



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port Of Sale Business Centre

Foster Street, Sale

Tuesday 2 February 2016, commencing at 1pm

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www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 2 FEBRUARY 2016

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Council Meeting Information

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Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

2 FEBRUARY 2016

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 15 December 2015 as tabled.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 15 December 2015 as tabled.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S

ITEM A5**BUSINESS ARISING FROM PREVIOUS MEETING/S**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

2 FEBRUARY 2016

ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION

ITEM A7(1)**RESPONSE TO NOTICE OF MOTION – SUPPORT “VOLUNTEER FIRE BRIGADES VICTORIA” CAMPAIGN**

DIVISION: CHIEF EXECUTIVE OFFICE
ACTION OFFICER: CHIEF EXECUTIVE OFFICER
DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note that a letter supporting the ‘Volunteer Fire Brigades Victoria’ campaign to secure proper cover in cancer cases for volunteer CFA firefighters was sent on 14 January 2016 to local members of parliament and to the Minister for Emergency Services.

BACKGROUND

At the 17 November 2015 Council Meeting, Cr Malcolm Hole submitted the following Notice of Motion which was passed unanimously:

Newly drafted legislation will improve access to cancer compensation for Victorian firefighters, however in its present form, the legislation discriminates against 40,000 local Country Fire Authority (CFA) volunteers as cancer compensation is offered so long as victims have attended a requisite number of fires first.

CFA volunteers have therefore called for the eligibility rules to be revised as firefighters (paid or volunteers) attend the same fires, do the same work and are exposed to the same toxins.

Queensland, Tasmania, West Australia, South Australia and Northern Territory Parliaments have enacted legislation recognising that firefighters are more prone to certain types of cancer, and removing a long standing barrier that blocks sick firefighters from receiving the cancer compensation to which they are entitled.

Queensland’s cancer law is presumptive legislation that does what CFA volunteers have been requesting in Victoria for years, it reverses the onus of proof. The firefighter’s cancer is presumed to be work related, provided it is one of 12 typical firefighter cancers and the firefighter has sufficient years of service. The firefighter’s claim can still be rejected if it can be proven that the cancer was not related to firefighting duties.

The Queensland Bill is what Labor promised Victorian firefighters in the lead up to the last election and it uses the same list of 12 cancers and the same years of service requirements as the current law in Tasmania, but without any additional eligibility hurdles that discriminate against volunteers. South Australia had similar discriminatory requirements in their original legislation but have now deleted them and given volunteers the same eligibility requirements as the paid firefighters.

Volunteer Fire Brigades Victoria, which represents volunteer CFA firefighters has therefore launched a campaign to encourage Victorian MP’s to back them on securing proper cover in cancer cases. They have asked MP’s to sign a pledge that:

- *they will support CFA volunteers with cancer; and*
- *they will vote for non-discriminatory presumptive legislation for all Victorian firefighters.*

That Council:

- 1. Support “Volunteer Fire Brigades Victoria” campaign to secure proper cover in cancer cases for volunteer CFA firefighters and***
- 2. Write to our local members, to the Minister Responsible and to the CFA with our support of the campaign, requesting they sign a pledge that they will:***
 - support CFA volunteers with Cancer; and***
 - vote for non-discriminatory Presumptive Legislation for all Victorian Firefighters.***

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

RESPONSE

As requested by Council, a letter (copy attached) was sent on 14 January 2016 to:

- The Hon Jane Garrett MP, Minister for Emergency Services;
- The Hon Darren Chester MP, Federal Member for Gippsland;
- Senator Ricky Muir, Senator for Victoria;
- The Hon Tim Bull MLA, Member for Gippsland East;
- Mr Danny O'Brien MLA, Member for Gippsland South;
- The Hon Russell Northe MLA, Member for Morwell;
- Ms Melina Bath MLC, Member for Eastern Victoria Region;
- Ms Harriet Shing MLC, Member for Eastern Victoria Region; and
- The Hon Edward O'Donohue MLC, Member for Eastern Victoria Region.

The letter articulated Council's support for the 'Volunteer Fire Brigades Victoria' campaign to secure proper cover in cancer cases for volunteer CFA firefighters and requested the signing of a pledge that will:

- support CFA volunteers with Cancer; and
- vote for non-discriminatory Presumptive Legislation for all Victorian Firefighters.

No formal responses have been received to date.



14 January 2016

The Hon Jane Garrett MP
Minister for Emergency Services
Suite 1
31 Nicholson Street
BRUNSWICK EAST VIC 3057

Dear Minister

**CANCER COMPENSATION FOR COUNTRY FIRE AUTHORITY (CFA)
VOLUNTEERS**

I am writing to you on behalf of Wellington Shire Council to advise that at the Ordinary Council Meeting of 17 November 2015 Council resolved to:

1. Support 'Volunteer Fire Brigades Victoria' campaign to secure proper cover in cancer cases for volunteer CFA firefighters; and
2. Write to our local members, to the responsible minister and to the CFA stating our support of the campaign, requesting they sign a pledge that they will:
 - support CFA volunteers with cancer; and
 - vote for non-discriminatory presumptive legislation for all Victorian firefighters.

We acknowledge that newly drafted legislation will improve access to cancer compensation for Victorian (paid) firefighters. In the present form however, the legislation discriminates against some 40,000 CFA volunteer firefighters because cancer compensation is based on volunteer victims having attended a requisite number of fires.

Council would like to see the eligibility rules revised in acknowledgement that all firefighters (paid or volunteers) attend fires and are potentially exposed to the same toxins.

It is also noted that Queensland's cancer law is presumptive legislation in that it reverses the onus of proof. The firefighters' cancer is presumed to be work related, provided it is one of 12 typical firefighter cancers and the firefighter has sufficient years of service. The firefighters' claim can still be rejected if it can be proven that the cancer was not related to firefighting duties.

.../2

Sale Service Centre
18 Desailly Street (PO Box 506), Sale Victoria 3850
Telephone 1300 366 244

Yarram Service Centre
156 Grant Street, Yarram Victoria 3971
Telephone 03 5182 5100

Contact Us Online
Web www.wellington.vic.gov.au
Email enquiries@wellington.vic.gov.au  



The Heart of Gippsland

The Victorian Labor government was in discussions with firefighters leading up to the last election and the legislation to be put in place was based on the Queensland model. Several other states across Australia have now introduced presumptive legislation and have approved the same eligibility requirements for volunteer and paid firefighters.

On behalf of Council I would like to encourage you to support the Volunteer Fire Brigades Victoria campaign to secure proper cover in cancer cases for volunteer CFA firefighters and sign the pledge being circulated by Volunteer Fire Brigades Victoria to demonstrate you will support CFA volunteers with cancer and you will vote for non-discriminatory presumptive legislation for all Victorian firefighters.

Should you wish to discuss this matter further, please do not hesitate to contact me through my Executive Assistant Leah Schuback, on 5142 3153.

Yours sincerely



ARTHUR SKIPITARIS
Acting Chief Executive Officer

Our ref: GB:BA
ECM: 2030274

cc: Ms Lucinda Nolan
Chief Executive Officer
Country Fire Authority
PO Box 701
MOUNT WAVERLEY VIC 3149



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

2 FEBRUARY 2016

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

ITEM A8(2)**RECEIPT OF PETITION: REDUCE THE SPEED LIMIT ON A SECTION OF LONGFORD-GOLDEN BEACH ROAD TO PROTECT OUR WILDLIFE**

DIVISION: BUILT AND NATURAL ENVIRONMENT
ACTION OFFICER: GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT
DATE: 2 FEBRUARY 2016

Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓							

OBJECTIVE

To present Council with a petition in relation to a request to reduce the speed limit on a section of Longford-Golden Beach Road to protect wildlife.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the online petition in relation to a request to reduce the speed limit on a section of Longford-Golden Beach Road to protect wildlife.

BACKGROUND

An online petition containing 648 signatures (as at 23 December 2015) has been received by Council.

The petition can be accessed via <https://www.change.org/p/wellington-shire-council-reduce-the-speed-limit-on-a-section-of-longford-golden-beach-rd-to-protect-our-wildlife>.

The following excerpt of the petition is provided as background :-

"I'll start off by introducing ourselves, hello, our names are Sarah Green, Lachlan Ross and Alexandra Hanna and we are passionate about protecting wildlife. We are three year 9 students from Victoria.

*I wanted to address the issue of this particular road, coming out of Golden Beach in the Gippsland Region of Victoria, the speed limit has been increased, and we're working to bring it down, because **countless more lives have been lost**. As well as that, it's endangering the lives of those behind the wheel.*

*On Longford-Golden Beach Rd the speed limit comes to 100km p/h. **This is a prime area where native wildlife are hit**, to then have to be dragged off the road. As a result of the high-speed limit, another life becomes lost and possibly an orphaned joey left behind. We were faced with a dreadful situation where every couple hundred meters or so we were having to pull a dead kangaroo off the road.*

*Therefore, we believe that 60km p/h is a comfortable speed for the few kilometers of the prime affected area. This speed limit enables people to better prepare when faced with a kangaroo on the road and more time to decide what's best to do in the unexpected situation. It is important to note that this will help the lives of humans as people have died on that road before because they hit a kangaroo. Bringing the speed limit down will buy a bit more time for the driver to decide what the best course of action is. By increasing it to 100km p/h, the only thing that will be achieved is people saving a minute or so. However, is a minute put back into their lives worth **the countless amount of lives that are lost each week** in that prime area. It is quite absurd to believe that it's worth it. So help us bring the speed limit down in the prime area's that wildlife get hit, and to ensure not as many lives need to be lost behind the wheel and on the road.*

All three of us really care about wildlife and the unnecessary deaths of these animals can be brought down to a lower rate. These animals just become a statistic, soon to be forgotten by all. We really hope that we make a difference and help these animals.

Please sign our petition asking the Wellington Shire Council to bring the speed limit down for the few kilometres to protect the native wildlife.

Ever since the speed has gone up the rate of which these animals are hit has increased dramatically, this small difference, however, will change the lives of those that instead won't get hit.

Thank you so much for your help and reading this. We truly appreciate it."

One page of the on-line petition is also attached to illustrate the type of comments included.

LEGISLATIVE IMPACT

Section L6.59 of Wellington Shire Council Processes of Municipal Government (Meetings and Common Seal) Local Law No 1 provides for petitions and joint letters:

"A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier."

Supporters

Top-rated Most recent

I've seen the idiots hooning down that road.

Dallas Clune, Australia

3 months ago

2

[Report](#)

I am on committee of Gippslands wildlife rescue group and board member of koala specialist shelter, Southern Ash Wildlife Shelter. This section of road is what puts our member wildlife carers under the most strain as well as the most distress. Tourists to our beautiful area do not want to start their holiday with the trauma of hitting a koala or seeing a joey kangaroo orphaned. Similarly local residents do not want the stress of passing dead or injured animals each day. Please consider our precious wildlife and protect one of our main tourism attractions by reducing this speed limit NOW. Such a simple solution...

Vicki Hams, Tanjil South, VIC

3 months ago

2

[Report](#)

I'm signing because our wildlife needs to be protected by us, the ones who do all the damage!

Jodie Benson, Caroline Springs, Australia

3 months ago

1

[Report](#)

I am constantly ringing rescuers and seeing dead animals on the roads from Yarra Glen to Mansfield and beyond.

Ppl don't care anymore. But the ones that do, do a great job at it.

Cheryl Petterlin, Australia

3 months ago

0

[Report](#)

Yes I have seen the wildlife carnage on this road and also seen the speeds of many cars. Certainly not doing the recommended speed Of 100 km and 80 entering and exiting the town. A sped reduction would be good but without regular speed cameras on road, motorists just use speed to get from point to point in the quickest time without any regard for what they hit.

Donna Jones, Loch Sport, Australia

3 months ago

0

[Report](#)



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE

ITEM A10(1)**OUTSTANDING QUESTIONS ON NOTICE**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

2 FEBRUARY 2016

ITEM	FROM MEETING	COMMENTS	ACTION BY
TAFE Rescue Funds	4 November 2015	Discussions are currently being held with Federation Training and we envisage that a response to the question on notice, will be provided at the Ordinary Council Meeting to be held on 1 March 2016	Chief Executive Officer
V-Line Passenger Trains from Traralgon to Bairnsdale elimination of blackspots	15 December 2015	Response to the question on notice will be provided at the Ordinary Council Meeting to be held on 16 February 2016	Chief Executive Officer

ITEM A10(2)**RESPONSE TO QUESTION ON NOTICE**

DIVISION:

CHIEF EXECUTIVE OFFICE

ACTION OFFICER:

GENERAL MANAGER DEVELOPMENT

DATE:

2 FEBRUARY 2016

At the 4 November 2015 Council Meeting, Councillor McIvor asked the following Question on Notice:

“The Victorian Government has committed to make Victoria the “Education State”, promising to deliver a \$320 million TAFE Rescue Fund. Can the CEO please provide council with an update on our local Federation Training campus noting how much of the TAFE rescue fund has been spent, what the effect of this spending is, the enrolment and completion rates at Federation Training’s campuses compared with other comparable institutions across Victoria and future directions.

The following information is supplied in response.

15 December 2015

“Council has contacted Federation Training seeking a response to a number of the points raised as these matters are not able to be answered without their input. It is anticipated that we will have a response for Council’s first meeting in 2016.”

2 February 2016

“Council has contacted Federation Training seeking a response to a number of the points raised as these matters are not able to be answered without their input. Although we anticipated that we would have a response for Council’s first meeting in 2016 this has not been achieved. Council officers will be meeting with Federation Training over the coming weeks and we are hopeful that a final response will be in hand by the end of February 2016.”



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**DECEMBER 2015 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
ACTION OFFICER: CHIEF EXECUTIVE OFFICER
DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the December 2015 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the December 2015 Council Performance Report as attached.

BACKGROUND

The December 2015 Council Performance Report comprises key highlights towards achievement of the 2013 -17 Council Plan, progress in relation to Major Initiatives as identified in the 2015/16 Budget together with an overview of Council finances including an Income Statement, a Balance Sheet (with commentary regarding any major variances), information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

OPTIONS

Following consideration of the attached December 2015 Performance Report, Council can resolve to either:

1. Receive and note the December 2015 Council Performance Report; or
2. Not receive and note the December 2015 Council Performance Report and seek further information for consideration at a later Council meeting, which would result in Council not meeting legislative requirements.

PROPOSAL

That Council receive and note the attached December 2015 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The attached financial report provides information that informs Council on its financial operations for the December 2015 quarter as well as the expected financial position for the 2015/16 year. Overall, Council expects that the final result for 2015/16 will be a \$1.6 million surplus, which is a decline of \$321k from the adopted budget. The majority of the change results from the removal of \$6.0 million of the Victoria Grants Commission 2015/16 allocation which was received on 30 June 2015, offset by additional Roads to Recovery funding allocated to 2015/16 projects (\$3.0 million) and the recognition of assets (non-monetary) contributions (\$2.5 million).

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

COUNCIL POLICY IMPACT

The December 2015 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Objective 2.2 states that Council will:

"Maintain processes and systems to ensure sound financial management"

Objective 2.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making".

DECEMBER PERFORMANCE REPORT

DECEMBER 2015 COUNCIL PLAN HIGHLIGHTS

Bullying & Harassment Training: Casual Training pack mail out

Learning & Development have successfully rolled out hard copy training packs to all Council casual staff to support the prevention of bullying & harassment in the workplace.

Risk Management Information Sessions

Risk management information sessions, incorporating a risk identification workshop component, have commenced with the first session held on 8 December with the Corporate Services Team. Sessions for other Divisions are scheduled for late January/early February to lead into the Business Planning cycle.

Health and Safety Officers Gippsland Group meeting

Wellington Shire Council hosted the final meeting for the year of the Health and Safety Officers Gippsland Group. Four Councils were represented and two local WorkSafe inspectors joined the group for lunch. This group shares information and looks for opportunities to work together on joint projects to maximise scarce resources.

Increased engagement of OHS Officer

The Occupational Health & Safety/Risk Officer has commenced a schedule of working out of the Wellington Shire Council Depots one day a month to increase engagement and support for these teams who are typically the staff groups undertaking higher risk activities. This has been well received by depot staff.

DECEMBER PERFORMANCE REPORT

MAJOR INITIATIVES AND INITIATIVES SUMMARY

Major Initiatives	Completion Target	Progress Comment	Status
LEADERSHIP AND ENGAGEMENT			
Develop 2016-2020 Economic Development and Tourism Strategy and work with industry partners and broader industry engagement to provide basis for the review	31 December 2015	Liaised with Committee for Wellington and Wellington Regional Tourism as steering group members. Request for Quotation sent to six Consultants with a strong background in Economic Development strategies. Geografia appointed consultant and working on inception meetings held 5 Nov 15. Geografia conducted stakeholder one on one interviews from a broad cross section of businesses 7-8 December and external stakeholder workshop held 9 December. Number of other businesses interviewed by telephone. Business audits conducted for Sale, Maffra and Yarram as part of Economic Development Strategy.	In Progress
Develop and Implement the Environmental Health Policies and Procedures Manual	30 June 2016	Commenced developing procedures on Promapp.	In Progress
ORGANISATIONAL			
Develop a cost allocation model for Aqua Energy to enable identification of direct service delivery costs.	30 June 2016	Direct cost allocation model well under way. Being led by Mark Susa - WSC Management Accountant. Presentation of the model and sample data to several GM's and Managers has returned positive response. Continuing to finalise details and input data over next 3 months.	In Progress
Manage the implementation of new business systems to meet organisational business needs as per Business Applications Roadmap 2015-2017.	30 April 2016	2015/16; Pre planning has commenced with tender specifications to be drafted Jan/Feb 2016.	In Progress

Major Initiatives	Completion Target	Progress Comment	Status
NATURAL ENVIRONMENT			
Progress rehabilitation of Longford Landfill in accordance with EPA requirements	30 June 2016	Required Environment Protection Authority (EPA) Hydrology and gas reports completed and submitted to the EPA for consideration. Reports confirmed WSC position that landfill should be classified as a low risk. Waiting on response from EPA. Actual rehab project will not occur in current financial year.	In Progress
INFRASTRUCTURE			
Progress Council's direction in relation to the development of the West Sale Airport – Eastern (Recreational Aviation) Precinct	30 June 2016	Planning permit application lodged. A Statutory advertising required. Currently on program.	In Progress
Progress the development of a plan for the future of land surplus to Councils requirements.	31 March 2016	List of land sales and purchases prepared to be presented to next BE group meeting. Council workshop on Coastal land at Golden Beach held October. List of properties for acquisition and disposal prepared. Council workshop indicated Council does not support purchase IGA carpark.	In Progress
Progress the Princes Highway/Cobains Road roundabout construction in accordance with the Project plan.	30 June 2016	Designs and an MOU have been prepared and are currently under review. A report was presented to Council for consideration on 6 October 2015.	In Progress
Ensure completion of works for the Sale Livestock Exchange refurbishment and assist operator to establish a marketing plan in line with agreement.	30 June 2016	N/A	Ongoing
LAND USE PLANNING			
Finalise and implement the North Sale Outline Development Plan/Contribution Plan.	30 June 2016	The project is currently in the 'Design Response' stage and has previously been delayed due to the need to resolve future land needs with the Department of Education. This issue has now been resolved, but the appointed consultant has requested further information about required drainage infrastructure prior to advancing the Design Response. Further drainage work has been commissioned by Council which is expected to be completed in February 2016. This	In Progress

Major Initiatives	Completion Target	Progress Comment	Status
		drainage work will then inform and allow the Design Response stage of the project to advance.	
Undertake a stage 2 Heritage Study for significant places in the Shire.	30 June 2016	Heritage Intelligence Pty Ltd has been appointed to deliver the project. A Council workshop was held on 4 November 2015 to discuss the study process and places listed for investigation. Landowner engagement and background research is now advancing.	In Progress
COMMUNITY WELLBEING			
Support the development of Yarram Early Learning Inc. to ensure that the service that is not dependent on a Council subsidy beyond May 2017.	30 June 2016	Last committee meeting for 2016 was held on 20 November 2015. Service will be expanding in 2016, with all four rooms open and a total of 21 staff. Centre is currently at 80% capacity. Centre is in a good financial position due to strong enrolments and efficient management of staffing ratios and rosters. Centre operates on a Calendar Financial Year. There will be a six monthly report on the financial position of the centre developed in the new year.	In Progress
Progress delivery of Sale Civic Precinct capital projects by achieving program milestones outlined in each project's project plan and representing stakeholder interests	30 June 2016	<p>Port of Sale Cultural Hub project:</p> <ul style="list-style-type: none"> - schematic design complete for cultural hub building incorporating gallery, library, Visitor Information Centre and cafe - stakeholder groups review of schematic design held in September and October and presentation made to Council 6 October - detailed design is underway <p>Port of Sale Precinct Redevelopment project:</p> <ul style="list-style-type: none"> - community consultation for precinct concept design undertaken during August with all input reviewed by project steering group and provided to project architect to inform concept design for external precinct works - preliminary concept design for the precinct is underway - further stakeholder engagement regarding the concept is planned for December 	Ongoing

Major Initiatives	Completion Target	Progress Comment	Status
		Desailly St office acquisition and staff relocation project: Complete Temporary art gallery and Council Chambers establishment project: Complete	
Complete Sale Memorial Hall Master Plan	31 Dec 2016	Master Plan community and councillor consultation has been completed. The consultant has finalised the draft concept plan - which were presented to Council staff and the Sale Memorial Hall (SMH) committee in November. A draft report was provided to Council officers and the SMH committee on December 14, and a Council workshop was held on December 15 to provide Council with an update on project status and recommendations. The SMH committee have been asked to provide feedback on the draft report by January 4, 2016.	Ongoing
Gippsland Regional Plan will be endorsed and signed off by Council within the 2015 calendar year, and will be supported by business cases and advocacy strategies for those regional projects that particularly impact on Wellington Shire, including the Macalister Irrigation District (MID), Federation training facilities and completion of the Princes Highway duplication between Traralgon and Sale	30 June 2016	The Gippsland Regional Plan was endorsed by Council on 15 September 2015. Council has successfully led several delegations to both State Government and Federal Government in Canberra over those key regional projects mentioned, as well as others including 5428 Defence Air Contract.	Ongoing
Ensure implementation of Council led responsibilities for 2015-16 in the Healthy Wellington Action Plan.	30 June 2016	Summary and Highlight specific to council lead projects: Physical Activity Priority: Walk to School has been highly successful with 29 out of 31 schools registered and implementing healthy eating and fitness activity into their curriculum along with promoting active travel. Two of our schools (Bundalaguah and Nambrok) took out the top VicHealth prizes in our region for walk to school participation - this region includes not only Gippsland but much of south-eastern Melbourne as well.	In Progress

Major Initiatives	Completion Target	Progress Comment	Status
		<p>Bundy and Nambrok came 1st and 2nd in the Wellington Challenge so they also won prize money from Wellington Shire Council.</p> <p>Social Connection and Inclusion Priority: Volunteering in Wellington Website complete - however was not able to launch due to Community Health and Wellbeing Officer (CHWO) workload commitment.</p> <p>Social Inclusion (SI) Week 2015 - success with 18 external organisations and 5 internal WSC business units assisting with the planning implementation. Currently evaluating Process of planning and implementing SI Week 2015, with plans to continue with 2016 SIW.</p> <p>Prevention of Violence Against Women and Children Priority: 30 November WSC in partnership with Ground Work Youth Theatre and Gippsland Women's Health Service hosted Community White Ribbon Event and the performance Shrew and Other Lies. Overall there were 21 male leaders who participated in the WR Oath, with business leaders commenting on wanting to pursue something in the new year. 122 people attended the performance Shrew and Other Lies.</p>	

Initiatives	Completion Target	Progress Comment	Status
LEADERSHIP AND ENGAGEMENT			
Facilitate delivery of 2 key outcomes in the 2015-2018 Community Engagement Strategy Implementation Plan	30 June 2016	New staff member, Anna Larkin has been in the new role of Community Engagement Officer (including Community Planning) since the second week of November. During December, Anna has connected with those staff who are trialling the Community Engagement Process and tools. Anna is planning to recommence the township planning meetings in the new year to ensure there is awareness amongst Council of what community engagement is being completed.	In Progress
Provide 6 workshops and forums (Community Planning, Skill Building etc.) to develop the capacity of community members to actively participate in Council deliberations and decision making processes.	30 June 2016	Community Planning Group Forum set for 18 February 2016. List of potential training opportunities being compiled to present to group on that night.	In Progress
Develop and implement a WSC People Strategy to ensure the corporate alignment of roles, responsibilities and accountability; that organisational learning needs are met; and that individual performance is measured and acknowledged effectively.	30 June 2016	N/A	Not Started
Commence review of Council website, including content management system, to identify improvements and opportunities within Council's new IT infrastructure.	30 June 2016	Project on a page in development, identification of all aspects for reviews.	In Progress
Develop a Communications Strategy (or Plan) to enhance the flow of information to and from the Wellington Shire community.	30 June 2016	Project planning in progress for the Communications Plan.	Ongoing

<p>Advocate on the community's behalf to state and federal agencies on a range of issues relevant to Wellington Shire Council including the potential development of Federation Training's Port of Sale site and stage two of the MID project</p>	<p>30 June 2016</p>	<p>Council provided submission to State Government Food and Fibre Sector Discussion Paper on 20 August 2015. Council also provided Gippsland Local Government Network with an update on Southern Rural Water Stage 1B of MID2030.</p> <p>Victorian Water Minister announced on 18 November 2015 that Victoria would contribute \$20 million to MID 2030 but it was linked to funding from proposed Port of Melbourne lease.</p> <p>At Council meeting of 4 August 2015, Council resolved to facilitate a meeting with CEO and Board of Federation Training as a matter of urgency to discuss a range of issues, including their plans for the relocation of the Fulham Campus into Sale and their development of a range of courses to meet the needs of the young people of the Wellington Shire and their workforce. Council workshop conducted with Chief Executive Officer Federation Training to advocate for stronger and expanded presence of TAFE in Sale CBD.</p> <p>Question of Notice from Cr Mclvor at Council meeting of 4 November 2015 asked CEO to provide Council with an update on our local Federation Training campus noting how much of the Victorian Government TAFE Rescue Fund has been spent, what the effect of this spending is, the enrolment and completion rates at Federation Training's campuses compared with other comparable institutions across Victoria and future directions. Council has requested Federation Training assistance with this question.</p>	<p>Ongoing</p>
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Initiatives	Completion Target	Progress Comment	Status
ORGANISATIONAL			
Identify and implement appropriate alternative service model for the Mobile Library	30 June 2016	In December all Library Outreach sites were set up with equipment ready for transition from 1 February 2016. The Memorandum of Understanding documents are now signed by all of the partners. Public notice to patrons posted on Mobile Library together with verbal advice and bookmarks distributed with details of new Library Outreach service. Mobile Library schedule for decommission also established.	In Progress
Implement an improved corporate planning and reporting IT system to ensure strategic organisational alignment and that reporting capabilities are optimised.	30 June 2016	As part of the initiative for implementing an improved corporate planning and reporting (CPR) IT system, Pulse CPR System from LG Software Solutions is currently being trialled. This is web based software which will eventually replace Council's current system, providing more user flexibility and increased reporting capabilities.	Ongoing
Implement accounts payable invoice scanning solution	30 June 2016	The implementation of the EzyScan software was delayed due to other organisational priorities, but the ICT Steering Committee will reconsider this as part of the Roadmap which is in development.	Not Started
Implement Authority's credit card module	30 June 2016	Other alternatives to the Authority module are currently being explored and priced for consideration.	Not Started
Review Fleet Management Guidelines in consultation with GM Corporate Services and Manager People & Excellence	31 December 2015	The Fleet Management Guidelines Working Group continues to meet and develop options for consideration, utilising benchmarking data and organisational vehicle use statistics.	In Progress
Identify and implement appropriate alternative uses for Aqua Energy Crèche facility	30 June 2016	Continuing to determine suitability and capacity for alternative uses of crèche area. Working to complement existing services and determine member and customer needs. Investigation is currently underway into the development of a kids' gym/educational program to be run out of the crèche area.	Ongoing

Initiatives	Completion Target	Progress Comment	Status
		Trial of an occasional care session (Friday 11am - 1pm) was reasonably well received however attendances do not cover costs of running the session. Further investigation and engagement with crèche users required, however likely to discontinue this session. Implemented a new fitness class to coincide with Tuesday - quiet crèche day. Has been well received.	
Develop and Implement the Customer Service Strategy (organisation wide initiative)	30 June 2016	CMT presentation end of October completed endorsed to commence. Stage 1 and 2 commenced late November and will present back data to CMT April 2016. New coordinator to learn the business of the unit prior to commencing evidence gathering process for stage 1 of strategy.	Ongoing
Implementation of the new Domestic Waste Water Management Plan	30 June 2016	In final stages of development one further meeting with relevant stakeholders. Feedback meeting with relevant water authorities scheduled 24 November 2015. Next stage is to submit for public comment.	In Progress
INFRASTRUCTURE			
Develop a Cultural Facilities Strategy to inform capital, maintenance and operating support investment decisions covering facilities owned by Council, the community and State Government which operate under a committee of management arrangement	30 June 2016	Following the development of the Halls Hierarchy Tool, work on the Cultural Facilities Strategy is to commence January 2015. Input has been received to determine scope. It is expected that the basic framework of the strategy will be completed by the end of January 2016.	Not Started
Ensure Art Gallery and Library staff provide input at each stage of the Port of Sale Cultural Hub's development	30 June 2016	Representative staff from Art Gallery and Library services attended meetings related to the design project and the Port of Sale launch planning group. Art Gallery staff attended a Cultural Hub stakeholder workshop meeting with Louise Goodman from FJMT Architects on 10 December, and a similar workshop with Library staff on 11 December.	Ongoing

Initiatives	Completion Target	Progress Comment	Status
Progress implementation of the Port of Sale Cultural Hub project in accordance with the project plan.	30 June 2016	The architectural consultants are progressing the design of the PoSCH, however due to the increased scope the project timelines have slipped, with the design expected to be presented to Council for adoption in December 2015. The internal demolition of the PoSCH site is complete.	In Progress
Progress Stage 1 of the Brewers Hill Road reconstruction in accordance with the project plan.	30 June 2016	Council awarded the construction contract on 6 October 2015 and the successful contractor is preparing to commence works onsite with the works having been set out.	In Progress
Progress the Gordon Street Recreation Reserve Pavilion upgrade in accordance with the project plan.	30 June 2016	The construction contract was awarded by Council on 6 October 2015 and the successful contractor has commenced works onsite with construction progressing to schedule.	In Progress
Initiate a minimum of two projects identified within the Residential Road and Street Construction Plan to the stage of public meetings and formal survey	30 June 2016	N/A	Not Started
Review options for future of Yarram Aerodrome and present to Council	31 December 2015	N/A	Not Started
Manage decommission of 70 FOSTER ST ICT/AV Assets and Relocation of Art Gallery and Council Chambers to Port of Sale Business Centre	31 August 2015	2015/16; Decommission of 70 Foster Street ICT/AV Assets completed as per plan. Disposal of expired equipment is also completed. 2015/16; Relocation of Art Gallery and Temp Council Chambers to Port of Sale Business Centre completed as per plan.	In Progress
Plan and manage ICT requirements for new Port of Sale Cultural Hub (PoSCH) Project.	30 June 2016	2015/16; Pre planning/ICT Budget preparation and discussions commenced with key vendors. Internal planning and functional meetings commenced. Nov 2015 - Scoping of ICT Overlay has commenced.	In Progress

Initiatives	Completion Target	Progress Comment	Status
Progress the development of integrated Masterplans at strategic reserves across Wellington Shire to ensure a planned approach to future investment in the development of community facilities	30 June 2016	In collaboration with Built Environment a Forward Capital Program has been developed identifying timeframes, costs and funding opportunities to deliver capital replacement and renewal projects that have been identified through the Master Plan process. Review of the Level 2 master plans envisaged to commence in early 2016.	In Progress
Complete Aquatic Strategy for Wellington Shire	30 June 2016	<p>The Aquatic Strategy consultation period ran between 10 August and 4 September, with online surveys on Council website, hard-copies available at Council service centres and libraries, and street stalls in all towns with an aquatic facility (Sale, Maffra, Stratford, Heyfield, Rosedale, Yarram).</p> <p>In total, council received 591 responses.</p> <p>Following the consultation period, the quantitative data was presented at a Council workshop on 15 September. The next steps of the project involve:</p> <ul style="list-style-type: none"> - analysis around the qualitative data, - review of the technical audit to assess condition assessment, and - development of concept designs for proposed Aqua Energy (AE) development to make the existing members' entrance more user friendly and accessible. <p>Karen Evans (consultant) and Ian Field (architect) attended AE on Monday 26 October, along with Michael Meyer (Sport & Recreation Victoria), and Michael Walker (Universal Design - State Government) to discuss the findings from the consultation, and refine conversations around project emanating from the consultation period (i.e. upgraded members entrance and car-parking).</p>	Ongoing

Initiatives	Completion Target	Progress Comment	Status
		In December Aquatic Strategy presented to Council with several opportunities for Councillors to comment or ask questions. Well received - final question time available in Feb 2016.	
LAND USE PLANNING			
Assess privately lodged development plan for Greyhound Racing Victoria relocation	30 June 2016	Not yet lodged by proponent.	Not Started
Assess privately lodged Outline Development Plan request for Wurruk (Western Growth Area)	30 June 2016	Councillors were briefed at a workshop on 18 August 2015 and a meeting with the proponents was held on 27 August 2015 to outline outstanding information requirements to prepare the Wurruk development plan. Following a meeting with the proponents on 16 December 2015, it is understood that they wish to commence a planning scheme amendment process in 2016 and 'defer' the preparation of the development plan until a later date. Further advice from the proponent is pending.	Ongoing
Finalise a planning scheme amendment to implement the Port Albert Rural Lifestyle Lot Review and Review of Planning Controls	30 June 2016	At its meeting of 15 September 2015 Council resolved to request that the Minister for Planning appoint a Planning Panel to consider all submissions made. A Directions Hearing was held on 20 October 2015 in Yarram, with the hearing proper concluding on 1 December 2015. The report of the Panel is pending and is due in approximately mid-January 2016.	In Progress
Finalise a planning scheme amendment to rezone the Sale police station precinct	30 June 2016	Planning Scheme Amendment C94 concluded public exhibition on 10 August 2015. Following the withdrawal of the only objecting submission, at its meeting of 15 September 2015, Council resolved to adopt Amendment C94 and send to the Minister for Planning for approval. Adopted documents were forwarded to the Minister for Planning on 18 September 2015.	Completed

Initiatives	Completion Target	Progress Comment	Status
Finalise and implement the Longford Outline Development Plan/Contribution Plan	30 June 2016	Community submissions on the final draft Longford development plan are being sought from 10 August to 7 September 2015.	Completed
ECONOMY			
Manage Agricultural Industry Representative forum and annual roundtable to provide an opportunity for the agricultural community to have input into the Council decision making processes regarding agriculture and provide input into four yearly review of Agriculture Position Paper	30 June 2016	Initial meeting held with invited members of Agricultural Industry Representative Group July 2015. First formal meeting held with group 27 August. Agenda focus was on preparation for 2015 Roundtable in October but this was cancelled due to lack of attendees. Group considered the Marked Up version of the 2014 Agricultural Position Paper, that reflected actions taken by Council over last 12 months, in respect of issues raised and opportunities to be considered and suggested areas where agriculture industry had changed. These will be incorporated into Paper for review.	Ongoing

Manage Wellington Shire Events Attraction Framework, with associated funding streams and processes.	30 June 2016	<p>Photography of events held at GRSC and Equestrian Pavilion at Showgrounds reflects before and after images of both sites to demonstrate their potential for events attraction marketing. Working on major event with potential to be undertaken at Sale Agricultural Showground.</p> <p>Supported Australian Carriage Driving Societies Victorian Show Championships in October at Sale Showground.</p> <p>Council sponsored and coordinated Emirates Melbourne Cup Tour of Sale and Rosedale including community function at Rosedale to mark Centenary of Patrobas 1915 win of Melbourne Cup. Events, particularly in Rosedale, were well received. Footage of Rosedale event included as part of Melbourne Cup commemoration for Patrobas.</p> <p>Council supported community focussed event featuring high profile ACA Masters Cricket Association players in game with local players organised by Sale Maffra Cricket Association on 20 November. Event was postponed in 2014 and unfortunately rain impacted this year. Four local young players participated with one receiving scholarship and mentoring for one year from Masters player.</p> <p>Initial discussions with Gippsland Mountain Bike Club on infrastructure requirements for Blores Hill to make site more competitive for State and National events.</p>	Ongoing
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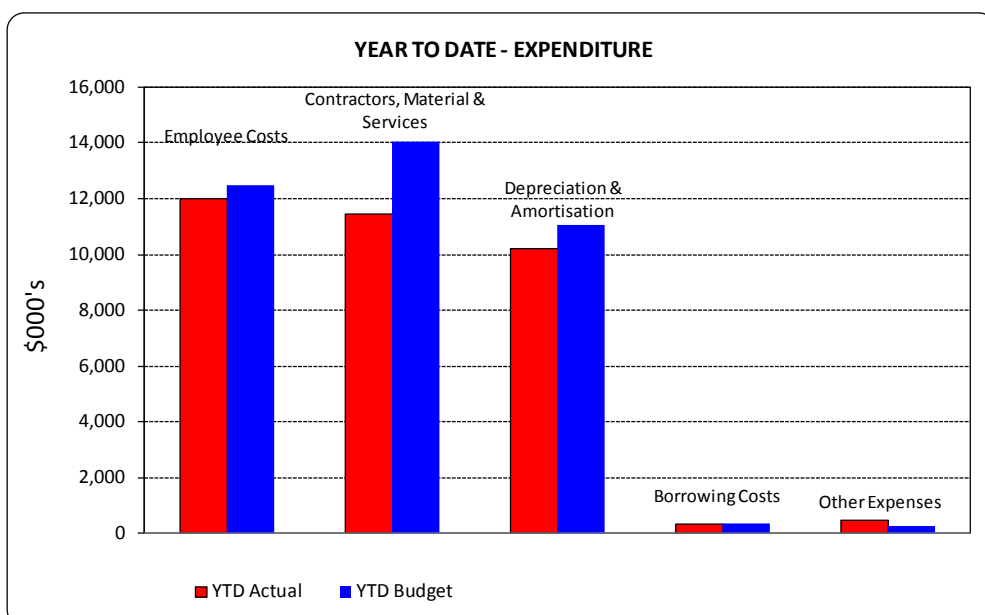
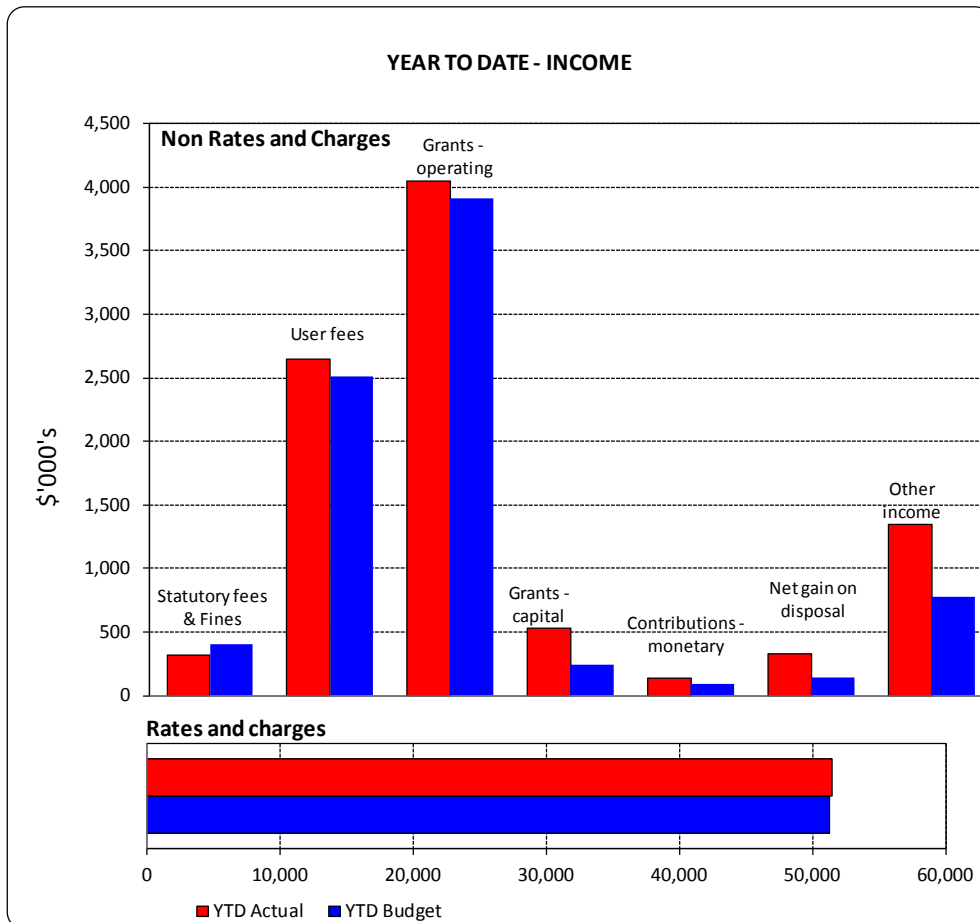
Initiatives	Completion Target	Progress Comment	Status
COMMUNITY WELLBEING			
Ensure the integrity of the Gippsland Art Gallery program is maintained while occupying the temporary site during the redevelopment project, particularly the John Leslie Art Prize and the Strategic Partnership Program.	30 June 2016	Georgina Glanville began employment as the art gallery's Education Coordinator in mid-December allowing sufficient time to prepare for the 2016 school year's curriculum as required by the state government funding partner.	Ongoing
Oversee the delivery of Council responsibilities identified in the Municipal Fire Management Plan.	30 June 2016	We have issued 850 Fire Prevention Notices this year, resulting in 65 Fire Prevention Infringements. Compared to last year, with 1,300 Notices and 150 Infringements - this is a positive result. Fire Hydrant/Plug Identification Markers program – the process of replacing hydrant markers and posts continues in Sale and Maffra with further funding allocated so that the program can be completed across the whole shire over the next five years.	Ongoing
Review the Municipal Early Years Plan 2012-15 and develop a revised document to guide municipal early years planning in Wellington Shire beyond 2015.	31 December 2015	December, 202 surveys have been completed in total with all hard copy surveys manually entered into Survey Monkey. All the information has been collated and consistent items reported by families, professionals and children have been compiled in a document as some of the basis for the next Municipal Early Years Plan. Some relevant quotes by families and professionals have been included to back up the findings as well as quotes and pictures from children.	In Progress
Involve other Council Business Units in updating the Access and Inclusion Strategy 2012-2015 and developing a list of actions to implement over the next three years.	30 June 2015	Wellington Access and Inclusion Representatives, Coordinator Social Planning and Policy and Rural Access Project Coordinator met with Council staff on 11 December 2015 to discuss the review of the Wellington Shire Access and Inclusion Plan. Interim results of the community survey on Access and Inclusion to Council services were presented. Coordinator Social Planning and Policy will meet with each business unit in early 2016 to discuss priority areas and actions for the new plan.	In Progress

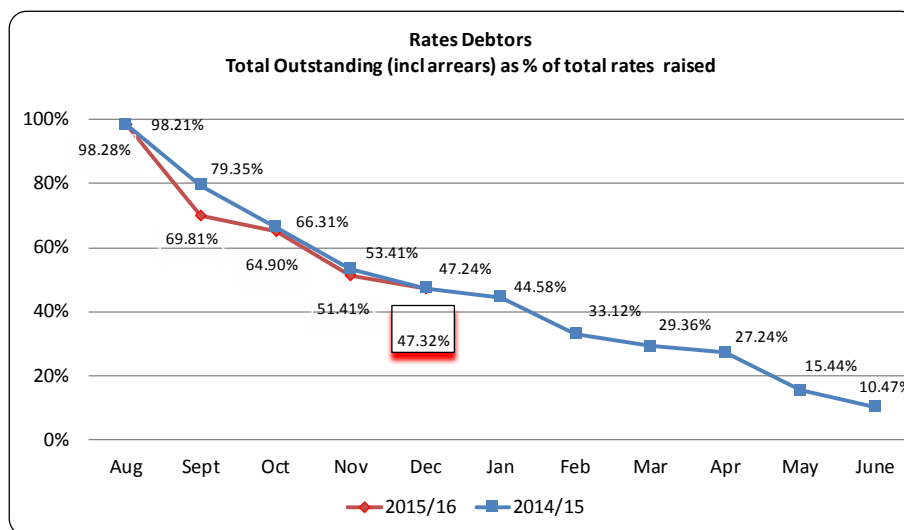
Initiatives	Completion Target	Progress Comment	Status
Complete Marketing and Promotions Plan for Healthy Lifestyles Facilities	30 June 2015	Nearing completion, current draft is being circulated for final comments and updates. Expect completion by early January 2016.	Ongoing
Support the development and implementation of the annual Youth Council action plan and work in partnership with community planning groups on shared priorities.	30 June 2015	The Youth Council orientation camp was held at Licola 4 – 6 December and provided a great beginning for the new Youth Council. The group worked hard on developing an Action Plan for the coming year and will be sharing leadership on particular projects and initiatives. Each Youth Council member is being asked to nominate a project they will take lead responsibility for, with support from others.	In Progress

DECEMBER 2015 PERFORMANCE REPORT

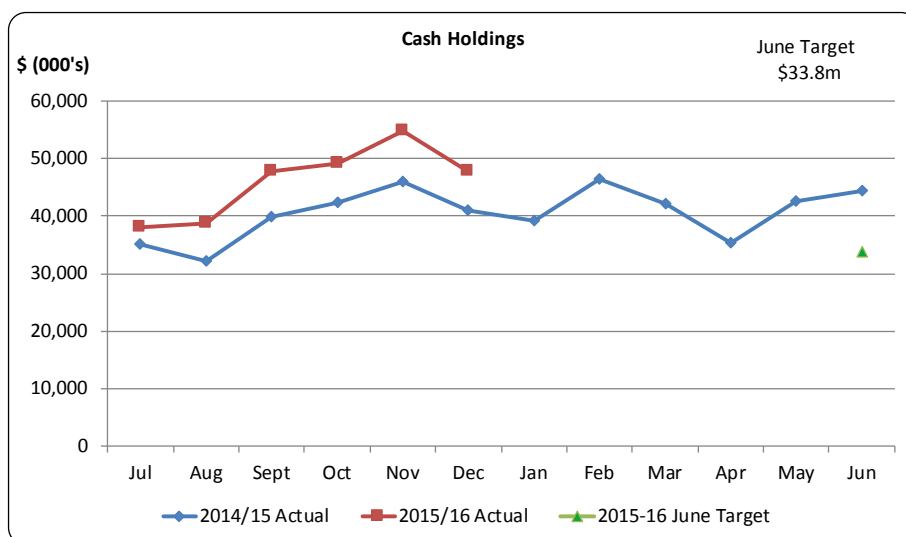
DECEMBER 2015 FINANCIAL HIGHLIGHTS

The financial highlight report as at 31 December 2015 provides summary information regarding Council's operating and capital works performance for the year to date.





At the end of the second quarter (31 December 2015) the percentage rates debtors outstanding was 47.32%. Debt collection is continuing on outstanding rate debtors.



Council cash holdings at the end of December 2015 of \$47.7 million are above the December 2014 balance of \$41.0 million. The higher than expected current cash holdings includes restricted funds of \$7.6 million to cash back reserves, \$8.3 million to cover provisions, approximately \$7.4 million associated with the 2014/15 operating and capital carry forwards and \$3.0 million for 2015/16 Victoria Grants Commission advance.

INCOME STATEMENT

For the period ending 31 December 2015

	YEAR TO DATE 2015-16			FULL YEAR 2015-16		
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Adopted Budget \$000's	Adjusted Budget \$000's	Budget adjustment \$000's
Income						
Rates and charges	51,508	51,272	236	51,372	51,372	-
Statutory fees & fines	315	403	(88)	525	525	-
User fees	2,642	2,508	134	5,813	5,833	20
Grants - operating	4,051	3,916	135	13,648	7,707	(5,941)
Grants - capital	529	244	285	5,710	8,815	3,105
Contributions - monetary	141	92	49	486	493	7
Contributions - non monetary	2,451	-	2,451	-	2,451	2,451
Net gain on disposal of property, infrastructure, plant and equipment	334	146	188	236	652	416
Other income	1,346	778	568	2,492	2,704	212
Total Income	63,317	59,359	3,958	80,282	80,552	270
Expenditure						
Employee costs	12,007	12,485	478	24,327	24,260	67
Contractors, materials and services	11,470	14,058	2,588	30,612	31,072	(460)
Bad and doubtful debts	-	-	-	111	111	-
Depreciation and amortisation	10,226	11,073	847	22,155	22,156	(1)
Borrowing costs	341	340	(1)	731	731	-
Other expenses	456	242	(214)	461	658	(197)
Total Expenditure	34,500	38,198	3,698	78,397	78,988	(591)
Surplus/(Deficit) for the period	28,817	21,161	7,656	1,885	1,564	(321)

Note: The adjusted budget figures reflect any known changes that have arisen since the adoption of the original budget, including such things as new and unsuccessful grants, additional revenue such as rates, and operating expenditure carried forward from 2014/15. Including these changes in an adjusted budget figure enables Council to more accurately monitor financial performance during the year and predict the end of year position. Council must, however, report publicly against the original adopted budget on a quarterly basis. The full year adopted budget has been reclassified in order to comply with Local Government Model Financial report disclosure requirements.

SUMMARY

The operating result for the first half of the financial year reflects a surplus of \$28.8 million against an adopted budget surplus of \$21.2 million. Overall, Council expects that the final result for 2015/16 will be a \$1.6 million surplus, which is a decline of \$321k from the adopted budget. The majority of the change results from the removal of \$6.0 million of the Victoria Grants Commission 2015/16 allocation which was received on 30 June 2015, offset by additional Roads to Recovery funding allocated to 2015/16 projects (\$3.0 million) and the recognition of assets (non monetary) contributions (\$2.5 million).

INCOME

Rates - Additional rates have been raised due to the finalisation of supplementary valuations after the completion of the 2015/16 budget.

User Fees - The new domestic animal business licence came into effect on 1 July 2015 and this income has been received earlier than expected. Commercial tipping fees for the first six months have been higher than expected (\$41k) as the collection of landfill gate fees is unpredictable. A newly created shared services initiative between Wellington Shire Council and East Gippsland Shire has generated unbudgeted income as Council is reimbursed for the information technology services it has provided. Overall income for leisure facilities is below budget, due to lower than anticipated Aqua Energy attendance, but is partly offset by increased income for the GRSC summer season.

Grants - (operating) - Unbudgeted funding has been received for emergency management programs in order to extend these programs into 2016/17 (\$135k), and also for the L2P project (\$60k). However this is partly offset by grant funding originally expected in 2015/16, being received in 2014/15.

The adjusted budget reflects the reduction in grant income for the early receipt of 2015/16 Victoria Grants Commission funds, partly offset by additional emergency management and L2P project funding.

Grants - (capital) - The McLoughlins Beach Footbridge grant (\$200k) was received earlier than budgeted and the Boisdale and Mclean Street Shared Path grant (\$80k) was originally anticipated to be received in 2014/15. Works on the Kilmany Resource Recovery Area Extension and the Sale Toongabbie Road Reconstruction were completed in December 2015, with grant claims to be submitted once final invoices have been received.

The budget has been increased to reflect 2014/15 carry forwards for New Shared Paths (\$100k), Boating Infrastructure Action Plan works (\$84k) and the Yarram Recreation Reserve Clubroom upgrade (\$65k) but partly offset by the Water Bore & Irrigation work at the Cameron Sporting Complex as the grant was received in 2014/15.

Contributions - (monetary and non monetary) - Unbudgeted asset contributions (non monetary) of \$2.43 million associated with the completion of subdivisions within Sale and Longford have been recognised, and had their respective budgets adjusted.

Other income - Interest earned on short term investments is higher than projected (\$300k) due to a high cash balance and lower than expected expenditure. Unbudgeted caravan park lease adjustments have been raised (\$153k); these funds will be transferred to reserve for future use in the developments of these parks.

EXPENDITURE

Employee Costs - Year to date employee costs are under budget due to various vacancies and the timing of annual and long service leave. This is partly offset by the use of agency staff and contractors to backfill some critical job roles that are important to maintain customer service levels.

Contractors, Materials and Services - The commencement of the Longford landfill rehabilitation project (\$1.2 million) has been delayed and is likely to be held over to future years pending further EPA signoff. Bushfire mitigation projects are behind schedule due to legislation issues relating to vegetation removal and offsets and although projects associated with the Jack River fire are progressing, these projects are now not expected to be completed until February 2016. The 2016 general property revaluation is on schedule, but awaiting sign-off by Valuer General prior to payment of invoices. Savings have been realised on the public liability and asset insurance premiums with some of these savings allocated to offset an unexpected increase in the workcover premium. There are a number of other underspends totalling \$1.1 million throughout the organisation mainly due to timing differences, including road operations and maintenance (\$237k), parks and reserves operations and maintenance (\$174k) and electricity charges (\$106k). As at the end of December 2015 there is \$0.6 million of committed contractor and material expenditure.

Budget adjustments have been made for the delay of the Longford landfill rehabilitation project (\$1.2 million), for additional 2014/15 carry forwards (\$313k) funded from cash unspent at 30 June 2015 and for the impact of additional grant funding for emergency management programs (\$129K) and its corresponding expenditure. Insurance budgets have also been adjusted to recognise the realised savings in public liability and asset insurance premiums.

Depreciation and Amortisation - At the time of preparing the 2015/16 budget, the impact of the revaluation of building and drainage assets was unknown. These revaluations have now been completed, resulting in a reduction of the annual building depreciation (non cash) charge, partly offset by an increase in the annual drainage depreciation charge.

Other expenses - Relates to the write off of capital expenditure on non council controlled roads. The budget has been adjusted to reflect the write off.

BALANCE SHEET
As at 31 December 2015

Actual		Actual	Adjusted Budget	Adopted Budget
December 14		December 15	June 16	June 16
\$000's		\$000's	\$000's	\$000's
<u>Current Assets</u>				
41,030	Cash and Cash Equivalents	48,682	33,846	31,374
25,826	Trade and Other Receivables	24,946	5,097	5,113
40	Other Assets	2,000	818	261
66,896	Total Current Assets	75,628	39,761	36,748
<u>Non Current Assets</u>				
1,246	Trade and Other Receivables	1,512	1,285	1,285
875,134	Property, Infrastructure, Plant & Equipment	888,184	902,511	888,344
376	Intangible Assets	789	781	766
876,756	Total Non Current Assets	890,485	904,577	890,395
943,652	Total Assets	966,113	944,338	927,143
<u>Current Liabilities</u>				
1,037	Trade and Other Payables	735	5,656	5,663
2,004	Interest Bearing Borrowings	2,389	1,871	1,871
5,511	Employee Benefits	5,935	6,204	6,090
826	Trust Deposits	2,008	769	720
540	Provisions	558	-	-
9,918	Total Current Liabilities	11,625	14,500	14,344
<u>Non Current Liabilities</u>				
12,566	Interest Bearing Borrowings	9,261	11,325	11,325
302	Employee Benefits	253	297	297
1,487	Provisions	1,603	2,161	916
14,355	Total Non Current Liabilities	11,117	13,783	12,538
24,273	Total Liabilities	22,742	28,283	26,882
919,379	Net Assets	943,371	916,055	900,261
<u>Represented by Ratepayer Equity</u>				
310,815	Accumulated Surplus	329,510	305,225	295,279
600,729	Reserves	606,424	606,424	600,729
7,835	Other Reserves	7,437	4,406	4,253
919,379	Total Equity	943,371	916,055	900,261

CAPITAL EXPENDITURE PROGRAM EXPENDITURE

For the period ending 31 December 2015

	YEAR TO DATE 2015-16			FULL YEAR 2015-16		
	Actual	Adopted Budget	Variance	Adopted Budget	Adjusted Budget	Budget adjustment
	\$000's	\$000's	\$000's	\$000's	%	\$000's
Bridges	609	366	(243)	2,471	2,497	26
Drainage	5	1	(4)	305	258	(47)
Footpaths & Cycleways	240	479	239	1,154	1,116	(38)
Plant, Machinery & Equipment	1,366	1,341	(25)	2,525	2,958	434
Roads	2,432	4,236	1,804	9,415	12,212	2,797
Buildings	2,775	3,385	611	9,183	9,725	542
Parks & Environmental Services	357	1,870	1,513	3,550	3,986	436
Waste Management	174	442	268	690	759	69
Landfill Improvements	1	35	34	60	60	-
Furniture and Fittings	135	147	12	183	244	61
Information Technology	19	112	94	122	224	102
Library Books	116	142	26	229	203	(26)
Intangibles	79	213	133	766	781	15
Grand Total	8,308	12,769	4,461	30,654	35,025	4,371

As at 31 December 2015, the adjusted capital expenditure budget is \$35.0 million with 141 projects planned for the year. Half way through 2015/16 there has been \$8.3 million spent on the capital works program, this is 24% of the annual budgeted expenditure.

Of the 141 projects planned for this year, 32% are already complete, 29% have commenced, 11% are in the contract stage, and 25% are in preplanning. The remaining 3% is the Yarram Aerodrome - Runway & Apron project which is on hold awaiting finalisation of the aerodrome review and the Self Checkout Kiosk for the library which has been delayed to 2016/17 after project reprioritisation.

Projects completed in December 2015 include the McLoughlins Beach Footbridge and the Botanic Garden Development. Of the 45 projects which have been completed by 31 December 2015, 20 of those were originally budgeted in the 2014/15 capital works program. These 45 completed projects amount to \$2.6 million or 8.5% of the total capital works adopted budget.

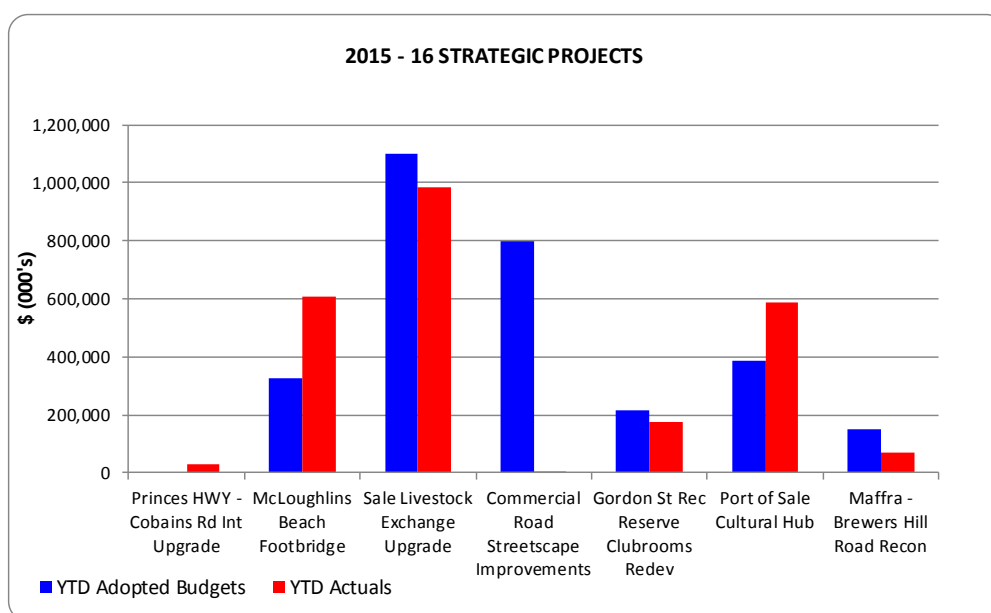
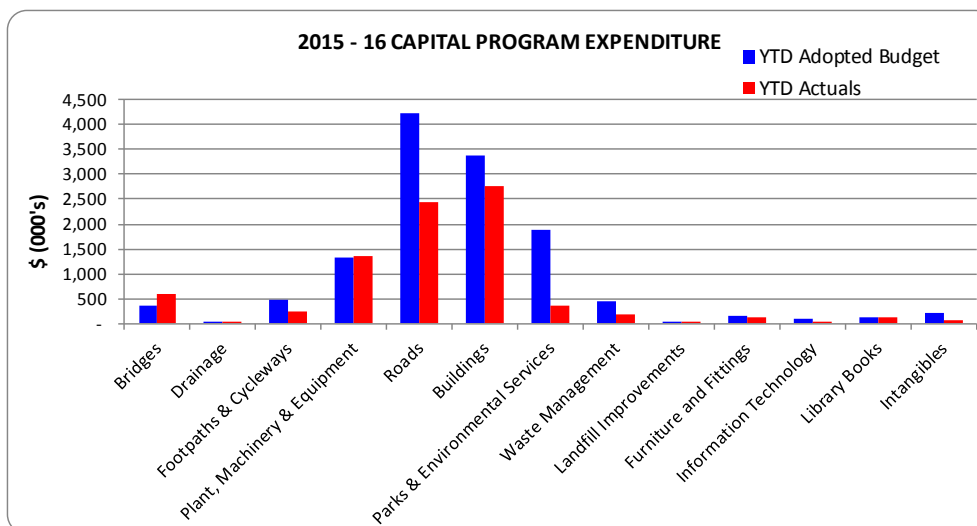
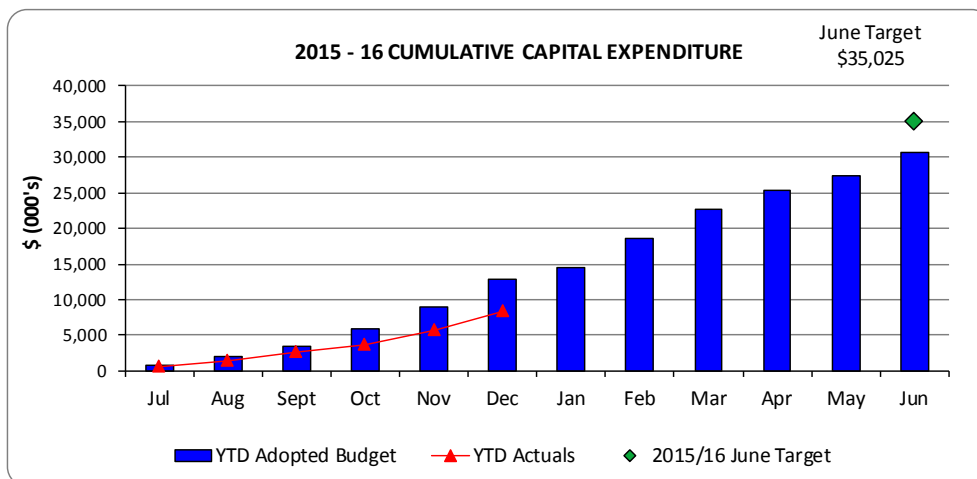
Work has been completed on the Queen Street and Pearson Street roundabout and road reconstruction in Maffra. The landscaping and safety upgrade on the Desailly Street Sale roundabout has also been completed. Maffra now has a completed island reserve exercise circuit and work has commenced on the landscaping of the Hillcrest Estate playground. The Victorian Timber Workers memorial has been completed with the official opening having occurred in December 2015. Works are progressing well on the Sale Livestock Exchange with the operational commencement in January 2016 and the official opening in April 2016.

Works are progressing on the Port of Sale Cultural Hub. The internal demolition is complete. The architects are currently finalising the designs for the building and precinct works which are expected to be completed in March 2016. Due to scope changes following the additional funding announcement significant building funds are unlikely to be expended this year.

It was originally anticipated that the Commercial Road Yarram Streetscape would commence at the start of summer with \$800k spent by 31 December 2015. This is now expected to commence January 2016 after a delay in receiving approval. The next stage of the Sale CBD Infrastructure renewal program has been delayed as the scope is still being finalised (\$500k).

The annual road reseal program (\$3.8 million) commenced in November 2015 and is now 10% complete. The program is slightly behind its original schedule by \$817k but remains on track to be primarily completed by April 2016. The reconstruction of unsealed roads has been slightly delayed and is currently under the December 2015 adopted budget by \$582k; the tenders for these programs have closed and contracts are expected to be awarded in February 2016.

The fleet program will delay several purchases until 2016/17 as replacements are not yet required and the plant program has just ordered two large items and once delivered 92% of the annual program will be complete.





C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To report on all assembly of Councillor records received during the period 8 December 2015 to 26 January 2016.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillors records received during the period 8 December 2015 to 26 January 2016.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillors records received during the period 8 December 2015 to 26 January 2016.

Assembly of Councillors summary of reports received during the period 8 December 2015 to 26 January 2016.		
Date	Matters considered	Councillors and officers in attendance
8 December 2015	SLUPP – Agenda 8 December 2015	Cr Mclvor & Cr Wenger John Websdale, General Manager Development Barry Hearsey, Coordinator Strategic Development Sharyn Bolitho, Manager Economic Development Dean Morahan, Manager Assets & Projects Ben Proctor, Strategic Planner Sabine Provily, Strategic Planner
15 December 2015	Pre Council Agenda Precinct Concept Plan Sale Memorial Hall Masterplan	Cr Crossley, Cr Rossetti, Cr Cleary, Cr Davine, Cr Duncan (Item 6 to 11), Cr McCubbin, Cr Mclvor, Cr Wenger, Cr Hole

Assembly of Councillors summary of reports received during the period 8 December 2015 to 26 January 2016.

Date	Matters considered	Councillors and officers in attendance
	Provision of Aquatic Facilities and Services 2015-2020 Monthly Planning Update Shared Path Update – Recent Stratford Request Strategic Review DELWP Assets Maffra Caravan Park Draft West Gippsland Regional NRM Climate Change Strategy MID 2030 Update Dargo Neighbourhood Safer Place Purchase of Land – 7 Duke Street Rosedale	David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Corporate Services Chris Hastie, General Manager Built and Natural Environment Glenys Butler, General Manager Community and Culture John Websdale, General Manager Development Trish Dean, Governance Officer (Item 0) Sharon Houlihan, Executive Manager Major Projects (Item 1) John Tatterson, Manager Built Environment (Item 1, 5, 7 & 11) Paul Johnson, Manager Lifestyle Facilities (Item 2 & 3) Marcus Stone, (Item 2) Daniel Miller, (Item 3) Josh Clydesdale, Manager Land Use Planning (Item 4) John Traa, Coordinator Statutory Planning (Item 4) Thomas Weatherall, Coordinator Built Environment Planning (Item 5) Daniel Gall, Coordinator Commercial Facilities Management (Item 7) Denis Murphy, Commercial Property Officer (Item 7) Tim Rowe, Manager Natural Environment & Parks (Item 8) Sharon Smith, Coordinator Emergency Management (Item 10) Andrew Wolstenholme, Environmental Planner (Item 10)
15 December 2015	Councillors' Diary Meeting	Cr Crossley, Cr Rossetti, Cr Cleary, Cr Hole Cr Davine, Cr McCubbin, Cr Mclvor & Cr Wenger David Morcom, Chief Executive Officer Chris Hastie, General Manager Built and Natural Environment Arthur Skipitaris, General Manager Corporate Services Gail Hogben, Executive Support Officer CEO Unit (Item 1) Sharon Willison, Mayoral & Councillor Support Officer (Item 1) Leah Schuback, Municipal Services Support Officer (Item 1)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records and seek further information for consideration at a future Council meeting.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 8 December 2015 to 26 January 2016.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent."

Strategy 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

8 December 2015

2. ATTENDEES

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley			Cr McCubbin		
Cr Rossetti			Cr Mclvor	✓	
Cr Cleary			Cr Wenger	✓	
Cr Davine			Cr Hole		
Cr Duncan					

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO			G Butler, GML		
A Skipitaris, GMCS			J Websdale, GMD	✓	
C Hastie, GMB&NE					

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Ben Proctor	✓	Dean Morahan	✓
Sharyn Bolitho	✓	Sabine Provily	✓
Barry Hearsey	✓		

3. Matters/Items considered at the meeting (list):

1. SLUPP Agenda - 08 December 2015

4. Conflict of Interest disclosures made by Councillors:

NIL

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

15 December 2015

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Rossetti	✓		Cr Mclvor	✓	
Cr Cleary	✓		Cr Wenger	✓	
Cr Davine	✓		Cr Hole	✓	
Cr Duncan (Items 6 to 11)	✓				

Officers in Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMCC	✓	
A Skipitaris, GMCS	✓		J Websdale, GMD	✓	
C Hastie, GMBNE	✓				

Others in attendance: (list names and item in attendance for)

Name	Item No.
Trish Dean	0
Sharon Houlihan, John Tatterson	1
Paul Johnson, Marcus Stone, Karen Evans (InSynch – Ext Consultant)	2
Paul Johnson, Daniel Miller, Karen Evans (InSynch – Ext Consultant)	3
Josh Clydesdale, John Traa	4
John Tatterson, Thomas Weatherall	5
Mike Timpano, Carole MacMillan, Bethany Roberts (DELWP-Ext. Presenters)	6
John Tatterson, Daniel Gall, Denis Murphy	7
Time Rowe, Paula Camenzuli (West Gipps Catchment Mgt. Auth.)	8
Clinton Rodda (Southern Rural Water)	9
Sharon Smith, Andrew Wolstenholme	10
John Tatterson	11

3. Matters / Items considered at the meeting (list):

- | | |
|--|--|
| <ul style="list-style-type: none"> 0. Pre-Council Agenda 1. Precinct Concept Plan 2. Sale Memorial Hall Masterplan 3. Provision of Aquatic Facilities and Services 2015-20 4. Monthly Planning Update 5. Shared Path Update – Recent Stratford Request 6. Strategic Review DELWP Assets 7. Maffra Caravan Park | <ul style="list-style-type: none"> 8. Draft West Gippsland Regional NRM Climate Change Strategy 9. Mid 2030 Update 10. Dargo Neighbourhood Safer Place 11. Purchase of Land - 7 Duke street Rosedale |
|--|--|

4. Conflict of Interest disclosures made by Councillors:

NIL

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

15 December 2015

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Rossetti	✓		Cr Mclvor	✓	
Cr Cleary	✓		Cr Wenger	✓	
Cr Davine	✓		Cr Hole	✓	
Cr Duncan		✓			

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GML		✓
C Hastie, GMB&NE	✓		J Websdale, GMD		✓
A Skipitaris, GMCS	✓				

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Gail Hogben	1		
Sharon Willison	1		
Leah Schuback	1		

3. Matters/Items considered at the meeting (list):

1. Councillors' Diary Meeting

4. Conflict of Interest disclosures made by Councillors:

NIL

ITEM C2.2**WELLINGTON SHIRE COUNCIL ELECTION 2016**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
 DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓					

OBJECTIVE

For Council to consider the provision of Election Services for the Wellington Shire Council Election in 2016 and the administrative arrangements for those Election Services.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council authorise the Chief Executive Officer to enter into a contract with the Victorian Electoral Commission for the provision of Election Services and Compulsory Voting Enforcement; and***
- 2. Council adopt, for the 2016 General Election, the postal voting method, which was the voting method used in the 2012 General Election.***

BACKGROUND

The General Election for Victorian Local Government is scheduled for 22 October 2016.

Recent changes to the *Local Government Amendment (Improved Governance) Act 2015* were passed by the Victorian Parliament which established the Victorian Electoral Commission (VEC) as the Statutory Election Service Provider to the Local Government sector, thus removing the requirement for councils to tender for Election Services.

Similar to the contract arrangements that were proposed in 2012, the VEC's service agreements will include:

- The preparation of the municipal voters' roll
- Conduct of the election, and;
- Compulsory voting enforcement

The VEC's estimate for the provision of Election Services for the Wellington Shire totals \$242,543 and comprises:

- Communication Campaign;
- Returning Officer Costs;
- Scrutiny and Count of Ballot Papers;
- Printing of Ballot Material;
- Mail Processing;
- Postage;
- Merging of voters list; and
- Administrative Costs

Council will also need to consider the method of voting for the general election. Under section 41A(2A) of the *Local Government Act 1989*, voting at a general election must be conducted by the same means as the previous general election unless the Council has decided at least eight months before the election day to change the means of conducting the voting.

Postal voting has been successfully used within the Wellington Shire in previous elections and is a cost effective method of conducting the election and also reaching the voting population.

OPTIONS

In considering this report, Council has the following options.

1. Authorise the Chief Executive Officer to enter into a Contract with the VEC for the provision of Election Services and Compulsory Voting Enforcement; and
2. Adopt, for the 2016 General Election, the postal voting method, which was the voting method used in the 2012 General Election.

OR

1. Authorise the Chief Executive Officer to enter into a Contract with VEC for the provision of Election Services and Compulsory Voting Enforcement; and
2. Change the method of voting for the 2016 General Election, to attendance voting.

PROPOSAL

It is proposed that the Council:

1. Authorise the Chief Executive Officer to enter into a Contract with the VEC for the provision of Election Services and Compulsory Voting Enforcement; and
2. Adopt, for the 2016 General Election, the postal voting method, which was the voting method used in the 2012 General Election.

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Funding for the 2016 election has been planned for inclusion in the 2016/17 budget.

COMMUNICATION IMPACT

Any communication from Wellington Shire Council is limited to the election process. Communication about the election process will form part of the VEC election process.

LEGISLATIVE IMPACT

These matters are being brought to Council as required under the *Local Government Act 1989*, specifically *Division 7 – Conduct of elections and polls of voters*.

COUNCIL PLAN IMPACT

The Council Plan 2013-2017 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.



C3 - REPORT

GENERAL MANAGER DEVELOPMENT



C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**APPLICATION FOR UNUSED ROAD LICENCE, SECTION OF GOVERNMENT ROAD (LEE STREET) AT WESTERN BOUNDARY OF CROWN ALLOTMENT 40, PARISH OF STRATFORD**

DIVISION: BUILT AND NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSETS & PROJECTS
DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓		✓		✓		✓	

OBJECTIVE

For Council to consider an application from an abutting land owner for a road grazing licence over the portion of unused Government Road adjoining the western boundary of 24 Slavins Lane, Crown Allotment 40, Parish of Stratford, Stratford.

The licence area is shown red on the attached plans.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council, pursuant to Section 400 of the Land Act 1958, give notice that the portion of Government Road (Lee Street) abutting the western boundary of Crown Allotment 40 Parish of Stratford is not required for public traffic and is an unused road.

BACKGROUND

The owner of the abutting property, Crown Allotment 40, made application in 2014, to the Department of Environment, Land, Water and Planning (DELWP) to obtain an unused road grazing licence for this section of unused Government Road in Stratford. There is no road formation constructed within this section of the road reserve and the applicant owns the property on the east side of the section of road under application.

The application was advertised in the Gippsland Times newspaper on 16 October 2015. DELWP, at their discretion, may contact the abutting owners. The section of Government Road under application is maintained by the applicant. The section of Government Road to the north is currently under an existing unused road licence.

DELWP is seeking advice from Council if this section of Government Road is required for public traffic. Unused road licences are issued by DELWP on an annual, 21 year or 99 year lease or licence. They may be revoked (fully or in part) on written request from Council to DELWP.

OPTIONS

Council has the following options:

1. Support the issuing of a licence as the road is not required for public traffic; or
2. Object to the issuing of a licence.

PROPOSAL

It is proposed, pursuant to Section 400 of the *Land Act 1958*, that Council give notice that the portion of Government Road (Lee Street) abutting the western boundary of Crown Allotment 40 Parish of Stratford is not required for public traffic and is an unused road.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

There is no financial impact for Council as the road is a Government Road and any licence fees will be paid to DELWP.

LEGISLATIVE IMPACT

Application for a Council resolution on the issue of the unused road licence has been made pursuant to Section 400 of the *Land Act 1958*.

COUNCIL POLICY IMPACT

There is no Council policy on the issuing of unused road licences. Each application is treated on merit.

COUNCIL PLAN IMPACT

The Council Plan 2013 – 2017 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objective

“Assets and infrastructure that meet current and future community needs”

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs”

This report supports the above Council Plan strategic objective and strategy.

COMMUNITY IMPACT

The unused Government Road is currently fenced and is used for grazing purposes and the issuing of the licence will formalise this arrangement. Accordingly, there will be no identifiable community impact.

CONSULTATION IMPACT

The required consultation process has been undertaken by the applicant through advertising the proposal.

Wellington Shire Council is not required to conduct any consultation and DELWP may contact adjoining property owners at their discretion. There is no identifiable consultation impact as the issuing of a licence will formalise an existing arrangement.

Licence area shown in red



UNUSED ROAD LICENCE – PARISH OF STRATFORD

Licence area shown in red



ITEM C4.2**ASPHALT RESHEETING URBAN STREETS**

DIVISION: BUILT & NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 2 FEBRUARY 2016

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

OBJECTIVE

The purpose of this report is for Council to consider entering into a contract for the Asphalt Resheeting Urban Streets Program.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 Contract 2015-030 Asphalt Resheeting Urban Streets; and***
- 2. The information contained in the confidential document Item F1.1 Asphalt Resheeting Urban Streets of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 13 January 2016 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The asphalt resheeting urban streets program is targeted at highly trafficked streets where a spray sealing treatment is not cost effective. The works comprise, but are not limited to, major patching, asphalt resurfacing, linemarking and reinstatement of operational areas at the following locations:

Foster Street between York Street and Lansdown Street;
 Dawson Street between Cemetery Road and Saleyards Road; and
 Saleyards Road between the railway crossing in Raglan Street and Dawson Street in Sale.

Prior to the asphalt resheeting works in Foster Street, two pedestrian crossing points and refuges will be constructed as part of the footpath program and some sections of unserviceable kerb and channel on the northern side of the roadway will be renewed.

OPTIONS

Council have the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2015-030 Asphalt Resheeting Urban Streets; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2015-030 Asphalt Resheeting Urban Streets.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed asphalt resheeting program was budgeted for in the 2015/16 Capital Works Program.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

The improved and upgraded road including the provision of two pedestrian crossing points in Foster Street, Sale will have a positive community impact.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors complying with Council's Guidelines on Environmental Management for Roadwork Projects.

CONSULTATION IMPACT

Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.3**PROPOSED SALE OF 17 CANSICK STREET ROSEDALE**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓	✓			✓	✓

OBJECTIVE

For Council to authorise the sale of the former Rosedale Works Depot located at 17 Cansick Street, Rosedale. The site is considered suitable for sale given Council has no current or identified future use for this site.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION***That*

- 1. Council resolve that land and buildings described as 17 Cansick Street Rosedale and more specifically referred as Lot 2 on Plan of Subdivision 438121V Volume 10642 Folio 016 are not required for Council purposes.***
- 2. Council advertises its intention to sell the land at or above the current market value by public tender, subject to the provisions of the Local Government Act 1989 section 189 and 223, including calling for submissions in relation to the proposed exchange.***
- 3. Subject to not receiving any submissions, Council authorise the Chief Executive Officer to progress the sale at or above the current market value including executing necessary documents.***
- 4. The information contained in the confidential attachment Item F1.2 Proposed Sale of 17 Cansick Street Rosedale of this Council meeting agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built and Natural Environment on 13 January 2016 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.***

BACKGROUND

The former Rosedale Works Depot at 17 Cansick Street Rosedale ceased operating in 1997 and has remained unused for Council purposes since that time. The former depot site is listed as surplus and has been prepared for sale noting Council has no identified current or future requirement for the site.

In recent times comprehensive remediation work has been completed to remove contamination to allow for the site to be sold. A validation report completed in 2013 details that remediation has been completed in accordance with a Remediation Action Plan prepared by Monarc Environmental Pty Ltd. As outlined in the validation report, the level of remediation was beyond that required for commercial/industrial use.

When operating as a works depot there was an area of Victrack land at the south site that was leased by Council. This area has been remediated and the lease surrendered late 2015.

The proposed sale of the land and buildings is based on an "as is" state and no further work or improvements are to be undertaken.

This report recommends that Council progress the sale of land and buildings at 17 Cansick Street Rosedale by public tender at or above market value.

The Confidential Attachment provides further details including a valuation report and other relevant information.

OPTIONS

The following options are available to Council:

1. Offer the property for sale by public tender: or
2. Not offer the property for sale by public tender at this time.

PROPOSAL

That

1. Council resolve that land and buildings described as 17 Cansick Street Rosedale and more specifically referred as Lot 2 on Plan of Subdivision 438121V Volume 10642 Folio 016 are not required for Council purposes.
2. Council advertises its intention to sell the land at or above the current market value by public tender, subject to the provisions of the Local Government Act 1989 section 189 and 223, including calling for submissions in relation to the proposed exchange.
3. Subject to not receiving any submissions, Council authorise the Chief Executive Officer to progress the sale at or above the current market value including executing necessary documents.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

This report recommends a sale of land at or above market value. If the sale progresses this will result in a positive financial impact for Council.

COMMUNICATION IMPACT

A sign will be erected on the site noting the property is for sale by tender. Advertising will also be undertaken in local and surrounding newspapers and on the internet including Council's website.

LEGISLATIVE IMPACT

Section 189 of the *Local Government Act 1989* (Vic) obligates Council to provide public notice of the intention to sell land, and to give consideration to any submissions received. A further Council report would be required in the event any submissions are received.

COUNCIL POLICY IMPACT

Wellington Shire Council's Policy for the Sale, Exchange and Acquisition of Land accords with best practice guidelines. It states that transactions should be in the best interests of the community and provide the best result (financial and non-financial) for Council and the community.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategies:

Strategic Objective

"Assets and infrastructure that meet current and future community needs."

Strategy 4.1

"Undertake service delivery planning to provide community assets in response to identified needs."

Strategy 4.2

"Ensure assets are managed, maintained and renewed to meet service needs."

This report supports the above Council Plan strategic objective and strategies.

PLANNING POLICY IMPACT

As part of Planning Scheme Amendment C86 the zoning of the site has recently been amended from Public Use Zone to Mixed Use Zone. The change now allows for other uses and reflects the depot is no longer operational. The site also has an Environmental Audit Overlay which requires certain forms of sensitive use development to undertake comprehensive audits to confirm the site is free from anything harmful.

RESOURCES AND STAFF IMPACT

This matter is being addressed within the existing resources of the Built Environment Business Unit.

COMMUNITY IMPACT

Progressing this sale will likely result in a higher and better use of the site as the current site is unoccupied.

ENVIRONMENTAL IMPACT

The recommendations contained within this report are not considered to have any environmental impacts.

CONSULTATION IMPACT

Council's Built Environment Strategic Group have been provided with updates regarding surplus land and land suitable for disposal.

Consultation will take place in the form of seeking submissions in accordance with s223 of the *Local Government Act 1989*.

RISK MANAGEMENT IMPACT

The recommendation within this report is considered to have addressed risk management impacts.



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**BRIAGOLONG QUARRY RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Briagolong Quarry Reserve Committee of Management's Ordinary Meetings held on 7 September 2015 and 7 December 2015.

RECOMMENDATION

That Council receive the minutes from the Briagolong Quarry Reserve Committee of Management's Ordinary Meetings held on 7 September 2015 and 7 December 2015.

BACKGROUND

The Briagolong Quarry Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Quarry Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Quarry Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meetings, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Quarry Reserve Committee of Management's Ordinary Meetings held on 7 September 2015 and 7 December 2015; or

2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Quarry Reserve Committee of Management's Ordinary Meetings held on 7 September 2015 and 7 December 2015.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs.

CONSULTATION IMPACT

Meetings held by the Briagolong Quarry Reserve Committee of Management are open to the public.

BRIAGOLONG QUARRY RESERVE Special Committee of Council

MINUTES

MEETING DATE: 7/9/2015 MEETING TIME: 7:30

MEETING VENUE: BRIAGOLONG HOTEL

Meeting Opened Time:

1. Present / Apologies

Name	Title	Present / Apology
Peter Cleary	Councillor	<input checked="" type="checkbox"/>
Warrick Brown	Chairperson	<input checked="" type="checkbox"/>
Graeme Appleton		<input checked="" type="checkbox"/>
Jacob Taylor		<input checked="" type="checkbox"/>
Jodie Taylor		<input checked="" type="checkbox"/>
Kaye Whitworth		<input checked="" type="checkbox"/>
Marty Geaney		<input checked="" type="checkbox"/>



Quorum Achieved?

☒ Yes / ☐ No

2. Declaration of Conflicts of Interest

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: APPLBS

Seconded: WARRICK

CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

STUMPS HAVE BEEN PURCHASED AND PUT IN

FIRE RINGS ON GOING

WORKING BEE IS HAPPENING ON OCTOBER 17TH

10. New Rules of the Committee to be endorsed by Council

11. General Business

NEW TABLES FROM FULHAM PRISON, WARRICK TO CHASE UP
PAINT WILL BE PURCHASED FROM STRATY HARDWARE A
DARKER COLOR WILL BE ORGANISED

HAVE WORTHWORTH IS TAKING OVER AS CHAIRMAN AS
WARRICK IS RESIGNING FROM THIS POSITION

ANDREW CALESCHER WILL BE CONTACTED ABOUT PUTTING
A TAP IN THE PUMP SHED

APPLES AND WARRICK WILL ORGANISE A JOBS - LIST
FOR WORKING BEE

APPLES WILL FOLLOW UP ON SOLAR LIGHT FOR
TOILET

PETER WILL CHASE UP ~~FOR~~ CFA ABOUT FIRE ARM REGS.

12. Next Meeting MONDAY 7TH DECEMBER

Meeting Closed Time: 8:00 PM

These minutes are:

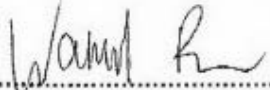
Confirmed as true and correct on 7/12/15

Date

Or

Corrections have been made and noted at the meeting on

Date

Chairperson Signature. 

BRIAGOLONG QUARRY RESERVE Special Committee of Council

MINUTES

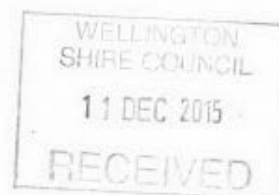
MEETING DATE: 7/12/2015 MEETING TIME: 7.30

MEETING VENUE: BRIAGOLONG HOTEL

Meeting Opened Time:

1. Present / Apologies

Name	Title	Present / Apology
Peter Cleary	Councillor	APOL
Warrick Brown	Chairperson	✓
Graeme Appleton		/
Jacob Taylor		/
Jodie Taylor		/
Kaye Whitworth		/
Marty Geaney		



Quorum Achieved? Yes / No

2. Declaration of Conflicts of Interest

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: APPLRS

Seconded: KAY

CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

WORKING BEE WAS A SUCCESS, THANKS TO HIM,
WAYNE AND DEB BENSON FROM GIMBACH AND BEN AND
ELLA FROM BRIAGOLONG, NOW MEMBERS VOLUNTEERING
THEIR TIME.

FIRE RINGS ONGANG

10. New Rules of the Committee to be endorsed by Council

11. General Business

RESERVE NEEDS MOWING, WARRICK AND APPLIES TO
ORGANISE.
THERE IS SOME RENDERING TO DO ON THE TOLLS
TAP TO BE INSTALLED IN PUMP SHED, WARRICK TO
CONTACT AIESCH.
MERRY CHRISTMAS TO ALL !!

12. Next Meeting 15/3/2016

Meeting Closed Time: 7.55

These minutes are:

Confirmed as true and correct on
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature.....

ITEM C5.2**GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Ordinary Meeting held on 26 October 2015.

RECOMMENDATION

That Council receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Ordinary Meeting held on 26 October 2015.

BACKGROUND

The Gordon Street Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Gordon Street Recreation Reserve and the Heyfield Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Gordon Street Recreation Reserve and the Heyfield Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meetings, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Ordinary Meeting held on 26 October 2015; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Ordinary Meeting held on 26 October 2015.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs.

CONSULTATION IMPACT

Meetings held by the Gordon Street Recreation Reserve Committee of Management are open to the public.

-GORDON STREET RECREATION RESERVE Special Committee of Council

MINUTES

MEETING DATE, MEETING TIME MEETING VENUE

Meeting Opened Time: 7.03 pm

Date: 26/10/2015

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Present
Barbara Cook		Heyfield Vintage Machinery Group	APOLOGY
Patrick Rodaughan	Secretary	Heyfield Junior Football Club	Present
Gael McGee		Heyfield Cricket Club	Apology
Lee Clarke		Heyfield Traders & Tourism Assn	Present
Lisa Hewish		Heyfield Basketball	Apology
Kelvin Sundermann	Vice President	Heyfield Tennis	Apology
Brian Brown	President	Community	Present
Charlie Wojcinski	Treasurer	Community	Present
Trevor Donohue		Community	Present
Richard Fawaz		Community	Present
Bruno Furjan		Pigeon Club	Present
Geoffrey Healy		Heyfield Football Netball	Present

Quorum Achieved? Yes

2. Declaration of Conflicts of Interest : Read Chairperson Brian

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Brian

Seconded: Richard

CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes : Nil

5. Correspondence In : Attached
 6. Correspondence Out – date previous minutes sent to Council : Attached
 7. Reports
 - 7.1 Chairperson's Report : Attached
 - 7.2 Treasurer's Report : Attached Moved: Charlie Seconded: Trevor Carried
 - 7.3 User Group Reports : Attached
 8. Volunteers
 9. OHS / Risk / Facility Fault Report
 10. New Rules of the Committee to be endorsed by Council
 11. General Business : Attached
 12. Next Meeting : 22/02/2016
- Meeting Closed Time: 8.10pm

These minutes are:

Confirmed as true and correct on ...26/10/2015.....
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature... 

Gordon Street Reserve General Meeting

Venue: DSE Multi Purpose Building

Correspondence In: WSC email re Basketball Committee member approved ; WSC re grants for defibrillators ; SRW newsletter x 2; SP Ausnet interruption to power supply x 3; WSC Letter from CEO re extra funding; SRW information sessions invite; ASH Timber donation request;

Correspondence Out: WSC minutes of previous meeting; Email all user groups Defibrillator grants; Letter WSC David Morcom re extra funding via Cr Malcolm Hole; ASH Timber donation request.

Reports:

Chairperson's Report: Brian gave committee members an update on the demolition work being carried out on the Pavilion.

DSE Multi Purpose Building which will be utilised whilst the major works to the main Pavilion are being done have had a significant amount of work done in readiness for use. The kitchen has been installed and new bench tops fitted thanks to ASH Timber for their donation, The Vinyl flooring has been done also Mission Employment workers continue painting.

The irrigation pump on the channel that fills the dam to water the ovals has been rebuilt over the winter time.

We are currently mowing the ovals twice a week due to the favourably spring conditions.

Concrete has been removed at the Tennis Club and Mission Employment workers will continue painting.

Treasures Report:

Charlie has amended his financial statement with an account to Southern Rural Water. Being paid as \$109.00 where as the actual account was \$109.19

Trevor asked what the \$1000.00 was for mowing. Charlie explained that as President Brian and Craig Bennett are supervising Mission Employment workers and training them to use both mowers we are eligible for payment from Mission Employment. The money is paid to the Gordon Street Reserve and then passed on retrospectively.

Motion: Mission Employment payments are transacted through Gordon Street Reserve cheque account.

Moved: Charlie

Seconded: Trevor

Carried

User Groups:

Heyfield Football Netball Club: It's great to see that work has finally started on the Pavilion. The Club will need to look into alternative venues for the start of next season as works will not be completed. Nambrok may be a possible venue that could be utilised or we will look into the use of portable shower blocks that could be used as an alternative to switching home games away from Heyfield.

Cr Malcolm Hole: Cr Malcolm informed Committee that there were five tenders for the refurbishment of the Pavilion and the successful tender was \$100k less than the highest tender.

Heyfield Traders: Lee advised committee that the traders would like to once again have the market at the Middle Oval due to last years success and this will be held on January 10th 2016. Lee also advised committee that the bricks in the amenities block at the RV Stop continue to crack and are getting worse. Lee thanked President Brian for his continued work mowing the RV Stop and making it such an appealing place for tourists to stop.

General Business:

President Brian asked that we write a thankyou letter to ASH Timber for their generous donation of the kitchen bench tops.

President Brian asked that we write a letter to the Heyfield Cricket Club asking for a contribution of money for work that has been done on the DSE Multi Purpose Building.

Relay for Life has been notified that the facilities may not be available for the 2016 event due to construction works being done.

President Brian informed committee that the leak at the amenities block has been sorted.

ITEM C5.3**CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MEMBERSHIP**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to appoint the nominated Maffra Junior Football Club representative to the Cameron Sporting Complex Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

RECOMMENDATION***That***

- Council adopt the recommendation contained in the confidential report at Item F1.3 of the Council Meeting Agenda for Cameron Sporting Complex Committee of Management Membership; and***
- The information contained in the attached document Item F1.3 Cameron Sporting Complex Committee of Management Membership of this Council Meeting Agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 22 December 2015 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful member can be made public.***

BACKGROUND

The Cameron Sporting Complex Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Cameron Sporting Complex for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Cameron Sporting Complex for the use and enjoyment of the local community.

The Committee operates under a Terms of Reference which provide for the Council appointment of a minimum of 5 members for a 3 year term from 19 December 2015 to 18 December 2018.

Committee membership is as follows:

- a) One Councillor
- b) One Representative from Maffra Gymnastics Inc
- c) One Representative from Maffra & District Basketball Association
- d) One Representative from Maffra Cricket Club
- e) One Representative from Maffra Junior Football Club
- f) One Representative from Maffra Hockey Association
- g) Five Representatives of the community of Maffra. Expressions of interest shall be sought embracing an agreed range of skills and experience appropriate to the functioning of a public recreation reserve

OPTIONS

Council has the following options:

1. To appoint the nominated Maffra Junior Football Club representative to the Cameron Sporting Complex Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018; or
2. Seek further information to be considered at a future Council meeting.

PROPOSAL

That Council appoint the nominated Maffra Junior Football Club representative to the Cameron Sporting Complex Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs.

ITEM C5.4**BRIAGOLONG QUARRY RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to appoint the nominated Community representative to the Briagolong Quarry Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

RECOMMENDATION

That

- Council adopt the recommendation contained in the confidential report at Item F1.4 of the Council Meeting Agenda for Briagolong Quarry Reserve Committee of Management Membership; and***
- The information contained in the attached document Item F1.4 Briagolong Quarry Reserve Committee of Management Membership of this Council Meeting Agenda, and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 22 December 2015 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful member can be made public.***

BACKGROUND

The Briagolong Quarry Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Quarry Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Quarry Reserve for the use and enjoyment of the local community.

The Committee operates under a Terms of Reference which provide for the Council appointment of a minimum of five and maximum of eleven members for a 3 year term from 19 December 2015 to 18 December 2018. Committee membership is as follows:

- One Councillor
- Up to ten (10) representatives of the Community of Briagolong or surrounding area, embracing an agreed range of skills and experience appropriate to the functioning of a public reserve.

OPTIONS

Council has the following options:

1. To appoint the nominated Community representative to the Briagolong Quarry Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018; or
2. Seek further information to be considered at a future Council meeting.

PROPOSAL

That Council appoint the nominated Community representative to the Briagolong Quarry Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs.

ITEM C5.5**NEWRY RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to appoint the nominated Community representative to the Newry Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

RECOMMENDATION

That

- 1. Council adopt the recommendation contained in the confidential report at Item F1.5 of the Council Meeting Agenda for Newry Recreation Reserve Committee of Management Membership; and***
- 2. The information contained in the attached document Item F1.5 Newry Recreation Reserve Committee of Management Membership of this Council Meeting Agenda, and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 23 December 2015 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful member can be made public.***

BACKGROUND

The Newry Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Newry Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Newry Recreation Reserve for the use and enjoyment of the local community.

The Committee operates under a Terms of Reference which provide for the Council appointment of a minimum of five members and a maximum of eight members for a 3 year term from 19 December 2015 to 18 December 2018. Committee membership is as follows:

- One Councillor
- One Representative from the Newry-Nambrook Junior Football Club
- One Representative from the Newry Golf Club
- One Representative from the Maffra-Sale Motorcycle Club
- Four Representatives of the community of Newry. Expressions of interest shall be sought embracing an agreed range of skills and experience appropriate to the functioning of a public recreation reserve

OPTIONS

Council has the following options:

1. To appoint the nominated Community representative to the Newry Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018; or
2. Seek further information to be considered at a future Council meeting.

PROPOSAL

That Council appoint the nominated Community representative to the Newry Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs.

ITEM C5.6**GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 2 FEBRUARY 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to appoint the nominated Heyfield Cricket Club representative and the Heyfield Tennis Club representative to the Gordon Street Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

RECOMMENDATION

That:

- 1. Council adopt the recommendation contained in the confidential report at Item F1.6 of the Council Meeting Agenda for Gordon Street Recreation Reserve Committee of Management Membership; and***
- 2. The information contained in the attached document Item F1.6 Gordon Street Recreation Reserve Committee of Management Membership of this Council Meeting Agenda, and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 23 December 2015 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful member can be made public.***

BACKGROUND

The Gordon Street Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Gordon Street Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Gordon Street Recreation Reserve for the use and enjoyment of the local community.

The Committee operates under a Terms of Reference which provide for the Council appointment of a minimum of five members and a maximum of thirteen members for a 3 year term from 19 December 2015 to 18 December 2018. Committee membership is as follows:

- One Councillor
- One Representative from the Heyfield Cricket Club
- One Representative from the Heyfield Football Netball Club
- One Representative from the Heyfield Junior Football Club
- One Representative from the Heyfield Basketball Club
- One Representative from the Heyfield Vintage Machinery Group
- One Representative from the Heyfield Pigeon Club
- One Representative from the Heyfield Tennis Club
- One Representative from the Heyfield Traders & Tourism Association
- Four representative of the Community of Heyfield. Expressions of interest shall be sought embracing an agreed range of skills and experience appropriate to the functioning of a public recreation reserve.

OPTIONS

Council has the following options:

1. To appoint the nominated Heyfield Cricket Club representative and Heyfield Tennis Club representative to the Gordon Street Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018; or
2. Seek further information to be considered at a future Council meeting.

PROPOSAL

That Council appoint the nominated Heyfield Cricket Club representative and Heyfield Tennis Club representative to the Gordon Street Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs.



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



**ORDINARY COUNCIL MEETING
2 FEBRUARY 2016**

On this 13 day of January 2016, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Chris Hastie declare that the information contained in the attached document **ITEM C4.2 ASPHALT RESHEETING URBAN STREETS** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) ***Contractual matters.***



.....
Chris Hastie General Manager Built and Natural Environment



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
2 FEBRUARY 2016**

On this 13 day of January 2016, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Chris Hastie declare that the information contained in the attached document **ITEM C4.3 PROPOSED SALE OF 17 CANSICK STREET ROSEDALE** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- h) any other matter which the Council or special committee considers would prejudice the Council or any person;***

.....
Chris Hastie General Manager Built and Natural Environment



**ORDINARY COUNCIL MEETING
2 FEBRUARY 2016**

On this 22 December 2015, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*, I, Glenys Butler (Delegate) declare that the information contained in the attached document **CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person


.....
General Manager Community and Culture

**ITEM F1.4 BRIAGOLONG QUARRY RESERVE COMMITTEE OF MANAGEMENT
MEMBERSHIP
(REFER TO ITEM C5.4 OF THIS AGENDA)**



**ORDINARY COUNCIL MEETING
2 FEBRUARY 2016**

On this 22 December 2015, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*, I, Glenys Butler (Delegate) declare that the information contained in the attached document **BRIAGOLONG QUARRY RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person


.....
General Manager Community and Culture

**ITEM F1.5 NEWRY RECREATION RESERVE COMMITTEE OF MANAGEMENT
MEMBERSHIP
(REFER TO ITEM C5.5 OF THIS AGENDA)**



**ORDINARY COUNCIL MEETING
2 FEBRUARY 2016**

On this 23 December 2015, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*, I, Glenys Butler (Delegate) declare that the information contained in the attached document **NEWRY RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person


.....
General Manager Community and Culture



**ORDINARY COUNCIL MEETING
2 FEBRUARY 2016**

On this 23 December 2015, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*, I, Glenys Butler (Delegate) declare that the information contained in the attached document **GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person


.....
General Manager Community and Culture

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That:

That:

That Council move into open session and ratify the decision made in closed session.