



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port Of Sale Business Centre

Foster Street, Sale

Tuesday 1 December 2015, commencing at 1pm

**or join Wellington on the Web:
www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 1 DECEMBER 2015

AGENDA & TABLE OF CONTENTS

	ITEM	PAGE NUMBER
A	PROCEDURAL	
A1	STATEMENT OF ACKNOWLEDGEMENT AND PRAYER	
A2	APOLOGIES	
A3	DECLARATION OF CONFLICT/S OF INTEREST	
A4	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	7
A5	BUSINESS ARISING FROM PREVIOUS MEETING/S	9
A6	ACCEPTANCE OF LATE ITEMS	10
A7	NOTICES OF MOTION	11
A8	RECEIVING OF PETITIONS OR JOINT LETTERS	12
	Item A8(1) Outstanding Petitions	13
A9	INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS	14
A10	QUESTIONS ON NOTICE	15
	Item 10(1) Outstanding Questions on Notice	16
B	REPORT OF DELEGATES	17
C	OFFICERS' REPORT	
	C1 CHIEF EXECUTIVE OFFICER	18
	C2 GENERAL MANAGER CORPORATE SERVICES	19
	ITEM C2.1 ASSEMBLY OF COUNCILLORS	20
	ITEM C2.2 COUNCIL MEETING DATES FOR 2016	25
	C3 GENERAL MANAGER DEVELOPMENT	28
	ITEM C3.1 PLANNING DECISIONS – OCTOBER 2015	29

	C4 GENERAL MANAGER BUILT & NATURAL ENVIRONMENT	38
	C5 GENERAL MANAGER COMMUNITY AND CULTURE	39
	ITEM C5.1 BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES	40
	ITEM C5.2 MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES	48
D	URGENT BUSINESS	55
E	FURTHER GALLERY AND CHAT ROOM COMMENTS	55
F	CONFIDENTIAL ATTACHMENTS	56
G	IN CLOSED SESSION	57



Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Webcast to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

1 DECEMBER 2015

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 17 November 2015 as tabled.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 17 November 2015 as tabled.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S

ITEM A5**BUSINESS ARISING FROM PREVIOUS MEETING/S**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

1 DECEMBER 2015

ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

1 DECEMBER 2015

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE

ITEM A10(1)

ACTION OFFICER

DATE:

OUTSTANDING QUESTIONS ON NOTICE

CHIEF EXECUTIVE OFFICER

1 DECEMBER 2015

ITEM	FROM MEETING	COMMENTS	ACTION BY
TAFE Rescue Fund	4 November 2015	A response to the question on notice will be provided at the Ordinary Council Meeting to be held on 15 December 2015	Chief Executive Officer



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION:

CORPORATE SERVICES

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

1 DECEMBER 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To report on all assembly of Councillor records received during the period 10 November 2015 to 24 November 2015.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillors records received during the period 10 November 2015 to 24 November 2015.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillors records received during the period 10 November 2015 to 24 November 2015.

Assembly of Councillors summary of reports received during the period 10 November 2015 to 24 November 2015		
Date	Matters considered	Councillors and officers in attendance
17 November 2015	Councillors' Diary Meeting	Cr Crossley, Cr Rossetti, Cr Cleary, Cr Davine, Cr McCubbin, Cr Mclvor and Cr Hole Sharon Willison, Mayoral and Council Support Officer
17 November 2015	Pre Council Agenda Monthly Planning Update Councillor Community Meeting Preview Australia Day Awards Gunaikurni Whole of Country Plan	Cr Crossley (Item 1-7 only), Cr Rossetti, Cr Cleary, Cr Davine, Cr Duncan (Item 5-7), Cr McCubbin, Cr Mclvor and Cr Hole David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Governance including (Item 7)

Assembly of Councillors summary of reports received during the period 10 November 2015 to 24 November 2015

Date	Matters considered	Councillors and officers in attendance
	Park Services Standards ILM Alternative Route Myrtlebank Road Local Government Reform Agenda & Review of Local Government Act	Chris Hastie, General Manager Built and Natural Environment Glenys Butler, General Manager Community and Culture Joshua Clydesdale, Acting General Manager Development including (Item 1 & 6) Trish Dean, Governance Officer (Item 0) Frances Ford, Manager Community Wellbeing (Item 2 & 4) Karen McLennan, Coordinator Social Planning & Policy (Item 2) Meg Capurso, Youth Liaison Officer (Item 2) Katy Leighfield, Coordinator Media and Public Relations (Item 3) Tim Rowe, Manager Natural Environment & Parks (Item 5) Darren Randle, Coordinator Parks Services (Item 5) John Tatterson, Manager Built Environment (Item 6) Thomas Weatherall, Coordinator Built Environment Planning (Item 6) Sharyn Bolitho, Manager Economic Development (Item 6)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records and seek further information for consideration at a future Council meeting.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 10 November 2015 to 24 November 2015.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

17 November 2015

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Rossetti	✓		Cr McIvor	✓	
Cr Cleary	✓		Cr Wenger		✓
Cr Davine	✓		Cr Hole	✓	
Cr Duncan		✓			

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		✓	G Butler, GML		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Sharon Willison	1		

3. Matters/Items considered at the meeting (list):

1. Councillors' Diary meeting

4. Conflict of Interest disclosures made by Councillors:

NIL

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

17 November 2015

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley (Items 1 - 7 only)		✓	Cr McCubbin	✓	
Cr Rossetti	✓		Cr Mclvor	✓	
Cr Cleary	✓		Cr Wenger		✓
Cr Davine	✓		Cr Hole	✓	
Cr Duncan (Items 5 - 7)	✓				

Officers in Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMCC	✓	
A Skipitaris, GMCS	✓		J Clydesdale, Act. GMD	✓	
C Hastie, GMBNE	✓				

Others in attendance: (list names and item in attendance for)

Name	Item No.
Trish Dean	0
Joshua Clydesdale	1
Frances Ford, Karen McLennan & Meg Capurso	2
Katy Leighfield	3
Frances Ford	4
Tim Rowe, Darren Randle	5
John Tatterson, Thomas Weatherall, Joshua Clydesdale, Sharyn Bolitho	6
Arthur Skipitaris	7

3. Matters / Items considered at the meeting (list):

0. Pre-Council Agenda
1. Monthly Planning Update
2. Councillor Community Meeting Review
3. Australia Day Awards
4. Gunaikurnai Whole of Country Plan
5. Park Service Standards
6. ILM Alternative Route Myrtlebank Road
7. Local Government Reform Agenda & Review of Local Government Act

4. Conflict of Interest disclosures made by Councillors:

NIL

ITEM C2.2**COUNCIL MEETING DATES FOR 2016**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 1 DECEMBER 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
				✓		✓			

OBJECTIVE

To formally:

- agree to one of the Council Meeting frequency options for 2016 as detailed in Attachment A; and
- adopt and make public a schedule of Council Meetings for 2016 as per the chosen option.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION***That*

1. ***Council formally adopt the dates and times of the proposed 2016 Council Meetings, as detailed in Option A – (refer Attachment A); or***
2. ***Council formally adopt the dates and times of the proposed 2016 Council Meetings, as detailed in Option B (refer Attachment A)***

and*That*

1. ***Council make public a schedule of Council Meetings for 2016 as per the adopted option.***

BACKGROUND / PROPOSAL

Council Meetings have been held on the first and third Tuesdays of each month (except for January when there are no Council meetings held).

A proposal to move to one Council Meeting on the third Tuesday and at 6pm of each month was recently presented to Councillors on the basis that:

- it will provide for the efficient use of Council resources with Council meetings reducing from 22 to 13 (this includes two special meetings).
- a review of Council meetings over the last few years reveals that business papers are dealt with swiftly and the majority of meetings are completed relatively quickly.
- this option also covers all required statutory and financial obligations that need to be addressed at Council meetings via the allocation of two "Special Meetings".
- any urgent items (of which there are very few) can also be dealt with by a "Special Meeting" which can be called within 3 days.
- workshops will continue to be conducted on week 1 and week 3 of each month (except January).

Councillors were therefore presented with two options:

Option A

- Continue with the current meeting frequency consisting of workshops and council meetings on week 1 and week 3 of each month (except January).
- Council meetings would continue to commence at 1:00pm for week 1 and 6:00pm for week 3.

Option B

- Move to monthly Council Meetings which would be convened on week 3 of each month (except January) commencing at 6:00pm.
- Workshops would continue to be conducted on week 1 and also week 3 (prior to the Council Meeting) for each month (except January).
- the allocation of two “Special Meetings” would cover all required statutory and financial obligations that need to be addressed at Council meetings

OPTIONS

Council has the following options:

- Council formally adopt the dates and times of the proposed 2016 Council Meetings, as detailed in Option A – (refer Attachment A); or
 - Council formally adopt the dates and times of the proposed 2016 Council Meetings, as detailed in Option B (refer Attachment A)
- and
- Council make public a schedule of Council Meetings for 2016 as per the adopted option.

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this report have declared a Conflict of Interest

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

COMMUNITY IMPACT

Council’s meeting schedule has been designed to enable maximum opportunity for input and participation from members of the community.

ATTACHMENT A

PROPOSED COUNCIL MEETING DATES FOR 2016

OPTION A* <u>Current Meeting Frequency</u> 1 st Tues of Month at 1pm 3 rd Tues of Month at 6pm	OPTION B* <u>Proposed Meeting Frequency</u> 3 rd Tues Month at 6pm
2 February 2016 16 February 2016	16 February 2016
1 March 2016 15 March 2016	15 March 2016
5 April 2016 19 April 2016	19 April 2016
3 May 2016 17 May 2016	17 May 2016
7 June 2016 21 June 2016	7 June 2016 (<i>Special Meeting</i>) 21 June 2016
5 July 2016 19 July 2016	19 July 2016
2 August 2016 16 August 2016	16 August 2016
6 September 2016 20 September 2016	6 September 2016 (<i>Special Meeting</i>) 20 September 2016
4 October 2016 18 October 2016	18 October 2016
2 November 2016 (<i>Wed</i>) 15 November 2016	15 November 2016
6 December 2016 20 December 2016	20 December 2016

***Note:** Both options cover all required statutory and financial obligations that need to be addressed at Council meetings.
Workshops would still continue to be conducted in week 1 and week 3 prior to the Council Meeting of each month (except January)
Two Special Meetings will need to be convened in June and September if Option B is adopted, to meet annual budget and financial requirements.



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

1 DECEMBER 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of October 2015 for information.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report on recent planning permit trends and Planning Application Determinations between 1 October and 31 October 2015.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme including the issue of: planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 October and 31 October 2015 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly Planning Permit Activity Reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report on recent planning permit trends and planning application determinations between 1 October and 31 October 2015.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy and the requirements of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

"Appropriate and forward looking land use planning that incorporates sustainable growth and development."

Strategy 5.2

"Provide user friendly, accessible planning information and efficient planning processes."

This report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/10/2015 AND 31/10/2015

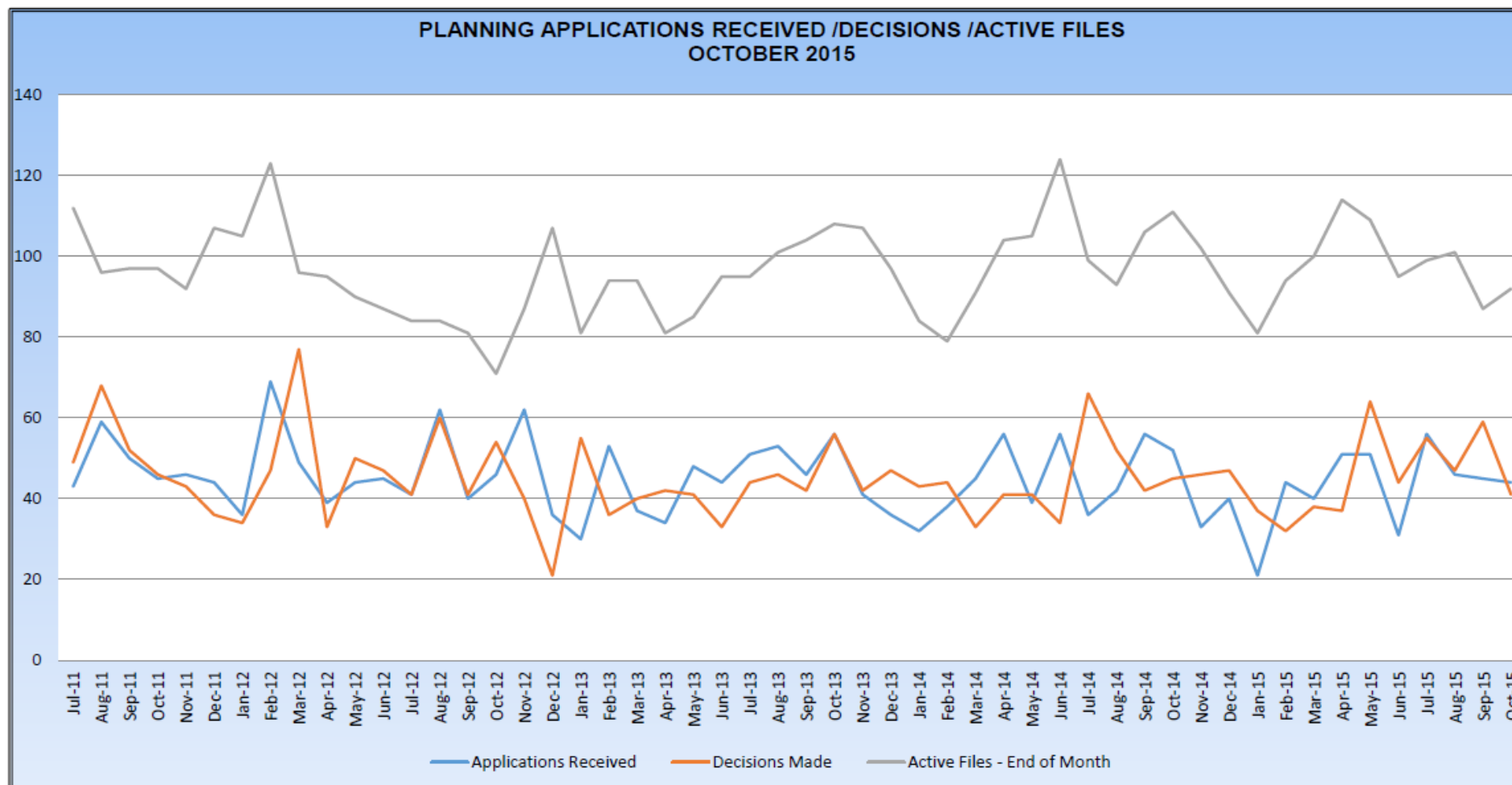
Application No/Year	Date Received	Property Title & Address	Proposal	Status
327-3/2011	19/10/2015	Assessment No. 397067 LOT: 1 PS: 536471U 100 LANIGAN RD MAFFRA WEST UPPER	Amendment to permit for development of a cellar door restaurant.	Permit Issued by Delegate of Resp/Auth 27/10/2015
426-2/2011	24/08/2015	Assessment No. 272880 CA: 11A SEC: 2 825 WOODSIDE BEACH WOODSIDE	Construction of a new shed.	Permit Issued by Delegate of Resp/Auth 9/10/2015
182-2/2012	2/07/2015	Assessment No. 305136 LOT: 2 PS: 717813 39B GIBNEY ST MAFFRA	Amendment to permit condition 6i.	Withdrawn 9/10/2015
151-1/2014	5/05/2014	Assessment No. 327031 LOT: 1 TP: 829332P LICOLA RD GLENMAGGIE	Use and development of the land for an extractive industry.	Refusal Issued by the Responsible Auth 13/10/2015
307-1/2014	16/09/2014	Assessment No. 389734 LOT: 1 TP: 830055G 29 WHARF ST PORT ALBERT	Development of the land for a dwelling & outbuilding/access to RZ1.	Permit Issued by Delegate of Resp/Auth 26/10/2015
17-2/2015	19/10/2015	Assessment No. 426841 LOT: 2 PS: 703154D 17A REEVE ST SALE	Amendment to permit for development of 3 new dwellings on the land.	Permit Issued by Delegate of Resp/Auth 29/10/2015
28-1/2015	9/02/2015	Assessment No. 327015 LOT: 1 TP: 855287T LICOLA RD GLENMAGGIE	Re-subdivision of the land into 3 lots.	Permit Issued by Delegate of Resp/Auth 16/10/2015
72-2/2015	2/09/2015	Assessment No. 319293 LOT: 3 PS: 203875 89 MAFFRA RD HEYFIELD	Amendment to permit for development of the land for motor repairs.	Withdrawn 7/10/2015
100-2/2015	7/10/2015	Assessment No. 384826 LOT: 1 PS: 431821D 379-381 RAGLAN ST SALE	Buildings and works associated with extensions to existing office.	Permit Issued by Delegate of Resp/Auth 16/10/2015
146-1/2015	4/05/2015	Assessment No. 42523 PCA: 3 SEC: 16 152 MACALISTER ST SALE	Building and works/extension to a heritage building.	Permit Issued by Delegate of Resp/Auth 13/10/2015
181-2/2015	9/10/2015	Assessment No. 110122 LOT: 1 PS: 635533Q 1,230 CAIRNBROOK RD GLENGARRY	Two lots subdivision and creation of access to a road zone.	Permit Issued by Delegate of Resp/Auth 29/10/2015

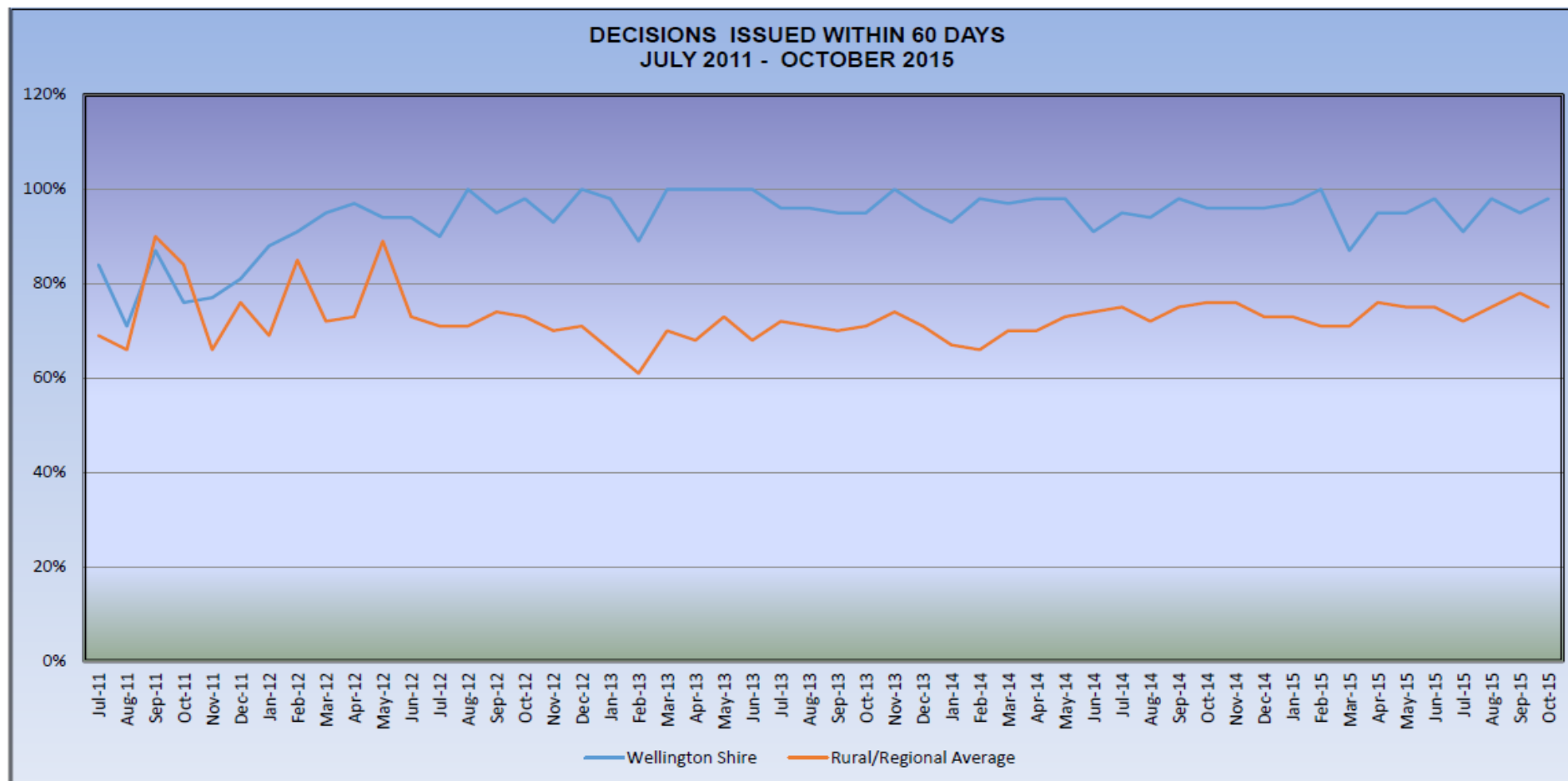
Application No/Year	Date Received	Property Title & Address	Proposal	Status
207-2/2015	12/10/2015	Assessment No. 235606 LOT: 725 PS: 53109 44 NATIONAL PARK RD LOCH SPORT	Amendment to permit for buildings and works associated with extension.	Permit Issued by Delegate of Resp/Auth 29/10/2015
245-1/2015	28/07/2015	Assessment No. 82313 LOT: 1 TP: 824420U 805 CLYDEBANK RD CLYDEBANK	Building and works associated with development of a farm shed.	Permit Issued by Delegate of Resp/Auth 7/10/2015
247-1/2015	28/07/2015	Assessment No. 432336 LOT: 2 PS: 613337V 23-25 SELLARS ST THE HONEYSUCKLES	Building and works associated with development of an outbuilding.	Permit Issued by Delegate of Resp/Auth 22/10/2015
250-1/2015	30/07/2015	Assessment No. 244665 LOT: 4 PS: 30043 8 VICTORIA PDE LOCH SPORT	Building and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth 16/10/2015
251-1/2015	31/07/2015	Assessment No. 4994 LOT: 1 TP: 176783Q 11 FITZROY ST SALE	Building and works/alterations and extension to dwelling.	Permit Issued by Delegate of Resp/Auth 16/10/2015
256-1/2015	4/08/2015	Assessment No. 343095 LOT: 3 PS: 131000 298 BACK WOMBAT RD BOISDALE	Use and development of single dwelling in association with rural use.	Permit Issued by Delegate of Resp/Auth 29/10/2015
265-1/2015	7/08/2015	Assessment No. 385104 LOT: 1 PS: 446345B 2,669 GIFFARD RD GIFFARD	Buildings and works associated with a carport/storage shed.	Permit Issued by Delegate of Resp/Auth 9/10/2015
268-1/2015	11/08/2015	Assessment No. 345652 CA: 10E SEC: 3 131 HAMILTONS RD BOISDALE	Resubdivision of existing lots.	Permit Issued by Delegate of Resp/Auth 22/10/2015
277-1/2015	18/08/2015	Assessment No. 413823 LOT: A PS: 608274X 1 DUKE ST PORT ALBERT	Development of two dwellings on the land and two lot subdivision.	Permit Issued by Delegate of Resp/Auth 23/10/2015
278-1/2015	19/08/2015	Assessment No. 243048 LOT: 1342 PS: 58872 13 THRIPTOMENE ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 16/10/2015
279-1/2015	19/08/2015	Assessment No. 315093 LOT: 1 TP: 707096F 5 BESSANT ST HEYFIELD	Resubdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth 30/10/2015
280-1/2015	19/08/2015	Assessment No. 278358 LOT: 8A BLK: 10 PS: 3222 27 TARRAVILLE RD PORT ALBERT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 12/10/2015

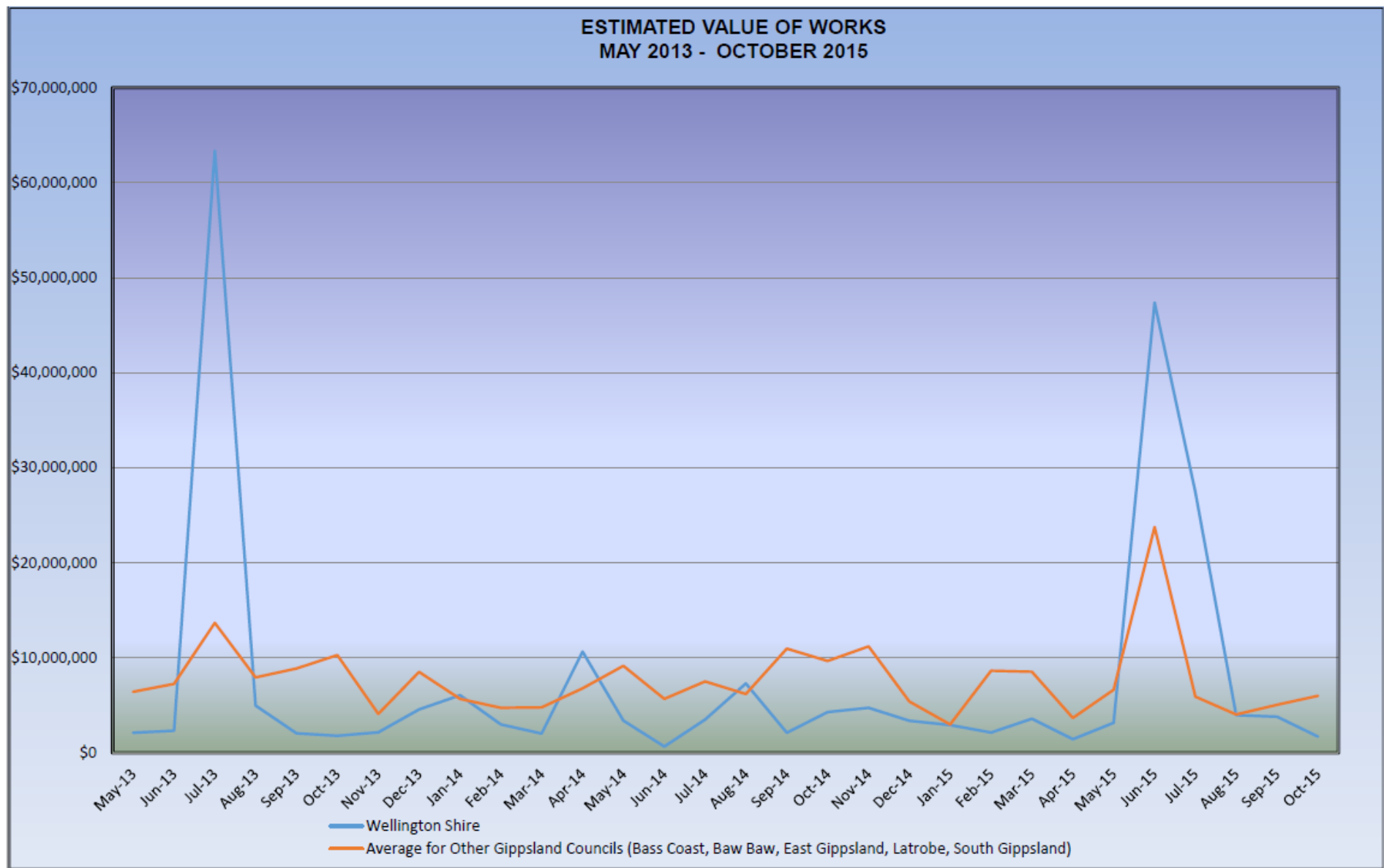
Application No/Year	Date Received	Property Title & Address	Proposal	Status
282-1/2015	24/08/2015	Assessment No. 36657 PCA: 8 SEC: 14 134-136 CUNNINGHAME SALE	Subdivision of the land into two lots each with an existing dwelling.	Permit Issued by Delegate of Resp/Auth 16/10/2015
287-1/2015	26/08/2015	Assessment No. 230227 LOT: 43 PS: 30043 57 FISHER PDE LOCH SPORT	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 6/10/2015
297-1/2015	4/09/2015	Assessment No. 381079 LOT: 2 PS: 424149A 57 LANDY ST MAFFRA	Subdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth 23/10/2015
298-1/2015	8/09/2015	Assessment No. 349514 PCA: 46A 80 VALENCIA VALENCIA CREEK	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 6/10/2015
301-1/2015	8/09/2015	Assessment No. 242446 PC: 153229 39-41 THE BOULEVARD LOCH SPORT	Buildings and works associated with extension to existing outbuilding.	Permit Issued by Delegate of Resp/Auth 16/10/2015
303-1/2015	9/09/2015	Assessment No. 266262 LOT: 1 TP: 174469H 3,336 HYLAND HWY CARRAJUNG LOWER	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth 12/10/2015
305-1/2015	9/09/2015	Assessment No. 307025 LOT: 2 PS: 96413 109 JOHNSON ST MAFFRA	Extension to existing shop.	Permit Issued by Delegate of Resp/Auth 22/10/2015
310-1/2015	15/09/2015	Assessment No. 80044 LOT: 3 PS: 219757K 35 PRINCES HWY STRAITFORD	Buildings and works associated with development of storage sheds.	Permit Issued by Delegate of Resp/Auth 28/10/2015
312-1/2015	15/09/2015	Assessment No. 108175 LOT: 112 PS: 4161 3,746 TARALGON-MAFFRA RD HEYFIELD	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 16/10/2015
316-1/2015	17/09/2015	Assessment No. 104869 LOT: 2 PS: 133519 3,372 PRINCES HWY KILMANY	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 28/10/2015
317-1/2015	17/09/2015	Assessment No. 50278 PCA: 7 SEC: 2 105-113 YORK ST SALE	Display an internally illuminated and electronic pole sign.	Permit Issued by Delegate of Resp/Auth 27/10/2015
318-1/2015	17/09/2015	Assessment No. 227256 PC: 350244 41-43 CENTRAL AVE LOCH SPORT	Buildings and works associated with extension to existing building.	Permit Issued by Delegate of Resp/Auth 27/10/2015

Application No/Year	Date Received	Property Title & Address	Proposal	Status
320-1/2015	22/09/2015	Assessment No. 413351 LOT: 1 PS: 635562P 99 FACTORY LANE NEWRY	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 29/10/2015
323-1/2015	22/09/2015	Assessment No. 239780 LOT: 2 PS: 121821 22 ROBIN ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 16/10/2015
331-1/2015	1/10/2015	Assessment No. 226084 LOT: 1 TP: 112170M 17 CAMPBELL ST LOCH SPORT	Buildings and works associated with construction of a deck.	Permit Issued by Delegate of Resp/Auth 14/10/2015
333-1/2015	1/10/2015	Assessment No. 9316 LOT: 1 TP: 236374C 69 MARLEY ST SALE	Buildings and works associated with extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 14/10/2015
336-1/2015	6/10/2015	Assessment No. 430264 LOT: 1 TP: 424843U 32 HOOD ST ROSEDALE	Buildings and works associated with construction of a single dwelling.	No Permit Required 15/10/2015
340-1/2015	12/10/2015	Assessment No. 279067 PTL: 5 BLK: 1 PS: 3222 41 WHARF ST PORT ALBERT	Buildings and works associated with restoration of historic building.	Permit Issued by Delegate of Resp/Auth 30/10/2015

Total No of Decisions Made: 41









C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
DATE: 1 DECEMBER 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meeting held on 14 September 2015 and 12 October 2015.

RECOMMENDATION

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 14 September 2015 and 12 October 2015.

BACKGROUND

The Briagolong Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 14 September 2015 and 12 October 2015; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 14 September 2015 and 12 October 2015.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs.

CONSULTATION IMPACT

Meetings held by the Briagolong Recreation Reserve Committee of Management are open to the public.

BRIAGOLONG RECREATION RESERVE
Special Committee of Council

MINUTES

MEETING DATE: 14th SEPTEMBER 2015

MEETING TIME: 7.30PM

MEETING VENUE: BRIAGOLONG RECREATION RESERVE

1. Present/apologies

Name	Title	Representing	Present/Apology
Peter Cleary	Councillor	Wellington Shire Council	Present
Chris Pleydell		Briagolong Junior Football	Apology
Jacob Annear		Boisdale/Briagolong Cricket	Absent
Bradley Mynott		Boisdale/Briagolong Cricket	Apology
Kylie Wright	Secretary	Briagolong & District Pony	Apology
Jenny Elliot	President	Briagolong & District Pony	Present
Stephen Noble		Community	Present
Vanessa Randle	Treasurer	Briagolong Tennis Club	Present
Mick Pleydell		Briagolong Tennis Club	Present

Quorum achieved: YES

2. Declaration of conflicts of interest: NIL

3. Confirmation of minutes of previous meeting:

Moved: Steve

Seconded: Peter

4. Business arising from previous meeting:

- Steve to get back to Jenny about top soiling this week 50 metres top oval, 100metres bottom oval
- Peter to look into tree levy rates
- Vanessa to put her name on power bills
- Peter to check on possible AGM in November

Correspondence in:

- As per treasurers report

6. Correspondence out -

- NIL

7. Reports

7.1 Presidents report –

- NIL

7.2 Treasurers report -

- Treasurers report as tabled
- Books are currently with auditor
- Vanessa to check out water bills

7.3 User group reports –

Cricket club –

- Progressed with nets, training commencing this week.

Football club –

- No representatives present

Pony Club –

- Good results from the 3/4 challenge at the new equestrian centre at Yarra Glen.
- Heading to Callagero for camp this weekend

Community –

- Steve and Vanessa attended meeting, willing to help organise/access to grants for pavilion.
- Suggestions for Mardi Gras entrant - rec reserve and community group to band together.
- Briag Market was successful

Tennis Club –

- Training starts this Wednesday, 20 odd juniors, start when school returns.
- We need a wish list from tennis club for prices for courts and preferences for surfaces.

Shire –

- Report from Leanne Wishart – Rural Access Project Coordinator (Wellington Shire) presented by Vanessa in regards to works required re: toilets, grounds. Leanne's email and photo of South end of pavilion she sent to Vanessa now forwarded onto to all Committee members via email.

8. Volunteers:

- NIL this month

9. OHS/Risk/Facility Fault report:

- No ramp access
- No female shower/change rooms

10. New Rules of the Committee:

- None to report on.

General Business –

- Write cleaning job description and contract.

Mtg closed: 9.10 pm

8. Next meeting: 9th October 2015 @ 7.30pm

BRIAGOLONG RECREATION RESERVE
Special Committee of Council

MINUTES

MEETING DATE: 12th OCTOBER 2015

MEETING TIME: 7.30PM

MEETING VENUE: BRIAGOLONG RECREATION RESERVE

1. Present/apologies

Name	Title	Representing	Present/Apology
Peter Cleary	Councillor	Wellington Shire Council	Present
Chris Pleydell		Briagolong Junior Football	Present
Jacob Annear		Boisdale/Briagolong Cricket	Absent
Bradley Mynott		Boisdale/Briagolong Cricket	Present
Kylie Wright	Secretary	Briagolong & District Pony	Present
Jenny Elliot	President	Briagolong & District Pony	Apology
Stephen Noble		Community	Present
Vanessa Randle	Treasurer	Briagolong Tennis Club	Present
Mick Pleydell		Briagolong Tennis Club	Present

Quorum achieved: YES

2. Declaration of conflicts of interest: NIL

3. Confirmation of minutes of previous meeting:

Moved: Steve

Seconded: Peter

4. Business arising from previous meeting:

- Not discussed as minutes not available

5. Correspondence in:

- Defibrillator information
- Wellington Shire Council – fire levy \$415
- Electricity account - \$135.20
- Bunning's account - \$149.23

6. Correspondence out -

- NIL

7. Reports

7.1 Presidents report –

- NIL

7.2 Treasurers report -

- September's treasurers report presented.

7.3 User group reports –

Cricket club –

- Good start to season, 4's start next week.

Football club –

- Won in last round at Yarram – celebrated well with Pizza and soft drink – Congratulations to all.

Pony Club –

- Few local camps, Gymkhana's well attended by pony club members with great
- results and personal achievements.

Community –

- Community meeting coming up, Vanessa will try to attend

Tennis Club –

- Training has just started – 30+ turned out for first training session.

Shire –

- Funding/grants discussed

8. Volunteers: NIL this month

9. OHS/Risk/Facility Fault report:

- Disability access concerns still being raised by community members.
- Female change rooms – supporting women to participate in sport is of upmost importance, Briagolong Recreation Reserve has no facilities for female players or umpires to change in.

10. New Rules of the Committee:

- None to report on.

General Business –

- Kitchen needs painting as soon as possible, cricket has already started their season, kitchen not in functional state is quite inconvenient.

- Mick will organise struts for kitchen servery.
- Mick well get quotes for the range hood and industrial vacuum cleaner.
- A need for a key register discussed.
- Water has been found to be running in the old toilet block.
- No safety switches on safety board - Brad will discuss with electrician who is currently completing works on pavilion what is needed.
- New cricket net area – poles are not removable as agreed upon by committee, Brad stated this has been raised by himself numerous times at cricket meetings.
- Peter reported – terms of membership are ALLL due in December 2015.
- Peter will check whether the account received for the fire levy is payable.
- Peter discussed redevelopment plans for the future

Mtg closed: 9.00 pm

8. Next meeting and AGM being held: 9th December 2015 @ 7.30pm

ITEM C5.2**MAFFRA RECREATION RESERVE COMMITTEE OF
MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
DATE: 1 DECEMBER 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 7 September 2015 and meeting notes from the 5 October meeting.

RECOMMENDATION

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 7 September 2015 and meeting notes from the 5 October meeting.

BACKGROUND

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 7 September 2015 and meeting notes from the 5 October meeting;
or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 7 September 2015 and meeting notes from the 5 October meeting.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs.

CONSULTATION IMPACT

Meetings held by the Maffra Recreation Reserve Committee of Management are open to the public.

MAFFRA RECREATION RESERVE
COMMITTEE OF MANAGEMENT
(SPECIAL COMMITTEE OF WELLINGTON SHIRE COUNCIL)
GENERAL MEETING HELD MONDAY SEPTEMBER 7th 2015

PRESENT :- BERNARD COLEMAN, DENNIS PROUD, CHERYL DOWLING, JOHN VARDY
JOHN DUNCAN, ~~MATTHEW COLEMAN~~ ^{MARK HEWLITT}

APOLOGIES :- IRENE CRACKFORD, LISA OGILVIE, MATTHEW COLEMAN

CONFLICT OF INTEREST, the Chairman, M. Hewlitt, advise committee members that they are obliged to declare any conflict of interest arising from items to be discussed at this meeting.

MINUTES of the general meeting held on Monday ~~August~~ ^{July} 6th, 2015 and notes taken on Monday August 3rd, 2015 were read and received on the Motion of D. Proud and seconded by B. Coleman.

CARRIED

BUSINESS ARISING

- 1/ lights - yet to be decided on
- 2/ J. Vardy met with Geoff Hay - and it was suggested that the lease between Maffra Football/Netball Club and WSC be reviewed to include the "new" Corporate box and the "old" Social Clubrooms. There is still an issue about commercial use of the "old" Social Clubrooms
- 3/ The tractor has been repaired (the Acct for this is tabled for the TREASURERS report)

CORRESPONDENCE

IN :- From WSC - ESM "Emergency" procedure folder - update
Correspondence read and received on the motion of J. Vardy
and seconded by B. Coleman

CARRIED

TREASURERS REPORT There was no official report as the Books are being audited. INVESTMENT \$13,005.00 GENERAL ACCT \$20,586.00
Acct for tractor repair \$2,686.51

There were queries re Pourray Club Inc accts. but Luke (Club rep) wasn't in attendance to help.

Accounts received: Austin Golf Course superintendents (~~was not~~)
(review of main oval drainage)
\$1,500.00 } pay as two accts to overcome \$4,000 limit
\$3,703.70
\$5,203.70 total

J. Toma moved and C. Dowling that the accounts be passed for payment. CARRIED

REPORTS:-

- 1/ Kennel Club - report on the recent shows, highlighting the severe flooding problems from poor drainage, especially since the building of the show jumping arena and the lack of drainage to the swamp.

And the blocked drain outside the Edward St gate causing the camping area to be flooded.

ACTION - Shire Rep requested to attend the next meeting to discuss "SERIOUS" drainage issues including the continual blocking of the toilets, and ongoing issue of toilet facilities

- 2/ Harness Club - as tabled + read

- 3/ Football/Netball Club - the "old" Social Clubrooms are available (if required) for the annual Maffra Show. The Football Club will not be opening the Bar.

A truck trailer of gravel have been made available to the Recreation Reserve at a reasonable price

- 4/ Agricultural Society - the planning for the Show is going well. Schedules are at the printers and will be distributed soon.

B. Coleman is to look into moving the piles of rubble near the horse-yards near the pump shed.

GENERAL BUSINESS -

- 1/ All the temporary fencing + area around the "new" corporate

box will be tidied up prior to the annual Show.

2/ There was a discussion regarding to W.S. Council providing Dog Litter signs and bags - to be followed up.

3/ Signage - J. Vardy mentioned the possibility of a sponsor to assist with the costs, perhaps 'Anderson's Removalists'.

4/ J. Toma suggested that Geoff Hay could chair the October AGM. Chairman, M. Hewlett, is an apology for the AGM, and is available to be Chairman again is no-one else is willing to take on that position.

5/ Council Grant - there was a general discussion on various grants that are available - and various committee members are aware.

6/ Updated Master Plan has still NOT received.

Meeting closed at 8.30pm

Next meeting AGM 5th October, 2015

MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT
(SPECIAL COMMITTEE OF THE WELLINGTON SHIRE COUNCIL)
NOTES FROM MEETING HELD MONDAY OCTOBER 5, 2015

PRESENT :- Dennis Proud, Cheryl Dowling, Irene Crockford,
Jennifer Toma, Lisa Ogilvie and John Vardy

APOLOGIES :- Luke Randle and Matthew Coleman

Due to a lack of numbers for a quorum the ACM was abandoned and the following discussions took place.

- 1/ The flooding problem in the "Trade Pavilion" due to the construction of the Jack Williamson Showjumping ~~arena~~ ^{arena} was again discussed
ACTION - D. Proud is to follow up with the Agricultural Society to rectify this problem before the upcoming Show
- 2/ Has the truckload of gravel been used in the laneway as suggested? (Laneway to Blackies Paddock)
- 3/ Signage - Andersons have offered to sponsor a new sign at the main Reserve entrance, containing contact and user group information and event advertising
IGA - wish to sponsor the re-vamping of their original Football/Netball club sign
- 4/ Harness Club plans to remove the "Belly Dancing" sign from their clubroom and replace it with their own signage.
- 5/ ACTION - work with J. Hill + M. McCarthy to replace the problem water pipe
- 6/ Kennel Club - is planning their 2016 shows, no international judges. The judging panel will be a mix of Australian and New Zealanders.
Football club will endeavor ~~to~~ move their games for the dog show weekend.

7/ Band - Carols by Candlelight will be held on Sunday December 20, 2015.

User groups please note this date.

8/ Ag Soc - the Jack Williamson Showjumping arena will be available to the Harness Club after the Maffra Show

9/ It was decided to invite Steve Bragg to the November meeting for an update on the upcoming Truck Show.

The next meeting will be held on Monday November 9th, 2015
all committee members are to be informed



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That:

That:

That Council move into open session and ratify the decision made in closed session.