to follow this up. \$400 received for Footy Club room hire and \$5 received in our donation box from campers. Accounts be passed for payment, M Berryman, 2<sup>nd</sup> K Whitehurst.

#### 3. General Business

The following amounts are due to come in for user group fees. Newry Golf Club \$500 user group and \$2854.42 water usage, Football Club \$400 user group and \$299.36 water usage, Motorcycle Club \$500.00 user group and \$600.72 water usage, Dennis Huffer \$50 user group. Total to come in \$5204.50.

#### User Group Reports

##### **Football Club.**

Have received the annual Facility Fault Report, Brad is following this up. Brad has also stated we need to have our fire extinguishers serviced, Michelle is following this up.

##### **CRG.**

Karen had nothing to report

##### **Motorcycle Club**

Mark is standing in for Ian McGowan and has stated that the Gippsland regionals are coming up in March, with only one event this year. Also they have commenced blackberry spraying.

**Golf Club**

Greame has reported that there is a golf day coming up, Sale to Sea. He has stated that the boundary fence on Boisdale Road side is in need of repairs. He did speak to John at one of our meetings some time ago and nothing has come of it

**Fire Brigade.**

Nothing to report.

**Meeting Closed: 8.05pm Next Meeting: May 23<sup>rd</sup> 2016 @ 7pm.**



**ITEM C5.2****MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE  
ACTION OFFICER: MANAGER HEALTHY LIFESTYLES  
DATE: 3 MAY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

**OBJECTIVE**

For Council to receive the minutes from the Maffra Recreation Reserve Committee of Management's Annual General Meeting held on 9 November 2015 including audited financial statements and minutes from the Ordinary Meetings held on 9 November 2015 and 7 March 2016.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's Annual General Meeting held on 9 November 2015 including audited financial statements and minutes from the Ordinary Meetings held on 9 November 2015 and 7 March 2016.***

**BACKGROUND**

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared.

## **OPTIONS**

Council has the following options:

1. Receive the minutes from the Maffra Recreation Reserve Committee of Management's Annual General Meeting held on 9 November 2015 including audited financial statements and minutes from the Ordinary Meetings held on 9 November 2015 and 7 March 2016; or
2. Seek further information to be considered at a future Council Meeting.

## **PROPOSAL**

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's Annual General Meeting held on 9 November 2015 including audited financial statements and minutes from the Ordinary Meetings held on 9 November 2015 and 7 March 2016.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

### Strategic Objectives

*Asset and infrastructure that meet current and future community needs.*

### Strategy 4.2

*Ensure assets are managed, maintained and renewed to meet service needs.*

## **CONSULTATION IMPACT**

Meetings held by the Maffra Recreation Reserve Committee of Management are open to the public.

MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT  
(SPECIAL COMMITTEE OF WELLINGTON SHIRE COUNCIL)

ANNUAL GENERAL MEETING

Held at the Maffra Recreation Centre

Monday November 9, 2015 at 7.30pm

PRESENT = JENNIFER TOMA, DENNIS PROUD, CA JOHN DUNCAN,  
MARK HEWLITT, CHERYL DOWLING, LISA OGILVIE, MATTHEW COLEMAN  
Guests = STEVE BRAGG and PAUL SHELTON

APOLOGIES = JOHN VARDY and IRENE CROCKFORD

Minutes of the Previous ANNUAL GENERAL MEETING held on  
Monday October 6<sup>th</sup>, 2014 at 7.30pm, were read and  
received on the motion of ~~L. Ogilvie~~ and seconded by  
C. DOWLING. CARRIED

Business Arising from the Minutes - NIL

The Chairman's report will be presented at the next Ordinary meeting.

The unaudited Financial Report was presented by the  
Treasurer, L. OGILVIE.

The unaudited report was passed pending presentation of  
the audited report at the next available Ordinary meeting.  
Moved L. Ogilvie and seconded D. Proud CARRIED

The Wellington Shire Councillor, John Duncan, chaired the  
election of office-bearers for the next year, and thanked  
all position holders of the past year for their good work.

CHAIRMAN - Mark Hewlitt nominated D. Proud

SECRETARY - Jennifer Toma nominated C. Dowling

TREASURER - Lisa Ogilvie nominated J. Toma

AUDITOR - Pund Associates nominate L. Ogilvie

SCHEDULE of FEES - Motion moved by L. Ogilvie and seconded by M. Coleman that all user groups fees are to be increased in line with the CPI. CARRIED

On behalf of Council, Cr J. Duncan, thanked all the volunteer members of the Committee for their continued good work in providing the community of Maffra with a great variety activities and groups to be part of.

Meeting closed at 7.55pm



# PUND & ASSOCIATES

ACCOUNTANTS & BUSINESS ADVISORS

Growth

Cash Flow

Freedom

Success



## **REPORT OF THE AUDITOR TO THE MEMBERS OF THE MAFFRA RECREATION RESERVE**

I have audited the attached financial reports of the Maffra Recreation Reserve Committee for the period 01/07/2014 to 30/06/2015, and subject to the qualification listed below, the attached Profit & Loss Statements and Balance Sheet reflect an accurate record of the transactions on the committee's bank account for the period under review.

### **Qualification**

1. As an audit procedure it was not practical to extend our examination to all sources of receipts, with the exception of bank interest, beyond accounting for amounts received as shown by the books of the committee.

Address: 3 Pearson Street  
MAFFRA VIC 3860

Firm: Pund & Associates

Date: 26<sup>th</sup> October 2015

Principal: .....  
Brett Pund – C.A.

### **PUND & ASSOCIATES**

1-3 Pearson Street, Maffra, 3860 PO Box 651, Maffra, 3860  
03 5141 1605 03 5141 1608 office@pundandassociates.com.au

9:22 AM

26/10/15

Accrual Basis

**Maffra Recreation Reserve  
Profit & Loss  
July 2014 through June 2015**

	Jul 14 - Jun 15
<b>Income</b>	
Electricity contributions	
Maffra Agricultural Society	735.69
Maffra Football & Netball Club	3,617.24
Maffra Municipal Band	194.41
Poultry Club	371.09
<b>Total Electricity contributions</b>	<b>4,918.43</b>
Hire of Reserve	1,181.80
Interest Received (Bendigo)	63.25
Rentals	
Camping (Kennel Club)	1,640.90
Casual (Motorhomes)	42.72
CWA	136.50
East Vic Pleasure Harness Club	118.18
Kennel Club	545.86
Maffra Agricultural Society	912.45
Maffra Football & Netball Club	10,000.00
Maffra Lions Club	163.64
Maffra Municipal Band	682.27
McKay Lease	545.46
McMillan Rockhounds	441.45
Poultry Club	441.45
Rotary Club	163.64
<b>Total Rentals</b>	<b>15,834.52</b>
Wellington Shire	
Operating Grant	15,338.00
Reimbursements	5,600.00
<b>Total Wellington Shire</b>	<b>21,938.00</b>
<b>Total Income</b>	<b>43,936.00</b>
<b>Expense</b>	
Audit	120.00
CFA Service	196.00
Cleaning (T. Van Baalen)	523.45
Electricity & Gas (PowerDirect)	8,453.27
Fuel and Oil	
Tractor/ Ride-On (MG Trading)	1,443.31
<b>Total Fuel and Oil</b>	<b>1,443.31</b>
Pest Control	118.18
Postage & Stationary (Aus Post)	192.72
Repairs and Maintenance	
(General)	394.09
Buildings (Concrete)	43.45
Buildings (General)	30.92
Buildings (Locksmith)	381.10
Buildings (Plumbing)	1,278.54
Equipment (Defib)	532.00
Equipment (Dishwasher)	623.45
Grounds (Brown Wigg)	31.95
Grounds (David Cortdas)	1,090.91
Grounds (Fertiliser)	54.55
Grounds (Home Hardware)	21.64
Grounds (Maffra Poly & Pumps)	8.18
Grounds (McCarthy Plumbers)	1,618.04
Grounds (Seed)	127.73
Grounds (Wire & Joiners)	30.41
Tractor (Service)	429.06
Tractor / Ride On (Repairs)	239.34
<b>Total Repairs and Maintenance</b>	<b>6,935.36</b>
Waste Removal (Maffra Waste)	2,012.00
Water Rates (Gippsland Water)	2,070.73
Water Rates (SRW)	598.67
<b>Total Expense</b>	<b>22,663.69</b>
<b>Net Income</b>	<b>21,272.31</b>

Page 1

9:23 AM

26/10/15

Accrual Basis

**Maffra Recreation Reserve**  
**Balance Sheet Prev Year Comparison**  
**As of June 30, 2015**

	Jun 30, 15	Jun 30, 14	\$ Change
<b>ASSETS</b>			
Current Assets			
Chequing/Savings			
Bendigo Bank - General Account	20,636.91	5,456.23	15,180.68
Bendigo Bank - Investment Acc.	13,000.41	12,937.16	83.25
Total Chequing/Savings	33,637.32	18,393.39	15,243.93
Accounts Receivable			
Accounts Receivable	7,957.31	7,182.93	774.38
Total Accounts Receivable	7,957.31	7,182.93	774.38
Total Current Assets	41,594.63	25,576.32	16,018.31
Fixed Assets			
Capital			
Blackies Access Track	3,820.00	3,820.00	0.00
Plant and Equipment	85,842.43	80,005.56	5,836.87
Power Upgrade (Rockhounds)	3,289.92	3,289.92	0.00
Total Capital	92,952.35	87,115.48	5,836.87
Total Fixed Assets	92,952.35	87,115.48	5,836.87
<b>TOTAL ASSETS</b>	<b>134,546.98</b>	<b>112,691.80</b>	<b>21,855.18</b>
<b>LIABILITIES</b>			
Current Liabilities			
Other Current Liabilities			
Tax Payable	1,070.05	400.86	669.19
Total Other Current Liabilities	1,070.05	400.86	669.19
Total Current Liabilities	1,070.05	400.86	669.19
<b>TOTAL LIABILITIES</b>	<b>1,070.05</b>	<b>400.86</b>	<b>669.19</b>
<b>NET ASSETS</b>	<b>133,476.93</b>	<b>112,290.94</b>	<b>21,185.99</b>
<b>EQUITY</b>			
Opening Bal Equity	47,285.69	47,285.69	0.00
Retained Earnings	64,918.93	63,705.55	1,213.38
Net Income	21,272.31	1,299.70	19,972.61
<b>TOTAL EQUITY</b>	<b>133,476.93</b>	<b>112,290.94</b>	<b>21,185.99</b>



1. MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT  
(SPECIAL COMMITTEE OF WELLINGTON SHIRE COUNCIL)  
MEETING HELD ON MONDAY NOVEMBER 9, 2015

Meeting opened at 7.55 pm

PRESENT :- as per AGM

APOLOGIES :- as per AGM

A report on the upcoming Historic Truck Show was given by Steve Bragg

- was successful beginning last year (2014), the group looks forward to this event becoming yearly. There will be time to consult on a fee adjustment for 2016.

- a group of five has undertaken the organisation of this event including publicity, This year's (2015) cost are the same as last year

- the group is using local businesses eg Macalister Hotel for Saturday evening dinner, Wynne's business have donated a bus for transport

- possible entertainment ~~for~~ truck drivers, a truck balance beam still following up with OH+S

- Blackies Paddock is for vehicle storage and loading of truck

- damage to the loading ramp will be repaired

- Reserve Committee will organise toilet cleaning and locking of relevant gates

CONFLICT OF INTEREST, the Chairman, M. Hewlitt, advised committee members that they are obliged to declare any conflict of interest arising from items to be discussed at this meeting

MINUTES of the General Meeting held on Monday SEPTEMBER 7<sup>th</sup> 2015 and notes taken on Monday October 5<sup>th</sup>, 2015 were read



and received on the Motion of C. Dowling and seconded by J. Toma  
CARRIED

BUSINESS ARISING - The AG Society is seeking a grant to build a drain in the Showjumping arena

- The load of gravel is to be spread during Summer ACTION - B. Coleman to organise
- The "Belly Dancing" sign has been partially removed from the E.V.P.H. Clubrooms
- it was decided to obtain a quote from M. McCarthy re the replacement on the southern boundary waterline
- ACTION - Secretary to enquire if WSC <sup>can</sup> negotiate on the Reserve's behalf with West Gippsland Water Catchment authority re the clearing of the drain on the boundary fence on the Maffra Newry Road
- ACTION - Secretary to contact Ray Adams (Stratford, Newry, Nambrook and Bordsdale recreation reserves) to accept their offer of \$1,600 for the 16 lights and associated control gear

#### CORRESPONDENCE

IN - Showjumping committee re hiring the Reserve for a showjumping event

OUT - Meeting invitations, AGM Minutes, <sup>SEPT</sup> Minutes and <sup>OCT</sup> Meeting notes

In the discussion that followed it was decided to accept the proposal for the showjumping event & main issues to be looked into / water costs + usage will have to be calculated - \$1,200 to be quoted & rehabilitation of the grounds after the event so as not to restrict other user groups.

A sub-committee of J. Toma (camping), M. Coleman (water), C. Dowling (rehabilitation of grounds) and L. Ogilvie (function centre)  
Correspondence read and received on the motion of C. Dowling and seconded by M. Coleman  
CARRIED

EASTERN VIC. PLEASURE HARNESS CLUB INC.



**Report - Maffra Recreation Reserve Meeting 9<sup>th</sup> November, 2015  
(AGM)**

- The grounds have been booked for 22<sup>nd</sup> November, to hold a "Market Day" for Horse Gear. Many thanks to the Ag. Society for their support in circulating the flyers at their recent Ag Show. Bookings & response to date have been very "slow" however, it is hoped that this will change closer to the date of the market. The Club are holding their Christmas break-up on Sunday 6<sup>th</sup>, December, 2015.
- Renewal application on behalf of Eastern Vic Pleasure Harness Club Inc. re- nominating Cheryl Dowling as the Maffra Reserve representative has been returned to Wellington Council.
- All the very best to the Maffra Reserve Committee moving forward from the AGM tonight

Cheryl Dowling  
EVPHC Rep



### TREASURERS REPORT as per AGM

Moved L. Ogilvie, seconded M. Coleman CARRIED

### REPORTS

- 1/ AGRICULTURAL SOCIETY :- Keys lent to the Society have yet to be returned  
a/ corporate box (L. Ogilvie)  
b/ power room (eastern boundary) (J. Toma)  
c/ Function Centre store room (J. Toma)

The 2016 Show was again successful, despite the show jumping being moved from the Jack Williamson Showjumping arena to Blackies Paddock due to an excess of rain on the arena surface

Issues again raised - poor drainage ongoing from August  
- continual toilet blockage - a health issue

Actions:- obtain quotes for ~~toilet~~ toilet repairs; check with Geoff Hay re Shire support to resolve a health issue.

- 2/ FOOTBALL/NETBALL CLUB:- seeking grants to complete the netball pavilion during off-season

### GENERAL BUSINESS

- 1/ Committee decided contact Fulham Prison work gang to undertake garden maintenance around the Reserve, care of the bins etc. Action - Secretary to contact Ian Riley (51423500) to get details and book
- 2/ Pdy Pumps repaired the small pump and foot pump
- 3/ Tractor shredded a fan belt - Carius repaired this and a flat tyre - the ride-on mowers steering quadrant is to be replaced
- 4/ After the Truck Show the waste dirt is to be removed - M. Hewlett to organise
- 5/ Rehabilitation of the main oval is required, top dressing.  
Action - Ag. Society to undertake this action as part of the 2016 Show

Meeting closed 8.45 pm

Next meeting Monday December 7, 2015

**Maffra Recreation Reserve  
Profit & Loss  
July 2014 through June 2015**

	Jul 14 - Jun 15	Jul 13 - Jun 14
<b>Income</b>		
Electricity contributions		
Maffra Agricultural Society	735.69	557.21
Maffra Football & Netball Club	3,617.24	4,678.22
Maffra Municipal Band	194.41	190.59
Poultry Club	371.09	383.82
<b>Total Electricity contributions</b>	<b>4,918.43</b>	<b>5,789.84</b>
Hire of Reserve	1,181.80	304.63
Interest Received (Bendigo)	63.25	76.30
Rentals		
Camping (Kennel Club)	1,640.90	1,259.08
Casual (Motorhomes)	42.72	18.18
CWA	136.50	133.82
East Vic Pleasure Harness Club	118.18	0.00
Kennel Club	545.86	535.14
Maffra Agricultural Society	912.45	984.00
Maffra Football & Netball Club	10,000.00	10,000.00
Maffra Lions Club	163.64	163.64
Maffra Municipal Band	682.27	668.01
McKay Lease	545.46	0.00
McMillan Rockhounds	441.45	548.59
Poultry Club	441.45	432.82
Rotary Club	163.64	163.64
<b>Total Rentals</b>	<b>15,834.52</b>	<b>14,907.82</b>
Wellington Shire		
Operating Grant	16,338.00	15,862.00
Reimbursements	5,600.00	0.00
<b>Total Wellington Shire</b>	<b>21,938.00</b>	<b>15,862.00</b>
<b>Total Income</b>	<b>43,936.00</b>	<b>36,940.49</b>
<b>Expense</b>		
Audit	120.00	130.00
Bank Fees & Charges (Bendigo)	0.00	1.40
CFA Service	196.00	560.10
Cleaning	0.00	393.18
Cleaning (T. Van Baalen)	523.45	731.25
Cleaning Supplies (Milestone)	0.00	160.00
Electricity & Gas (PowerDirect)	8,453.27	12,123.87
Flowers	0.00	45.45
Fuel and Oil		
Tractor/ Ride-On (MG Trading)	1,443.31	1,297.18
<b>Total Fuel and Oil</b>	<b>1,443.31</b>	<b>1,297.18</b>
Ground (Fertiliser)	0.00	330.91
Mowing (M.Hewlitt)	0.00	400.00
Pest Control	118.18	0.00
Postage & Stationary (Aus Post)	192.72	151.82
Repairs and Maintenance		
(General)	394.09	148.60
Buildings (Concrete)	43.45	0.00
Buildings (General)	30.92	27.83
Buildings (Locksmith)	381.10	146.50
Buildings (Painting)	0.00	35.23
Buildings (Plumbing)	1,278.54	374.48
Equipment (Cleaning)	0.00	78.86
Equipment (Defib)	532.00	0.00
Equipment (Dishwasher)	623.45	0.00
Equipment (Hot water service)	0.00	100.23
Equipment (Toilets)	0.00	50.90
Grounds (Brown Wigg)	31.95	144.08
Grounds (David Coridas)	1,080.91	0.00
Grounds (Eastcoast Plumbtec)	0.00	1,601.46
Grounds (Elders)	0.00	83.69



6:11 PM  
16/06/14  
Accrual Basis

### Maffra Recreation Reserve Profit & Loss July 2014 through June 2015

	Jul 14 - Jun 15	Jul 13 - Jun 14
Grounds (Fences)	0.00	5,600.00
Grounds (Fertiliser)	54.55	280.00
Grounds (Home Hardware)	21.64	184.44
Grounds (Mac, Earthmoving)	0.00	3,500.00
Grounds (Maffra Poly & Pumps)	8.18	0.00
Grounds (McCarthy Plumbers)	1,618.04	1,540.32
Grounds (Seed)	127.73	0.00
Grounds (Track Grading)	0.00	1,462.50
Grounds (Wire & Joiners)	30.41	0.00
Tractor (Battery)	0.00	227.27
Tractor (Service)	429.06	0.00
Tractor / Ride On (Repairs)	239.34	532.78
<b>Total Repairs and Maintenance</b>	<b>6,935.36</b>	<b>16,125.18</b>
Waste Removal (Maffra Waste)	2,012.00	1,156.00
Water Rates (Gippsland Water)	2,070.73	1,426.63
Water Rates (SRW)	598.67	607.82
<b>Total Expense</b>	<b>22,603.69</b>	<b>35,640.79</b>
<b>Net Income</b>	<b>21,272.31</b>	<b>1,299.70</b>

6:39 PM  
16/06/14  
Accrual Basis

### Maffra Recreation Reserve Balance Sheet As of June 30, 2015

	Jun 30, 15	Jun 30, 14
<b>ASSETS</b>		
Current Assets		
Chequing/Savings		
Bendigo Bank - General Account	20,001.31	4,820.63
Bendigo Bank - Investment Acc.	13,000.41	12,937.16
<b>Total Chequing/Savings</b>	<b>33,001.72</b>	<b>17,757.79</b>
Accounts Receivable		
Accounts Receivable	7,957.31	7,182.93
<b>Total Accounts Receivable</b>	<b>7,957.31</b>	<b>7,182.93</b>
<b>Total Current Assets</b>	<b>40,959.03</b>	<b>24,940.72</b>
Fixed Assets		
Capital		
Blackies Access Track	3,820.00	3,820.00
Plant and Equipment	85,842.43	80,005.56
Power Upgrade (Rockhounds)	3,280.02	3,280.02
<b>Total Capital</b>	<b>92,952.35</b>	<b>87,115.48</b>
<b>Total Fixed Assets</b>	<b>92,952.35</b>	<b>87,115.48</b>
<b>TOTAL ASSETS</b>	<b>133,911.38</b>	<b>112,056.20</b>
<b>LIABILITIES</b>		
Current Liabilities		
Other Current Liabilities		
Tax Payable	925.95	343.08
<b>Total Other Current Liabilities</b>	<b>925.95</b>	<b>343.08</b>
<b>Total Current Liabilities</b>	<b>925.95</b>	<b>343.08</b>
<b>TOTAL LIABILITIES</b>	<b>925.95</b>	<b>343.08</b>
<b>NET ASSETS</b>	<b>132,985.43</b>	<b>111,713.12</b>
<b>EQUITY</b>		
Opening Bal Equity	47,285.69	47,285.69
Retained Earnings	64,427.43	63,127.73
Net Income	21,272.31	1,299.70
<b>TOTAL EQUITY</b>	<b>132,985.43</b>	<b>111,713.12</b>

5:53 PM  
15/05/14  
Cash Basis

# Mafra Recreation Reserve Transaction Detail by Account As of June 30, 2015

Type	Date	Num	Name	Description	Clr	Split	Original Amount	Paid Amount	Balance
Capital									
Plant and Equipment									
Cheque	15/04/2015	555	DA and PA Bennett P...	power boxes x 2 to west side of oval		Bendigo Bank -...	3,291.42	3,291.42	80,005.56
Cheque	18/05/2015	573	Mafra Trowel Trades	spoon drain		Bendigo Bank -...	2,545.45	2,545.45	80,005.56
Total Plant and Equipment							5,836.87	5,836.87	85,842.43
Total Capital							5,836.87	5,836.87	85,842.43
TOTAL							5,836.87	5,836.87	85,842.43

**MAFFRA RECREATION RESERVE COMMITTEE of MANAGEMENT  
(SPECIAL COMMITTEE of WELLINGTON SHIRE COUNCIL)  
GENERAL MEETING**

**Held Monday March 7th, 2016**

**PRESENT:** Dennis Proud, Irene Crockford, Cheryl Dowling, Paul Shelton,  
John Duncan, Mark Hewlitt, and Jennifer Toma.

**APOLOGIES:** Lisa Ogilvie, John Vardy, Matthew Coleman and Paul Bourke.

Conflict of interest the Chairman, M. Hewlitt, advised committee members that they are obliged to declare any conflict of interest arising from items to be discussed at the meeting -

MINUTES of the General meeting held on Monday February 1st, 2016 were read and received on the motion of C. Dowling and seconded by P. Shelton. **CARRIED**

**BUSINESS ARISING:**

**ACTION-** Secretary to organise Greg Meldrum to demonstrate Defribulator, offer three dates that suit him and invite user groups.

Masterplan discussions re Netball court facility completion, P. Shelton informed committee that the work is in hand and will be completed. C. Dowling requested that the Harness Club is "Eastern Victoria" not Eastern Gippsland as named in the Masterplan.

There was a discussion re the passing of the incomplete Masterplan by Council with no consultation with this committee. Disappointment by committee members was noted.

**ACTION-** Secretary to email Correction Centre re engaging prisoners to do gardening/weeding/spraying at the Reserve, there were questions about who provides lunches and breaks.

**CORRESPONDENCE:**

Outward: letters to committee members with meeting invitations and minutes

Inwards: WSC copy of the Masterplan as passed by Council

text- R. Adams re purchase of old oval lights

phone- re camping on grounds from Christine Watts

Correspondence read and received on the motion of J. Toma and seconded by D. Proud.

**CARRIED**

**TREASURER'S REPORT:**

Due to the absence of the Treasurer the Financial Report was presented by the Secretary J. Toma.

Secretary J. Toma moved and I. Crockford seconded that the Financial Report be received and accounts passed for payment. **CARRIED**

**REPORTS:**

Maffra Band- would like to run a fund raiser in the Function Centre, as they no longer receive funding from Council, in June or July. Advised to contact Booking Officer, L. Ogilvie.



Harness Club - as tabled with additions that the Show Jumping arena and Blackies Paddock must be left in a suitable condition after the Showjumping event.

Nothing can really be done until after rain, to undertake repairs.

Kennel Club- Canadian and South African judges are being approached for judging at the 2017 shows.

It was raised that the Poultry Club is sub-letting their building to local organisations for \$100 per day to cater for events at the Reserve. The committee feels this charge is excessive and will approach the Poultry Club for an explanation.

ACTION- Secretary to attempt contact with the Poultry Club by leaving a letter at the Club building.

Agricultural Society- recently hosted a thank-you BBQ for all involved in the organisation of the 2015 Show.

The next meeting will be the AGM.

#### **GENERAL BUSINESS:**

ACTION- Secretary to tidy up membership forms and put together President report for the April meeting.

Maintenance - the poly pipe is now attached to the fence, investigate a new line to the wash trough and do away with the four taps on the Newry road boundary (western side of the main entrance), need B. Coleman to attend the April meeting to discuss this.

ACTION- contact McArthy Plumbing, water leaks in the Ladies toilets (water constantly running) and in the home change rooms in the Function Centre.

ACTION- M. Hewlitt to obtain 360o sprinkler head replacements.

The meeting closed at 9.30pm.

The next meeting will be held on Monday April 4th, 2016.



**ITEM C5.3****MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP**

DIVISION: COMMUNITY AND CULTURE  
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES  
 DATE: 3 MAY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓					

**OBJECTIVE**

For Council to appoint the nominated Community representative to the Maffra Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That***

- Council adopts the recommendation contained in the confidential report at Item F1.1 of the Council Meeting Agenda for Maffra Recreation Reserve Committee of Management Membership; and***
- The information contained in the attached document Item F1.1 Maffra Recreation Reserve Committee of Management Membership of this Council Meeting Agenda, be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 26 April 2016 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful member can be made public.***

**BACKGROUND**

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.

- To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community.

The Committee operates under a Terms of Reference which provide for the Council appointment of a minimum of five members and a maximum of fourteen members for a 3 year term from 19 December 2015 to 18 December 2018. Committee membership is as follows:

- One Councillor
- Two Representatives from the Maffra Football Club
- Two Representatives from the Maffra Agricultural Society
- One Representative from the District Kennel Club
- One Representative from the Poultry Club
- One Representative from the Maffra Municipal Band
- One Representative from the Maffra Rockhounds
- One Representative from the Eastern Victorian Pleasure Harness Club Inc
- Four Representatives of the community of Maffra. Expressions of interest shall be sought embracing an agreed range of skills and experience appropriate to the functioning of a public recreation reserve

## **OPTIONS**

Council has the following options:

1. To appoint the nominated Community representative to the Maffra Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018; or
2. Seek further information to be considered at a future Council meeting.

## **PROPOSAL**

That Council appoint the nominated Community representative to the Maffra Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

### Strategic Objectives

*Asset and infrastructure that meet current and future community needs.*

### Strategy 4.2

*Ensure assets are managed, maintained and renewed to meet service needs.*

**ITEM C5.4****ESSO BHP BILLITON WELLINGTON ENTERTAINMENT CENTRE  
ADVISORY GROUP MINUTES**

DIVISION: COMMUNITY AND CULTURE  
ACTION OFFICER: MANAGER ARTS AND CULTURE  
DATE: 3 MAY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓	✓		✓		✓	

**OBJECTIVE**

To receive the minutes from the Esso BHP Billiton Wellington Entertainment Centre Advisory Group meeting held on 17 February 2016.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the minutes of the Esso BHP Billiton Wellington Entertainment Centre Advisory Group meeting held on 17 February 2016.***

**BACKGROUND**

The Esso BHP Billiton Wellington Entertainment Centre Advisory Group is a Committee of Council that meets on a quarterly basis. The membership of the Esso BHP Billiton Wellington Entertainment Centre Advisory Group includes one Councillor representative, seven community members, and the Entertainment Centre Manager (ex-officio).

As provided under the Committee's Instrument of Delegation approved on 18 February 2014, the objectives and Terms of Reference of the Committee are to provide advice to the Wellington Shire Council representing equally and fairly the views, requirements and aspirations of the Centre in relation to:

- Advise Council on policies for the management and promotion of the performing arts in the Wellington Shire, in particular in relation to the Centre but also on other matters as designated by the Council.
- Develop and encourage community participation in, and utilisation of, the Centre and to assist with promoting the Centre's events and facilities to patrons and hirers.
- Advise the Entertainment Centre Manager of the Centre regarding the engagement of performances and events within the Centre's product mix.
- Liaise with the Council's art gallery and promote cooperation between the Centre and other cultural services of Council.
- Utilise networks to obtain support for the Centre, both financial and non-financial, and to assist with philanthropic support of those activities.

It is to be noted that these minutes have yet to be formally ratified by a future Advisory Group meeting and are provided for the information of Council.

## **OPTIONS**

Council has the following options:

1. Receive the minutes from the Esso BHP Billiton Wellington Entertainment Centre Advisory Group meeting held on 17 February 2016; or
2. Request additional information and receive the minutes from the Esso BHP Billiton Wellington Entertainment Centre Advisory Group meeting held on 17 February 2016 at a future Council meeting.

## **PROPOSAL**

To receive the minutes from the Esso BHP Billiton Wellington Entertainment Centre Advisory Group meeting held on 17 February 2016.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

### Strategic Objectives

*"Asset and infrastructure that meet current and future community needs."*

### Strategy 4.3

*"Manage Council community facilities planning to ensure that outputs are based on identified community needs."*

This report supports the above Council Plan strategic objective and strategy.

## Advisory Group

### Minutes

Wednesday February 17th 2016 6:00pm

### Equus

Item	
<b>Open meeting</b>	6:00pm
<b>Present:</b>	Deirdre Relph, Stephen Dwyer, Don Carmichael, Cr. Carolyn Crosley, Jo Clancy
<b>In Attendance:</b>	Andrew Thomson, Stephen Dempsey, Brendan Peters, Miranda Francis
<b>1. Apologies</b>	Cr. Scott Rossetti
<b>2. Conflict of Interest</b>	
<b>3. Approval of Previous Minutes</b>	Motion to accept minutes of previous meeting as true and correct. <i>Moved: Deirdre Relph    Seconded: Don Carmichael</i>
<b>4. Business Arising</b>	<p><b>1. Art Gallery / Library Update</b></p> <p>General concept and schematic completed, now moving on to a more thorough working of the plan, focusing on details such as lighting, fixtures, etc. in order to finalise the contract.</p> <p>Community consultancy committee is still going to be running. Feedback via Facebook and newspaper has been very positive with minimal negativity from the community.</p> <p>Working with VicRoads on removing the section of Desailly Street that runs between the Gallery and the Entertainment Centre.</p> <p>At this stage estimated completion remains 2017.</p> <p><b>2. 2016 Season and Launch update</b></p> <p>Since the season launch on Wednesday February 7 we have received 100% positive feedback from patrons regarding the season as well as the launch itself.</p> <p>The season brochure contains a number of venue hire shows this year as opposed to strictly showcasing the programming season. These hire shows have paid to be featured in the brochure and this has subsidised the overall price of having the brochure printed.</p>

	At this time last year we had sold approximately 14,200 tickets with a total of \$367,000, compared to this years 16,800 and \$416,000 despite a lull in January sales.
<b>5. General Business</b>	<p><b>1. Golden ticket give away</b> Concern raised that the 'golden ticket' prize of one ticket to every shows is too large a prize and making a few smaller prizes should be considered. Golden ticket prize is not about how many people get a prize and is about the "wow" factor and designed as a talking point. The prospect of multiple prizes to be called during the launch is also unrealistic given the time constraints.</p> <p><b>2. Access for Inclusion</b> Carolyn attended an Access for Inclusion meeting and reports that they are very happy with our level of care and improved accessibility re the communication boards at the box office.</p>
<b>Meeting Closed</b>	<b>6.50pm</b>
<b>Next meeting</b>	<b>Wednesday May 18th 2016 at 6.00pm</b>

Please call 5143 3200 or email [andrew.thomson@wellington.vic.gov.au](mailto:andrew.thomson@wellington.vic.gov.au) to RSVP.





## **D. URGENT BUSINESS**



## **E. FURTHER GALLERY AND CHAT ROOM COMMENTS**



**F. CONFIDENTIAL ATTACHMENT/S**

**F. CONFIDENTIAL ATTACHMENT/S**



## ORDINARY COUNCIL MEETING 17 MAY 2016

On this 26 April 2016, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Glenys Butler (Delegate) declare that the information contained in the attached document **MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

***(h) any other matter which the Council or special committee considers would prejudice the Council or any person***

.....  
**General Manager Community and Culture (Delegate)**



## G. IN CLOSED SESSION

## G. IN CLOSED SESSION

### COUNCILLOR

*That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:*

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

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### IN CLOSED SESSION

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### COUNCILLOR

That:

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That:

*That Council move into open session and ratify the decision made in closed session.*