



Council Meeting Agenda

Meeting to be held at

Port of Sale Business Centre

Foster Street, Sale

Tuesday 6 June 2017, commencing at 3pm

**or join Wellington on the Web:
www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 6 JUNE 2017

AGENDA & TABLE OF CONTENTS

	ITEM	PAGE NUMBER
A	PROCEDURAL	
A1	STATEMENT OF ACKNOWLEDGEMENT AND PRAYER	
A2	APOLOGIES	
A3	DECLARATION OF CONFLICT/S OF INTEREST	
A4	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	7
A5	BUSINESS ARISING FROM PREVIOUS MEETING/S	8
A6	ACCEPTANCE OF LATE ITEMS	9
A7	NOTICES OF MOTION	10
A8	RECEIVING OF PETITIONS OR JOINT LETTERS ITEM A8(1) Outstanding Petitions	11 12
A9	INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS	13
A10	QUESTIONS ON NOTICE	14
B	REPORT OF DELEGATES	15
C	OFFICERS' REPORT	
	C1 CHIEF EXECUTIVE OFFICER	16
	C2 GENERAL MANAGER CORPORATE SERVICES	17
	ITEM C2.1 ASSEMBLY OF COUNCILLORS	18
	ITEM C2.2 ADOPTION OF 2017/18 BUDGET, RATES, FEES AND CHARGES	23
	ITEM C2.3 ADOPTION OF 2017/21 COUNCIL PLAN INCLUDING STRATEGIC RESOURCE PLAN	130
	ITEM C2.4 GIPPSLAND WASTE AND RESOURCE RECOVERY GROUP WASTE FORUM NOMINATION	174

	C3 GENERAL MANAGER DEVELOPMENT	176
	ITEM C3.1 2016 STATUTORY PLANNING CUSTOMER SURVEY RESULTS	177
	ITEM C3.2 QUARTERLY BUILDING PERMITS – JANUARY TO MARCH 2017	224
	C4 GENERAL MANAGER BUILT & NATURAL ENVIRONMENT	230
	ITEM C4.1 ROAD DISCONTINUANCE – PART OF UNUSED GOVERNMENT ROAD NORTH OF TRARALGON MAFFRA ROAD AT COWWARR	231
	ITEM C4.2 PLACE NAMES COMMITTEE	238
	C5 GENERAL MANAGER COMMUNITY AND CULTURE	266
	ITEM C5.1 MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES	267
	ITEM C5.2 CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MINUTES	272
D	URGENT BUSINESS	282
E	FURTHER GALLERY AND CHAT ROOM COMMENTS	282
F	CONFIDENTIAL ATTACHMENTS	283
G	IN CLOSED SESSION	284



Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Webcast to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

6 JUNE 2017

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 16 May 2017 and the Special Council Meeting of 30 May 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 16 May 2017 and the Special Council Meeting of 30 May 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

6 JUNE 2017

ITEM	FROM MEETING	COMMENTS	ACTION BY
Prohibition Notice 84 Freestone Creek Road Briagolong	16 May 2017	Council Officers are finalising a response and will report to Council on 20 June 2017	Manager Municipal Services



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 6 JUNE 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management

OBJECTIVE

To report on all assembly of Councillor records received for the period 9 May 2017 to 30 May 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 9 May 2017 to 30 May 2017.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 9 May 2017 to 30 May 2017.

Assembly of Councillors summary of reports received for the period 9 May 2017 to 30 May 2017

Date	Matters considered	Councillors and officers in attendance
16 May 2017	<p>Rural Access / Wellington Access & Inclusion Advisory Group</p> <p>Rail Trail / Trail Support Funding</p> <p>Monthly Planning & Building Update (Verbal Update)</p> <p>Skills Needs Analysis Workshop</p> <p>Fire Prevention Program</p> <p>Port of Sale Redevelopment Project – Branding Presentation</p> <p>Latrobe Valley Authority Update</p> <p>Road Management plan – Consider Submissions</p>	<p>Cr Bye, Cr Crossley, Cr Hall, Cr Hole, Cr McCubbin, Cr Maher, Cr Mills, Cr Rossetti, Cr Stephens.</p> <p>D Morcom, Chief Executive Officer</p> <p>A Skipitaris, General Manager Corporate Services</p> <p>C Hastie, General Manager Built & Natural Environment</p> <p>G Butler, General Manager Community & Culture</p> <p>J Websdale, General Manager Development</p> <p>K McLennan, Manager Community Wellbeing (Item 1)</p> <p>Leanne Wishart, Rural Access & Inclusion Officer (Item 1)</p> <p>Tim Rowe, Manager Natural Environment & Parks (Item 2)</p> <p>Liam Coles, Open Space Planning Officer (Item 2)</p> <p>Joshua Clydesdale, Manager Land Use Planning (Item 3)</p> <p>John Traa, Coordinator Statutory Planning (Item 3)</p> <p>Vanessa Ebsworth, Manager Municipal Services (Item 3)</p> <p>Paul Johnson, Manager Business Development (Item 4)</p> <p>Jodie Cosham, Municipal Fire Prevention Officer (Item 5)</p> <p>Sharon Houlihan, Executive Manager Major Projects (Item 6)</p> <p>John Tatterson, Manager Built Environment (Item 8)</p>
16 May 2017	IT / Diary Meeting	<p>Cr Bye, Cr Hall, Cr Maher, Cr Rossetti, Cr Mills, Cr Stephens.</p> <p>Leah Schuback Executive Assistant</p> <p>Mat Dyce, Business Systems Coordinator</p> <p>Brendon Low, ICT Project Officer</p>

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 9 May 2017 to 30 May 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent."

Strategy 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

16 May 2017

2. ATTENDEES

Councillor Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Mills	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Officer Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMCC	✓	
A Skipitaris, GMCS	✓		John Websdale, GMD	✓	
C Hastie, GMBNE	✓				

Others in Attendance (list names and item in attendance for):	Item No.
Karen McLennan, Leanne Wishart, James Griffiths (<i>WAIAG Chair</i>)	1
Tim Rowe, Liam Cole	2
Josh Clydesdale, John Traa, Vanessa Ebsworth.	3
Paul Johnson, Jane Ponting (<i>Executive Officer, Gippsland East Local Learning and Employment Network</i>)	4
Jodie Cosham	5
Sharon Houlihan, John Calabro (<i>Director - The View From Here</i>)	6
Karen Cain, (<i>Chief Executive Officer, Latrobe Valley Authority</i>)	7
John Tatterson	8

3. Matters / Items considered at the meeting (list):

1. Rural Access / Wellington Access & Inclusion Advisory Group
2. Rail Trail / Trail Support Funding
3. Monthly Planning & Building Update (Verbal Update)
4. Skills Needs Analysis Workshop
5. Fire Prevention Program
6. Port of Sale Redevelopment Project – Branding Presentation
7. Latrobe Valley Authority Update
8. Road Management Plan – Consider Submissions

4. Conflict of Interest disclosures made by Councillors:

Item 2 – Councillor Garry Stephens declared an Indirect Interest due to a Conflict of Duty.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

16 May 2017

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley		✓	Cr McCubbin		✓
Cr Hall	✓		Cr Bye	✓	
Cr Maher	✓		Cr Rossetti	✓	
Cr Stephens	✓		Cr Hole		✓
Cr Mills	✓				

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		✓	G Butler, GML		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Leah Schuback	1		
Brendon Low	1		
Matt Dyce	1		

3. Matters/Items considered at the meeting (list):

1. IT/Diary Meeting - Councillors

4. Conflict of Interest disclosures made by Councillors:

ITEM C2.2**2017/18 BUDGET, RATES, FEES AND CHARGES**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: MANAGER CORPORATE FINANCE
 DATE: 6 JUNE 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓		✓		✓		✓	

OBJECTIVE

For Council to adopt the:

- 2017/18 Budget,
- 2017/18 Declared Rates and Service Charges
- 2017/18 Fees and Charges.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the:

- 1. 2017/18 Budget; and***
- 2. 2017/18 Declared Rates and Service Charges; and***
- 3. 2017/18 Fees and Charges.***

BACKGROUND

At the Council meeting held on 18 April 2017, it was resolved that:

- 1. Council advertise its 2017/18 Draft Budget in accordance with Section 129 of the Local Government Act 1989; and*
- 2. Council consider submissions on the 2017/18 Draft Budget at a Special Council Meeting on Tuesday 30 May 2017 at 3pm; and*
- 3. Council meet on Tuesday 6 June 2017 at 3pm to consider the formal adoption of the 2017/18 Budget.*

Following a Special Council Meeting on Tuesday 30 May 2017, Council discussed and considered 11 written submissions and 3 supporting verbal submissions. The budget submissions have not had any major financial impact and Council has provided comment for each submission as per Attachment A. Council will also write to each submitter.

The 2017/18 Budget now presented for adoption, includes a capital works program of \$46.75 million. This program includes new works (not capital works carried forward) for 2017/18 of \$39.16 million, which comprises \$15.82 million on roads, footpaths, bridges and drainage, \$5.23 million on buildings and landfill improvements, \$6.17 million on parks, open space and streetscapes, \$4.62 million on aerodromes, \$3.07 million on plant and equipment, \$3.41 million on recreational, leisure and community facilities and \$0.84 million on other works.

In terms of operating results, the Budget, even with the impact of rate capping at 2% on general rate, continues to focus on identifying sustainable cost savings whilst maintaining key service levels to the community.

OPTIONS

Council has the following options:

1. Adopt the 2017/18 Budget and the 2017/18 declared Rates and Service Charges, and Fees and Charges; or
2. Amend the proposed 2017/18 Budget and the 2017/18 declared Rates and Service Charges, and Fees and Charges, prior to adoption; or
3. Seek further information and amend the 2017/18 Budget, and the 2017/18 declared Rates and Service Charges, and Fees and Charges, prior to adoption at a future meeting of Council.

It must be noted that the *Local Government Act 1989* Section 130(3) provides for the Budget to be adopted annually and for the 2017/18 financial year this date has been extended to 31 August 2017. However a Special Council Meeting would be required to re-present the Budget for Council's consideration and this may also affect the timing of rates notices and the implementation of fees and charges applicable from 1 July 2017, should Option 2 or 3 be selected.

PROPOSAL

That Council adopt the 2017/18 Budget, and the 2017/18 declared Rates and Service Charges, and Fees and Charges.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Since releasing the draft budget for public submissions, close monitoring of the progress of the capital works identified some delays in various projects, resulting in additional incomplete capital works from 2016/17 of \$68,000 to be carried forward into the 2017/18 year.

Eleven budget and four supporting verbal submissions were received and discussed at the Special Council Meeting on 30 May 2017, however there are no major financial impacts as an outcome of Council's consideration of the budget submissions. For further information regarding the outcome of these submissions, refer to Attachment A.

The budget has been updated since the draft 2017/18 Budget was submitted to Council. Various amendments covering a range of functional areas have also been incorporated into the 2017/18 Budget as attached. The most significant amendment is that the recent Commonwealth Budget papers indicate that half of Council's 2017/18 Grants Commission allocation will be 'brought forward' to the current financial year and paid before 30 June 2017. This amount of \$6.15 million will be recognised as 2016/17 income thereby reducing the 2017/18 income by a corresponding amount.

SUMMARY OF AMENDMENTS	
Description	Better / (Worse) to 2017/18 Draft Budget
INCOME	\$
Income	-
EXPENDITURE	\$
Operating expenditure:	
• Delay in the completion of the rehabilitation of Kilmany and Maffra landfill sites until 2017/18.	(0.9M)
• Adjustment to the estimated depreciation and amortisation (non-cash impact)	0.9M
• Adjustments to employee costs	(0.2M)
Expenditure	(0.2M)
Total Net Movement between Draft and Adopted Budget Operating Result	(0.2M)
Draft Budget - Operating Result - Surplus	0.68M
Operating Result (excluding VGC impact) - Surplus	0.48M
Early payment of Victoria Grant Commission	(6.15M)
Final Adopted Budget - Operating Result – (Deficit)	(5.67M)

Council has also deferred it's planned 2016/17 borrowings of \$1.3 million to 2017/18.

It must be noted that the above detailed Final Adopted Budget - Operating Result, does not contain capital funds however, the "Total Comprehensive Result" (refer attached budget) includes various funding for capital projects.

The changes to capital funding comprise \$1.0M new grant funding for the Rosedale Revitalisation grant and adjustment to the timing of Roads to Recovery (RTR) of \$0.3M funding. Funding for the Port Albert boat ramp of \$0.5M originally expected in 2017/18 will be received in 2016/17.

The impact of both the operating and capital funding changes is that the 2017/18 "Total Comprehensive Result" has decreased by (\$5.66M) to a surplus of \$12.58M.

FINANCIAL IMPACT

The estimated amount to be raised by general rates and the proposed rate in the dollar is reflected in the table below:

Type of Property	Proposed Rate in the dollar	Total Income \$
General residential	0.005436	31,565,037
Commercial/Industrial	0.005436	8,628,785
Farm	0.004349	9,680,368
Cultural and Recreational Land		70,930
Supplementary Rates		195,787
Total		50,140,907

The estimated amount to be raised through service charges and the proposed charge per property is as follows:

Type of Charge	Per rateable property	Total Income \$
Kerbside collection (Garbage)	\$187.00	3,533,086
Waste Infrastructure Charge	\$50.00	1,533,850
EPA Levy Charge	\$14.92	282,316
Boisdale Common Effluent System Charge	\$396.00	9,700
Total		5,385,952

All rates are levied on Capital Improved Values, which were revalued at 1 January 2016 and were effective from 1 July 2016.

As declared in Council resolution dated 18 April 2017, Council also proposes:

- a rate rebate on land with a Deed of Covenant for conservation purposes, which will total approximately \$13,000.
- a Cultural and Recreational Land rate (excluding service charges) which totals \$70,930 and relates to recreational land that is deemed to benefit the community.

LEGISLATIVE IMPACT

Council is required to advertise its intention to prepare a proposed Budget annually and give notice of declaration of rates and charges in accordance with Section 129 of the *Local Government Act 1989*. Section 223 of the *Local Government Act 1989* requires Council to provide a 28-day submission period. This has now occurred.

Once adopted, the Final Budget must be submitted to the Minister by 31 August 2017 (this date extended from 30 June 2017 for the 2017/18 financial year only).

COUNCIL PLAN IMPACT

The 2017-21 Council Plan includes in the organisational theme strategic objective 6.3 'Maintain a well governed, transparent, high performing, ethical and accountable organization'.

Council is committed to maintaining a high standard of financial responsibility, and ensuring the long term financial sustainability of the organisation. This budget demonstrates prudent debt management and a strong focus on maintaining Council's assets to ensure that they are fit for purpose and can continue to deliver services well into the future.

COMMUNITY IMPACT

The 2017/18 Budget reflects the financial impact of the services provided by Council to ratepayers, residents and visitors and, as such, will impact on the community.

CONSULTATION IMPACT

Submissions on the 2017/18 Draft Budget were invited from individuals or organisations and these were presented at a Special Council meeting held on Tuesday 30 May 2017. This provided the opportunity for ratepayers and residents to put forward their views on the content of the 2017/18 Draft Budget, and make suggestions for future inclusions.

BUDGET SUBMISSIONS 2017/18

	SUBMISSION	NUMBER RECEIVED	RECOMMENDED ACTION FOLLOWING COUNCIL REVIEW
1.	Objection to proposed rate increase and spending on specific road projects	1	<p>The proposed 2017/18 General Rates percentage has decreased for the second year to 2.0% (from 2.5% in 16/17 and 3.5% in 15/16). This is in line with the State Government imposed Rate Capping legislation. Wellington Shire Council continues to drive ongoing improvements so that it can continue to operate in an income restricted environment.</p> <p>Project costs reflect the landscape architect's initial estimates. A percentage of project costs also relates to VicRoads and OH&S requirements when working in high traffic areas.</p> <p>Budget amendment not recommended.</p>
2.	Objection to proposed rate increase and concerns with services	1	<p>The proposed 2017/18 General Rates percentage has decreased for the second year to 2.0% (from 2.5% in 16/17 and 3.5% in 15/16). This is in line with the State Government imposed Rate Capping legislation. Wellington Shire Council continues to drive ongoing improvements so that it can continue to operate in an income restricted environment</p> <p>General enquiry relating to services has been entered into Council's Customer Action Request system and referred to the appropriate officers for response.</p> <p>Budget amendment not recommended</p>
3.	Analysis of draft budget – roadside weeds and ongoing economic investment	1	<p>Council works in partnership with the Department of Environment, Land, Water and Planning, Vic Roads, Landcare and private landholders to achieve current service levels. Council is reliant on ongoing State funding to continue weed management. The present Council service delivery is considered effective in targeting priority weeds in line with State guidelines.</p> <p>The Council's Business Development Team is also implementing actions incorporated in the Economic Development Strategy, including the attraction of new investment to the region. Where appropriate, Wellington Shire is working with the Latrobe Valley Authority and Regional Development Victoria to identify and attract new investment.</p> <p>Budget amendment not recommended.</p>

	SUBMISSION	NUMBER RECEIVED	RECOMMENDED ACTION FOLLOWING COUNCIL REVIEW
4.	Request for ongoing contribution towards maintenance of the Grand Strzelecki Track	1	<p>Council is aware of the critical role tracks and trails play in making Wellington Shire an attractive place to live and visit. Council will work closely with the committee to agree upon the appropriate funding model.</p> <p>Budget amendment not recommended however an appropriate future funding allocation is to be considered.</p>
5.	Seeking a reduction in fees charged at Port of Sale and removal of transfer fee	1	<p>Following a review of the submission and the benchmarking of other mooring fees, Council has resolved to implement the following:</p> <ul style="list-style-type: none"> a. Annual mooring fee be reduced from \$1,000 to \$900. b. Transfer fee remain noting both Gippsland Ports and East Gippsland Shire Council apply one to offset necessary administrative costs. c. Council officers develop a future Port of Sale Mooring Improvement program in consultation with the Boat Club. <p>Budget amendment not recommended</p>
6.	Request for funding to install 1/4 basketball court at Rutter's Park, Port Albert and continue planning for streetscaping and township beautification	1	<p>The construction of a 1/4 basketball court is in line with objectives in a number of Council strategic planning documents including the Open Space Plan and Healthy Wellington. Council has constructed a number of these courts in recent years across the Shire as a way to actively engage local youth in unstructured activity. Submission request supported and is conditional upon co-funding to facilitate the project. Officers will be in contact with submitter.</p> <p>Council Officers, in partnership with the community, have made significant progress regarding planning for an improved town entry streetscape. Council therefore has sufficient operating funds to accommodate these activities without the need to allocate any further funds.</p> <p>Budget amendment recommended - include in the capital works program.</p>
7.	Analysis of the formatting and content of the draft budget. Also, a request	1	<p>All formatting comments noted and to be implemented where appropriate.</p> <p>There is an annual budget for Operating/Maintaining and Renewing street lighting across the Wellington Shire. No plans/provision have been made for extending this network, however any extensions to the</p>

	SUBMISSION	NUMBER RECEIVED	RECOMMENDED ACTION FOLLOWING COUNCIL REVIEW
	for the review of some fees and the upgrade and addition of Maffra residential street lights.		<p>network would generally be performed in line with the street upgrade program, where those properties who directly benefit would contribute to the cost of the new lights.</p> <p>Budget amendment not recommended.</p>
8.	Objection to application of landing charges at West Sale Airport	3	<p>Following a review of the submissions, Council has resolved to implement the following which will minimise the impact on revenue:</p> <ul style="list-style-type: none"> a. Establish a process so that aircraft undergoing maintenance are eligible for an exemption from landing fees. b. Increase the landing fee to \$3.25/tonne MTOW (Maximum Take Off Weight). <p>Budget amendment not recommended.</p>
9.	Request for ¼ basketball court at Yarram Skate Park	1	<p>The construction of a 1/4 basketball court is in line with objectives in a number of Council strategic planning documents including the Open Space Plan and Healthy Wellington. Council has constructed a number of these courts in recent years across the Shire as a way to actively engage local youth in unstructured activity. Submission request supported and is conditional upon co-funding to facilitate the project. Officers will be in contact with submitter.</p> <p>Budget amendment recommended - include in the capital works program.</p>



WELLINGTON SHIRE COUNCIL

2017/18 Budget

6 June 2017

This Budget Report has been prepared with reference to Chartered Accountants ANZ "Victorian City Council Model Budget 2017/18" a best practice guide for reporting local government budgets in Victoria.

2017/18 Budget - Wellington Shire Council

Contents	Page
Mayor's Introduction	3
Executive Summary	4
Budget reports (contains all statutory requirements)	
1. Link to the Council Plan	9
2. Services and service performance indicators	11
3. Financial statements	22
4. Financial performance indicators	29
5. Other budget information (grants, borrowings)	31
6. Capital works program	34
7. Rates and charges	42
Budget analysis (best practice)	
8. Summary of financial position	47
9. Budget influences	53
10. Analysis of operating budget	55
11. Analysis of budgeted cash position	61
12. Analysis of capital budget	64
13. Analysis of budgeted financial position	70
Long term strategies	
14. Strategic Resources Plan	74
15. Rating information	76
16. Borrowing Strategy	79
17. Infrastructure Strategy	80
Appendices	
A Fees and charges schedule	83
B Budget process	99

Mayor's introduction

On behalf of Council, I am pleased to release the 2017/18 budget.

This is the first budget for the new Council and it builds upon our community's strategic vision, Wellington 2030, and the Council Plan 2017-21, which focus on the following six key areas: Communities; Services and Infrastructure; Natural Environment; Lifelong Learning; Economy and Organisational.

The budget includes a general rate increase of 2%, in line with the Fair Go Rates System which caps rates increases for Victorian Councils. This is the second year that Council is delivering its budget under this system therefore, Council must strike a balance between what our community wants and what is needed and affordable.

We are pleased to announce an allocated capital budget of \$46.75 million for 2017/18. Some of the projects to provide improved services and infrastructure throughout the Shire include:

- Sale - Port of Sale Cultural Hub and Precinct Redevelopment (multi year project)
- Stratford and Maffra - Streetscape renewal
- Gormandale - Stradbroke Road reconstruction
- Alberton - Gelliondale Road renewal
- Boisdale - Hodges Road and Boisdale Newry Road safety upgrades
- Rosedale - Cansick Street reconstruction
- Rosedale - Revitalisation Project (multi year project)
- Sale - Gippsland Regional Sports Complex Stage 2A (multi year project)
- Cowwarr - Cairnbrook Road reconstruction
- Yarram - McMillan Crescent street construction
- Loch Sport - Land stabilisation Seagull Drive Walk
- Woodside Beach - Playground renewal
- Port Albert - Boat ramp and parking improvements.

We have budgeted \$2.4 million on residential street schemes and \$2.5 million for our annual footpaths and shared paths program. Our natural environment will benefit by a \$7.3 million investment in open space projects including streetscapes, parks, reserves, sportsgrounds, playgrounds and skate parks.

In addition to our capital works program, we will continue to deliver a wide range of services, including \$2 million in rural areas; on regular roadside vegetation management, rural road reseals and drainage, and gravel road maintenance. Another \$2 million will be spent on maintaining our parks and gardens.

The budget also includes anticipated increases to utility costs including electricity, gas and water of approximately \$227,000 and a rise in fuel costs to operate plant, trucks and vehicles associated with the Australian car manufacturers phasing out of gas vehicles, of approximately \$71,000.

Council will continue to deliver a wide and varied range of services including: around 4,800 immunisations; reuniting over 700 domestic pets with their owners; loaning around 270,000 items from our libraries; teaching over 800 children how to swim; emptying 18,400 garbage and recycling bins every week; inspecting over 1,000 food premises and assessing nearly 500 planning permit applications.

This budget brings benefits to our Shire through the delivery of our annual program.

Cr Caroline Crossley
Mayor

2017/18 Budget - Wellington Shire Council

Executive Summary

Council has prepared a Budget for 2017/18 which is aligned to the vision in the Council Plan 2017-21. It seeks to maintain and improve services and infrastructure as well as deliver services that are valued by our community and do this within the capped rate increase mandated by the State Government.

This Budget projects an operational deficit of \$5.7 million before combining the significant capital funding of \$18.3 million which supports the large capital works program in 2017/18.

1. Key areas we are funding

- Ongoing delivery of services to the Wellington Shire Council community, within an operating expenditure budget of \$78.4M (excluding expenditure for capital programs). These services are summarised in Section 2.
- A capital works program of \$46.7M. This includes roads \$12.7M; bridges \$1.4M; footpaths and bicycle paths \$2.5M; buildings \$8.9M; recreational leisure and community facilities \$4.3M; parks open space and streetscapes \$7.3M; aerodromes \$4.8M; plant and equipment \$3.9M and other \$2.9M. The Statement of Capital Works can be found in Section 3 and further details on the capital works budget can be found in Sections 5, 6 and 12.

The major initiatives for the key areas of Council's effort are:

Theme 1: Communities

- 1) Adoption by Council of the Municipal Public Health and Wellbeing Plan 2017-21 by 31 October 2017.
- 2) Implement the 2017/18 Leisure Services Operational Business Plan for Aqua Energy, Gippsland Regional Sports Complex (GRSC) and Council's seasonal outdoor pools.
- 3) Continued implementation of Domestic Wastewater Management Plan (DWMP) to ensure the DWMP is adequately executed and commitments contained within the plan are achieved.
- 4) Actively engage with the community and partners to redevelop the Domestic Animal Management Plan.

Theme 2: Services and Infrastructure

- 5) Progress the Port of Sale Cultural Hub construction project in line with the project plan (ongoing).
- 6) Progress the Port of Sale Precinct (The Port) redevelopment project in line with the project plan (ongoing).
- 7) Progress West Sale Airport initiatives including Stage 3 of the Eastern Recreation Aviation Precinct and the Runway Extension Project.
- 8) Review and update the Boating Facilities Strategic Plan 2013-16 and provide a 4 year capital plan, taking into account any changes from Gippsland Coastal Board Boating Facilities Coastal Action Plan.
- 9) Facilitate the release of industrial land in Wurruk/West Sale to support economic growth (ongoing).
- 10) Implement the North Sale Development Plan/Developer Contributions Plan into the Planning Scheme to support well planned housing growth.

2017/18 Budget - Wellington Shire Council

- 11) Secure funding for the upgrade of Cameron Sporting Complex Maffra to ensure the facility meets growing demand.

Theme 3: Natural Environment

No major initiatives

Theme 4: Lifelong Learning

No major initiatives

Theme 5: Economy

- 12) Strongly advocate for relocation of the Federation Training's Fulham TAFE campus to Sale CBD and in doing so improve accessibility to education and training outcomes for the Wellington community (ongoing).
- 13) Implement the recommendations of the report and roadmap on further economic and social opportunities as a result of expansion of RAAF Base East Sale.

Theme 6: Organisational

- 14) Explore Shared Services opportunities for transactional, administrative and Information Communications Technology services.
- 15) Plan and implement an organisational wide electronic document and records and intranet management system (ongoing).
- 16) Continue to implement Year 3 of the Information Communications Technology (ICT) Strategic Road Map 2015-17 to achieve organisational wide infrastructure and technology upgrades (Ongoing).
- 17) Manage the Information Communication Technology (ICT) and Audio Visual (AV) design, plan and installation for the Port of Sale Cultural Hub (PoSCH) Precinct Project (ongoing).

2. General Rates

- a. The average general rate will rise by 2% in line with the order by the Minister for Local Government on 19 December 2016 under the Fair Go Rates System.
- b. Key drivers:
 - i. To fund ongoing service delivery – business as usual (balanced with increased community service requirements).
 - ii. To fund renewal of infrastructure and community assets.
 - iii. To cope with a reduction in funding from the Commonwealth Government via the Victoria Grants Commission caused by their freezing of grant indexation for the three years 2014/15, 2015/16 and 2016/17.
- c. This is not a revaluation year. Valuations will be as per the General Revaluation dated 1 January 2016 and amended by supplementary valuations.

2017/18 Budget - Wellington Shire Council

3. Other Charges

- a. The garbage charge will increase from \$181 to \$187 and the waste infrastructure charge will increase from \$45 to \$50. On behalf of the State Government, Council collects the EPA Levy charge which will remain at \$14.92 for each property which receives a garbage collection service.
- b. The Boisdale Common Effluent System service charge will increase from \$388 to \$396 (per connected property), including a septic tank pump out charge. This charge will recover a portion of the costs of delivering a sewerage system to the community of Boisdale.
- c. Refer Section 6 for further Rates and Charges details.

4. Key Statistics

Total Income: \$90.9M (2016/17 = \$101.2M) - Includes Significant Capital Funding
Total Expenditure: \$78.4M (2016/17 = \$75.8M)

Operating result: Deficit = (\$5.7M) (2016/17 = Surplus \$9.1M)

Operating result is an important measure of financial sustainability as it excludes all funds which are used for capital, from being allocated to cover operating expenses. In 2017/18 capital funds are defined as recurrent capital grants (Road to Recovery funding) of \$5.0M, non recurrent grant funding of \$10.9M and other income to fund capital expenditure of \$2.4M and all have been excluded to determine the operating result.

Cash result: (\$1.9M) Deficit, (2016/17 = \$35.4M Surplus).

This is the net funding result after operations, capital works and financing activities.
Refer Statement of Cash Flow in Section 3.

Total Capital Works Program of \$46.7M

- o \$15.2M from Council operations (rates funded)
- o \$2.8M from borrowings
- o \$0.8M from asset sales
- o \$18.1M from external grants and contributions - (recurrent and non recurrent)
- o \$9.8M from cash and reserves

5. Budget Influences

External Influences

The preparation of the budget is influenced by the following external factors:

- The Victorian State Government has introduced a cap on rate increases for 2017/18. The cap for 2017/18 has been set at 2%. (2016/17 2.5%)
- The recent Commonwealth Budget papers indicate that half of Council's 2017/18 Grants Commission allocation (an estimated \$6.2M) will be 'brought forward' to the current financial year and paid before 30 June 2017.
- CPI for Victoria is forecast to be 2.0% for the 2017/18 year (Victorian Department of Treasury & Finance, 2016-17 Budget Update).
- The Victorian Wage Price Index is projected to be 2.5% in 2017/18 (Victorian Department of Treasury & Finance, 2016-17 Budget Update).
- Council has estimated the increase in the levy payable to the State Government upon disposal of waste into landfill at 2% as this is yet to be announced.
- Council has incorporated a higher increase in utilities payments due to the current unpredictability of electricity and gas prices.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the Fire Services Property Levy Act 2012.

2017/18 Budget - Wellington Shire Council

Internal Influences

As well as external influences, there are also a number of internal influences which had a significant impact in 2016/17 and represent continuing challenges for the 2017/18 Budget. These matters and their financial impact are set out below:

- Reductions in financial assistance grants, the introduction of the Fair Go Rates System (FGRS) and our continued focus on cost reduction, drove the implementation of some operational efficiencies in 2016/17. In 2017/18 our focus on efficiencies will continue and will result in :
 - Completion of a review of the Shire's community vision document Wellington 2030 and implementation of service review recommendations across the organisation.
 - Review and implementation of additional commercial income streams at West Sale Airport and Gippsland Regional Livestock Exchange.
 - Continue implementing the recommendations of the Park Services review.
 - Continuing the Information Communication and Technology (ICT) shared services initiative with East Gippsland Shire Council which has resulted in the cost of some positions being reduced by 50%.
 - Continuing the shared services initiative with East Gippsland Shire Council for Risk Management where the position is shared with Wellington Shire Council and reimbursed for 50% of the costs.
 - The continuance of the 2016/17 reduction in the provision of mosquito monitoring and spraying with Council's contribution reduced to match government funding.

6. Cost Shifting

Cost shifting occurs when Commonwealth and State programs transfer responsibilities to local government with insufficient funding or grants which don't keep pace with delivery costs.

Co-funded services with Commonwealth and State Governments

Council provide a number of services which are co-funded between Council, Commonwealth and State Governments, including school crossing supervision, state emergency services, mosquito monitoring and maintenance of VicRoads median strips. There is also co-funding arrangements for library services, the Art Gallery and Entertainment Centre. For a number of these services, the funding agreement from the State government had included no CPI increases for the term of the agreement (for example the annual Regional Partnership Program funding for Art Gallery and the Entertainment Centre has remained fixed since 2011/12 to 2016/17) with the total cost to Council of delivering these services increasing above CPI.

Loss of funding in General

A freeze on indexation of the federal financial assistance grants. The Commonwealth announced in its 2014/15 Budget that it would pause indexation of the total national pool of financial assistance grants to local government for three years (2014/15, 2015/16, 2016/17). The cumulative impact on Wellington Shire Council for the three years totals approximately \$2.6M and although the freeze has now been removed this is a permanent loss of revenue.

Statutory fees that prohibit full cost recovery

While most statutory fees are increased each July there are a number that have not been consistently increased each year, including state set planning fees, information certificates and caravan parks registration fees. Any revenue shortfall resulting from the inconsistency in increasing all statutory fees must be covered by ratepayers through rate income.

Levies

There are state government set levies such as the landfill levy and the animal registration levy where Council is required to pay the State government an amount each year. Any increases in these levies are reimbursed by ratepayers through the EPA charge or the annual animal registration charge.

Statutory requirements lead to increased costs

Since the introduction of Emergency Management Victoria, the facilitation role of Local Government in emergency management has increased significantly which has required Council to fund a full time position.

2017/18 Budget - Wellington Shire Council

Budget Reports

The following reports include all statutory disclosures of information and are supported by the analysis contained in Sections 8 to 15 of this report.

This section includes the following reports and statements in accordance with the Local Government Act 1989 and the Local Government Model Financial Report.

1. Links to Council Plan
2. Services and service indicators
3. Financial statements
4. Financial performance indicators
5. Grants and borrowings
6. Detailed list of capital works
7. Rates and charges

2017/18 Budget - Wellington Shire Council

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning framework. This framework guides the Council in identifying community needs and aspirations over the long term (Wellington 2030), medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, taking into account the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning (formerly Department of Transport, Planning and Local Infrastructure)

In addition to the above, Council has a long term plan (Wellington 2030) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Wellington 2030.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes. The Council Plan, including the Strategic Resource Plan, is required to be completed by 30 June following a general election and is reviewed each year in advance of the commencement of the Annual Budget process.

1.2 Strategic Objectives

Council delivers services and initiatives under 141 service categories. Each contributes to the achievement of one of the strategic objectives under each of six themes as set out in the Council Plan for the years 2017-21, and listed in the following table.

2017/18 Budget - Wellington Shire Council

Theme	Strategic Objectives
Communities	<p>We know and support each other and have a strong sense of community belonging. Diversity is respected and there are many social and community activities providing opportunities for all people to interact. We strive for good health, feel safe in our communities and are prepared for natural disasters.</p> <p>1.1 Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.</p> <p>1.2 Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.</p> <p>1.3 Strengthen community identity by promoting our heritage and history and appreciation for small town rural living.</p> <p>1.4 Enhance resilience in our towns and our communities.</p>
Services and Infrastructure	<p>Wellington has a built environment that is sustainable, appropriate, accessible and responsive to the community. Transport connects people to communities and places. Events and services support our strong communities.</p> <p>2.1 Council services and infrastructure are responsive to identified current and future community needs within budget parameters.</p> <p>2.2 Council assets are responsibly, socially, economically and sustainably managed.</p> <p>2.3 Wellington Shire is well planned, considering long term growth and sustainability.</p> <p>2.4 Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.</p>
Natural Environment	<p>Wellington's natural environment and landscape is clean, diverse, beautiful, accessible and protected.</p> <p>3.1 Conserve and protect our natural environment through responsible and sustainable management practices.</p> <p>3.2 Demonstrate leadership in waste and water management, and energy efficiency.</p> <p>3.3 Build resilience in our communities and landscapes to mitigate risks from a changing climate.</p>
Lifelong Learning	<p>Wellington has a broad choice of local training, education and holistic learning and development options that lead to meaningful employment and personal fulfilment.</p> <p>4.1 Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.</p> <p>4.2 Encourage innovation for and in the region.</p>
Economy	<p>Wellington has a wealth of diverse industries providing employment opportunities for all. There is growth in the Wellington population and economy which is balanced with the preservation of our natural environment and connected communities.</p> <p>5.1 Support and develop our existing businesses.</p> <p>5.2 Use a targeted approach to attract new business investment to Wellington Shire, to support population growth.</p> <p>5.3 Grow Wellington Shire's visitor economy.</p>
Organisational	<p>Wellington is well led, managed and supported by best organisational practices to deliver services and infrastructure to the community. We do this by listening, advocating and responding to their needs.</p> <p>6.1 Wellington Shire Council is a leader in best practice, innovation, and continuous improvement.</p> <p>6.2 Community engagement and customer service excellence is central to Council's decision making process.</p> <p>6.3 Maintain a well governed, transparent, high performing, ethical and accountable organisation.</p> <p>6.4 Act and lobby on behalf of the priorities of the community.</p>

2017/18 Budget - Wellington Shire Council

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2017/18 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes a number of major initiatives, initiatives and service performance indicators for key areas of Council operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability.

Services for which there are prescribed performance indicators to be reported on in accordance with the Regulations are shown in **bold** and underlined in the following sections.

2.1 Strategic Objectives for theme 'Communities'

- Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.
- Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.
- Strengthen community identity by promoting our heritage and history and appreciation for small town rural living.
- Enhance resilience in our towns and our communities.

The activities and initiatives for each service category and key strategic activities are described below.

Services

Business area	Description of services provided	Expenditure
		<u>(Income)</u>
		Net Cost
		\$'000
Community Wellbeing	Community Wellbeing Unit provides opportunities for communities to work in partnerships with local government to achieve identified priorities. The unit works to ensure all members of the community have equal opportunity to participate in community activities. Special focus is given to those who have traditionally remained marginalised such as the young, elderly, disabled and transport disadvantaged.	2,171
		(341)
		1,830
	Services include:	
	• Social Policy and Planning	
	• Access and Inclusion	
	• Youth Liaison	
	• Art Development	
	• Community Engagement	
	• Community Facility Planning	
	Initiatives	
	• Ensure implementation of Council led responsibilities for 2017/18 in the Healthy Wellington Action Plan.	
	• Finalise the Wellington Access and Inclusion Plan and ensure implementation of Community Wellbeing led responsibilities for 2017/18.	
	• Facilitate delivery of two key outcomes in the Community Engagement Strategy Action Plan.	
	• Monitor the sustainability of the Wellington Early Years Network as it transitions to a new facilitation structure and supports the implementation of the Municipal Early Years Plan.	
	• Support the development of Yarram Early Learning Inc. to ensure that the service is financially sustainable.	
	• Finalise the Wellington Youth Strategy and achieve planned actions for 2017/18.	

2017/18 Budget - Wellington Shire Council

- Support Gumnuts Early Learning Centre Inc. to determine an appropriate management and governance structure by 31 Dec 2017.
- Develop a Wellington Age Friendly Plan

Leisure Services	The Leisure Services Unit provides services and functions directed at fostering a healthier and more active community through the facilitation and provision of a range of recreation, fitness and community activities and programs at Council's recreation facilities. They ensure Council owned recreation facilities are managed sustainably, are fully utilised and accessible to people of all abilities.	3,671
		(2,212)
		1,459

Initiatives

- Implement recommendations and actions to support the five year work plan to reduce energy consumption by 5% per year at Aqua Energy and Gippsland Regional Sports Complex (GRSC) using Planet Footprint to track results.
- Complete a business case for the further development of aquatic facilities at Aqua Energy.
- Implement the 2017/18 priorities emanating from the 2015-20 Aquatic Strategy.
- Implement an outdoor pool operating model (temperature forecast related) to reduce cost to council while maintaining optimum service levels.
- Inform Aqua Energy's business decisions through the cost allocation model data.

Municipal Services	The Municipal Services Unit works with people to ensure the life, health and safety of the community is maintained through educating and enforcing the Environmental Health (including <u>food safety</u> support programs), Building and Local Laws regulations and <u>animal management</u> services.	2,583
		(1,261)
		1,322

Emergency Management	The Emergency Management team coordinates Council's emergency management responsibilities ensuring the organisation has the skills and capacity to respond appropriately to emergencies and facilitates a coordinated shire approach through the Municipal Emergency Management Planning Committee.	632
		(320)
		306

TOTAL COMMUNITIES

4,917

Major Initiatives

- 1) Adoption by Council of the Municipal Public Health and Wellbeing Plan 2017-21 by 31 October 2017.
- 2) Implement the 2017/18 Leisure Services Operational Business Plan for Aqua Energy, Gippsland Regional Sports Complex (GRSC) and Council's seasonal outdoor pools.
- 3) Continued implementation of Domestic Wastewater Management Plan (DWMP) to ensure the DWMP is adequately executed and commitments contained within the plan are achieved.
- 4) Actively engage with the community and partners to redevelop the Domestic Animal Management Plan.

2017/18 Budget - Wellington Shire Council

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Target
Animal Management	Health and safety	Animal prosecutions (Number of successful animal prosecutions)	15 or less
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	4 or more visits
Food Safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	100%

2.2 Strategic Objectives for theme 'Services and Infrastructure'

- Council services and infrastructure are responsive to identified current and future community needs within budget parameters.
- Council assets are responsibly, socially, economically and sustainably managed.
- Wellington Shire is well planned, considering long term growth and sustainability.
- Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.

The activities and initiatives for each service category and key strategic activities are described below:

Services

Business area	Description of services provided	Expenditure (Income) Net Cost \$'000
Assets and Projects	The Assets and Projects Business Unit manages a diverse range of services for Council including the implementation and management of capital projects across the organisation in the order of \$28 million to \$40 million per annum, planning for new infrastructure development opportunities and providing asset management and information systems and support.	2,107 (20) 2,087
Initiatives		
<ul style="list-style-type: none"> • Progress the Residential Road and Street Construction Plan projects in line with the implementation plan. • Progress the Corvair Recreation Reserve Clubrooms redevelopment project in line with the project plan. 		
Built Environment	The Built Environment Unit manages the maintenance, renewal and improvement of Council's road and boating infrastructure, in addition to various civic facilities and buildings, including roadways, paths, drainage, boat ramps and jetties etc. This includes managing Council's road maintenance teams and ensures that maintenance of Council's road and other infrastructure is performed in a coordinated way to maximise benefits to the community and other users.	11,023 (2,254) 8,769
Initiatives		
<ul style="list-style-type: none"> • Develop an Off Street Car Parking Master Plan, considering the needs of central business areas within the six major townships, supported by a long term capital works program. • Develop a five year implementation plan for residential street construction works and present to Council. 		

2017/18 Budget - Wellington Shire Council

Business area	Description of services provided	Expenditure (Income)
		Net Cost \$'000
Arts and Culture	<p>The Esso BHP Billiton Wellington Entertainment Centre (EBBWEC) as part of the Arts and Culture Unit seeks to assist in the development of a vibrant, culturally active community that; promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.</p> <p>Initiatives</p> <ul style="list-style-type: none"> • Implement the second stage of the 5 year work plan to reduce energy consumption by 5% per year at Entertainment Centre and Wellington Centre, and use Planet Footprint to track results. 	<p>1,353</p> <p>(557)</p> <p>796</p>
Land Use Planning	<p>The Land Use Planning Unit through our <u>statutory planning</u> and strategic land use planning services, aims to develop and improve forward looking land use planning policies and plans that guide and support sustainable growth and appropriate land use and development. Many of these services are provided through and driven by legislation. We aim to provide services that satisfy community needs by encouraging and supporting development that meets required standards and is of good design.</p> <p>Initiatives</p> <ul style="list-style-type: none"> • Facilitate a private rezoning/development plan for the Wurruk Growth area to support well planned housing growth. • Implement the Heyfield Low Density Residential Review into the Planning Scheme to support housing growth. • Implement Stage 1 of a Planning Scheme Review (in consultation with DELWP Flying Squad initiatives) to ensure that the strategic direction of the Planning Scheme is up to date/relevant. • Undertake a 'streamlining review' of the Planning Scheme (subject to DELWP flying squad support) to minimise regulatory burden for the community. • Update flood overlay controls and policy in the Planning Scheme to minimise future risk to the community. • Implement updated noise contour mapping for RAAF Base East Sale and West Sale Airport to support the ongoing operation of these airfields. • Develop a policy to guide decision making about rezoning of land to support consistent and equitable outcomes. 	<p>1,665</p> <p>(391)</p> <p>1,274</p>
Community Facility Planning	<p>The Community Facility Planning team provides services and functions directed at fostering a healthy, well serviced community with a primary focus on community infrastructure planning, priorities and projects; project funding attraction; management and governance of community facilities and administration of Council's community assistance grants scheme. The team plans for and supports recreation facilities that encourage the community to participate in physical and general wellbeing activities and the development of community infrastructure that addresses community service needs.</p>	<p>1,970</p> <p>(74)</p> <p>1,896</p>

2017/18 Budget - Wellington Shire Council

Initiatives

- Undertake service planning and expand the 10 year recreation facilities capital planning program to incorporate community facilities, to enable greater prioritisation of community facilities in alignment with the Community Facilities Framework
- Evaluate, in partnership with Built and Natural Environment, existing processes to effectively deliver Council's capital projects and implement new processes to ensure better outcomes for Council and community.
- Utilise the Community Facilities Framework and Hierarchy tool to review funding and agreements of all community facilities – Council and community managed – and make appropriate recommendations for the development of a consistent approach to be considered by Council.
- Facilitate consistent approach to emergency planning for all Community Committees of Management (CoM), owned and managed by Council, to ensure Council and the committees are adequately prepared and covered for incidents.
- Facilitate the distribution of consistent insurance coverage information and advice for all Community CoM in facilities on Council owned and/or managed land to ensure CoM and volunteers are adequately covered in case of an incident.

TOTAL SERVICES AND INFRASTRUCTURE	14,822
--	---------------

Major Initiatives

- 5) Progress the Port of Sale Cultural Hub construction project in line with the project plan (ongoing)
- 6) Progress the Port of Sale Precinct (The Port) redevelopment project in line with the project plan (ongoing).
- 7) Progress West Sale Airport initiatives including Stage 3 of the Eastern Recreation Aviation Precinct and the Runway Extension Project.
- 8) Review and update the Boating Facilities Strategic Plan 2013-15 and provide a 4 year capital plan, taking into account any changes from Gippsland Coastal Board Boating Facilities Coastal Action Plan.
- 9) Facilitate the release of industrial land in Warruk/West Sale to support economic growth (ongoing).
- 10) Implement the North Sale Development Plan/Developer Contributions Plan into the Planning Scheme to support well planned housing growth.
- 11) Secure funding for the upgrade of Cameron Sporting Complex Maffra to ensure the facility meets growing demand.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Target
Roads	Satisfaction	Satisfaction with sealed local roads (community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	45 or more (in line with the target for Large Rural Council)
Statutory Planning	Planning Decision Making	Council planning decisions upheld at VCAT (percentage of planning application decisions subject to review by VCAT and that were not set aside)	70% or more

2017/18 Budget - Wellington Shire Council

2.3 Strategic Objectives for theme 'Natural Environment'

- Conserve and protect our natural environment through responsible and sustainable management practices.
- Demonstrate leadership in waste and water management, and energy efficiency.
- Build resilience in our communities and landscapes to mitigate risks from a changing climate.

The activities and initiatives for each service category and key strategic activities are described below.

Services

Business area	Description of services provided	Expenditure (income)
		Net Cost \$'000
Natural Environment and Parks	<p>The Natural Environment and Parks Unit covers a range of activities related to the operational management of public open space, which includes approximately 320 hectares of parkland and associated infrastructure, such as picnic shelters, BBQs, seating, boardwalks, fences and public toilets. The service also proactively manages 30,000 – 35,000 urban trees and is responsible for the management, design and development of parks and streetscapes in urban areas.</p> <p>The unit is also responsible for moving the Wellington community towards a more sustainable future. Key priority areas include biodiversity, water consumption and quality, <u>waste management</u> and energy use.</p> <p>Initiatives</p> <ul style="list-style-type: none"> • Develop and implement monthly landscape and turf audit management report. • Investigate and initiate composting trial of all green waste at Kilmany Landfill site. • Develop a model for community engagement for promoting sustainability to an adult audience. • Develop and implement plant nursery water recycling project. 	12,603 (8,098) 4,505
Wellington Coast Subdivision Strategy	The Wellington Coast Subdivision Strategy Project Manager is responsible for implementing the Ninety Mile Beach Plan Voluntary Assistance Scheme. Expenditure for 2017/18 is funded through unspent State Government grant funding carried forward.	380
		380
TOTAL NATURAL ENVIRONMENT		4,885

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Target
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclable and green organics collected from kerbside bins that is diverted from landfill)	35% or more

2017/18 Budget - Wellington Shire Council

2.4 Strategic Objectives for theme 'Lifelong Learning'

- Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.
- Encourage innovation for and in the region.

The activities and initiatives for each service category and key strategic activities are described below.

Services

Business area	Description of services provided	Expenditure (Income)
		Net Cost \$'000
Arts and Culture	The Art Gallery and Libraries as part of the Arts and Culture Unit, seek to assist in the development of a vibrant culturally active community that promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.	1,922
		(516)
		1,406

Initiatives

- Relocate the Gallery collection, exhibitions and staff offices to the new Wellington Centre, and enable successful ongoing cultural services from that site.
- Relocate the Sale Library resources and equipment and headquarters facilities to the new Wellington Centre, and enable successful ongoing cultural services from that site.

TOTAL LIFELONG EDUCATION AND DEVELOPMENT	1,406
---	--------------

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Target
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	17% or more

2017/18 Budget - Wellington Shire Council

2.5 Strategic Objectives for theme 'Economy'

- Support and develop our existing businesses.
- Use a targeted approach to attract new business investment to Wellington Shire, to support population growth.
- Grow Wellington Shire's visitor economy.

The activities and initiatives for each service category and key strategic activities are described below.

Services

Business area	Description of services provided	Expenditure (Income)
		Net Cost \$'000
Business Development	Council's Business Development service aims to support business growth and employment, lifestyle opportunities and a vibrant tourism sector.	910
		910

Initiatives

- Implement the action plan associated with the Wellington Shire Economic Development Strategy 2016-22.
- Advocate, in partnership with other Gippsland Shires, for increases and enhancements of V-Line services to Gippsland to improve connectivity and access for residents.
- Seek funding for and develop a business case for the extension of the Great Southern Rail Trail through to Yarram and Port Albert, to increase visitation and business opportunities in adjacent areas.
- In early 2018, prepare Economic Development Strategy Action Plan for 2018-20.

TOTAL ECONOMY	910
----------------------	------------

Major Initiatives

12)	Strongly advocate for relocation of the Federation Training's Fulham TAFE campus to Sale CBD and in doing so improve accessibility to education and training outcomes for the Wellington community (Ongoing)
13)	Implement the recommendations of the report and roadmap on further economic and social opportunities as a result of expansion of RAAF Base East Sale.

2017/18 Budget - Wellington Shire Council

2.6 Strategic Objectives for theme 'Organisational'

- Wellington Shire Council is a leader in best practice, innovation, and continuous improvement.
- Community engagement and customer service excellence is central to Council's decision making process.
- Maintain a well governed, transparent, high performing, ethical and accountable organisation
- Act and lobby behalf of the priorities of the community.

The activities and initiatives for each service category and key strategic activities are described below.

Services

Business area	Description of services provided	Expenditure (Income)
		Net Cost \$'000
Councillors, Chief Executive and Executive Team	This area of <u>corporate</u> includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which covers service provision across the entire organisation.	3,113 -
		3,113
Media and Public Relations	This area provides internal and external communication services and support and branding initiatives for Council. The team also seeks to proactively inform our community and our staff ensuring transparency, consistency and clarity of our message.	444 -
		444
Initiatives		
<ul style="list-style-type: none"> • Upgrade Council's abilities to produce high quality video messaging to improve our communications processes and enhance our social media channels. • Develop an External Communications Strategy that will establish a shared understanding of Council's external communications framework, tools and processes. 		
Information Services	The Information Services Business Unit provides centralised and integrated information services and new and emerging technologies to assist Council to reach the 2030 Vision.	3,459 (225)
		3,274
Initiatives		
<ul style="list-style-type: none"> • Deliver Information Communication Technology (ICT) services to East Gippsland Shire Council as per the Memorandum of Understanding. • Explore Shared Services opportunities for ICT services in order to improve efficiencies and reduce costs. 		

2017/18 Budget - Wellington Shire Council

People and Excellence	The People and Excellence Unit provides a expert and responsive advice and services in the areas of Human Resources, Learning and Development, Occupational Health and Safety, Risk Management, Corporate Planning and Reporting and Business Improvement.	2,489 (12) 2,477
-----------------------	--	-------------------------------

Initiatives

- Develop an organisation learning and development strategy to ensure that organisation learning needs are identified, prioritised and implemented cost effectively to achieve identified outcomes.

Finance	The Finance Business Unit provides financial, payroll, rating and property valuation services to the organisation, community and external stakeholders. These services underpin the drive to be a financially sustainable Council, comply with the necessary legislative requirements and meet community needs. The unit also aims to provide a safe, reliable and sustainable fleet of vehicles to support the organisation in achieving its goals.	2,850 (322) 2,528
---------	--	--------------------------------

Business Development	The Commercial Facilities team as part of the Business Development unit, manages a range of commercial property portfolios including strategic projects in addition to completing the transactions for property acquisitions, disposal and transfers.	651 (1,047) (396)
----------------------	---	------------------------------------

Initiatives

- Review Council's list of Surplus Land so that land value can be realized in accordance with policy and standards of best practice.

Municipal Services	The Customer Service team as part of the Municipal Services Business Unit provides responsive, quality customer service to all stakeholders.	496 496
--------------------	--	-----------------------

Initiatives

- Develop and implement a Customer Service Strategy that defines the standards required to improve customer satisfaction across all Council services

TOTAL ORGANISATIONAL	11,936
-----------------------------	---------------

Major Initiatives		
14)	Explore Shared Services opportunities for transactional, administrative and Information Communications Technology services.	
15)	Plan and implement an organisational wide electronic document and records and intranet management system (ongoing).	
16)	Continue to implement Year 3 of the Information Communications Technology (ICT) Strategic Road Map 2015-17 to achieve organisational wide infrastructure and technology upgrades (ongoing).	
17)	Manage the Information Communication Technology (ICT) and Audio Visual (AV) design, plan and installation for the Port of Sale Cultural Hub (PoSCH) Precinct Project (ongoing).	

2017/18 Budget - Wellington Shire Council

2.8 Performance statement

The service performance indicators detailed in the preceding pages will be reported on within the Performance Statement which is prepared at the end of the year as required by Section 132 of the Act and included in the 2017/18 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in section 4) and sustainable capacity, which are not included in this budget report. The prescribed performance indicators contained in the Performance Statement are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the Report of Operations.

2.9 Reconciliation with budgeted operating result

	Revenue \$'000	Expenditure \$'000	Net Cost \$'000
Communities	4,141	9,058	(4,917)
Services and Infrastructure	3,297	18,119	(14,822)
Natural Environment	8,098	12,983	(4,885)
Lifelong Education and Development	516	1,922	(1,406)
Economy	-	910	(910)
Organisational	1,606	13,542	(11,936)
Total services & initiatives	17,658	56,534	(38,876)
Other non-attributable			(16,780)
Deficit before funding sources			(55,656)
Funding sources:			
Rates			50,141
Capital Grants & Contributions			18,098
Total funding sources			68,239
Surplus for the year			12,583

2016/17 Budget - Wellington Shire Council

3. Financial Statements

This section presents information in regard to the Financial Statements. The budget information for the years 2018/19 to 2020/21 has been extracted from the Strategic Resource Plan.

The section includes the following financial statements in accordance with the Local Government Act 1989 and the Local Government Model Finance Report.

Comprehensive Income Statement

Balance Sheet

Statement of Changes in Equity

Statement of Cash Flow

Statement of Capital Works

Statement of Human Resources.

2016/17 Budget - Wellington Shire Council

3.1 Comprehensive Income Statement

For the four years ending 30 June 2021

	Forecast Actual	Budget	Strategic Resource Plan Projections		
	2016/17 \$'000	2017/18 \$'000	2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Income					
General Rates	53,977	55,500	56,755	58,560	59,706
Statutory fees & fines	653	729	871	854	703
User fees & Charges	6,450	6,533	6,712	6,831	6,862
Grants - Operating	19,594	7,746	13,811	14,210	14,248
Grants - Capital	11,466	15,987	10,030	5,875	5,890
Contributions - monetary -Operating	259	75	77	78	80
Contributions - monetary -Capital	79	1,060	2,051	1,826	1,490
Contributions - non - monetary	3,555	-	-	-	-
Net gain (loss) on disposal of property, infrastructure, plant and equipment	355	151	512	490	935
Other income- Operating	2,826	2,106	3,047	3,157	3,157
Other income- Capital	2,147	1,051	110	-	-
Total income	101,161	90,938	93,776	91,681	93,191
Expenses					
Employee costs	24,086	25,928	26,354	27,268	28,089
Materials and Services	27,802	29,493	30,255	27,572	30,545
Bad and doubtful debts	88	88	87	89	93
Depreciation and amortisation	21,334	21,676	22,531	24,437	23,961
Borrowing Costs	504	505	545	514	481
Other expenses	2,003	687	680	696	475
Total expenses	75,815	78,355	80,452	80,576	83,634
Surplus for the year	25,346	12,583	13,324	11,105	9,557
Other comprehensive income Items that will not be reclassified to surplus or deficit:					
Net asset revaluation increment	-	-	-	-	-
Total comprehensive result	25,346	12,583	13,324	11,105	9,557

2016/17 Budget - Wellington Shire Council

3.2 Balance Sheet

For the four years ending 30 June 2021

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Strategic Resource Plan Projections		
			2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Assets					
Current assets					
Cash and cash equivalents	39,659	37,756	37,556	36,654	41,332
Trade and other receivables	6,858	5,478	5,402	5,748	5,815
Other financial assets	15,000	9,000	9,000	9,000	9,000
Other assets	410	410	410	410	410
Total current assets	61,927	52,644	52,368	51,812	56,557
Non-current assets					
Trade and other receivables	1,333	1,910	2,763	3,563	4,261
Property, infrastructure, plant & equipment	914,492	938,510	952,695	960,951	967,856
Intangible assets	526	924	806	828	870
Total non-current assets	916,351	941,344	956,254	965,342	972,787
Total assets	978,278	993,988	1,008,622	1,017,154	1,029,344
Liabilities					
Current liabilities					
Trade and other payables	5,724	6,067	6,220	5,698	6,288
Trust funds and deposits	727	609	817	687	887
Provisions	6,869	7,328	7,435	7,663	7,868
Interest-bearing loans and borrowings	893	556	3,680	820	1,040
Total current liabilities	14,213	14,560	18,152	14,868	16,083
Non-current liabilities					
Provisions	2,095	2,131	2,140	2,157	2,174
Interest Bearing loans and borrowings	7,783	10,507	8,216	8,909	10,311
Total non-current liabilities	9,878	12,638	10,356	11,066	12,485
Total liabilities	24,091	27,198	28,508	25,934	28,568
Net assets	954,207	966,790	980,114	991,220	1,000,776
Equity					
Accumulated surplus	339,527	352,514	367,950	378,900	388,350
Reserves	614,680	614,276	612,164	612,320	612,426
Total equity	954,207	966,790	980,114	991,220	1,000,776

2016/17 Budget - Wellington Shire Council

3.3 Statement of Changes in Equity

For the four years ending 30 June 2021

	Total \$'000	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Other Reserves \$'000
2016/17 Forecast				
Balance at beginning of the financial year	928,861	314,776	607,385	6,700
Surplus(deficit) for the year	25,346	25,346	-	-
Effect of prior year adjustments	-	-	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to other reserves	-	3,797	-	(3,797)
Transfer from other reserves	-	(2,868)	-	2,868
Balance at end of the financial year	954,207	341,051	607,385	5,771
2017/18 Budget				
Balance at beginning of the financial year	954,207	341,051	607,385	5,771
Surplus(deficit) for the year	12,583	12,583	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to other reserves	-	1,847	-	(1,847)
Transfer from other reserves	-	(3,100)	-	3,100
Balance at end of the financial year	966,790	352,381	607,385	7,024
2018/19 Strategic Resource Plan				
Balance at beginning of the financial year	966,790	352,381	607,385	7,024
Surplus(deficit) for the year	13,324	13,324	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to reserves	-	3,554	-	(3,554)
Transfer from reserves	-	(2,842)	-	2,842
Balance at end of the financial year	980,114	366,417	607,385	6,312
2019/20 Strategic Resource Plan				
Balance at beginning of the financial year	980,114	366,417	607,385	6,312
Surplus(deficit) for the year	11,106	11,106	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to reserves	-	4,280	-	(4,280)
Transfer from reserves	-	(3,035)	-	3,035
Balance at end of the financial year	991,220	378,768	607,385	5,067
2020/21 Strategic Resource Plan				
Balance at beginning of the financial year	991,220	378,768	607,385	5,067
Surplus(deficit) for the year	9,556	9,556	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to reserves	-	2,929	-	(2,929)
Transfer from reserves	-	(3,039)	-	3,039
Balance at end of the financial year	1,000,776	388,214	607,385	5,177

2016/17 Budget - Wellington Shire Council

3.4 Statement of Cash Flow

For the four years ending 30 June 2021

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Strategic Resource Plan Projections		
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	53,698	55,314	56,802	58,339	59,566
Statutory fees and fines	653	729	671	654	703
User fees	6,379	6,474	6,662	6,882	6,880
Grants - Operating	20,811	7,540	14,017	14,004	14,454
Grants - Capital	10,458	17,757	10,030	5,875	5,890
Contributions- monetary	417	533	1,272	1,035	747
Interest received	1,292	1,100	1,122	1,144	1,167
Trust funds and deposits taken	263	(140)	259	143	254
Other receipts	1,865	2,057	2,035	2,013	1,990
Employees costs	(24,021)	(25,422)	(26,235)	(27,017)	(27,882)
Materials and services	(26,758)	(29,162)	(30,107)	(28,097)	(29,960)
Trust funds and deposits repaid	(165)	22	(51)	(273)	(54)
Other payments	(657)	(687)	(680)	(698)	(475)
Net cash provided by operating activities	44,235	38,135	35,597	34,006	33,300
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(33,554)	(46,746)	(37,374)	(33,400)	(31,388)
Proceeds from sale of property, infrastructure, plant and equipment	1,410	806	1,288	1,173	1,626
Payments for investments	(94,619)	(90,202)	(91,294)	(91,083)	(91,379)
Proceeds from sale of investments	119,894	96,202	91,294	91,083	91,379
Net cash used in investing activities	(6,869)	(39,940)	(35,686)	(32,227)	(29,763)
Cash flows from financing activities					
Finance costs	(504)	(505)	(545)	(514)	(481)
Proceeds from borrowings	-	3,300	1,380	1,513	2,442
Repayment of borrowings	(1,481)	(893)	(556)	(3,680)	(820)
Net cash used in financing activities	(1,985)	1,902	289	(2,681)	1,141
Net increase (decrease) in cash & cash equivalents	35,390	(1,903)	(200)	(902)	4,678
Cash & cash Equivalents at beginning of the financial year	4,269	39,656	37,756	37,556	36,654
Cash & cash equivalents at end of the financial year	39,659	37,753	37,556	36,654	41,332

2016/17 Budget - Wellington Shire Council

3.5 Statement of Capital Works

For the four years ending 30 June 2021

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Strategic Resource Plan Projections		
			2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Property					
Land	-	150	125	-	-
Landfill improvements	608	922	76	1,600	-
Total land	608	1,072	200	1,600	-
Buildings	7,454	6,908	3,120	3,140	4,485
Total property	8,062	7,980	3,320	4,740	4,485
Plant & Equipment					
Plant, Machinery & Equipment	2,648	2,408	2,469	2,438	2,556
Furniture & Fittings	101	295	44	10	37
Computers & Telecommunications	311	915	200	466	290
Library Books	216	245	238	244	250
Total plant & equipment	3,274	3,863	2,951	3,178	3,133
Infrastructure					
Roads	11,788	12,749	12,842	10,863	10,572
Bridges	2,808	1,377	852	2,589	536
Footpaths	918	2,467	1,449	770	1,493
Drainage	260	380	640	1,090	2,446
Recreational Leisure & Community Facilities	873	4,263	6,450	3,865	1,445
Waste Management	184	270	100	310	230
Parks, Open Space & Streetscapes	4,200	7,343	5,395	4,320	5,580
Aerodromes	350	4,760	2,670	530	850
Off Street Car Parks	194	150	500	500	500
Other Infrastructure	546	1,119	145	120	120
Total Infrastructure	22,221	34,878	31,043	25,457	23,771
Intangibles	-	25	60	25	-
Total intangibles	-	25	60	25	-
Total capital works expenditure	33,557	46,746	37,374	33,400	31,389
Represented by:					
New asset expenditure	245	3,148	756	535	520
Asset renewal expenditure	24,761	28,724	26,858	26,270	23,683
Asset upgrade expenditure	6,207	10,177	6,252	4,944	4,581
Asset expansion expenditure	2,341	4,697	3,509	1,651	2,605
Total capital works expenditure	33,554	46,746	37,374	33,400	31,389

2016/17 Budget - Wellington Shire Council

3.6 Statement of Human Resources

For the four years ending 30 June 2021

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Strategic Resource Plan Projections		
			2018/19 \$'000	2019/20 \$'000	2020/21 \$'000
Staff expenditure					
Employee costs - operating	24,086	25,928	26,354	27,268	28,089
Employee costs - capital	387	164	52	-	-
Total staff expenditure	24,473	26,092	26,406	27,268	28,089
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees- Operating	288.9	289.8	285.1	284.8	282.8
Capitalised Labour	3.6	1.5	1.0	0.0	0.0
Total Staff numbers	292.5	291.3	286.1	284.8	282.8

A summary of human resources expenditure categorised to the organisational structure of Council is included below:

Department	Budget 2017/18 \$'000	Comprises	
		Permanent Full Time \$'000	Permanent Part Time \$'000
Built & Natural Environment	9,465	9,409	56
Chief Executive Office	950	950	-
Community and Culture	4,952	3,327	1,625
Corporate Services	3,696	3,414	272
Development	4,879	4,248	631
Total permanent staff expenditure	23,932	21,348	2,584
Casuals and other expenditure	2,160		
Less: Capitalised Labour costs	(184)		
Total operating expenditure	25,928		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget FTE	Comprises	
		Permanent Full Time	Permanent Part Time
Built & Natural Environment	116.1	115.5	0.6
Chief Executive Office	7.0	7.0	-
Community and Culture	66.6	37.0	22.5
Corporate Services	39.6	36.0	3.6
Development	52.6	43.0	9.6
Total permanent staff	271.9	237.5	36.3
Casuals and other	16.5		
Less: Capitalised Labour costs	(1.5)		
Total Operating Employees	286.9		

2017/18 Budget - Wellington Shire Council

4. Financial Performance Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator		Notes	Actual 2015/16	Forecast 2016/17	Budget 2017/18	Strategic Resource Plan Projections			Trend
						2018/19	2019/20	2020/21	+/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue Permissible range: -20.0% to 20.0%	1	3.8%	18.4%	-0.6%	5.2%	6.4%	4.7%	-
Liquidity									
Working Capital	Current assets/Current liabilities Permissible range: 100.0% to 300.0%	2	382.8%	435.7%	361.5%	288.5%	348.5%	381.7%	-
Unrestricted cash	Unrestricted cash / Current liabilities Permissible range: 0.0% to 200.0%		236.5%	289.9%	294.9%	235.1%	202.0%	295.1%	+
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / Rate revenue Permissible range: 0.0% to 50.0%	3	19.6%	16.0%	19.9%	21.0%	16.6%	19.0%	o
Loans and borrowings	Interest and principal repayments / Rate revenue Permissible range: 0.0% to 10.0%		7.0%	3.7%	2.5%	1.8%	7.2%	2.2%	+
Indebtedness	Non-current liabilities /Own source revenue Permissible range: 0.0% to 50.0%		17.4%	15.0%	19.2%	15.4%	16.0%	17.7%	-
Asset renewal	Asset renewal expenses /Asset Depreciation Permissible range: 50.0% to 100.0%	4	80.2%	117.4%	133.7%	120.4%	108.6%	100.0%	+
Stability									
Rates concentration	Rate revenue / Adjusted underlying revenue Permissible range: 40.0% to 80.0%	5	69.1%	56.1%	71.3%	66.9%	66.0%	66.0%	o

2017/18 Budget - Wellington Shire Council

Indicator	Notes	Actual 2015/16	Forecast 2016/17	Budget 2017/18	Strategic Resource Plan Projections			Trend +/-
					2018/19	2019/20	2020/21	
Rates effort	Rate revenue / Capital improved value of rateable properties in the municipality Permissible range: 0.2% to 0.7%	0.56%	0.57%	0.58%	0.57%	0.58%	0.58%	o
Efficiency								
Expenditure level	Total expenses / Number of property assessments Permissible range: \$2,000 to \$4,000	2,184.18	2,278.11	2,335.67	2,374.43	2,354.56	2,419.71	+
Revenue level	Residential rate revenue / Number of residential property assessments Permissible range: \$800 to \$1,800	1,188.01	1,251.13	1,294.58	1,326.83	1,371.72	1,400.68	+
Workforce turnover	Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year Permissible range: 5.0% to 20.0%	9.4%	12.0%	11.0%	10.0%	10.0%	10.0%	o

Key to Forecast Trend:

- Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Adjusted underlying result - An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. The adjusted underlying result calculation includes recurrent capital funding (i.e. Roads to Recovery funding) and gain(loss) from sale of property, plant and equipment, but excludes all other capital income. The 2017/18 adjusted underlying result reflects the impact of the increased allocation of Roads to Recovery funding (\$5.08 million) which in future years will reduce to historical annual allocation of \$2.0 to \$2.5 million. The ratio remains steady from 2018/19.

2 Working Capital - The proportion of current liabilities covered by current assets. Working capital is forecast to decrease in 2017/18 and 2018/19 and then increase back to 2017/18 levels for the last two years.

3 Debt compared to rates - Trend indicates Council's reducing reliance on debt against its annual rate revenue through management of long term debt.

4 Asset renewal - This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5 Rates concentration - Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council's reliance on rate revenue compared to all other revenue sources will remain steady over the four year period.

2017/18 Budget - Wellington Shire Council

5. Other budget information

This section presents other budget related information required by the Local Government (Planning and Reporting) Regulations 2014.

This section includes the following statements and reports

- 5.1.1 Grants operating
- 5.1.2 Grants capital
- 5.1.3 Statement of borrowings

2017/18 Budget - Wellington Shire Council

5.1.1 Grants operating : \$ 11.85 million decrease

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of Council's services to ratepayers. Overall, the level of operating grants has decreased by \$11.85 million compared to 2016/17. A list of operating grants by type and source, classified into recurrent and non-recurrent, is included below.

Operating Grants	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Recurrent - Commonwealth			
Victoria Grants Commission	18,163	6,146	(12,017)
Recurrent - State Government			
Property valuation	(124)	219	343
School crossing supervisors	75	100	25
Municipal emergency	150	158	8
Libraries	311	314	3
Parks & Environmental services	107	107	-
Cultural Services	213	213	-
Fire Service Property levy	55	55	-
Senior citizens	55	55	-
Other	16	13	(3)
Community support programs	29	25	(4)
Rural Access	277	249	(27)
Environmental health	87	72	(15)
Total Recurrent grants	19,414	7,726	(11,688)
Non- Recurrent - State Government			
Community Support programs	100	10	(90)
Economic Development & Tourism	72	-	(72)
Community & Recreation Facilities	10	10	-
Total Non- Recurrent grants	182	20	(162)
Total Operating grants	19,596	7,746	(11,850)

The decrease primarily relates to half of Council's 2017/18 Victoria Grants Commission (VGC) allocation (\$5.15 million) being 'brought forward' to the current financial year.

Council's budget for property valuation reimbursement from the State Revenue Office in 2017/18 is based on actual levels for 2016/17 although current forecast contains some administrative adjustments from prior year 2015/16.

Non recurrent state funded grants are projected to be lower in 2017/18 than previous year due to the receipt of one off grants in 2016/17 for specific projects such as Gippsland Regional Sports Complex Upgrade, RAAF Defence Facilities Project at East Sale and Dairy Impact grants to oversee the dairy industry needs in the region.

2017/18 Budget - Wellington Shire Council

5.1.2 Grants capital : \$4.52 million increase

Capital grants include all monies received from State and federal government for the purposes of funding specific capital works projects. Overall the level of capital grants has increased by 39.44% or \$4.52 million compared to 2016/17.

Grant funding is expected in 2017/18 for major projects such as:

- West Sale Airport Runway Extension (\$3.5 million)
- Completion of Port of Sale Cultural Hub and Precinct redevelopment (\$3 million)
- Rosedale Revitalisation Project (\$1 million)
- Gippsland Regional Sports Complex Stage 2A (\$865,000)

During 2017/18 a total of \$5.05 million Roads to Recovery funding is also expected and will be spent on projects such as the continuation of the Residential Road and Street Construction Plan Implementation, completion of Park Street Bridge Renewal and the Glebe Woodella Path.

Section 12 "Analysis of Capital Budget" includes a more detailed analysis of the capital grants expected to be received during 2017/18.

A list of capital grants by type and source, classified into recurrent and non-recurrent, is included below:

Grants - capital	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
<u>Recurrent - Commonwealth</u>			
Roads to Recovery	7,381	5,049	(2,332)
Recurrent - State Government	-	-	-
Total Recurrent grants	7,381	5,049	(2,332)
<u>Non-recurrent - Commonwealth</u>	-	-	-
<u>Non- Recurrent - State Government</u>			
Aerodromes	-	3,500	3,500
Buildings	2,690	3,000	110
Parks, open space and streetscapes	654	1,805	951
Recreational leisure and community facilities	331	765	434
Footpaths and Cycleways	-	534	534
Roads	-	752	752
Bridges	-	285	285
Other infrastructure	-	297	297
Library books	9	-	(9)
Total Non- Recurrent grants	4,084	10,938	6,854
Total Capital grants	11,465	15,987	4,522

5.1.3 Statement of Borrowings

The table below shows information on borrowings specifically required by the Regulations.

Borrowings	2016/17 \$'000	2017/18 \$'000
Total amount borrowed as at 30 June of the prior year	10,137	8,656
Total amount to be borrowed	-	3,300
Total amount projected to be redeemed	(1,481)	(893)
Total amount proposed to be borrowed as at 30 June	8,656	11,063

8. Capital Works Program

This section presents a listing of the capital works projects that will be undertaken for the 2017/18 year.

The capital works projects are grouped by class and include the following:

- New works for 2017/18
- Works carried forward from the 2016/17 year

2017/18 Budget - Wellington Shire Council

Capital works program

For the year ending 30 June 2018

6.1 New works (Work Funded from 1718 funds)

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PROPERTY									
LAND									
Maffra - Local Open Space	150	-	-	-	150	-	-	150	-
TOTAL LAND	150	-	-	-	150	-	-	150	-
LANDFILL IMPROVEMENTS									
Rosedale - Construct New Waste Cell	12	-	12	-	-	-	-	12	-
Kilmany - New Cell - Design (Yr1); QA (Yr 2); Construction (Yr3)	910	-	910	-	-	-	-	910	-
TOTAL LANDFILL IMPROVEMENTS	922	-	922	-	-	-	-	922	-
BUILDINGS									
EBBWEC Signage Renewal	35	-	35	-	-	-	-	35	-
EBBWEC Storage Space	50	-	25	25	-	-	-	50	-
Maffra and Yarram Depot Energy Efficiency (Solar Panels)	35	-	-	35	-	-	-	35	-
Aqua Energy Cafe Equipment Renewal	15	-	4	11	-	-	-	15	-
Aqua Energy Wayfinding and Advisory Signage Renewal	25	-	25	-	-	-	-	25	-
Yarram - Regent Theatre Refurbishment	200	-	170	30	-	-	-	200	-
Sale Oval and OA Ruff Stadium	50	-	50	-	-	-	-	50	-
Port Albert Wharf and Restaurant	50	-	50	-	-	-	-	50	-
Yarram Mechanics Hall	50	-	42	8	-	-	-	50	-
Port of Sale Cultural Hub (POSCH - Art Gallery/Library)	3,250	-	1,625	812	813	3,000	250	-	-
Port Of Sale Cultural Hub Roof Replacement (POSCH)	240	-	240	-	-	-	-	240	-
Gippsland Art Gallery Lighting (POSCH)	80	-	-	-	80	-	-	80	-
Public Open Space Toilet Renewal Program	75	-	75	-	-	-	-	75	-
TOTAL BUILDINGS	4,155	-	2,341	921	893	3,000	250	905	-
TOTAL PROPERTY	5,227	-	3,263	921	1,043	3,000	250	1,977	-

2017/18 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
INFRASTRUCTURE									
ROADS									
Boisdale Newry Road Safety Upgrades (Blackspot Program)	434	-	109	325	-	434	-	-	-
Crest Widening Program - Heyfield Upper Maffra Road	150	-	75	75	-	-	-	150	-
Gellondale Road, Alberton Renewal	650	-	487	163	-	650	-	-	-
Hodges Road Safety Upgrades (Blackspot Program)	318	-	159	159	-	318	-	-	-
Rosedale - Rosedale Flynns Creek Road Widening	200	-	100	100	-	200	-	-	-
Gomandale Stradbroke Road Reconstruction 1.0km at Timbs Crossing	500	-	300	200	-	-	-	500	-
Cairbrook Road Reconstruction 2.2km	500	-	300	200	-	350	-	150	-
Project Development	300	-	150	90	60	-	-	300	-
Simpson Pearson Street Scheme	330	-	198	132	-	-	330	-	-
Residential Road & Street Construction Scheme - McMillan Crescent - Yarram	300	-	150	150	-	250	50	-	-
Dundas North - Street Scheme	320	-	160	160	-	224	96	-	-
Dundas South - Street Scheme	317	-	159	158	-	188	129	-	-
Marley North - Street Scheme	977	-	489	488	-	712	265	-	-
Merry Street Maffra - Street Scheme	133	-	66	67	-	80	53	-	-
Port of Sale traffic and parking improvements (The Port)	204	-	102	102	-	204	-	-	-
Sale - Foster Street Pedestrian Crossing Improvements (The Port)	50	-	25	25	-	50	-	-	-
Carnick Street Rosedale Reconstruction	600	-	600	-	-	-	-	600	-
Gordon Street Heyfield Reconstruction Year 1 design	100	-	70	30	-	-	-	100	-
Stratford - Hobsons Street Reconstruction	150	-	112	38	-	-	-	150	-
Final Seals - Annual Program	559	-	559	-	-	259	-	300	-
Rural Roads Resealing - Annual Program	2,075	-	2,075	-	-	-	-	2,075	-
Asphalt Urban Streets	512	-	512	-	-	-	-	512	-
Urban Streets Asphalt Resealing - Annual Program	520	-	520	-	-	-	-	520	-
Kerb & Channel Replacement - Annual Program	200	-	200	-	-	-	-	200	-
Reconstruct Unsealed Roads	1,500	-	1,500	-	-	-	-	1,500	-
Unsealed Road Intersection Upgrades	210	-	105	105	-	-	-	210	-
TOTAL ROADS	12,109	-	9,283	2,767	60	3,919	923	7,268	-
BRIDGES									
Sale - Park Street Bridge Renewal	182	-	182	-	-	182	-	-	-
Boodyam Bridge Renewal	200	-	200	-	-	200	-	-	-
Napier Bridge Renewal	150	-	150	-	-	150	-	-	-
Toms Gap Bridge	150	-	150	-	-	150	-	-	-
Bridge Renewal Program	285	-	285	-	-	285	-	-	-
Major Culvert Renewal	60	-	60	-	-	-	-	60	-
End Posts/Bridge Approach Guardrails	115	-	115	-	-	-	-	115	-
TOTAL BRIDGES	1,142	-	1,142	-	-	967	-	175	-

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
FOOTPATHS									
Footpath Disability Improvement Program	124	-	62	62	-	-	-	124	-
Glebe Woodedella Path Construction	1,449	-	-	-	1,449	999	-	450	-
Footpaths Network Connections Annual Program	64	-	-	64	-	-	-	64	-
Annual Footpaths Renewal Program	250	-	250	-	-	-	-	250	-
Terra Trail Stage 2 - Alberton to Port Albert	350	-	-	-	350	234	-	116	-
Macalister Wetlands Boardwalk Renewal	30	-	30	-	-	-	-	30	-
TOTAL FOOTPATHS	2,267	-	342	126	1,799	1,233	-	1,034	-
DRAINAGE									
Drainage Minor Capital Works	300	-	150	150	-	-	-	300	-
TOTAL DRAINAGE	300	-	150	150	-	-	-	300	-
RECREATIONAL LEISURE & COMMUNITY FACILITIES									
Aqua Energy LED Lighting Renewal	50	-	40	10	-	-	-	50	-
Aqua Energy CCTV System Extension	10	-	5	-	5	-	-	10	-
Outdoor Pools - Chemical Storage Shed Installations Year 1 of 2	45	-	22	23	-	-	-	45	-
Outdoor Pools - Public Address System Reinstatement Year 1 of 2	15	-	12	3	-	-	-	15	-
Outdoor Pools - Upgrade Solar pumps, plant and controls Year 1 of 2	45	-	22	23	-	-	-	45	-
Pools Pump Renewal Program	25	-	25	-	-	-	-	25	-
Outdoor Pool Plant Room Replacement, Sale - Year 2	600	-	400	100	-	-	-	600	-
Stratford Pool Concourse Resurfacing	50	-	50	-	-	-	-	50	-
Baldwin Reserve Change Room Development	480	-	123	122	245	100	50	340	-
Gippsland Regional Sports Complex Stage 2A	2,163	2,163	-	-	-	865	801	7	890
Gippsland Regional Sports Complex Outdoor Netball Courts Crack Sealing	15	-	15	-	-	-	-	15	-
TOTAL RECREATIONAL LEISURE & COMMUNITY FACILITIES	3,498	2,163	714	281	250	785	851	1,102	890
WASTE MANAGEMENT									
Hydrological Assessment monitoring bores, Kilmany & Maffra	40	-	-	-	40	-	-	40	-
Rosedale Landfill minor Cell Construct	30	-	30	-	-	-	-	30	-
Longford - EPA required monitoring bores (groundwater) x 2	10	-	-	-	10	-	-	10	-
Yarram Transfer Station - Facility Refit	20	-	20	-	-	-	-	20	-
Stratford Transfer station access road	170	-	-	170	-	-	-	170	-
TOTAL WASTE MANAGEMENT	270	-	50	170	50	-	-	270	-

2017/18 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PARKS, OPEN SPACE & STREETSCAPES									
Playgrounds Renewal Program	235	-	235	-	-	-	-	235	-
Playgrounds Expansion Program (The Port)	20	-	-	-	20	-	-	20	-
Maffra - Cameron Sports Complex Open Space Upgrade	180	-	90	90	-	-	-	180	-
Salvage Victoria Park Rejuvenation	230	-	172	-	58	-	-	230	-
Loch Sport - Land Stabilising Seagull Drive Walk	100	-	60	40	-	-	-	100	-
Irrigation Renewal Program	35	-	26	9	-	-	-	35	-
Gravel Path Renewal Program	70	-	70	-	-	-	-	70	-
Toilet Replacement and Renewal Program	60	-	60	-	-	-	-	60	-
Salvage - Botanic Gardens Development	135	-	27	54	54	135	-	-	-
Rosedale Revitalisation Project	1,034	-	777	257	-	1,000	-	34	-
Stratford Memorial Park - Public Art Installation	25	-	-	-	25	-	8	17	-
Maffra CBD Streetscape Renewal	1,250	-	1,000	250	-	-	-	-	1,250
Stratford CBD Streetscape Renewal	900	-	675	225	-	500	-	400	-
Salvage CBD Infrastructure Renewal Program	1,000	-	750	250	-	500	-	500	-
Highway Tree Planting - Prince Street Rosedale	80	-	60	-	-	-	-	80	-
Maffra Lawn Tennis Synthetic Grass Court Resurfacing	140	-	140	-	-	70	15	55	-
Maffra Recreation Reserve Drainage	450	-	-	450	-	100	50	300	-
Stephenson Park Netball Court Relocation	240	-	144	96	-	-	15	225	-
TOTAL PARKS, OPEN SPACE & STREETSCAPES	6,164	-	4,386	1,721	157	2,305	88	2,521	1,250
AERODROMES									
Aerodrome Minor Capital Works - Audit Works	85	-	51	17	17	-	-	85	-
West Sale Airport - Runway Extension	4,125	-	2,888	1,031	206	3,500	-	-	625
Eastern Recreational Aviation Precinct Development - Stage 2 - 5	330	330	-	-	-	-	-	120	210
West Sale Airport - Fencing Stage 5	85	-	85	-	-	-	-	85	-
TOTAL AERODROMES	4,625	330	3,024	1,048	223	3,500	-	290	835
OFF STREET CAR PARKS									
Off Street Car Park Resealing	150	-	150	-	-	-	-	150	-
TOTAL OFF STREET CAR PARKS	150	-	150	-	-	-	-	150	-
OTHER INFRASTRUCTURE									
Boating Infrastructure Action Plan Works	86	-	64	22	-	-	-	86	-
Port Albert Boat Ramp and Jetty Upgrade	220	-	-	220	-	180	-	40	-
Charles Street - Boat Ramp	117	-	-	58	59	117	-	-	-
TOTAL OTHER INFRASTRUCTURE	423	-	64	300	59	297	-	126	-
TOTAL INFRASTRUCTURE	30,859	2,493	19,205	6,564	2,507	12,887	1,892	13,235	2,775

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PLANT & EQUIPMENT									
PLANT, MACHINERY & EQUIPMENT									
Fleet Renewal - Annual Program (\$677K net)	1,273	-	1,273	-	-	-	-	1,273	-
Plant Renewal - Annual Program	1,135	-	1,135	-	-	-	-	1,135	-
TOTAL PLANT, MACHINERY & EQUIPMENT	2,408	-	2,408	-	-	-	-	2,408	-
FURNITURE & FITTINGS									
EBBWEC Replacement of Function chairs and cafe tables	15	-	12	3	-	-	-	15	-
EBBWEC Foyer and External lighting control	9	-	5	4	-	-	-	9	-
Gippsland Art Gallery, Sale - Photographic Equipment	10	-	5	5	-	-	-	10	-
EBBWEC LED Replacement of Lights including the External Flood Lighting	52	-	37	15	-	-	-	52	-
EBBWEC Sound Desk - Back Row mixing position	9	-	-	-	9	-	-	9	-
EBBWEC Asset Acquisitions (Phone system)	11	-	-	-	11	-	-	11	-
Gippsland Art Gallery, Sale - Art Acquisitions	10	-	-	-	10	-	-	10	-
Art Gallery Moveable Walls	25	-	25	-	-	-	-	25	-
Fitness Equipment Renewal	154	-	154	-	-	-	-	154	-
TOTAL FURNITURE & FITTINGS	295	-	238	27	20	-	-	295	-
COMPUTERS & TELECOMMUNICATIONS									
IT - Hardware Upgrade	100	-	100	-	-	-	-	100	-
TOTAL COMPUTERS & TELECOMMUNICATIONS	100	-	100	-	-	-	-	100	-
LIBRARY BOOKS									
Library - Audio Visual Library Resources	49	-	39	10	-	-	-	49	-
Book Acquisitions	145	-	145	-	-	-	-	145	-
Library Cataloguing & Processing	38	-	38	-	-	-	-	38	-
Library Trolleys	13	-	13	-	-	-	-	13	-
TOTAL LIBRARY BOOKS	245	-	235	10	-	-	-	245	-
TOTAL PLANT & EQUIPMENT	3,048	-	2,981	37	20	-	-	3,048	-
INTANGIBLES									
GIS Imagery Renewal	25	-	25	-	-	-	-	25	-
TOTAL INTANGIBLES	25	-	25	-	-	-	-	25	-
TOTAL NEW CAPITAL WORKS 2017/18	38,159	2,403	25,474	7,522	3,680	15,987	2,112	18,295	2,775

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
6.2 Works carried forward from the 2016/17 year (Work funded from funds received in 16/17 and carried forward)									
PROPERTY									
BUILDINGS									
Port of Sale Cultural Hub (POSCH - Art Gallery/Library)	1,782	-	891	446	445	-	-	1,782	-
Port of Sale Precinct Redevelopment (The Port)	950	-	238	475	237	-	-	950	-
EBBWECC - New Storage Space	18	-	-	-	18	-	-	18	-
EBBWECC - Café Deck Extension	3	-	-	3	-	-	-	3	-
TOTAL BUILDINGS	2,753	-	1,129	924	700	-	-	2,753	-
TOTAL PROPERTY	2,753	-	1,129	924	700	-	-	2,753	-
INFRASTRUCTURE									
ROADS									
Port Albert RV and Boating Parking Improvements	200	-	120	80	-	-	-	200	-
Asphalt Urban Streets	440	-	440	-	-	-	-	440	-
TOTAL ROADS	640	-	560	80	-	-	-	640	-
BRIDGES									
Brady's Bridge Renewal - Footbridge	185	-	185	-	-	-	-	185	-
Swing Bridge Drive Unit Refurbishment	50	-	50	-	-	-	-	50	-
TOTAL BRIDGES	235	-	235	-	-	-	-	235	-
FOOTPATHS									
Glebe Woodville Path Construction	200	-	-	-	200	-	-	200	-
TOTAL FOOTPATHS	200	-	-	-	200	-	-	200	-
DRAINAGE									
Heyfield - Gordon St Recreation Reserve Dam Wall Remediation	80	-	80	-	-	-	-	80	-
TOTAL DRAINAGE	80	-	80	-	-	-	-	80	-
RECREATIONAL LEISURE & COMMUNITY FACILITIES									
Outdoor Pool Plant Room Replacement, Sale - Year 2	200	-	160	40	-	-	-	200	-
Goppsland Regional Sports Complex Stage 2A	655	655	-	-	-	391	-	264	-
TOTAL RECREATIONAL LEISURE & COMMUNITY FACILITIES	855	655	160	40	-	391	-	464	-
PARKS, OPEN SPACE & STREETSCAPES									
Sale - Botanic Gardens Development	65	-	13	26	20	-	-	65	-
Loch Sport Foreshore Management Program	100	-	100	-	-	-	-	100	-
Rosedale Revitalisation Project	464	-	348	116	-	15	-	449	-
Sale CBD Infrastructure Renewal Program	500	-	375	125	-	-	-	500	-
Maffra - Cameron Sporting Complex - Water Bore & Irrigation	50	-	-	15	35	-	-	50	-
TOTAL PARKS, OPEN SPACE & STREETSCAPES	1,179	-	836	282	51	15	-	1,164	-

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
AERODROMES									
WSA - North West Corner Boundary Fencing	50	-	50	-	-	-	-	50	-
West Sale Airport - Perimeter Fencing	85	-	50	25	-	-	-	85	-
TOTAL AERODROMES	135	-	100	25	-	-	-	135	-
OTHER INFRASTRUCTURE									
Port Albert Boat Ramp and Jetty Upgrade	563	-	-	563	-	480	-	103	-
Charles Street - Boat Ramp	133	-	-	66	67	133	-	-	-
TOTAL OTHER INFRASTRUCTURE	696	-	-	629	67	613	-	103	-
TOTAL INFRASTRUCTURE	4,620	655	1,980	1,057	338	993	-	3,021	-
PLANT & EQUIPMENT									
COMPUTERS & TELECOMMUNICATIONS									
IT Infrastructure	82	-	41	41	-	-	-	82	-
IT - Hardware Upgrade	50	-	50	-	-	-	-	50	-
Remote Sites AV Technology	100	-	50	50	-	-	-	100	-
Business Systems Upgrades	582	-	-	582	-	-	-	582	-
TOTAL COMPUTERS & TELECOMMUNICATIONS	815	-	141	674	-	-	-	814	-
TOTAL PLANT & EQUIPMENT	815	-	141	674	-	-	-	814	-
TOTAL CARRIED FORWARD WORKS FROM 2016/17	7,388	655	3,250	2,655	1,028	993	-	3,588	-

6.3 Summary									
	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PROPERTY	7,980	-	4,392	1,845	1,743	3,000	250	4,730	-
INFRASTRUCTURE	34,878	3,148	21,185	7,621	2,925	13,986	1,862	16,256	2,775
PLANT & EQUIPMENT	3,863	-	3,122	711	29	-	-	3,862	-
INTANGIBLES	25	-	25	-	-	-	-	25	-
TOTAL CAPITAL WORKS 2017/18	46,746	3,148	28,724	10,177	4,697	16,986	2,112	24,873	2,775

2017/18 Budget - Wellington Shire Council

7. Rates and Charges

This section presents information about rates and charges which the Act and the Regulations require to be disclosed in the Council's annual budget.

7. Rates and charges

In developing the Strategic Resource Plan (SRP) (referred to in Section 14), rates and charges were identified as an important source of revenue, averaging 58% of the total revenue received by Council annually. Planning for the impact of minimal rate increases has therefore been an important component of the Strategic Resource Planning (SRP) process. The State Government have introduced the Fair Go Rates System (FGRS) which sets out the maximum amount councils may increase rates in a year. For 2017/18 the FGRS cap has been set at 2%. The cap applied to both general rates and is calculated on the basis of council's average rates.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Wellington Shire Council.

In order to achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 2.0% in line with the rate cap. Other charges including the Garbage charge, Waste Infrastructure charge and the EPA levy are outside the Fair Go Rate System (FGRS) and will be on a cost recovery basis. This will raise total rate and charges for 2017/18 of \$55.5 million, including \$0.20 million generated from supplementary rates.

7.1 The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	Budget 2016/17 cents/\$CIV	Budget 2017/18 cents/\$CIV	Change
General residential	0.005329	0.005436	2.0%
Commercial/Industrial	0.005329	0.005436	2.0%
Farm	0.004263	0.004349	2.0%
Cultural & Recreational Land Act (rate concession)	N/A	N/A	N/A

7.2 The estimated amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates compared with the previous year

Type of Property	2016/17 \$000's	2017/18 \$000's	Change
General residential	30,620	31,565	3.1%
Commercial/Industrial	8,406	8,629	2.7%
Farm	9,383	9,680	3.2%
Cultural & Recreational Land	65	71	7.5%
Total amount to be raised by general rates	48,475	49,945	3.0%

Additional supplementary property valuation and new assessments occurring during 2017/18 are included in the budget

2017/18 Budget - Wellington Shire Council

7.3 The number of assessments in relation to each type or class of land compared with the previous year.

Type of Property	2016/17 No.	2017/18 No.	Change
General residential	28,141	28,301	0.6%
Commercial/Industrial	1,513	1,553	2.7%
Farm	3,618	3,656	1.1%
Cultural & Recreational Land	37	36	-1.7%
Total number of assessments	33,309	33,547	0.7%

7.4 The basis of valuation to be used is the Capital Improved Value (CIV)

7.5 The estimated value of each type or class of land compared with the previous financial year.

Type of Property	2016/17 000's	2017/18 000's	Change
General residential	5,745,677	5,806,666	1.1%
Commercial/Industrial	1,577,335	1,587,341	0.6%
Farm	2,200,921	2,225,996	1.1%
Recreational Land	27,700	27,468	-0.8%
Total value of land	9,551,633	9,647,461	1.0%

The uplift represents supplementary (new assessments of CIV) occurring/created during 2016/17 and in place for 2017/18.

7.6 The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property 2016/17 \$	Per Rateable Property 2017/18 \$	Change
Residential Garbage collection	181.00	187.00	3.3%
Waste Infrastructure Charge (Landfill operation and rehabilitation)	45.00	50.00	11.1%
EPA Levy Charge	14.92	14.92	-
Boisdale Common Effluent System and Pump out Charge -Residential	388.00	396.00	2.1%
Boisdale Common Effluent System and Pump out Charge -Commercial - includes GST	426.80	435.60	2.1%

Service rates and charges are not covered by FGRS.

7.7 The estimated amount to be raised by each type of service rate or charge compared with the previous financial year.

Type of Charge	2016/17 000's	2017/18 000's	Change
Kerbside collection (Garbage)	3,388	3,533	4.3%
Waste Infrastructure Charge	1,371	1,534	11.9%
EPA Levy Charge	279	282	1.2%
Boisdale Common Effluent System Charge	10	10	-
Total amount to be raised by service rates or charges	5,048	5,359	6.2%

2017/18 Budget - Wellington Shire Council

7.8 The estimated total amount to be raised by all rates and charges compared with the previous year:

	2016/17 000's	2017/18 000's
Rates and charges	53,523	55,304
Supplementary rates	200	198
Total	53,723	55,500

7.9 There are no known significant changes, which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations;
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa; and
- Changes of use of land such that residential land becomes business land and vice versa.

7.10. Differential rates

Rates to be levied

The rate in the dollar to be applied to the CIV in relation to land in each category of differential are:

- A general rate of 0.005436 for all rateable general properties; and
- A rate of 0.004349 for all rateable farm properties, being 80% of the general rate.

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the types of classes of land, which are subject to each differential rate are set out below.

Farm Land

Farm land is land, which is:

- not less than 2 hectares in area; and
- is used primarily for:
 - grazing (including agistment);
 - dairying;
 - pig-farming;
 - poultry-farming;
 - fish-farming;
 - tree-farming;
 - bee-keeping;
 - viticulture;
 - horticulture;
 - fruit-growing or the growing of crops of any kind or for any combination of these activities; and;
- is used by a business;
 - that has significant and substantial commercial purpose or character; and
 - that seeks to make a profit on a continuous or repetitive basis from its activities on the land; and
 - that is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating; and,
- where the ratepayer is considered a Primary Producer.

2017/18 Budget - Wellington Shire Council

Recreational land

Recreational land is land, which is, as defined in accordance with Section 4 of the *Cultural & Recreational Lands Act 1963*:

- controlled by a non-profit organisation which exists for the purpose of providing or promoting culture or sporting recreation facilities which is used for sporting, recreation or cultural purposes or which is used for agricultural showgrounds

The amounts levied on recreational land have regard to the services provided by the Council in relation to such lands, and the benefit to the community derived from such recreational lands.

7.11 Fair Go Rates System Compliance

Wellington Shire Council is fully compliant with the State Government's Fair Go Rates System (FGRS). The Essential Services Commission reviews Councils annually for compliance with the FGRS.

Budget Analysis

The following reports provide detailed analysis to support and explain the budget reports in the previous section.

This section includes the following analysis and information

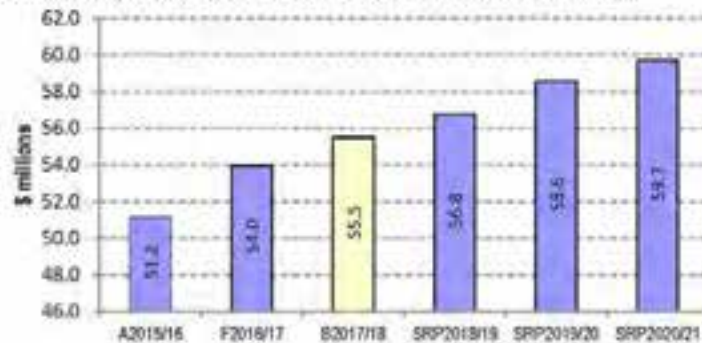
- Summary of financial position
- Budget influences
- Analysis of operating budget
- Analysis of budgeted cash position
- Analysis of capital budget
- Analysis of budgeted financial position

2017/18 Budget - Wellington Shire Council

8. Summary of financial position

Council has prepared a Budget for the 2017/18 financial year which seeks to balance the demand for services and infrastructure with the community's capacity to pay. Key budget information is provided below about the rate increase, operating result, cash and investments, capital works, financial position, financial sustainability and strategic objectives of the Council.

8.1 Total General Rates (Capped) and Service Charges (cost recovery)



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

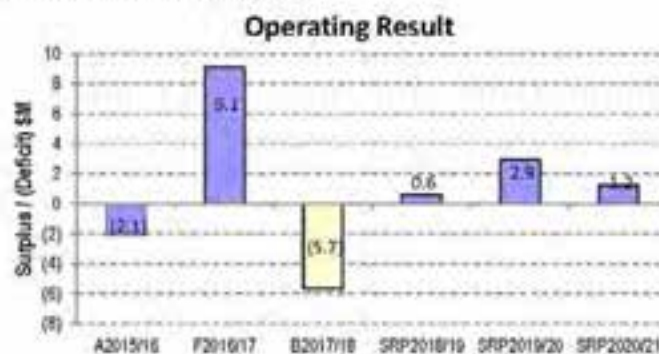
Income from all sources of rates and charges will increase overall for the 2017/18 year, raising \$55.5 million (2016/17 \$54.0 million). It must be pointed out that \$51 million of general rates are capped to a 2% increase.

The Waste Infrastructure Charge will increase from \$45 to \$50, and the Garbage Charge will increase from \$181 to \$187.

The separately itemised EPA Levy Charge will remain at \$14.92 for each property which receives a Garbage collection service.

The Boisdale Common Effluent System service charge will increase to \$396 (per connected property). This charge will recover a portion of the costs of delivering a sewerage system to the community of Boisdale. Refer to Sections 7 and 10 for more information.

8.2(i) Surplus/(Deficit) - Operating Result



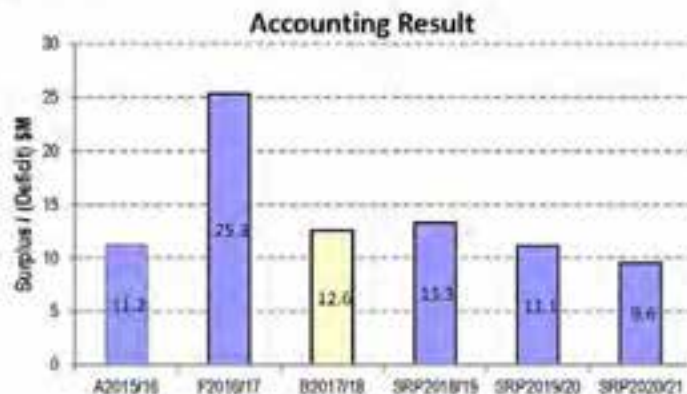
A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

2017/18 Budget - Wellington Shire Council

Operating result is an important measure of financial sustainability as it excludes all funds, which are intended to be used for capital. For the 2017/18 financial year it is anticipated that the operating result will be a deficit of \$5.7 million.

Excluding the impact of the early receipt of half of Council's 2017/18 VGC allocation (\$6.15 million), the 2017/18 result would be an surplus of \$480,000.

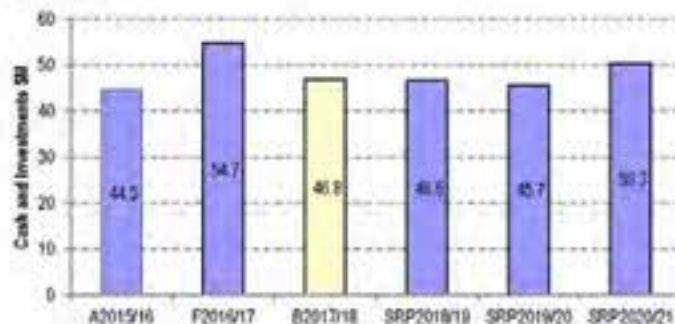
8.2(ii) Surplus/(Deficit) - Accounting Result



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

The accounting result is the surplus and includes all capital funding of \$18.25 million. This one off flow is not anticipated beyond 2017/18. This capital funding includes \$5.09 million for Roads to Recovery allocation (\$2.75 million above normal recurrent levels), West Sale Airport Runway Extension \$3.5 million, Rosedale Revitalisation Project \$1 million, Port of Sale Cultural Hub redevelopment \$3.77 million and other renewal projects necessary across the shire.

8.3 Cash and investments

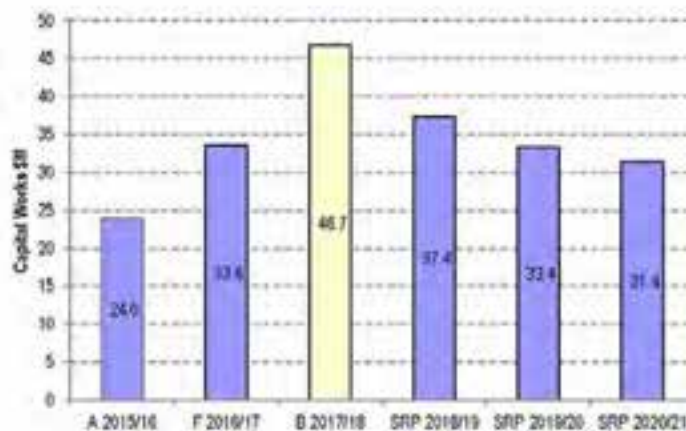


A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

Refer to Section 3 for the Statement of Cash Flows and Section 11 for an analysis of the cash position

2017/18 Budget - Wellington Shire Council

8.4 Capital works



A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

The capital expenditure program has been developed and prioritised based on a process of consultation that has enabled Council to assess needs and develop sound business cases for each project.

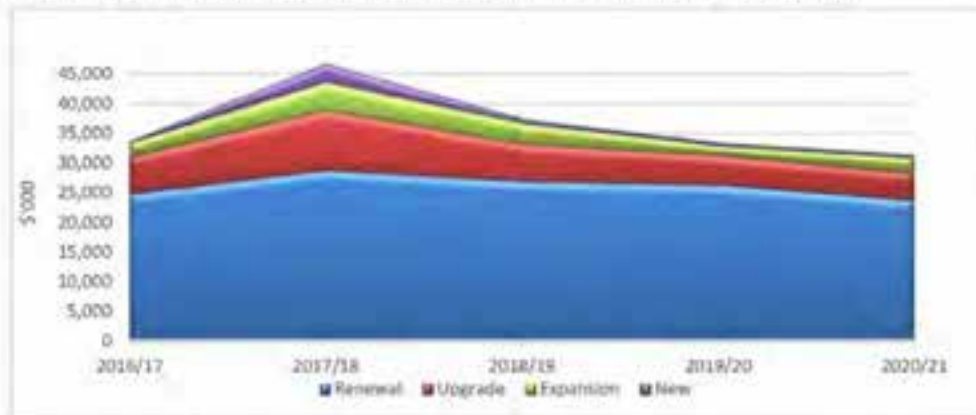
The capital works program for the 2017/18 year is expected to be \$46.75 million of which \$7.59 million relates to projects which will be carried forward from the 2016/17 year. The carried forward component is fully funded from the 2016/17 budget. Of the \$46.75 million of capital funding required, \$15.23 million will come from Council operations, \$19.90 million from external grants, contributions and asset trade-ins, \$2.78 million from borrowings and the balance (including the carried forward component) of \$8.84 million from cash and investments and reserves.

The capital expenditure program has been set and prioritised based on a rigorous process of consultation that has enabled Council to assess needs and develop sound business cases for each project. This year's program includes a number of major projects including:

- Completion of the Port of Sale Cultural Hub and Precinct Redevelopment \$3.69 million and \$2.73 million carried forward from 2016/17.
- Residential Road and Street Construction Plan Implementation \$2.08 million
- Gippsland Regional Sports Complex Stage 2A \$2.18 million and \$655,000 carried forward from 2016/17.
- Maffra CBD Streetscape Renewal \$1.25 million.
- Rosedale Revitalisation Project \$1.03 million and \$464,000 carried forward from 2016/17.
- Stratford CBD Streetscape Renewal \$900,000.
- Gelliondale Road Alberton \$650,000.
- Port Albert RV and Boating Parking Improvements and Boating Infrastructure Action Plan Works \$1.38 million.

2017/18 Budget - Wellington Shire Council

The following graph depicts how the capital works budget will be spent in the next four years.



Further information on the capital program and our current status regarding the renewal gap can be found in Section 16 - Infrastructure Information.

8.5 Working Capital



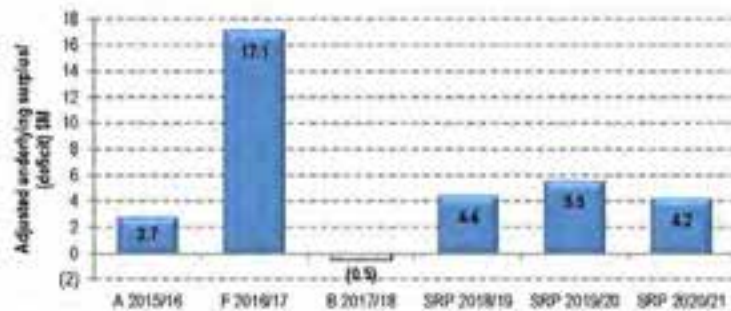
A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

The working capital is expected to improve with net assets (net worth) to increase by \$12.58 million to \$966.79 million while net current assets (Working Capital) will reduce by \$9.63 million to \$38.08 million as at 30 June 2018. This is mainly due to the use of cash reserves to fund the capital works program. (Net assets is forecast to be \$966.79 million as at 30 June 2017).

Refer also to Section 3 for the Balance Sheet and Section 11 for an analysis of the cash position.

2017/18 Budget - Wellington Shire Council

8.6 Financial sustainability



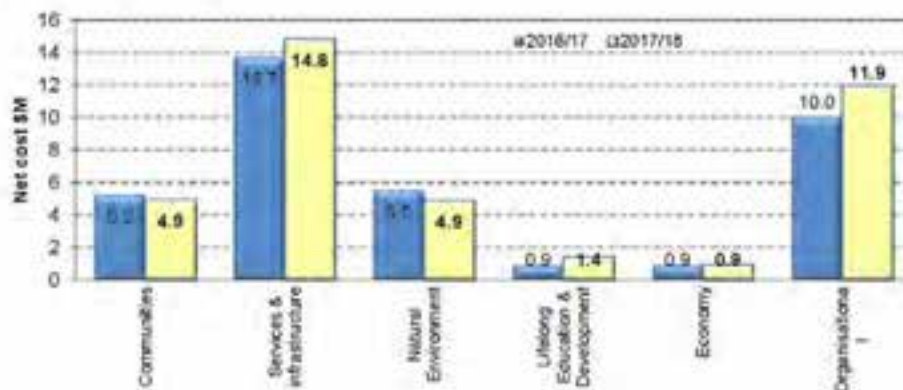
A = Actual F = Forecast B = Budget SRP = Strategic Resource Plan estimates

A high level Strategic Resource Plan (SRP) for the years 2017/18 - 2020/21 has been developed during the budget process. The key objective of the Plan is financial sustainability in the medium to long term, while still achieving the Council's strategic objectives as specified in the Council Plan.

This contains operations surplus (deficit) and recurrent capital funding such as Roads to Recovery funding and net gain (loss) on disposal of property and plant and equipment. It is considered representative of 'business as usual' for Local Government during the next four years. The results for 2016/17 and 2017/18 have been influenced by the early payment of 50% of the 2017/18 VGC allocation being paid in 2016/17.

Refer to Section 14 for more information on the Strategic Resource Plan

8.7 Strategic objectives

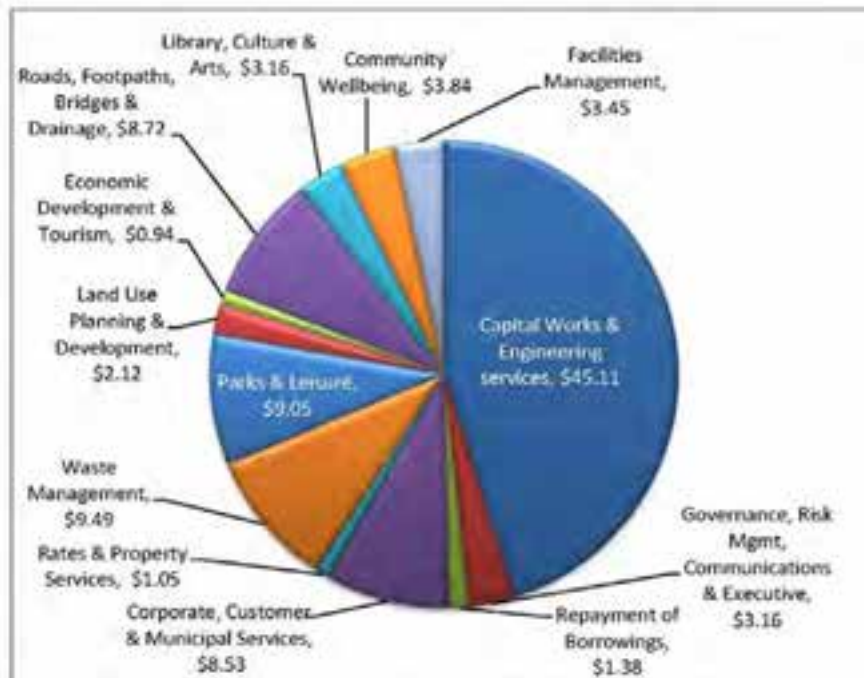


The Annual Budget includes a range of services and initiatives to be funded that will contribute to achieving the strategic themes specified in the Council Plan. The above graph shows the level of expenditure in the budget to achieve the strategic themes as set out in the Council Plan for the 2017/18 year.

The services that contribute to these objectives are set out in Section 2.

2017/18 Budget - Wellington Shire Council

8.8 Council expenditure allocations



The above chart provides an indication of how Council allocates its expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council spends.

2017/18 Budget - Wellington Shire Council

9. Budget Influences

This section sets out the key budget influences arising from the internal and external environment within which the Council operates.

9.1 External Influences

- Councils across Australia raise approximately 3.5% of the total taxation collected by all levels of Government in Australia. In addition Councils are entrusted with the maintenance of more than 30% of all Australian public assets including roads, bridges, parks, footpaths and public buildings. This means that a large proportion of Council's income must be allocated to the maintenance and replacement of these valuable public assets in order to ensure the quality of public infrastructure is maintained at satisfactory levels.
The Victorian State Government has introduced a cap on rate increases for 2017/18. The cap for 2017/18 has been set at 2%. (2016/17 2.5%).
- The recent Commonwealth Budget papers indicate that half of Council's 2017/18 Grants Commission allocation (an estimated \$6.15 million) will be 'brought forward' to the current financial year and paid before 30 June 2017.
- Consumer Price Index (CPI) increases on goods and services of 1.5% per annum through the year to December quarter 2016 (ABS release 25 January 2017). State-wide CPI is forecast to be 2.0% for the 2017/18 year (Victorian Budget Papers 2016/17).
- Australian Average Weekly Earnings (AWE) growth for Public Sector fulltime adult ordinary time earnings in the 12 months to May 2016 was 3.4% (ABS release 18 August 2016). The wages price index in Victoria is projected to be 2.5% per annum in 2017/18 increasing to 3.0% and 3.25% in the subsequent two years (Victorian Budget Papers 2016/17).
- In the 2014/15 Federal Budget, the Federal Government "paused" indexation for three years on the national pool of financial assistance grants provided to local government via the Victoria Grants Commission. The Federal Minister for Local Government has indicated that indexation to financial assistance grants will resume from 2017/18. Council has assumed a 2% indexation for 2017/18.
- In July 2015, the Federal Government announced an increase in Roads to Recovery (R2R) funding, of which this Council received an allocation of \$1.905 million in 2015/16 and \$5.11 million in 2016/17. Previous to this announcement, the 2015/16 annual allocation of R2R funding had already been doubled from \$2.22 million to \$4.44 million. As a result of this increase Council resolved in October 2015 to include new projects, expand some projects currently funded from R2R and reallocated projects currently funded from rates to R2R funded. During 2017/18 and 2018/19 Council will continue to fund various projects to ensure the total five year (2014/15 to 2018/19) R2R allocation of \$20.35 million will be spent.
- Council has estimated the increase in the levy payable to the State Government upon disposal of waste into landfill at 2.0%, as this is yet to be announced. Council has, however, been able to maintain the charge to ratepayers to recover this at \$14.92 per assessment, due to prior year costs being less than estimated.
- Council has incorporated a higher increase in utilities payments due to the current unpredictability of electricity and gas prices, \$227,000.
- Council has anticipated an increase of 10 per cent for fuel to operate plant, truck and vehicles associated with the Australian car manufacturers phasing out of gas vehicles, \$71,000.
- Cost Shifting occurs where Local Government provides a service to the community on behalf of the State and Federal Government. Over time the funds received by local governments do not increase in line with real cost increases. Examples of services that are subject to cost shifting include school crossing supervisors, library services, State Emergency Services (SES) and Arbovirus (mosquito monitoring). In all these services the level of payment received by Council from the State Government does not reflect the real cost of providing the service to the community.
- Proposed 2017/18 borrowings of \$2.78 million towards the West Sale Airport Runway Extension (\$835,000), Maffra CBD Streetscape development (\$1.25 million and Gippsland Regional Sports Complex Stage 2A (\$690,000).
- Proposed borrowings of \$525,000 towards the residential street construction scheme which will then be repaid by the participating ratepayers over 10 years.

2017/18 Budget - Wellington Shire Council

- Anticipated receipt of capital works funding of \$18.1 million for works associated with roads, bridges and footpaths \$6.12 million, Port of Sale Cultural Hub \$3.0 million, Gippsland Regional Sports Complex Stage 2A \$1.06 million, West Sale Airport Runway Extension \$3.5 million and other projects.
- The Fire Services Property Levy will continue to be collected by Council on behalf of the State Government with the introduction of the *Fire Services Property Levy Act 2012*.

9.2 Internal influences

As well as external influences, there are also a number of internal influences which are expected to have a significant impact in 2016/17 and represent challenges for the 2017/18 Budget. These matters have arisen from events occurring in the 2016/17 year resulting in variances between the forecast actual and budgeted results for that year and matters expected to arise in the 2017/18 year. These matters are set out below:

- During 2016/17 Council has renegotiated a new Enterprise Bargaining Agreement commencing in November 2016 for three years. Fully costed employee wage increases are estimated at 2.54% annually.
- Reductions in financial assistance grants, the introduction of the Fair Go Rates System (FGRS) and our continued focus on cost reduction, drove the implementation of some operational efficiencies in 2016/17. In 2017/18 our focus on efficiencies will continue and will result in:
 - Completion of a review of the Shire's strategic vision document Wellington 2030 and implementation of service review recommendations across the organisation.
 - Review and implementation of additional commercial income streams at West Sale Airport and Gippsland Regional Livestock Exchange.
 - Continue implementing the recommendation of the Park Services service review.
 - Continuing the information communication and technology shared services initiative with East Gippsland Shire Council which has resulted in the cost of some positions being reduced by 50%.
 - Continuing the shared services initiative with East Gippsland Shire Council for Risk Management position where this position is shared with Wellington Shire and reimbursed for 50% of the costs.
 - The continuance of the 2016/17 reduction in the provision of mosquito monitoring and spraying with Council's contribution reduced to matched government funding.

9.3 Budget principles

In response to these influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers were to prepare their budgets. The principles included:

- Existing fees and charges to be held in line with CPI (2%) or market levels, or more closely aligned to cost where user-pays principles apply;
- Grants to be based on confirmed funding levels;
- New revenue sources to be identified where possible;
- Key service levels to be maintained, in general, at 2016/17 levels with the aim to use less resources with an emphasis on innovation and efficiency;
 - Contract labour to be minimised;
 - The use of business cases to support:
 - Increases in staffing levels without matching external funding;
 - New initiatives or projects which are not cost neutral;
- Real savings in expenditure and increases in revenue identified in 2016/17 to be preserved; and
- Operating revenues and expenses arising from completed 2016/17 capital projects to be included.

9.4 Long term strategies

The budget includes consideration of a number of long term strategies and contextual information to assist Council to prepare the Budget in a proper financial management context. These include a Strategic Resource Plan for 2017/18 to 2020/21 (Section 14), Rating Information (Section 15) and Other Long Term Strategies (Section 16) including borrowings and infrastructure.

2017/18 Budget - Wellington Shire Council

10. Analysis of operating budget

This section analyses the operating budget including expected income and expenses of the Council for the 2017/18 year.

10.1 Budgeted income statement

		Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Total income	10.2	101,161	90,938	(10,223)
Total Expenses	30	(75,815)	(78,355)	(2,540)
Surplus (deficit) for the year		25,347	12,583	(12,764)
Adjust for:				
Grants – capital non-recurrent		(4,085)	(10,938)	(6,853)
Capital contributions		(79)	(1,060)	(981)
Capital other sources		(531)	(1,052)	(521)
Contributions - non monetary assets		(3,555)	-	3,555
Adjusted underlying surplus (deficit)	10.1.1	17,096	(468)	(17,564)
Adjust for:				
Grants – capital -recurrent		(7,381)	(5,049)	2,332
Net gain (loss) on disposal of property, infrastructure, plant and equipment		(355)	(150)	205
Other non monetary capital adjustments		(270)	-	270
Operating Result	10.1.1	9,090	(5,666)	(14,756)

10.1.1 Operating Result: **\$5.67 million deficit, \$14.76 million decrease on 16/17**
 Adjusted underlying surplus: **\$468,000 deficit, \$17.56 million decrease**

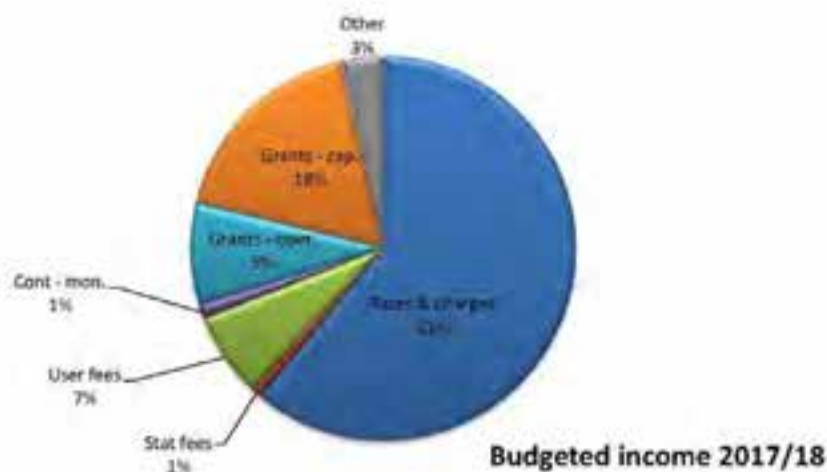
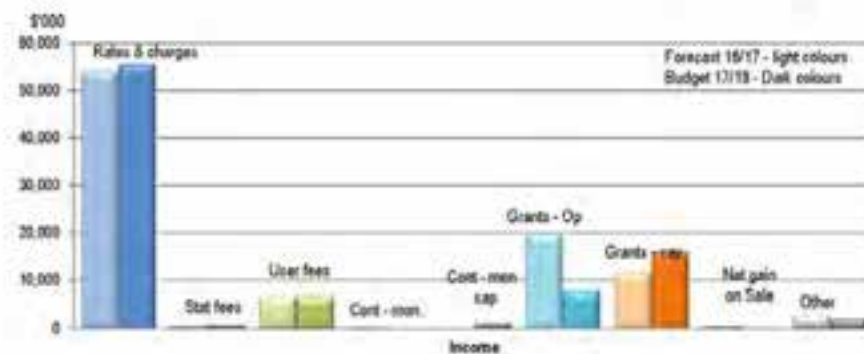
The operating result is an important measure of financial sustainability as it excludes all funds which are used for capital. It is a measure of Council's ability to achieve its service delivery objectives as it is not impacted by capital income items which can often mask the operating result. Contributions of non-monetary assets and other non monetary adjustments including profit/loss on disposal of assets, recognition and derecognition of assets are also excluded as they are not part of Council's normal operations and the value of these adjustments assumed by Council is dependent on the level of activity each year. The operating result for the 2017/18 year is a deficit of \$5.67 million which is a reduction of \$14.76 million from the 2016/17 year. This result is influenced by half of Council's VGC allocation (\$6.15 million) being received by 30 June 2017.

Local Government Reporting of adjusted underlying surplus/(deficit) includes recurrent capital income. In 2017/18 this increases the operating surplus by \$5.2 million giving an adjusted underlying deficit of \$468,000.

2017/18 Budget - Wellington Shire Council

10.2 Income

Income Types	Ref	Forecast	Budget	Variance
		Actual 2016/17 \$'000		
Rates and charges	10.2.1	53,977	55,500	1,523
Statutory fees & fines	10.2.2	653	729	76
User fees	10.2.3	6,450	6,533	83
Contributions - monetary - operating	10.2.4	259	75	(184)
Contributions - monetary - capital	10.2.4	79	1,060	981
Contributions - non-monetary	10.2.5	3,555	-	(3,555)
Grants - operating	5.1.1	19,594	7,746	(11,848)
Grants - capital	5.1.2	11,466	15,987	4,521
Net gain (loss) on disposal of property, infrastructure, plant & equip.	10.2.6	355	151	(204)
Other income- operating	10.2.7	2,626	2,106	(520)
Other income- capital	10.2.7	2,147	1,051	(1,096)
Total Income		101,161	90,938	(10,223)



2017/18 Budget - Wellington Shire Council

10.2.1 Rates and charges: \$1.52 million increase

It is proposed that the total rates and charges income will increase by \$1.52 million to \$55.5 million. The general rate income will be calculated within the Fair Go Rates system and as per the Ministerial directive of 2% rise. The Waste Infrastructure Charge will rise from \$45 to \$50, Garbage Charge increase to \$187 and the separately itemised EPA Levy Charge introduced in 2011/12 will remain unchanged.

Section 7: Rates and Charges - includes a more detailed analysis of the rates and charges to be levied for 2017/18 and the rates and charges specifically required by the Regulations.

10.2.2 Statutory fees & fines: \$76,000 increase

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, Public Health and Wellbeing Act 2008 registrations, provision of property information and fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are forecast to increase by 11.64% or \$76,000 compared to 2016/17 primarily due to the lower number of compliance (fine) notices expected to be raised in 2017/18.

10.2.3 User fees: \$83,000 increase

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities. In setting the budget, the key principles for determining the level of user charges have been to ensure that increases do not exceed CPI increases or market levels.

User fees are projected to increase by 1.20% or \$83,000 over 2016/17. The main areas contributing to the increase include fees for leisure facilities mainly Regional Aquatic Complex and Gippsland Regional Sports Complex by \$156,000 due to greater patronage expected in 2017/18. Waste management tipping fees revenue is anticipated to grow by \$53,000 over the coming year due to projection of extra landfill waste. This is partly offset by Entertainment Centre ticket sales income for 2017/18 being lower than projected. Council has reviewed all fees and charges and where appropriate has increased them in line with the State-wide CPI of 2%.

A detailed listing of fees and charges is included in Appendix A.

10.2.4 Contributions: monetary: \$797,000 increase

Cash contributions include all monies received from community sources or other non government bodies towards the delivery of Council's services to ratepayers (operating) and capital works program. Contributions for operating projects has reduced by \$184,000 compared to 2016/17 due to a reduction in a number of one-off contributions to be received towards community programs. The majority of the capital contribution increase relates to \$923,000 contributions by ratepayers to special charge schemes.

10.2.5 Contributions: non-monetary: \$3.56 million decrease

The 2016/17 forecast includes gifted and donated assets relating to infrastructure assets from new subdivisions, and land acquired under the Ninety Mile Beach Plan Voluntary Assistance Scheme. No non-monetary contributions have been budgeted for in 2017/18.

10.2.6 Net gain (loss) on disposal of property, infrastructure, plant & equip: \$204,000 decrease

Proceeds from the disposal of Council assets is expected to be \$806,000 for 2017/18 and relate mainly to the planned cyclical replacement of part of the plant and vehicle fleet. The written down value of assets sold is anticipated to be \$655,000.

2017/18 Budget - Wellington Shire Council

10.2.7 Other income: \$1.62 million decrease

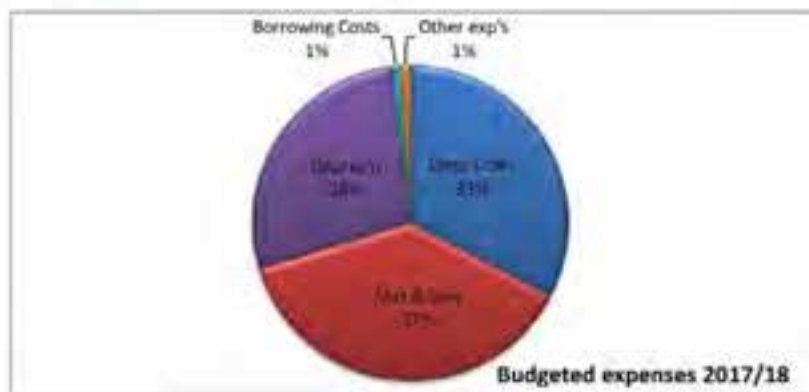
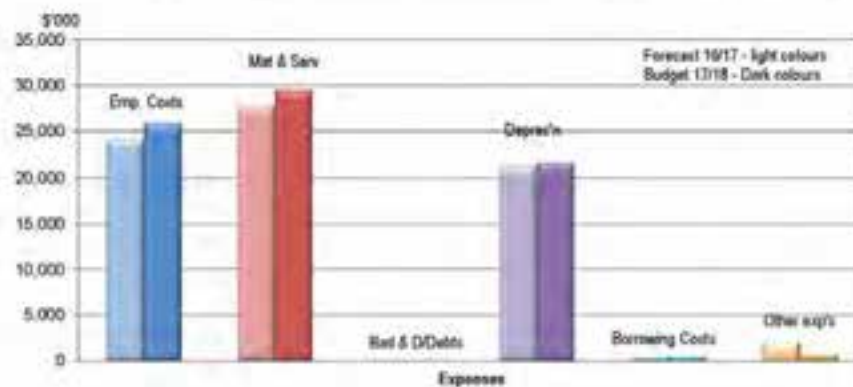
Other income relates to a range of items such as donations for capital works, lease income for council properties and other miscellaneous income items. It also includes interest revenue on investments and rate arrears.

Other income is forecast to decrease by \$1.62 million compared to 2016/17. The decrease is due to lack of certainty in assets to be derecognised; \$1.10 million decrease in 2017/18, and declining interest on investments, \$162,000 decrease.

However we expect to receive \$750,000 towards the Port of Sale Cultural Hub and Gippsland Regional Sports Complex Stage 2A, partly offset by no budget for the recognition of new assets in 2017/18 (2016/17 forecast to be \$1.62 million).

10.3 Expenses

Expenditure Types	Ref	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Employee costs	10.3.1	24,088	25,928	1,842
Materials & Services	10.3.2	27,802	29,493	1,691
Bad and doubtful debts		86	86	-
Depreciation and Amortisation	10.3.3	21,334	21,676	343
Borrowing Costs	10.3.4	504	505	1
Other expenses	10.3.5	2,003	667	(1,336)
Total operating expenditure		75,815	78,355	2,540



2017/18 Budget - Wellington Shire Council

10.3.1 Employee costs: \$1.84 million increase

Employee costs include all labour related expenditure such as wages and salaries and on-costs such as allowances, leave entitlements, employer superannuation for the organisation structure. Employee costs are forecast to increase by \$1.84 million compared to 2016/17. This increase relates to key factors such as:

- Council's Enterprise Agreement (EA).
- Band level increases and staff performing higher duties wherever possible to avoid casual costs.
- Where possible additional full time equivalent (FTE) staff for 2017/18 have been offset by associated grant funding.
- Contained growth in full time equivalent (FTE) staff through outlook period.

Council will continue to review its operational structure, implement efficiencies and reduce labour costs.

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Division	Total Budget 2017/18	Comprises	
	\$'000	Permanent Full Time	Permanent Part Time
Built & Natural Environment	9,465	9,409	56
Chief Executive Officer	950	950	-
Community and Culture	4,952	3,327	1,625
Corporate Services	3,666	3,414	272
Development	4,879	4,248	631
Total permanent staff expenditure	23,932	21,348	2,584
Casuals and other expenditure	2,160		
Subtotal	26,092		
Less: Capitalised Labour costs	(164)		
Total Operating Expenditure	25,928		

A summary of the number of full time equivalent full time (FTE) Council staff in relation to the above expenditure is included below:

Division	Total Budget 2017/18	Comprises	
	FTE	Permanent Full Time	Permanent Part Time
Built & Natural Environment	116.1	115.5	0.6
Chief Executive Officer	7.0	7.0	-
Community and Culture	59.5	37.0	22.5
Corporate Services	39.6	36.0	3.6
Development	52.6	43.0	9.6
Total permanent staff	274.8	238.5	36.3
Casuals and other	16.5		
Less: Capitalised Labour costs	(1.5)		
Total Operating Employees	289.8		

2017/18 Budget - Wellington Shire Council

10.3.2 Materials & Services: \$1.69 million increase

Materials and services include the purchase of consumables, payments to contractors for the provision of services, insurance and utility costs. Materials and services are forecast to increase by \$1.69 million compared to 2016/17. The majority of this increase (\$903,000) relates to the carry forward budget for landfill rehabilitation works which have commenced in 2016/17. The remaining increase is small compared to the total materials and services budget of \$29.49 million.

10.3.3 Depreciation and Amortisation: \$343,000 increase

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase by \$343,000 for 2017/18 is due mainly to the completion of the 2017/18 capital works program and the full year effect of depreciation on the 2016/17 capital works program.

10.3.4 Borrowing Costs: \$1,000 increase

Borrowing costs relate to interest charged by financial institutions on funds borrowed. The minor increase in borrowing costs results from the planned repayment of principal in accordance with loan agreements. Loan borrowings of \$3.3 million are planned in 2017/18. (Refer to Section 16: 'Borrowing Strategy' for a more detailed analysis)

10.3.5 Other expenses: \$1.34 million decrease

Other expenses relate to a range of unclassified items including councillor allowances, derecognition and asset write offs, operating leases and other miscellaneous expenditure items. Other expenses are forecast to decrease in 2017/18 by \$1.34 million compared to 2016/17. (Derecognised assets such as roads and buildings forecasted for 2016/17 will be approximately \$1.20 million).

2017/18 Budget - Wellington Shire Council

11. Analysis of budgeted cash position

This section analyses the expected cash flows from the operating, investing and financing activities of Council for the 2017/18 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

- **Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or the repayment of debt.
- **Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property and equipment.
- **Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions and advancing of repayable loans to other organisations. These activities also include repayment of loan principal and interest for the year.

11.1 Budgeted cash flow statement

	Ref	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance (Outflow) \$'000
Cash flows from operating activities	11.1.1			
<i>Receipts</i>				
Rates and charges		53,698	55,314	1,616
User Charges		7,032	7,203	171
Grants - operating		20,811	7,540	(13,271)
Grants - capital		10,458	17,757	7,299
Interest		1,292	1,100	(192)
Other receipts		2,380	2,472	92
		95,671	91,386	(4,285)
<i>Payments</i>				
Employee costs		(24,021)	(25,422)	(1,401)
Other Payments		(27,415)	(29,829)	(2,414)
		(51,436)	(55,251)	(3,815)
Net cash provided by operating activities		44,235	36,135	(8,100)
Cash flows from investing activities	11.1.2			
Payments for Property, Infrastructure, Plant and Equipment		(33,554)	(46,746)	(13,192)
Proceeds from Sale of Property, Infrastructure, Plant and Equipment		1,419	806	(613)
Payments for investments		(94,619)	(90,202)	4,417
Proceeds from sale of investments		119,894	96,202	(23,692)
Net cash used in investing activities		(6,860)	(39,940)	(33,080)
Cash flows from financing activities	11.1.3			
Finance costs		(504)	(505)	(1)
Proceeds from borrowings		-	3,300	3,300
Repayment of borrowings		(1,481)	(893)	588
Net cash used in financing activities		(1,985)	1,902	3,887
Net decrease by cash and cash equivalents		35,390	(1,903)	(37,293)
Cash and cash equivalents at the beginning of the year		4,269	39,659	35,390
Cash and cash equivalents at end of the year	11.1.4	39,659	37,756	(1,903)

Source: Section 3

2017/18 Budget - Wellington Shire Council

11.1.1 Operating activities: \$8.10 million decrease

The decrease in cash inflows from operating activities is mainly due to the expected receipt of half of Council's 2017/18 VGC allocation of \$6.15 million before 30 June 2017. Significantly higher receipts of capital grant funding of \$7.3 million in 2017/18 is also expected with the major increases relating to the new funding for West Sale Airport runway extension (\$3.5 million), new grant funding for the Rosedale Revitalisation Project (\$1 million) and finalisation of funding for the Port of Sale Cultural Hub and Precinct Redevelopment (\$3 million). There is also additional \$1.62 million rates income along with increase in employee costs and payments.

The net cash flows from operating activities does not equal the surplus for the year as the expected revenues and expenses of the Council include non-cash items which have been excluded from the Cash Flow Statement. The budgeted operating result is reconciled to budgeted cash flows available from operating activities as set out in the following table:

	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Net surplus (deficit) for the year	25,346	12,583	(12,763)
Depreciation	21,334	21,676	342
Loss (gain) on sale of assets	(355)	(151)	204
Write off of assets	143	-	(143)
Finance Costs	504	505	1
Non cash contributions	(3,555)	-	3,555
Recognition of assets	(1,616)	-	1,616
Derecognition of assets	1,203	-	(1,203)
Net movement in current assets and liabilities	1,232	1,522	290
Cash flows available from operating activities	44,235	36,135	(8,100)

11.1.2 Investing activities: \$33.08 million increase

The \$33.08 million increase in payments for investing activities results from a movement of \$19.28 million in investments greater than ninety days and increased payments for property, infrastructure, plant and equipment of \$13.19 million. The increase in property, infrastructure, plant and equipment represents Council's continued commitment to the renewal of community assets and delivering improvements to facilities in line with the Infrastructure Strategy as per Section 16. More detailed information on the 2017/18 capital program can be found in Section 6 and 12.

11.1.3 Financing activities: \$3.89 million increase

The increase in financing activities results from the \$3.30 million to partly fund capital works on the West Sale Airport Runway Extension and Aviation Precinct (\$835,000), the Maffra CBD Streetscape development renewal (\$1.25 million), the Gippsland Regional Sports Complex Stage 2A (\$680,000) and \$525,000 to partly fund the residential street schemes (with funds to be repaid by ratepayers over a 10 year period). During 2017/18 loan principal and interest repayments have increased by \$587,000 (refer to Section 16 Borrowing Strategy for further details).

11.1.4 Cash and cash equivalents at end of the year: \$1.90 million decrease

Overall, total cash and investments is forecast to decrease by \$1.90 million to \$37.75 million as at 30 June 2018, partly due to some 2016/17 projects that will be completed in 2017/18 as well as reflecting Council's strategy of using excess cash and investments to support renewal of ageing infrastructure assets. The cash at the end of the year will be sufficient to meet Council's short term commitments, cover required reserves and fund carried forward expenditure.

2017/18 Budget - Wellington Shire Council

11.2 Restricted funds and unrestricted cash and investments

Cash and cash equivalents held by Council are restricted in part, and not fully available for Council's operations. The budgeted cash flow statement above indicates that Council is estimating at 30 June 2018 it will have cash and investments of \$46 780 million, which will be restricted as shown in the following table:

	Ref	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Total cash and investments		54,659	46,756	(7,903)
Restricted cash and investments				
- Statutory and non-discretionary reserves	11.2.1	(1,098)	(1,274)	(176)
- Cash held to fund carry forward works and programs	11.2.2	(10,393)	(12,184)	(1,791)
- Trust funds and deposits		(727)	(609)	118.00
Unrestricted cash and investments	11.2.3	42,441	32,689	(9,752)
- Discretionary reserves	11.2.4	(6,197)	(5,617)	580
Unrestricted cash adjusted for discretionary reserves	11.2.5	36,244	27,072	(9,172)

Source: Section 3

11.2.1 Statutory reserves: \$1.27 million

These funds must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds earn interest revenues for Council, they are not available for other purposes.

11.2.2 Cash held to fund carry forward works and programs: \$12.18 million

An amount of \$12.84 million is forecast to be held at 30 June 2017 to fund works (for both capital and operating projects) budgeted but not completed in the 2016/17 financial year. In addition, there is also \$2.21 million of cash forecast within reserves at 30 June 2017 that will fund carry forward works (for both capital and operating projects). Section 6.2 contains further details on capital works funding. The amount being carried forward from 2017/18 operating (\$1.94 million) relates to unspent grant funding for the delivery of the Wellington Coast Subdivision voluntary assistance scheme which will be spent over the next four years.

11.2.3 Unrestricted cash and investments: \$32.69 million

The amount shown is in accordance with the definition of unrestricted cash included in Section 3 of the Regulations. These funds are free of statutory reserve funds and cash to be used to fund capital expenditure and other operating programs from the previous financial year.

11.2.4 Discretionary reserves: \$5.62 million

These funds are shown as discretionary reserves as, although not restricted by a statutory purpose, Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds should be used for those earmarked purposes. The decisions about future use of these funds has been reflected in Council's Strategic Resource Plan and any changes in future use of the funds will be made in the context of the future funding requirements set out in the plan.

11.2.5 Unrestricted cash adjusted for discretionary reserves: \$27.07 million

These funds are free of all specific Council commitments and represent funds available to meet daily cash flow requirements, unexpected short term needs and any budget commitments which will be expended in the following year such as grants and contributions. Council regards these funds as the minimum necessary to ensure that it can meet its commitments as and when they fall due without borrowing further funds.

2017/18 Budget - Wellington Shire Council

12. Analysis of capital budget

This section analyses the planned capital expenditure budget for the 2017/18 year and the sources of funding for the capital budget.

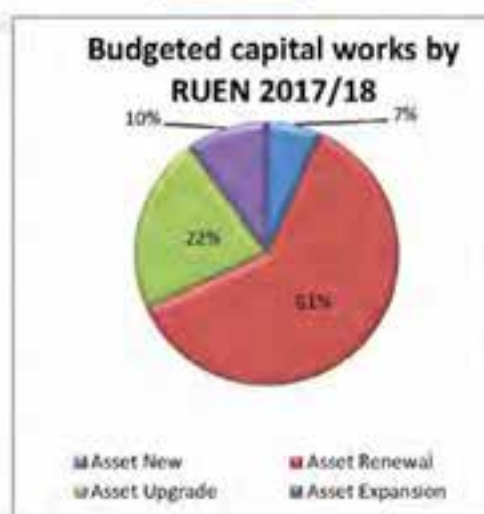
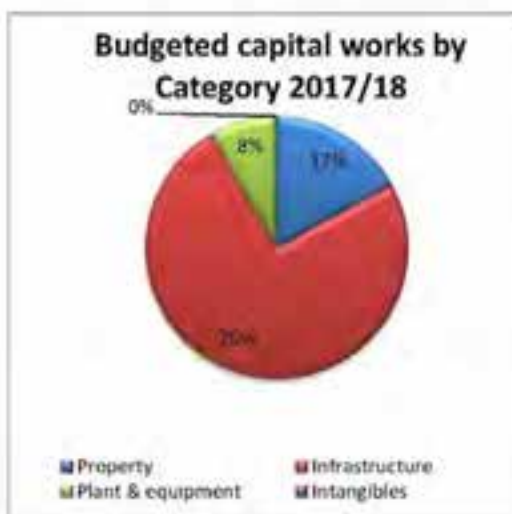
12.1 Capital works

Capital Works - Areas	Ref.	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Works carried forward	12.1.1			
Property				
Land		-	-	-
Landfill Improvements		-	-	-
Buildings		2,342	2,753	411
Total Property		2,342	2,753	411
Infrastructure				
Roads		(39)	640	679
Bridges		100	235	135
Footpaths		-	200	200
Drainage		-	60	60
Recreational Leisure & Community Facilities		726	865	129
Waste Management		-	-	-
Parks, Open Space & Streetscapes		1,567	1,179	(388)
Aerodromes		-	135	135
Off Street Car Parks		140	-	(140)
Other Infrastructure		332	696	364
Total Infrastructure		2,826	4,020	1,194
Plant & Equipment				
Plant, Machinery & Equipment		34	-	(34)
Furniture & Fittings		-	-	-
Computers & Telecommunications		169	815	647
Library Books		-	-	-
Total Plant & Equipment		203	815	613
Intangibles				
Total works carried forward		5,371	7,588	2,217
New works for 2017/18				
Property	12.1.2			
Land		-	150	150
Landfill Improvements		608	922	314
Buildings		5,112	4,155	(957)
Total Property		5,720	5,227	(493)
Infrastructure	12.1.3			
Roads		11,826	12,109	283
Bridges		2,708	1,142	(1,566)
Footpaths		918	2,267	1,349
Drainage		260	300	40
Recreational Leisure & Community Facilities		247	3,408	3,162
Waste Management		184	270	86

2017/18 Budget - Wellington Shire Council

Parks, Open Space & Streetscapes	2,632	6,164	3,532
Aerodromes	350	4,625	4,275
Off Street Car Parks	54	150	96
Other Infrastructure	213	423	210
Total Infrastructure	19,382	30,859	11,466
Plant & Equipment	12.1.4		
Plant, Machinery & Equipment	2,612	2,408	(203)
Furniture & Fittings	101	295	194
Computers & Telecommunications	142	100	(42)
Library Books	216	245	29
Total Plant & Equipment	3,071	3,048	(22)
Intangibles	12.1.5		
Intangibles	-	25	25
Total new works	28,183	39,159	10,975
Total capital works	33,554	46,747	13,193

Capital Works Areas	Ref.	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Represented by:				
Asset New	12.1.6	245	3,148	2,903
Asset Renewal	12.1.6	24,761	28,724	3,963
Asset Upgrade	12.1.6	6,207	10,177	3,969
Asset Expansion	12.1.6	2,341	4,697	2,356
Total capital works		33,554	46,746	13,190



A more detailed listing of the capital works program is included in Section 6

2017/18 Budget - Wellington Shire Council

12.1.1 Carried forward works: \$7.59 million

At the end of each financial year there are projects which are either incomplete or not commenced. In some cases, these are multi-year projects; with others this is due to planning issues, weather delays, extended consultation, natural disasters etc. For the 2016/17 year it is forecast that \$7.59 million of capital works will be incomplete and carried forward into the 2017/18 year. The most significant of these projects is the Port of Sale Cultural Hub Redevelopment \$2.73 million, streetscape renewals in Rosedale and Sale \$500,000 and the Gippsland Regional Sports Complex - Stage 2A \$855,000.

12.1.2 Property: \$5.23 million

The property class comprises land, landfill improvements and buildings.

For the 2017/18 year, \$5.23 million will be expended on building, building improvements and landfill improvements. The most significant project is the completion of the Port of Sale Cultural Hub and Precinct Redevelopment \$3.69 million.

12.1.3 Infrastructure: \$30.86 million

Infrastructure includes roads, bridges, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space and streetscapes, aerodromes, off street car parks and other infrastructure.

For the 2017/18 year, \$12.11 million will be expended on roads. The more significant projects include the annual road reseals program \$2.75 million, Roads to Recovery projects \$5.05 million, Residential Road and Street Constructions \$1.85 million and the unsealed roads reconstruction annual program \$1.50 million.

\$2.27 million will be expended on footpaths, with the most significant project being the continuation of the Sale - Glebe Woondella Shared Path Construction \$1.45 million, \$1.14 million will be expended on bridges and \$300,000 will be expended on Drainage projects.

\$6.43 million will be expended on parks, open space, streetscapes and waste management. The most significant include the continuation of the Sale CBD Streetscape Renewal (York Street) \$1 million, the continuation of Stratford streetscape renewal \$900,000, Maffra CBD streetscape renewal \$1.25 million and the annual Playgrounds Renewal Program \$235,000.

\$3.41 million will also be expended on recreational, leisure and community facilities including Gippsland Regional Sports Complex Stage 2A \$2.18 million, Outdoor Pool Plant room replacement program \$605,000 and Baldwin Reserve Change Room Development \$490,000.

\$4.63 million will be expended on aerodromes with the most significant project being the West Sale Airport Runway Extension \$4.13 million and \$1.12 million in the Other Infrastructure category which consists of Council managed boating facilities.

12.1.4 Plant and equipment: \$3.05 million

Plant and equipment includes major plant and equipment, computers and telecommunications, library books and art works.

For the 2017/18 year, \$3.05 million will be expended on plant, equipment and other projects. The most significant projects include ongoing cyclical replacement of plant and vehicle fleet \$2.41 million and library material purchases \$245,000.

12.1.5 Intangibles: \$25,000

For the 2017/18 year \$25,000 will be expended on corporate systems and applications.

2017/18 Budget - Wellington Shire Council

12.1.6 Assets:

New \$3.15 million, Renewal \$28.72 million, Expansion \$4.70 million and Upgrade \$10.18 million.

A distinction is made between expenditure on new assets, asset renewal, upgrade and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in an additional burden for future operation, maintenance and capital renewal.

The major new asset to be built in 2017/18 is the Gippsland Regional Sports Complex Stage 2A \$2.82 million.

The majority of renewal expenditure is related to infrastructure spending on roads, bridges, footpaths and drainage \$11.79 million and renewal of Council's plant and vehicle fleet \$2.41 million. Other capital items to be renewed in 2017/18 include buildings \$3.47 million and open space projects \$5.12 million.

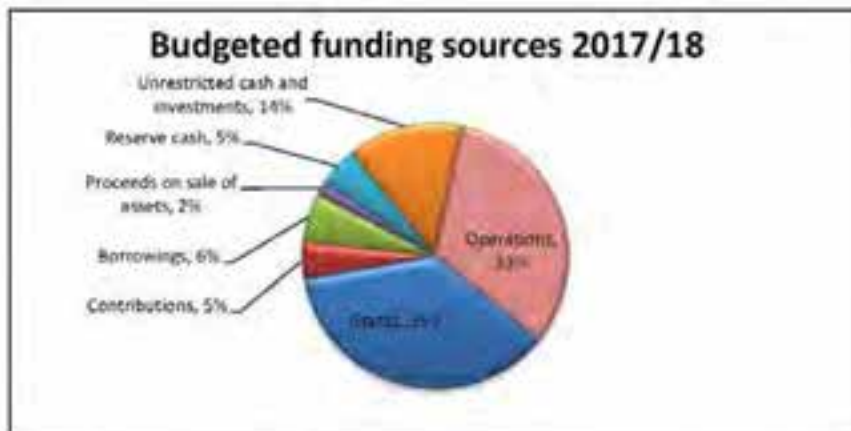
Capital items to be upgraded in 2017/18 include \$0.95 million for the Port of Sale Cultural Hub and Precinct Redevelopment, \$3.12 million in roads, bridges, footpaths and drainage, \$25,000 on the Sale CBD Streetscape Renewal (York Street) and \$929,000 on Boating Infrastructure Action Plan Works.

Capital expansion projects in 2017/18 include the Port of Sale Cultural Hub \$1.50 million and the Gleebe Woondella Shared Path Construction \$1.65 million.

12.2 Funding sources

Sources of Funding	Ref	Forecast Actual 2016/17 \$'000	Budget 2017/18 \$'000	Variance \$'000
Works carried forward				
Current year funding				
Grants		2,770	999	1,771
Contributions		-	-	-
Borrowings		-	-	-
Council cash				
- Unrestricted cash and investments		2,704	6,588	3,884
- Proceeds on sale of assets		-	-	-
Total works carried forward	12.2.1	5,474	7,587	2,113
New Works				
Current year funding				
Grants	12.2.2	11,466	15,987	4,521
Contributions		610	2,112	1,502
Borrowings	12.2.3	-	2,775	2,775
Council cash				
- Operations	12.2.4	13,025	15,232	2,207
- Proceeds on sale of assets	12.2.5	1,044	806	(238)
- Reserve cash and investments	12.2.6	2,072	2,247	175
- Unrestricted cash and investments				
Total new works		28,217	39,159	10,942
Total funding sources		33,691	46,746	13,056

2017/18 Budget - Wellington Shire Council



12.2.1 Carried forward works: \$7.59 million

At the end of each financial year there are projects which are either incomplete or not commenced due to planning issues, weather delays, extended consultation, natural disasters etc. For the 2016/17 year it is forecast that \$7.59 million of capital works will be incomplete and carried forward into the 2017/18 year. Significant funding includes grants for the Gippsland Regional Sports Complex Stage 2A \$391,000 and the Charles Street Boat Ramp \$133,000. The balance of funding for the carried forward works comes from unrestricted cash.

12.2.2 Grants and Contributions: \$16.99 million and \$2.11 million respectively

Capital grants and contributions include all monies received from State, Federal and community sources for the purposes of funding the capital works program.

Grants are budgeted to be significantly higher for 2017/18 due to the increased funding received from the Federal Government's Roads to Recovery program \$4.50 million over this five year period. Other significant budgeted grant funding includes the Port of Sale Cultural Hub and Precinct Redevelopment \$3 million, West Sale Airport runway extension \$3.5 million, Sale and Stratford CBD Streetscape Renewals will receive \$1 million, the Sale - Glebe Woondella Shared Path Construction \$1.0 million, Rosedale Revitalisation Project \$1 million, Gippsland Regional Sports Complex Stage 2A \$1.06 million and the Port Albert RV Park and Jetty upgrade \$640,000.

Contributions are budgeted to be received for projects including the Gippsland Regional Sports Complex Stage 2A \$801,000 and the Port of Sale Cultural Hub \$250,000. In addition there will be Special Charge Schemes for the Residential Road and Street Construction Plan Implementation \$368,000.

12.2.3 Borrowings: \$2.78 million

Loan borrowings of \$2.78 million are planned for the Matfra CBD development \$1,250,000 and West Sale Airport Runway and Aviation Precinct \$835,000 and the Gippsland Regional Sports Complex Stage 2A \$690,000. A further \$525,000 will be borrowed for residential street construction schemes which is funded by contributions from participating ratepayers, although cash inflows will be received over 10 years.

12.2.4 Council cash - operations: \$15.23 million

During the year Council generates cash from its operating activities, which is used as a funding source for the capital works program. It is budgeted that \$15.23 million will be generated from within operations to fund the 2017/18 capital works program.

2017/18 Budget - Wellington Shire Council

12.2.5 Council cash - proceeds from sale of assets: \$806,000

Proceeds from sale of assets includes trade-in of major plant \$210,000 and motor vehicles \$596,000 in accordance with Council's fleet and plant renewal policy.

12.2.6 Council cash - Reserve cash and investments: \$2.25 million

Council has adequate cash reserves, which it is currently using to fund its annual capital works program. For 2017/18 \$2.25 million will be used to fund part of the new capital works program including Kilmany Landfill – Cell 2 Construction \$910,000, plant renewal \$925,000, Maffra local open space \$150,000 and other smaller infrastructure projects.

2017/18 Budget - Wellington Shire Council

13. Analysis of budgeted financial position

This section analyses the movements in assets, liabilities and equity between 2016/17 and 2017/18. It also considers a number of key performance indicators.

13.1 Budgeted balance sheet

	Ref	Forecast Actual 2016 \$'000	Budget 2017 \$'000	Variance \$'000
Assets				
Current assets	13.1.1			
Cash and Cash Equivalents		39,659	37,756	(1,903)
Trade and Other receivables		6,858	5,478	(1,380)
Other Financial Assets		15,000	9,000	(6,000)
Other Assets		410	410	-
Total current assets		61,927	52,644	(9,283)
Non-current assets	13.1.1			
Trade and Other receivables		1,333	1,910	577
Property, Infrastructure, Plant & Equipment		914,482	938,510	24,018
Intangibles		526	924	398
Total non-current assets		916,351	941,344	24,992
Total assets		978,278	993,988	15,710
Liabilities				
Current liabilities	13.1.2			
Trade and Other Payables		5,724	6,067	(343)
Interest-Bearing Borrowings		893	556	337
Provisions		6,869	7,328	(459)
Trust funds and deposits		727	609	118
Total current liabilities		14,213	14,560	(347)
Non-current liabilities	13.1.2			
Interest-Bearing Borrowings		7,763	10,507	(2,744)
Provisions		2,085	2,131	(36)
Total non-current liabilities		9,858	12,638	(2,780)
Total liabilities		24,071	27,198	(3,127)
Net assets	13.1.3	954,207	966,790	12,583
Equity	13.1.4			
Accumulated surplus		339,527	352,514	12,987
Asset revaluation reserve		607,385	607,385	-
Other reserves		7,295	6,891	(404)
Total Equity		954,207	966,790	12,583

Source: Section 3

2017/18 Budget - Wellington Shire Council

13.1.1 Current Assets (\$9.28 million decrease) and Non-Current Assets (\$24.99 million increase)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash and the value of investments in deposits or other highly liquid investments with terms to maturity of three months or less. These balances are projected to decrease by \$1.9 million mainly to fund carried forward capital works and operating projects.

Trade and other receivables are monies owed to Council by ratepayers and others. Long term debtors have increased by \$577,000 due to the implementation of new Special Charge Schemes. Short term debtors have decreased by \$1.38 million due to the timing of capital projects grant funding.

Other Financial Assets includes the value of term deposit investments with terms to maturity of three months or more. These balances are projected to decrease by \$6 million mainly to fund carried forward capital works and operating projects.

Other Assets includes items such as prepayments for expenses that Council has paid in advance of service delivery and accrued income.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by the Council over many years. The \$24.02 million increase in this balance is attributable to the net result of the capital works program (\$46.75 million of new assets), depreciation of assets (\$21.68 million) and the impact of asset sales (\$655,000).

Intangible assets includes items such as Amortisation for Landfill Restoration, and software. The \$398,000 increase of intangibles is attributable to planned upgrades of Council's software.

13.1.2 Current Liabilities (\$343,000 increase) and Non-Current Liabilities (\$2.78 million increase)

Trade and other payables are those to whom Council owes money as at 30 June 2017. These liabilities are budgeted to increase from the 2016/17 forecast by \$343,000.

Interest-bearing loans are borrowings of Council. New loan borrowings of \$3.3 million are planned for 2017/18. Council will repay loan principal of \$893,000 during the year.

Provisions include accrued employee entitlements (long service leave and annual leave) owing to employees and provision for landfill rehabilitation. The provisions for employee entitlements are expected to increase in accordance with the Enterprise Agreement.

13.1.3 Working Capital (\$9.63 million decrease)

Working capital is the excess of current assets above current liabilities. This calculation recognises that although Council has current assets, some of those assets are already committed to the future settlement of liabilities in the following 12 months, and are therefore not available for discretionary spending.

Some of Council's cash assets are restricted in that they are required by legislation to be held in reserve for specific purposes or are held to fund carry forward works for the previous financial year.

2017/18 Budget - Wellington Shire Council

	Forecast Actual 2017 \$'000	Budget 2018 \$'000	Variance \$'000
Current assets	61,927	52,644	(9,284)
Current liabilities	(14,213)	(14,560)	(347)
Working capital	47,715	38,084	(9,631)
Restricted cash and investment current assets			
- Statutory reserves	(1,098)	(1,274)	(176)
- Cash held to fund carry forward works and programs	(10,393)	(12,184)	(1,791)
- Trust funds and deposits	(727)	(609)	118
Unrestricted working capital	35,487	24,017	(11,480)

In addition to the restricted cash shown above, Council is also projected to hold \$5.62 million in discretionary reserves at 30 June 2018. Although not restricted by a statutory purpose, Council has made decisions regarding the future use of these funds and unless there is a Council resolution these funds should be used for those earmarked purposes.

13.1.4 Equity (\$12.58 million increase)

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
 - Other reserves are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the accumulated surplus of the Council to be separately disclosed.
 - Accumulated surplus which is the value of all net assets less Reserves that have accumulated over time. \$12.99 million of the increase results directly from the surplus for the year. An amount of (\$404,000) (net) is budgeted to be transferred to other reserves to accumulated surplus.
- This is a transfer between equity balances only and does not impact on the total balance of equity.

13.2 Key assumptions

In preparing the Budgeted Balance Sheet for the year ending 30 June 2018 it was necessary to make a number of assumptions about assets, liabilities and equity balances. The key assumptions are as follows:

- A total of 97.0% of total rates and charges raised will be collected in the 2017/2018 year (2016/2017: 97% forecast).
- Sundry debtors and creditors to remain consistent with 2016/17 levels.
- Employee entitlements to be increased by the Enterprise Bargaining outcome.
- Total capital expenditure to be \$46.75 million.
- There will be new loan borrowings of \$3.3 million (see Section 5 - Borrowings for more information).
- Repayment of loan principal to be \$893,000 (see Section 5 - Borrowings for more information).
- Proceeds from property sales will be transferred to reserve for funding future capital projects in following years.

Long Term Strategies

This section includes the following analysis and information:

- 14 Strategic Resource Plan
- 15 Rating Information
- 16 Borrowing Strategy
- 17 Infrastructure

2017/18 Budget - Wellington Shire Council

14. Strategic resource plan

This section includes an extract of the adopted Strategic Resource Plan (SRP) to provide information on the long term financial projections of the Council.

14.1 Plan development

The Act requires an SRP to be prepared describing both financial and non-financial resources, (including human resources) for at least the next four financial years to achieve the strategic objectives in the Council Plan. In preparing the SRP, Council must take into account all other plans and strategies in regard to services and initiatives which commit financial and non-financial resources for the period of the SRP.

Council has prepared an SRP for the four years 2017/18 to 2020/21 as part of its ongoing financial planning to assist in adopting a budget within a longer term framework. The SRP takes the strategic objectives and strategies as specified in the Council Plan and expresses them in financial terms for the next four years.

The key objective, which underlines the development of the SRP, is financial sustainability in the medium to long term, whilst still achieving Council's strategic objectives as specified in the Council Plan. The key financial objectives, which underpin the SRP, are:

- Maintain existing service levels;
- Obtain/maintain a breakeven underlying operating result in future years;
- Maintain a level of borrowings of no more than 40% of rate revenue (see Borrowings Strategy Section 16); and
- Improve our capacity to fund the renewal of infrastructure assets according to the Asset Management Plans.

In preparing the SRP, the Council has also been mindful of the need to comply with the following principles of sound financial management as contained in the Act:

- Prudently manage financial risks relating to debt, assets and liabilities;
- Provide reasonable stability in the level of rate struck;
- Consider the financial effects of Council decisions on future generations; and
- Provide full, accurate and timely disclosure of financial information.

14.2 Financial resources

The following table summarises the key financial results for the next four years as set out in the SRP projections for years 2017/18 to 2020/21. Section 3 includes a more detailed analysis of the financial resources to be used over the four year period.

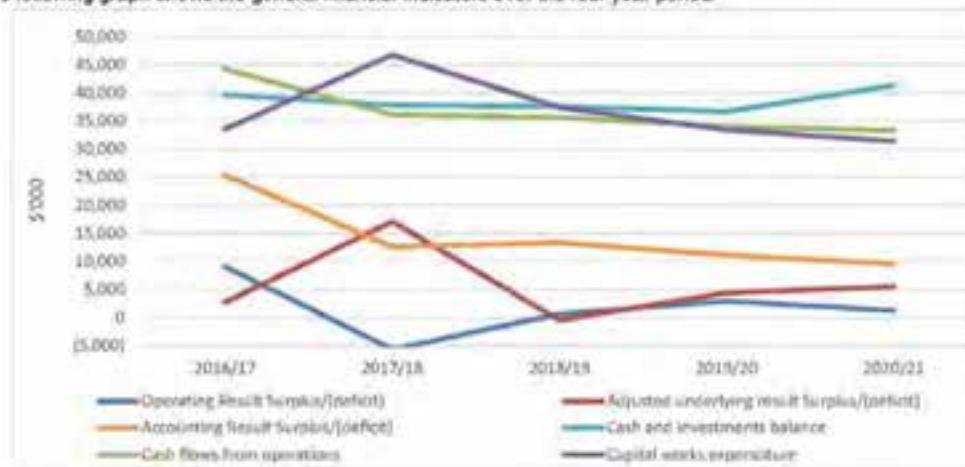
Indicator	Forecast Actual	Budget 2017/18	Strategic Resource Projections			Trend +/-
	2016/17		2018/19	2019/20	2020/21	
	\$'000	\$'000	\$'000	\$'000	\$'000	
Operating Result Surplus/(deficit)	9,090	(5,665)	621	2,914	1,241	+
Adjusted underlying result Surplus/(deficit)	2,715	17,096	(466)	4,399	5,509	-
Accounting Result Surplus/(deficit)	25,346	12,583	13,324	11,105	9,557	-
Cash and investments balance	39,659	37,756	37,556	38,654	41,332	+
Cash flows from operations	44,235	36,135	35,597	34,006	33,300	-
Capital works expenditure	33,554	46,746	37,374	33,400	31,388	-

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- = Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

2017/18 Budget - Wellington Shire Council

The following graph shows the general financial indicators over the four year period.



The key outcomes of the Plan are as follows:

- Financial sustainability (Section 11)** - Cash and investments is forecast to increase over the four year period from \$37.76 million to \$41.33 million.
- Rating information (Section 15)** - Modest increases are forecast over the four years at an average of 2%.
- Borrowing strategy (Section 16)** - Borrowings are forecast to increase slightly over the four year period, from \$11.06 million to \$11.35 million. This includes \$3.3 million borrowings in 2017/18, \$1.39 million in 2018/19, \$1.51 million in 2019/20 and \$2.44 million in 2020/21.
- Infrastructure information (Section 17)** - Capital expenditure over the four year period will total \$148.91 million at an average of \$37.22 million per annum.

2017/18 Budget - Wellington Shire Council

15. Rating Information

This section contains information on Council's past and foreshadowed rating levels along with Council's rating structure and the impact of changes in property valuations. This section should be read in conjunction with Council's Rating Strategy which is available on Council's website.

15.1 Rating context

In developing the Strategic Resource Plan (SRP- referred to in Section 14), rates and charges are identified as an important source of revenue, averaging 60% of the total revenue received by Council annually. Planning for the impact of minimal rate increases has therefore been an important component of the Strategic Resource Planning process. The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the Wellington Shire community.

15.2 Current year rates and charges

General Rates

For 2017/18 the FGRS cap has been set at 2%. The cap applies to both general rates and municipal charges. (Wellington Shire Council does not apply a municipal charge).

Waste Infrastructure Charge

The Waste Infrastructure Charge is applied to all properties, other than those identified as being within the Ninety Mile Beach Restructure Plan Stages 7 - 22, with the exception of those properties with an existing dwelling, where the charge will still apply.

The increasing cost of compliance with Environment Protection Authority (EPA) requirements in the provision of waste infrastructure (landfills and transfer stations) has resulted in the need to increase the Waste Infrastructure Charge from \$45 to \$50, in order to be able to fund the next ten years' capital works.

EPA Levy Charge

Council has anticipated that the cost to Council of EPA levies will increase by 2% (per tonne of waste to landfill) in the coming year, but Council has been able to maintain the charge to ratepayers at \$14.92 per assessment, due to prior year costs being contained and managed to lower levels than estimated.

This separate cost is shown on Rates Notices in the interests of greater transparency. The cost of this levy is influenced by two drivers - one is the volume of waste going into our landfill, and the second is the price per tonne levied by the EPA. While we can do little regarding the price, we can certainly, as a community, make greater efforts to recycle more, and reduce the volume of waste to landfill. Council is committed to progressing this within the community through the delivery of education programs in schools focusing on recycling and resource conservation.

In time this levy will need to be revisited.

Boisdale Common Effluent System Charge

In 2014/15, an annual service charge for wastewater availability in the township of Boisdale was implemented, for all properties connected to the Boisdale Common Effluent System. This charge represents a contribution towards the costs of operation and management of the system. The 2017/18 charge will increase to \$396 per property (\$435.60 for commercial properties).

This is charged on the Annual Rates Notice, and may be paid in the same way as other Rates and Charges, over four instalments.

2017/18 Budget - Wellington Shire Council

15.3 Future rates increases

The following table sets out future proposed increases in revenue from rates and charges and the total rates to be raised, based on the forecast financial position of Council as at 30 June 2017.

Year	General Rate increase (rate in dollar)	Garbage Charge increase	Waste Infrastructure Charge increase	EPA Levy Charge increase	Total Rates & Charges Raised
	%	%	%	%	\$'000
2016/17	1.97	3.00	29.0	0.0	53,977
2017/18	2.00	3.0	11.0	0.0	55,500
2019/19	2.00	3.0	10.0	0.0	56,755
2019/20	2.00	3.0	9.0	0.0	58,560
2020/21	2.00	3.0	0.0	0.0	59,708

15.4 Rating structure

Council has established a rating structure which is comprised of two key elements. These are:

- Property values, form the central basis of rating under the *Local Government Act 1989*
- User pays component to reflect usage of services provided by Council.

Striking a proper balance between these elements of revenue provides equity in the distribution of the rate burden across residents and service users.

Council has adopted a formal Rating Strategy in March 2015 that contains expanded information on Council's rating structure and the reasons behind its choices in applying the rating mechanisms it has used.

Having reviewed the various valuation bases options for determining property values, Council has determined to apply a Capital Improved Value (CIV) basis on the grounds that it provides the most equitable distribution of rates across the municipality, and enables the application of a differential rate to selected property categories. There are currently no plans to change that basis, but Council does review its rating structure every four years.

The existing rating structure comprises two differential rates (General and Farm) and a rate concession for recreational land. These rates are structured in accordance with the requirements of section 161 "Differential Rates" of the *Local Government Act 1989*. The Farm rate is set at 80% of the general rate and the recreational land rate is set for each property according to a set of criteria as allowed by the Act. Council also has a garbage charge, a waste infrastructure charge, an EPA levy charge, and a Boisdale Common Effluent System and Pump out charge as allowed under the Act. Under the Cultural and Recreational Lands Act 1963, provision is made for a Council to grant a rating concession to any "recreational lands" which meet the test of being "rateable land" under this Act.

The following table summarises the rates to be levied for the 2017/18. A more detailed analysis of the rates to be raised is contained in Section 7 "Statutory Disclosures"

2017/18 Budget - Wellington Shire Council

Rate Type	How applied	2016/17	Draft 2017/18	Total Revenue Raised \$000's	Change
General rates	Cents/\$ CIV	0.005329	0.005436	40,194	2%
Farm rates	Cents/\$ CIV	0.004263	0.004349	9,680	2%
Recreational land rates	Cents/\$ CIV	N/A	N/A	71	N/A
Garbage Charge	\$/property	181	187	3,533	3%
EPA Levy Charge	\$/property	14.92	14.92	1,534	0%
Waste Infrastructure Charge	\$/property	45	50	282	11%
Boisdale Common Effluent System Charge	\$/property	288	396	10	2%

The garbage charge is levied against all properties where the collection service is available, whether or not the owner or occupier avails themselves of the service. The Boisdale Common Effluent System charge is levied against those properties connected to the system.

15.5 Rate Rebate on land with a Deed of Covenant for conservation purposes

Council supports the protection of the biodiversity of lands for the benefit of the broader community, through it's provision of a small rate rebate to landowners with a Deed of Covenant for conservation purposes registered on their property (refer Council Policy Manual, Policy 4.1.12). For 2017/18 the rate rebate is set at \$5 per hectare, with a minimum rebate of \$100 and a maximum equal to the annual general rate on the property. Annually, this rebate applies to between 50 and 60 properties, and in 2017/18 is expected to cost Council \$13,000.

2017/18 Budget - Wellington Shire Council

16. Borrowing Strategy

16.1 Current Situation

Council has revised its Long Term Financial Plan, taking into consideration the need to plan carefully for funding the renewal of infrastructure assets, and remain a financially sustainable organisation. From this review the following borrowing strategy principles have been developed:

1. Debt levels to be within permissible ratios of the Local Government Performance Reporting Framework (LGPRF), and be below 40% of annual rate revenue, (based on Council's Rating Strategy), maintaining spare capacity for future major projects and unexpected events.
2. Borrowings will be used for non-recurrent capital works and unexpected major events.
3. Borrowings are a valid mechanism for providing inter-generational equity, i.e. the generation that uses the asset, pays for the asset.

These principles enable Council to utilise borrowings as a logical source of funds for major infrastructure projects, as well as allowing Council to access borrowings if needed unexpectedly (e.g. natural disasters/emergencies) and still remain within the prescribed "obligations" financial reporting indicators.

LGPRF Indicators			
Year	Total Borrowings 30 June \$'000	Loans & Borrowings compared to rates %	Loans & Borrowings repayments compared to rates %
2015/16	10,137	19.6	7.0
2016/17	8,656	16.0	3.7
2017/18	11,063	19.9	2.5
2018/19	11,896	21.0	1.9
2019/20	9,729	16.6	7.2
2020/21	11,352	19.0	2.2
Permissible Range		0% to 50%	0% to 10%

16.2 Future Borrowings

The proposed 2017/18 borrowings is \$3.30 million including \$1.25 million towards the Maffra CBD Streetscape Development, \$835,000 towards the West Sale Airport Runway Extension and Aviation Precinct and \$690,000 for the Gippsland Regional Sports Complex Stage 2A. The remaining \$525,000 will partly fund Residential Street Construction Schemes and will be repaid by participating ratepayers over 10 years.

After making principal payments of \$893,000, Council's total borrowings as at 30 June 2018 will be \$11.06 million.

The following table sets out future proposed borrowings, based on the forecast financial position of Council as at 30 June 2017:

Year	New Borrowings \$'000	Principal Paid \$'000	Interest Paid \$'000	Balance 30 June \$'000
2016/17	-	1,481	504	8,656
2017/18	3,300	893	505	11,063
2018/19	1,390	556	514	11,896
2019/20	1,513	3,680	481	9,729
2020/21	2,442	820	488	11,352

Future borrowings have been matched to specific capital projects which meet our borrowing strategy:

- Residential Street Construction Schemes
- Major Drainage Development Schemes
- Sporting Infrastructure Plan implementation

The table below shows information on borrowings specifically required by the Regulations:

	2016/17 \$'000	2017/18 \$'000
Total amount to be borrowed	-	3,300
Total amount projected to be redeemed	(1,481)	(893)
Total amount proposed to be borrowed as at 30 June	8,656	11,063

2017/18 Budget - Wellington Shire Council

17 Infrastructure

17.1 Council Objectives

The Council Plan 2017-21 makes the following statement with regard to its vision for "Services and Infrastructure":

Wellington has a built environment that is sustainable, appropriate, accessible and responsive to the community. Transport connects people to communities and places. Events and services support our strong communities.

Strategic objectives include:

- Council services and infrastructure are responsive to identified current and future community needs within budget parameters.
- Council assets are responsibly, socially, economically and sustainably managed.
- Wellington Shire is well planned, considering long term growth and sustainability.
- Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.

This vision underpins the development of a detailed ten year Capital works program as a critical component of the Long Term Financial Plan.

17.2 Future capital works

The following table summarises Council's current and projected capital works performance indicators:

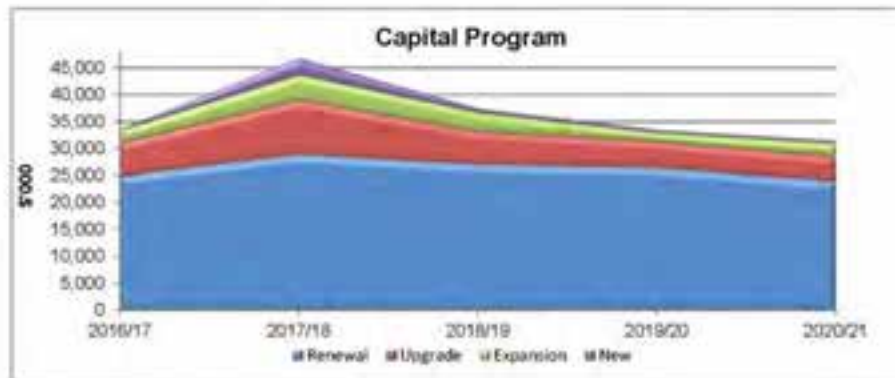
		Forecast Actual 2016/17	Budget 2017/18	Strategic Resource Plan Projections			Trend Ind.
				2018/19	2019/20	2020/21	
Capital expenditure							
Capital works	\$'000 \$	33,558	\$ 48,745	\$ 37,374	\$ 33,400	\$ 31,388	+
- New Assets	\$'000 \$	245	\$ 3,148	\$ 755	\$ 535	\$ 520	+
- Asset renewals	\$'000 \$	24,761	\$ 28,724	\$ 26,858	\$ 26,270	\$ 23,653	+
- Asset Expansions	\$'000 \$	2,341	\$ 4,697	\$ 3,509	\$ 1,651	\$ 4,581	0
- Asset upgrades	\$'000 \$	6,207	\$ 10,177	\$ 6,252	\$ 4,944	\$ 2,605	-
Capital expenditure/ Assessment	\$	1,007	1,393	1,103	976	908	-
Capital outlays/Total cash outflows	%	55.5%	50.1%	40.2%	36.7%	36.1%	-
Capital outlays/Rate revenue	%	62.2%	84.2%	65.9%	57.0%	62.6%	-
Asset renewals/Total depreciation *	%	117.4%	133.7%	120.4%	108.8%	100.0%	-

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- 0 Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

2017/18 Budget - Wellington Shire Council

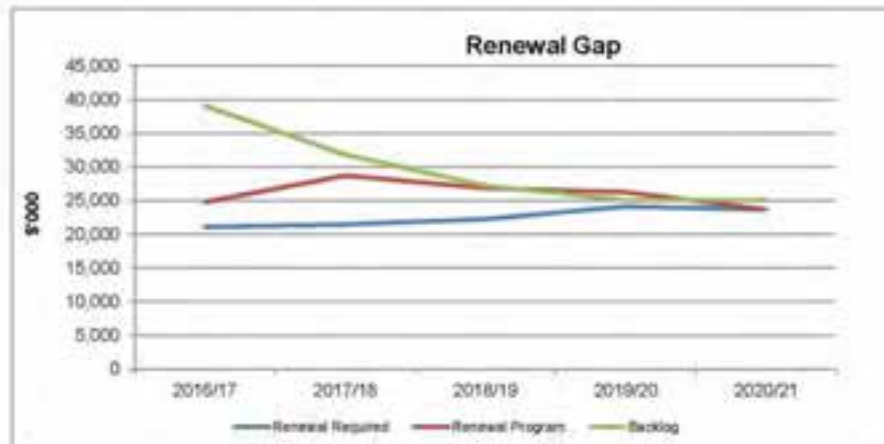
The following graph depicts how the capital works budget will be spent in the next four years. The increase in budgets on renewal projects in 2017/18 is in part due to a number of CBD infrastructure renewal programs, bridge and road renewals for rural and unsealed roads. The Port of Sale Cultural Hub and Precinct Redevelopment project is mostly renewal but have significant components classified as upgrade and expansion as well. The Residential Road and Street Construction Plan implementation has both renewal and upgrade components, reflected in the increase in budgets in upgrade and renewal projects in 2017/18. The increase in budgets in upgrade and expansion projects in 2017/18 is also due to the West Sale Airport runway extension the Glebe Woondella Shared Path construction projects amongst others.



Capital Renewal Gap

A key objective of the Built Environment Strategy is to maintain or renew Council's existing assets at sustainable condition levels matched to desired service levels. If sufficient funds are not allocated to asset renewal then Council's investment in those assets will reduce, along with the capacity to deliver services to the community.

The graph below indicates the extent of Council's renewal effort against its renewal requirement. The renewal requirement is based on depreciation that represents the decline in value of its existing capital assets.



2017/18 Budget - Wellington Shire Council

At present, Wellington Shire Council is unable to fully fund asset renewal backlog identified in long term asset management plans and as a result, some assets have passed their notional useful life which contributes to the predicted backlog. The backlog is the renewal works that Council has not been able to fund over the past years and is equivalent to the accumulated asset renewal gap.

In recent years, Council has focused on arresting this renewal backlog which is reflected in the above graph. The graph shows that for the next few years the contribution to asset renewal sufficiently accommodates the renewal requirement, and therefore reduces the asset renewal backlog.

A critical component in understanding future renewal requirements is deciding on appropriate service levels for each asset class. We are continuing our focus on improving information on service levels so that we may better predict our future renewal requirements and better reflect the asset renewal backlog. Service level planning is essential to clearly define the predicted asset renewal backlog.

Council is committed to continually improving information about assets including service levels and condition so that our asset renewal predictions are as accurate as possible. The aim is to enable accurate renewal requirements to be determined for each asset class and to ultimately provide a sustainable forward capital works and maintenance program for the renewal of infrastructure.

17.3 Roads to Recovery funding

In developing the ten year capital works program it has been assumed that Roads to Recovery funding will be available beyond the next program conclusion in 2019. Given the extent of Wellington's road network this funding is essential in order to be able to provide an sustainable asset renewal and upgrade program. Roads to Recovery funding underpins and is an essential component of the adopted Residential Road and Street Construction Plan.

Roads to Recovery funding consists of an annualised grants program of approximately \$2.3 million, which will be spent on renewing and upgrading our extensive rural road and residential street network.

Council will continue to lobby, through our industry bodies, for Roads to Recovery funding to continue and expand beyond the next 5 years as this funding has a positive impact on our future capital works programs and reduces the pressure to fund this work from rates income.

17.4 Waste Infrastructure Charge

The ten year Waste Management Plan, which is reviewed annually, clearly sets out the costs for establishing recycling and transfer stations, rehabilitation of landfills and monitoring of existing and closed landfills. These costs are currently being incurred by our community and should be paid for by this generation and not at the expense of future ratepayers and residents.

The implications of the ten year Waste Management Plan, and the funding required for its implementation, are considered in the Long Term Financial Plan. This has resulted in the continuation of the waste infrastructure charge to provide for the identified costs. Since the introduction of this charge, costs of construction and rehabilitation of landfills have escalated in line with increasing community and government expectations for landfill infrastructure.

Presently Council manages the following waste facilities:

- 2 licensed operational landfill sites (Kilmory and Maffra)
- 1 licensed site not operating (Longford)
- 1 unlicensed operating site (Rosedale)
- 7 transfer stations (Kilmory, Stratford, Dargo, Heyfield, Seaspray, Yarram and Loch Sport)

There are also a further 8 closed landfills under rehabilitation and after care.

In 2017/18 the Council will apply the waste infrastructure charge towards the following projects:

- Stratford Transfer station - Access Road Sealing
- Longford Landfill - Monitoring bores (groundwater) x 2
- Rosedale Landfill - Minor cell construct
- Yarram Transfer Station Facility Refit
- Kilmory and Maffra Landfills- Hydrological Assessment monitoring bores.
- 2016/17 carried forward project - Conclude construction of new Kilmory Landfill
- 2016/17 carried forward project - Conclude rehabilitation of the Kilmory Landfill
- 2016/17 carried forward project - Conclude rehabilitation of the Maffra Landfill

2016/17 Budget - Wellington Shire Council

Appendix A

Fees and charges schedule

The appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2017/18 year.

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
ART GALLERY					
Art Gallery Life Drawing Classes (6 week course)	C	10	100.00	104.00	01-Jul-17
Art Gallery Education – Subscriptions					
Primary Schools under 150	C	10	100.00	102.50	01-Jan-18
Primary Schools over 150	C	10	203.00	208.00	01-Jan-18
Secondary Schools	C	10	217.00	222.50	01-Jan-18
Specialist Schools	C	10	100.00	102.50	01-Jan-18
Kindergartens	C	10	100.00	102.50	01-Jan-18
Tertiary Institutions	C	10	328.00	340.50	01-Jan-18
Gecko Junior Memberships – First Child	C	10	14.00	15.00	01-Jan-18
Gecko Junior Memberships – Each Additional Child	C	10	9.00	10.00	01-Jan-18
ESQO BHP BILTON WELLINGTON ENTERTAINMENT CENTRE					
Main Stage Hire Rates					
Commercial Rate per day (Max 14 hours)	C	10	1,375.00	1,410.00	01-Jul-17
Commercial – second performance on the same day	C	10	595.00	610.00	01-Jul-17
Community Rate per day (Max 14 hours)	C	10	705.00	725.00	01-Jul-17
Community – second performance on the same day	C	10	295.00	305.00	01-Jul-17
Commercial per Week	C	10	5,375.00	5,510.00	01-Jul-17
Community per Week	C	10	3,545.00	3,645.00	01-Jul-17
Commercial Rate - Short hire (max 4 hours)	C	10	595.00	610.00	01-Jul-17
Community Rate - Short hire (max 4 hours)	C	10	505.00	520.00	01-Jul-17
Rehearsal Room & Meeting Room & Foyer Rate per day (Max 8 hours)	C	10	285.00	293.00	01-Jul-17
Rehearsal Room & Meeting Room - Short hire (Max 4 hours)	C	10	150.00	154.00	01-Jul-17
Ticket Fees					
Ticket fees per ticket - Commercial	C	10	4.05	4.18	01-Jul-17
Ticket fees average per ticket - Community	C	10	2.75	2.75	01-Jul-17
Complimentary Ticket Fee	C	10	0.75	0.75	01-Jul-17
Credit Card fee - Up to 4% of transaction value charged to the hire.	C	10	4%	4%	01-Jul-17
Tech Labour					
Tech Labour Charge Out per hour - Commercial	C	10	49.00	49.90	01-Jul-17
Tech Labour Charge Out per hour - Community	C	10	45.00	45.90	01-Jul-17
Labour Front of House					
FOH Labour Charge out per hour - Commercial	C	10	45.00	45.90	01-Jul-17
FOH Labour Charge out per hour - Community	C	10	43.00	43.77	01-Jul-17
Equipment					
Use of Grand Piano - Commercial	C	10	255.00	261.50	01-Jul-17
Use of Grand Piano - Community	C	10	185.00	189.00	01-Jul-17
Piano Tune	C	10	250.00	256.50	01-Jul-17
Consumables (charged at cost +15%)	C	10	Cost price + 15%	Cost price + 15%	01-Jul-17

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
LIBRARY					
Printing/Photocopies B&W A4 per page	C	10	0.20	0.20	01-Nov-01
Printing/Photocopies B&W A3 per page	C	10	0.50	0.50	01-Nov-01
Printing/Photocopies Colour A4 per page	C	10	1.00	1.00	01-Jul-10
Printing/Photocopies Colour A3 per page	C	10	2.00	2.00	01-Jul-10
Microfilm Printing A4 per page	C	10	0.20	0.20	01-Jul-10
Interlibrary loans- Search fee per book	C	10	4.00	4.00	01-Jul-10
Interlibrary loans- Books per transfer	C	10	18.50	18.50	01-Jul-13
Overdues per day after grace period expires	C	10	0.15	0.15	01-Jul-10
National facsimile fees (1st page)	C	10	4.00	5.00	01-Jul-17
National facsimile fees Additional Pages per page	C	10	1.00	1.25	01-Jul-17
Overseas facsimile fees (1st page)	C	10	8.00	10.00	01-Jul-17
Overseas facsimile fees Additional Pages per page	C	10	2.00	2.50	01-Jul-17
Library Receiving Faxes per page	C	10	1.00	1.25	01-Jul-17
Mini-earphones	C	10	0.00	0.00	01-Jul-15
Library Laminating A4 size	C	10	4.00	4.00	01-Jul-14
Library Book Covering	C	10	10.00	10.00	01-Jul-14
Library Binding Repairs (thin book approx 10 mins)	C	10	10.00	10.00	01-Jul-14
Library Binding Repairs (thick book approx 15 mins)	C	10	15.00	15.00	01-Jul-14
Replacement membership cards	C	10	5.80	5.50	01-Jul-17
Replacement CD for Talking Book set	C	10	18.00	RRP	01-Jul-17
Lost Book, Magazine or Audio-Visual item	C	10	RRP	RRP	01-Jul-13
GIPPSLAND REGIONAL SPORTS COMPLEX					
Indoor Courts					
Court Hire (peak) per hour	C	10	47.00	48.00	01-Jul-17
Court Hire (off peak) per hour*	C	10	34.70	35.40	01-Jul-17
* capped at 8 hours when all 4 courts are booked					
Training/Casual Use - adult / entry fee	C	10	5.00	6.00	01-Jul-17
Training/Casual Use - concession / entry fee	C	10	3.00	3.10	01-Jul-17
Outdoor Courts					
Outdoor Court with Lights - per hour (Capped at 6 Courts)	C	10	9.80	10.10	01-Jul-17
Outdoor Court no Lights - per hour (Capped at 6 Courts)	C	10	4.70	4.80	01-Jul-17
School Use	C	10	3.10	3.20	01-Jul-17
Meeting/Club Rooms					
Meeting Room - per hour	C	10	4.30	4.50	01-Jul-17
Club Room (half) - per hour	C	10	12.70	13.00	01-Jul-17
Club Room (full) - per hour	C	10	25.40	26.00	01-Jul-17
Club Administration Office					
Office Annual Hire Fee	C	10	305.00	315.00	01-Jul-17
Team Match Fees - Competition run by W.S.C.					
Indoor Soccer - per Senior team	C	10	60.00	60.00	01-Jan-17
Indoor Soccer - per Junior team	C	10		45.00	
Indoor Netball - per team	C	10	60.00	60.00	01-Oct-17
Outdoor Netball - per team	C	10	38.00	38.00	01-Oct-17

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 Including Tax \$	Proposed Fee 17/18 Including Tax \$	Effective Date
Synthetic - Senior Hockey	C	10		TBD	01-Jan-18
Synthetic - Junior Hockey	C	10		TBD	01-Jan-18
Synthetic - Senior Soccer	C	10		TBD	01-Jan-18
Synthetic - Junior Soccer	C	10		TBD	01-Jan-18
Synthetic - Footy 9's	C	10		TBD	01-Jan-18
Synthetic Pitch Hire					
Full Field (250 lux) - Regular User	C	10		TBD	01-Jan-18
Full Field (600 lux) - Regular User	C	10		TBD	01-Jan-18
Full Field (100 lux) - Regular User	C	10		TBD	01-Jan-18
Half Field (250 lux) - Regular User	C	10		TBD	01-Jan-18
Half Field (600 lux) - Regular User	C	10		TBD	01-Jan-18
Half Field (100 lux) - Regular User	C	10		TBD	01-Jan-18
School Use	C	10		TBD	01-Jan-18
Full Field (250 lux) - Casual User	C	10		TBD	01-Jan-18
Full Field (600 lux) - Casual User	C	10		TBD	01-Jan-18
Full Field (100 lux) - Casual User	C	10		TBD	01-Jan-18
Half Field (250 lux) - Casual User	C	10		TBD	01-Jan-18
Half Field (600 lux) - Casual User	C	10		TBD	01-Jan-18
Half Field (100 lux) - Casual User	C	10		TBD	01-Jan-18
Pavilion Hire					
Club Annual Hire (inc. office space and storage shed)	C	10		TBD	
Kiosk Annual Hire	C	10		TBD	
AQUA ENERGY					
Aquatics Casual Entry					
Swim Adult	C	10	6.20	6.30	01-Jul-17
Swim Concession	C	10	5.00	5.10	01-Jul-17
Swim Child (4-15)	C	10	4.10	4.20	01-Jul-17
Swim Family (Medicare card)	C	10	16.50	16.60	01-Jul-17
Swim, Sauna - Adult	C	10	6.50	6.70	01-Jul-17
Swim, Sauna - Concession	C	10	6.80	6.90	01-Jul-17
Swim School Group - per student	C	10	3.30	3.40	01-Jan-18
Swim School Group - Cost of Instructor	C	10	41.70	42.50	01-Jan-18
Group Fitness & Gym Casual Entry					
Group Fitness Adult	C	10	13.60	14.10	01-Jul-17
Group Fitness Concession	C	10	11.00	11.20	01-Jul-17
Group Fitness Schools - per student	C	10	7.40	7.50	01-Jan-18
Gym Adult	C	10	15.40	15.70	01-Jul-17
Gym Concession	C	10	12.30	12.50	01-Jul-17
Gym Teen (classes of gym)	C	10	6.90	7.00	01-Jul-17
Gym School Group - per student	C	10	8.20	8.40	01-Jan-18
Living Longer Living Stronger sessions (gym/fitness classes)	C	10	7.00	7.10	01-Jul-17

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
Multi Visit Passes					
10 visit Swim - Adult	C	10	55.80	60.00	01-Jul-17
10 visit Swim - Child	C	10	36.00	38.00	01-Jul-17
10 visit Swim - Concession	C	10	45.00	48.00	01-Jul-17
10 visit Swim - Family	C	10	148.50	151.50	01-Jul-17
10 visit Swim, Sauna - Adult	C	10	78.50	78.00	01-Jul-17
10 visit Swim, Sauna - Concession	C	10	61.20	62.50	01-Jul-17
10 visit Gym - Adult	C	10	138.60	141.50	01-Jul-17
10 visit Gym - Concession	C	10	110.70	113.00	01-Jul-17
10 visit Group Fitness - Adult	C	10	124.20	127.00	01-Jul-17
10 visit Group Fitness - Concession	C	10	90.00	102.00	01-Jul-17
10 visit Creche - Member	C	10	89.30	80.00	01-Jul-17
10 visit Creche - Non-Member	C	10	137.70	158.00	01-Jul-17
Other					
Creche - Gold & Aquatic members per child per session	C	10	7.70	8.00	01-Jul-17
Creche - Non members per child per session	C	10	15.30	15.65	01-Jul-17
Fitness Room Hire - Full Day	C	10	51.50	52.50	01-Jul-17
Fitness Room Hire - Half Day	C	10	25.80	26.50	01-Jul-17
Pool Hire					
Swimming Pool Hire - whole pool per hour	C	10	140.10	143.0	01-Jul-17
Swimming Pool Hire - lane per hour	C	10	42.70	44.0	01-Jul-17
Pool inflatable Hire - per hour	C	10	90.70	95.0	01-Jul-17
Additional Lifeguard - per hour	C	10	41.80	43.0	01-Jul-17
Learn to Swim Lessons					
Swim lessons - 30mins - Member	C		12.50	12.80	01-Jul-17
Swim lessons - 30mins - Non-Member	C		16.00	16.95	01-Jul-17
Swim lessons - 45mins - Member	C		13.50	13.80	01-Jul-17
Swim lessons - 45mins - Non-Member	C		17.00	18.00	01-Jul-17
Swim lessons - 1hour - Member	C		14.80	15.00	01-Jul-17
Swim lessons - 1hour - Non-Member	C		18.90	19.30	01-Jul-17
Private 1:1 - Half Hour - Member	C		39.50	40.30	01-Jul-17
Private 1:1 - Half Hour - Non-Member	C		43.80	44.50	01-Jul-17
Holiday Swim Program - Member	C		62.50	63.80	01-Jul-17
Holiday Swim Program - Non-Member	C		83.00	84.70	01-Jul-17
Disability - Achiever Program 1:1	C		26.80	27.30	01-Jul-17
Swim lesson - 30mins - Member Direct Debit - per fortnight	C		10.00	20.40	01-Jul-17
Swim lesson - 30mins - Non-Member Direct Debit - per fortnight	C		13.30	27.28	01-Jul-17
Swim lesson - 40mins - Member Direct Debit - per fortnight	C		10.00	22.00	01-Jul-17
Swim lesson - 45mins - Non-Member Direct Debit - per fortnight	C		14.10	29.00	01-Jul-17
Swim lesson - 1hour - Member Direct Debit - per fortnight	C		11.90	24.20	01-Jul-17
Swim lesson - 1hour - Non-Member Direct Debit - per fortnight	C		15.20	31.00	01-Jul-17
Admin					
Joining Fee (Direct Debit Membership)	C	10	70.00	70.00	01-Jul-17
Membership card replacement fee	C	10	6.80	6.80	01-Jul-17
Suspension Fee	C	10		5.90	01-Jul-17

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
Term Memberships					
Base Adult 12mth Membership - Aquatic	C	10	354.00	365.00	01-Jul-17
Aquatic 12mth - Adult	C	10	424.00	432.50	01-Jul-17
Aquatic 12mth - Concession	C	10	364.00	365.00	01-Jul-17
Aquatic 12mth - Child	C	10	306.00	315.00	01-Jul-17
Aquatic 12mth - Family	C	10	660.00	673.50	01-Jul-17
Aquatic 6mth - Adult	C	10	247.00	252.00	01-Jul-17
Aquatic 6mth - Concession	C	10	212.00	216.25	01-Jul-17
Aquatic 6mth - Child	C	10	168.00	162.00	01-Jul-17
Aquatic 6mth - Family	C	10	305.00	312.50	01-Jul-17
Aquatic 3mth - Adult	C	10	165.00	168.50	01-Jul-17
Aquatic 3mth - Concession	C	10	145.00	148.00	01-Jul-17
Aquatic 3mth - Child	C	10	136.00	140.00	01-Jul-17
Aquatic 3mth - Family	C	10	216.00	222.50	01-Jul-17
Base Adult 12mth Membership - Gold	C	10	955.00	975.00	01-Jul-17
Gold 12mth - Adult	C	10	1025.00	1045.00	01-Jul-17
Gold 12mth - Concession	C	10	894.00	850.00	01-Jul-17
Gold 12mth - Family	C	10	1692.00	1695.00	01-Jul-17
Gold 6mth - Adult	C	10	548.00	562.00	01-Jul-17
Gold 6mth - Concession	C	10	452.00	461.00	01-Jul-17
Gold 6mth - Family	C	10	688.00	683.50	01-Jul-17
Gold 3mth - Adult	C	10	309.00	315.25	01-Jul-17
Gold 3mth - Concession	C	10	263.00	268.30	01-Jul-17
Gold 3mth - Family	C	10	468.00	477.50	01-Jul-17
Base LLLS	C	10	740.00	755.00	01-Jul-17
Living Longer Living Stronger - 12 month	C	10	810.00	825.00	01-Jul-17
Corporate					
Corporate 12mth - Adult 5+	C	10	900.00	949.00	01-Jul-17
Corporate 12mth - Family 5+	C	10	1503.00	1535.00	01-Jul-17
Direct Debit Memberships - Fortnightly					
Aquatic Direct Debit - Adult	C	10	14.40	14.70	01-Jul-17
Aquatic Direct Debit - Concession	C	10	10.90	11.10	01-Jul-17
Aquatic Direct Debit - Child	C	10	9.80	10.00	01-Jul-17
Aquatic Direct Debit - Family	C	10	23.70	24.20	01-Jul-17
Gold Direct Debit - Adult	C	10	36.60	37.75	01-Jul-17
Gold Direct Debit - Concession	C	10	20.40	20.00	01-Jul-17
Gold Direct Debit - Family	C	10	61.30	62.50	01-Jul-17
Living Longer Living Stronger - Direct Debit	C	10	26.50	26.10	01-Jul-17
Corporate Adult 5+ Direct Debit	C	10	33.10	33.80	01-Jul-17
Corporate Family 5+ Direct Debit	C	10	55.20	56.30	01-Jul-17
Personal Training					
Personal Training 1 Hour Session	C	10	57.30	58.50	01-Jul-17
Personal Training 1/2 Hour Session	C	10	37.20	38.00	01-Jul-17
Personal Training 1 Hour Session 1:2	C	10	60.00	70.50	01-Jul-17
Personal Training 1/2 Hour Session 1:2	C	10	47.80	49.00	01-Jul-17
Personal Training 1 Hour Session 1:3	C	10	82.60	85.00	01-Jul-17
Personal Training 1 Hour Session 1:4	C	10	99.40	105.00	01-Jul-17

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
OUTDOOR POOLS					
Single Admission (All Pools)					
Adult	C	10	6.20	6.30	01-Jul-17
Concession	C	10	5.00	5.10	01-Jul-17
Child (4-15)	C	10	4.10	4.20	01-Jul-17
Family	C	10	16.60	16.80	01-Jul-17
Memberships/Season Passes (Sole, Maffra & Yarram) 18 Weeks					
Adult	C	10	122.60	125.00	01-Jul-17
Concession	C	10	96.30	100.00	01-Jul-17
Child (4-15)	C	10	81.70	83.00	01-Jul-17
Family	C	10	204.30	210.00	01-Jul-17
Memberships/Season Passes (Stratford, Heyfield, Rosedale) 15 Weeks					
Adult	C	10	102.20	104.00	01-Jul-17
Concession	C	10	82.00	83.50	01-Jul-17
Child (4-15)	C	10	68.10	69.50	01-Jul-17
Family	C	10	170.20	174.00	01-Jul-17
LOCAL LAWS					
Athletic Dining Permit Annual Fee	C		170.00	175.00	01-Jul-17
Roadside Trading Permit (Weekly fee)	C		60.00	62.00	01-Jul-17
Local Laws permit - 1 year	C		65.00	67.00	01-Jul-17
Local Law permit - 3 years	C		157.00	160.00	01-Jul-17
Impounded Vehicle release fee	C		\$300.00 + towing fee	\$306.00 + towing Fee	01-Jul-17
Shopping trolley impoundment release fee	C		135.00	138.00	01-Jul-17
Local Law Fines	L		100.00 = one penalty unit	100.00 = one penalty unit	01-Jul-17
VicRoads - Emergency works callout up to 3hrs	C	10	560.00	569.00	01-Jul-17
ANIMALS					
Domestic Animals					
Dog-Registrations					
Standard Fee	C		120.00	123.00	11-Apr-18
Dangerous, Menacing or Restricted Breed	C		200.00	205.00	11-Apr-18
Guard Dog	C		NA	120.00	
Reduced Fee (Sterilised, over 10 years old, kept for breeding at a licensed premises, owner a member of approved association, kept for working stock, obedience trained with an approved organisation) not applicable to dangerous, menacing, guard dog or restricted breeds.	C		40.00	41.00	11-Apr-18
Pension Concession on above of 50%	C		50% of appropriate fee	50% of appropriate fee	11-Apr-18
Cat-Registrations					
Standard Fee	C		120.00	123.00	11-Apr-18
Reduced Fee (Sterilised, over 10 years old, kept for breeding at a licensed premises, owner a member of approved association)	C		40.00	41.00	11-Apr-18
Pension Concession on above of 50%	C		50% of appropriate fee	50% of appropriate fee	
Tag Replacement Dog	C		6.00	6.00	11-Apr-18
Tag Replacement Cat	C		6.00	6.00	11-Apr-18
Animal Cage Deposits (Refundable)	C		65.00	67.00	11-Apr-18
Domestic Animal Business Registration	C		\$250.00 +Veterinarian fee if applicable	260.00 + Veterinarian fee if applicable	11-Apr-18
Domestic Animal Business Registration - Breeders	C		\$2500.00 flat fee + \$15.00 per breeding batch + Veterinarian Fee if applicable	\$2500.00 flat fee + \$15.00 per breeding batch + Veterinarian Fee if applicable	01-Jul-17

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 15/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
Impound Penalties					
Release Penalty Dogs & Cats Registered	C		155.00	155.00	01-Jul-17
Release Penalty Unregistered Dogs & Cats, or subsequent impound of Registered animal	C		185.00	185.00	01-Jul-17
Release Penalty Small Livestock - includes Sheep, Goats and Pigs	C		\$75 for 1st animal, \$40 per subsequent animal + involved transportation costs	\$75 for 1st animal, \$40 per subsequent animal + involved transportation costs	01-Jul-17
Release Penalty Large Livestock - includes Cattle and Horses	C		\$125.00 for 1st animal, \$40 per subsequent animal + involved transportation costs	\$125.00 for 1st animal, \$40 per subsequent animal + involved transportation costs	01-Jul-17
Sustenance fees, per day per animal - fee may be increased dependent on seasonal availability.					
Small Livestock - includes Sheep, Goats and Pigs	C		14.00	14.00	01-Jul-17
Large Livestock - includes Cattle and Horses	C		18.00	18.00	01-Jul-17
BUILDING					
Building Permits Inspections - Minimum Rate	C	10	164.00	168.00	01-Jul-17
Building Report and Comments	L		250.00	250.00	01-Jul-17
Building Plan Copy	C	10	87.00	89.00	01-Jul-17
Building Plan Search Fee	C	10	62.00	64.00	01-Jul-17
Swimming Pool Inspections	C	10	143.00	148.00	01-Jul-17
Places of Public Entertainment (POPEs)	C	10	320.00	327.00	01-Jul-17
HEALTH					
Requested premises inspection Fee	C		270.00	276.00	01-Jul-17
Registration - Food Premises- class 1*	C		480.00	470.00	01-Jul-17
Registration - Food Premises- class 2*	C		480.00	469.00	01-Jul-17
Registration - Food Premises - class 2 (Low volume)*	C		262.00	268.00	01-Jul-17
Registration - Food Premises- class 3 *	C		262.00	268.00	01-Jul-17
Registration - Food Premises- class 3 (Low risk)*	C		110.00	113.00	01-Jul-17
Additional Registration Fee - per each additional staff over 5 EFT	C		18.00	19.00	01-Jul-17
Water Transport Vehicle	C		360.00	367.00	01-Jul-17
Hairdressers Lifetime Registration one off	C		240.00	245.00	01-Jul-17
Registrations - Hair/Beauty/Skin Penetration	C		135.00	138.00	01-Jul-17
Registrations - Prescribed Accommodation* (Rooming Houses)	C		198.00	202.00	01-Jul-17
Registrations - Caravan Parks per site	L		As per the Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010, No.49 Schedule 2	As per the Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010, No.49 Schedule 2	01-Jul-17
Caravan Park - Application for Rigid Annex	C		245.00	251.00	01-Jul-17
* Pro rata registration applies for new registrations					
Registration Late fee additional 50%	C		additional 50%	additional 50%	01-Jul-17
Additional Food Act Inspection Fee - used when premises does not comply with first or second inspection requirements	C		160.00	164.00	01-Jul-17
Vaccines	C		cost price + Administration Fee	cost price + Administration Fee	01-Jul-17

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
SEPTIC TANK FEES					
Minor alteration	C		201.00	205.00	01-Jul-17
Major alteration	C		402.00	410.00	01-Jul-17
New Septic Tank	C		485.00	495.00	01-Jul-17
Additional inspections	C		107.00	110.00	01-Jul-17
Reissue of Permits	C		83.00	85.00	01-Jul-17
Report and Consent Request - unserviced areas	C		52.00	54.00	01-Jul-17
PLANNING					
Development Advice Request	C	10	90.00	92.00	01-Jul-17
Development Advice Request (Complex)	C	10	\$90.00 minimum plus \$50.00 per hour	\$90.00 minimum plus \$50.00 per hour	01-Jul-17
Planning Permit & Endorsed Plans Search and Copy	C	10	130.00	133.00	01-Jul-17
Planning Permit Search and Copy	C	10	100.00	102.00	01-Jul-17
Planning Permit Extension of Time	C	10	200.00	204.00	01-Jul-17
Preparation/Review Section 173 Agreement	C	10	200.00	204.00	01-Jul-17
Strategic Planning Written Advice	C	10	60.00	62.00	01-Jul-17
Valuation (Public Open Space Contribution)	C	10	Cost of valuation	Cost of valuation	01-Jul-17
Fees for Applications for Permits under Section 47 (Regulation 9) & Applications to Amend Permits Under Section 72 (Regulation 11) of the Planning & Environment Act 1997					
Class 1 - Use Only	L			1240.70	13-Oct-16
Class 1 - Amendment to a permit to change the use of land allowed by the permit or allow a new use of land	L			1240.70	13-Oct-16
Class 2 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 7 permit or a permit to subdivide or consolidate land) if the estimated cost of development is \$10,000 or less	L			188.20	13-Oct-16
Class 2 - Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit	L			1240.70	13-Oct-16
Class 3 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$10,000 but not more than \$100,000	L			592.50	13-Oct-16
Class 3 - Amendment to a class 2 permit	L			188.20	13-Oct-16
Class 4 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 but not more than \$500,000	L			1212.80	13-Oct-16
Class 4 - Amendment to a class 3 permit	L			592.50	13-Oct-16
Class 5 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$500,000 but not more than \$1,000,000	L			1310.40	13-Oct-16
Class 5 - Amendment to a class 4 permit	L			1212.80	13-Oct-16
Class 6 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000	L			1407.90	13-Oct-16

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 15/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
Class 6 - Amendment to a class 5 or class 6 permit	L			1310.40	13-Oct-16
Class 7 - VicSmart application if the estimated cost of development is \$10,000 or less.	L			166.20	13-Oct-16
Class 7 - Amendment to a class 7 permit	L			166.20	13-Oct-16
Class 8 - VicSmart application if the estimated cost of development is more than \$10,000.	L			404.30	13-Oct-16
Class 8 - Amendment to a class 8 permit	L			404.30	13-Oct-16
Class 9 - VicSmart application to subdivide or consolidate land.	L			166.20	13-Oct-16
Class 9 - Amendment to a class 9 permit	L			166.20	13-Oct-16
Class 10 - To develop land (other than a class 2, class 3, class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less than \$100,000.	L			1080.40	13-Oct-16
Class 10 - Amendment to a class 10 permit	L			1080.40	13-Oct-16
Class 11 - To develop land (other than a class 4, class 5, or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000.	L			1456.70	13-Oct-16
Class 11 - Amendment to a class 11 permit	L			1456.70	13-Oct-16
Class 12 - To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	L			3213.20	13-Oct-16
Class 12 - Amendment to a class 12, 13, 14 or 15 permit	L			3213.20	13-Oct-16
Class 13 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$5,000,000 and not more than \$15,000,000.	L			8189.80	13-Oct-16
Class 13 - Amendment to a class 16 permit	L			1240.70	13-Oct-16
Class 14 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000.	L			24151.10	13-Oct-16
Class 14 - Amendment to a class 17 permit	L			1240.70	13-Oct-16
Class 15 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$50,000,000*.	L			54202.40	13-Oct-16
Class 15 - Amendment to a class 18 permit	L			1240.70	13-Oct-16
Class 16 - To subdivide an existing building (other than a class 9 permit)	L			1240.70 (per 100 lots created)	13-Oct-16
Class 16 - Amendment to a class 19 permit	L			1240.70 (per 100 lots created)	13-Oct-16
Class 17 - To subdivide land into 2 lots (other than a class 9 or class 16 permit)	L			1240.70	13-Oct-16
Class 17 - Amendment to a class 20 permit	L			1240.70	13-Oct-16
Class 18 - To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit)	L			1240.70	13-Oct-16
Class 18 - Amendment to a class 21 permit	L			1240.70	13-Oct-16
Class 19 - Subdivide land (other than a class 9, class 16, class 17 or class 18 permit)	L			1240.70 (per 100 lots created)	13-Oct-16
Class 20 - To a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988, or b) create or remove a right of way, or c) create, vary or remove an easement other than a right of way, or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	L			1240.70	13-Oct-16
Class 21 - A permit not otherwise provided for in the regulation.	L			1240.70	13-Oct-16
*For the first 12 months from commencement of the regulations, the fee for a class 15 permit application (for development over \$50 million) will be charged at 50% of the fee set out in regulations.	L				13-Oct-16

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
Other Fees					
Regulation 7 - For requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act.	L		3763.60	3763.60	13-Oct-16
Regulation 8 - For requesting the Minister to prepare an amendment to a planning scheme exempted from certain requirements prescribed under section 20A of the Act.	L		808.10	808.10	13-Oct-16
Regulation 10 - For combined permit applications.	L		Sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made.	Sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made.	13-Oct-16
Regulation 12 - Amend an application for a permit or an application to amend a permit.	L		<p>a) Under section 57A(3)(a) of the Act the fee to amend an application for a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 9;</p> <p>b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under c) below;</p> <p>c) If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit.</p>	<p>a) Under section 57A(3)(a) of the Act the fee to amend an application for a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 9;</p> <p>b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40% of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under c) below;</p> <p>c) If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit.</p>	13-Oct-16

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
Regulation 13 - For a combined application to amend permit.	L		The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made.	The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made.	13-Oct-18
Regulation 14 - For a combined permit and planning scheme amendment.	L		Under section 96A(4)(a) of the Act The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made.	Under section 96A(4)(a) of the Act The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made.	13-Oct-18
Regulation 15 - For a certificate of compliance.	L		306.70	306.70	13-Oct-18
Regulation 16 - For an agreement to a proposal to amend or end an agreement under section 173 of the Act.	L		620.30	620.30	13-Oct-18
Regulation 18 - Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council.	L		306.70	306.70	13-Oct-18
Fee Schedule under the Subdivision Act 1988	L				
Regulation 6 - For certification of a plan of subdivision.	L		194.50	194.50	13-Oct-18
Regulation 7 - Alteration of plan under section 10(2) of the Act.	L		104.60	104.60	13-Oct-18
Regulation 8 - Amendment of certified plan under section 11(1) of the Act.	L		132.40	132.40	13-Oct-18
Fees for Amendment to Planning Scheme (Regulation 6)					
Stage 1 of Amendment - For: a) considering a request to amend a planning scheme; and b) taking action required by Division 1 of Part 3 of the Act; and c) considering any submissions which do not seek a change to the amendment; and d) if applicable, abandoning the amendment.	L		2871.60	2871.60	13-Oct-18
Stage 2 of Amendment - For: a) considering: up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	L		14232.70	14232.70	13-Oct-18
(i) 11 to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	L		28437.60	28437.60	
(ii) Submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and	L		38014.40	38014.40	
b) providing assistance to a panel in accordance with section 155 of the Act; and c) making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(b) of the Act; and d) considering the panel's report in accordance with section 27 of the Act; and e) after considering submissions and the panel's report, abandoning the amendment.	L		NIL	NIL	
Stage 3 of Amendment - For: a) adopting the amendment or part of the amendment in accordance with section 29 of the Act; and b) submitting the amendment for approval by the Minister in accordance with section 31 of the Act; and c) giving the notice of the approval of the amendment required by section 36(2) of the Act.	L		453.10 if the Minister is not the planning authority or nil fee if the Minister is the planning authority	453.10 if the Minister is not the planning authority or nil fee if the Minister is the planning authority	13-Oct-18

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
Stage 4 of Amendment – For: a) consideration by the Minister of a request to approve the amendment in accordance with section 35 of the Act, and b) giving notice of approval of the amendment in accordance with section 38(1) of the Act. *For the first 12 months from commencement of the regulations, the fees for planning scheme amendments will be charged at 50% of the fees set out in regulations.	L		453.10 if the Minister is not the planning authority or nil fee if the Minister is the planning authority	453.10 if the Minister is not the planning authority or nil fee if the Minister is the planning authority	13-Oct-16
Council Variations					
Amend Endorsed Plan (if the estimated cost of change is \$10,000 or less, relates to a single dwelling and there is no need for new referrals or public notice)	C		155.00	155.00	
Heritage	C		NO FEE	NO FEE	01-Jul-13
Liquor License Only	C		102.00	104.00	17-Oct-14
Native Vegetation Removal					
<10 Hectares	C		102.00	104.00	17-Oct-14
>10 Hectares	C		604.00	616.00	17-Oct-14
FACILITY HIRE					
Gwen Webb Centre- Hire Charges					
Gwen Webb Centre Hire- Full Day*	C	10	53.00	54.00	01-Jul-17
Regular Hire (8 hours or less)	C	10	31.00	32.00	01-Jul-17
Stephenson Park - Main Oval Hire Charges (Level 2)					
Part or full day hire - (community groups)	C	10	110.00	112.00	01-Jul-17
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01-Jul-17
Regular School Use - per season/per ground	C	10	217.00	221.00	01-Jul-17
Commercial/Private- Full Day*	C	10	364.00	371.00	01-Jul-17
Stephenson Park - Rotary Oval Hire Charges (Level 4)					
Part or full day hire - (community groups)	C	10	58.00	57.00	01-Jul-17
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01-Jul-17
Regular School Use - per season/per ground	C	10	110.00	112.00	01-Jul-17
Commercial/Private- Full Day*	C	10	122.00	124.00	01-Jul-17
Stephenson Park - Baseball Oval Hire Charges (Level 4) (includes Baseball Pitch)					
Part or full day hire - (Community groups)	C	10	58.00	57.00	01-Jul-17
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01-Jul-17
Regular School Use - per season/per ground	C	10	110.00	112.00	01-Jul-17
Commercial/Private- Full Day*	C	10	122.00	124.00	01-Jul-17
Stephenson Park - Baseball Pitch Hire Charges (Level 2) (includes Baseball Oval)	C	10	110.00	112.00	01-Jul-17
Stephenson Park Upstairs Function Room					
Seasonal user group subsidised rate- Full Day*	C	10	53.00	54.00	01-Jul-17
Non seasonal user Community Group - Full Day*	C	10	217.00	221.00	01-Jul-17
Commercial/Private- Full Day*	C	10	363.00	360.00	01-Jul-17
Safe Man Oval - Hire Charges (Level 2)					
Part or full day hire - (Community groups)	C	10	110.00	112.00	01-Jul-17
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01-Jul-17
Regular School Use - per season/per ground	C	10	217.00	221.00	01-Jul-17
Commercial/Private- Full Day*	C	10	364.00	371.00	01-Jul-17
Safe Velodrome - Hire Charges (Level 2)					
Part or full day hire - (Community groups)	C	10	110.00	112.00	01-Jul-17
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01-Jul-17
Regular School Use - per season/per ground	C	10	217.00	221.00	01-Jul-17
Commercial/Private- Full Day*	C	10	363.00	360.00	01-Jul-17

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
Salisbury Park (Little Athletics) - Hire Charges (Level 2)					
Part or full day hire - (Community groups)	C	10	110.00	112.00	01-Jul-17
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01-Jul-17
Regular School Use - per season/per ground	C	10	217.00	221.00	01-Jul-17
Commercial/Private- Full Day*	C	10	365.00	368.00	01-Jul-17
Stead Street Oval - Hire Charges (Level 4) (includes parking fees)					
Part or full day hire - (Community groups)	C	10	56.00	57.00	01-Jul-17
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01-Jul-17
Regular School Use - per season/per ground	C	10	110.00	112.00	01-Jul-17
Commercial/Private- Full Day*	C	10	122.00	124.00	01-Jul-17
Warruk Oval - Hire Charges (Level 3)					
Part or full day hire - (Community groups)	C	10	83.00	85.00	01-Jul-17
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01-Jul-17
Regular School Use - per season/per ground	C	10	183.00	186.00	01-Jul-17
Commercial/Private- Full Day*	C	10	242.00	247.00	01-Jul-17
Stratford Pine Lodge Hire Charges (Level 4) (see Oval & Reserve info, End Tennis Courts)					
Part or full day hire - (Community groups)	C	10	56.00	57.00	01-Jul-17
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01-Jul-17
Regular School Use - per season/per ground	C	10	110.00	112.00	01-Jul-17
Commercial/Private- Full Day*	C	10	122.00	124.00	01-Jul-17
Light Usage Fee (rate per hour) (includes plug-in portable lighting)	C	10	12.00	15.00	01-Jul-17
Toilet cleaning charges to be added to Casual hire if applicable	C	10	30.00	31.00	01-Jul-17
Notes					
*Half day hire = 50% of scheduled full day fee					
*Half day = 6 hours or less					
Seasonal Hire includes use of toilets and rubbish disposal					
Yarram Meeting Rooms					
Meeting Room 1 or 2 (max 25 people) per day Community Rate	C	10	51.00	53.00	01-Jul-17
Both Meeting Rooms 1 & 2 (max 50 people) per day Community Rate	C	10	102.00	105.00	01-Jul-17
Both Meeting Rooms 1 & 2 (max 50 people) per day Commercial Rate	C	10	208.00	215.00	01-Jul-17
Consulting Room 1 or 2 per hour	C	10	4.30	8.00	01-Jul-17
Consulting Room 1 or 2 per day	C	10	35.00	36.00	01-Jul-17
Lakeside Entertainment & Arts Facility (LEAF)					
Weddings and Commercial Organisations	C	10	180.00	185.00	01-Jul-17
Not for profit/community organisations	C	10	FREE	FREE	01-Jul-17
Use of Concertina Doors	C	10	125.00	140.00	01-Jul-17
Use of Concertina Doors Community Groups	C	10	80.00	70.00	01-Jul-17
Circus					
Recreation Reserve Fees (Circus) Daily Fees	C	10	600.00	650.00	01-Jul-17
Port of Sale					
Mooring Fees - Annual Licence	C	10	1,000.00	900.00	01-Jul-17
Mooring - Temporary Per Week - Min 2 weeks (\$116.00) Max 12 weeks	C	10	58.00	58.00	01-Jul-17
Transfer of Mooring Fee	C	10		45.00	01-Jul-17

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
Commercial Property					
Establishment fee for setting up user agreements - for new user agreements on Council Owned or Controlled Land	C	10		100.00	01-Jul-17
West Sale Airport					
West Sale Airport Service Charge - Terminal Access - Per day for charter/commercial flights	C	10	110.00	110.00	01-Jul-16
Rate capped to 100 days p.a.					
West Sale Airport Service Charge - Use of Airside Apron Areas - per m2p.a. Aircraft parking or equipment storage.	C	10	33.00	33.00	01-Jul-16
User agreement to be established for periods in excess of 28 continuous days					
Minimum charge \$275.00 (based on 100m2 for 1 month).					
West Sale Airport / Yarram Aerodrome Service Charge - Annual User Licence Agreement - Recreational Use.	C	10	140.00	140.00	01-Jul-16
West Sale Airport / Yarram Aerodrome Service Charge - Annual User Licence Agreement - Light Commercial Use.	C	10	660.00	660.00	01-Jul-16
West Sale Airport / Yarram Aerodrome Service Charge - Annual User Licence Agreement - Commercial Use.	C	10	1300.00	1300.00	01-Jul-16
West Sale Airport - Landing Fees					
Fee applied per aircraft landing (landing and take-off) no charge for touch and goes					
No charge for aircraft utilising local maintenance services					
Military and other Aircraft with WSA and Yarram licence agreement exempt.	C	10		\$3.25/tonne	10-Nov-16
GA registered aircraft ≤1550kg exempt					
GA registered aircraft >1550kg \$3.25/tonne pro-rata.					
Yarram Aerodrome - Landing Fees					
Fee applied per aircraft landing (landing and take-off) no charge for touch and goes					
Military and other Aircraft with Yarram and WSA licence agreement exempt.	C	10		\$1.50/tonne	10-Nov-16
GA registered aircraft ≤ 1550kg exempt					
GA registered aircraft >1550kg \$1.50/tonne pro-rata.					
MAP SALES					
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A3 Colour	C	10	12.00	12.50	01-Jul-17
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A2 Colour	C	10	18.00	18.50	01-Jul-17
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A1 Colour	C	10	30.00	31.00	01-Jul-17
Hardcopy - Aerial Photo Plot A4	C	10	12.00	12.50	01-Jul-17
Hardcopy - Aerial Photo Plot A3	C	10	18.00	18.50	01-Jul-17
Hardcopy - Aerial Photo Plot A2	C	10	30.00	31.00	01-Jul-17
Hardcopy - Aerial Photo Plot A1	C	10	41.00	42.00	01-Jul-17
Softcopy - Aerial Photo - sent to email address	C	10	New Fee	10.00	01-Jul-17
TIPPING FEES					
Commercial Tonne	C	10	166.00	161.00	01-Jul-17
Compacted Commercial	C	10	167.00	173.00	01-Jul-17
Commercial m3	C	10	63.00	66.00	01-Jul-17
Domestic m3	C	10	31.00	33.00	01-Jul-17
Greenwaste m3	C	10	14.00	15.00	01-Jul-17
Clean Concrete Tonne	C	10	29.00	30.00	01-Jul-17
Clean Concrete m3	C	10	43.00	44.00	01-Jul-17
Separated Recyclables m3	C	10	0.00	0.00	01-Jul-17
Asbestos per tonne	C	10	100.00	100.00	01-Jul-17
Single Mattress	C	10	10.00	10.00	01-Jul-17
Double Mattress	C	10	15.00	15.00	01-Jul-17

WELLINGTON SHIRE COUNCIL
PROPOSED SCHEDULE OF FEES AND CHARGES AS AT 1 JULY 2017
GST INCLUSIVE

C=COUNCIL SET L=LEGISLATION

Service	C/L	GST %	Fee 16/17 including Tax \$	Proposed Fee 17/18 including Tax \$	Effective Date
Other					
Rechargeable works	C	10	By Quote	By Quote	01-Jul-15
Consent for Works Within Road Reserve	L		\$81.60 - \$588.00	\$81.60 - \$588.00	01-Jul-16
Recovery cost for Fire Hazard Removal Contractor plus an administration fee	C	10	Admin Cost \$105.00 + contractor cost	Admin Cost \$105.00 + contractor cost	01-Jul-17
Recovery cost for Contractor "call out" plus an administration fee	C	10		Admin Cost \$105.00 + contractor cost.	01-Jul-17
Dishonoured Direct Debit Fees	C		30.00	30.00	01-Jul-16
Dishonoured Cheque Fees	C		35.00	35.00	01-Jul-09
Land Information Certificates	L		24.80	24.80	29-Oct-15
Land Information Certificate – Urgent Fee	C	10	75.00	75.00	01-Jul-14
Duplicate Rate Notice	C	10	10.00	10.00	01-Jul-16
Rate Related Archive Search per hour	C	10	50.00	50.00	01-Jul-14
Freedom of Information Request	L		27.90	28.90	01-Jul-17
Freedom of Information Search Charges per hour or part of an hour (except if on a computer)	L		20.49	21.40	01-Jul-17
Freedom of Information Supervision Charges Per Quarter hour	L		5.00	5.30	01-Jul-17
Freedom of Information Photocopies A4 (per page)	L		0.20	0.20	01-Jul-16

2017/18 Budget - Wellington Shire Council

Appendix B Budget process

This section lists the budget processes to be undertaken in order to adopt the Budget in accordance with the *Local Government Act 1989* (the Act) and *Local Government (Planning and Reporting) Regulations 2014* (the Regulations).

Under the Act, Council is required to prepare and adopt an annual budget for each financial year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the regulations which support the Act.

The 2017/18 budget, which is included in this report, is for the year 1 July 2017 to 30 June 2018 and is prepared in accordance with the Act and Regulations. The budget includes financial statements being a budgeted Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flow and Statement of Capital Works. These statements have been prepared for the year ended 30 June 2018 in accordance with the Act and Regulations, and consistent with the annual financial statements which are prepared in accordance with Australian Accounting Standards. The budget also includes information about the rates and charges to be levied, the capital works program to be undertaken, the human resources required, and other financial information, which Council requires in order to make an informed decision about the adoption of the budget.

A 'proposed' budget is prepared in accordance with the Act and submitted to Council in April for approval 'in principle'. Council is then required to give 'public notice' that it intends to 'adopt' the budget. It must give 28 days notice of its intention to adopt the proposed budget and make the budget available for inspection at its offices and on its website. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by Council.

With the introduction of the State Government Rate Capping legislation in 2015, Councils are now unable to determine the level of rate increase and instead must use a maximum rate increase determined by the Minister for Local Government which is announced in December for application in the following financial year.

The final step is for Council to adopt the budget after receiving and considering any submissions from interested parties. The budget is required to be adopted by 30 June and a copy submitted to the Minister within 28 days after adoption. The key dates for the budget process are summarised below:

Budget process		Timing
1	Minister of Local Government announces maximum rate increase	Dec
2	Officers update Council's long term financial projections	Dec/Jan
3	Council to advise ESC if it intends to make a rate variation submission	Jan/Feb
4	Council submits formal rate variation submission to ESC	Dec-Mar
5	Proposed budget (s) submitted to Council for approval	Apr
5	Public notice advising intention to adopt budget	Apr
6	Budget available for public inspection & comment	Apr/May
7	Submissions period closes (28 days)	May
8	Submissions considered by Council	Jun
9	Budget and submissions presented to Council for adoption	Jun
10	Copy of adopted budget submitted to the Minister	Jun
11	Revised budget where a material change has arisen	

ITEM C2.3**2017-21 COUNCIL PLAN**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: ACTING MANAGER PEOPLE & EXCELLENCE

DATE: 6 JUNE 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓	✓	✓		✓	

OBJECTIVE

For Council to adopt the 2017-21 Council Plan (including Strategic Resource Plan) as attached.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the 2017-21 Council Plan (including Strategic Resource Plan) as attached.

BACKGROUND

In accordance with Section 125 of the *Local Government Act 1989*, every Council must prepare a Council Plan that includes:

- The strategic objectives of Council
- Strategies for achieving the objectives for at least the next 4 years
- Strategic indicators for monitoring the achievement of the objectives
- A Strategic Resource Plan
- Any other matters as prescribed by regulation.

At the Council meeting held on 18 April 2017, it was resolved that:

1. Council advertise its 2017-21 draft Council Plan (as attached) in accordance with requirements of Section 223 of the *Local Government Act 1989*; and
2. Council consider submissions for the 2017-21 draft Council Plan at a Special Council Meeting on Tuesday 30 May 2017 at 3pm;
3. Council meet on Tuesday 6 June 2017 at 3pm to consider the formal adoption of the 2017-21 Council Plan.

Council released the 2017-21 draft Council Plan to the public seeking submissions. Following a Special Council Meeting on Tuesday 30 May 2017, Council discussed and considered 1 written submission. This submission has not had a major impact of the Council Plan and Council comment has been provided as per Attachment A. Council will also write to the submitter.

OPTIONS

Following consideration of the attached Council Plan 2017-21, Council can resolve to either:

1. Adopt the 2017-21 Council Plan (including the Strategic Resource Plan); or
2. Amend the 2017-21 Council Plan (including the Strategic Resource Plan) prior to adoption, or
3. Seek further information and amend the 2017-21 Council Plan (including the Strategic Resource Plan) prior to adoption at a future Council meeting.

PROPOSAL

That Council adopt the 2017-21 Council Plan (including the Strategic Resource Plan) as attached.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The 2017-21 Council Plan incorporates a summary of budget provisions in its Strategic Resource Plan section.

The strategies incorporated in the 2017-21 Council Plan will have varying degrees of financial impact over the short and longer term. Full understanding of the 2017-21 Council Plan will be gained by reading it in conjunction with Council's 2017/18 financial year Budget.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

Section 125 of the *Local Government Act 1989* requires Council to prepare and approve a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later. The adopted Council Plan must also be submitted to the Minister by 30 June 2017.

The Council will comply with the obligations of the *Local Government Act 1989* by adopting the 2017-21 Council Plan.

COUNCIL POLICY IMPACT

The 2017-21 Council Plan has been prepared generally in the context of existing Council policies, but may lead to their revision or the development of new policies as a result of implementation of the initiatives contained in it.

COUNCIL PLAN IMPACT

The 2017-21 Council Plan has been developed to support the following strategies of the existing Council Plan 2013-17.

Strategy 1.3 states that Council will have:

“Council Strategies and Plans reflect the aspirations of our diverse communities”

Strategy 2.3 states that Council will:

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making”.

RESOURCES AND STAFF IMPACT

The strategies contained within the 2017-21 Council Plan will generally be implemented within the existing resources of the Council.

The Strategic Resource Plan component of this 2017-21 Council Plan outlines the financial and staff resources provided for its implementation.

COMMUNITY IMPACT

The attached 2017-21 Council Plan has been prepared in light of the Wellington 2030 Vision. It is intended to set out for the community the objectives, initiatives and strategies that the Council considers are needed to implement its Vision on behalf of the community over the next four years.

CONSULTATION IMPACT

In accordance with S125(9) of the *Local Government Act 1989* Council placed the 2017-21 Council Plan in the public domain for comment. Advertisements were placed in local newspapers to seek community submissions on the 2017-21 draft Council Plan and copies of the Plan were available for inspection at all Council Customer Service Centres and Libraries.

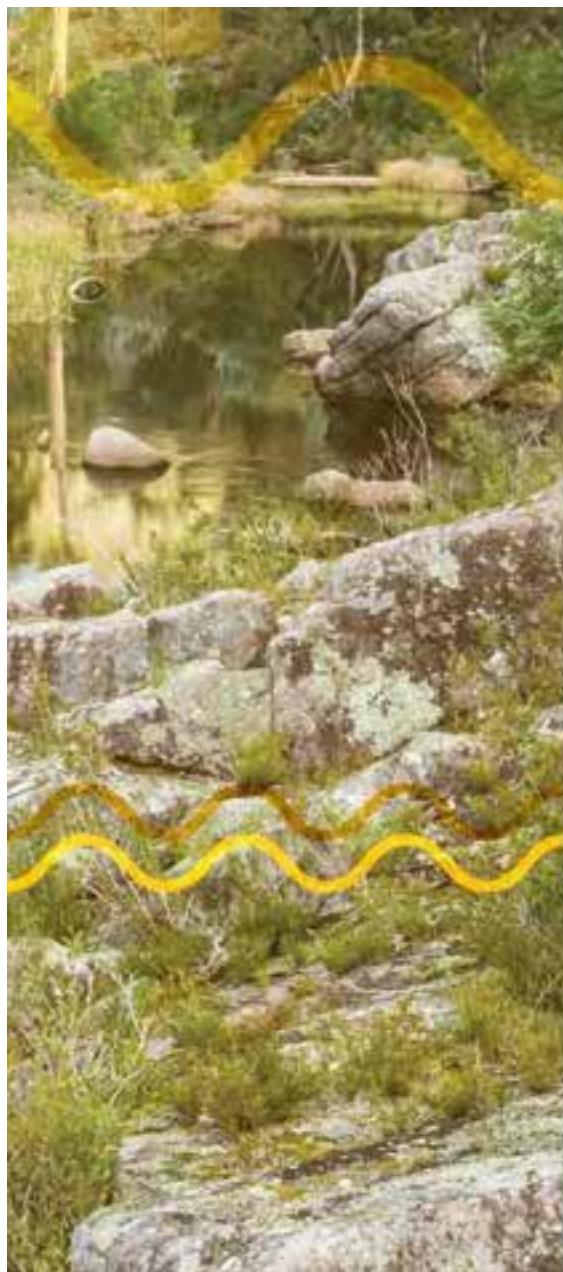
One written submission was received with regard to the 2017-21 Council Plan.

2017-21 COUNCIL PLAN SUBMISSIONS

	SUBMISSION	NUMBER RECEIVED	RECOMMENDED ACTION FOLLOWING COUNCIL REVIEW
1.	Analysis of 2017-21 Council Plan content	1	All formatting and content amendment comments noted and will be implemented where appropriate.







contents

Foreword.....	4
Your Councillors.....	5
Preparing the Plan.....	6
Strategic Planning Framework.....	7
Shire Profile Infographic.....	8-9
Our Vision.....	10

Themes

Communities.....	12
Services & Infrastructure.....	14
Natural Environment.....	16
Lifelong Learning.....	18
Economy.....	20
Organisational.....	22

Strategic Resource Plan	25
--------------------------------------	----

Supporting Documents.....	39
---------------------------	----

Artwork panels shown on the front and rear pages of this document are used with the permission of artist Wilma Pepper.

foreword



On behalf of Wellington Shire Council, I am proud to present the Council Plan 2017 - 21. The Council Plan establishes the actions we will take in partnership with our community over the coming four years toward achieving their vision for the future, Wellington 2030.

Extensive engagement undertaken in 2016 informed the renewal of the Wellington 2030 Community Vision. Five themes very clearly emerged from those conversations; themes which are reflected in that vision and again here, in the Council Plan.

A sixth theme, Organisational, is included in this plan. This sixth theme is the glue that binds the other five themes together; it addresses Council's emphasis on good governance, community engagement, responsiveness, and innovation through the organisation's delivery of over 140 services for, to and on behalf of the community.

The Strategic Resource Plan incorporated within this document identifies how we will resource our Plan over the coming four years, and each financial year Council presents its annual budget.

Wellington Shire Council aligns its operations in strict accordance with this Plan. Subsequently, each staff member works to an annual business plan, with performance indicators.

We report our progress back to our community through regular Council Reports in addition to the Annual Report. This Strategic Planning Framework provides Council, its staff, and the community with a clear line of sight from community vision to daily actions.

The community vision is clearly embedded in every aspect of Council business; from every child we immunise, to every waste bin we empty, every pet we reunite with its owners, every tree we plant, road we grade, and every book we loan.

I thank the community members who helped shape Wellington 2030, which has helped guide Council's priorities for the next four years. My fellow Councillors and I look forward to reporting our progress back to you, as we all take our journey to 2030.

Cr Carolyn Crossley
Mayor





preparing the plan

This Council Plan has been developed in response to our community's renewed Wellington 2030 vision for the future.

During 2016, Council asked the community to direct our journey to 2030 by telling us what they love about Wellington, what they don't like, what they would like that we don't have, and what their hopes are for our region's future.

Council received responses from over 3,100 people, representing all geographical regions of our shire and all age groups.

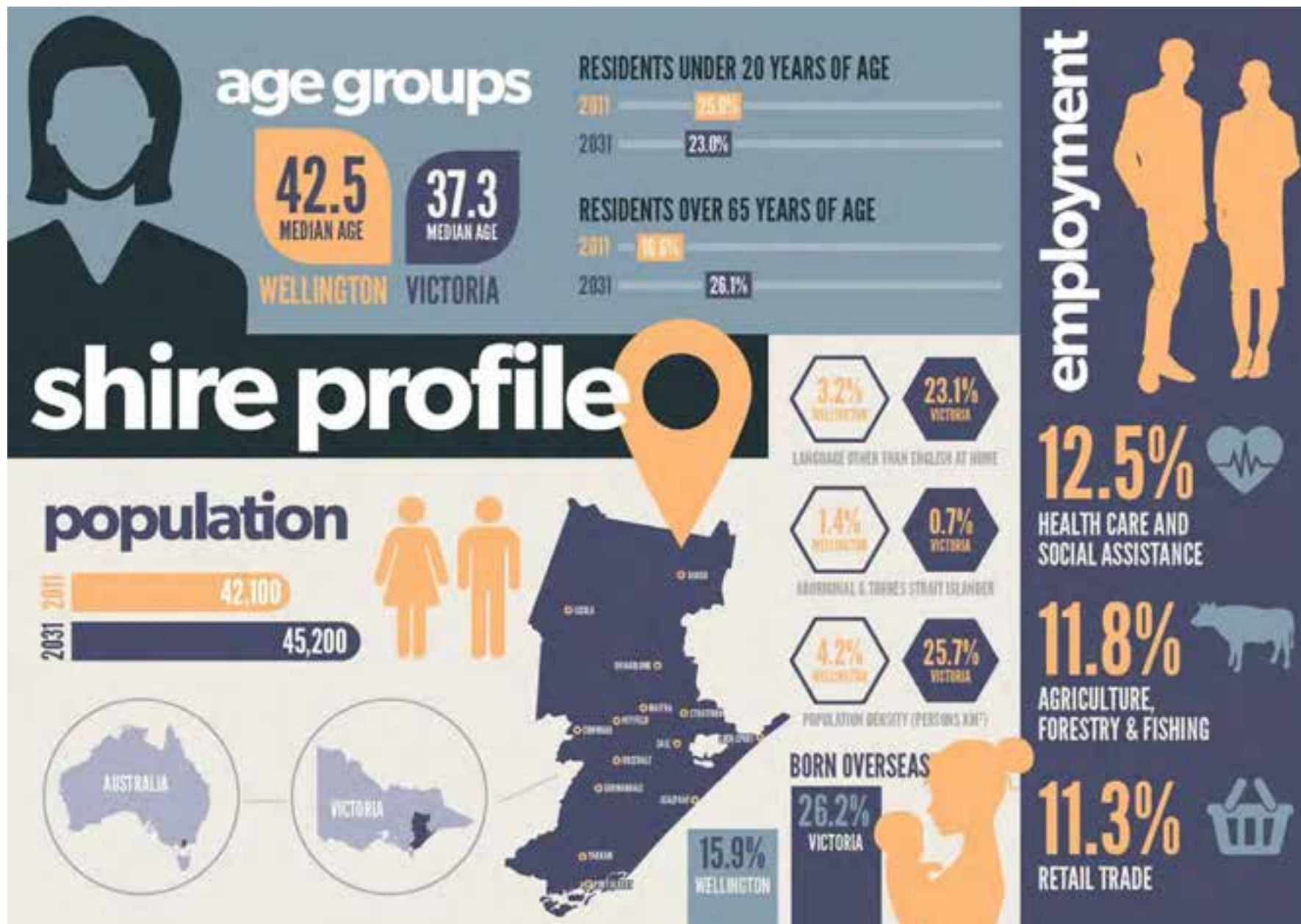
In November 2016, over 100 community members joined Council at a workshop, where responses provided during the initial consultation phase were collated and used to determine the five key themes of the renewed community vision.

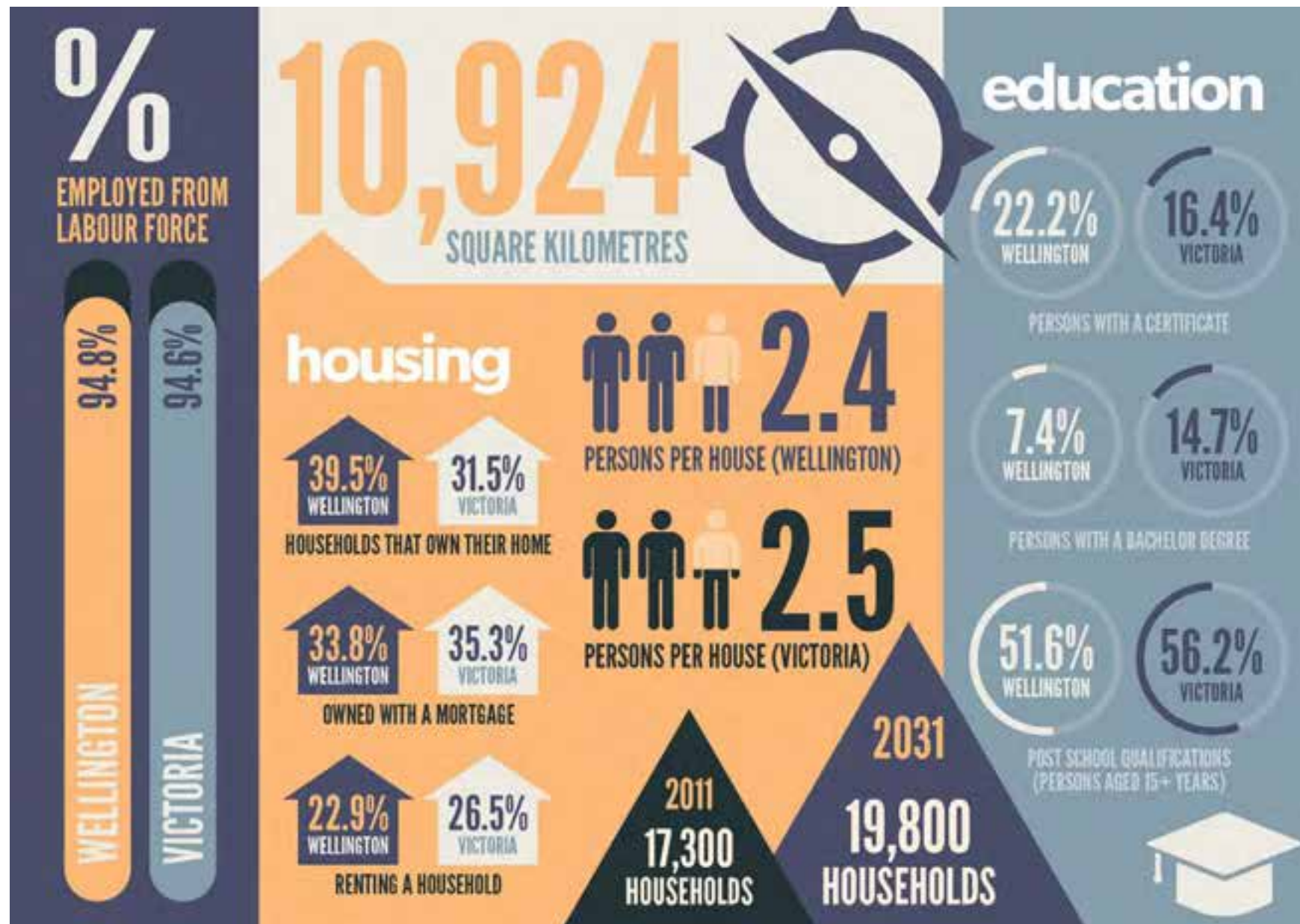
That feedback and those themes are the foundation for this Council Plan. Wellington 2030 is a long term vision for our region over the next 13 years.

The strategic objectives contained within this plan align with our community's aspirations and expectations, identified through Wellington 2030. The Council Plan identifies what actions Council will take toward achieving the community's vision between 2017 and 2021 and how we will measure this plan's success.

Council will work in partnership with the residents and community of Wellington Shire to deliver this Plan. Council will provide regular updates to the community on how we're progressing, through a variety of reporting mechanisms which include the Annual Report.









our vision

“Happy people,
healthy environment
and thriving
communities in the
heart of Gippsland.”







1

OUR VISION

"We know and support each other and have a strong sense of community belonging. Diversity is respected and there are many social and community activities providing opportunities for all people to interact. We strive for good health, feel safe in our communities and are prepared for natural disasters."

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Satisfaction with enforcement of Local Laws	 Control	64%*
Community satisfaction with Emergency and Disaster Management	 Influence	74%*
Percentage of annual Municipal Health and Wellbeing Action Plan items achieved	 Control	> 75%
Percentage of annual Action Plan items achieved for the Wellington Youth Strategy	 Influence	> 75%
Monitor utilisation and diversity of usage of Council's community facilities	 Monitor	Monitor numbers
Total value of Community Assistance Grants distributed annually	 Control	Monitor annual total

*Victorian Local Government Community Satisfaction Survey

DEFINITIONS: **Control:** Council actions directly control the result. **Influence:** Council can influence the result but other external factors may also have an impact. **Monitor:** Council has no influence on the result but monitors it to assist future planning.

STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
1.1 Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.	1.1.1 Continue to deliver services and programs that encourage and foster community wellness and the prevention of disease.	Provider, Regulator, Funder	Local Laws, Social Planning & Policy, Leisure Services, Environmental Health, Building Services, Community Facilities Planning, Community Committees, Natural Environment & Parks
	1.1.2 Work in partnership to provide leadership and strategic direction on issues relating to community safety.	Partner, Facilitator	
	1.1.3 Provide and manage open spaces and infrastructure that enable and encourage healthy and active lifestyles.	Provider	
	1.1.4 Develop and foster strong relationships with funding agencies, committees of management and local communities for the provision of appropriate recreational infrastructure, programs and services to support healthy and active lifestyles.	Provider, Partner, Funder	
1.2 Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.	1.2.1 Ensure that Council services, facilities and events promote inclusivity, social connectedness and accessibility.	Provider	Social Planning & Policy, Rural Access, Youth Liaison, Leisure Services
	1.2.2 Develop strategic partnerships to work collaboratively to support young people, which provide youth leadership and capacity building opportunities.	Partner, Facilitator	
	1.2.3 Encourage and support communities, sports and recreation clubs to deliver a diverse range of programs and events.	Partner, Funder	
	1.2.4 Strengthen relationships with the Aboriginal community through the enhancement of strategic local partnerships.	Provider	
1.3 Strengthen community identity by promoting our heritage and history and appreciation for small town rural living.	1.3.1 Recognise, celebrate and promote the diverse shared heritage and history of Wellington Shire.	Partner	Social Planning & Policy, Rural Access, Strategic Planning, Statutory Planning, Community Facilities Planning, Natural Environment & Parks
	1.3.2 Provide support and leadership to local groups to help improve and promote their towns and communities.	Provider, Funder, Partner, Facilitator	
1.4 Enhance resilience in our towns and our communities.	1.4.1 Continue to engage collaboratively with communities and external agencies to ensure a best practice approach to emergency planning, relief and recovery management.	Provider, Partner, Regulator, Advocate	Local Laws, Emergency Management, Environmental Health, Road Management, Strategic Planning, Statutory Planning, Community Wellbeing
	1.4.2 Mitigate the potential effects of natural disasters on our communities by supporting appropriate development in accordance with responsible land use planning practices.	Provider, Regulator, Advocate	
	1.4.3 Encourage local volunteering, and empower local community plans and events.		

Wellington Shire Council Plan 2017/21



2

OUR VISION

"Wellington has a built environment that is sustainable, appropriate, accessible and responsive to the community. Transport connects people to communities and places. Events and services support our strong communities."

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Community satisfaction with condition of local streets and footpaths	 Control	55%*
Community satisfaction with planning permits	 Control	58%*
Total annual value of municipal development	 Influence	Monitor annual total
Percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal	 Control	Monitor percentage

*Victorian Local Government Community Satisfaction Survey

DEFINITIONS: **Control:** Council actions directly control the result. **Influence:** Council can influence the result but other external factors may also have an impact. **Monitor:** Council has no influence on this result but monitors it to assist future planning.

STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
2.1 Council services and infrastructure are responsive to identified current and future community needs within budgeted parameters.	2.1.1 Undertake service delivery and infrastructure master planning to provide community assets in response to identified needs.	Provider, Funder, Partner, Regulator, Facilitator	Arts & Culture, Road Management, Built Environment, Asset Management, Infrastructure Development, Projects, Strategic Planning, Community Facilities Planning, Community Committees, Natural Environment & Parks.
	2.1.2 Provide access to a diverse range of recreational opportunities for all sectors of the community.	Provider, Funder, Partner, Regulator, Facilitator, Advocate	
	2.1.3 Establish a strong service planning framework across the organisation that also accounts for seasonal variations in community populations and an ageing community.	Provider	
2.2 Council assets are responsibly, socially, economically and sustainably managed.	2.2.1 Develop asset management plans in conjunction with service level plans for all council facilities and infrastructure.	Provider, Funder	Road Management, Built Environment Facilities, Asset Management, Infrastructure Development, Projects, Community Facilities Planning, Community Committees, Natural Environment & Parks
	2.2.2 Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.	Provider, Funder	
	2.2.3 Continue to maintain and enhance Council's built environment for public amenity and long term sustainability.	Provider, Funder	
	2.2.4 Recognise and protect our built heritage assets.	Provider, Regulator	
2.3 Wellington Shire is well planned, considering long term growth and sustainability.	2.3.1 Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire.	Provider, Regulator	Strategic Planning, Statutory Planning
	2.3.2 Ensure sufficient land supply to provide for a range of lifestyle options which support housing diversity including affordable housing.	Provider, Regulator	
	2.3.3 Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.	Advocate, Regulator	
2.4 Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.	2.4.1 Continue to lobby and advocate for improved public transport connectivity.	Advocate	Road Management, Built Environment, Asset Management, Rural Access, Road Safety
	2.4.2 Continue to maintain and enhance Council's road assets infrastructure.	Provider	

Wellington Shire Council Plan 2017-21



3

OUR VISION

"Wellington's natural environment and landscape is clean, diverse, beautiful, accessible and protected."

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Community satisfaction with the appearance of public areas	 Control	74%*
Community satisfaction with waste management	 Control	67%*
Community satisfaction with Council's slashing and weed control activity	 Control	53%*
Monitor participation rates of Council's Sustainable Living Education Program	 Control	Monitor participation rates

*Victorian Local Government Community Satisfaction Survey.

DEFINITIONS: **Control:** Council actions directly control the result. **Influence:** Council can influence the result but other external factors may also have an impact. **Monitor:** Council has no influence on the result but monitors it to assist future planning.

STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
3.1 Conserve and protect our natural environment through responsible and sustainable management practices.	3.1.1 Ensure development is appropriate to conserve our environmentally sensitive landscapes for future generations.	Provider, Regulator	Statutory Planning, Major Land Use Planning Projects, Natural Environment & Parks
	3.1.2 Work in partnership to protect and preserve Wellington Shire's natural environment, biodiversity, resources and environmental heritage.	Provider, Regulator, Partner, Advocate	
	3.1.3 Manage Council's high quality, attractive open spaces and streetscapes in accordance with agreed service levels.	Provider	
3.2 Demonstrate leadership in waste and water management, and energy efficiency.	3.2.1 Review Council's provision of waste services.	Provider	Whole Organisation Waste Management, Sustainability
	3.2.2 Provide leadership and education in sustainable living practices.	Provider	
	3.2.3 Advocate for and provide leadership toward a low carbon economy.	Advocate, Facilitator	
3.3 Build resilience in our communities and landscapes to mitigate risks from a changing climate.	3.3.1 Design and maintain landscapes and infrastructure appropriate for a changing climate.	Provider, Funder	Strategic Planning, Open Spaces, Park Services, Projects, Strategic Planning
	3.3.2 Consider climate risk impact in planning decisions. Ensure planning schemes use the most up-to-date, relevant data regarding climate change impacts.	Provider, Facilitator, Partner	

Continued on Council Plan 2017-21



4

OUR VISION

"Wellington has a broad choice of local training, education and holistic learning and development options that lead to meaningful employment and personal fulfilment."

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Maintain or increase the proportion of residents with post school qualifications of some sort relative to the Gippsland average	 Monitor	≥ 51.6%*
Increase participation at Council's libraries	 Influence	Monitor participation rates
Increase participation at Council's Arts and Culture facilities	 Control	Monitor participation rates

*Australian Bureau of Statistics data.

DEFINITIONS: **Control:** Council actions directly control the result. **Influence:** Council can influence the result but other external factors may also have an impact. **Monitor:** Council has no influence on this result but monitors it to assist future planning.

STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
4.1 Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.	4.1.1 Advocate for improved access to a broad range of high quality learning environments for all age groups and abilities across Wellington Shire.	Advocate	
	4.1.2 Provide and support learning opportunities to develop skills and promote leadership and mentoring within our communities.	Provider, Partner	Community Wellbeing, Business Development, Arts & Culture
	4.1.3 Provide accessible cultural opportunities and activities for all sectors of the community.	Provider, Funder, Partner	
4.2 Encourage innovation for and in the region.	4.2.1 Actively promote and encourage industry, employers and further education providers to work in partnership to train and recruit people locally and provide opportunity for career progression within Wellington.	Advocate, Facilitator	Social Planning & Policy, Community Engagement, Youth Liaison, Rural Access, Creative Arts Facilitator (RAW), Business Development, Arts & Culture



5

OUR VISION

"Wellington has a wealth of diverse industries providing employment opportunities for all. There is growth in the Wellington population and economy which is balanced with the preservation of our natural environment and connected communities."

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Maintain or increase the total number of jobs in Wellington Shire relative to the Gippsland workforce	 Influence	≥ 14,192 jobs (15.88% of Gippsland workforce)
Maintain or increase number of businesses	 Influence	≥ 3,889 businesses
Maintain or increase estimated resident population relative to Gippsland population	 Influence	≥ 41,965 residents
Maintain or increase Gross Regional Product (GRP) relative to Gippsland GRP	 Monitor	\$2.32b GRP
Maintain or increase visitor numbers by type/duration	 Influence	Monitor Destination Gippsland data
Maintain lower unemployment rate than the Gippsland average	 Influence	Monitor ABS data

DEFINITIONS: **Control:** Council actions directly control the result. **Influence:** Council can influence the result but other external factors may also have an impact. **Monitor:** Council has no influence on this result but monitors it to assist future planning.

STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
5.1 Support and develop our existing businesses.	5.1.1 Provide development and training opportunities for local businesses.	Partner, Facilitator	Business Development
	5.1.2 Leverage from our existing business and assets to diversify the economy through value adding activities, identifying opportunities and building on our strengths.	Provider, Partner, Facilitator	
	5.1.3 Advocate for improved links and connectivity to key markets and destinations.	Provider, Partner, Facilitator	
5.2 Use a targeted approach to attract new business investment to Wellington Shire, to support population growth.	5.2.1 Create a supportive investment environment that encourages new development and job growth.	Facilitator	Business Development, Strategic Planning
	5.2.2 Ensure the availability of residential, commercial and industrial land supply.	Provider, Regulator	
	5.2.3 Actively promote new investment opportunities in key market sectors where Wellington Shire has a competitive strength while celebrating success.	Provider, Advocate	
5.3 Grow Wellington Shire's visitor economy.	5.3.1 Work with key stakeholder organisations to increase consumer awareness of Wellington Shire's strengths.	Partner, Facilitator	Visitor Economy and Events, Rural Access, Creative Arts Facilitator (RAV)
	5.3.2 Enhance visitor experiences through the development of quality facilities and services.	Provider, Partner, Facilitator	
	5.3.3 Position Wellington Shire as an events destination.	Provider, Partner, Facilitator	

Wellington Shire Council Plan 2017-21

6

OUR VISION

"Wellington is well led, managed and supported by best organisational practices to deliver services and infrastructure to the community. We do this by listening, advocating and responding to their needs."

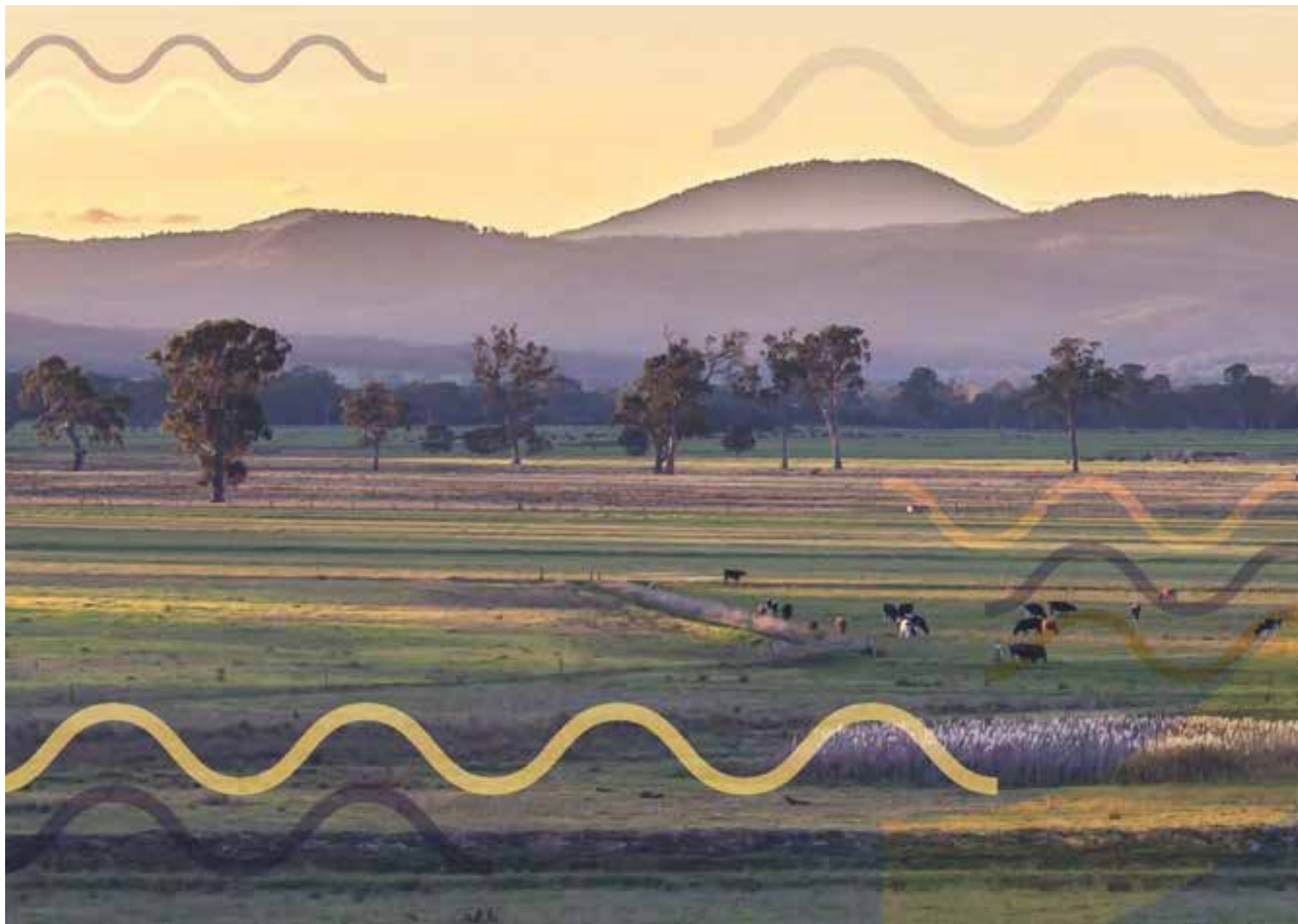
PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Maintain or increase community satisfaction with Council's overall performance	 Influence	63%*
Increase satisfaction with community consultation and engagement	 Influence	58%*
Maintain or increase satisfaction with advocacy on behalf of the community to other organisations and levels of government	 Control	57%*
Maintain or increase community satisfaction out of 100 with how Council has performed in making decisions in the best interests of the community	 Influence	56%*
Maintain or increase overall staff satisfaction and engagement ratings	 Influence	5.48 satisfaction** 69% engagement**

*Victorian Local Government Survey data. **Internal Staff Engagement Survey mean result.

DEFINITIONS: **Control:** Council actions directly control the result. **Influence:** Council can influence the result but other external factors may also have an impact. **Monitor:** Council has no influence on this result but monitors it to assist future planning.

STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
6.1 Wellington Shire Council is a leader in best practice, innovation, and continuous improvement.	6.1.1 Provide user friendly systems, accessible information and efficient processes.	Provide	Whole Organisation Business Systems, Business Improvement
	6.1.2 Continually improve and implement processes for systems based on best practices.	Provide	
	6.1.3 Consider opportunities for a shared services approach to Council business.	Provide	
6.2 Community engagement and customer service excellence is central to Council's decision making process.	6.2.1 Provide proactive, quality customer service to all stakeholders.	Provide, Facilitate	Whole Organisation Community Wellbeing, Media & Public Relations, Municipal Services, Leisure Services, Mayoral Support
	6.2.2 Actively engage with both internal and external stakeholders to appropriately inform about council business.	Provide	
	6.2.3 Ensure sound processes are in place to facilitate input into Council deliberations and decision making.	Provide	
6.3 Maintain a well governed, transparent, high performing, ethical and accountable organisation.	6.3.1 Maintain processes and systems to ensure sound financial management.	Provide	Whole Organisation Accounting Services, Procurement, Rates & Valuations, Human Resources, Information Management, Commercial Facilities Management, Risk Management, ICT Network Administration
	6.3.2 Reduce Council's reliance on rates income through increasing diversification of income sources.	Provide	
	6.3.3 Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.	Provide	
	6.3.4 Ensure effective and accountable risk management and occupational health and safety systems.	Provide	
	6.3.5 Continue to maintain and develop a high performing workforce that supports and enhances Council's ability to deliver its services efficiently and effectively.	Provide	
6.4 Act and lobby on behalf of the priorities of the community.	6.4.1 Council strategies and plans reflect the aspirations of our diverse communities.	Provide	Whole Organisation
	6.4.2 Advocate on the community's behalf to state and federal agencies, the private sector and industry on a range of issues relevant to Wellington Shire community.	Advocate, Facilitate	

Wellington Shire Council Plan 2017-21







Comprehensive Income Statement	27
Balance Sheet	28
Statement of Changes in Equity	29
Statement of Cash Flows	30
Statement of Capital Works	31
Summary of Planned Capital Works Expenditure (2018)	32
Summary of Planned Capital Works Expenditure (2019)	33
Summary of Planned Capital Works Expenditure (2020)	34
Summary of Planned Capital Works Expenditure (2021)	35
Statement of Human Resources	36
Summary of Planned Human Resources Expenditure	37
Summary of Planned Human Resources FTE	38

26 | Wellington City Council Plan 2017-21

The Congressional Budget Office (CBO) estimates that the proposed changes will increase the federal deficit by \$1.2 trillion over the next 10 years.

The bottom line shows the movement in Colson's financial position during the next four years, which is reflected in the movement in net assets, mainly in the balance sheet.

Investigating the Mayday, however, they find no way to consider a number of external factors impacting on Covid-19. The report issued by the Victorian Government, *Investigating the Mayday Incident*, November 2020/21, is useful for two reasons. First, Justice counsel has identified our Mayday case solutions through operational efficiency, resulting in positive outcomes in operational and the form of the judicial recovery plan.

Vehicle fuel efficiency and charges will increase by 1¢ per gallon. The gasoline index, however, will be calculated with the full gasoline system, and as per the Minnesota schedule of 2¢ (the Jan 2017/18 QANM 17.2.3.3). The Water infrastructure charge will increase to \$45, while the Garbage Charge will increase to \$307. The CWR Fee Charge will remain at \$14.92 (it was previously that amount for nonresidential collection service). An increase of 7% in the general fee for the public has been requested by the council.

Foreign Chinese investing activity should continue to increase significantly, 3.4% of the country's total revenue in 2007/08 and will increase in line with GDP over the next 4 years, while ending is controlled by the 2008 collection will be significant.

[illegible]

Indiquez l'avis exprimé par les 15 membres du Tribunal en matière de l'application de la Loi sur l'accès à l'information. Les données sont exprimées en pourcentage.

Materials and services costs are driven by a number of external factors including prevailing economic conditions such as fuel prices, inflation, energy, labor and OPEX. Over the five-year period there will be modest costs increases, as set for 2009/10.

	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
INCOME				
Fees and Charges	55,500	56,755	58,560	59,706
Statutory Fees and Fines	729	671	654	703
User Fees	6,533	6,712	6,831	6,982
Grants - Operating	7,746	13,811	14,210	14,348
Grants - Capital	15,987	10,030	5,875	5,890
Contributions - Monetary - Operating	75	77	78	80
Contributions - Monetary - Capital	1,060	2,051	1,829	1,490
Net Gain/(Loss) on disposal of Property, Infrastructure, Plant and Equipment	151	512	490	935
Other Income - Operating	2,106	3,047	3,157	3,157
Other Income - Capital	1,051	110	-	-
Total Income	90,838	93,778	91,683	93,391
EXPENSES				
Employee Costs	25,928	26,354	27,268	28,089
Materials and Services	29,493	30,255	27,572	30,545
Bad and Doubtful Debts	86	87	89	93
Depreciation and Amortisation	21,676	22,531	24,437	23,951
Borrowing Costs	505	545	514	481
Other Expenses	667	580	696	475
Total Expenses	78,355	80,452	80,576	83,634
Surplus / (Deficit) for the Year	12,583	13,324	11,106	9,757
Other Comprehensive Income				
Items that will not be recognised in surplus or deficit as before				
Net Asset Revaluation Increment / (Decrement)	-	-	-	-
Total Comprehensive Result	12,583	13,324	11,106	9,757

Balance Sheet

The Balance Sheet provides a snapshot of the Council's financial position at the end of each of the most four years. Total equity represents the net worth of Council.

	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
ASSETS (CURRENT ASSETS)				
Cash and Cash Equivalents	37,790	37,556	36,654	41,332
Trade and Other Receivables	5,478	5,402	5,748	5,815
Other Financial Assets	9,000	9,000	9,000	9,000
Other Assets	410	410	410	410
Total Current Assets	52,678	52,368	51,812	56,557
ASSETS (NON-CURRENT ASSETS)				
Trade and Other Receivables	1,910	2,753	3,563	4,201
Property, Infrastructure, Plant and Equipment	938,510	952,695	960,951	967,856
Intangible Assets	924	806	828	670
Total Non-Current Assets	941,344	956,254	965,342	972,727
Total Assets	994,022	1,008,622	1,017,154	1,029,284
LIABILITIES (CURRENT LIABILITIES)				
Trade and other payables	6,067	6,220	5,698	6,288
Trust funds and deposits	609	817	687	887
Provisions	7,328	7,435	7,663	7,808
Interest-bearing loans and borrowings	556	3,600	820	1,040
Total Current Liabilities	14,560	18,072	14,868	16,023
LIABILITIES (NON-CURRENT LIABILITIES)				
Provisions	2,131	2,140	2,157	2,174
Interest-bearing loans and borrowings	30,507	8,216	8,909	10,311
Total Non-Current Liabilities	32,638	10,356	11,066	12,485
Total Liabilities	47,198	28,428	25,934	28,508
Net Assets	946,824	980,194	991,220	1,000,776
EQUITY				
Accumulated Surplus	352,514	367,950	378,900	388,350
Reserves	614,276	612,164	612,320	612,426
Total Equity	966,790	980,114	991,220	1,000,776

Statement of Changes in Equity

	Total (\$'000)	Accumulated Surplus (\$'000)	Revaluation Reserve (\$'000)	Other Reserves (\$'000)
2016				
Balance at Beginning of the Financial Year	954,207	341,051	607,385	5,771
Surplus / (Deficit) for the Year	12,583	12,583	-	-
Net Asset Revaluation Increment / (Decrement)	-	-	-	-
Transfers to Other Reserves	-	1,847	-	(1,847)
Transfers from Other Reserves	-	(3,100)	-	3,100
Balance at End of Financial Year	966,790	352,381	607,385	7,024
2017				
Balance at Beginning of the Financial Year	966,790	352,381	607,385	7,024
Surplus / (Deficit) for the Year	13,324	13,324	-	-
Net Asset Revaluation Increment / (Decrement)	-	-	-	-
Transfers to Other Reserves	-	3,554	-	(3,554)
Transfers from Other Reserves	-	(2,842)	-	2,842
Balance at End of Financial Year	980,114	366,417	607,385	6,312
2018				
Balance at Beginning of the Financial Year	980,114	366,417	607,385	6,312
Surplus / (Deficit) for the Year	11,106	11,106	-	-
Net Asset Revaluation Increment / (Decrement)	-	-	-	-
Transfers to Other Reserves	-	4,200	-	(4,200)
Transfers from Other Reserves	-	(3,035)	-	3,035
Balance at End of Financial Year	991,220	378,768	607,385	5,067
2019				
Balance at Beginning of the Financial Year	991,220	378,768	607,385	5,067
Surplus / (Deficit) for the Year	9,556	9,556	-	-
Net Asset Revaluation Increment / (Decrement)	-	-	-	-
Transfers to Other Reserves	-	2,929	-	(2,929)
Transfers from Other Reserves	-	(3,039)	-	3,039
Balance at End of Financial Year	1,000,776	388,314	607,385	5,177

Statement of Cash Flows

The Cash Flow Statement shows the expected movements in cash and cash equivalents.

The second fund year operating activities shows the expected cash and cash equivalents provided to the community. These funds are primarily expected to be provided by the community and are used to fund the capital and operating costs.

	2018 Inflows / (Outflows) (\$'000)	2019 Inflows / (Outflows) (\$'000)	2020 Inflows / (Outflows) (\$'000)	2021 Inflows / (Outflows) (\$'000)
CASH FLOWS FROM OPERATING ACTIVITIES				
Rates and Charges	55,314	56,002	58,338	59,506
Statutory Fees and Fines	729	671	654	703
User Fees	6,424	6,662	6,882	6,880
Grants - Operating	7,540	14,017	14,004	14,454
Grants - Capital	17,757	10,030	5,875	5,890
Contributions - Monetary	533	1,272	1,035	747
Interest Received	1,100	1,122	1,144	1,167
Trust Funds and Deposits Taken	(140)	259	143	254
Other Receipts	2,057	2,035	2,013	1,990
Employee Costs	(25,422)	(26,235)	(27,017)	(27,862)
Materials and Services	(29,162)	(30,107)	(28,097)	(29,900)
Trust Funds and Deposits Repaid	22	(51)	(273)	(54)
Other Payments	(667)	(680)	(696)	(475)
Net Cash Provided by / (Used in) Operating Activities	36,135	35,597	34,006	33,300
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for Property, Infrastructure, Plant and Equipment	(40,740)	(37,374)	(33,400)	(31,309)
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	806	1,288	1,173	1,626
Payments for Investments	(90,202)	(91,294)	(91,083)	(91,379)
Proceeds from Sale of Investments	96,202	91,294	91,083	91,379
Net Cash Provided by / (Used in) Investing Activities	(39,940)	(36,086)	(32,227)	(29,763)
CASH FLOWS FROM FINANCING ACTIVITIES				
Finance Costs	(505)	(543)	(514)	(493)
Proceeds from Borrowings	3,300	1,360	1,513	2,442
Repayment of Borrowings	(803)	(556)	(3,600)	(820)
Net Cash Provided by / (Used in) Financing Activities	1,992	261	(2,601)	1,141
Net Increase (Decrease) in Cash and Cash Equivalents	(1,903)	(200)	(902)	4,678
Cash and Cash Equivalents at the Beginning of the Financial Year	39,659	37,756	37,556	36,654
Cash and Cash Equivalents at end of the Financial Year	37,756	37,556	36,654	41,332

Statement of Capital Works

The Statement of Capital Works shows the expected expenditure on capital works over the next four years.

Capital Works Strategies

The capital works program over the four year period is part of the long-term capital works program with outcomes to be realized in relation to alignment with Asset Management Plan objectives and strategies. All projects are evaluated and ranked by cost-benefit, taking into account public safety, community benefit, legislative requirements and availability of funding. Both Internal and External, provided to Council as part of the Asset Management Plan (over the next four years) is the consideration of the needs to deliver funding allocation of \$16.77 million.

Renewal Strategies

Quora's (and, from Technical Plan, also into consideration the need to plan capacity for funding the renewal of infrastructure assets, and remedial (improvement) expenditure.

New South Wales Police have forecast the all years from 2017/18 to 2020/21, mostly for residential asset replacement schemes with it will be replaced by replacement expenditures over 5 to 10 years. At the end of the first year (forecast period), total debt is forecast to be \$11.05 million, with the remainder of local Government funding (forecast) indicators.

	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
PROPERTY				
Land	150	125	-	-
Landfill Improvements	922	75	1,600	-
Total Land	1,072	200	1,600	-
Buildings	6,908	3,120	3,140	4,485
Total Buildings	6,908	3,120	3,140	4,485
Total Property	7,980	3,320	4,740	4,485
PLANT AND EQUIPMENT				
Plant, Machinery & Equipment	2,408	2,409	2,438	2,556
Furniture & Fittings	295	44	10	37
Information Technology	915	200	486	250
Library Books	245	238	244	250
Total Plant and Equipment	3,863	2,951	3,178	3,133
INFRASTRUCTURE				
Roads	12,749	12,842	10,863	10,572
Bridges	1,377	852	2,589	536
Footpaths	2,467	1,449	770	1,493
Drainage	380	640	1,590	2,445
Recreational Leisure and Community Facilities	4,263	6,450	3,865	1,445
Waste	270	100	310	230
Parks, Open Space and Streetscapes	7,343	5,395	4,320	5,590
Aerodromes	4,760	2,670	530	850
Off Street Car Parks	150	500	500	500
Other Infrastructure	1,119	145	120	120
Total Infrastructure	34,878	31,043	26,457	23,771
Intangibles	25	60	25	-
Total Capital Works Expenditure	46,746	37,378	33,400	31,389
Represented by:				
New Asset Expenditure	3,148	755	535	520
Asset Removal Expenditure	28,724	26,858	26,270	23,683
Asset Expansion Expenditure	4,697	3,509	1,651	2,605
Asset Upgrade Expenditure	10,177	6,252	4,944	4,581
Total Capital Works Expenditure	46,746	37,378	33,400	31,389

Warrumbungle Council Plan 2017-21

Summary of Planned Capital Works Expenditure

Appendix 3 The Council Plan 2017-21

2018

	ASSET EXPENDITURE TYPES (\$'000)					FUNDING SOURCES (\$'000)				
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
PROPERTY										
Land	150	-	-	-	150	150	-	-	150	-
Landfill Improvements	922	-	922	-	-	922	-	-	922	-
Total Land	1,072	-	922	-	150	1,072	-	-	1,072	-
Buildings	6,908	-	3,470	1,845	1,593	6,908	3,000	250	3,658	-
Total Buildings	6,908	-	3,470	1,845	1,593	6,908	3,000	250	3,658	-
Total Property	7,980	-	4,392	1,845	1,743	7,980	3,000	250	4,730	-
PLANT AND EQUIPMENT										
Plant, Machinery & Equipment	2,408	-	2,408	-	-	2,408	-	-	2,408	-
Furniture & Fittings	295	-	239	29	29	295	-	-	295	-
Information Technology	915	-	241	674	-	915	-	-	915	-
Library Books	245	-	235	10	-	245	-	-	245	-
Total Plant and Equipment	3,863	-	3,122	712	29	3,863	-	-	3,863	-
INFRASTRUCTURE										
Roads	12,749	-	9,843	2,846	60	12,750	3,921	922	7,907	-
Bridges	1,377	-	1,377	-	-	1,377	967	-	410	-
Footpath	2,467	-	342	120	1,999	2,467	1,233	-	1,234	-
Drainage	380	-	230	150	-	380	-	-	380	-
Recreational Leisure and Community Facilities	4,263	2,818	874	321	250	4,262	1,156	851	1,565	690
Waste	270	-	50	170	50	270	-	-	270	-
Parks, Open Space and Streetscapes	7,343	-	5,121	2,004	218	7,343	2,320	88	3,685	1,250
Aerodromes	4,760	330	3,133	1,074	223	4,760	3,500	-	425	835
Off Street Car Parks	150	-	150	-	-	150	-	-	150	-
Other Infrastructure	1,119	-	65	929	125	1,119	890	-	229	-
Total Infrastructure	34,878	3,148	21,185	7,620	2,925	34,878	13,987	1,861	16,255	2,775
Intangibles	25	-	25	-	-	25	-	-	25	-
Total Capital Works Expenditure	46,746	3,148	28,724	10,177	4,697	46,746	16,987	2,111	24,873	2,775

Summary of Planned Capital Works Expenditure

2019	ASSET EXPENDITURE TYPES (\$'000)					FUNDING SOURCES (\$'000)				
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
PROPERTY										
Land	125	-	-	-	125	125	-	-	125	-
Landfill Improvements	75	-	75	-	-	75	-	-	75	-
Total Land	200	-	75	-	125	200	-	-	200	-
Buildings	3,120	-	1,462	983	675	3,120	900	-	2,220	-
Total Buildings	3,120	-	1,462	983	675	3,120	900	-	2,220	-
Total Property	3,320	-	1,537	983	800	3,320	900	-	2,420	-
PLANT AND EQUIPMENT										
Plant, Machinery & Equipment	2,409	-	2,409	-	-	2,409	28	-	2,441	-
Furniture & Fittings	44	20	-	-	24	44	-	-	44	-
Information Technology	200	-	100	100	-	200	-	-	200	-
Library Books	238	-	238	10	-	238	-	-	238	-
Total Plant and Equipment	2,951	20	2,797	110	24	2,951	28	-	2,923	-
INFRASTRUCTURE										
Roads	12,842	-	10,328	2,470	44	12,842	3,000	1,038	8,797	-
Bridges	852	-	852	-	-	852	260	110	482	-
Footpaths	1,448	-	409	280	700	1,448	500	-	948	-
Drainage	640	-	155	485	-	640	-	297	343	-
Recreational Leisure and Community Facilities	6,450	-	4,594	474	1,382	6,450	3,000	340	2,710	500
Waste	100	-	100	-	-	100	-	-	100	-
Parks, Open Space and Streetscapes	5,395	385	3,096	864	450	5,395	836	475	4,084	-
Aerodromes	2,670	350	1,666	545	109	2,670	1,500	-	1,170	-
Off Street Car Parks	500	-	500	-	-	500	-	-	500	-
Other Infrastructure	145	-	104	41	-	145	-	-	145	-
Total Infrastructure	31,043	735	22,464	5,159	2,485	31,043	9,102	2,161	19,280	500
Intangibles	60	-	60	-	-	60	-	-	60	-
Total Capital Works Expenditure	37,374	755	26,858	6,252	3,509	37,374	10,030	2,161	24,683	500

Wagga Wagga Council Plan 2017-21

Summary of Planned Capital Works Expenditure

City Council Plan 2017-21

2020

	ASSET EXPENDITURE TYPES (\$'000)					FUNDING SOURCES (\$'000)				
	Total	New	Renewal	Extension	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
PROPERTY										
Land	-	-	-	-	-	-	-	-	-	-
Landfill Improvements	1,600	-	1,600	-	-	1,600	-	-	1,600	-
Total Land	1,600	-	1,600	-	-	1,600	-	-	1,600	-
Buildings	3,140	-	1,435	1,014	690	3,140	920	-	2,220	-
Total Buildings	3,140	-	1,435	1,014	690	3,140	920	-	2,220	-
Total Property	4,740	-	3,035	1,014	690	4,740	920	-	3,820	-
PLANT AND EQUIPMENT										
Plant, Machinery & Equipment	2,438	-	2,438	-	-	2,438	-	-	2,438	-
Furniture & Fittings	10	-	-	-	10	10	-	-	10	-
Information Technology	485	-	382	104	-	485	-	-	485	-
Library Books	244	-	234	10	-	244	-	-	244	-
Total Plant and Equipment	3,178	-	3,054	114	10	3,178	-	-	3,178	-
INFRASTRUCTURE										
Roads	10,863	-	8,607	2,210	46	10,863	1,805	1,045	7,913	-
Bridges	2,589	-	2,589	-	-	2,589	2,200	-	389	-
Footpath	770	-	482	288	-	770	-	-	770	-
Drainage	1,590	-	990	600	-	1,590	-	300	1,290	-
Recreational Leisure and Community Facilities	3,865	-	3,168	7	690	3,865	500	100	2,765	500
Waste	310	-	210	-	100	310	-	-	310	-
Parks, Open Space and Streetscapes	4,320	205	3,349	666	100	4,320	330	875	3,595	-
Acrodomes	530	330	170	15	15	530	-	-	530	-
Off Street Car Parks	500	-	500	-	-	500	-	-	500	-
Other Infrastructure	120	-	90	30	-	120	-	-	120	-
Total Infrastructure	25,457	535	20,355	3,616	951	25,457	4,935	1,826	16,176	500
Intangibles	25	-	25	-	-	25	-	-	25	-
Total Capital Works Expenditure	33,400	535	26,270	4,944	1,651	33,400	3,875	1,826	25,199	500

Summary of Planned Capital Works Expenditure

2021	ASSET EXPENDITURE TYPES (\$'000)					FUNDING SOURCES (\$'000)				
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
PROPERTY										
Land	-	-	-	-	-	-	-	-	-	-
Landfill Improvements	-	-	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-	-	-
Buildings	4,485	-	2,743	1,037	705	4,485	940	-	3,545	-
Total Buildings	4,485	-	2,743	1,037	705	4,485	940	-	3,545	-
Total Property	4,485	-	2,743	1,037	705	4,485	940	-	3,545	-
PLANT AND EQUIPMENT										
Plant, Machinery & Equipment	2,556	-	2,556	-	-	2,556	-	-	2,556	-
Furniture & Fittings	37	-	-	-	37	37	10	-	27	-
Information Technology	290	-	182	108	-	290	-	-	290	-
Library Books	250	-	239	11	-	250	-	-	250	-
Total Plant and Equipment	3,133	-	2,977	119	37	3,133	10	-	3,123	-
INFRASTRUCTURE										
Roads	10,572	-	8,374	2,150	48	10,572	1,650	1,070	7,852	-
Bridges	536	-	536	-	-	536	340	-	196	-
Footpaths	1,493	-	497	296	700	1,493	500	-	993	-
Drainage	2,445	-	975	520	950	2,445	-	320	1,225	900
Recreational Leisure and Community Facilities	1,445	-	1,445	-	-	1,445	200	100	545	500
Waste	230	-	80	-	150	230	-	-	230	-
Parks, Open Space and Streetscapes	5,580	-	5,230	350	-	5,580	2,250	-	3,330	-
Aerodromes	850	520	236	79	15	850	-	-	850	-
Off Street Car Parks	500	-	500	-	-	500	-	-	500	-
Other Infrastructure	120	-	90	30	-	120	-	-	120	-
Total Infrastructure	23,771	520	17,963	3,425	1,863	23,771	4,940	1,490	15,941	1,400
Intangibles	-	-	-	-	-	-	-	-	-	-
Total Capital Works Expenditure	31,389	520	23,683	4,581	2,605	31,389	5,890	1,490	22,608	1,400

Council Plan 2017-21

Statement of Human Resources

	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
STAFF EXPENDITURE				
Employee Costs - Operating	25,928	26,354	27,208	28,089
Employee Costs - Capital	164	52	-	-
Total Staff Expenditure	26,092	26,406	27,208	28,089
STAFF NUMBERS (FULL TIME EQUIVALENT)				
Employees	289.3	285.3	284.8	282.8
Capitalised Labour	1.5	1.0	-	-
Total Staff Numbers	291.3	286.3	284.8	282.8

Summary of Planned Human Resources Expenditure

	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
BUILT AND NATURAL ENVIRONMENT				
Permanent - Full Time	9,409	9,743	9,926	10,273
Permanent - Part Time	56	57	59	62
Total Built and Natural Environment	9,465	9,800	9,985	10,335
CHIEF EXECUTIVE OFFICE				
Permanent - Full Time	950	909	941	974
Permanent - Part Time	-	-	-	-
Total Chief Executive Office	950	909	941	974
COMMUNITY AND CULTURE				
Permanent - Full Time	4,248	4,397	4,551	4,710
Permanent - Part Time	631	653	676	700
Total Community and Culture	4,879	5,050	5,227	5,410
CORPORATE SERVICES				
Permanent - Full Time	3,414	3,433	3,554	3,678
Permanent - Part Time	272	292	292	302
Total Corporate Services	3,686	3,715	3,845	3,980
DEVELOPMENT				
Permanent - Full Time	3,327	3,343	3,460	3,487
Permanent - Part Time	1,025	1,093	1,024	1,090
Total Development	4,352	4,436	4,484	4,577
Total Casuals and Other Expenditure	2,160	1,996	2,186	2,253
Total Staff Expenditure	26,092	26,406	27,298	28,089

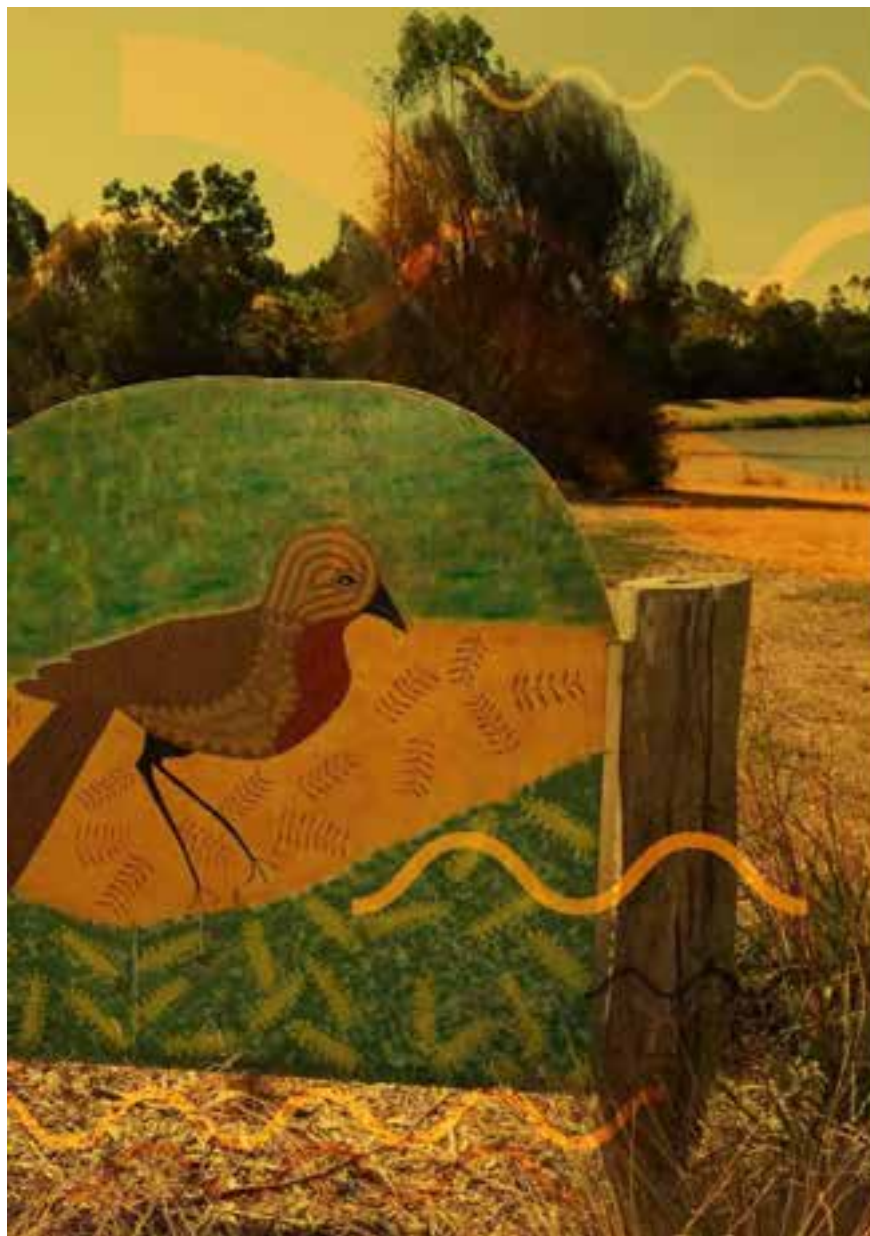
Warragamba Council Plan 2017-21

Summary of Planned Human Resources FTE

	2018	2019	2020	2021
BUILT AND NATURAL ENVIRONMENT				
Permanent - Full Time	115.5	113.5	111.5	111.5
Permanent - Part Time	0.6	0.6	0.6	0.6
Total Built and Natural Environment	116.1	114.1	112.1	112.1
CHIEF EXECUTIVE				
Permanent - Full Time	7.0	7.0	7.0	7.0
Permanent - Part Time	-	-	-	-
Total Chief Executive Office	7.0	7.0	7.0	7.0
DEVELOPMENT				
Permanent - Full Time	37.0	36.0	36.0	35.0
Permanent - Part Time	22.5	21.3	21.0	21.0
Total Development	59.5	57.3	57.0	56.0
CORPORATE SERVICES				
Permanent - Full Time	36.0	35.0	35.0	35.0
Permanent - Part Time	3.6	3.6	3.6	3.6
Total Corporate Services	39.6	38.6	38.6	38.6
COMMUNITY AND CULTURE				
Permanent - Full Time	43.0	43.0	43.0	43.0
Permanent - Part Time	9.6	9.6	9.6	9.6
Total Community and Culture	52.6	52.6	52.6	52.6
Total Casuals	16.5	16.5	16.5	16.5
Total Staff Numbers	291.3	286.1	284.8	282.8

supporting documents

Strategies and Action Plans	Communities	Services & Infrastructure	Natural Environment	Lifelong Learning	Economy	Organisational
Access and Inclusion Plan	*	*		*		*
Arts and Culture Strategy	*			*		
Asset Management Plans (multiple)		*				
Docking Facilities Strategic Plan		*				
Built Environment Strategy		*				
Business Continuity Plan						*
Community Engagement Strategy						*
Community Facility Framework	*	*				
Domestic Animal Management Plan	*					
Domestic Waste Water Management Plan	*	*	*			
Economic Development Strategy				*	*	
Economic Development Strategy Action Plan				*	*	
Electric Line Clearance Management Plan	*		*			
Environmental Sustainability Strategy	*		*	*	*	
Information Technology Strategy						*
Municipal Early Years Plan	*					
Municipal Emergency Management Plan	*					
Municipal Fire Management Plan	*		*			
Municipal Flood Emergency Plan	*					
Municipal Public Health and Wellbeing Plan (Healthy Wellington)	*	*	*		*	
Municipal Services Action Plan	*					
Municipal Services Strategy	*					
Public Open Space Plan		*	*			
Racing Strategy						*
Residential Road and Street Construction Plan		*				
Risk Management Strategy						*
Road Management Plan		*				
Structure Plans (Multiple)		*	*		*	
Town Tree Plans (Multiple)			*			
Walking and Cycling Strategic Plan	*	*				



Sale Service Centre

18 Desailly Street (PO Box 506), Sale Victoria 3850
Tel 1300 366 244

Yarram Service Centre

156 Grant Street, Yarram Victoria 3971
Telephone 03 5182 5100

Web www.wellington.vic.gov.au

Email enquiries@wellington.vic.gov.au



ITEM C2.4**GIPPSLAND WASTE AND RESOURCE RECOVERY GROUP -
WASTE FORUM NOMINATION**

DIVISION: CORPORATE SERVICES
ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
DATE: 6 JUNE 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
				✓					

OBJECTIVE

For Council to nominate a delegate for the Gippsland Waste and Resource Recovery Group - Waste Forum.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council nominate for the Gippsland Waste and Resource Recovery Group - Waste Forum.

BACKGROUND

The Gippsland Waste and Resource Recovery Group (GWRRG) has been established under the *Environmental Protection Act 1970* (Environment Protection and Sustainability Victoria Amendment Bill 2014) (the Act) to deliver waste and resource recovery planning, procurement, education and project functions in the Gippsland Waste and Resource Recovery Region (the Region).

The Gippsland Local Government Waste Forum supports the effective operation of the GWRRG.

Each Council nominates a Councillor as a representative to the forum. Councillor Alan Hall was the delegate for the Gippsland Waste and Resource Recovery Group Waste Forum however has tendered his resignation paving the way for another Councillor to nominate.

This nomination will enable the Gippsland Waste and Resource Recovery Group Waste Forum to continue with full Council representation without undue delay.

OPTIONS

That

1. Council nominate a delegate to the Gippsland Waste and Resource Recovery Group Waste Forum; or
2. Council does not nominate a Councillor to the Gippsland Waste and Resource Recovery Group Waste Forum.

PROPOSAL

That Council nominate a delegate to represent Wellington Shire Council on the Gippsland Waste and Resource Recovery Group Waste Forum.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following Strategic objective and related strategy.

Strategic Objective:

“Our community is informed about Council business and is involved in Council decision making. Council advocates on behalf of the community.”

Strategy 1.5:

“Advocate on the community’s behalf to State and Federal Agencies, the private sector and industry on a range of issues relevant to Wellington Shire Council”.



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM:C3.1**2016 STATUTORY PLANNING CUSTOMER SURVEY RESULTS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

6 JUNE 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓			✓					

OBJECTIVE

To provide Council with the results of the 2016 statutory planning applicant and objector customer satisfaction survey.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the results of the 2016 statutory planning applicant and objector survey (refer to Attachment 1 and 2).

BACKGROUND

Council's statutory planning unit undertakes an annual survey of planning permit applicants and objectors. The key purpose of the survey is to obtain feedback on the level of customer satisfaction with Council's statutory planning service to help identify opportunities for improvement and process change.

The results of a survey sent to 2016 statutory planning applicants and objectors is included in Attachment 1. The survey results are generally positive overall, although it is recognised that there is opportunity for continuous improvement, and given the often emotive and controversial nature of planning it is extremely difficult to keep everyone satisfied, particularly parties who object to planning applications. Question 14 of the applicant survey, for example, shows that 47.4% of survey respondents considered that the overall experience dealing with Council's planning department was 'excellent' (up from 46.4% in 2015) and a further 42% rated the service as 'good' (up from 39.3% in 2015). With the objector survey, the same question resulted in the majority of respondents (43.5%) rating the overall experience as 'good' (down from 60% in 2015).

A comparison of the 2014, 2015 and 2016 survey results is provided in Attachment 2.

The survey results will now be used as a benchmark for further customer satisfaction surveys and to continue to refine and improve customer service and statutory planning processes.

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the results of the 2016 statutory planning applicant and objector survey (refer to Attachment 1 and 2).

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

'Appropriate and forward looking land use planning that incorporates sustainable growth and development.'

Strategy 5.2

'Provide user friendly, accessible planning information and efficient planning processes.'

This report supports the above Council Plan strategic objective and strategy.

COMMUNICATION IMPACT

This report communicates the results of the 2016 statutory planning applicant and objector survey.

2016

DEVELOPMENT LAND USE PLANNING



Customer Satisfaction Survey Results Jan-Dec 2016

Summary

Wellington Shire Council's Land Use Planning Department processes hundreds of planning applications each year. Planners are responsible for ensuring that land is used and developed in an environmentally, economically and socially responsible way that provides a sustainable future for the community.

The Customer Satisfaction Survey was an opportunity for the planning department to review and improve the planning service provided to the community.

Customers were asked to consider their level of satisfaction with the service provided to them as opposed to the outcome of their planning application.

Survey Detail

Surveys were undertaken for periods Jan–Jun & Jul-Dec 2016; the combined 12-month Survey follows.

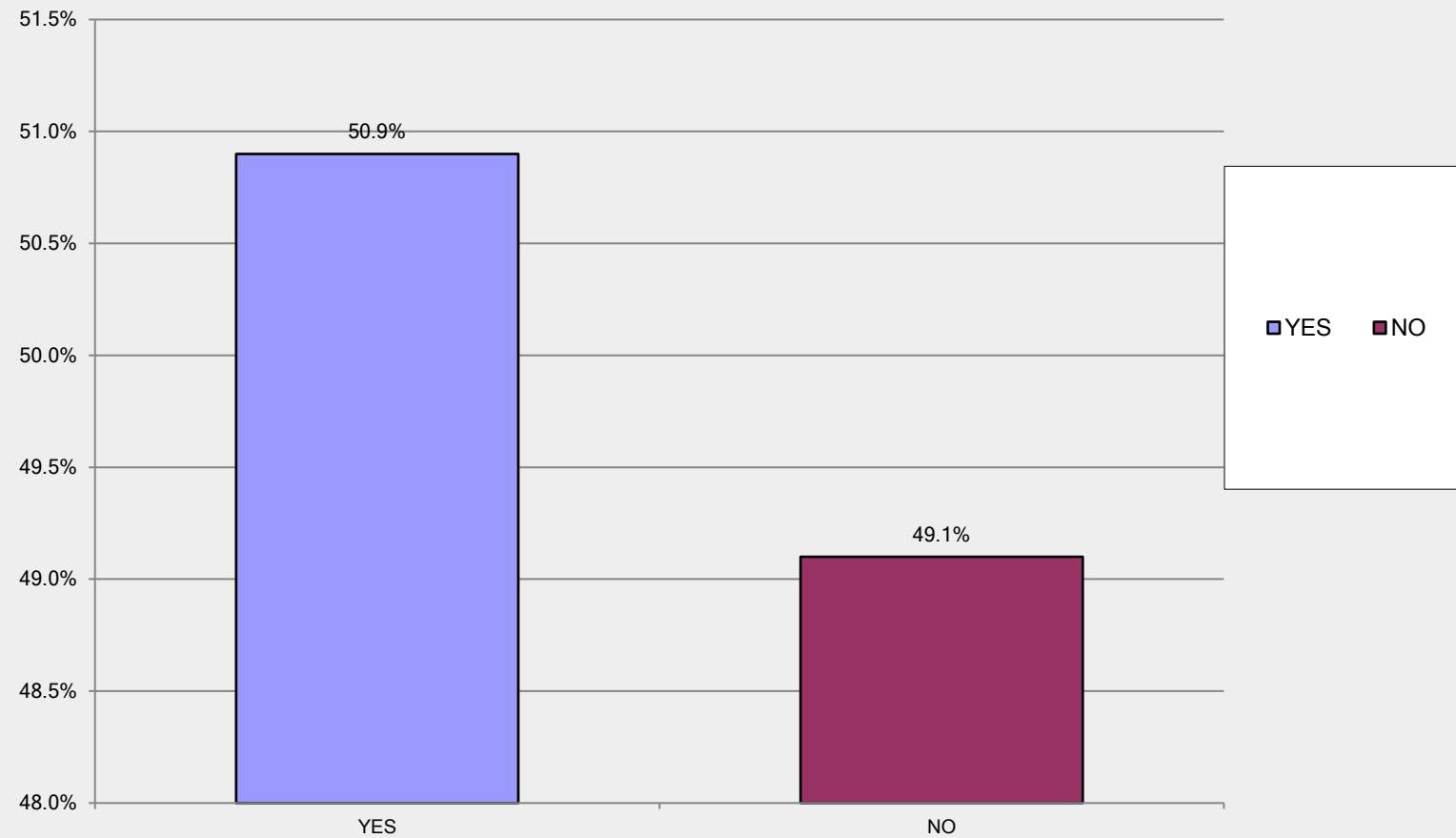
Planning Applicants and Planning Objectors were surveyed separately.

A total of 255 Planning Applicants and 101 Planning Objectors were sent surveys.

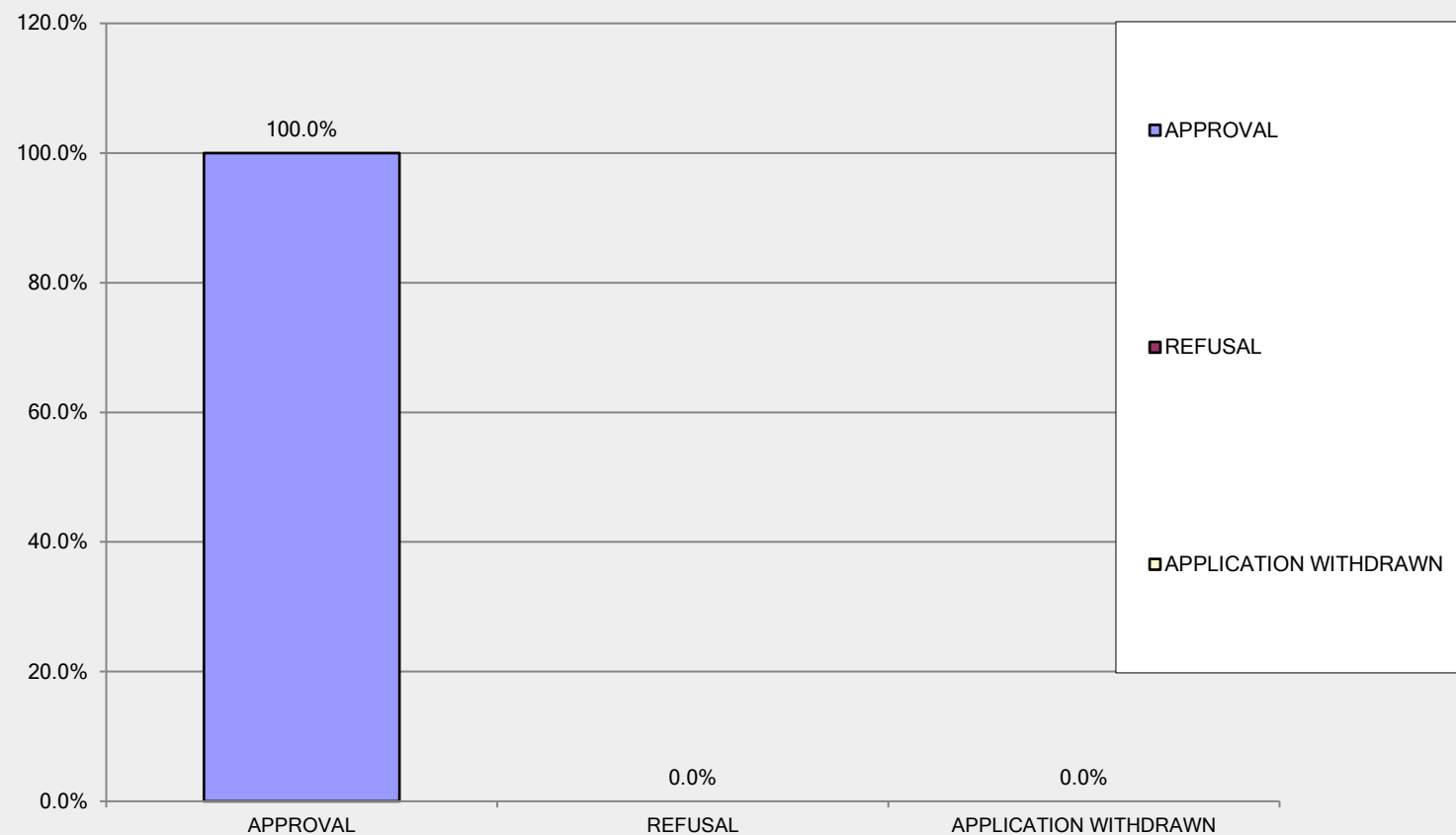
The survey had a 22.7% return rate from Planning Applicants and a 24.8% return rate from Planning Objectors. It is noted that the highest response rate came via hard copies returned in self-addressed reply paid envelopes.

Planning Applicant Survey Results

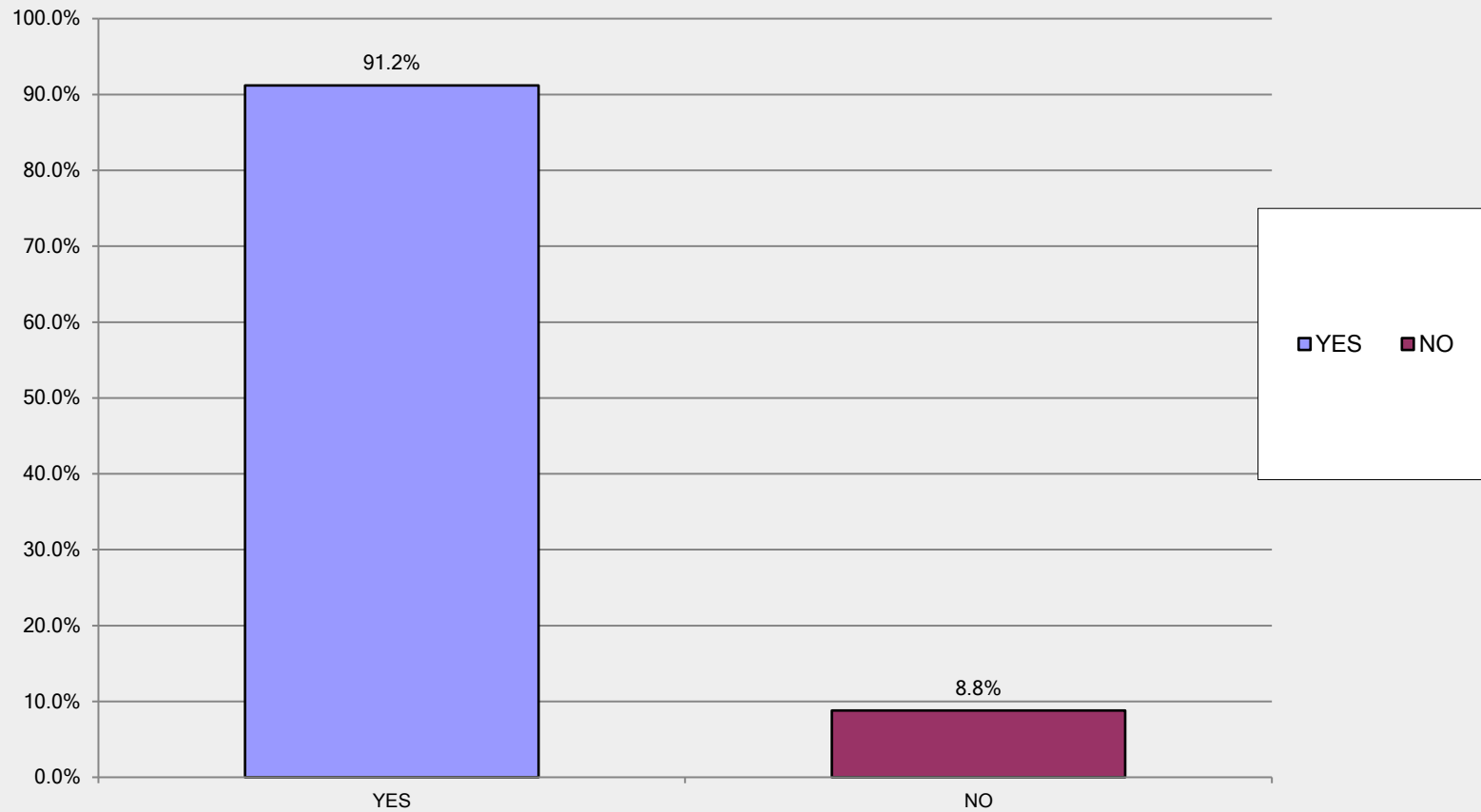
1. Was this the first time you lodged a planning application with Council?



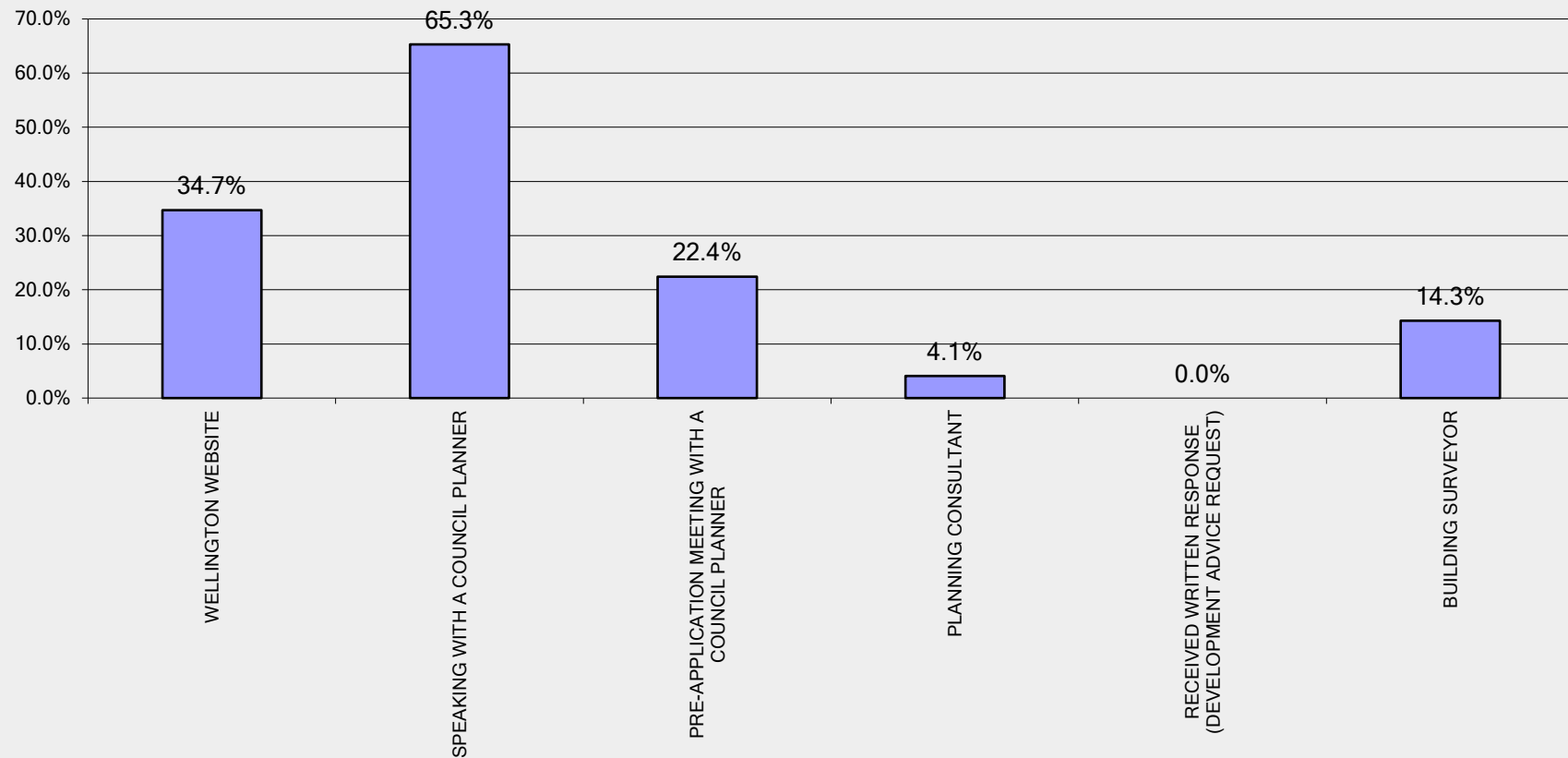
2. What was Council's decision on your most recent planning application?



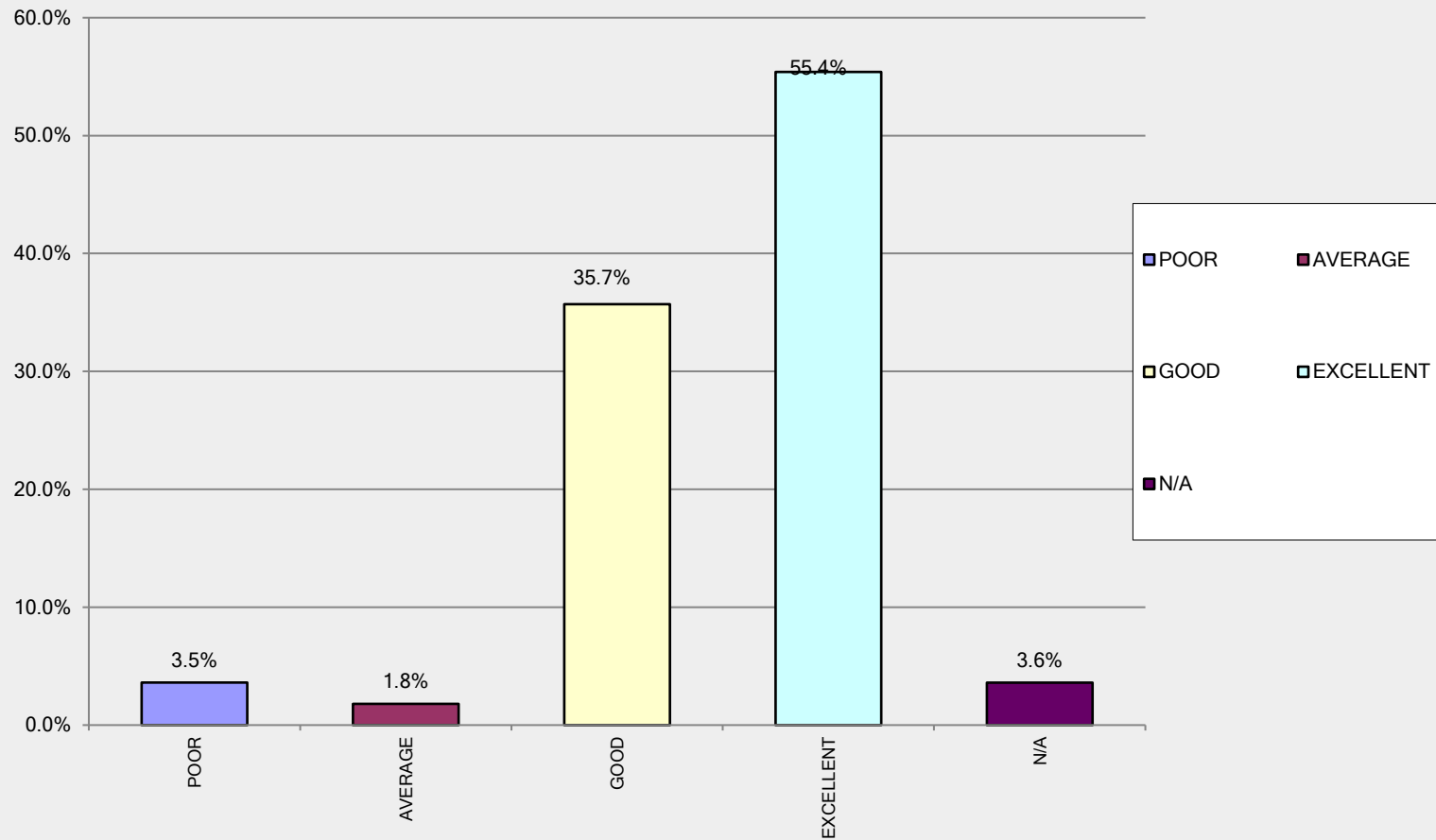
3. Did you obtain planning information prior to lodging your planning application?



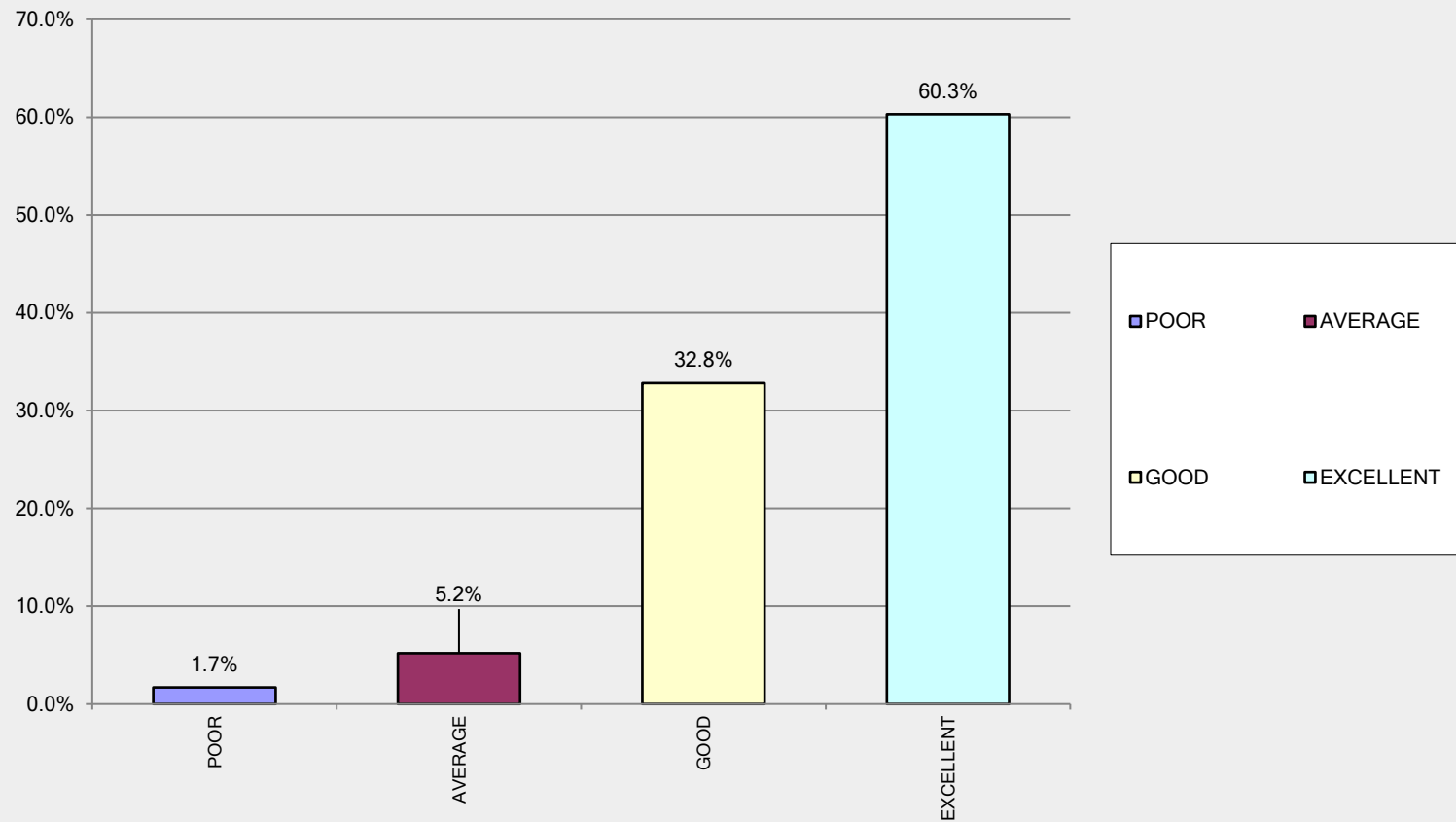
**4. If yes, where did you source planning information from prior to lodging your planning application?
(multiple choice)**



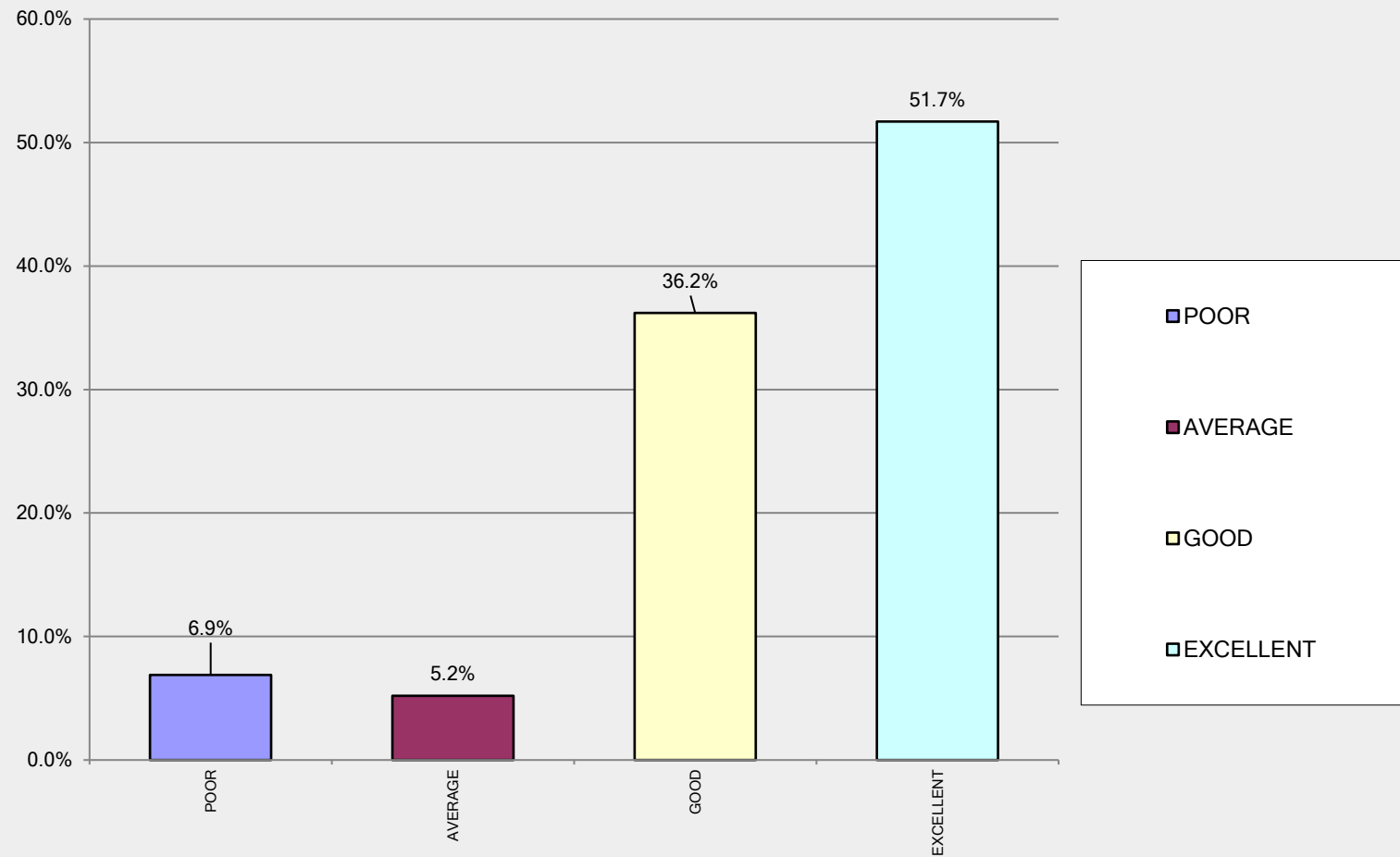
5. How do you rate the quality and accessibility of information provided to you by Council prior to submitting your planning application?



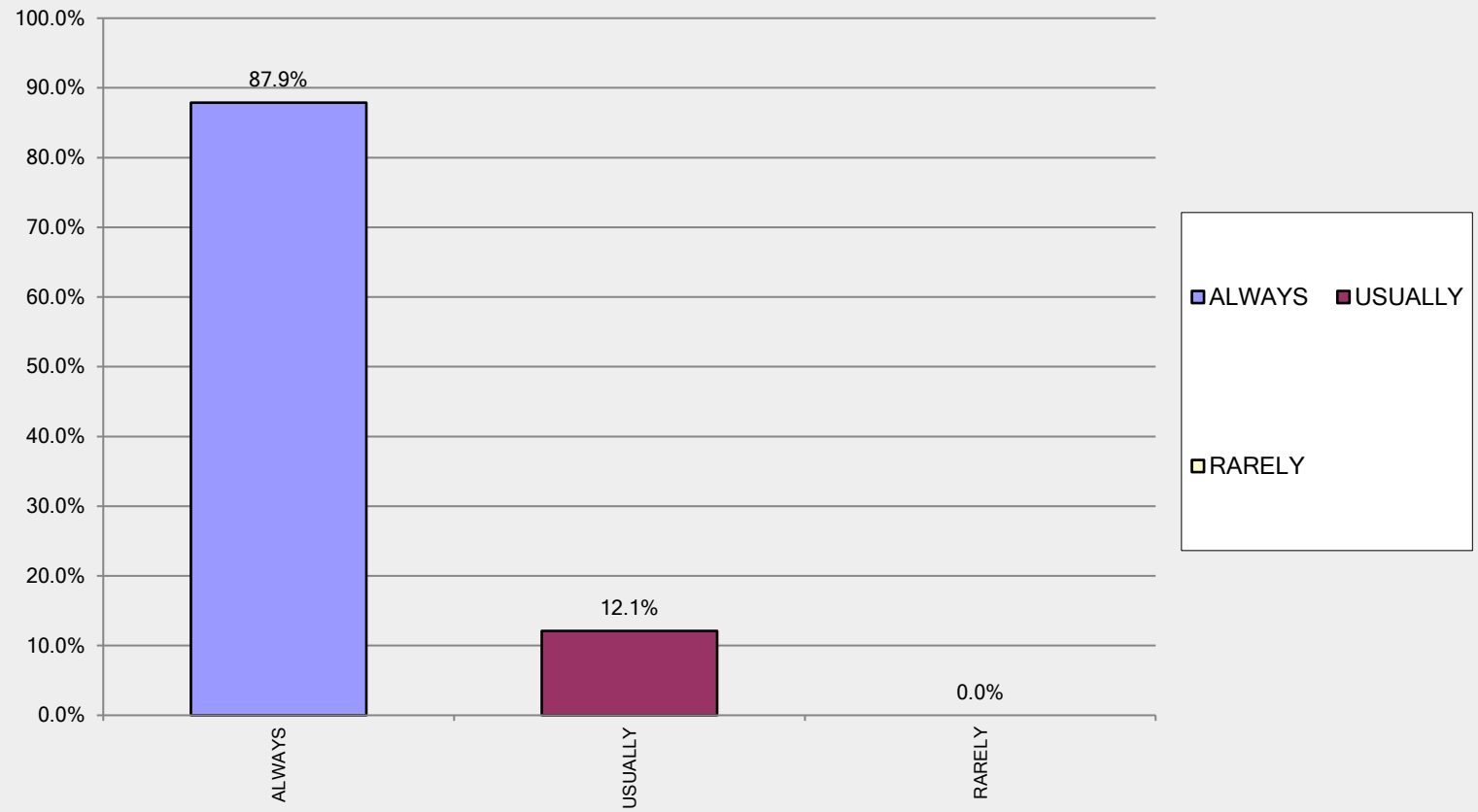
6. The professionalism of Council officers was:



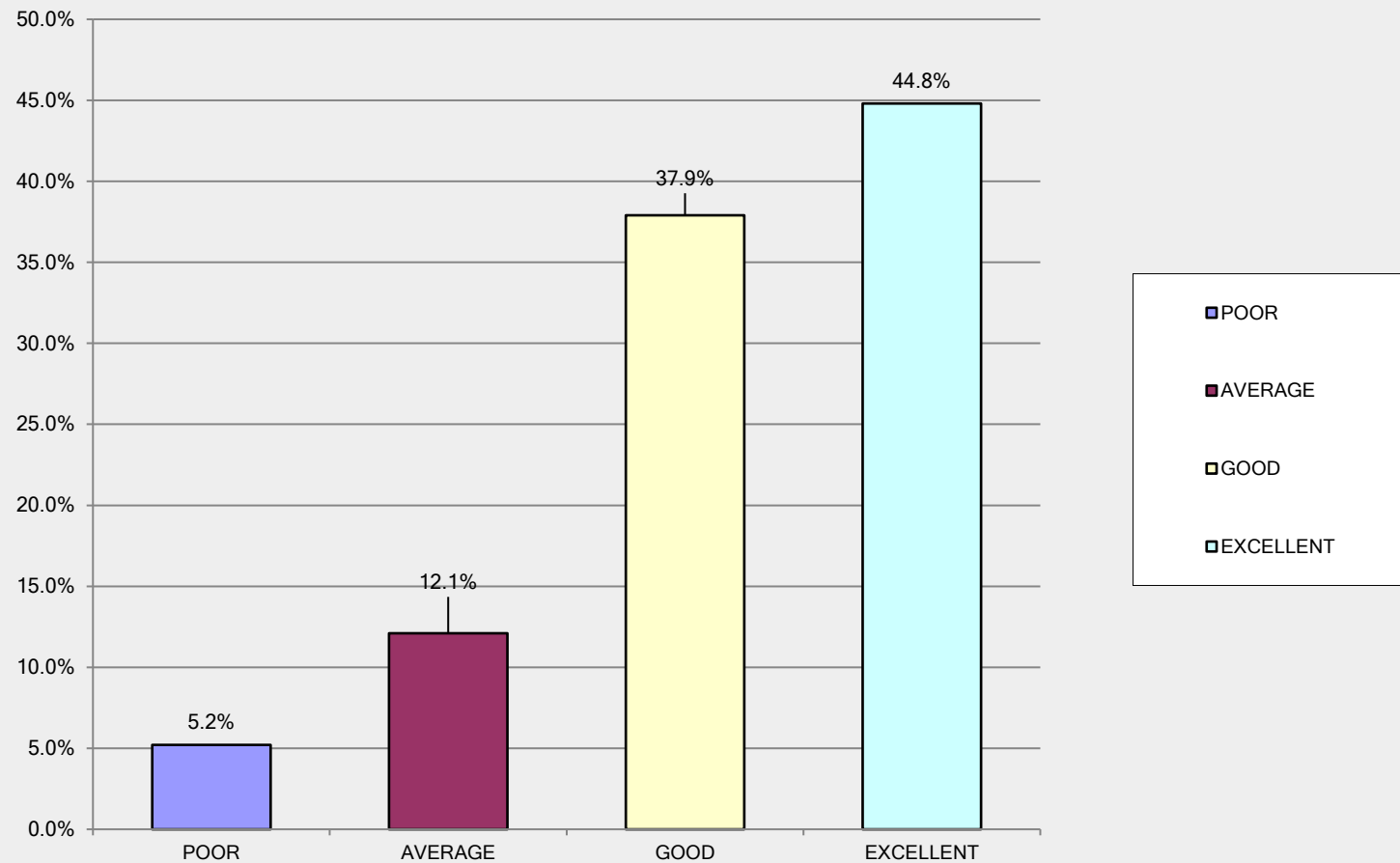
7. The responsiveness of Council officers was:



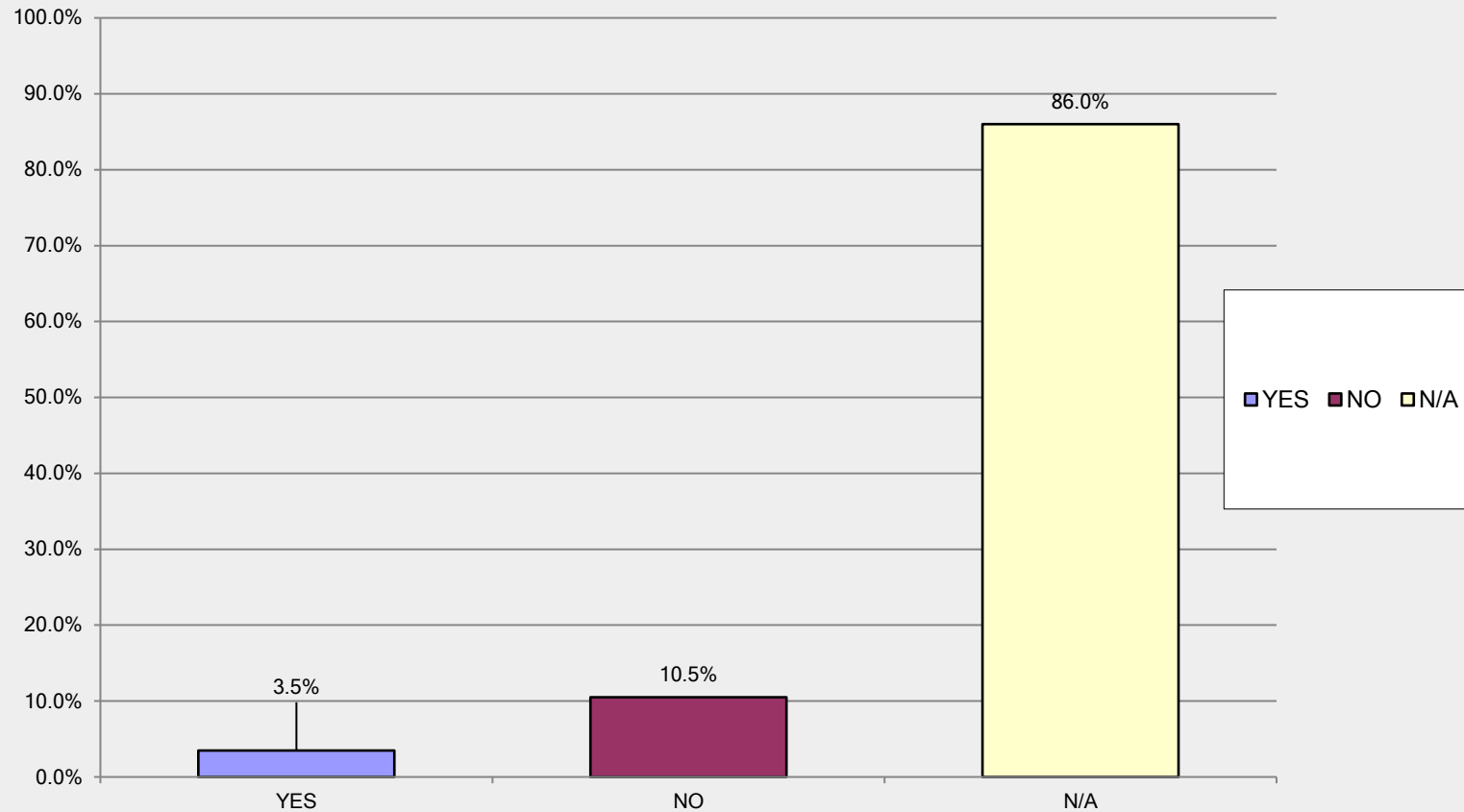
8. Did staff deal with you in a polite and courteous manner?



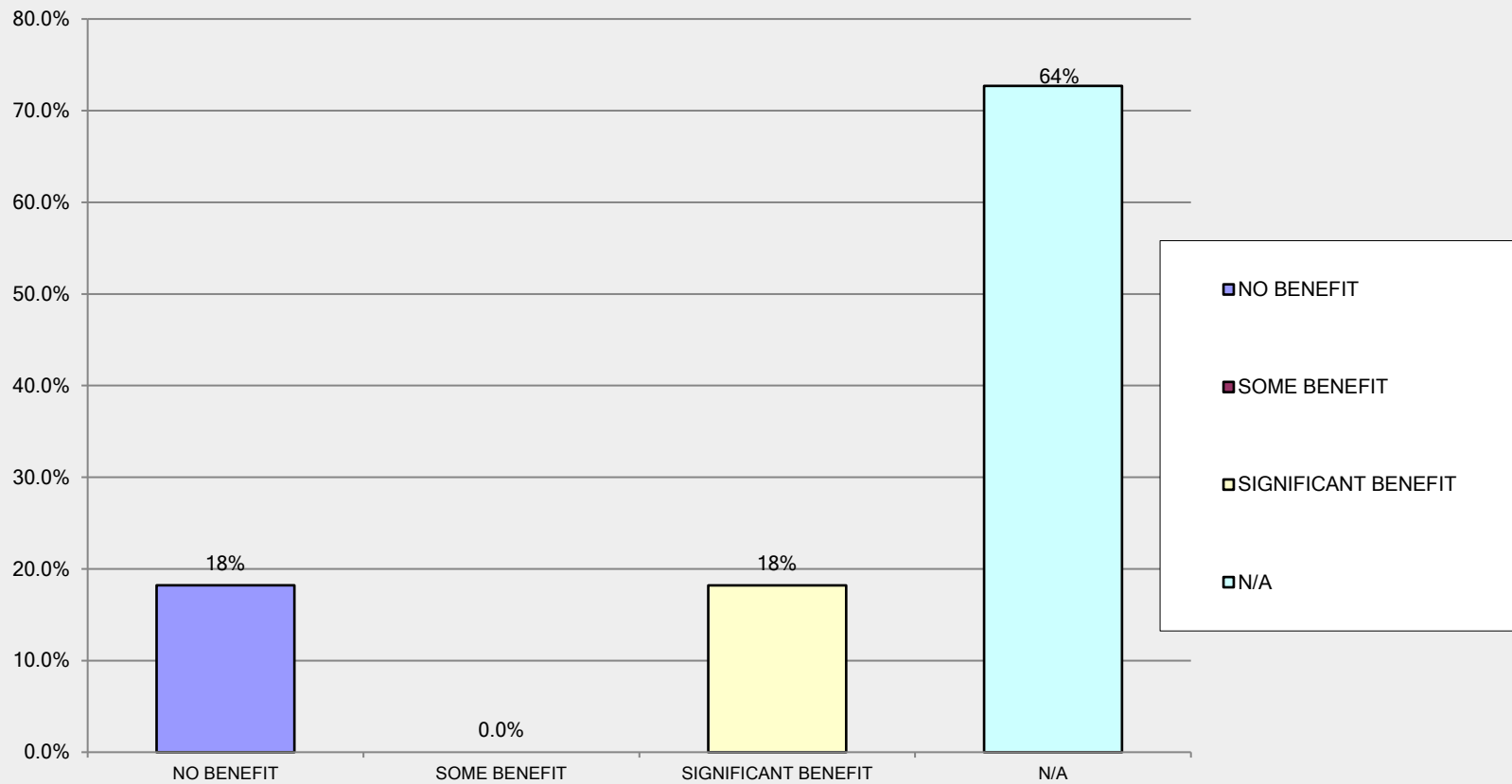
9. From lodgement to finalisation of your planning application how was Council's performance in keeping you informed?



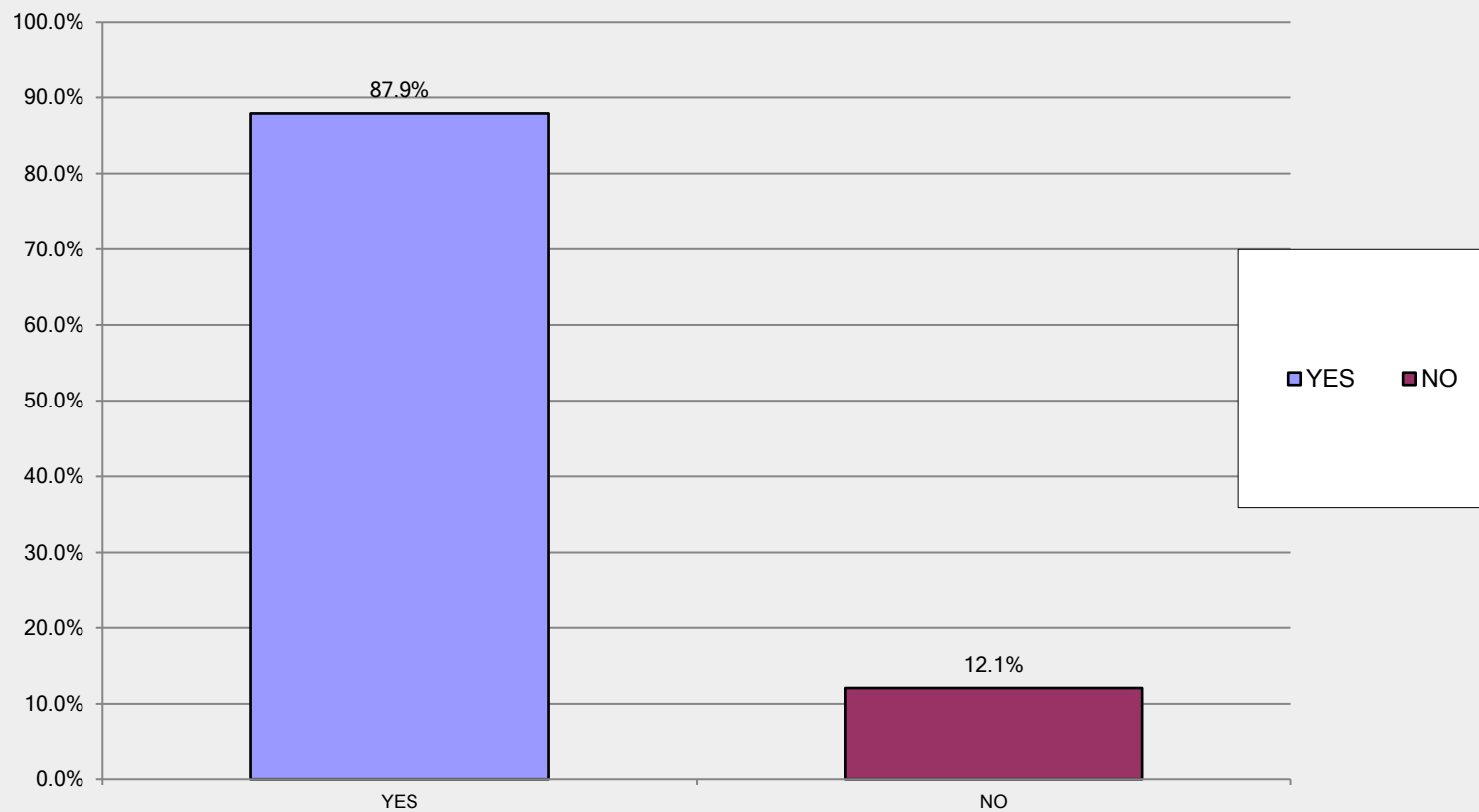
10. If objections were received to the application, did you participate in a planning consultation/mediation meeting?



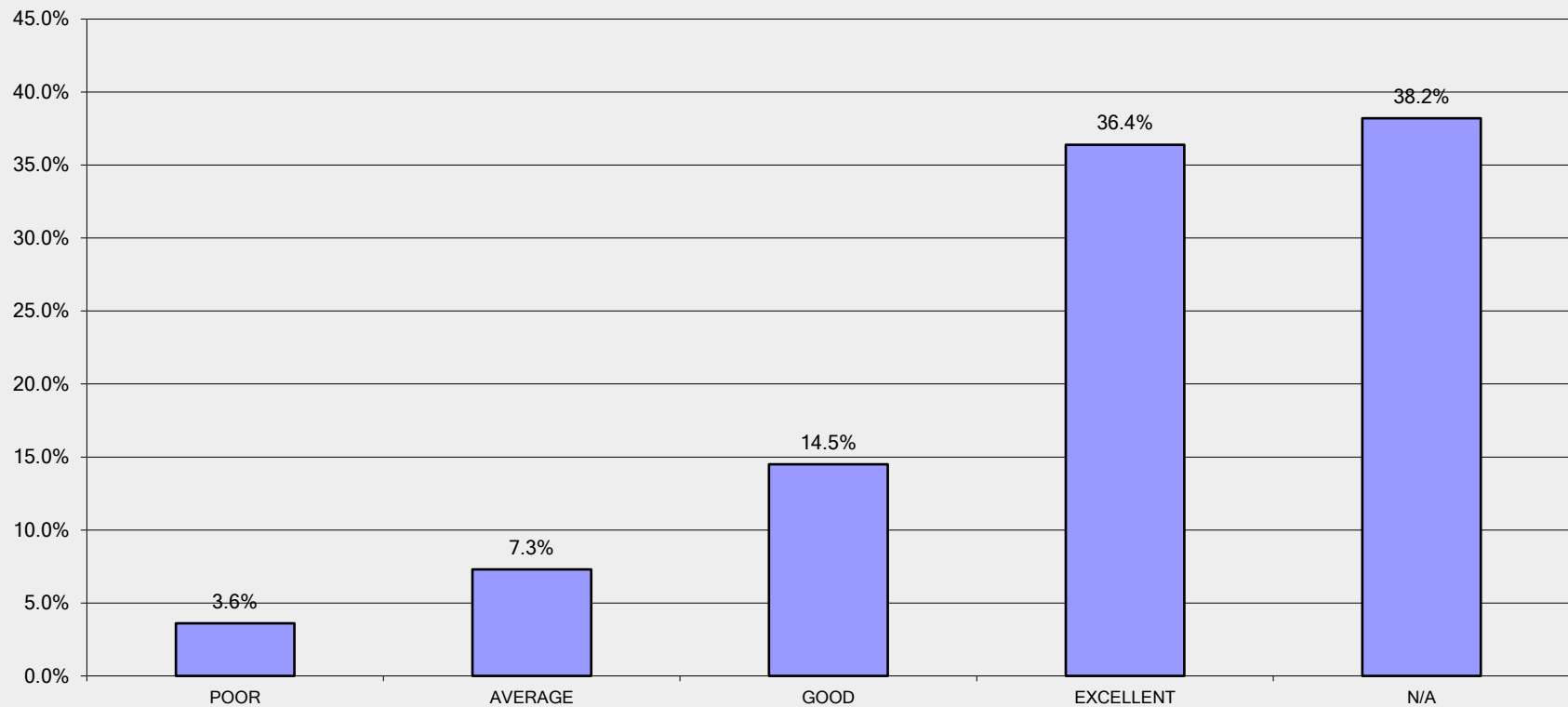
11. If yes, did you consider the planning consultation/mediation meeting to be beneficial?



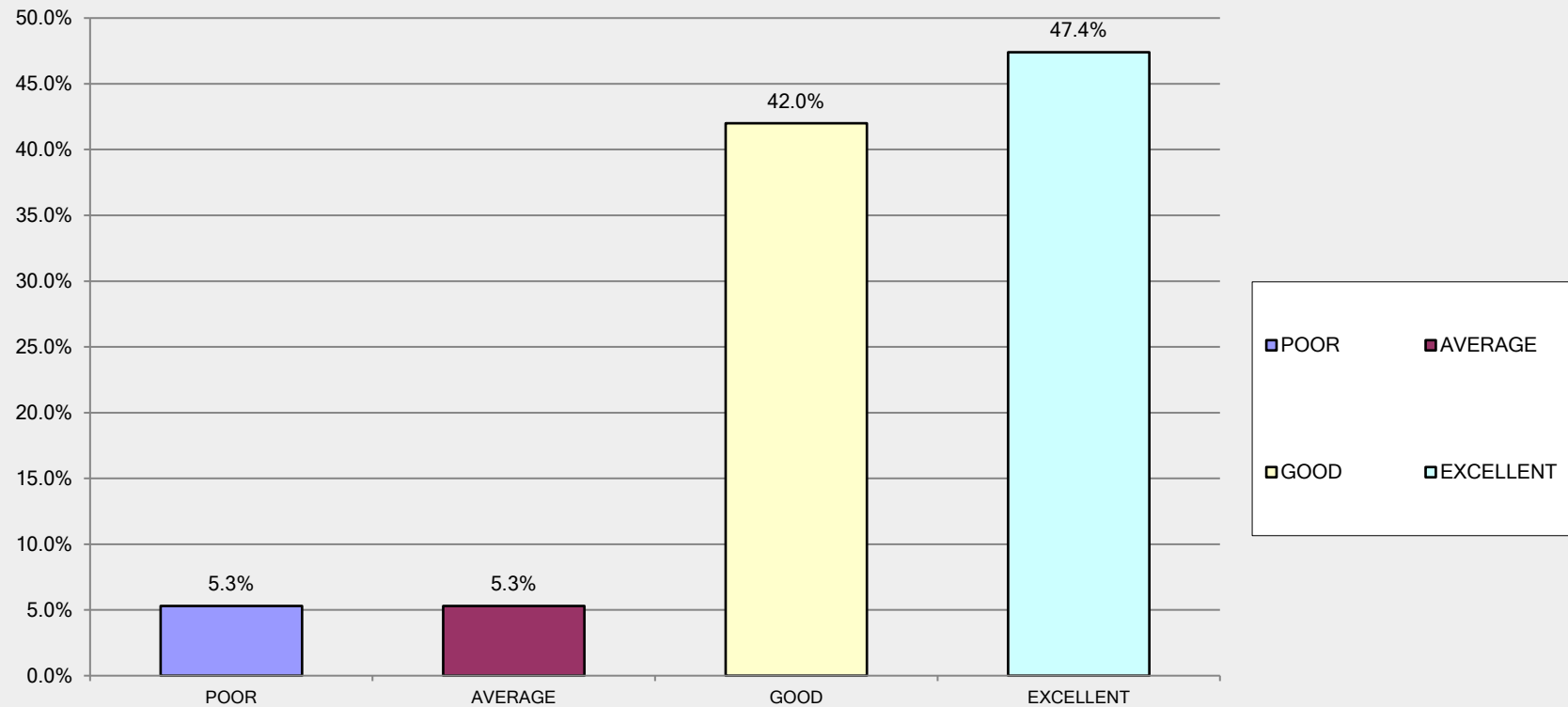
12. Did you clearly understand the steps involved in processing your planning application and how long it would take?



13. If you have made planning applications to other councils, how was Wellington Shire's overall performance by comparison?

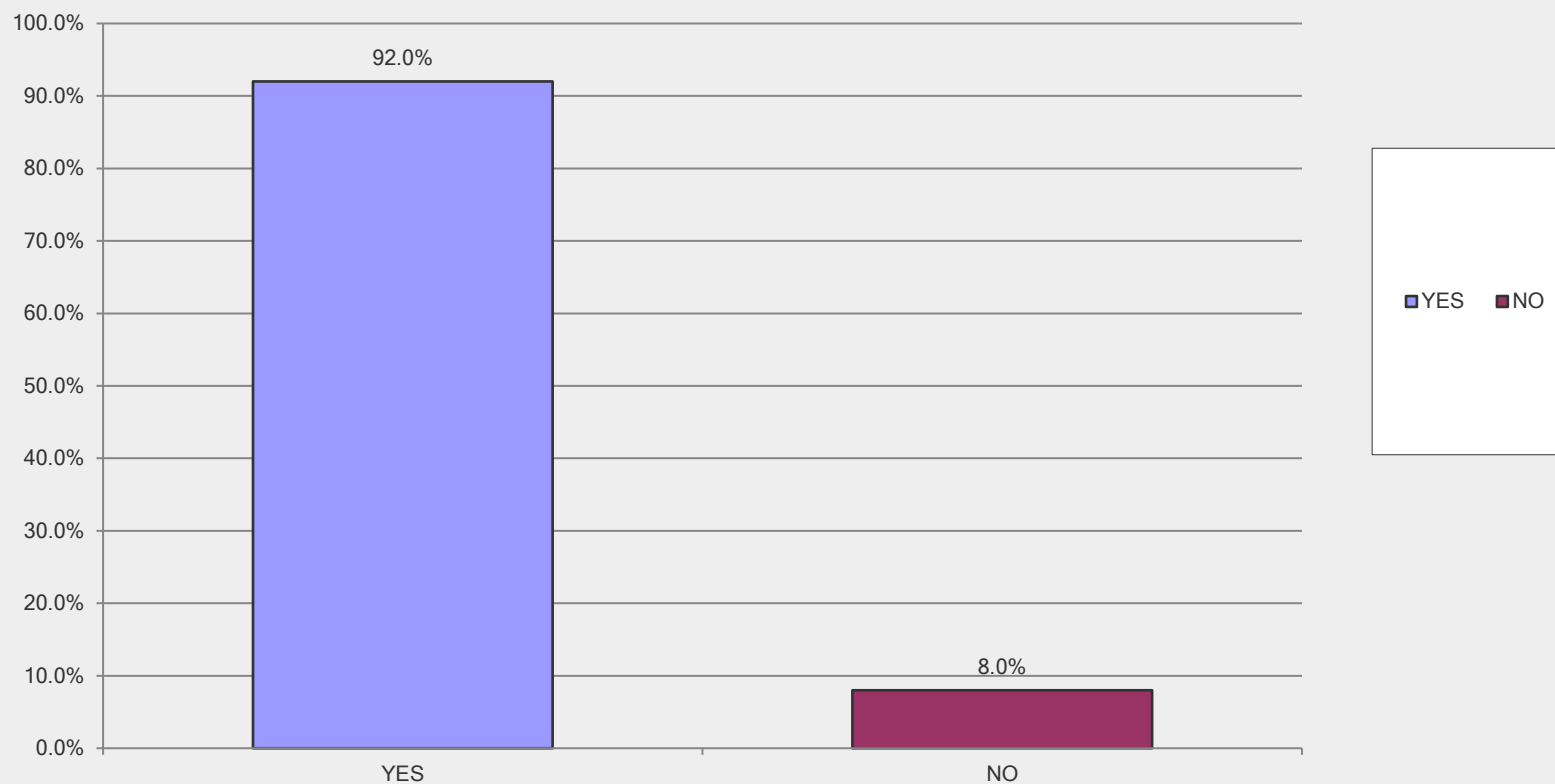


14. How do you rate your overall experience in dealing with the Wellington Shire Council Planning Department?

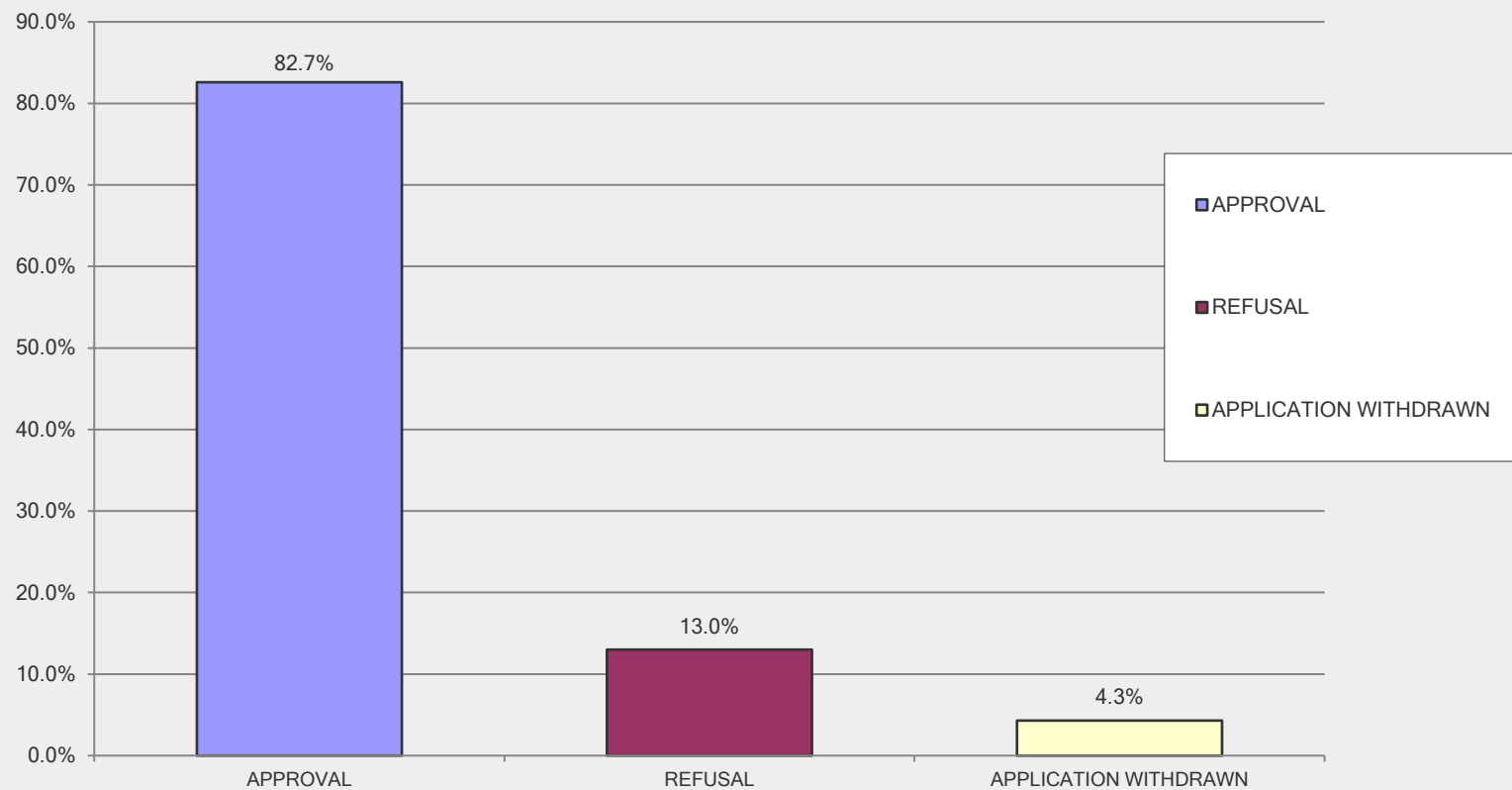


2. Planning Objector Survey Results

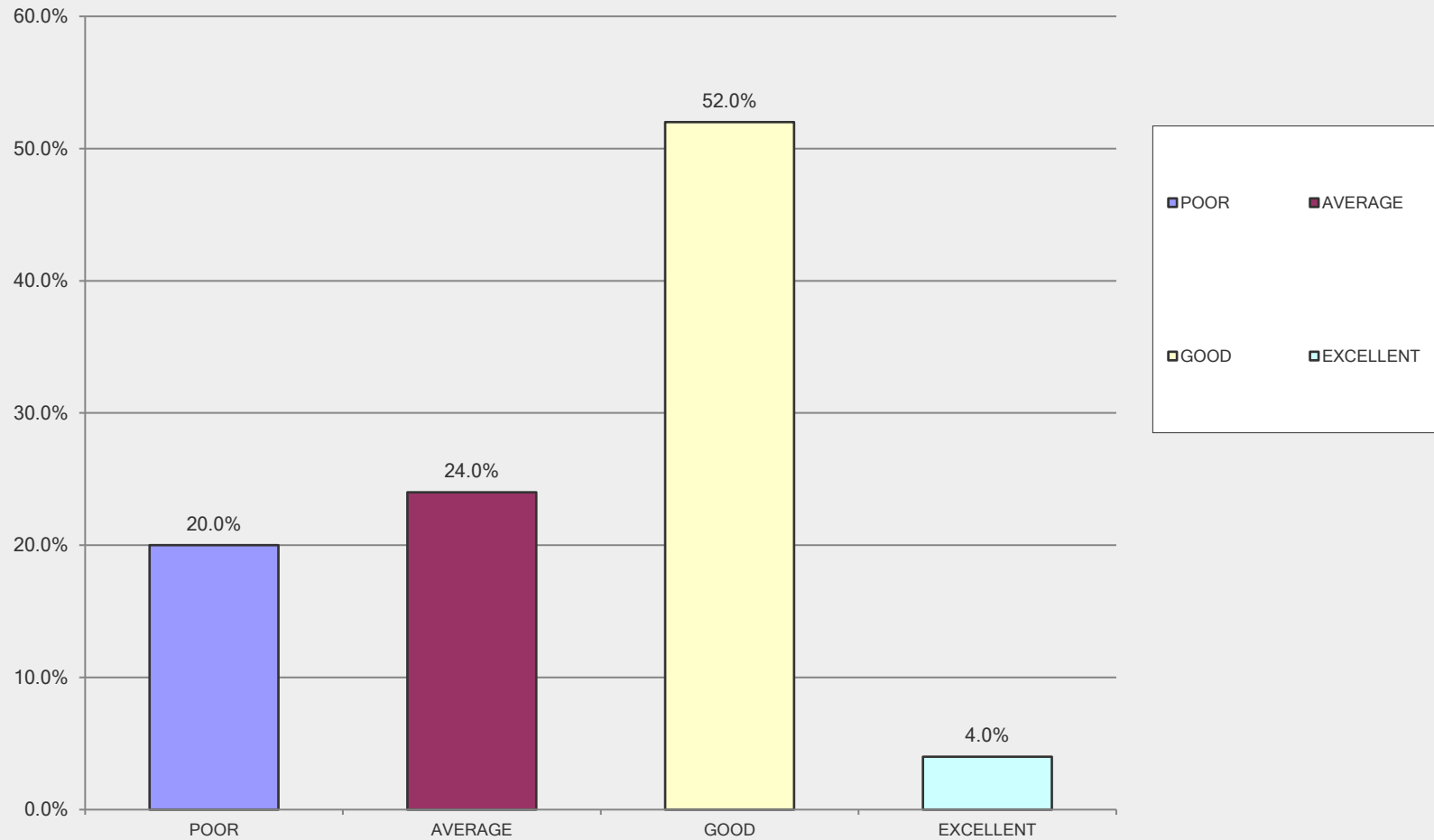
1. Was this the first time you lodged an objection with Council to a planning application?



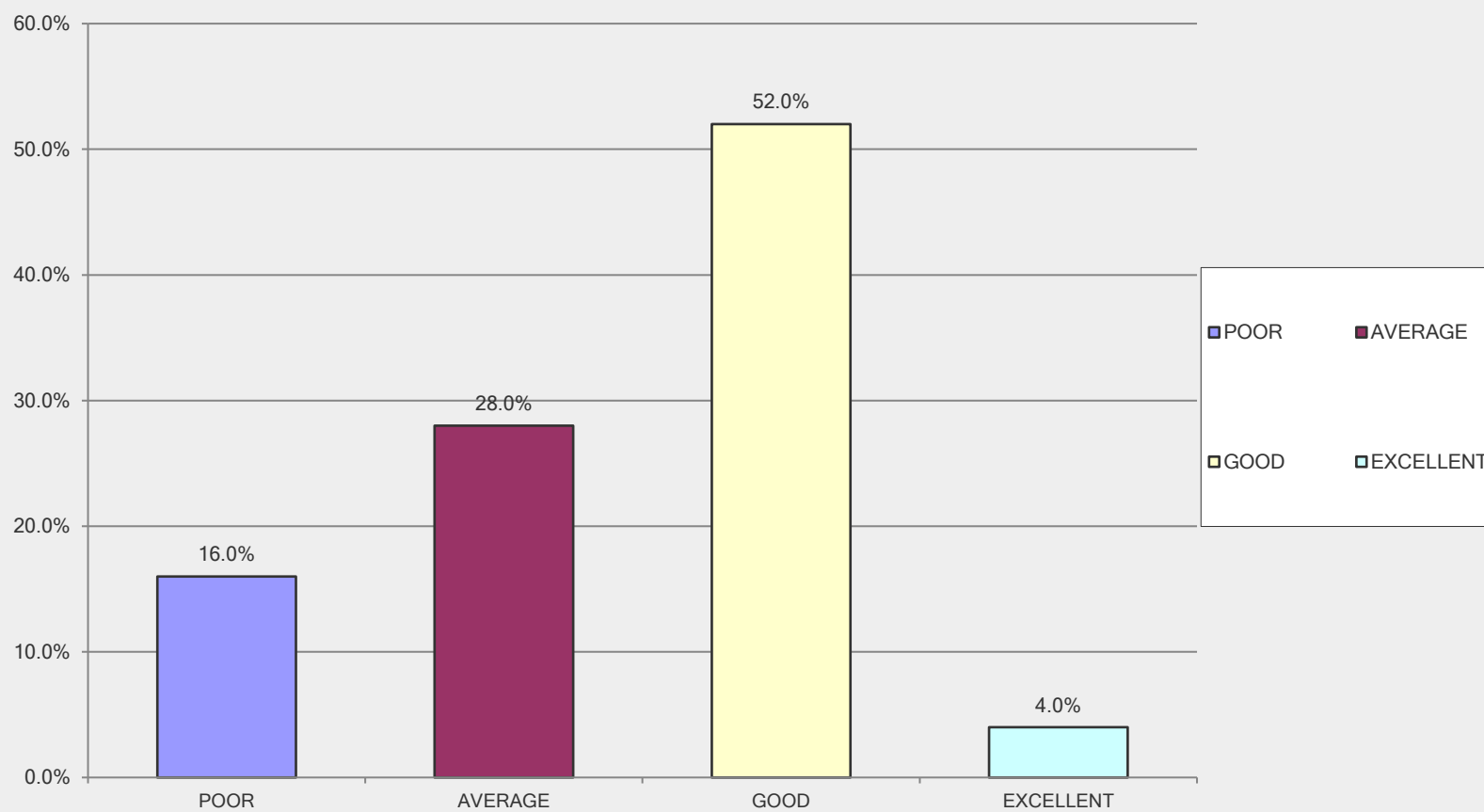
2. What was Council's decision on the planning application you objected to?



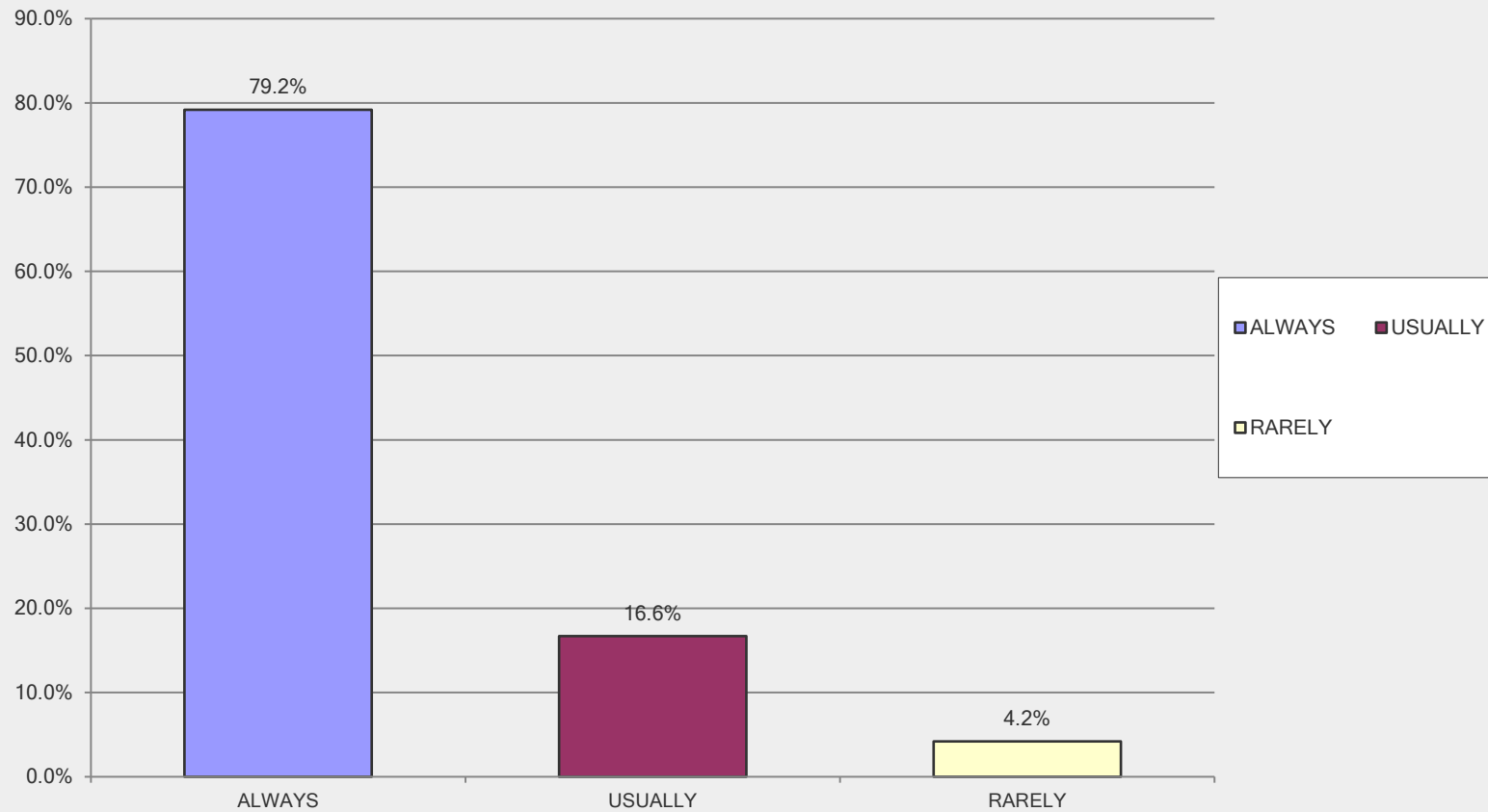
3. The professionalism of Council officers was:



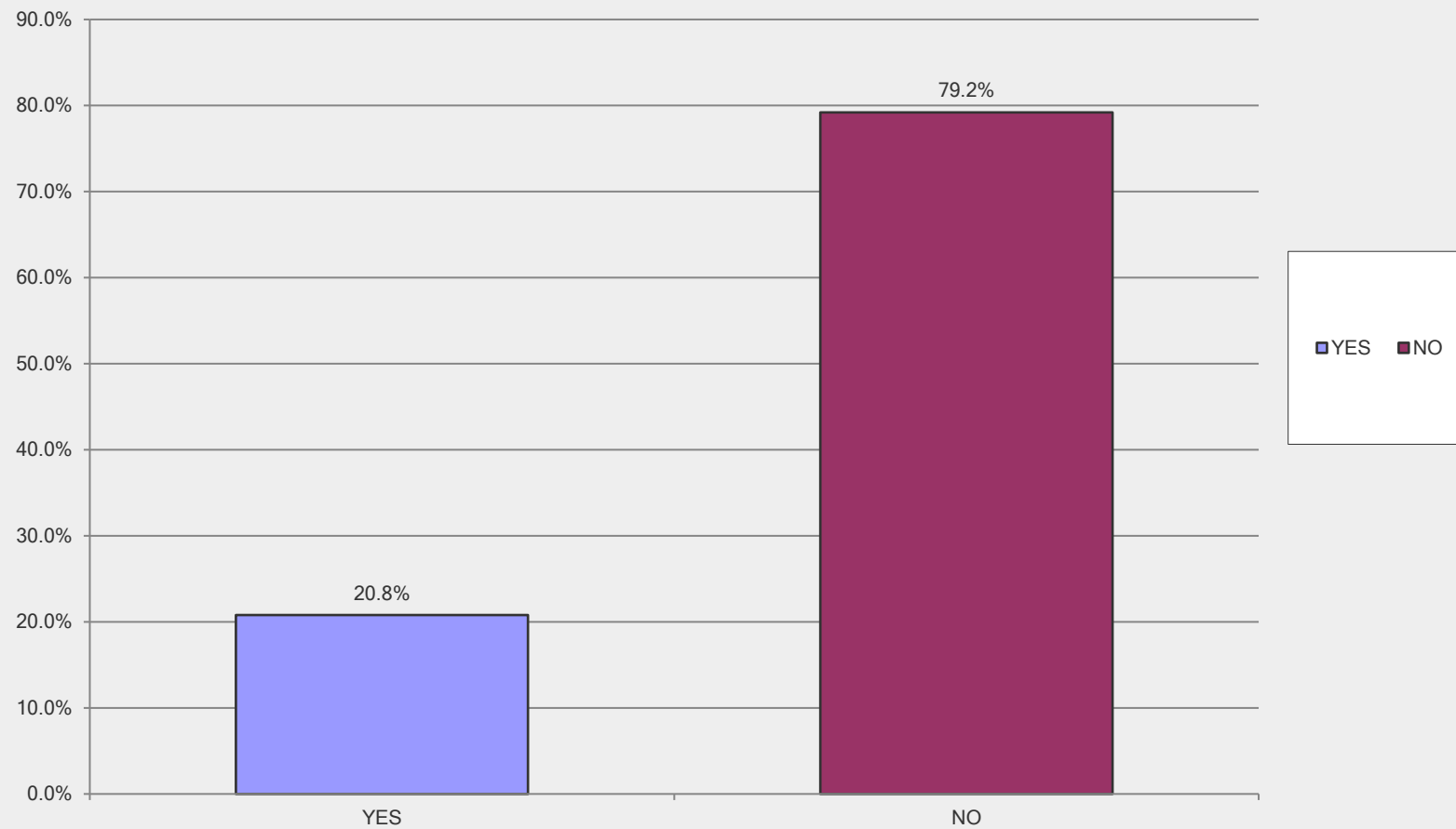
4. The responsiveness of Council officers was:



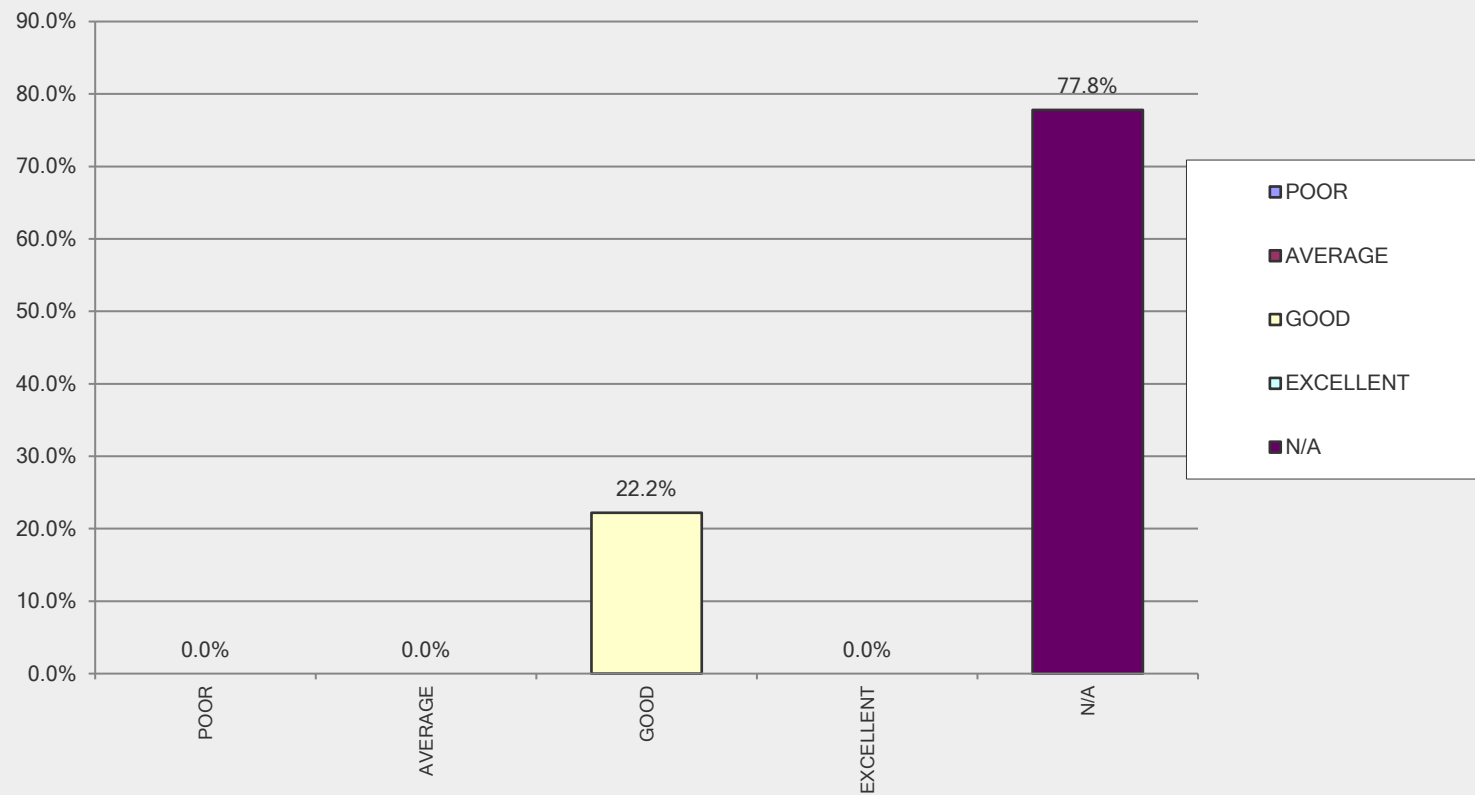
5. Did staff deal with you in a polite and courteous manner?



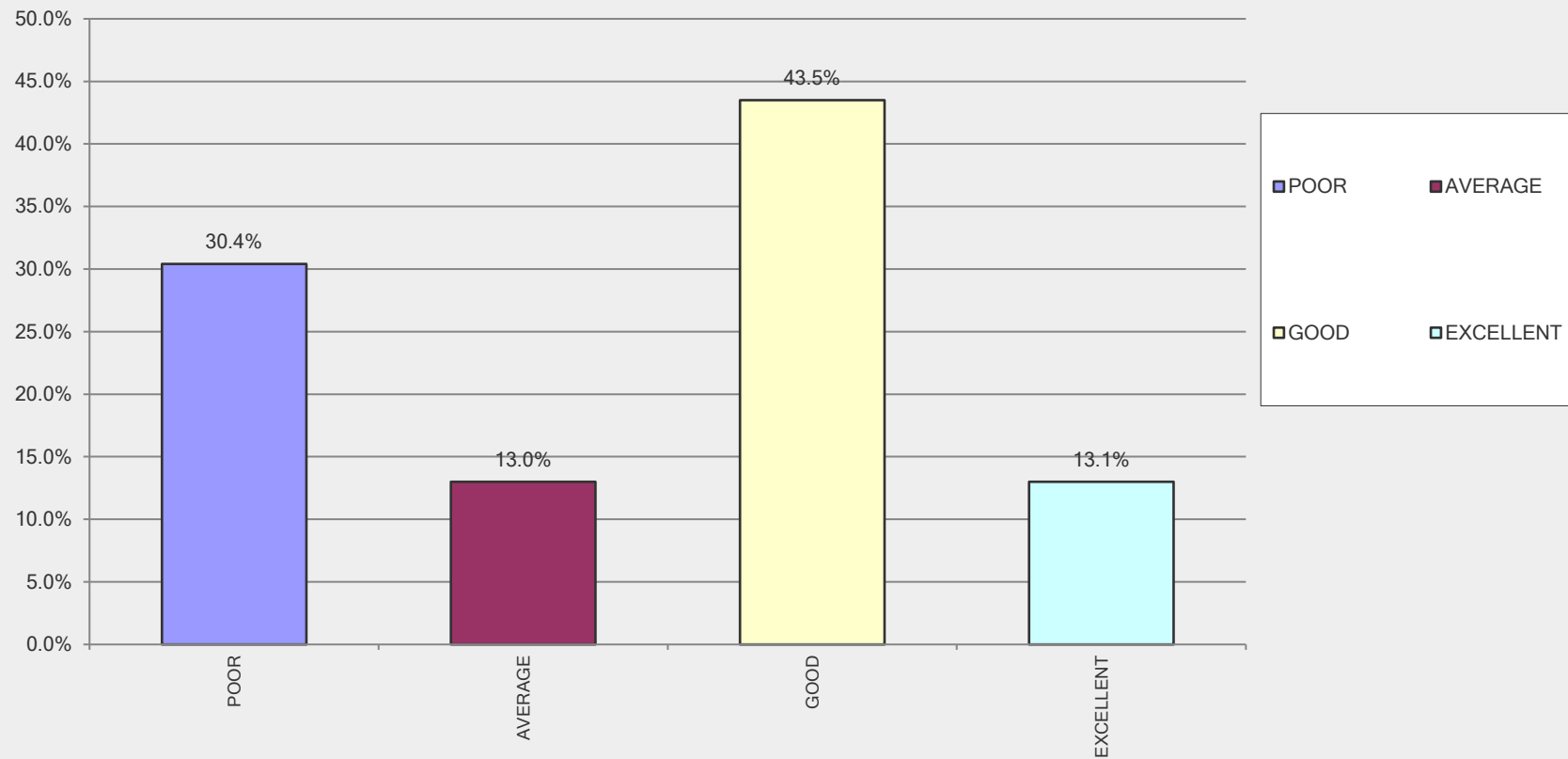
6. Did you participate in a planning consultation/mediation meeting?



7. If you have lodged objections with other councils, how was Wellington Shire's overall level of service by comparison?



8. How do you rate your overall experience in dealing with the Wellington Shire Council Planning Department?



LAND USE PLANNING

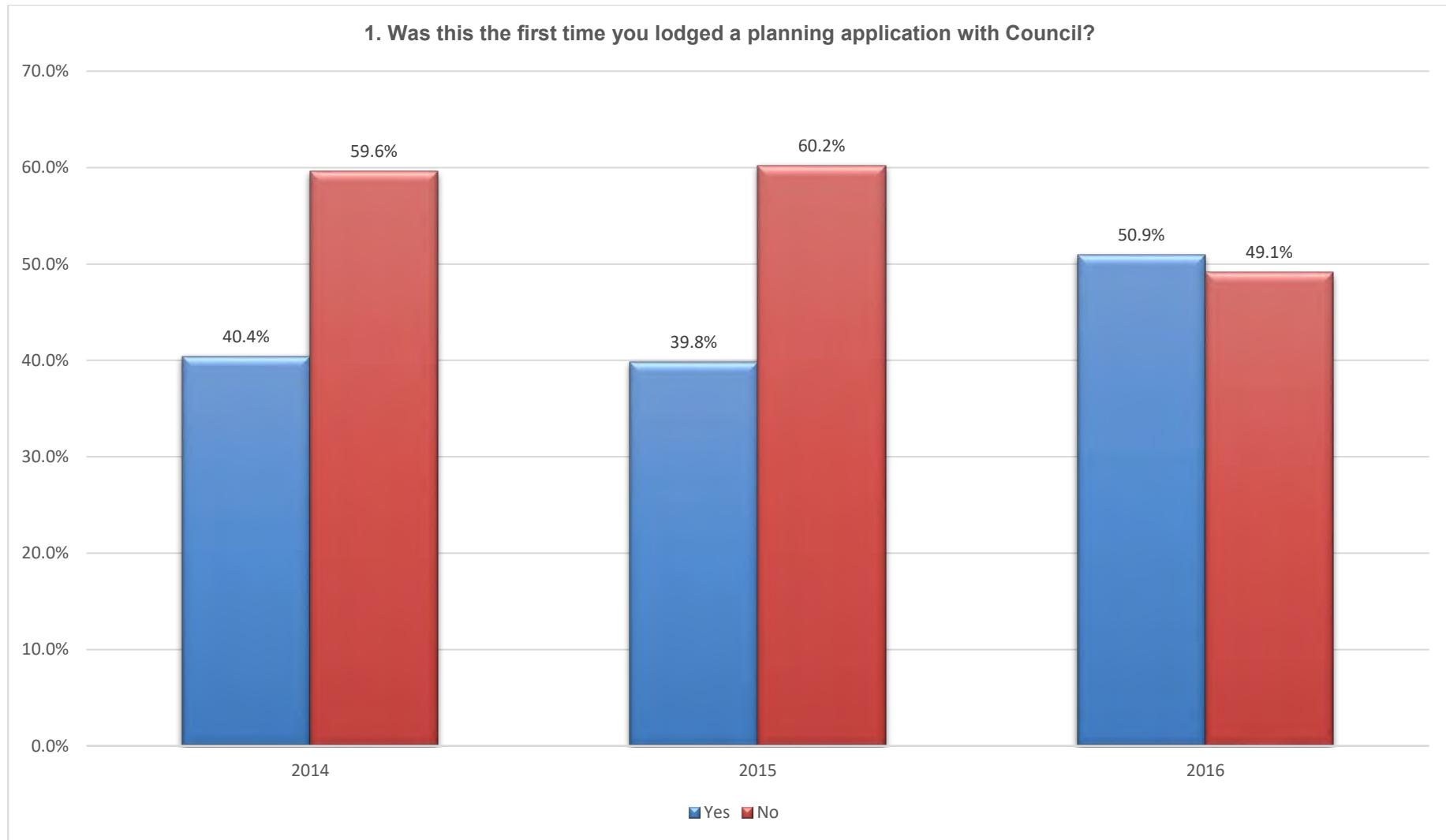


Customer Satisfaction Comparisons

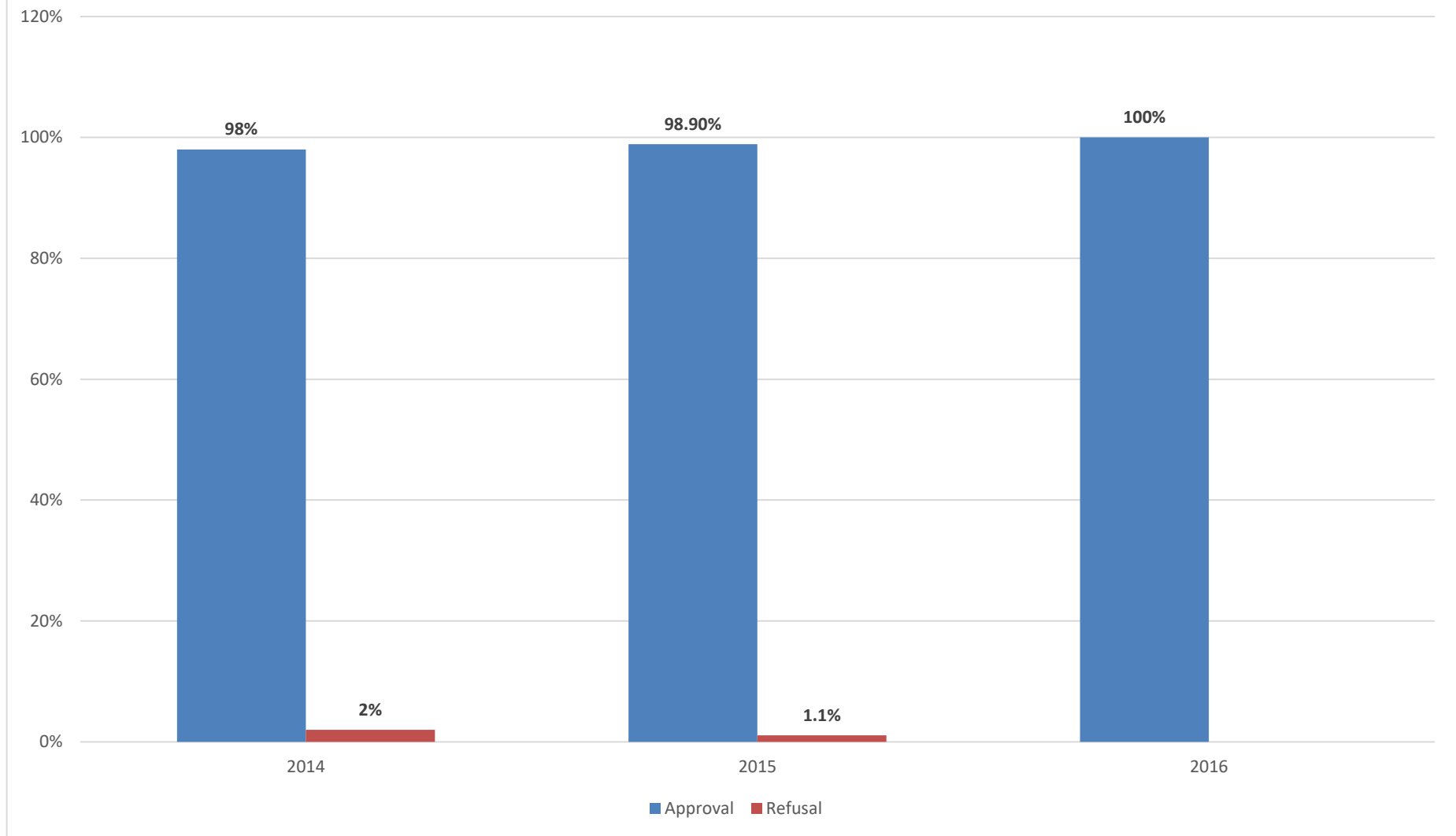
OVERVIEW

A comparison of the 2014, 2015 and 2016 Statutory Planning Customer Satisfaction Survey results are provided on the following page

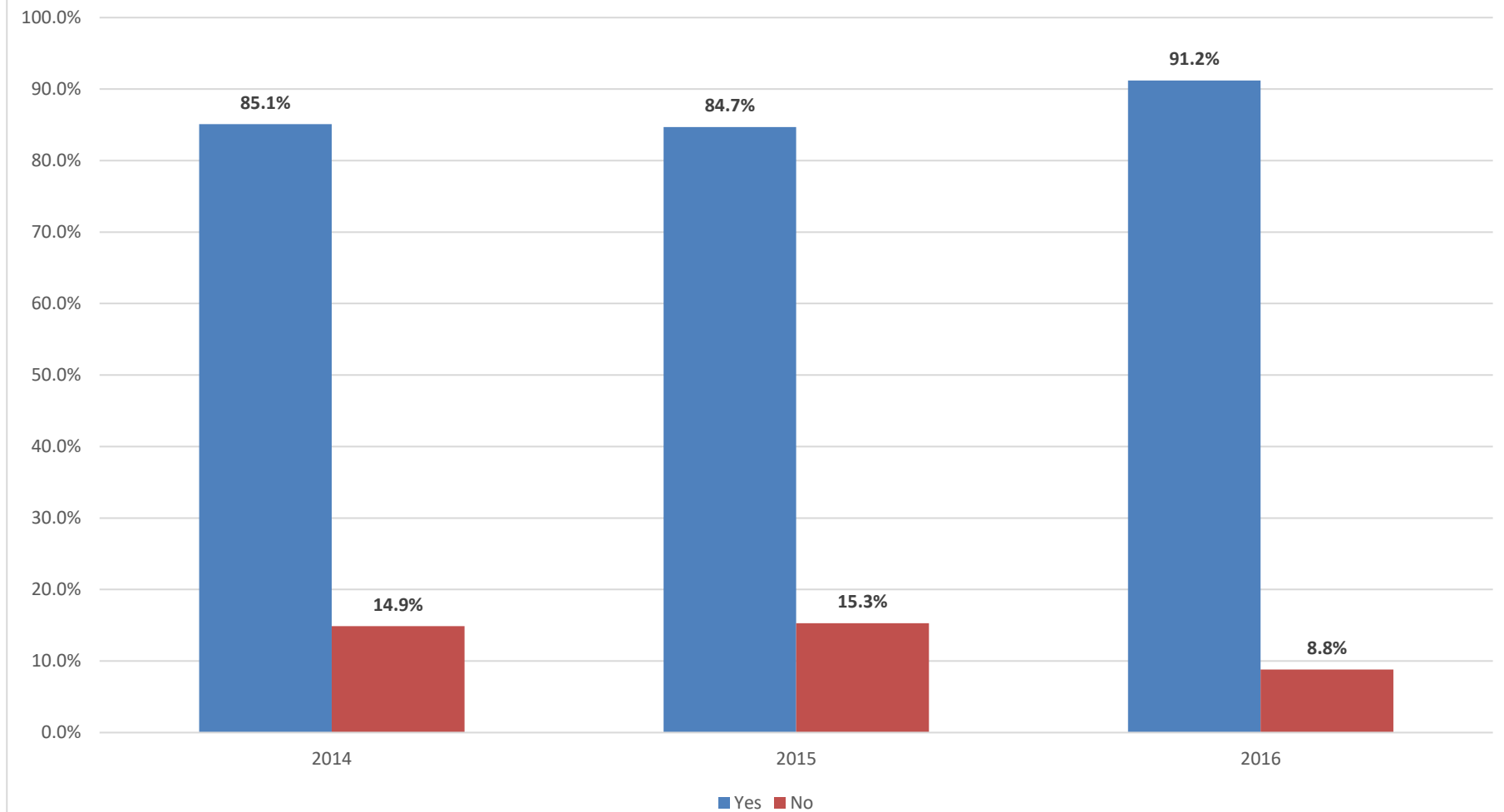
Planning Applicant Survey Results



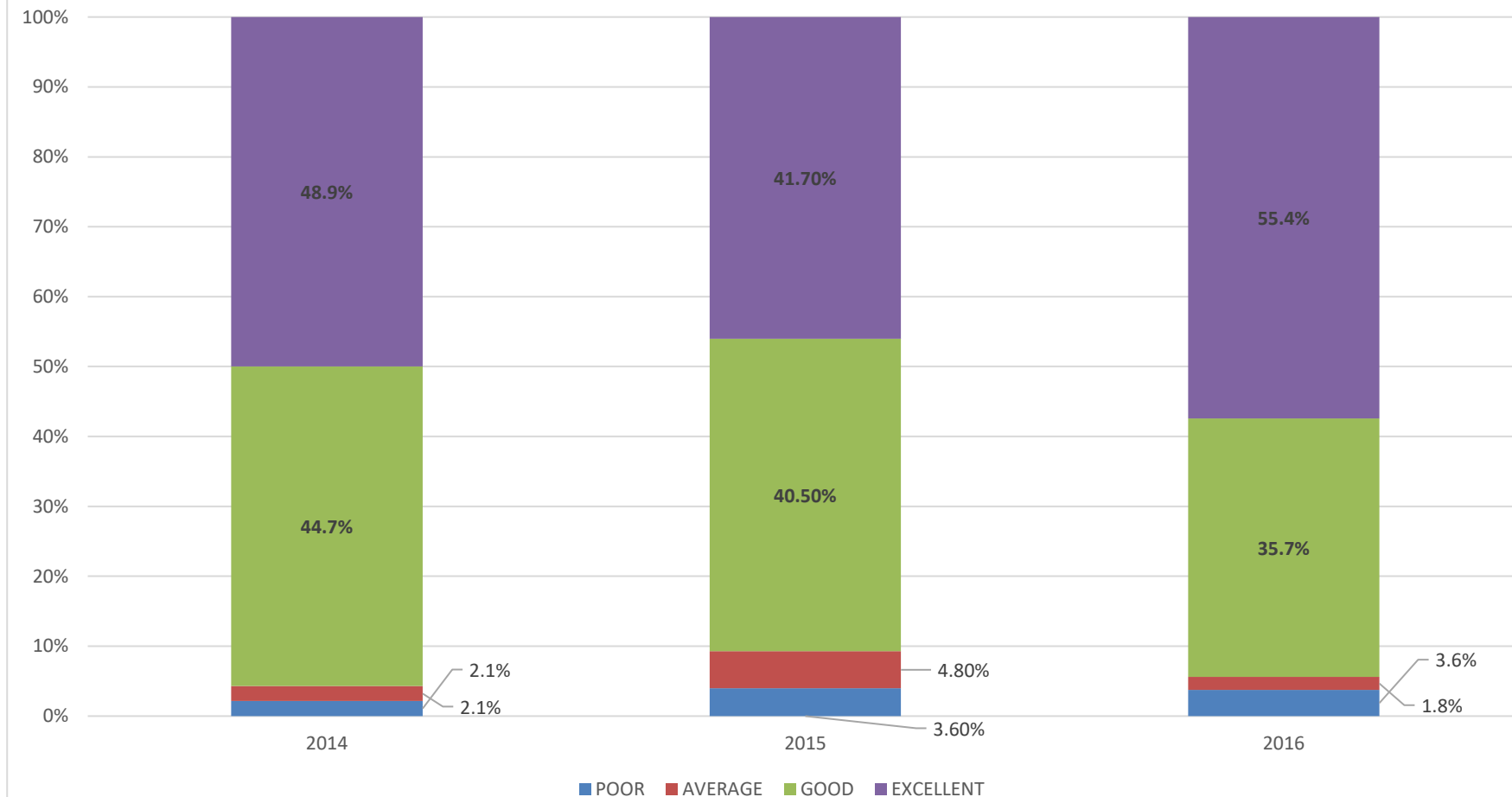
2. What was Council's decision on your most recent planning application?



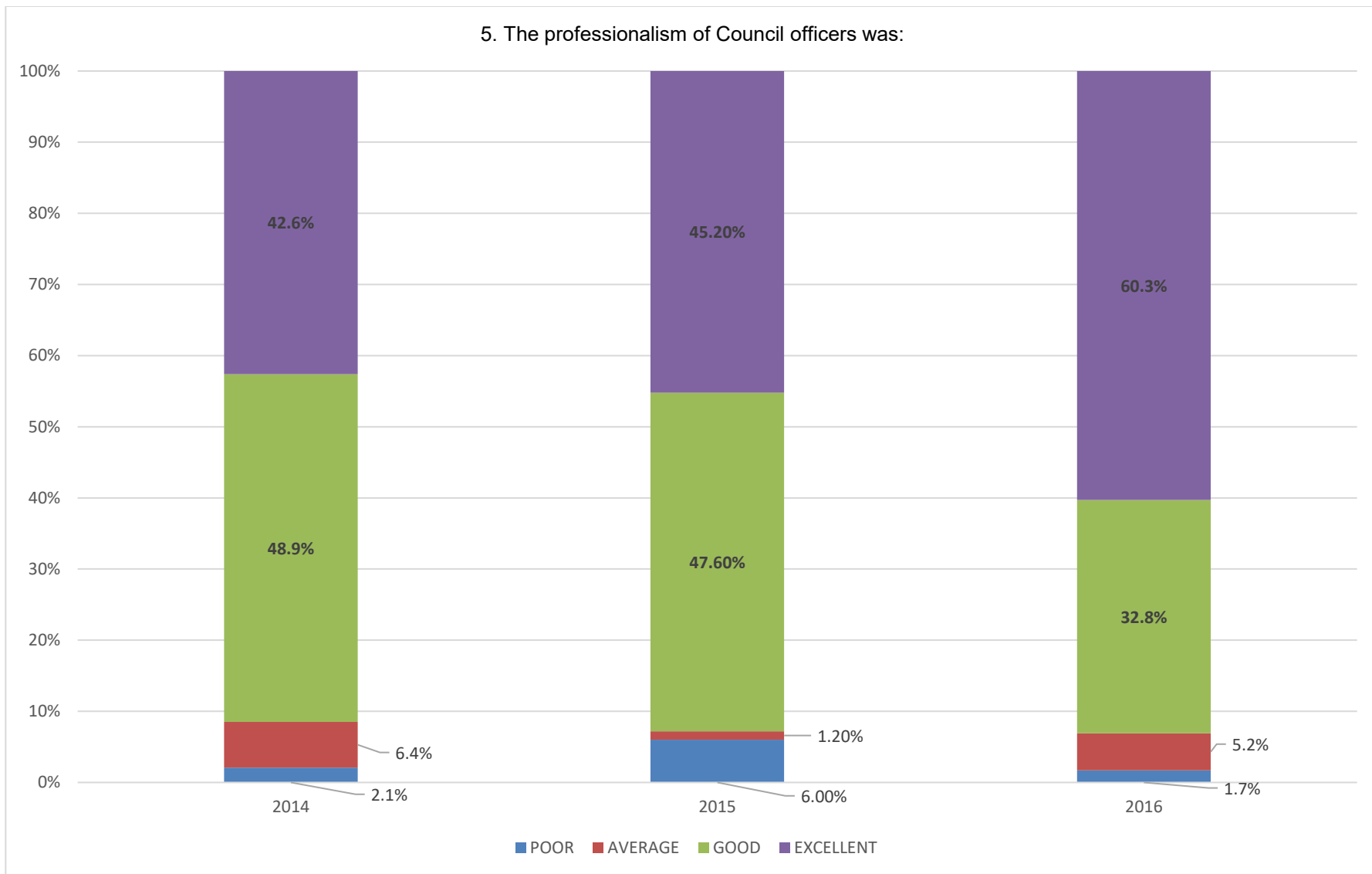
3. Did you obtain planning information prior to lodging your planning application?



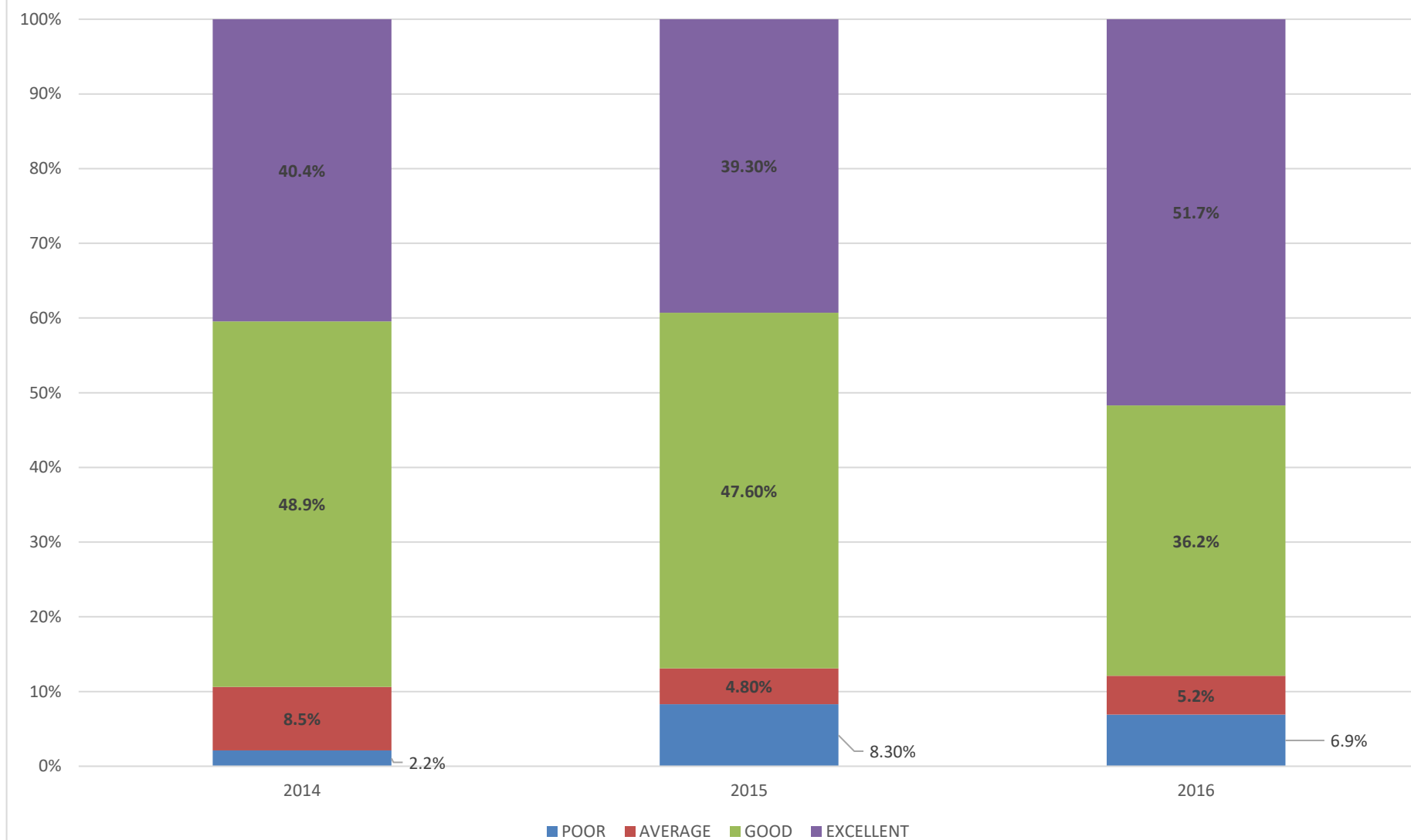
4. How do you rate the quality and accessibility of information provided to you by Council prior to submitting your planning application?



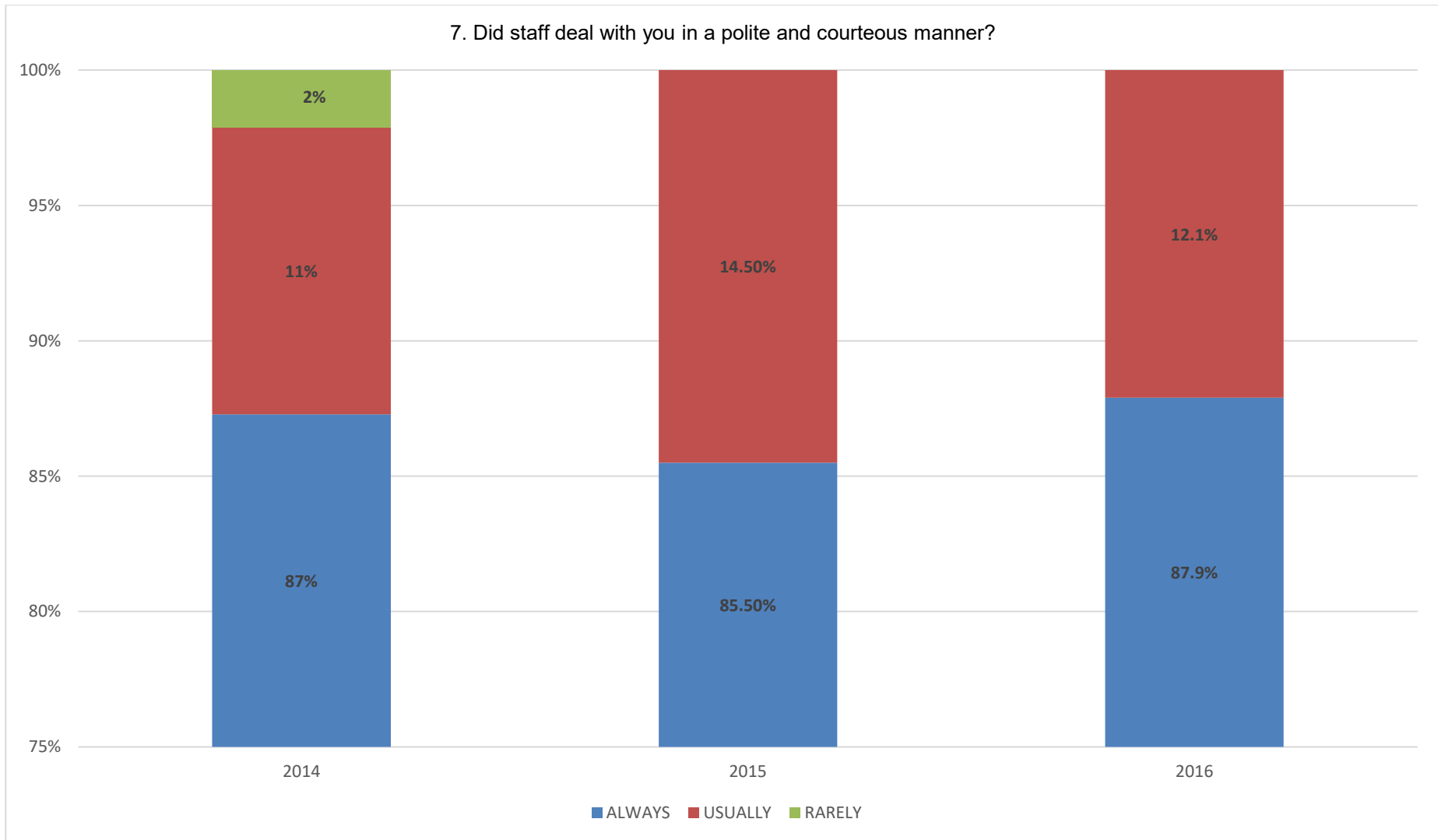
5. The professionalism of Council officers was:



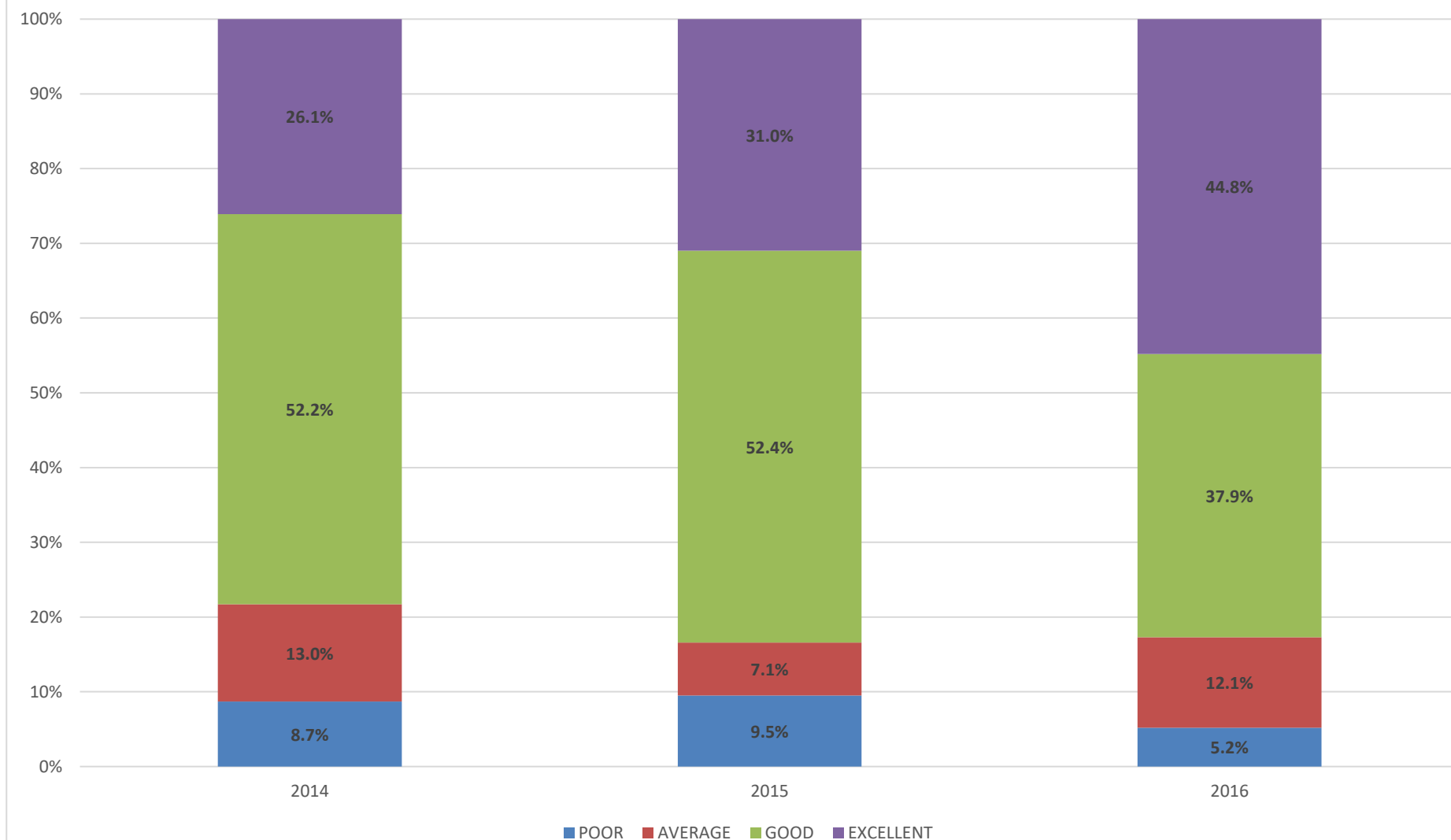
6. The responsiveness of Council officers was:



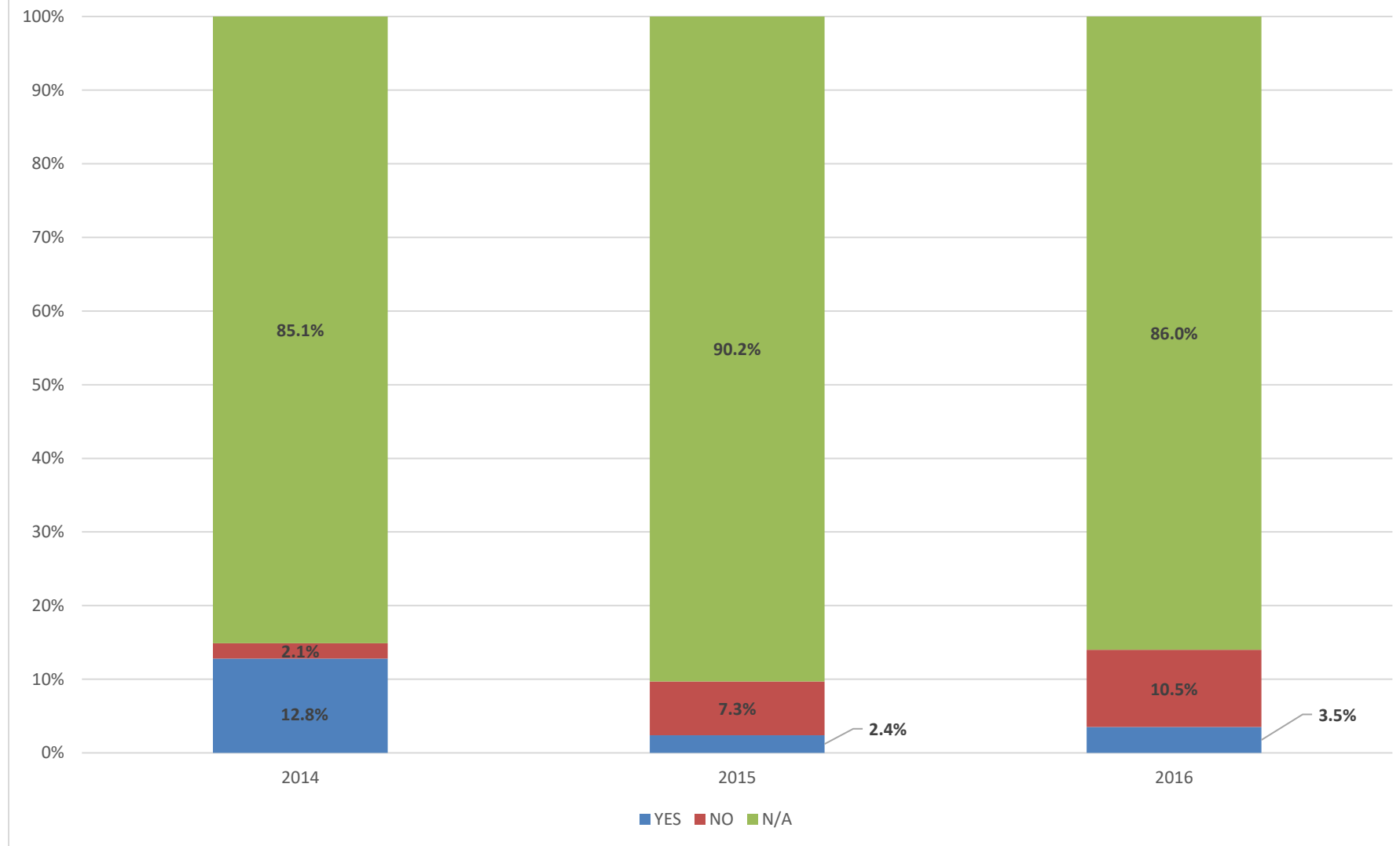
7. Did staff deal with you in a polite and courteous manner?



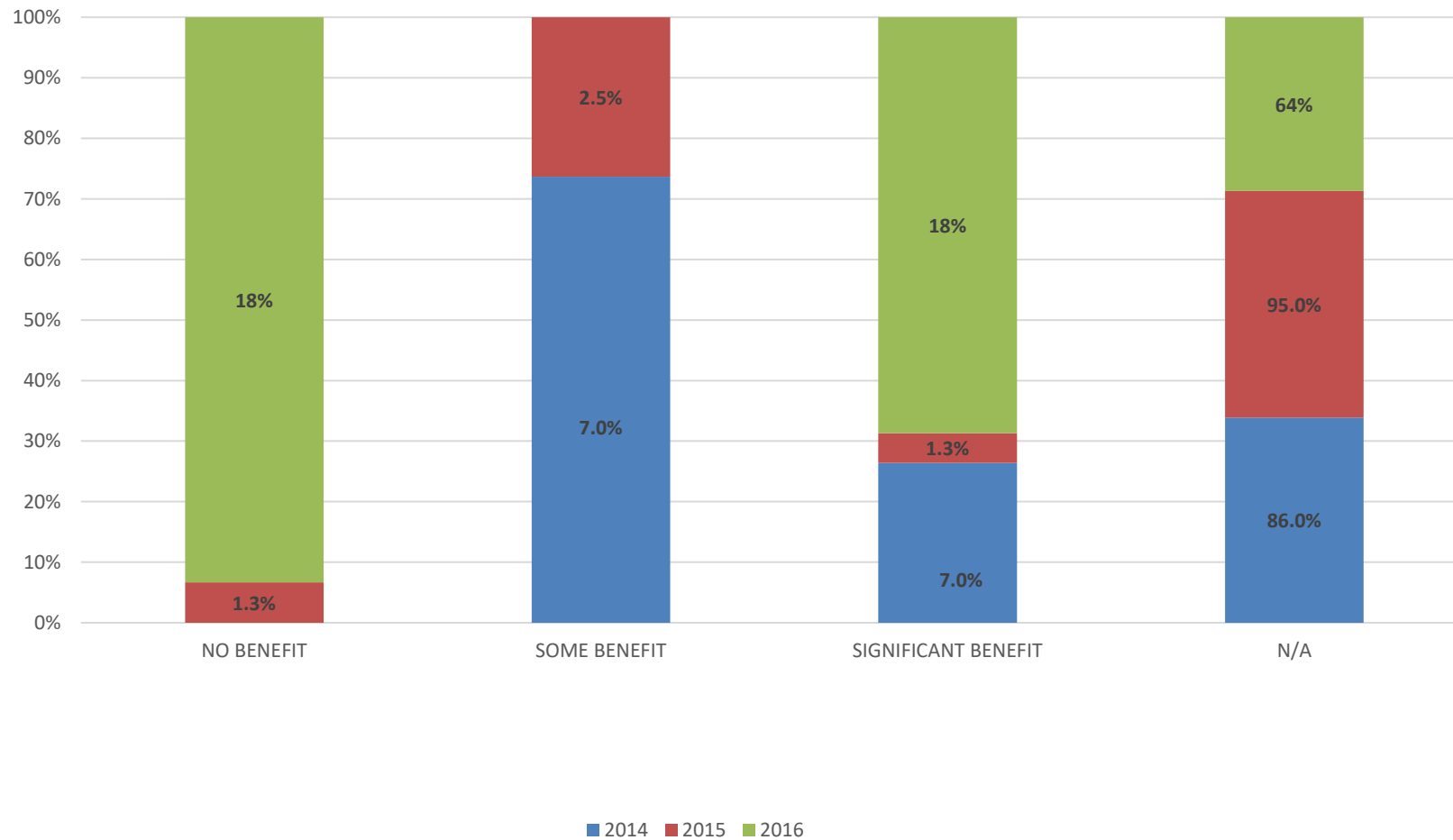
8. From lodgement to finalisation of your planning application, Council's performance in keeping you informed was:



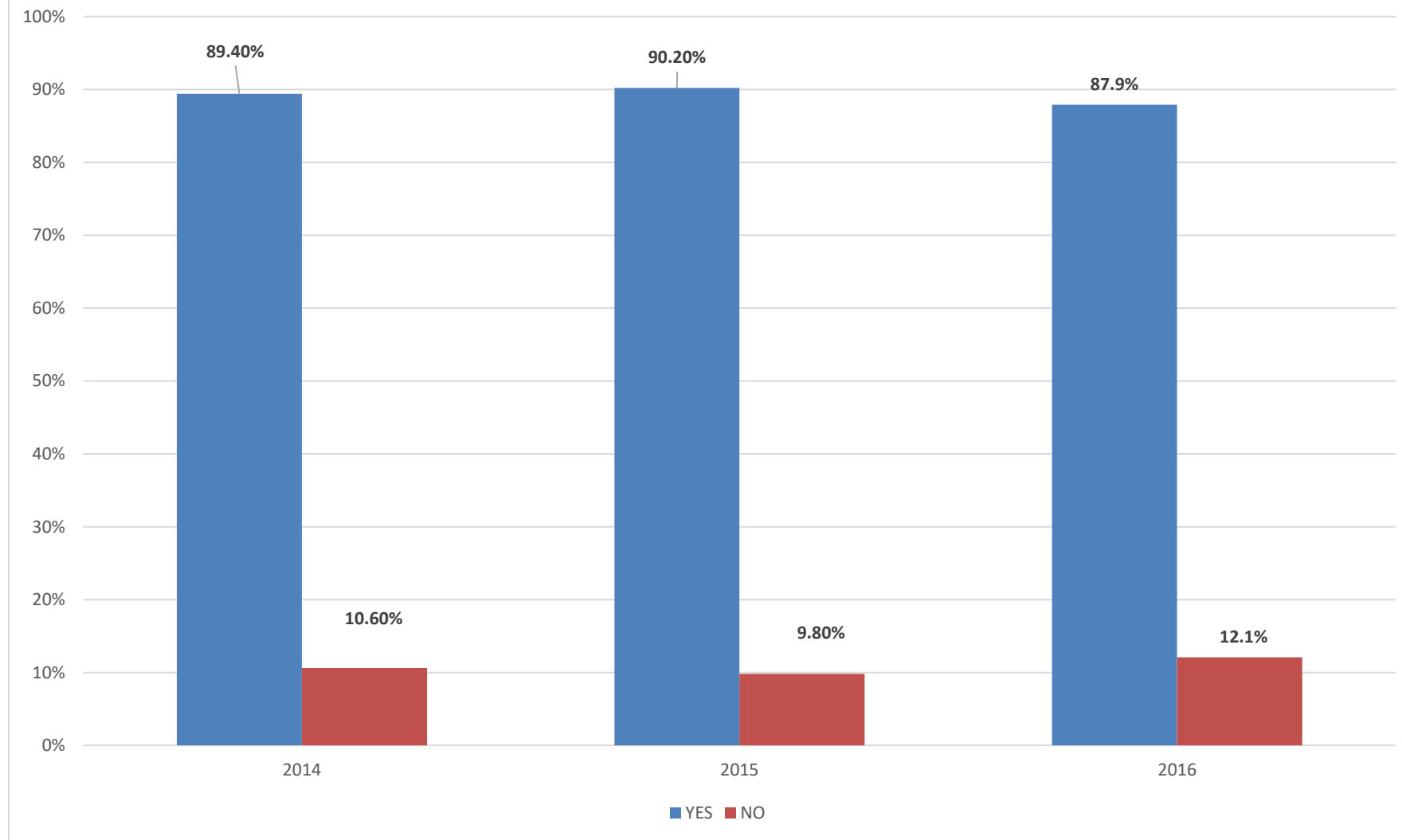
9. If objections were received to the application, did you participate in a planning consultation/mediation meeting?



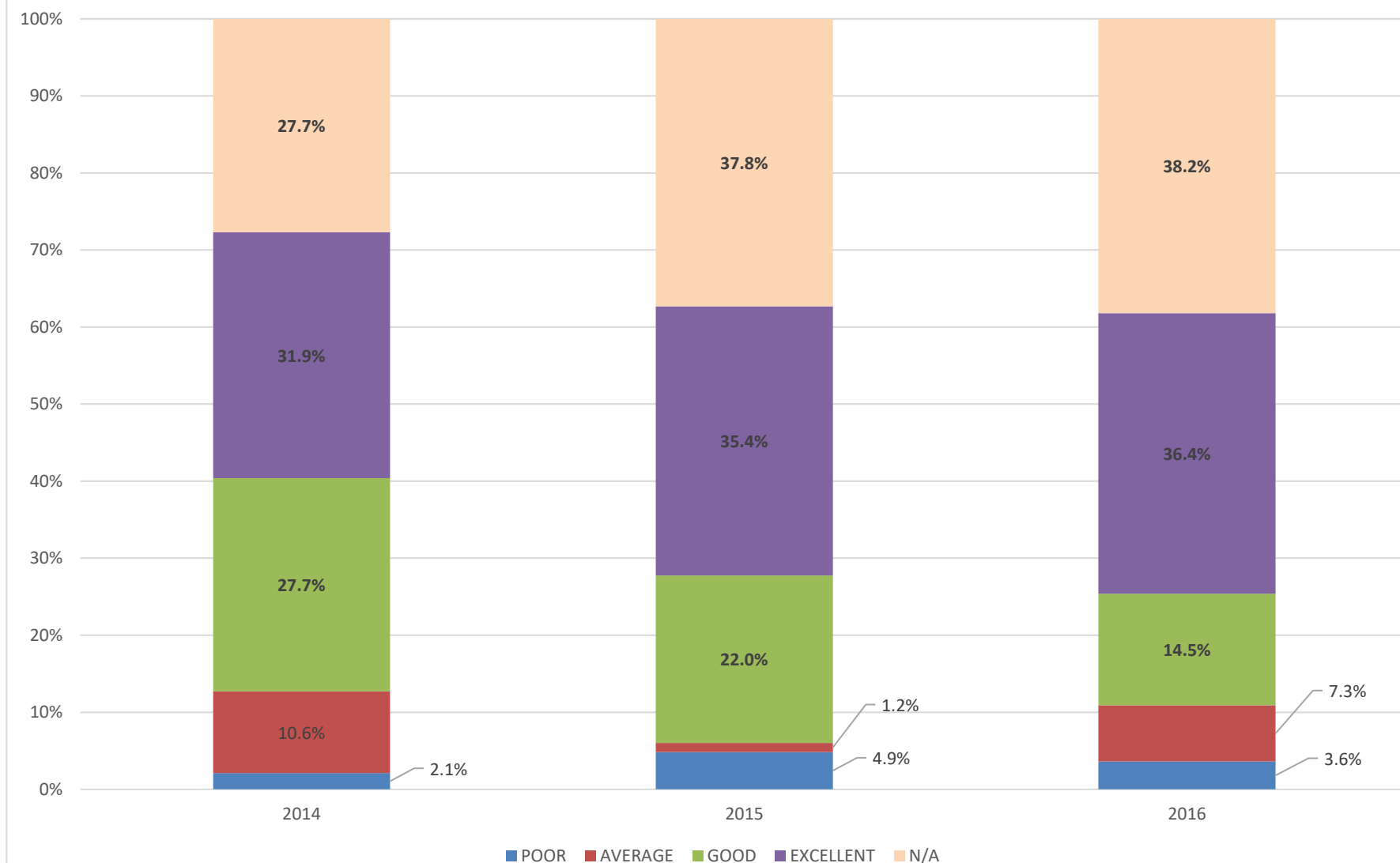
10. If yes to Q9, did you consider the planning consultation/mediation meeting to be beneficial?



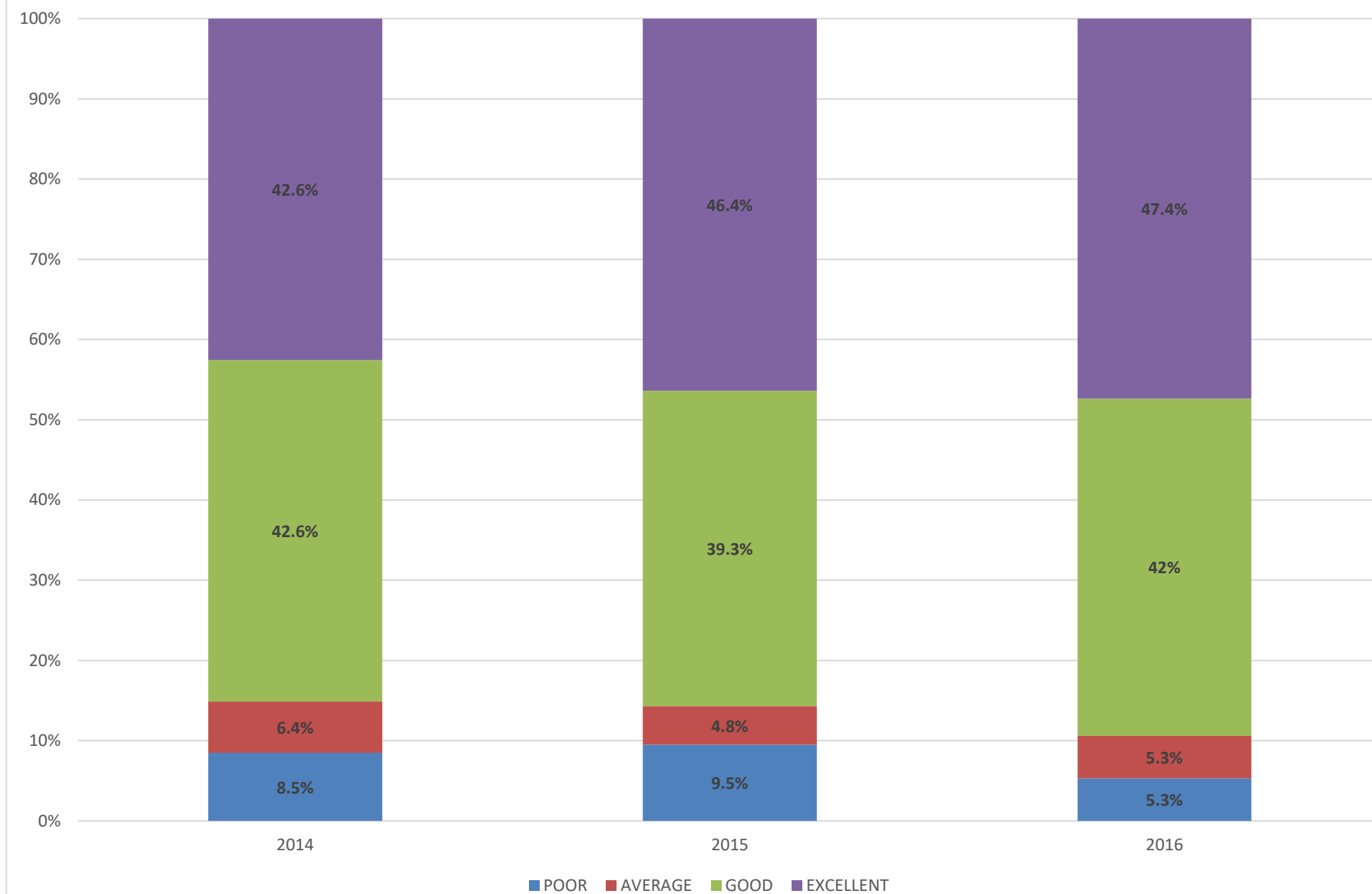
11. Did you clearly understand the steps involved in processing your planning application and how long it would take?



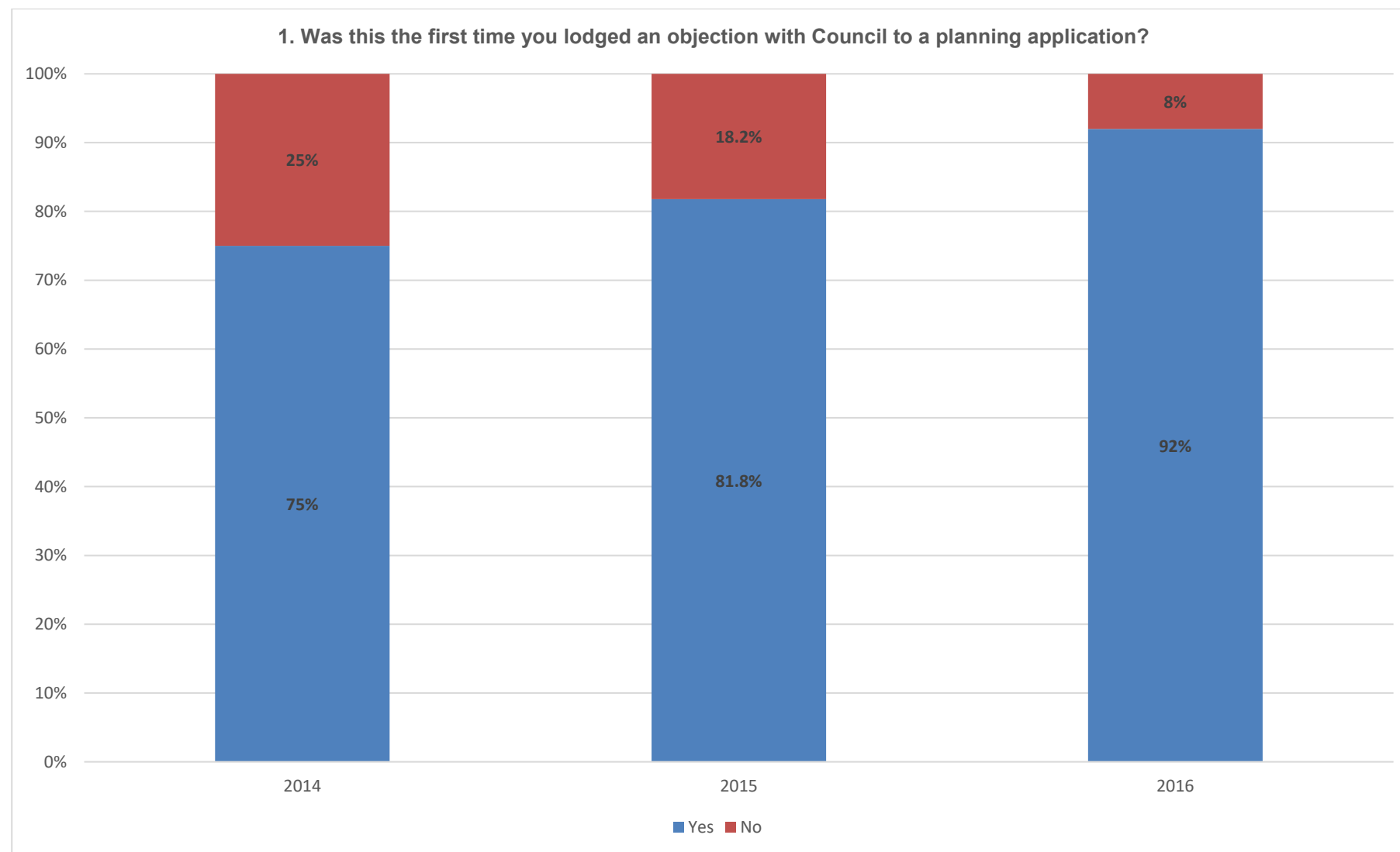
12. If you have made planning applications to other councils, was Wellington Shire's overall performance in comparison to other Councils:



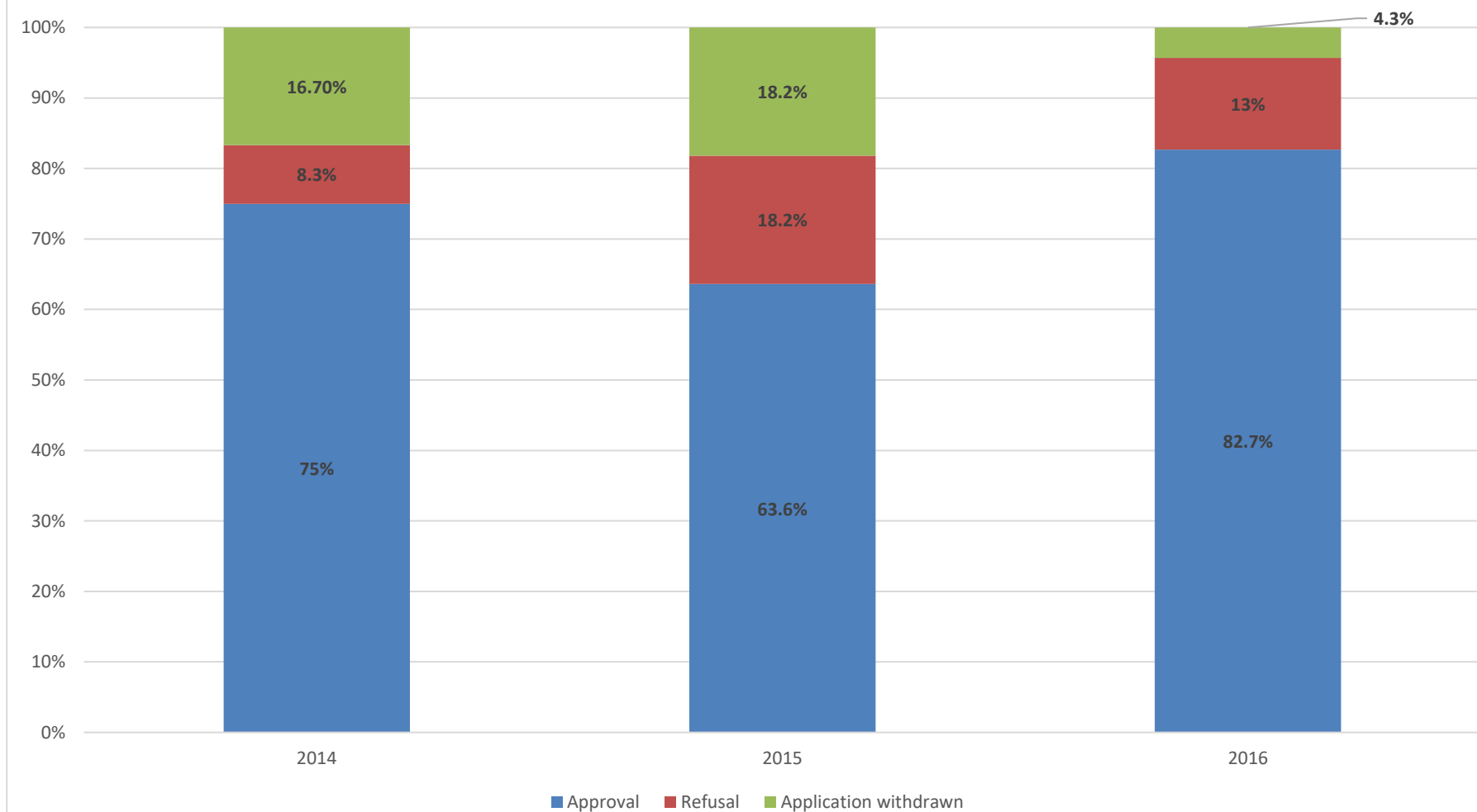
13. How do you rate your overall experience in dealing with the Wellington Shire Council Planning Department?



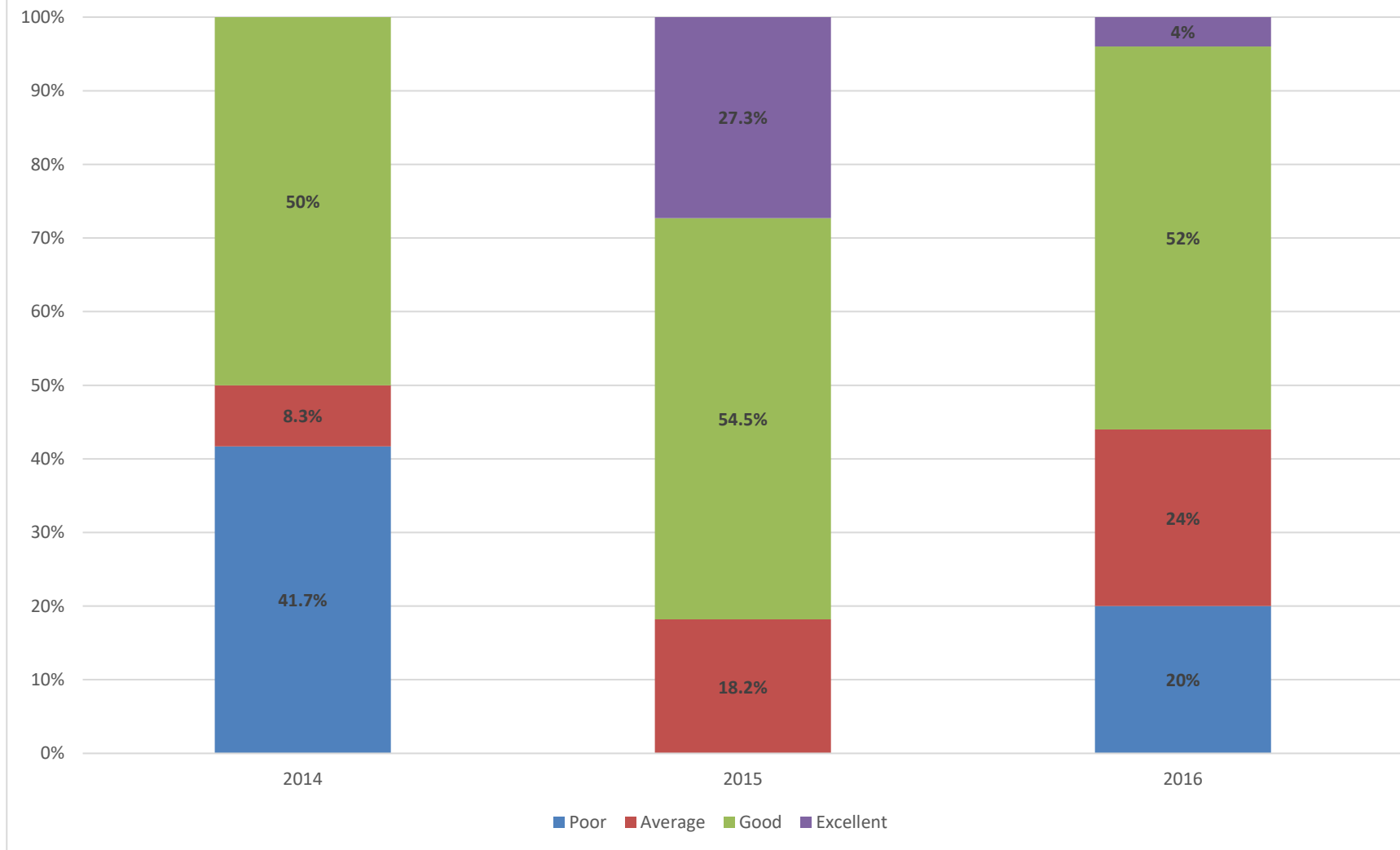
Planning Objector Survey Results



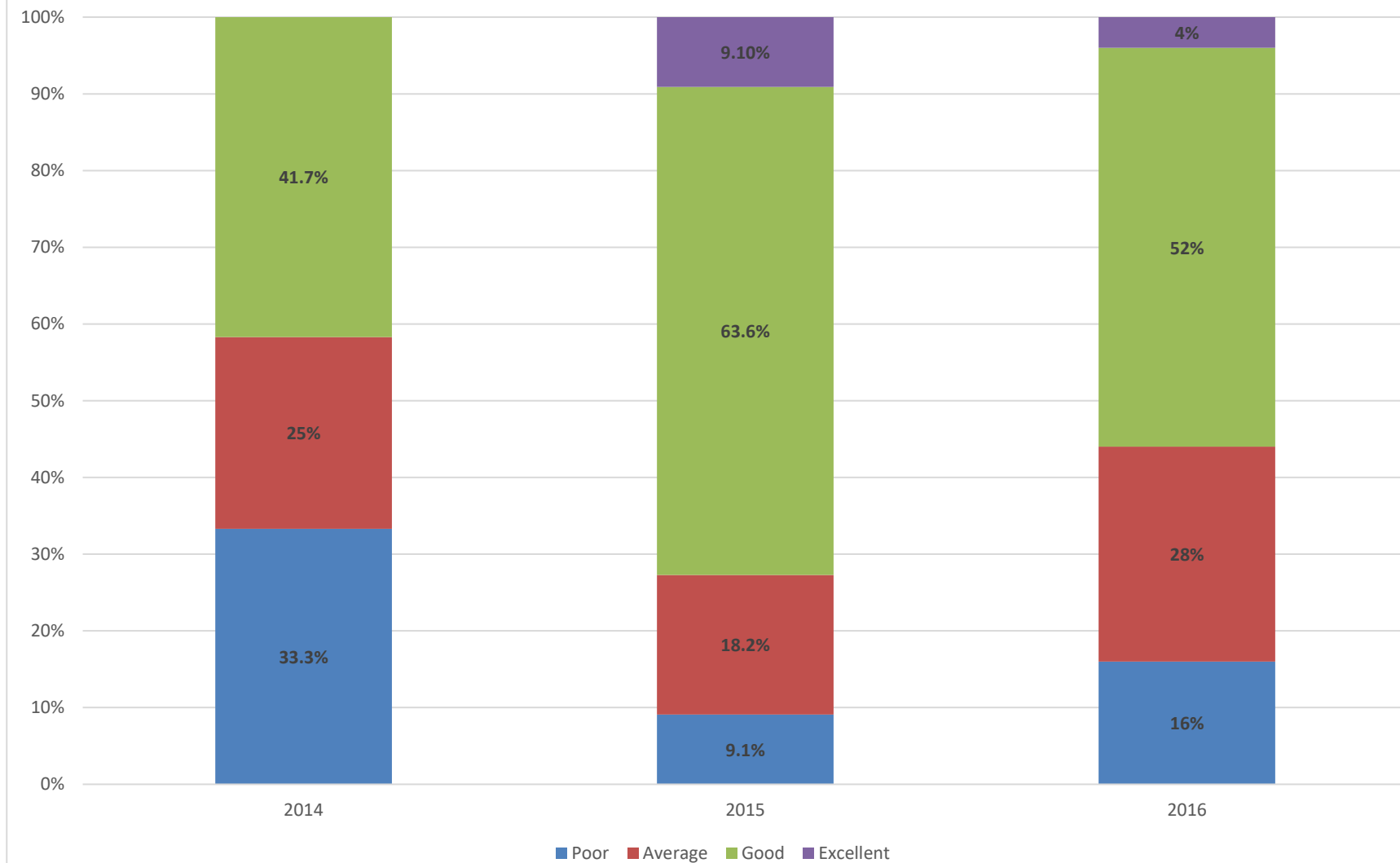
2. What was council's decision on the planning application you objected to?



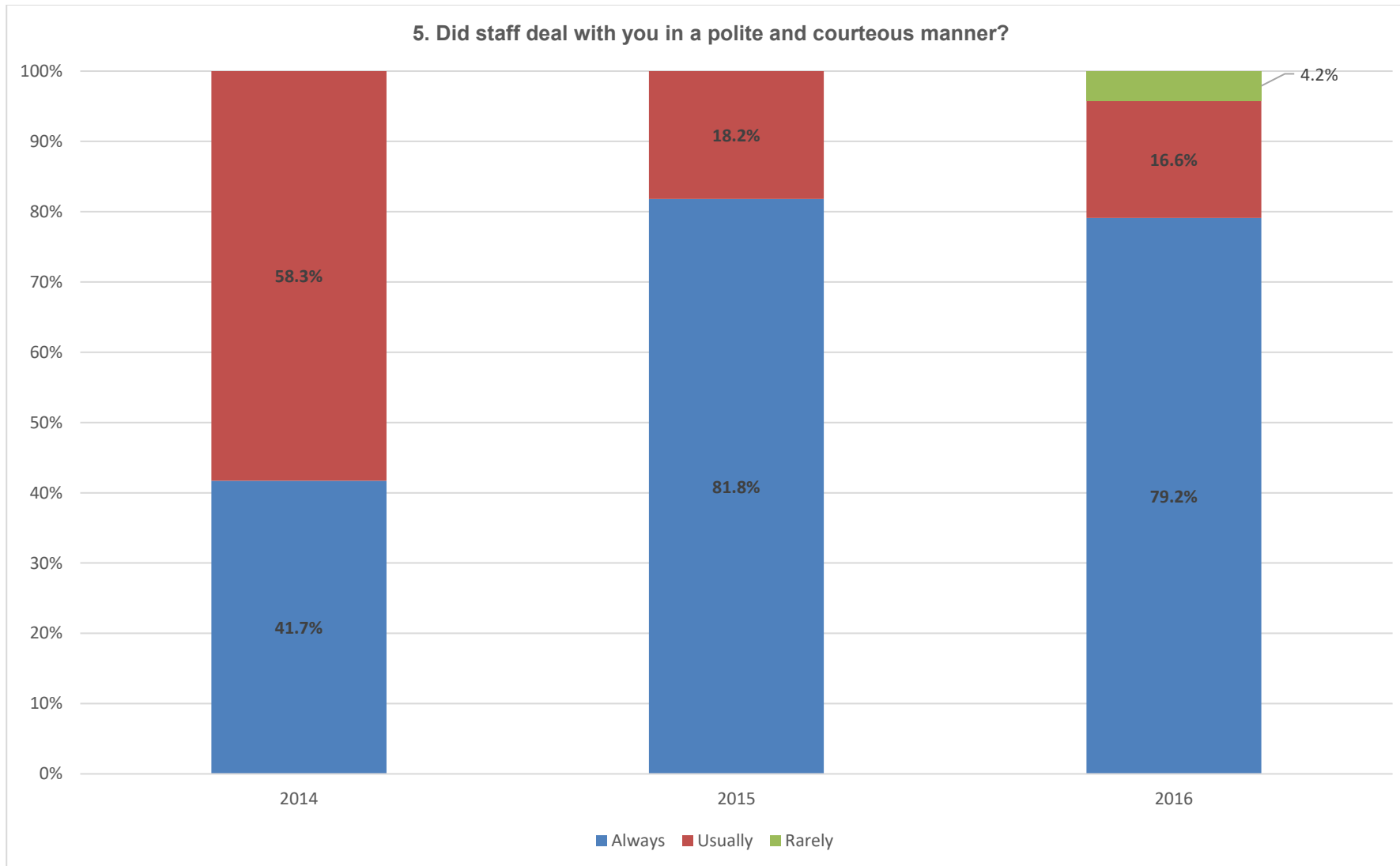
3. The professionalism of Council officers was:



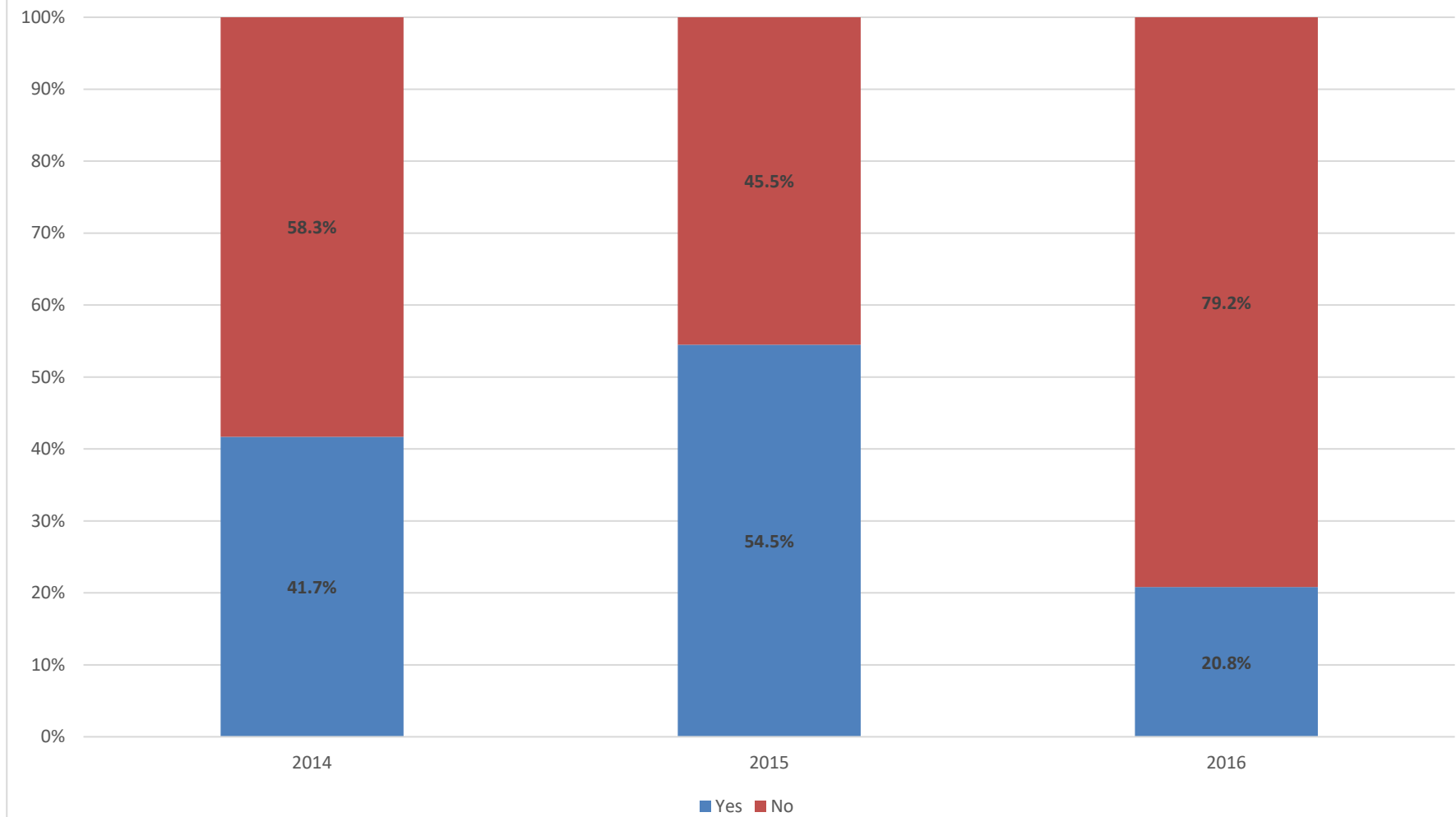
4. The responsiveness of Council officers was:



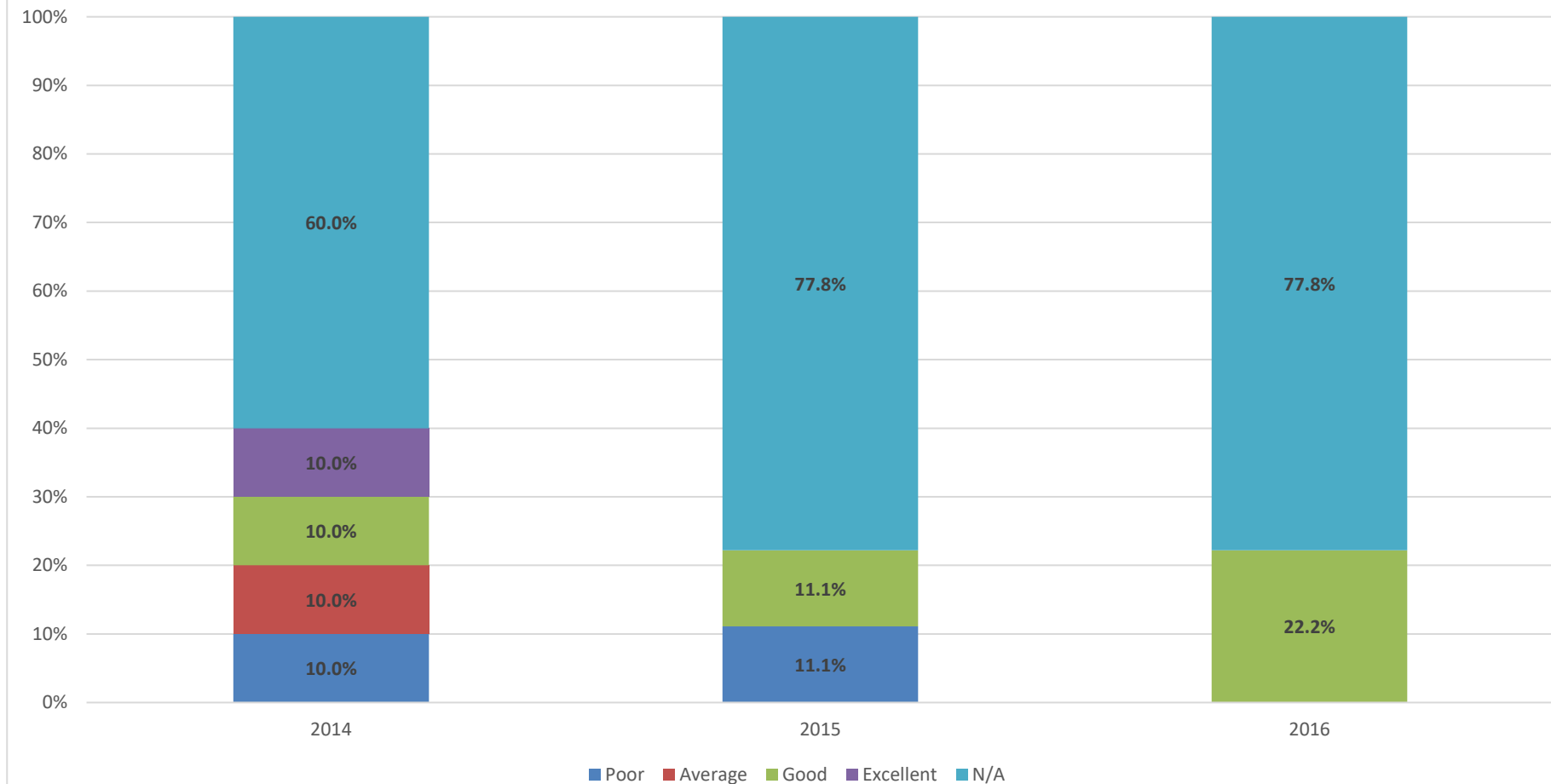
5. Did staff deal with you in a polite and courteous manner?



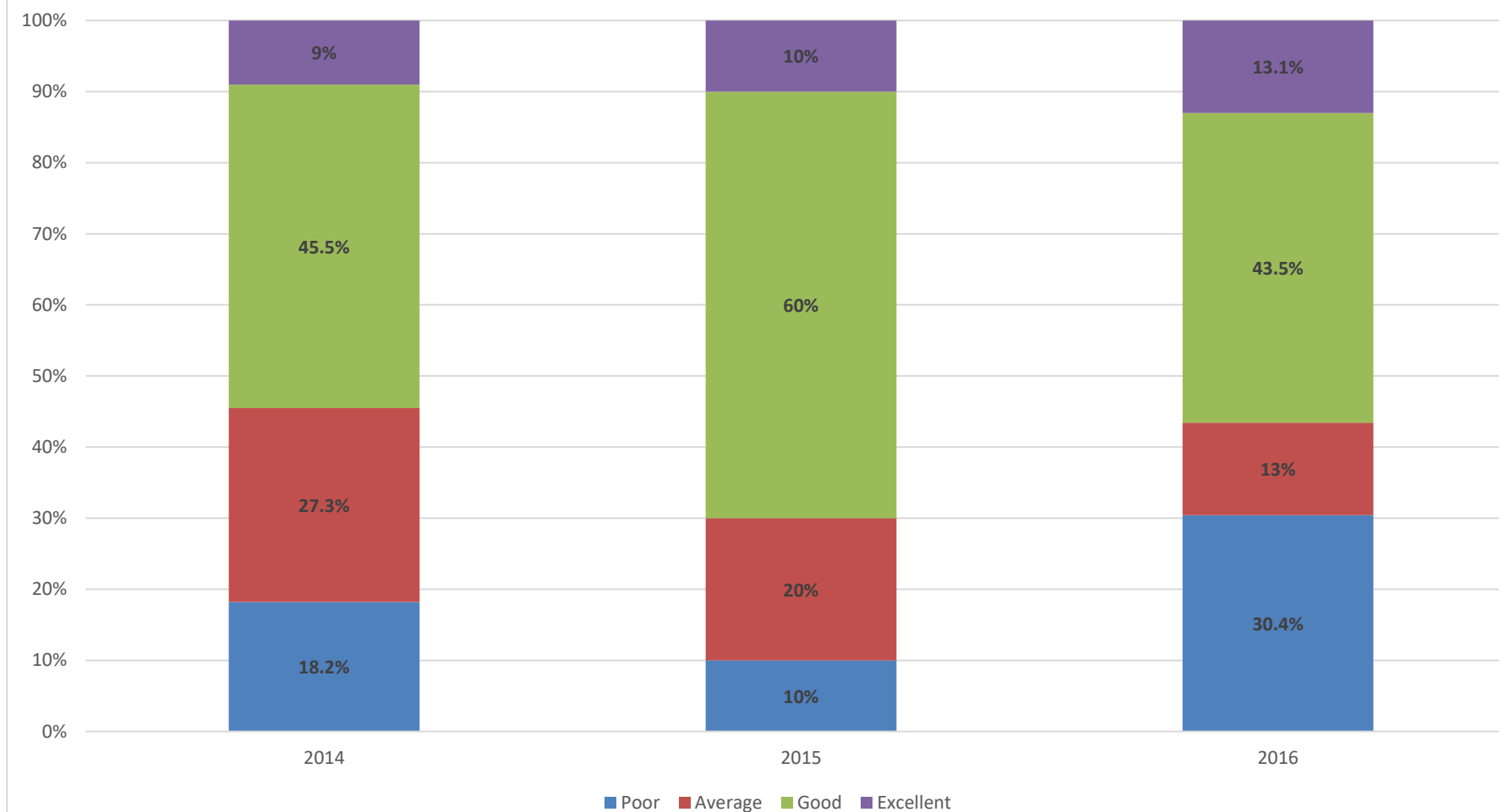
6. Did you participate in a planning consultation/mediation meeting?



7. If you have lodged objections with other councils, what was Wellington Shire's overall level of service in comparison to other councils:



8. How do you rate your overall experience in dealing with the Wellington Shire Council Planning Department?



ITEM C3.2**QUARTERLY BUILDING PERMITS – JANUARY TO MARCH 2017**

DIVISION: DEVELOPMENT

ACTION OFFICER: MANAGER MUNICIPAL SERVICES

DATE: 6 JUNE 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on building permits issued in the Wellington Shire during the quarter January 2017 to March 2017 for information.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report of building permits issued from 1 January 2017 to 30 March 2017.

BACKGROUND

Building permits are issued by private building surveyors and copies of permits are provided to Council. The permits, plans and other documents are filed by Council and recorded on a register of building permits. Building permits are issued for a range of developments including dwellings, extensions and fences as well as commercial and industrial buildings.

Attachment 1 to this report provides an overview by township of the number of permits issued along with the estimated value of construction for the three-month period ending March 2017.

Attachment 2 provides a historical representation of the number and value of permits issued in Wellington Shire and compares this data against the broader Gippsland region.

In the previous quarter 266 permits were issued with an estimated value of work at \$31,237,452.

OPTIONS

Council may choose to note this report, alternatively Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report on building permits issued within Wellington Shire from 1 January 2017 to 31 March 2017.

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this report have declared a Conflict of Interest.

COMMUNICATION IMPACT

The quarterly report provides information on the number of building permits and cost of development per town within the Wellington Shire. Gippsland-wide building activity is also provided to demonstrate how the Wellington Shire area performs in comparison.

LEGISLATIVE IMPACT

Building permits are issued in accordance with *Building Act 1993*, Building Regulations 2006 and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All building permits issued by private building surveyors are registered and filed as per the timelines set out in the Municipal Services Business Plan.

COUNCIL PLAN

This Council Plan 2013-2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

'Appropriate and forward looking land use planning that incorporates sustainable growth and development.'

Strategy 5.2

'Provide user friendly, accessible planning information and efficient planning processes.'

The report supports the above Council Plan strategic objective and strategy.

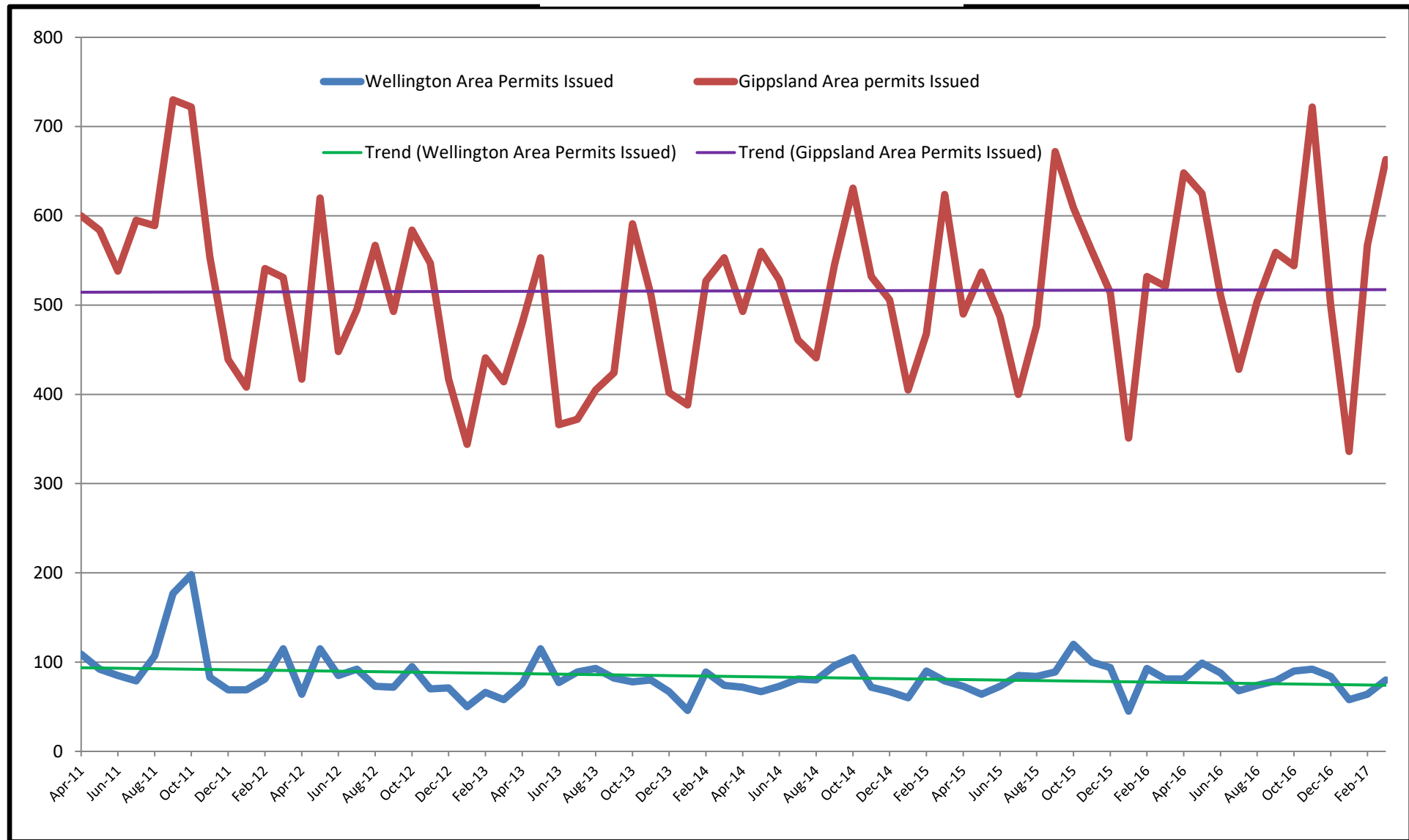
WELLINGTON SHIRE PERMITS ISSUED

ATTACHMENT 1

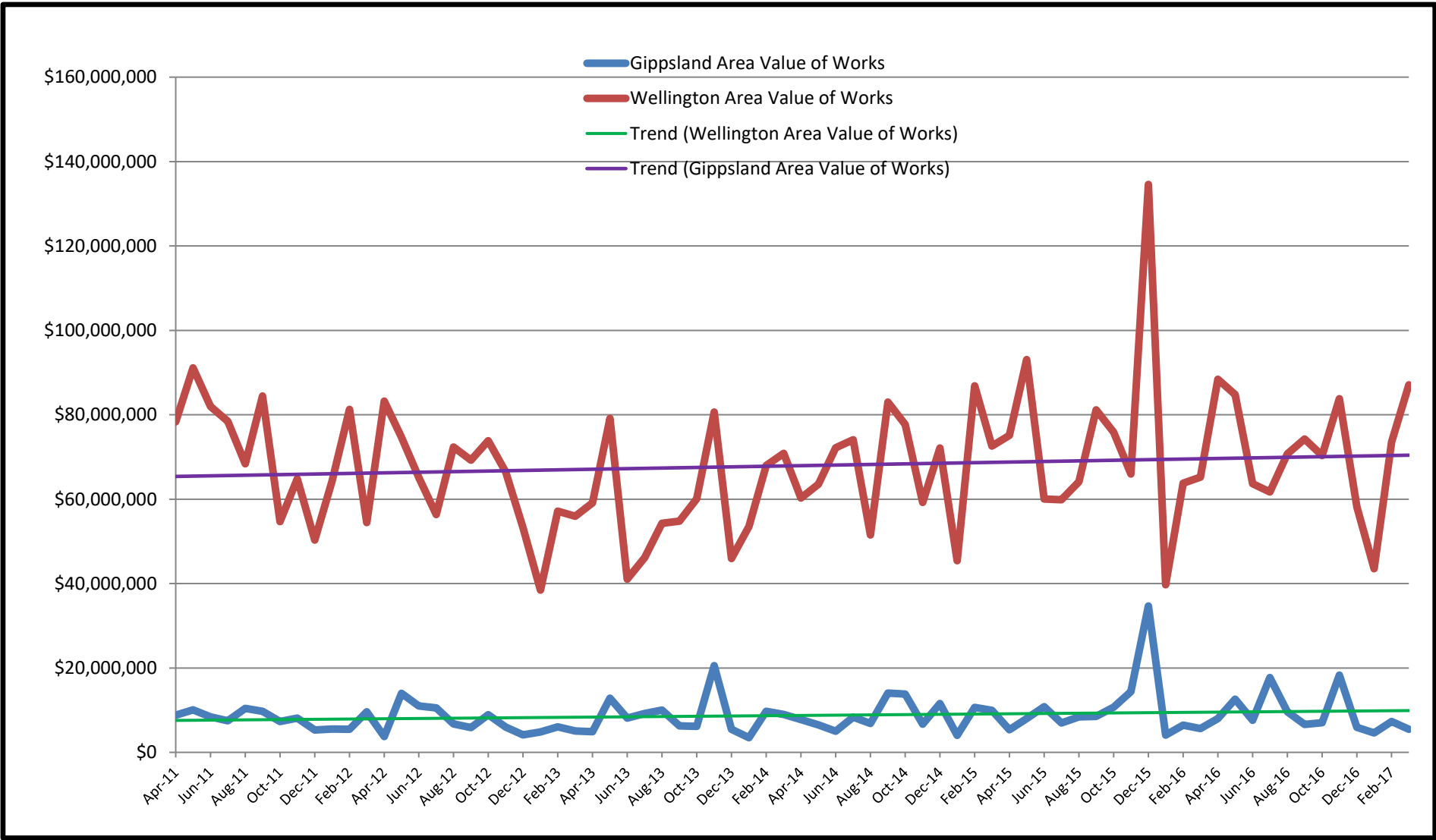
Locality	January	February	March	Total
AIRLY	0	0	1	1
	\$0	\$0	\$6,269	\$6,269
ALBERTON	0	0	1	1
	\$0	\$0	\$38,000	\$38,000
ALBERTON WEST	0	1	0	1
	\$0	\$185,732	\$0	\$185,732
BOISDALE	1	0	0	1
	\$15,220	\$0	\$0	\$15,220
BRIAGOLONG	4	1	3	8
	\$148,503	\$12,900	\$359,000	\$520,403
BUSHY PARK	1	0	0	1
	\$10,000	\$0	\$0	\$10,000
CARRAJUNG LOWER	2	1	0	3
	\$32,385	\$9,080	\$0	\$41,465
COONGULLA	1	0	0	1
	\$270,000	\$0	\$0	\$270,000
DENISON	1	0	2	3
	\$45,900	\$0	\$59,417	\$105,317
DEVON NORTH	0	3	1	4
	\$0	\$51,100	\$2,100	\$53,200
FULHAM	0	1	0	1
	\$0	\$9,500	\$0	\$9,500
GIFFARD	0	1	0	1
	\$0	\$10,000	\$0	\$10,000
GIFFARD WEST	0	0	1	1
	\$0	\$0	\$52,800	\$52,800
GLENMAGGIE	1	0	0	1
	\$170,548	\$0	\$0	\$170,548
GOLDEN BEACH	3	1	1	5
	\$425,961	\$55,000	\$10,000	\$490,961
GORMANDALE	0	0	1	1
	\$0	\$0	\$30,250	\$30,250
HEYFIELD	6	1	2	9
	\$500,393	\$309,900	\$30,000	\$840,293
JACK RIVER	1	1	0	2
	\$17,400	\$26,000	\$0	\$43,400
KILMANY	0	0	0	0
	\$0	\$0	\$0	\$0
LOCH SPORT	5	2	7	14
	\$396,290	\$2,000	\$39,200	\$437,490
LONGFORD	2	1	2	5
	\$37,150	\$50,418	\$334,150	\$421,718
MAFFRA	5	9	7	21
	\$66,750	\$397,701	\$844,112	\$1,308,563
MAFFRA WEST UPPER	1	0	0	1
	\$196,542	\$0	\$0	\$196,542
MCLOUGHLINS BEACH	0	1	0	1
	\$0	\$99,300	\$0	\$99,300

Locality	January	February	March	Total
NAMBROK	0	1	0	1
	\$0	\$12,530	\$0	\$12,530
NEWRY	1	0	2	3
	\$255,960	\$0	\$351,200	\$607,160
PARADISE BEACH	1	0	2	3
	\$57,100	\$0	\$95,850	\$152,950
PORT ALBERT	0	1	0	1
	\$0	\$16,000	\$0	\$16,000
ROSEDALE	0	3	3	6
	\$0	\$16,000	\$492,298	\$508,298
SALE	10	19	20	49
	\$1,128,766	\$2,209,417	\$1,662,893	\$5,001,076
SEASPRAY	2	1	1	4
	\$59,806	\$21,000	\$12,000	\$92,906
SEATON	0	0	1	1
	\$0	\$0	\$58,000	\$58,000
STRADBROKE	0	1	1	2
	\$0	\$191,000	\$44,155	\$235,155
STRATFORD	6	3	7	16
	\$710,884	\$50,500	\$452,870	\$1,214,254
TARRAVILLE	1	1	0	2
	\$25,000	\$28,392	\$0	\$53,392
TOONGABBIE	0	1	0	1
	\$0	\$46,200	\$0	\$46,200
VALENCIA CREEK	0	1	0	1
	\$0	\$45,000	\$0	\$45,000
WILLUNG SOUTH	0	1	0	1
	\$0	\$98,536	\$0	\$98,536
WOODSIDE	0	1	1	2
	\$0	\$18,657	\$392,813	\$411,470
WOODSIDE BEACH	0	0	2	2
	\$0	\$0	\$8,000	\$8,000
WURRUK	0	1	3	4
	\$0	\$27,450	\$35,529	\$62,979
YARRAM	1	5	4	10
	\$13,013	\$3,314,125	\$50,021	\$3,377,159
TOTAL	56	64	76	196
	\$4,583,571	\$7,313,438	\$5,460,927	\$17,358,036

NUMBER OF BUILDING PERMITS



VALUE OF BUILDING WORKS





C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**ROAD DISCONTINUANCE – PART OF UNUSED GOVERNMENT ROAD NORTH OF TRARAGON-MAFFRA ROAD AT COWWARR**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 6 JUNE 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓		✓		✓	

OBJECTIVE

The objective of this report is for Council to consider a request by the Department of Environment, Land, Water & Planning (DELWP) for the discontinuance/closure of a part of an unused Government Road adjoining CA R6 in the Parish of Toongabbie North, being north of Traralgon - Maffra Road, Cowwarr.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Pursuant to Section 349 of the Land Act 1958, Council resolves to give its concurrence to the closing of a section of Government road adjoining CA R6 in the Parish of Toongabbie North and shown red on the attached plans;***
- 2. Pursuant to Section 400 of the Land Act 1958, Council gives notice that the portion of Government road adjoining CA R6 in the Parish of Toongabbie North, is considered to not be required for public traffic and is therefore an unused road.***

BACKGROUND

The owner of the property at 39 Cowwarr - Seaton Road (CA R6 & R4) Parish of Toongabbie North, has been in discussion with officers of the Department of Environment, Land, Water and Planning (DELWP) regarding a proposal to discontinue/close a section of Government Road and to purchase the section of closed road.

This section of Government road has not been used as a Public Highway as far as can be ascertained for at least 15 years and the road has been fenced into the adjacent property and used as part of the farm property. This section of road is currently under an unused road licence issued by DELWP. The abutting section of unused road reserve to the south is licenced separately and has not been used as a public highway for at least 30 years.

Under the *Land Act 1958*, DELWP must request consent from Council for the closure and whether this section of Government road is required for public traffic. DELWP is seeking consent from Council to the closing of the road shown red on the attached plans and all actions will be undertaken by DELWP at no cost to Wellington Shire Council. DELWP at their discretion may contact adjoining property owners.

OPTIONS

Council has the following options available:

1. Support the discontinuance/closure and advise that the road is not required for public traffic pursuant to Sections 349 and 400 of the *Land Act 1958*; or
2. Not agree to the discontinuance/closure and advise that the unused Government road is required for public traffic.

PROPOSAL

That:

1. Pursuant to Section 349 of the *Land Act 1958*, Council resolves to give its concurrence to the closing of a section of Government road adjoining CA R6 in the Parish of Toongabbie North and shown red on the attached plans;
2. Pursuant to Section 400 of the *Land Act 1958*, Council gives notice that the portion of Government road adjoining CA R6 in the Parish of Toongabbie North, is considered to not be required for public traffic and is therefore an unused road.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The roads intended to be discontinued/closed are government roads and will be closed and sold by DELWP. This will be at no cost to Wellington Shire Council.

LEGISLATIVE IMPACT

Application for Council's consent to the road discontinuance/closure and unused road consideration is being undertaken pursuant to Sections 349 and 400 of the *Land Act 1958*.

COUNCIL POLICY IMPACT

There is no Council policy on the road closure and unused road consideration. Each application is treated on merit.

COUNCIL PLAN IMPACT

The Council Plan 2013 – 2017 Theme 4 Infrastructure, states the following strategic objective and related strategy:

Strategic Objective

"Assets and infrastructure that meet current and future community needs."

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs”

COMMUNITY IMPACT

There will be no negative identifiable community impact as this section of Government road has not been used for many years and is not required for public road purposes.

CONSULTATION IMPACT

Consultation is undertaken with adjacent landowners and the public at the discretion of the Department of Environment, Land, Water and Planning.

Attachment 1.



Department of Environment, Land, Water & Planning

REF 2012836

CONSENT TO CLOSING OF ROAD

Section 349, Land Act 1958

A road laid out on land of the Crown which is unused as to the whole or any portion of the length or width may be closed by the Governor in Council as to the whole or any part, as the case may be, by order published in the Government Gazette; but only with the concurrence in writing of the Council of the municipality in whose district the road is located, and of the owners of any land adjoining the road.

If the Council favours the closing of the road described in the next paragraph, its concurrence should be given in writing to satisfy the requirements of the relevant legislation. It is suggested that the form of consent at the foot of this sheet should be used to provide the written concurrence of the Council under seal, or under the hand of the Town Clerk or Shire Secretary.

The description of the road is: **Government road adjoining Crown Allotment R6, in the Parish of Toongabbie North and shown shaded red on the attached plan.**

CONSENT

At the meeting of the Council of the Wellington Shire Council held on/...../..... it was resolved that the Council gives its concurrence to the closing of the subject road pursuant to Section 349 of the Land Act 1958. In giving this consent, Council is aware that should the road be closed, the effect will be that:-

- (a) the closing will be absolute;
- (b) the road will be shown as closed on all departmental plans and Office of Titles charts and on the titles of the abutting lands;
- (c) all rights of carriageway enjoyed by the public will cease; and
- (d) the land in the closed road will become unalienated land of the Crown and can be dealt with under the provisions of the Land Act, which includes the sale of the freehold.

Dated this day of 20.....

Council seal or signature)

of Shire Secretary or Town Clerk)

Note: If Council's consent is provided under delegation a copy of the appropriate "*Instrument of Delegation*" must be returned with this form

DEPARTMENT OF ENVIRONMENT, LAND, WATER AND PLANNING

SCHEDULE 4

Notice of a municipal council under section 400 that a road is unused.

Secretary to the Department of Environment, Land, Water and Planning

Under Section 400 of the Land Act 1958, the municipal council of the municipal district of

WELLINGTON SHIRE COUNCIL

gives notice that the road described in the Schedule below is considered by Council to not be required for public traffic and is therefore an unused road.

SCHEDULE

PARISH	DESCRIPTION OF LOCATION OF ROAD
<i>Toongabbie North</i>	<i>Government road adjoining Crown Allotment R6. As indicated by red shading on the attached plan</i>

* Signed:

Dated:

witness

* The seal of the municipal council of

.....

as affixed to this on

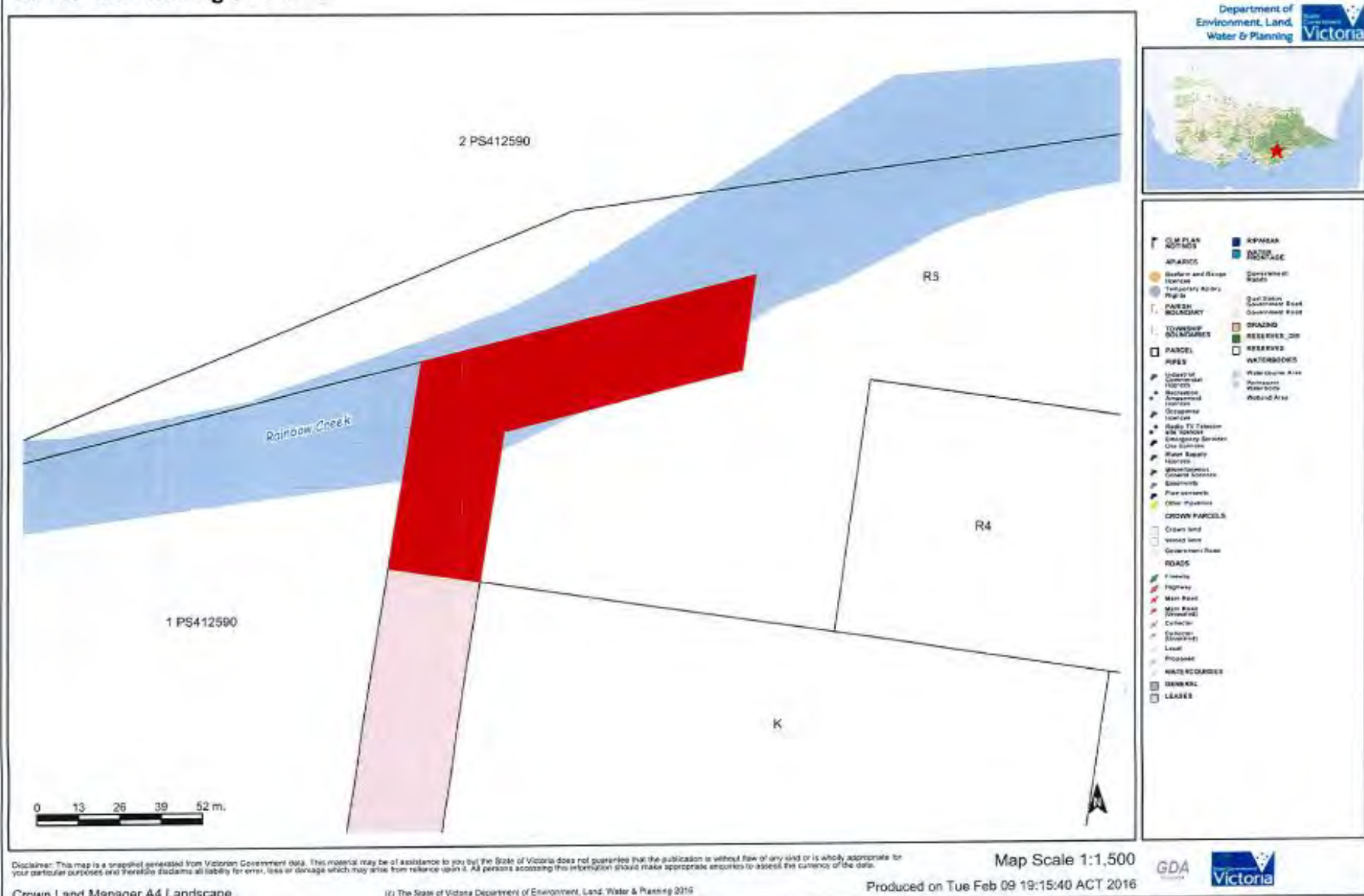
by

witness

* Delete whichever is not applicable

Our ref. 2012836

Consent to closing of a road



Attachment 2.

**PROPOSED ROAD DISCONTINUANCE OF
GOVERNMENT ROAD, NORTH OF TRARALGON-MAFFRA ROAD, COWWARR
PARISH OF TOONGABBIE NORTH**



GOVERNMENT ROAD TO BE DISCONTINUED

ITEM C4.2**PLACE NAMES COMMITTEE - MINUTES**

DIVISION: BUILT & NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSETS & PROJECTS
DATE: 6 JUNE 2017

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓				✓			

OBJECTIVE

The purpose of this report is for Council to receive the minutes from the Place Names Committee meeting held on 9 May 2017 and to consider the recommendations from that meeting.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council receive and note the minutes of the Place Names Committee meeting held on 9 May 2017; and***
- 2. A letter to be written to the proponent, Maffra Football Netball Club and Maffra Recreation Reserve Committee proposing that the pavilion at Maffra Recreation Reserve be named "John Vardy Pavilion" and if no negative responses are received within 30 days, apply to the Office of Geographic Names to formalise the name; and***
- 3. It be advertised that the land leased by the Avon Landcare Group adjacent to the Stratford transfer station be named "Sandhill Road Flora and Fauna Reserve" and if no negative responses received within 30 days, apply to the Office of Geographic Names to formalise the name.***

BACKGROUND

The Place Names Committee is an advisory committee that meets quarterly to make recommendations to Council on geographical place name issues.

OPTIONS

Council have the following options available:

1. To receive the minutes of the Place Names Committee; or
2. Seek further information and consider at a future meeting.

PROPOSAL

That Council receive and note the minutes of the Place Names Committee meeting held on 9 May 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The *Local Government Act 1989* provides Council the power to approve, assign or change the name of a road. Council in exercising this power must act in accordance with the guidelines provided for under the *Geographical Place Names Act 1998*.

COMMUNITY IMPACT

The process for the naming or changing of a road name will be followed by contacting the Office of Geographic Names where emergency services are notified and relevant databases are updated.



**PLACE NAMES COMMITTEE (PNC) MEETING
9 MAY 2017 AT 11:00AM
MACALISTER RIVER ROOM
MINUTES**

ATTENDEES:

**Councillor Darren McCubbin (Chairperson)
Councillor Gayle Maher
Councillor Scott Rossetti
Dean Morahan (Manager Assets & Projects)
Sandra Rech (Coordinator Asset Management)
James Blythe (GIS Officer)
Leah Hepworth (Asset Management Systems Officer)**

MEETING OPENING

Meeting opened at 11:00am

APOLOGIES

Nil

CONFLICT OF INTEREST

N/A

1. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

It was moved:

Councillor McCubbin/Maher

**That the minutes of the previous Place Names Committee meeting held on
14 February 2017 be accepted.**

Carried

2.0 CURRENT ISSUES

2.1 Street addressing issues, Earl Street, Woodside

There are several issues regarding Earl Street, Woodside (see attached). The street numbering is not consistent and the constructed road segments are not contiguous.

It was moved:

Councillor McCubbin/Maher

That a letter be sent to the Yarram Historical Society, Woodside Cemetery Trust and

Woodside Primary School asking for road name submissions with a connection to the Woodside area.

Councillors to arrange a road trip to visit the area.

Carried

2.2 Request to name an unnamed road off Bengworden Road, Perry Bridge

An unnamed road off the Bengworden Road, Perry Bridge has just been listed on the Wellington Shire Register of Public Roads.



It was moved at the May 2016 Place Names Committee meeting that a letter be sent to all affected property owners with the view to select a road name at the next Place Names Committee Meeting. Several names were suggested by the community; however, none were acceptable to the Office of Geographic Names.

At the 2 August 2016 meeting it was resolved that a letter be sent to all affected property owners that the unnamed road off the Bengworden Road be named Akoonah Lane and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

The Office of Geographic Names refused to gazette the name and requested that GLAWAC be contacted for comment, which has occurred. GLAWAC has not endorsed the name and a further response is expected shortly.

It was moved:

Councillor McCubbin/Maher

That this item remains open and wait for further response from GLAWAC.

Carried

2.3 Unnamed road off the Princes Highway Rosedale

Unnamed road off the Princes Highway Rosedale. The road into Willow Park has now been included on the Register of Public Roads Register and needs to be identified with a road name.

At the 14 February 2016 meeting, it was resolved that the unnamed road into Willow Park, Rosedale be known as Maloney Grove. Named after Flight Sergeant Kevin Maloney, who crashed landed his Avro Anson on 24 February 1945, avoiding the town of Rosedale when his plane ran out of fuel during fog while on a training exercise during WWII. One of his crew, Sergeant David McLeod was killed when his parachute failed to open.

The Office of Geographic Names has requested that this proposal be advertised (see attachment).

It was moved:

Councillor McCubbin/Rossetti

That this item be advertised in the Gippsland Times and then forwarded to the Office of Geographic Names.

Carried

2.4 Request to review the road name Old Port Albert – Tarraville Road Port Albert

An enquiry was received from Australia Post requesting that the Place Names Committee review the road name **Old Port Albert-Tarraville Rd, Port Albert** and that it be renamed due to the 'close proximity' to the similar sounding road name, Port Albert-Tarraville Rd, especially in the event of an emergency services call out.

It was moved:

Councillor Maher/McCubbin

That this item remains open.

Carried

2.5 Request proposing name change of Maffra Oval to John Vardy Oval

Proposal to rename the football oval at the Maffra Recreation Reserve to the "Jack Vardy Oval"

At the 14 February 2016 meeting, it was resolved that a letter be written to the Maffra Recreation Reserve Committee seeking its support on naming the football oval, John Vardy Oval.

Response received via phone call on 2 May 2017 from the Secretary (she was going on holiday and did not have time to reply via letter).

The Maffra Recreation Reserve Committee met and this item was discussed. The Committee would like to propose that the oval is not named as there have been many people who have contributed greatly over the 148 year history of the oval and it is used for many activities, not just football.

The committee feels that as John was the main driver behind the construction of the main pavilion it would be fitting to name it as "John Vardy Pavilion".

It was moved:

Councillor Maher/Rossetti

A letter be written to the proponent, Maffra Football Netball Club and Maffra Recreation Reserve Committee proposing that the pavilion at Maffra Recreation Reserve be named "John Vardy Pavilion" and if no negative responses are received within 30 days, apply to the Office of Geographic Names to formalise the name.

Carried

2.6 ANZAC commemorative naming project

The following names have been nominated by Linda Barraclough. Please refer to the attachment for background research and information

- BORTHWICK
- CLAPHAM
- CLEAVER
- LONGMORE
- MAXWELL
- STEPHENS
- WHITELAW
- WOODHOUSE

At the 14 February 2016 meeting, it was resolved that the names above be included on the Wellington Shire Council Approved Road Names Register and that a letter be written to the Wellington Shire Heritage Network, thanking them, and in particular Linda Barraclough, for her efforts in nominating names to date.

These names have been included on the register and Linda Barraclough has been thanked for her efforts.

It was moved:

Councillor Maher/Rossetti

That this item be closed.

Carried

2.7 Name and signage for Doctors Bridge Tarraville

A request for the title "Doctors Bridge" to be recognised with appropriate signage to be installed.

A small bridge on the Manns Beach Road, Tarraville has been referred to locally as Doctors Bridge dating back to early times.

It was moved:

Councillor Maher/McCubbin

That this item remains open.

Carried

2.8 Name Alicks Downfall to be recognised by the Geographical Place Names

Please find attached a request to the Place Names Committee for it to recognise and record the place name Alicks Downfall (alternate in 1940s-1950s: Alecs Downfall)

**It was moved:
Councillor Maher/Rossetti
That this item remains open.**

Carried

2.9 Avon Landcare Group Reserve Name

Avon Landcare Group would like to increase the community's awareness of our project, by placing some signage at the site. Hence the need for a name. Our group feels that the site should be named the "Sandhill Rd Flora and Fauna Reserve" and we offer this suggestion for your consideration.

**It was moved:
Councillor McCubbin/Maher
It be advertised that the land leased by the Avon Landcare Group adjacent to the Stratford transfer station be named "Sandhill Road Flora and Fauna Reserve" and if no negative responses received within 30 days, apply to the Office of Geographic Names to formalise the name.**

Carried

3.0 GENERAL BUSINESS

3.1 Request to have street named after the Cullen Family

Request to have street named after the Cullen Family who were Blacksmiths and one of the first families to settle in Heyfield.

**It was moved:
Councillor Maher/Rossetti
That a letter be written to the Heyfield Historical Society asking for information on this name and any other name that they would like to be considered for the Council Approved Road Names Register.**

Carried

3.2 Request to name road created by P182/2015

A request was received to name a road "Winshaven Way" in a proposed subdivision created by P182/2015 (originally P285/2009).

**It was moved:
Councillor McCubbin/Maher
That a response be sent to the developer rejecting the name Winshaven Way and enclose a list of suggested names from the Council Approved Road Names Register, in particular ANZAC names, with a connection to Stratford.**

Carried

4. NEXT MEETING

8 August 1.00pm Macalister Room

5. CLOSE

Meeting closed at 12:05pm.

Attachment for Item 2.1

Earl Street, Woodside

History:

- A submission was made to NES on 10th December 2014 to add to VicMap Transport the extra segments of Earl Street to the South-East of High Street.
- DELWP requested further information for Emergency Services and navigation purposes and noted that there are some addresses assigned are on both sides of South Gippsland Hwy.
- The current addressing/naming scenario does not conform to standards.

Options:

- Do nothing, the potential risk to residents and emergency services will remain.
- Rename the segment to the North-West of High Street and designate as Earl Street one of the two identified segments to the South-East of High Street. The other segment would need to be given a different name.
- Rename the two segments to the South-East of High Street and retain the existing Earl Street in VicMap Transport. This option would appear to be minimise confusion resulting from the change. While four properties will require new addresses, the other options would have required five properties to be readdressed.



Recommendations as follows:



Attachment for Item 2.2

Request for a Road Names at Perry Bridge

Hi [REDACTED],

Further to our discussion at the meeting I met with the locals at Perry Bridge who put forward the name "Perry Bridge Road" which apparently is being used by Ausnet as their electricity address already. I promised to put this up the committee and would write to them all in due course to see if this is an appropriate name. I did put in the usual caveats about needing to abide by the Register of Geographic Names guidelines.

On a side issue, [REDACTED] said he had an argument with "someone in Melbourne" about the name on the Bridge being called "Perrys Bridge" with an "s" rather than the proper name, he also mentioned that the name on "Scrubby Creek Bridge" – also on the Bengwarden road – is "Scrubby" on one side and "Scrubby" with only one b on the other. By the time I left [REDACTED] and his neighbours were firmly convinced with the power of the place names committee.

I returned to my phone box, removed my cape and blended in as I have been instructed to do.....

Kind regards

[REDACTED]

From: [REDACTED]

Sent: Thursday, 27 April 2017 4:14 PM

To: [REDACTED]

Subject: Request for road name at Perry Bridge (Akoonah Lane)

Hi [REDACTED],

Thanks for your recent inquiry and follow up letter with the proposed name for the Perry River area. At this stage GLaWAC are not in a position to endorse the proposed name, as this may need

some follow up research into the origin and meaning relating to Gunaikurnai language and history, particularly in this locality.

Given it's close proximity to Ramahyuck, GLaWAC are happy to provide a Gunaikurnai name that has some reference to the local area. This will be subject to checking our language database.

Kind Regards,

[REDACTED]

Cultural Hub Manager



Gunaikurnai Land and Waters Aboriginal Corporation (GLaWAC)

193-197 Macleod Street, Bairnsdale VIC 3875 | PO BOX 1699, Bairnsdale VIC 3875

Website: <http://www.gunaikurnai.org>

[REDACTED]

I acknowledge the Gunaikurnai people as the Traditional Custodians of the land on which I live and work. I pay respect to Elders past and present. I commit to working respectfully to honour their ongoing cultural and spiritual connections to this country. I recognise the role and value of culture in our community.

Attachments for item 2.3
Unnamed road off the Princess Highway Rosedale



From: nes.help@dse.vic.gov.au [mailto:nes.help@dse.vic.gov.au]

Sent: Tuesday, 4 April 2017 3:26 PM

To: [REDACTED]

Subject: [NES - Action Required] NES NOTIFICATION: CR/WO #99492 has been set to RECHECK

The status of CR/WO ID #99492 has been updated to RECHECK

Your action may be required.

CR/WO Details

Request ID: **99492**

Source: **VEPLUS**

Status: **RECHECK**

Creation Date: **31/MAR/17**

Description: **Unnamed road to be named MALONEY GROVE**

Region: **Wellington Shire,**

Category: **Transportation Networks**

Object: **Roads**

Status: **Change/New Road Name**

Task: **Modify Road Name/New Name**

CR/WO Last Change

Date Of Change: **04/APR/17**

Old Status: **REFERRED**

New Status: **RECHECK**

Changed By: [REDACTED]

Please see details via your NES Portal Dashboard

<http://nes.land.vic.gov.au/Website/dashboard.aspx?id=99492>

Most Recent Comment: **The Office of Geographic Names has audited the naming proposal and requests the following course of action be taken:**

1) Under the Guidelines for Geographic Name 2010, Principle 1(M) Consulting with the public, Council must consult on every naming proposal (new name), even though the name is pre-approved by council and exists on Council's road name register. This would mean advertising in the local newspaper, or similar, via a public notice, Council's intent to assign Maloney Grove to the subject road, allowing 30 days for any objections. Council must advertise if there are no directly affected property owners/addresses. If there are property owners/addresses directly affected then Council would need to write to the property owners, and consult on the proposed name allowing 30 days for any objections.

2) Having discussed a public safety concern this afternoon with emergency services, the Office of Geographic Names will accept the extent as highlighted in pink, for this road naming assignment. Council may pursue naming the extension of this road to the east that leads to the Camping Reserve as Maloney Grove, but would need to consult with the relevant authority responsible for the road to seek their approval.

If you wish to discuss please do not hesitate to contact the Office on 8636 2525.

Date/time comment was made: **04/APR/17**

Comment made by: [REDACTED], Registrar of Geographic Names

Attachments for item 2.4

Request to review the road name Old Port Albert – Tarraville Road Port Albert

From: [REDACTED]

Sent: Monday, 22 August 2016 10:56 AM

To: [REDACTED]

Cc: [REDACTED]

Subject: FW: Old Port Albert-Tarraville Road. PORT ALBERT 3971

Good morning [REDACTED],

My apologies for delay regarding this request.

As discussed with yourself previously, I am enquiring on behalf of Australia Post if the Place Names Committee could do a review of the road name **Old Port Albert-Tarraville Rd, Port Albert** and if it could be renamed due to the 'close proximity' to and similar sounding road name of Port Albert-Tarraville Rd especially in the event of an Emergency Services call out

I have provided a copy of the Land Victoria map which outlines both 'Old Port Albert-Tarraville Rd' and 'Port Albert-Tarraville Rd' in Port Albert.

If the renaming of the thoroughfare is agreed to, Australia Post requests that Council ensures to notify all residents and the other statutory authorities of any changes made.

Thanking you in advance,

Regards,

[REDACTED]
Addressing Systems Operator
AddressPOST Operations VIC
Desk 59, Level 1/111 Bourke Street MELBOURNE VIC 3000

[REDACTED]

[REDACTED]

[REDACTED]

Addressing Systems Operator
AddressPOST Operations VIC
Australia Post

From: [REDACTED]

Sent: Tuesday, 12 July 2016 9:36 AM

To: [REDACTED]

Subject: Old Port Albert-Tarraville Road

Dear [REDACTED],

Just a short note to let you know that Wellington Shire Council is happy to review the name Old Port Albert-Tarraville Road provided that you submit a formal request in an e-mail. I will forward it on to the Place Names Committee for their consideration. Do you have any preferences or suggestions for a new name?

Kind regards.

[REDACTED].

PORT ALBERT-TARRAVILLE RD & OLD PORT ALBERT-TARRAVILLE RD,



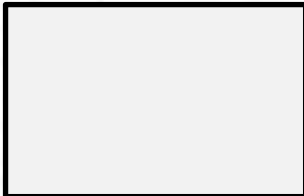
Attachments for item 2.5

Request proposing name change of Maffra Oval to John Vardy Oval





18 October 2016



MAFFRA RECREATION RESERVE RENAMING PROPOSAL

Thank you for your letter of 5 October 2016 regarding renaming the Maffra Recreation Reserve Oval, the John Vardy Oval.

I knew Jack well and agree that he was a great contributor to local sport and the community more broadly.

Our process moving forward will be to have the proposal presented to our Place Names Committee. The role of this committee is to assess proposals of this nature and will subsequently make recommendation to Council for consideration. With the upcoming Council election, it could take a little while to progress as we form and meet with a new committee, but we will ensure this item is listed for consideration as soon as possible.

I will advise you of the outcome and should you have any further queries, please do not hesitate to contact me.

Yours sincerely



DAVID MORCOM
Chief Executive Officer

ECM 2135845

Sale Service Centre
101 Mulka Road, PO Box 106, Sale Victoria 3850
Telephone: 0353 855 344

Yarram Service Centre
100 David Street, Yarram Victoria 3201
Telephone: 03 5123 6956

Contact Us Online
See www.wellington-shire.vic.au
Email: enquiries@wellington-shire.vic.au



The Heart of Gippsland

Good afternoon [REDACTED]

Please find attached signed in principle support.

Regards

[REDACTED]

Geographic Names Audit Officer

Office of Geographic Names
Department of Environment, Land, Water and Planning
570 Bourke Street, Melbourne, Victoria, 3000

Correspondence: GPO Box 527, Melbourne, 3001

www.delwp.vic.gov.au/namingplaces

T: (03) 8636 2525 | F: (03) 8636 2776 | E: geo.names@delwp.vic.gov.au



ANZAC Commemorative Naming Project

Recognising Victorian people's wartime service

www.delwp.vic.gov.au/namingplaces

----- Forwarded by [REDACTED] /DSE/VICGOV1 on 18/11/2016 01:19 PM -----

From: [REDACTED]
To: "Geo.Names@delwp.vic.gov.au" <Geo.Names@delwp.vic.gov.au>,
Date: 19/10/2016 02:11 PM
Subject: In principle support form - naming proposal JOHN VARDY OVAL

Good afternoon,

In-principle support is being sought by Wellington Shire Council for the proposed naming of JOHN VARDY OVAL at the Maffra Recreation Reserve.

Attached is the in-principle support form and map for your consideration.

Regards,

[REDACTED]



This email is intended for the named recipient only. The information it contains may be confidential or commercially sensitive. If you are not the intended recipient you must not reproduce or distribute any part of this email, disclose its contents to any other party, or take any action in reliance on it. If you have received this email in error, please contact the sender immediately and delete the message from your computer.



Request from a naming authority for 'in principle' support for a place name from the Registrar of Geographic Names

1	Name, role of person and naming authority submitting this request : <div style="border: 1px solid black; height: 1.2em; width: 100%;"></div> <i>Wellington Shire Council</i>	
2	What is the proposed name? Please circle: feature /road/ locality name	<i>JOHN VARDY OVAL (at the Maffra Recreation Reserve)</i>
3	Attach a map that shows the extent of the feature, <u>locality</u> or road to be named. Does the feature have a property address? If so, what is the address? <i>Site currently addressed as MCLEAN ST, MAFFRA</i>	
4	Why has the name been selected, who selected the name and what is the origin or meaning/background of the name? <div style="border: 1px solid black; height: 1.2em; width: 100%;"></div> “...John (or Jack as we knew him) was an icon of the town and his contribution to local sport, in particular football, was <u>second to none</u> . He was also a driving force in the Maffra Community Sports Club and many other community projects and groups. He was a great advocate for the Maffra community...I have advised the Maffra Football Netball Club of my suggestion and they are fully supportive.”	

In principle support

5	<p>Why does the naming authority require 'in principle' support?</p> <p><i>Similar sounding road name VARDYS ROAD is within 15km of the proposed feature name. Unlikely to cause confusion as they are different features.</i></p> <p><i>Meets commemorative naming principles, other than confirmation needed from proponent as to whether the family members have been consulted and provided consent.</i></p>																																												
6	<p>Have you checked for duplication or phonetically similar names using VICNAMES? Have you identified any conflicting names?</p> <p><i>No features of similar name within 15km but there is a road named VARDYS ROAD within 15km.</i></p>																																												
7	<p>Does the name comply with the key principles and <u>specific principles</u> in the <u>Guidelines for Geographic Names 2010 V2</u> (Geographic Feature, Locality or Road)?</p> <table><tr><th></th><th>YES</th><th>NO</th><th>NOT APPLICABLE</th></tr><tr><td>Language</td><td><input checked="" type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Recognising the public interest</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input checked="" type="radio"/></td></tr><tr><td>Ensuring public safety</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input checked="" type="radio"/></td></tr><tr><td>Directional names to be avoided</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input checked="" type="radio"/></td></tr><tr><td>Assigning extent to a feature, <u>locality</u> or road</td><td><input checked="" type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Using commercial and business names</td><td><input checked="" type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Linking the name to the place</td><td><input checked="" type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Using commemorative names (see comment Q5)</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Names must not be discriminatory</td><td><input checked="" type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Recognition and use of Indigenous names</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input checked="" type="radio"/></td></tr></table>		YES	NO	NOT APPLICABLE	Language	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Recognising the public interest	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Ensuring public safety	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Directional names to be avoided	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Assigning extent to a feature, <u>locality</u> or road	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Using commercial and business names	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Linking the name to the place	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Using commemorative names (see comment Q5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Names must not be discriminatory	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Recognition and use of Indigenous names	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
	YES	NO	NOT APPLICABLE																																										
Language	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>																																										
Recognising the public interest	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>																																										
Ensuring public safety	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>																																										
Directional names to be avoided	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>																																										
Assigning extent to a feature, <u>locality</u> or road	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>																																										
Using commercial and business names	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>																																										
Linking the name to the place	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>																																										
Using commemorative names (see comment Q5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>																																										
Names must not be discriminatory	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>																																										
Recognition and use of Indigenous names	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>																																										

In principle support

	Dual names	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
--	------------	-----------------------	-----------------------	----------------------------------

Registrar's support:

I support the above-mentioned proposed name 'in principle', subject to a compliant naming proposal being submitted to my office.

John E. Tulloch,
Registrar of Geographic Names
Date:

Note: the information on this form is only for a naming authority to use and must not be communicated to the general public.

Once you have completed the form please send together with a map and any relevant supporting documentation to geo.names@delwp.vic.gov.au. For enquiries please telephone (03) 8636 2525.



Naming Proposal: JOHN VARDY OVAL at Maffra Recreation Reserve, Maffra



0 40 80 120 160
Metres

12,692

Print Date: 16/10/2016 5:36:04 PM

This material may be of assistance to you but Wellington Shire Council and the State of Victoria and their employees do not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for any error, loss or consequences which may arise from your relying on any information contained in this material (or publication).

Response received via phone call on 2 May 2017 from [REDACTED] (she was going on holiday and did not have time to reply via letter).

The Maffra Recreation Reserve Committee met and this item was discussed. The Committee would like to propose that the oval is not named as there have been many people who have contributed greatly over the 148 year history of the oval and it is used for many activities, not just football.

The committee feel that as John was the main driver behind the construction of the main pavilion it would be fitting to name it as the "John Vardy Pavilion".



Attachments for Item 3.1

Request to have street named after the Cullen Family

[Redacted]

WELLINGTON SHIRE 13-3-17

To whom it may concern,

I am writing to see if and when any new streets are being named in Heyfield, you would consider a street being called CULLEN ST.

my late husband's family came here from Ireland in 1870's and were blacksmiths namely James Cullen & Thomas Cullen, uncle and grandfather to my husband. The blacksmiths shop was at the end of McFarlane St. just over the bridge. We are one of the 1st settlers in Heyfield.

I hope you will consider my request next time you name a street, please do in Heyfield. These of my family still reside here.

Thank you very much
Yours Sincerely

[Redacted]

WELLINGTON SHIRE COUNCIL
21 MAR 2017
RECEIVED

Attachment for Item 3.2
Request to name road created by P182/2015

From: [REDACTED]
Sent: Friday, 5 May 2017 8:53 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: Request for approval for a name for a road in a new subdivision P182/2015 - 17 Redbank Rd Stratford

Hi [REDACTED]
I would be grateful if you would take the following to the Place Names Committee
Regards
[REDACTED]

The Place Names Committee

On behalf of my family I submit a request that the road created by P182/2015 (originally P285/2009) be named Winshaven Way – see Attachment 1

The request has the approval of the (a) current owners and developers of the subject land – [REDACTED] and (b) future developers of the adjoining property through which the road will eventually continue – [REDACTED] – see Attachment 2
Background to the request

- In 1999, at the age of 79, my mother-in-law [REDACTED] shifted from Glenburn to Stratford to be near her daughter [REDACTED].
- [REDACTED] subsequently purchased an 11 acre paddock on the western corner of Redbank Rd and Killeen St
- In 2000 [REDACTED] relocated a building from Maffra to the paddock and converted it into an pleasant dwelling and planted an extensive garden and many trees
- [REDACTED] then investigated the possibility of subdividing her property and eventually obtained a Planning Permit for a 40 lot subdivision in 2009
- [REDACTED] came up with the name Winshaven for the road created by the subdivision
- In 2012 [REDACTED] completed the 10 lot Stage 1 of her subdivision in Killeen Street and planned to continue with additional stages when the market was favourable
- Towards the end of 2013 [REDACTED] was planning to proceed with Stage 2 – 7 lots in Blackburn St – when she became ill and died on 2nd April 2014. [REDACTED] is buried in Stratford Cemetery
- Her estate was sold to [REDACTED] in Jan 2016

My late mother-in-law was a truly loving, kind, generous, gracious, mentally active and extremely creative (both artistically and otherwise) person all her life, forever coming up with plans and schemes for things to be done, both for herself and members of the family – a truly remarkable lady who continues to be sadly missed. The family would be extremely grateful if her wish to name the road she created was honoured

Regards
[REDACTED]

ATTACHMENT 2

KILLEEN ST

BLACKBURN ST

REDBANK RD

9,26

20-75

05.61

19.75

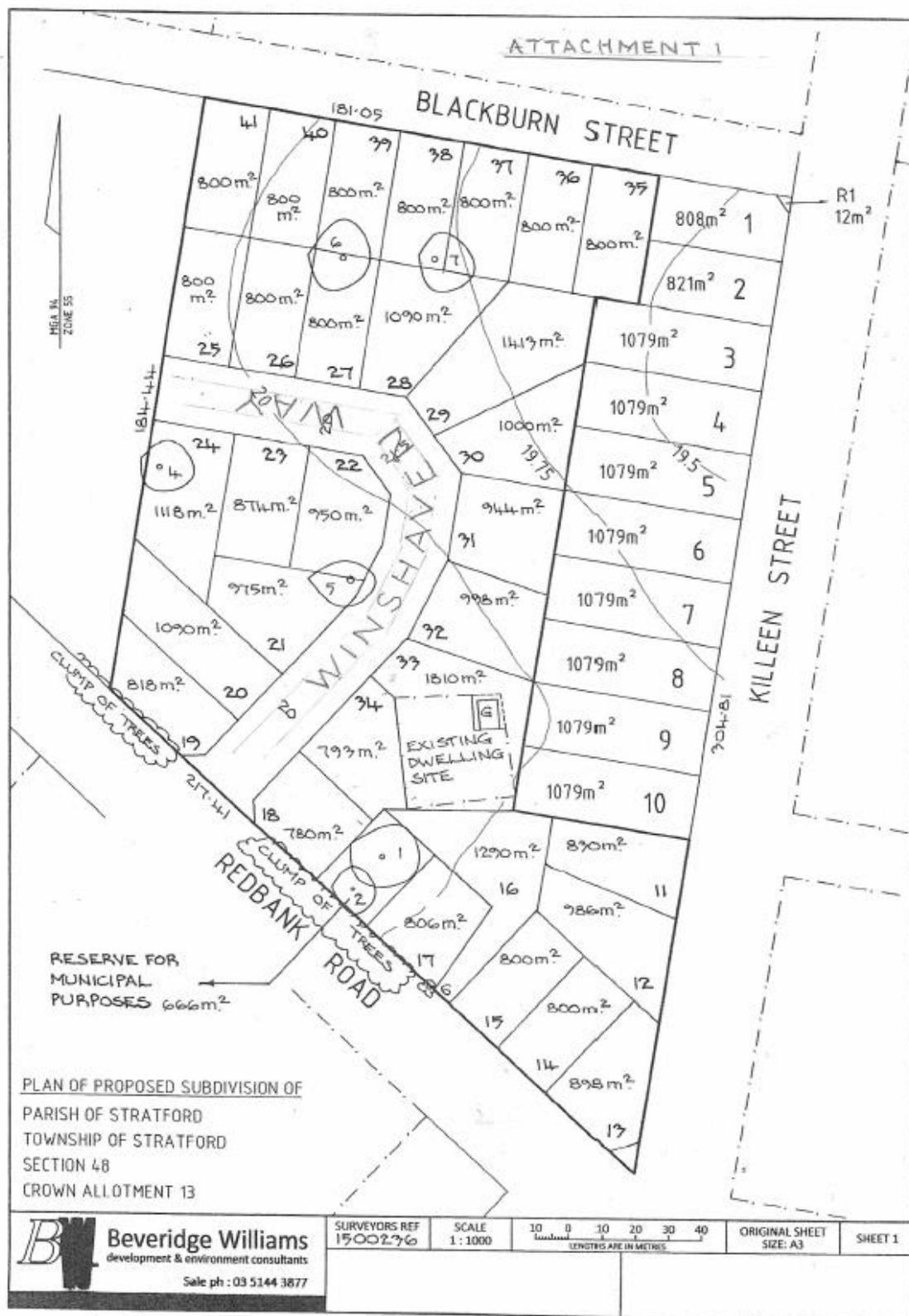
20.00

20.25

1975

1972 11 20 - 1972 11 20









C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**MAFFRA RECREATION RESERVE COMMITTEE OF
MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER COMMUNITY WELLBEING
DATE: 6 JUNE 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 6 March 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 6 March 2017.

BACKGROUND

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meetings, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 6 March 2017; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 6 March 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs.

CONSULTATION IMPACT

Meetings held by the Maffra Recreation Reserve Committee of Management are open to the public.

MAFFRA RECREATION RESERVE COMMITTEE of MANAGEMENT
(SPECIAL COMMITTEE of WELLINGTON SHIRE COUNCIL)
GENERAL MEETING
Held Monday March 6th, 2017

PRESENT: Matthew Coleman, Paul Bourke, Lisa Ogilvie, Vicki Hamilton, Steve Bragg,
Paul Bourke, Bodye Darvill and Jennifer Toma.

APOLOGIES: Keith Mills temporary Shire representative, Irene Crockford, Cheryl Dowling, Paul Shelton Kevin Christensen and Mark Hewlitt.

As both the Chairman and Vice-Chairman were apologies WCS representative, Bodye Darvill chaired the meeting and advised committee members that they are obliged to declare any conflict of interest arising from items to be discussed at this meeting.

MINUTES of the meeting held on Monday February 6th, 2017 were read and received on the motion M. Coleman and seconded by S. Bragg **CARRIED**

BUSINESS ARISING:

1/ Maffra Football/Netball Club Inc has agreed to paying the CPI each year as per all user groups.

2/ Maffra Poly & Pumps- Secretary reported on a phone call received by the Chairman, M. Hewlitt and thanked M. Coleman on the packing away of watering equipment used for watering on the showjumping area.

3/ B. Darvill passed around copies of the "Conditions of Hire" & "Application for Use" forms and gave an overview of their use. **ACTION-** V. Hamilton to review and adjust for equestrian events. It is noted that the Showjumping organisers paid the account (including extras for damage) no questions asked.

4/ Mower update- B. Darvill acknowledged the two quotes were received, one was accepted, the new mower will be delivered late March or early April.

Repayment will begin will be deducted from the first yearly allocation.

5/ Function Centre lock update- WSC recommend changing to By Locks, and will pay the difference between the quote received.

6/ Dramatic Society request for shipping container- there was a meeting on the grounds with C. Dowling, L. Ogilvie, J. Toma and three Dramatic Society members. It was decided that the container placement could be moved back about 2metres, that footings were possible (just not a concrete slab), and that a building permit would be applied for.

ACTION- Secretary to send Council a diagram of where the container is planned to be situated.

CORRESPONDENCE:

Outward: letters to committee members with meeting invitations and minutes
letter of support for the Kennel Clubs application for event funding from WSC
letter to Maffra Football/Netball Club re obtaining lock quotes

Inwards: Harness Club report & application for activities

Correspondence read and received on the motion of P. Bourke and seconded by L. Ogilvie.

CARRIED

TREASURER'S REPORT:

Was presented by the Treasurer, L. Ogilvie

Accounts to be paid; Maffra Poly & Pumps

The Treasurer, L. Ogilvie moved and S. Bragg seconded that the Financial Report be received and accounts passed for payment. **CARRIED**

REPORT:

Harness Club - as tabled.

Agricultural Society- Nil

Kennel Club- the schedule for the 2017 has been submitted for publication.

Football/Netball Club- the internal works at the Netball pavilion are almost complete; a new Glycol system is to be installed at the Function Centre bar and the upstairs corporate bar are almost complete, likewise the downstairs public bar is almost too; the trainers room extension is well underway and will hopefully be finished this week; Mardi Gras fundraising is going well with great

community support; there will be practise matches on the main oval this coming Thursday & Friday, finally the Club has applied for a \$100,000.00 grant for the ground drainage project, if successful it will contribute to the \$450,000.00 project - \$300,000.00 WSC/\$100,000.00 grant/\$50,000.00?

Truck Show- a cheque for \$500.00 was presented to Stretton Park Hostel. The organisers are looking for support from local organisations for public catering for 2017 show.

GENERAL BUSINESS:

- * Quote for main oval gate repair- need to ask P.Shelton about this
- * Mowing Roster- P.Bourke to speak to the Football Club about them mowing the Main Oval, there are several offers to mow the Reserve general grounds.
- * The WSC subsidy grant was explained by B.Darvill - the main issue being inconsistency, there is going to be an investigation by Council as to the subsidy is applied across the Shire.
- * Power Mushrooms - two quotes are needed also more details about repairs/replacements.

ACTION- M. Coleman to follow up.

Meeting closed at 8pm.

Next meeting to be held on Monday April 4th, 2017 commencing at 7.30pm.





ITEM C5.2**CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER COMMUNITY WELLBEING
DATE: 6 JUNE 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Cameron Sporting Complex Committee of Management's Ordinary Meeting held on 16 February 2017, including financial statements, and Ordinary Meeting held on 16 March 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Cameron Sporting Complex Committee of Management's Ordinary Meeting held on 16 February 2017, including financial statements, and Ordinary Meeting held on 16 March 2017.

BACKGROUND

The Cameron Sporting Complex Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Cameron Sporting Complex for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Cameron Sporting Complex for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meetings, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Cameron Sporting Complex Committee of Management's Ordinary Meeting held on 16 February 2017, including financial statements, and Ordinary Meeting held on 16 March 2017; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Cameron Sporting Complex Committee of Management's Ordinary Meeting held on 16 February 2017, including financial statements, and Ordinary Meeting held on 16 March 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs.

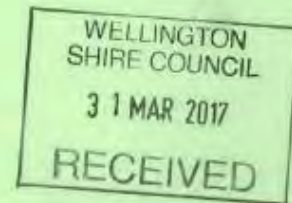
CONSULTATION IMPACT

Meetings held by the Cameron Sporting Complex Committee of Management are open to the public.

CAMERON SPORTING COMPLEX

Special Committee of Council

MINUTES



**MEETING FEBRUARY 16th, MEETING TIME 5.30PM
CAMERON SPORTING COMPLEX**

Meeting Opened Time:

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		x
Brad Spinner	Chairperson	Community	x
Peter Anderson	Vice Chairperson	Community	x
Tracy Cameron	Secretary	Community	x
Anna Gaw	Treasurer	Community	x
Tim Kemp		Community	x
Paul Durrant		Maffra Cricket	x
Yvonne Higgins		Maffra Basketball	x
Bronwyn Hillbrick		Maffra Hockey	x
Pat Weatherley		Maffra Junior Football	x
Prue Berry		Maffra Gymnastics	x

Visitors: Bode Darvill WSC

Quorum Achieved? YES /

2. Declaration of Conflicts of Interest : Nil

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: P. Weatherley

Seconded: Y. Higgins

CARRIED;

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes,

***Floors on basketball courts finished**

5. Correspondence In

***Water account, WSC to pay part,**

***Playground safety, Chris and Sally WSC.**

(Audit of playground refer to general business).

***Water. Refer to general business.**

6. Correspondence Out –
*Minutes to council.

6. Reports

6.1 Chairperson's Report

6.2 Treasurer's Report Moved P.Durrant. Seconded T. Kemp.

Cleaners bill to be sorted before being paid.

CARRIED

6.3 User Group Reports

GYMNASTICS.

*Summer Camp very successful with approx 50 children.

*Submitted report to planning committee. RE: Building extension.

* All participants registered plus school groups for term 2.

BASKETBALL.

*U/10b won at Warragul and all other teams did well.

*CBL, men and womens teams both made semi finals.

*Jenny Wiggles selected to train in a squad for U/16 Country Victoria.

* Sam Whelan got a bronze medal in the U/20 Australian Championships.

HOCKEY.

* AGM to be later this month.

*Not started yet. Have 2 senior teams and 5 junior teams.

*To keep using our facility as the new one in Sale is not completed.

CRICKET:

*Maybe 3 senior teams in finals.

*All junior teams participated well during the season.

*Grand Finals will be played in Maffra 2018

FOOTBALL:

*President resigned. Special meeting in three weeks.

*Matt Daly VP and Lisa McMahon secretary.

Volunteers

7. OHS / Risk / Facility Fault Report

8. New Rules of the Committee to be endorsed by Council on

9. General Business

*Bodye: Review of playground.

Funding for new playground hopefully 2017/18 budget. Time frame would be 12 to 18 months.

Immediate action, take 2 star pickets out of ground, remove surrounds timber and remove swing.

Replacing bark,

General tidy up, Bodye to speak to Tim Rowe. Bodye to follow up on some signage about play ground so the community knows what's going on.

Brad to speak to gardener about poisoning and whipper snipping around playground.

*WATER!!!!!!!!!!!!

Not enough water to water all ovals.

Will the filtering system from the lake break down the iron problem with the bore water.

Concerns about ornamental lake, safety with children.

Paul asked the question, Is this the best solution to our WATER PROBLEMS.

*Need to look at cleaning contract. Out of date. Refer to next meeting.

* User groups would like to see any new draft plans for proposed extensions.

* NBN coming past complex. Prue to look into.

11. Next Meeting March 16th 5.30pm

Apologies: Malcolm Hole and Tim Kemp.5

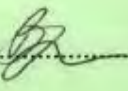
Meeting Closed Time: 7pm

These minutes are:

Confirmed as true and correct on16/3/17.....
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature..........

WELLINGTON
SHIRE COUNCIL
27 APR 2017
RECEIVED

**MEETING MARCH 16th 2017, MEETING TIME 5.30PM
CAMERON SPORTING COMPLEX**

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		x
Brad Spinner	Chairperson	Community	x
Peter Anderson	Vice Chairperson	Community	x
Tracy Cameron	Secretary	Community	x
Anna Gaw	Treasurer	Community	x
Tim Kemp		Community	x
Paul Durrant		Maffra Cricket	x
Yvonne Higgins		Maffra Basketball	x
Bronwyn Hillbrick		Maffra Hockey	x
Pat Weatherley		Maffra Junior Football	x
Prue Berry		Maffra Gymnastics	x

Quorum Achieved? YES /

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: P. Durrant Seconded: B. Hillbrick CARRIED:

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes.

*Brad spoke to gardener whipper snipper done.

*Spikes removed and Brian Teese cleaned up sandpit. Priority works done.

5. Correspondence In

*Bodye WSC re: water

*Bodye WSC re: Play ground.

Mulch to be done Brad to get quotes.

*Term deposit.

6. Correspondence Out –
*Minutes to council.

6. Reports

6.1 Chairperson's Report

6.2 Treasurer's Report Moved A. Gaw. Seconded T. Cameron
Request for a further 3 months CARRIED

6.3 User Group Reports
GYMNASTICS. NIL:

BASKETBALL.

*11 teams played Traralgon boys won.

HOCKEY.

* Round robin will be held in April.

*Season starts after Easter.

*Hook into hockey had excellent numbers.

*Shipping container, wishing to seal at end of season.

CRICKET:

*Thirds and fourths both played semi finals and lost.

*Presentation night March 25th.

FOOTBALL:

*Brad Coridas new president.

*Have started training.

* u10 numbers are up with 30+kids. U12 and 14 a little down on munbers.

Volunteers

7. OHS / Risk / Facility Fault Report

8. New Rules of the Committee to be endorsed by Council on

9. General Business

*Bore getting more developed.

*Level one coaching to be held in the near future.

*Cricket/Football club permission to build combined storage shed. Moves P. Durrant
seconded P. Weatherley. CARRIED.

*Discussions, Cricket/Football about consultants. Not being involved in extensions.

* Junior football club wish to chain road off behind club rooms for safety. Agreed if it is
removable.

*Discussion on cleaning contract, changes. Cricket/Football toilets in social rooms to be
cleaned. Times to be discussed for stadium, night or early mornings. Must have
childrens check,

11. Next Meeting April 20th 2017 7pm

Apologies: Malcolm Hole, Tracy Cameron and Brad Spunne /

Meeting Closed Time: 6.20pm

These minutes are:

Confirmed as true and correct on 20th APRIL 2017
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature



CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT **FINANCIAL STATEMENT - MONTH ENDED 28TH FEBRUARY 2017**

CHEQUE ACCOUNT **RECEIPTS**

	FEBRUARY	Y.T.D.
Wellington Shire:		
Maintenance Grant		\$ 45,619.00
Audit Works		\$ 3,885.00
Reimburse Water	\$ 2,169.46	\$ 2,169.46
Reimbursements:		
Basketball Association		\$ 11,355.05
Gymnastics	\$ 569.20	\$ 8,033.88
Rentals:		
Maffra Junior Football Club		\$ 6,615.01
Maffra Hockey Club		
Maffra Cricket Club		
Schools		
Miscellaneous Rentals	\$ 250.00	\$ 250.00
Other Income:		
Miscellaneous		
GST Reimbursement		\$ 4,948.70
GST Collected on Receipts	\$ 81.92	\$ 3,013.88
Bank Interest		
Transfers:		
From Investment Acc		\$ 62,000.00
From Term Deposit		\$15,000.00

PAYMENTS

	FEBRUARY	Y.T.D.
Electricity -	\$ 918.61	\$ 11,170.48
Reserve:		
Gippsland Water	\$ 4,466.15	\$ 7,967.66
Origin	\$ 77.49	\$ 279.83
Stadium:		
Origin	\$ 63.81	\$ 993.58
Mowing Contract:	\$ 1,790.91	\$ 11,809.10
Contract Cleaning:		\$ 13,490.91
Maintenance:		
Stadium		\$ 15,589.82
Reserve/Pavilion		\$ 11,980.98
Miscellaneous:		
Rubbish Collection	\$ 367.50	\$ 2,310.00
Toilet Supplies		\$ 408.95
Audit Costs		\$ 300.00
Sundries:		
PO Box Rental		
Postage		\$ 45.46
Materials		\$ 309.18
Equipment		
Bank Charges		\$ 2.80
Other Expenses:		
GST on Expenses	\$ 321.81	\$ 6,839.22
GST on Shire:		\$ 428.73
Transfer:		
To Investment Account		\$ 20,000.00
Term Deposit		\$ 55,000.00

Total Receipts	\$ 3,070.58	\$ 162,889.98
Balance 1st July 2016		\$ 390.34
Total		\$ 163,280.32

Total Payments	\$ 8,006.08	\$ 158,926.70
Balance 28th February 2017		\$ 4,353.62
Total		\$ 163,280.32

Bank Reconciliation

Balance as per Bank Statement (copy attached)	\$ 4,634.12
Less unrepresented cheques	
Cheque No 1685	\$ 280.50

Balance as at 28th February 2017	\$ 280.50
	\$ 4,353.62

**SAVINGS ACCOUNT
RECEIPTS**

	FEBRUARY	Y.T.D.
Interest	\$ 0.86	\$ 65.04
Transfers In		\$ 20,000.00
Total Receipts	\$ 0.86	\$ 20,065.04
Balance 1st July 2016		\$ 62,005.62
Total		\$ 82,070.66

Bank Reconciliation

Passbook Balance as at 28th February 2017

PAYMENTS

	FEBRUARY	Y.T.D.
Bank Charges		
Transfers Out	\$ 4,500.00	\$ 62,000.00
Total Payments	\$ 4,500.00	\$ 62,000.00
Balance 28th February 2017		\$ 20,070.66
Total		\$ 82,070.66

\$ 20,070.66

**TERM DEPOSIT
RECEIPTS**

	FEBRUARY	Y.T.D.
Interest		\$ 195.80
Transfers In		\$ 55,000.00
Total Receipts	\$ -	\$ 55,195.80
Balance 1st July 2016		\$ -
Total		\$ 55,195.80

Bank Reconciliation

Term Deposit Balance as at 28th February 2017

\$ -

PAYMENTS

	FEBRUARY	Y.T.D.
Bank Charges		
Transfers Out	\$ 15,000.00	\$ 15,000.00
Total Payments	\$ 15,000.00	\$ 15,000.00
Balance 28th February 2017		\$ 40,195.80
Total		\$ 55,195.80

\$ 40,195.80

ACCOUNT SUMMARY

Cheque Account	\$ 4,353.62
Savings Passbook	\$ 20,070.66
Term Deposit	\$ 40,195.80
TOTAL 28th February 2017	\$ 64,620.08



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.