



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port of Sale Business Centre

Foster Street, Sale

Tuesday 5 September 2017, commencing at 3pm

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ORDINARY MEETING OF COUNCIL – 5 SEPTEMBER 2017

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Council Meeting Information

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Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

5 SEPTEMBER 2017

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 15 August 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 15 August 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION

ITEM A7 (1)**NOTICE OF MOTION**

OFFICER:

COUNCILLOR CAROLYN CROSSLEY

DATE:

5 SEPTEMBER 2017

I, Councillor Carolyn Crossley, hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council of 5 September 2017.

That the Mayor write to the Chief Judge of the County Court of Victoria, His Honour Peter Kidd expressing disappointment at the recent announcement that the Sale County Court will not be sitting in 2018 until further notice and requesting that this decision be reviewed given:

- access to justice problems which will be experienced by Wellington Shire residents due to inadequate public transport options and high costs, inconvenience and distress associated with requirement to travel to nearest County Court locations of Bairnsdale and Morwell, and

- negative impacts on Wellington Shire businesses due to potential loss of business to firms located closer to County Court sitting locations and increased legal costs for community members associated with travel and accommodation for practitioners to attend these sitting locations.

Further, that the Mayor write to the Hon Martin Pakula, Attorney General and the Hon Jaala Pulford, Minister for Regional Development, seeking a review of this decision given the Government's strong policy position of improving access to services to regional Victoria.

Background

On Friday, 18 August 2017 it was announced that Sale County Court will not be sitting in 2018.

This is due to Court Services Victoria Strategic Assets Plan which ranks Sale and Bairnsdale County Courts as 'Level 4' courts. Bairnsdale will continue to operate given its geographic isolation.

While access to justice is very important to the court, historically a number of courts have shut over the years.

Sale will continue to be gazetted as a County Court, but not given circuits at least for 2018.

Local legal practitioners advise that other options could have been implemented such as the Sale County Court sitting for non-custodial trials and pleas and appeals.

There appears not to have been consultation in relation to the decision with key local stakeholders.



.....
COUNCILLOR CAROLYN CROSSLEY

Dated: 31 August 2017



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

5 SEPTEMBER 2017

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 5 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management

OBJECTIVE

To report on all assembly of Councillor records received for the period 8 August 2017 to 29 August 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 8 August 2017 to 29 August 2017.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 8 August 2017 to 29 August 2017.

Assembly of Councillors summary of reports received for the period 8 August 2017 to 29 August 2017		
Date	Matters considered	Councillors and officers in attendance
8 August 2017	Place Names Committee	Cr McCubbin, Cr Maher, Cr Rossetti Dean Morahan, Manager Assets & Projects Sandra Rech, Coordinator Asset Management James Blythe, GIS Officer Leah Hepworth, Asset Management Systems Officer
15 August 2017	IT / Diary Meeting	Cr Crossley, Cr Hall, Cr Stephens, Cr Mills, Cr McCubbin, Cr Bye, Cr Rossetti, Cr Hole David Morcom, Chief Executive Officer Sharon Willison, Mayoral and Councillor Support Damian Norkus, ICT Operations Officer
15 August 2017	Central Gippsland Health Update Maffra Streetscape Port Albert Streets & Drainage Planning, Building & Business Development – Verbal Update Gippsland Waste & Resource Recovery Implementation Plan Sealing of Buckleys Island Road Yarram Infringement Policy Review Victorian Government's Statement on Future Uses of Brown Coal Community Engagement Policy	Cr Bye, Cr Crossley, Cr Hall, Cr Hole, Cr McCubbin, Cr Mills, Cr Rossetti, Cr Stephens David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Corporate Services Chris Hastie, General Manager Built & Natural Environment John Websdale, General Manager Development Sharon Houlihan, Acting General Manager Community & Culture John Tatterson, Manager Built Environment (Item 2 & 3) Thomas Weatherall, Coordinator Road Planning & Support (Item 2 & 3) Joshua Clydesdale, Manager Land Use Planning (Item 5 & 7) John Traa, Coordinator Statutory Planning (Item 5) Barry Nicholl, Municipal Building Surveyor (Item 5) Jodie Cosham, Fire Prevention Officer (Item 8) Peter Thompson, Coordinator Local Laws (Item 8) Vanessa Ebsworth, Manager Municipal Services (Item 8) Paul Johnson, Manager Business Development (Item 9) Karen McLennan, Manager Community Wellbeing (Item 10) Anna Larkin, Community Engagement Officer (Item 10)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or

2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 8 August 2017 to 29 August 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

8 August 2017

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr McCubbin	✓				
Cr Maher	✓				
Cr Rossetti	✓				

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Dean Morahan	✓				
Sandra Rech	✓				
James Blythe	✓				
Leah Hepworth	✓				

Others in attendance: (list names and item in attendance for)

Name	Item No.		
Nil			

3. Matters/Items considered at the meeting (list):

1. Place Names Committee Agenda

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

15 August 2017

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Hall	✓		Cr Bye	✓	
Cr Maher		✓	Cr Rossetti	✓	
Cr Stephens	✓		Cr Hole	✓	
Cr Mills	✓				

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, A/GMCC		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Sharon Willison	1		
Damian Norkus	1		

3. Matters/Items considered at the meeting (list):

1. IT/Diary Meeting - Councillors

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

15 August 2017

2. ATTENDEES:

Councillor Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher <i>(leave)</i>		✓
Cr Crossley	✓		Cr Mills	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Officer Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMCC		✓
A Skipitaris, GMCS	✓		John Websdale, GMD	✓	
C Hastie, GMBNE	✓		Sharon Houlihan <i>(Actg. GMCC)</i>	✓	

Others in Attendance (list names and item in attendance for):	Item No.
Glenn Stagg <i>(Board Chair)</i> Frank Evans <i>(CEO)</i>	1
John Tatterson, Thomas Weatherall	2
John Tatterson, Thomas Weatherall	3
Sharon Houlihan	4
Joshua Clydesdale, John Traa, Barry Nicholl	5
Tim Rowe, Matthew Peak & Kathleen Raymond <i>(Gippsland Waste & Resource Recovery Group)</i>	6
John Websdale, Joshua Clydesdale	7
Jodie Cosham, Peter Thompson, Vanessa Ebsworth	8
Paul Johnson, Jane Burton <i>(Director Coal Resources, Department of Economic Development, Jobs Transport and Resources).</i>	9
Karen McLennan, Anna Larkin	10

3. Matters / Items considered at the meeting (list):

1. Central Gippsland Health Update
2. Maffra Streetscape
3. Port Albert Streets and Drainage
4. Port of Sale Redevelopment Project – Signage
5. Planning, Building & Business Development – Verbal Update
6. Gippsland Waste & Resource Recovery Implementation Plan
7. Sealing of Buckleys Island Road Yarram
8. Infringement Policy Review
9. Victorian Government's Statement on Future Uses of Brown Coal
10. Community Engagement Policy

4. Conflict of Interest disclosures made by Councillors:

N/A



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**BUILDING PERMITS REPORT**

DIVISION: DEVELOPMENT
ACTION OFFICER: MANAGER MUNICIPAL SERVICES
DATE: 5 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on building permits issued in the Wellington Shire during the quarter April 2017 to June 2017 for information.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report of building permits issued from 1 April 2017 to 30 June 2017 as provided at Attachment 1.

BACKGROUND

Building permits are issued by private building surveyors and copies of permits are provided to Council. The permits, plans and other documents are filed by Council and recorded on a register of building permits. Building permits are issued for a range of developments including dwellings, extensions and fences as well as commercial and industrial buildings.

Attachment 1 provides an overview by township of the number of permits issued along with the estimated value of construction for the three-month period ending June 2017.

Attachment 2 provides a historical representation of the number and value of permits issued in Wellington Shire and compares this data against the broader Gippsland region.

In the previous quarter 266 permits were issued with an estimated value of work at \$31,237,452.

It is to be noted that in **Attachment 1** there may be Building Permits issued without a costing. These are permits that were originally issued by the former Coast to Coast Building Service and are almost complete. However, a new permit is still required to be issued by another Private Building Surveyor for the completion of the works.

OPTIONS

Council may choose to note this report, alternatively Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report on building permits issued within Wellington Shire from 1 April 2017 to 30 June 2017.

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this report have declared a Conflict of Interest.

COMMUNICATION IMPACT

The quarterly report provides information on the number of building permits and cost of development per town within the Wellington Shire. Gippsland-wide building activity is also provided to demonstrate how the Wellington Shire area performs in comparison.

LEGISLATIVE IMPACT

Building permits are issued in accordance with *Building Act 1993*, Building Regulations 2006 and the Wellington Planning Scheme

COUNCIL POLICY IMPACT

All building permits issued by private building surveyors are registered and filed as per the timelines set out in the Municipal Services Business Plan.

COUNCIL PLAN

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.1

'Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire.'

The report supports the above Council Plan strategic objective and strategy.

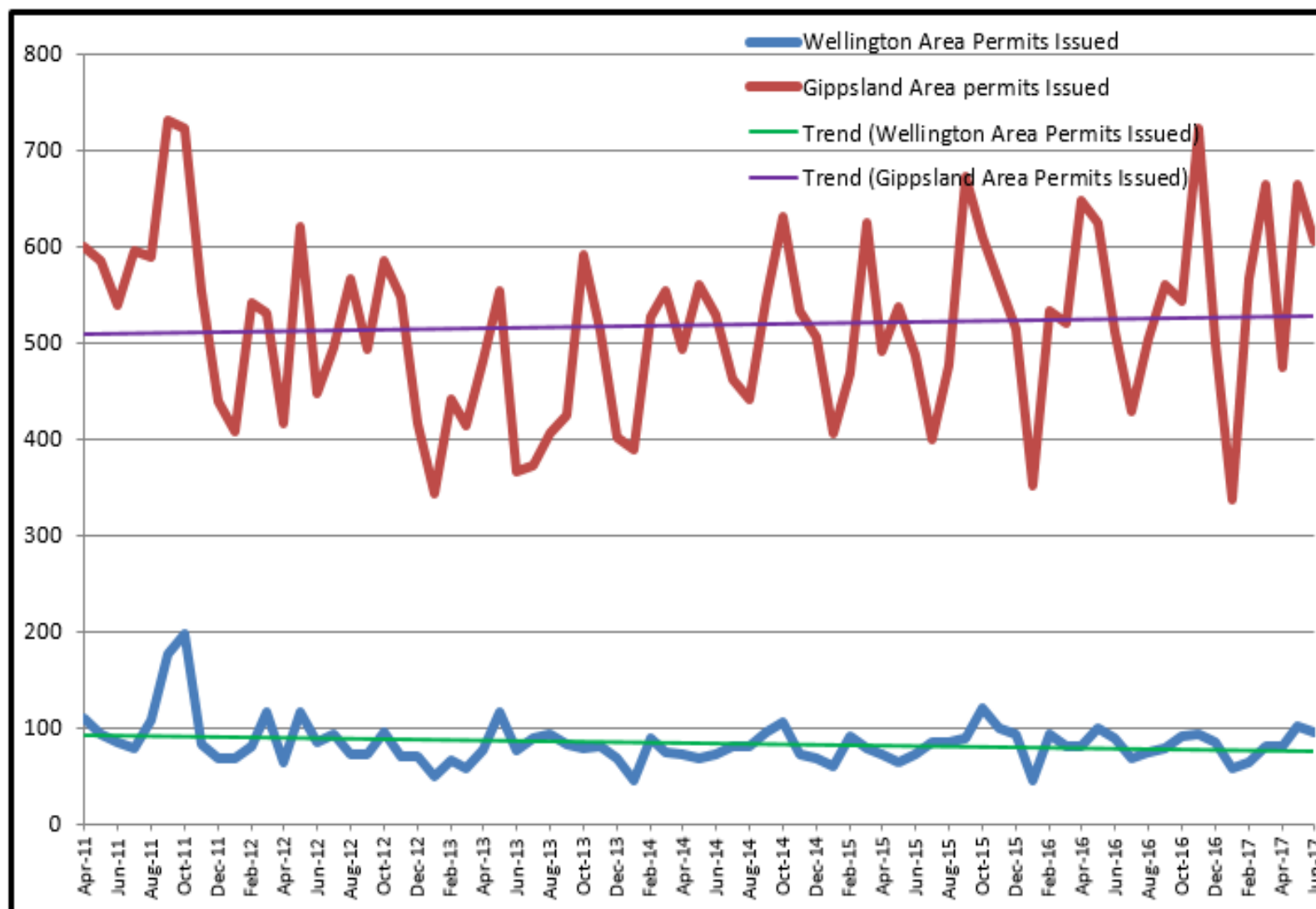
WELLINGTON SHIRE PERMITS ISSUED

Locality	April	May	June	Total
ALBERTON	2	0	0	2
	\$72,000	\$0	\$0	\$72,000
ALBERTON WEST	1	1	0	2
	\$11,736	\$25,850	\$0	\$37,586
BOISDALE	2	0	2	4
	\$23,000	\$0	\$418,060	\$441,060
BRIAGOLONG	3	0	2	5
	\$55,550	\$0	\$236,000	\$291,550
BUSHY PARK	1	0	0	1
	\$4,920	\$0	\$0	\$4,920
CLYDEBANK	1	0	0	1
	\$20,000	\$0	\$0	\$20,000
COBAINS	0	0	1	1
	\$0	\$0	\$14,000	\$14,000
COONGULLA	0	2	1	3
	\$0	\$30,000	\$500	\$30,500
COWWARR	1	0	0	1
	\$0	\$0	\$0	\$0
DENISON	1	1	0	2
	\$86,000	\$81,400	\$0	\$167,400
DEVON NORTH	0	1	1	2
	\$0	\$22,426	\$27,000	\$49,426
FULHAM	1	1	1	3
	\$46,585	\$13,100	\$9,500	\$69,185
GIFFARD WEST	0	0	1	1
	\$0	\$0	\$26,125	\$26,125
GLENGARRY	3	5	0	8
	\$99,000	\$721,006	\$0	\$820,006
GLENMAGGIE	0	0	1	1

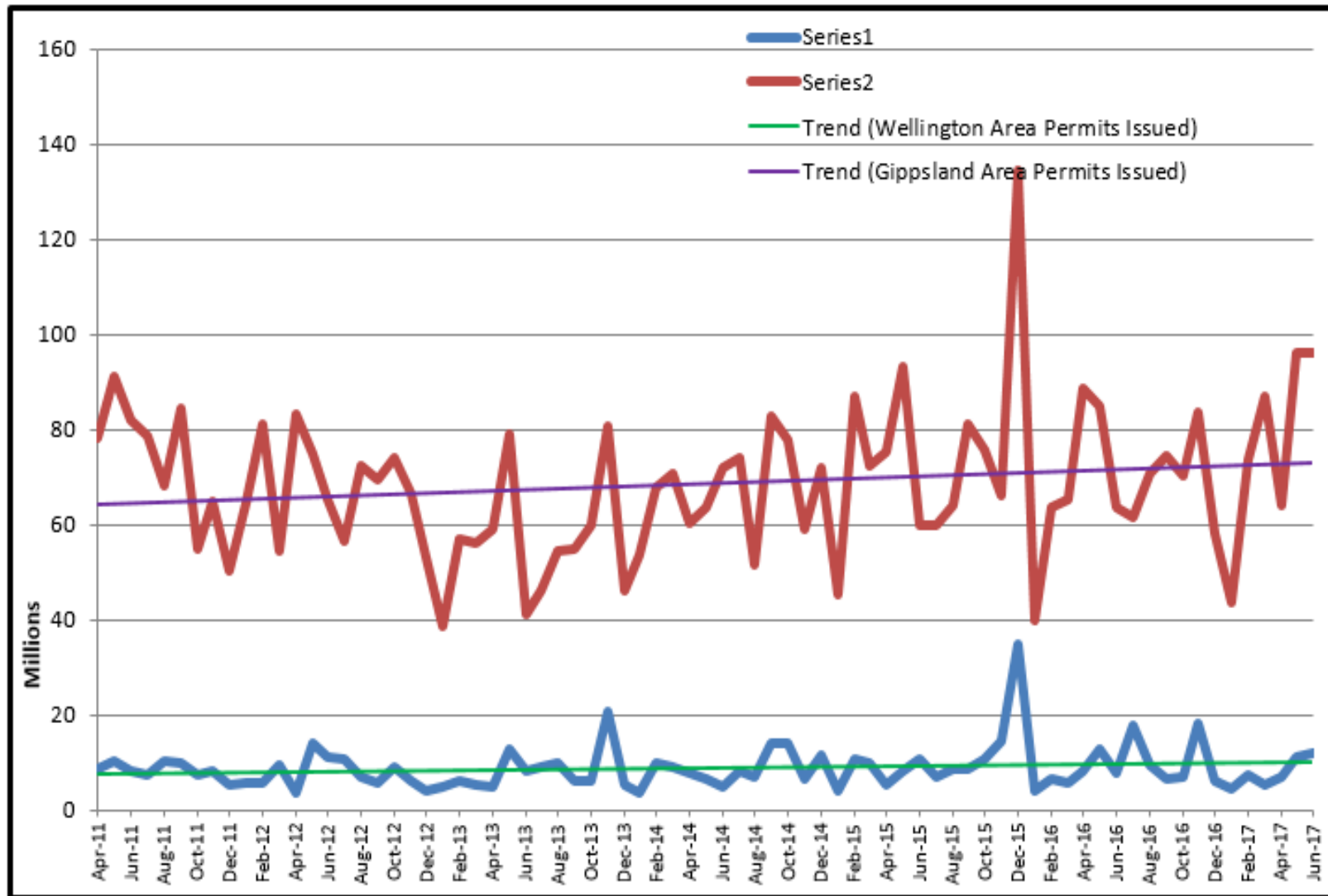
	\$0	\$0	\$356,426	\$356,426
GOLDEN BEACH	3	2	2	7
	\$159,600	\$126,787	\$407,546	\$693,933
GORMANDALE	0	0	1	1
	\$0	\$0	\$4,750	\$4,750
HEYFIELD	2	3	4	9
	\$58,100	\$264,412	\$644,682	\$967,194
HUNTERSTON	1	0	0	1
	\$10,000	\$0	\$0	\$10,000
JACK RIVER	0	1	1	2
	\$0	\$255,000	\$32,000	\$287,000
KILMANY	0	1	0	1
	\$0	\$14,000	\$0	\$14,000
LANGSBOROUGH	1	0	1	2
	\$4,950	\$0	\$4,340	\$9,290
LLOWALONG	0	0	1	1
	\$0	\$0	\$8,100	\$8,100
LOCH SPORT	3	7	4	14
	\$178,181	\$322,356	\$508,147	\$1,008,684
LONGFORD	4	4	4	12
	\$280,500	\$296,000	\$581,500	\$1,158,000
MAFFRA	2	15	12	29
	\$12,800	\$1,556,811	\$751,540	\$2,321,151
MEERLIEU	0	1	0	1
	\$0	\$15,000	\$0	\$15,000
MONTGOMERY	0	0	1	1
	\$0	\$0	\$44,000	\$44,000
MUNRO	0	1	0	1
	\$0	\$15,800	\$0	\$15,800
NEWRY	0	1	0	1
	\$0	\$74,159	\$0	\$74,159
PARADISE BEACH	0	2	0	2
	\$0	\$312,800	\$0	\$312,800

PORT ALBERT	3	0	0	3
	\$38,850	\$0	\$0	\$38,850
ROSEDALE	2	1	3	6
	\$211,306	\$6,500	\$263,850	\$481,656
SALE	27	31	26	84
	\$3,844,389	\$4,723,235	\$5,409,536	\$13,977,160
SEASPRAY	0	1	2	3
	\$0	\$150,000	\$266,520	\$416,520
STRADBROKE	0	0	1	1
	\$0	\$0	\$16,680	\$16,680
STRATFORD	8	6	9	23
	\$991,637	\$368,169	\$1,216,504	\$2,576,310
TARRAVILLE	0	1	0	1
	\$0	\$221,783	\$0	\$221,783
TINAMBA	0	0	2	2
	\$0	\$0	\$50,407	\$50,407
WILLUNG	0	0	1	1
	\$0	\$0	\$37,945	\$37,945
WINNINDOO	2	0	0	2
	\$461,350	\$0	\$0	\$461,350
WOODSIDE	1	0	1	2
	\$33,600	\$0	\$12,200	\$45,800
WURRUK	2	5	3	10
	\$22,403	\$506,191	\$505,791	\$1,034,385
YARRAM	3	6	6	15
	\$84,850	\$801,006	\$142,122	\$1,027,978
Total	80	100	95	275
	6,811,307	10,923,791	11,995,771	29,730,869

NUMBER OF BUILDING PERMITS



VALUE OF BUILDING WORKS





C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**2016-036 ROSEDALE STREETSCAPE WORKS**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 5 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the Rosedale Streetscape Works.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 Contract 2016-036 Rosedale Streetscape Works of the Council Meeting Agenda; and***
- 2. The information contained in the confidential document Item F1.1 Contract 2016-036 Rosedale Streetscape Works of the Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 22 August 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The works in this contract are designed to improve amenity in the Rosedale CBD. The works include the removal of existing footpath, kerb and channel, the construction of new footpath, kerb and channel, including modification of stormwater pits, replacement of pit lids, and an improved bus stop and pedestrian crossings.

OPTIONS

Council have the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2016-036 Rosedale Streetscape Works; or
- Not enter into a contract and not proceed with the works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2016-036 Rosedale Streetscape Works.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed works are budgeted for in the 2016/17 and 2017/18 Capital Works Programs. The remaining budget will contribute to the redevelopment of Willow Park in Rosedale.

COMMUNICATION IMPACT

Extensive consultation with stakeholders has been carried out throughout the preplanning and design process of the Rosedale Streetscape Works.

This project is likely to result in positive public relations outcomes for Wellington Shire Council as it provides significant improvements to amenity, traffic calming measures, safer pedestrian crossings and improved drainage in the area.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

"Council assets are responsibly, socially, economically and sustainably managed."

Strategy 2.4.2

"Continue to maintain and enhance Council's built environment for public amenity and long-term sustainability."

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

The construction of these works will produce a positive community impact with improved connectivity for pedestrians and cyclists.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors complying with Council's Guidelines on Environmental Management for Roadwork Projects.

CONSULTATION IMPACT

Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Council to any significant risks.

All Occupational and Health and Safety and environmental risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

The completed works will provide improved and safer pedestrian access through the area including new path, pedestrian access, and traffic calming measures.

ITEM C4.2**ROAD DISCONTINUANCE AND ROAD EXCHANGE – UNUSED GOVERNMENT ROAD (GIFFARD ROAD) AND ROAD R2 PS703133 PARISH OF WURRA WULLOCK STRADBROKE**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 5 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓		✓		✓	✓

OBJECTIVE

The objective of this report is for Council to consider and authorise a road exchange on a section of Giffard Road, Stradbroke.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Pursuant to Section 189 and Section 223 of the Local Government Act 1989, Council resolve to advertise its intention to transfer R2 PS703133 under agreement to the owner of 3096 Giffard Road for the purposes of a road exchange;***
- 2. Pursuant to Section 206 including Clauses 2 & 3 of Schedule 10 and Section 223 of the Local Government Act 1989, Council resolve to advertise its intention to discontinue the section of unused Government road and to exchange this discontinued road for R2 PS703133, Parish of Wurra Wullock;***
- 3. Council place a public notice of the proposed transfer of R2 PS703133, Parish of Wurra Wullock and discontinuance of the unused Government road in local newspapers and serve a copy of the notice on abutting property owners and statutory authorities;***
- 4. In the event that there are no objections or submissions, Council authorise the Chief Executive Officer to progress the road exchange including placing a notice in the Victoria Government Gazette.***

BACKGROUND

In 1965, the Shire of Rosedale decided to eliminate two right angle bends on Giffard Road at Stradbroke and included the proposal into their 1966 works program.

The road realignment required a section of private property to be acquired from the abutting land owner for construction of the new road alignment with the intention to discontinue the sections of road that would become unused.

Correspondence on file, confirms that a Government Gazettal of this road deviation was made on 20 July 1966.

Further correspondence on file dated 11 January 1972 related to this road deviation indicates that the road exchange process was not completed, with a letter from the Shire Secretary to their current solicitors advising ... "In 1966 Council's former solicitor was instructed to arrange for the compensation to be determined by arbitration and also to prepare the necessary title transfer documents. It now appears that this was never finalised".

In July 2010, Wellington Shire Council received correspondence from surveyors Beveridge Williams undertaking work on an adjacent property at Stradbroke related to the road deviation works gazetted in 1970. They advised that the adjacent property title appeared to have not been amended to reflect the road deviation.

Further investigation by Council Officers established that no titles affected by the road deviations gazetted in 1966 had been completed. During 2011 and 2012 actions were undertaken to rectify these matters, with new titles being issued in February 2013 (see Attachment 1). At this time, it was thought that all compensation for the land acquisition had taken place, however, further discussions with the property owner revealed that the compensation agreed upon was a land exchange rather than payment for the land and this has not occurred.

Attachment 2 is an aerial photo of the general area with the unused (by the public) government road being shown in red, while the realigned road acquired by Wellington Shire Council is shown in yellow.

As land with a public highway status owned by Council cannot be exchanged for a Government Road, discussions were held with the Department of Environment, Land, Water and Planning (DELWP) to determine the best way forward and two options were identified.

One option is to simply discontinue the government road and purchase the land from the Crown and transfer the land to the property owner. This option would require the land to be purchased at market value which is estimated with fees at approximately \$22,000.00.

The other option proposed is considered the most appropriate and least costly option, however it requires three steps to complete.

1. The Council owned freehold land (Attachment 1), and shown yellow in Attachment 2 will need to be transferred to the adjacent property owner.
2. The Government Road, shown red in Attachment 2 will need to be discontinued.
3. Undertake a land exchange with the property owner for the Crown Land shown in red with the freehold land shown yellow in Attachment 2. Note; Ministerial consent will need to be obtained and a plan for this has been prepared in Attachment 3.

Legal advice has been sought in preparing the necessary agreement to undertake this transfer and to retain the public road status and complete the road exchange with the adjacent property owner.

OPTIONS

Council has the following options available:

1. Progress the transfer, discontinuance and road exchange in accordance with this report; or,
2. Not agree to the transfer, discontinuance and exchange of the unused Government Road, and abandon the road exchange.

PROPOSAL

That:

1. Pursuant to Section 189 and Section 223 of the Local Government Act 1989, Council resolve to advertise its intention to transfer R2 PS703133 under agreement to the owner of 3096 Giffard Road for the purposes of a road exchange;
2. Pursuant to Section 206 including Clauses 2 & 3 of Schedule 10 and Section 223 of the Local Government Act 1989, Council resolve to advertise its intention to discontinue the section of unused Government road and to exchange this discontinued road for R2 PS703133, Parish of Wurra Wullock;
3. Council place a public notice of the proposed transfer of R2 PS703133, Parish of Wurra Wullock and discontinuance of the unused Government road in local newspapers and serve a copy of the notice on abutting property owners and statutory authorities;
4. In the event that there are no objections or submissions, Council authorise the Chief Executive Officer to progress the road exchange including placing a notice in the Victoria Government Gazette.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

By completing the road exchange Council will incur costs for stamp duty, legal advice and survey costs, estimated at \$12,000, however, it will finalise previous commitments made by the Shire of Rosedale in 1965.

The initial transfer of R2 TP907301 to the property owner is to be for nil compensation.

LEGISLATIVE IMPACT

Section 189 of the *Local Government Act 1989* obligates Council to provide public notice of the intention to sell or transfer land, and to give consideration to any submissions received. A further Council report would be required in the event any submissions are received.

The road discontinuance and road exchange is being undertaken pursuant to Section 206 including Clauses 2 & 3 of Schedule 10 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

Council's Sale, Exchange and Acquisition of Land Policy outlines the principles in dealing with land transactions and any transactions progressed as part of this proposed exchange and sale will be performed in accordance with Section 4.3.6 Sale, Exchange and Acquisition of Land of that policy.

COUNCIL PLAN IMPACT

The Council Plan 2017 – 21 Theme 2 Services & Infrastructure states the following Strategic Objectives and Strategies:

Strategic Objectives

“Continued improvement to Wellington Shire’s connectivity with further developed, accessible transport networks.”

Strategy 2.4.2

“Continue to maintain and enhance Council’s road assets infrastructure.”

This report supports the above Council Plan strategic objective and strategy.

COMMUNITY IMPACT

There will be no negative identifiable community impact as there will be no identifiable change to the road formation as seen on the ground and the road will remain open for public traffic.

CONSULTATION IMPACT

Wellington Shire Council policy requires that notification of the proposal be sent to adjacent property owners requesting their comment.

There are no adjoining landowners for the provision of written notification of this proposal.

RISK MANAGEMENT

Risk management impacts associated with the recommendation within this report have been addressed and includes a solicitor preparing relevant documents and agreements associated with the road exchange process outlined.

Attachment 1. – Land Acquired by the Wellington Shire for Shire of Rosedale's Road Deviation



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REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 11405 FOLIO 082

Security no : 124063546744F

Produced 30/11/2016 12:50 pm

LAND DESCRIPTION

Road R2 on Plan of Subdivision 703133M.

PARENT TITLE Volume 02613 Folio 406

Created by instrument PS703133M 20/02/2013

REGISTERED PROPRIETOR

Estate Fee Simple

Sole Proprietor

WELLINGTON SHIRE COUNCIL of 70 FOSTER STREET SALE VIC 3850

[PS703133M](#) 20/02/2013

ENCUMBRANCES, CAVEATS AND NOTICES

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE [PS703133M](#) FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT-----

Additional information: (not part of the Register Search Statement)

ADMINISTRATIVE NOTICES

NIL

eCT Control 09894C WELLINGTON SHIRE COUNCIL

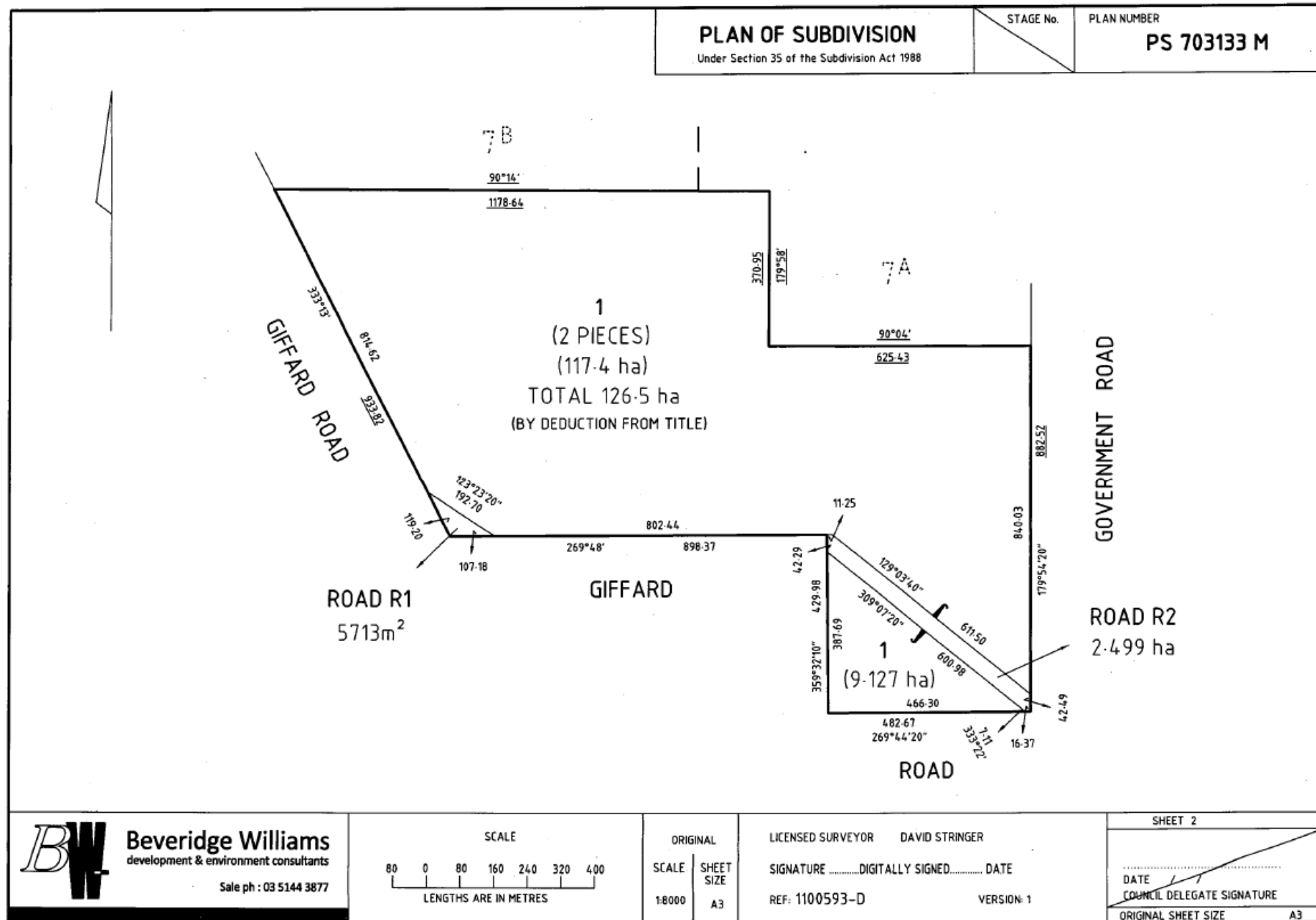
Effective from 20/02/2013

DOCUMENT END

Home	Account: 322926		Authority Fee(GST exclusive):	\$8.18	30/11/2016 12:50PM
			Service Fee(GST exclusive):	\$0.00	
			GST Payable:	\$0.00	
			Total:	\$8.18	

Your reference: T Junge

©State Government of Victoria.



Signed by: David Michael Stringer (Beveridge Williams & Co Pty Ltd - Sale) Surveyor's Plan Version (1) SPEAR Ref S018249H 04/11/2011

Attachment 2.

**PROPOSED ROAD DISCONTINUANCE AND ROAD EXCHANGE
PART GOVERNMENT ROAD, GIFFARD ROAD, STRADBROKE - PARISH OF WURRA WULLOCK**

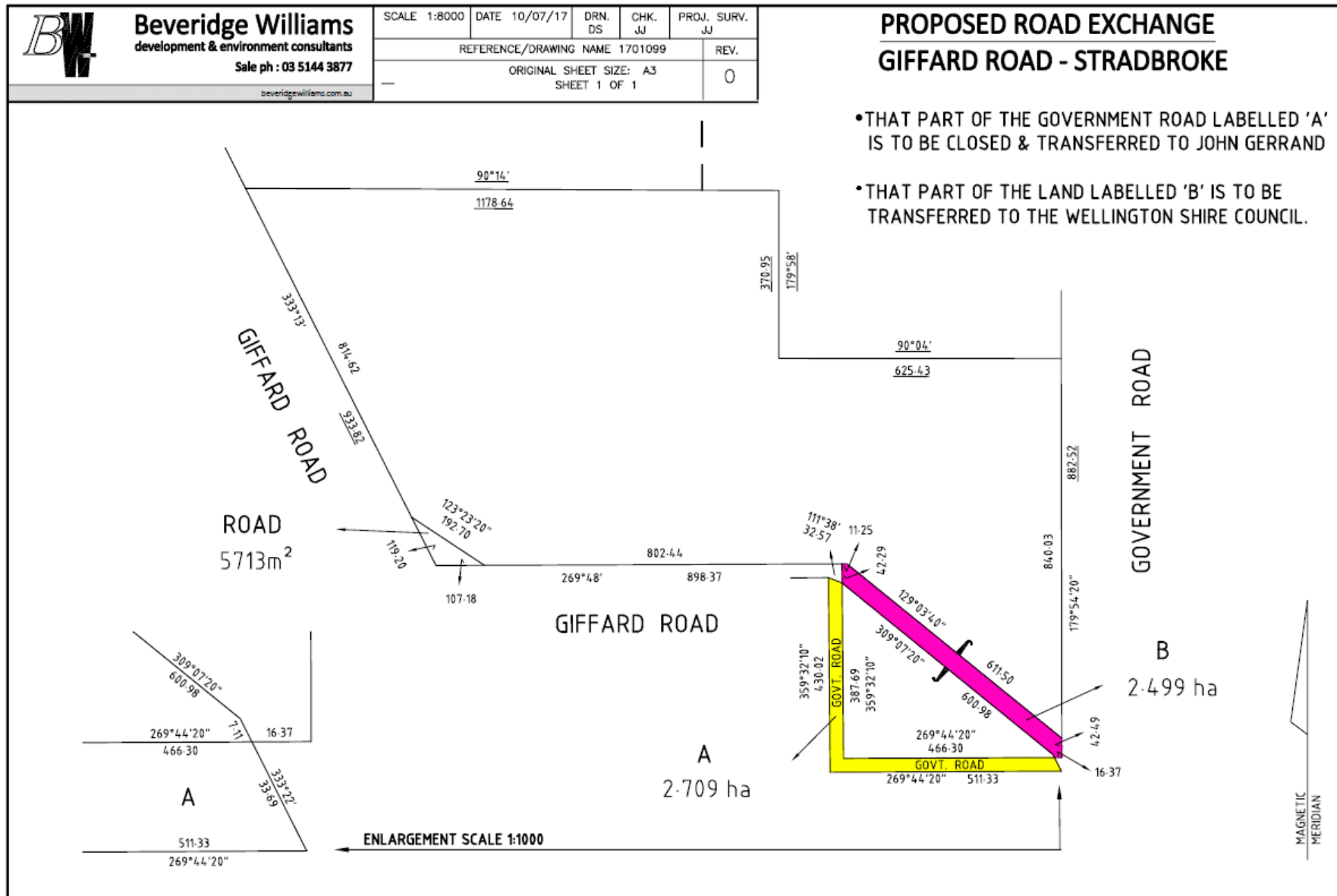


ROAD TO BE DISCONTINUED



ROAD TO BE EXCHANGED

Attachment 3. Plan prepared for Ministerial Consent



ITEM C4.3**GALLERY QUESTIONS MICHAEL HOBSON**

DIVISION: BUILT AND NATURAL ENVIRONMENT
 ACTION OFFICER: GENERAL MANAGER BUILT & NATURAL ENVIRONMENT
 DATE: 5 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓				✓	✓		✓	

OBJECTIVE

To respond to issues raised by Mr. Michael Hobson, former Vice President of Port Albert Progress Association, at the Ordinary Council Meeting of 1 August 2017 regarding Council's consideration of Item C1.1 June 2017 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That;

- 1. Council receive and note this report; and***
- 2. The Chief Executive Officer write to Mr. Michael Hobson providing a response to matters raised regarding the Boating Facilities Strategic Plan as detailed in this report.***

BACKGROUND

At the Ordinary Council meeting of 1 August 2017, Mr. Michael Hobson, the former Vice President of Port Albert Progress Association (PAPA) took the opportunity to speak to Item C1.1 June 2017 Council Performance Report. He asked questions regarding that report in addition to questions regarding correspondence from the Mayor, Cr Crossley sent in February 2017 to PAPA.

The following motion was carried at that meeting.

COUNCILLOR STEPHENS / COUNCILLOR McCUBBIN

That Council receive and note the June 2017 Council Performance Report as attached and request the CEO to present a report to the Council responding to the issues raised in regard to the Boating Facilities Action Plan.

The Mayor had previously written to PAPA in February 2017, responding to several issues they had raised. Mr Hobson quoted a section of this letter at the Council meeting. The letter correctly advised that Council has not adopted a Boating Infrastructure Action Plan for Port Albert. A copy of this letter is attached to this report. (Attachment 1)

During 2012 and 2013, Ainley Projects undertook community engagement on behalf of Council as part of the development of Councils Boating Facilities Strategic Plan. Through the development of the Strategic Plan, a number of boating facility improvement opportunities were identified. During the development of the Strategic Plan it was determined not to publish a list of opportunities or

actions, but to annually review and progress identified opportunities through Councils budget processes.

Ainley Projects engaged broadly with other agencies, community stakeholder groups, individuals and businesses during the development of the Strategic Plan. Section 3 of the Strategic Plan outlined that projects and actions identified during the development of the Strategic Plan had been assessed using a scoring matrix. Council was briefed with regard to identified opportunities and capital planning processes at that time. Council has continued to implement projects and actions identified through the development of the Boating Facilities Strategic Plan 2013 – 16 through Councils annual budget process. Section 3 of the strategic plan outlines this process which states:

“Wellington Shire should annually review this Boating Facilities Strategic Plan to check the identified actions against their work plans and programs”.

This process has been undertaken on an annual basis since the adoption of the plan. Projects identified through the development of the strategic plan have progressed, subject to successful funding applications, and been included in Councils annual budget process. When projects have been funded through Council budget process, community engagement has occurred during design development in preparation for the delivery of each project. The Port Albert RV and boating parking improvements and Boating Infrastructure Action Plan works were identified separately in Councils adopted draft 2016/2017 Budget.

Mr Hobson highlighted a reference to a heading for ‘Appendix 2 Projects and Actions Plan’ in the Boating Facilities Strategic Plan. The reference to Appendix 2 is an administrative error made during the development and publishing of the adopted Strategic Plan (this reference will be removed from the published document). At the time of adopting the Boating Facilities Strategic Plan, Council did not adopt or publish an action plan. In line with regular processes, specific boating projects are discussed with Council as they progress through the capital program development and funding application processes, ensuring alignment with aspirations in the Boating Facilities strategic plan.

Since the adoption of the Strategic Plan in August 2013 there have been a number of Council workshops regarding boating projects that were identified through the development of the Strategic Plan. These workshops outline works, specific community engagement programs and funding opportunities that relate to Councils Boating Infrastructure. As a direct result of the Boating Facilities Strategic Plan, Council has been successful in attracting funding for: -

- Safety and advisory signage upgrade at all Shire Boating facilities
- Mann’s Beach Boat Ramp replacement and upgrade
- McLoughlin’s Beach jetty upgrade and additional floating pontoons
- Charlies Street Loch Sport additional ramp, fixed and floating pontoons and parking improvements
- Marley Point dredging
- Port Albert boat ramp upgrades

In relation to the specific Port Albert Boat Ramp upgrades project, extensive community engagement was undertaken during concept development prior to finalising the design for the facility. This included both drop-in sessions attended by over 100 members of the community in addition to an online survey which received over 130 individual responses. The engagement determined a high level of support for the proposed upgrades. A number of changes/additions were made to the final concept as a direct result of feedback received during this engagement process.

Regarding the statements made (as below) in Item C1.1 June 2017 Performance Report of the 1 August Ordinary Council meeting, relating to Council Plan Highlights and Initiatives, the statements accurately reflect the status of engagement and project progress in relation to the Port Albert Boat

Ramp and Parking upgrades project and as such it is the officers view that it does not require amendment.

- Under the highlights section - Infrastructure Design Works - Port Albert Boat Ramp and Parking upgrades consultation and design are now complete and is being prepared for tender.
- Under the Initiatives section - Initiate projects for year 3 of the Boating Facilities Action Plan (30 June 2017) - Works have been undertaken at the Port of Sale, cleaning of the Charlies street boat ramp, community consultation for Port Albert and Loch Sport, working with Gippsland Port to progress the dredging at Marley Point. - Completed (100%)

A review of the Boating Facilities Strategic Plan is planned to be undertaken over the next 18 months. This review will include opportunities for community engagement and input into the future of boating facilities within the Wellington Shire.

OPTIONS

Council has the following options available

Council receive and note this report, and
The Chief Executive Officer write to Mr. Michael Hobson providing a response to matters raised regarding the Boating Faculties Strategic Plan as detailed in this report.

Or

Council not receive this report and seek further information from officers

PROPOSAL

That;

Council receive and note this report; and
The Chief Executive Officer write to Mr. Michael Hobson providing a response to matters raised regarding the Boating Faculties Strategic Plan as detailed in this report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COMMUNICATION IMPACT

The outcome of this report will be provided to Mr Hobson, and a copy of this paper will be provided to Mr Hobson as soon as it is publicly available.

COMMUNITY IMPACT

The improvement works at Port Albert Boat Ramp including two additional launching ramps have received strong support from the majority of those who participated in the engagement process. It is anticipated the project will provide a significant improvement to the current boating facility in Port Albert.



28 February 2017

Mr Saul Stainer
70 Port Albert Tarraville Rd
PORT ALBERT VIC 3971

Dear Mr Stainer

**PORT ALBERT PROGRESS ASSOCIATION PRESENTATION TO COUNCIL
7 FEBRUARY 2017**

We acknowledge receipt of documents lodged at the 7 February 2017 Ordinary Council Meeting, and note the list of matters tabled was extensive and not itemised. Whilst not wishing to respond in detail to every issue raised, Councillors have asked that I respond to the general themes outlined in the document:

1. PORT ALBERT MASTER PLAN

In relation to your comments about the statutory weight to be provided to the Port Albert Masterplan 2002 (which is listed as a reference document in the Wellington Planning Scheme at Clause 21.20), I advise the following:

Clause 21.20 - Reference Documents of the Wellington Planning Scheme states:

The following strategic studies have informed the preparation of this planning scheme. All relevant material has been included in the Scheme. Decision makers should use these for background research only. Material in these documents that potentially provides policy guidance on decision making but which is not specifically referenced to by the Scheme, should not be given any weight.

Consistent with this approach, the Amendment C29 Panel concluded that:

'it is appropriate to include the masterplan as a reference document to provide background to the planning framework. Further investigation (or at least qualifications), particularly of the environmental impacts of the potential marina, would be necessary to accord the masterplan greater status in the planning scheme.'

It is worth noting that Council no longer pursues single Masterplans for any of our townships. Rather, we reference a number of strategic documents (such as our Open Space Strategy, Boating and Infrastructure Masterplan, and Land Use Planning strategies among others) that reference all towns across the Shire.

2. PORT ALBERT FORESHORE REFERENCE GROUP

It has previously been acknowledged that no minutes have been found for the Port Albert Foreshore Reference Group that was formed in 2007.

Sale Service Centre
18 Desailly Street (PO Box 506), Sale Victoria 3850
Telephone 1300 366 244

Yarram Service Centre
156 Grant Street, Yarram Victoria 3971
Telephone 03 5182 5100

.../3
Contact Us Online
Web www.wellington.vic.gov.au
Email enquiries@wellington.vic.gov.au



The Heart of Gippsland

3. NEW FORESHORE PROJECT

Port Albert Progress Association (PAPA) has previously requested information of the proposed foreshore project and I provided a response on 14 February 2017. I can also confirm that Council has not developed an overall plan for the Port Albert Foreshore, and note that Coastal Action Plans are not driven directly by Council.

4. COUNCILLOR KNOWLEDGE PRIOR TO THE MEDIA RELEASE

This project was adopted by Council as part of the 2016/2017 budget process. A presentation regarding the concept proposals was presented to Council in August 2016 prior to commencing with community engagement regarding the proposals. A copy of this presentation was also provided to new Coastal Ward Councillors prior to the onsite drop in sessions on 11th January 2017. The drop in session formed part of the broad community engagement plan regarding the proposed upgrades. The results of this community engagement will be presented to Council over the coming months.

5. PORT ALBERT BOATING PLAN

I can confirm that Council has not developed an overall plan for the Port Albert Foreshore. Councils forward capital works program presents specific projects to support the Boating Infrastructure Strategic Plan as they are developed.

6. REFERENCE TO THE PORT ALBERT RV / BOATING IMPROVEMENTS & BOATING INFRASTRUCTURE ACTION PLAN

I can confirm that Council has not adopted a Recreation Vehicle or Boating Improvements and Boating Infrastructure Action Plan for Port Albert. Council is considering the development of an overall Recreation Vehicle Strategy for the municipality at some stage in the future. Council considers specific projects to support the Boating Infrastructure Strategic Plan as part of our annual capital budget approval process. All projects are presented for community feedback prior to Councils final consideration of the proposed budget. Further community engagement is performed as projects progress towards implementation.

7. MEETING BETWEEN GIPPSLAND PORTS AND COUNCIL OFFICERS

A review of our records indicates that Council received a request from PAPA to attend a meeting with Gippsland Ports to discuss foreshore matters. David Morcom our Chief Executive Officer responded to your subsequent text on the weekend of 21/22 May with the following:

Hi Saul,

A bit of a 'perfect storm' here - our General Manager Built and Natural Environment Chris Hastie was likely to attend, along with our Community Engagement officer Anna Larkin. However, both are off sick today, Chris with emergency dental issues and Anna has just driven home. So regrettably we have no one to attend. When we were advised of the meeting on Tuesday, we understand it is around Gippsland ports infrastructure and charges? We work closely with GP so I will ask my team to follow up with them to hear of outcomes of your meeting today. Regards, David Sent from my iPhone

I believe the response is respectful and appropriate, and in no way "disgraceful" as you assert.

8. PORT ALBERT COMMUNITY PLAN

We note that many items on the Community Plan have progressed and there has been steady progress in the township when reviewed with our other small communities. We acknowledge that the community is eager to see improved traffic flow, and the current project is attempting to achieve that outcome. It is also acknowledged that the community is seeking to establish better swimming facilities, however at this point in time Council has not formed a position on this proposal. Any such proposal would fall under the jurisdiction of Department of Environment, Land, Water and Planning Depart or Gippsland Ports.

9. BOAT RAMP PROPOSAL AND ASSOCIATED LETTER TO THE MAYOR AND CHIEF EXECUTIVE OFFICER

You appear to be concerned that although I responded to your correspondence dated 8 January 2017, the CEO had not. At times, the Mayor will respond on behalf of the organisation (should the matter be political in nature) and other times the CEO will respond, however we are not in the practice of both responding to the same matter.

10. SHARING OF THE CARPARK BETWEEN RV's AND BOAT TRAILERS

The reason officers continue to present proposals that see boat trailers and RV's sharing the carpark is twofold. Firstly, because both sectors / user groups are important to the local economy, and secondly, no practical alternative location have been identified (given that Council has not supported the use of Rutter Park for RV parking).

11. CONSULTATION WITH THE PORT ALBERT COMMUNITY

Council and its officers have made a concerted effort, and spent a considerable amount of time meeting with a range of Port Albert community members and groups including PAPA. Depending on the issue, we will continue to roll out different engagement strategies to ensure we get a diverse range of views.

If you have any further questions please contact John Websdale, General Manager Development on 5142 3046.

Yours sincerely



CR CAROLYN CROSSLEY
Mayor

ECM: 2173935



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES AND AGM MINUTES**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER COMMUNITY WELLBEING
DATE: 5 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Ordinary Meeting held on 27 June 2017, including financial statements, and Annual General Meeting held on 17 July 2017, including financial statements.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Ordinary meeting held on 27 June 2017, including financial statements, and Annual General Meeting held on 17 July 2017, including financial statements.

BACKGROUND

The Gordon Street Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Gordon Street Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Gordon Street Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Ordinary Meeting held on 27 June 2017, including financial statements, and Annual General Meeting held on 17 July 2017, including financial statements; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Ordinary Meeting held on 27 June 2017, including financial statements, and Annual General Meeting held on 17 July 2017, including financial statements.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

CONSULTATION IMPACT

Meetings held by the Gordon Street Recreation Reserve Committee of Management are open to the public.

**GORDON STREET RECREATION RESERVE
Special Committee of Council**

MINUTES

**MEETING DATE, MEETING TIME
MEETING VENUE**

Meeting Opened Time: 7.09

27/6/17

Gordon Street Reserve

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Present
Barbara Cook		Heyfield Vintage Machinery Group	Present
David Reid		Heyfield Junior Football Club	Present
Debbie Tews		Heyfield Junior Netball	Present
Gael McGee		Heyfield Cricket Club	Apology
Lee Clarke		Heyfield Traders & Tourism Assn	Apology
Scott Anderson		Heyfield Basketball Club	Present
Kelvin Sundermann	Vice President	Heyfield Tennis Club	Present
Vacant		Pigeon Club	
Geoffrey Healy		Heyfield Football Netball Club	Present
Brian Brown	President	Community	Apology
Patrick Rodaughan	Secretary	Community	Present
Charles Wojcinski	Treasurer	Community	Present
Craig Bennett		Community	Present
Richard Fawaz		Community	Apology

Quorum Achieved? Yes

2. Declaration of Conflicts of Interest; Read Chairperson Kelvin

3. Confirmation of Minutes of Previous Meeting (note any corrections)

**Moved: Charlie
CARRIED**

Seconded: Pat

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes; Nil

5. Correspondence In:

01.05.17 - Gabrielle Francis- Wellington Shire – Volunteer Week Poster
03.05.17 – Marcus Stone – Wellington Shire – Gordon Street Master Plan
04.05.17 – Marcus Stone – Wellington Shire – Gordon Street Dam Options
04.05.17 – Gabrielle Francis – Wellington Shire – Sale Mall Volunteer Event Flier
04.05.17 – Gabrielle Francis – Wellington Shire – Victorian Regional Achievement Awards
08.05.17 – Bodye Darvill – Wellington Shire – Boundary run off distances on football ground
09.05.17 – Gabrielle Francis – Wellington Shire – Building Better Organisations
16.05.17 – Gabrielle Francis – Wellington Shire – Building Better Organisations Registration Forms
16.05.17 - Gael McGee – Relay for Life Notification
22.05.17 – Gabrielle Francis – Wellington Shire – Grants for Good Music Neighbours
22.05.17 - Gabrielle Francis – Wellington Shire – 2017 Community Safety Fund Grants
22.05.17 – Marcus Stone – Wellington Shire – Master Plan
22.05.17 – Marcus Stone – Wellington Shire – Repairs List to GSR
24.05.17 – Gabrielle Francis – Wellington Shire – Draft Wellington Community Early Years Plan
24.05.17 – Gabrielle Francis – Wellington Shire – Drug and Drink Driving Information Session
25.05.17 – Wellington Shire – Notice of Valuation
26.05.17 - Gabrielle Francis – Wellington Shire – Wellington Early years Expo 20th July
01.06.17 – Marcus Stone – Wellington Shire – Repairs List to GSR
09.06.17 – Marcus Stone – Wellington Shire – Master Plan
14.06.17 – Marcus Stone – Wellington Shire – Master Plan
Darren Chester – Federal Member for Gippsland – Government Funding
22.06.17 – Wellington Shire – Wellington Planning Scheme
26.06.17 – Danny Rodaughan – Scoreboard up and Running

6. Correspondence Out

03.05.17 – Pat Rodaughan to Marcus Stone - Gordon Street Reserve
04.05.17 – Pat Rodaughan to Marcus Stone – GSR Dam
08.05.17 – Pat Rodaughan to Bodye Darvill – Boundary run off distances on football grounds
20.05.17 – Pat Rodaughan to Gabrielle Francis – GSR minutes
20.05.17 – Pat Rodaughan to Marcus Stone – Repairs List to GSR
20.05.17 – Pat Rodaughan to Marcus Stone – Master Plan
14.06.17 – Pat Rodaughan to Marcus Stone – Master Plan
22.06.17 – Pat Rodaughan – Committee – GSR Minutes

7. Reports

7.1 Chairperson's Report – Apology

7.2 Treasurers Report Attached

Electricity Account – we have been placed on a "larger user business" rate with Energy Australia which has resulted in higher chargers – Charlie has been trying to have it reverted back to a "small user business" account. There was a mix up due to paperwork that was submitted by an electrician. Eastern Energy has not agreed to refund any of the overcharges. Committee suggested that the ombudsman be contacted to see if we can get a refund. Malcolm will speak with Marco to see if he can take it further.

Water Bills – we are paying for 3 meters that are possibly not in use – Charlie and Craig to investigate further. Charlie will complete paperwork to have one of the meters removed as its showing a zero balance. – Some money will be coming in from the cricket club to cover some of the water invoices.

Toilets at the RV site – who is paying for the water usage?

Hurst Cleaning Invoice – the invoice only states 5.5.hours – committee would like it split to specific areas so users can be billed.

Moved by Charlie 2nd by Geoff Healy

7.3 User Groups Report

Heyfield Senior Football Netball Club

Score board is up and running thanks to Danny Rodaughan and his helpers

Geoffrey Healy has organized a roller shutter for the front of the board.

North Gippsland Football League – have received feedback that they believe the hire cost of the ground for finals is too high

Open Fire in Club Rooms – the questions was asked when the fire will be lit - concerns expressed about the flooring at the front of the fire.

Heyfield Junior Football Club

They have been informed by the league that we are likely to have a big final at Heyfield – the League was very impressed with the new facility.

Basketball Club

Poor lighting in the car park area – this may be resolved in the new netball courts funding comes thru as more lighting will be erected

Could we put some more gravel down to extend the carpark area – currently lots of holes and puddles.

Security Alarm Going Off – the Bill is coming the basketball stadium – ALL USERS MUST deactivate the alarm.

Toilets need to be cleaned every week – before 3.30pm when junior basketball commences

Heyfield Junior Netball Club

We have booked the GSR for our Junior presentation night.

3 Monday nights teams made the finals in Sale – 2 teams coming runners up

6 Saturday teams still going strong

Under 12 doing very well.

Vintage Rally

Fantastic Rally – getting bigger and better – one of the 2nd biggest in Victoria

Catering was a great success with the new facility

Loading lamp – the timber has been ordered – this will be built over the next 6 to 8 weeks

This will mean a few changes to the fencing

Currently forming a business plan and getting quotes for some new shedding – we hope to get some grants for same.

Vintage Rally may need a letter of support from GSR for this – the sheds are on the master plan.

Tennis Club

Nothing to report.

Cricket Club

Nets

Shade Cloth on the Vern Scott oval

8. Volunteer

9. OHS / Risk / Facility Fault Report:

10. New Rules of the Committee to be endorsed by Council

11. General Business:

11.1 Motion for Relay for Life – March 24.25th 2018 - GRS would appreciate a donation to help cover the costs of utilities for the weekend

Pat has notified the football and netball clubs

Moved Pat Rodaughan 2nd Craig

11.2 Master Plan – discussions held on the master plan – priorities are the netball court resurfacing / cricket nets / fence around oval and upgrade of main oval lights.

11.3 AGM to be held in two weeks time to allow time for the books to be audited.

11.4 Marcus is working hard on the faults list

11.5 – Hire of Pavillion – all agreed bookings from outside users should go thru the Heyfield Football Club / Heyfield Cricket Club and GSR Committee.

11.6 Dam – Charlie raised the question could we pump water directly out of the channel And installing a pump with a phone that starts up all the pumps.

Would need to look into the costing but would imagine it would be very expensive for the power involved to do this.

Pat to ask Marcus to see if they can organize a consultant to come over and do a costing.

11.7 Junior football club would like a key to the facility if possible – Charlie has a lot of keys he will see if he has a spare. Also the builders still have two keys – ask Marcus to get back off the builders.

11.8 – Craig will spread around the dirt that was donated to the ground

12. Next Meeting: AGM 17th July at 7.00 pm GRS

Meeting Closed Time: 8.19 pm

These minutes are:

Confirmed as true and correct on27/6/2017.....
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature.....*Kendemann*.....

GORDON STREET RESERVE MEETING
26/06/2017

INCOME

DWELP	\$ 300.00
WSC GST	\$ 379.97
BASKETBALL CLEAN	\$ 114.00
HFNC CLEAN	\$ 38.00
HFNC	\$ 381.70
WSC TOILET BLOCK	\$ 1,875.00
WSC GST	\$ 400.15
HFNC POWER	\$ 355.00

EXPENDITURE

SALE WATER SPECIALISTS	\$ 1,478.40
GIPPSLAND WATER	\$ 330.00
KDJ SPRAYING	\$ 297.00
ENERGY AUSTRALIA	\$ 674.75
VERN GRAHAM	\$ 116.10
HEYFIELD CRICKET CLUB	\$ 326.00
TIMBERLINE	\$ 217.95
W BUTCHER	\$ 101.20
P OBRIEN	\$ 214.00
2KJ WASH	\$ 600.00
HIRST CLEANING	\$ 606.10
JMJ TURF RENOS	\$ 250.00
CFA EXTINGUISHER	\$ 69.15
VERN GRAHAM	\$ 914.21
HEYFIELD GARDEN	\$ 25.00
BOISDALE GLASSWORKS	\$ 210.00
TIMBERLINE	\$ 247.68
PAUL OBRIEN	\$ 3,125.00
HEYFIELD SIGNS	\$ 99.00
HIRST CLEANING	\$ 209.00
GIPPS TURF EQUIP	\$ 1,310.00
ROBERT ARTSO	\$ 79.75
HEYFIELD CABINETS	\$ 374.00
GARDEN SUPPLIES	\$ 142.00
CERVUS EQUIP	\$ 478.48

BANK FEES \$ 2.10

BALANCE 31/3/2017 \$ 15,697.24

BALANCE AT 31/5/2017 \$ 7,044.19

\$ 19,541.06

\$ 19,541.06



GORDON STREET MEETING
26/06/2017

MOWING ACCOUNT

INCOME

INTEREST	\$	5.95
MOWING NEWRY	\$	396.00

BALANCE AT 31/3/2017	\$	6,307.83
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BALANCE AT 31/5/2017	\$	6,709.78
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BALANCE AT 31/5/2017	\$	6,709.78
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MASTERPLAN ACCOUNT

BALANCE 1/4/2017	\$	264.88
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INTEREST	\$	0.62
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BALANCE AT 1/6/2017	\$	265.50
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BALANCE AT 1/6/2017	\$	265.50
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GORDON STREET RESERVE Special Committee of Council

ANNUAL GENERAL MEETING MINUTES

MEETING DATE, MEETING TIME, MEETING VENUE

Meeting Opened Time: 7.05pm

17/07/2017

HFNC social rooms

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Present
Barbara Cook		Heyfield Vintage Machinery Group	Present
David Reid		Heyfield Junior Football Club	Apology
Gael McGee		Heyfield Cricket Club	Apology
Lee Clarke		Heyfield Traders & Tourism Assn	Apology
Scott Anderson		Heyfield Basketball Club	Apology
Kelvin Sundermann	Vice President	Heyfield Tennis Club	Present
Vacant		Pigeon Club	
Geoffrey Healy		Heyfield Football Netball Club	Present
Brian Brown	President	Community	Apology
Patrick Rodaughan	Secretary	Community	Present
Charles Wojcinski	Treasurer	Community	Present
Craig Bennett		Community	Present
Richard Fawaz		Community	Present

Quorum Achieved Yes

2. Declaration of Conflicts of Interest: Read Chairperson Kelvin

3. Confirmation of Minutes of Previous Annual General Meeting

Moved: Pat

Seconded: Craig

CARRIED

4. Business Arising from Previous AGM: Nil

5. Reports

5.1 Chairperson's Report: Attached

5.2 Treasurer's Report: Attached

5.3 User Group Reports: Nil

6. Election of Office Bearers

All positions declared vacant. Councillor Hole conducted election of office bearers.

6.1 Chairperson Name: Brian Brown in absence

Moved:Pat Rodaughan

Vice Chairperson Name: Kelvin Sundermann

Moved: Craig Bennett

6.2 Secretary Name: Pat Rodaughan

Moved: Richard Fawaz CARRIED

6.3 Treasurer Name: Charlie Wojcinski

Moved: Barb Cook CARRIED

6.4 Special Committee Fact Sheet read

7. Schedule of Fees: User Groups fees to increase by 5% for 2017/18year . Hire fee for the use of whole reserve increased to \$650.00 plus \$300.00 cleaning fee.

8. Committee's Rules for the Reserve Tabled

9. Forward Planning Strategies: As per the Gordon Street Reserve Masterplan

10. Next Calendar Year Meeting Dates: 28/08/17; 23/10/17; 26/02/18; 23/04/18; 25/06/18

11. Next Annual General Meeting: 16/06/2018

12. Meeting Closed Time: 7.25pm

17/07/17

PRESIDENTS REPORT 2016/17

I would like to thank our office bearers for their full support & help over the past year.

I would particularly like to thank Craig Bennet for all his help with the general every day running of the reserve whether mowing, general maintenance or just cleaning up around the reserve. We also have two volunteers in Trevor Donohoe & Craig Stevenson that help out as well so thanks for the time they give up.

This year we have taken over the new building and have spent a considerable amount of time dealing with Council to have faults rectified. Marcus Stone has been following up on these issues while many have been resolved there are still some that are yet to be fixed.

We have had on going problems with water leaks in the public toilet block. It was decided to replace the existing pipework with new copper piping.

The electronic score board is up and going with the under ground power being run around the outer perimeter of the main oval.

We lost a valuable member in Bruno Furjan this year. Bruno was an active member helping out at the reserve for many years and will be missed.

We held our annual Christmas dinner where all members and helpers were invited and enjoyed a lovely meal supplied by Maffra Spit Roast.

Thank you to Malcom Hole for attending or meetings and keeping us up to date with the going on for the Wellington Shire.

And finally a big thank you to all the committee members for their support during the past 12 months & I hope we can continue towards bigger & better things for the Gordon Street Reserve.

Thanks Brian Brown

GORDON STREET RESERVE
PROFIT & LOSS
JULY 2016 THROUGH JUNE 2017

UNAUDITED

ORDINARY INCOME

HIRE/RENTALS	\$ 5,820.00
OTHER	\$ 3,904.85
FUNDING	\$ 43,669.17
INTEREST	\$ 435.87
GST	\$ 4,642.99
DONATIONS	\$ 1,250.00

EXPENDITURE

BANK CHARGES	\$ 44.02
BUILDING	\$ 20,230.85
UTILITIES	\$ 6,955.75
UTILITIES GST	\$ 10,222.09
BUILDING	\$ 28,189.16
OTHER	\$ 2,392.83
CAPITAL PURCHASES	\$ 13,616.19

GORDON STREET MEETING

17/07/2017

GENERAL ACCOUNT

INCOME

CRICKET POWER	\$ 800.00
MAY GST	\$ 591.69
TRANSFER MOWING	\$ 5,000.00
MASTER PLAN CLOSED	\$ 265.72

EXPENDITURE

VERN GRAHAM	\$ 397.60
TIMBERLINE	\$ 181.96
ALDERSEA HIGGINS	\$ 935.00
ENERGY AUST	\$ 3,912.13
HIRST CLEANING	\$ 570.00
ALDERSEA HIGGINS	\$ 750.20
PAUL OBRIEN	\$ 607.00
GIPPSLAND WATER	\$ 2,053.51

BANK FEES \$ 2.10

BALANCE AT 31.5.2017 \$ 7,044.19

BALANCE AT 30.6.2017 \$ 4,292.10

BALANCE \$ 13,701.60

BALANCE \$ 13,701.60

MOWING ACCOUNT

17.7.2017

INCOME

INTEREST	\$ 3.13
BALANCE AT 31.5.2017	\$ 6,709.78

BALANCE \$ 6,712.91

EXPENDITURE

TRANSFER	\$ 5,000.00
BALANCE AT 30.6.2017	\$ 1,712.91

BALANCE \$ 6,712.91

MASTERPLAN ACCOUNT

17.7.2017

INTEREST \$ 0.22

BALANCE AT 1.6.2017 \$ 265.50

\$ 265.72

BALANCE AT 22.6.2017 \$ 265.72

ACCOUNT CLOSED 22.6.2017 BAL NIL

ITEM C5.2**MAFFRA RECREATION RESERVE COMMITTEE OF
MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER COMMUNITY WELLBEING
DATE: 5 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meetings held on 3 April 2017 and 3 July 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meetings held on 3 April 2017 and 3 July 2017.

BACKGROUND

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meetings, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meetings held on 3 April 2017 and 3 July 2017; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meetings held on 3 April 2017 and 3 July 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-2021 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

CONSULTATION IMPACT

Meetings held by the Maffra Recreation Reserve Committee of Management are open to the public.

MAFFRA RECREATION RESERVE COMMITTEE of MANAGEMENT
(SPECIAL COMMITTEE of WELLINGTON SHIRE COUNCIL)
GENERAL MEETING
Held Monday April 3rd, 2017

PRESENT: Matthew Coleman, Kevin Christensen, Councillor Keith Mills, Vicki Hamilton, Steve Bragg, Paul Bourke, Mark Hewlitt, Paul Shelton, Irene Crockford, Cheryl Dowling and Jennifer Toma.

APOLOGIES: Lisa Ogilvie and Bodey Darvill.

Chairman, Mark Hewlitt advised committee members that they are obliged to declare any conflict of interest arising from items to be discussed at this meeting.

MINUTES of the meeting held on Monday March 6th, 2017 were read and received on the motion S. Bragg and seconded by P. Shelton, with the following amendment that the Maffra Football Club will provide \$50,000 towards the Main oval drainage project. **CARRIED**

BUSINESS ARISING:

- 1/ The Function Centre locks will remain as is, in accordance with "Update" email from B. Darvill.
- 2/ Within the "Conditions of Hire" Clause 12 has been added specifically for Equestrian events, it points out the need for gate signage.
- 3/ The Dramatic Society is yet to organise a building officer, the Reserve Secretary has provided a map marked with where container will be situated to WSC as requested.

CORRESPONDENCE:

Outward: letters to committee members with meeting invitations and minutes
letter to B. Darvill re Shipping container map

Inwards: E-mail B. Darvill updates for tonight's meeting
B. Darvill re- changes to Application form & Conditions of Hire
B. Darvill re- overhead photos of Maffra Rec Reserve
letter WSC re- confirmation of amendment to terms of reference

Correspondence read and received on the motion of J. Toma and seconded by P. Shelton.

CARRIED

TREASURER'S REPORT:

Was presented by the Secretary, J. Toma, as the Treasurer, L. Ogilvie is an apology
Accounts to be paid; McCarthy Plumbing \$594.00

ACTION- M. Hewlitt to obtain two quotes for replacement of pipe-work.

The Secretary, J. Toma, moved and K. Christensen seconded that the Financial Report be received and accounts passed for payment. **CARRIED**

REPORT:

Harness Club - the 1 1/2 days of instruction has been fully booked and the club asked if the booking could be extended. The committee was in agreement for the booking to be extended.

Maffra Band- is well into practising for Anzac Day

Agricultural Society- planning for the 2018 is underway. The grant submission for the drainage works around the Jack Williamson showjumping arena was successful and Ryan Vardy will undertake the works.

Kennel Club- Dog News Australia top shows for 2017 Australia-wide list included the Maffra Shows in the top 6. This was voted for by exhibitors around Australia.

Football/Netball Club- \$35,000 was raised from the Maffra Mardi Gras for the completion of the Netball area. The launch for the 2017 will take place on Thursday, and all projects will be completed by the first game

Truck Show- the next meeting will be held in May. The group is seeking to hire the Function Centre bar and dining area for 2017.

WSC as per B. Darvill's email notes

GENERAL BUSINESS:

- * **ACTION_** Secretary to follow up Federal Government grants for Solar panels for community organisations.

- * new tractor has arrived, M. Hewlitt ordered tools for maintenance of the new mower.
- * Cannon's power account has been paid. ACTION approach an electrician to quote on a 15watt pump make-over.
- * contact plumbers for toilet maintenance
- * the AC condensers on the Function Centre roof are the reason for the leaks in the kitchen, repairs are ongoing.
- * ACTION- Les Langshaw is to fix the gate area outside the new bar. a sheet of metal will be installed to prevent access to the Main oval.
- * Small equipment grant this will be applied for when available to purchase a bucket attachment for the new tractor.
- * the old tractor needs to be advertised for sale to assist with repaying the loan from WSC
- * a World Record gumboot throwing attempt will be made in Blackies Paddock on Sunday April 29, 2017. The Rotary club wish to advertise this with a sign at the main gate, this was agreed to. This committee agreed on a charge of \$150.00 to cover power/water/toilet cleaning and rubbish removal.

Meeting closed at 8.35pm.

Next meeting to be held on Monday May 1st, 2017 commencing at 7.30pm.

Apology for ^{MAL}~~Miss~~ meeting- K. Christensen

(SPECIAL COMMITTEE of WELLINGTON SHIRE COUNCIL)
GENERAL MEETING
Held Monday July 3rd, 2017

PRESENT: Lisa Ogilvie, Jennifer Toma, Cheryl Dowling, Paul Bourke, Mark Hewlitt, Kevin Christensen, Steve Bragg, Keith Mills, and Paul Shelton.

APOLOGIES: Irene Crockford, Vicki Hamilton, Matthew Coleman and would-be member Kath Coggan.

Chairman, Mark Hewlitt advised committee members that they are obliged to declare any conflict of interest arising from items to be discussed at this meeting.

MINUTES of the meeting held on Monday June 5th, 2017 were read and received on the motion P. Bourke and seconded by K. Christensen. CARRIED

BUSINESS ARISING:

1/ The Ag Society drainage works in Blackies Paddock and the Williamson Showjumping arena have been completed.

2/ M. Hewlitt has contacted the electrician re; "Exit" light.

3/ Secretary, J. Toma, read an email from Marcus Stone re: drainage works plan for the Main Oval, printed email is in the Correspondence file. This was discussed in detail, completion dates are important in relation to the State and possible Federal harness competitions in February. It was discussed that this event may take place in April in cooperation with the Football Club.

ACTION- the drainage discussion is a priority on the August meeting agenda.

CORRESPONDENCE:

Outward: letters to committee members with meeting invitations and minutes

Inwards: email- WSC re drainage project

letter- WSC re Great Vic bike ride

letter- Maffra Fire Brigade re signage for "Burn off" notifications

Correspondence read and received on the motion of C. Dowling and seconded by S. Bragg.

CARRIED

TREASURER'S REPORT:

Was presented by the Treasurer, L. Ogilvie.

Plus extra accounts to be paid

The Treasurer, L. Ogilvie, moved and S. Bragg seconded that the Financial Report be received and accounts passed for payment. CARRIED

REPORT:

Harness Club - as tabled.

Kennel Club- campers are making bookings, some new ones are on a waiting list.

Football/Netball Club- Toilet leak in the ladies toilet, in the John Vardy Pavilion, leaking from the bowl.

ACTION- Secretary to find out a date for an on-site meeting re drainage project.

GENERAL BUSINESS:

1/ Secretary approached to host Pony Club Zone finals on the Reserve Sunday December 3rd, 2017. This will include showjumping and dressage competitions, a canteen and possible camping on the grounds overnight.

It was decided to charge \$200.00 for the day and to order more skips for rubbish. ACTION- Secretary to organise a day for on-site visit to define needs.

2/ It was decided to purchase a split-system air-conditioning system for comfort in the main meeting room. ACTION- M. Hewlitt to obtain quotes for system and installation.

3/ Frost damage has occurred around the Reserve and must be repaired before the Saturday game, cracked pipes in the eastern waterline and water pipes in the Cattle Pavilion. Also a leak in the western ladies toilets.

4/ The ongoing issue of Blackies Paddock, S. Bragg recommended the complete removal of the clumping weeds, a 1/2 inch rotary hoe to take off the rough tops to be followed up by harrowing. Then re-seeding, this work needs to be done in time for the spring growth. ACTION- letter to Ag Society seeking assistance with this project, this Committee will pay fuel costs.

Meeting closed at 8.30pm.

Next meeting to be held on Monday August 7th, 2017 commencing at 7.30pm.

**Please note there will be a representative from WSC Drainage Project in attendance to answer

ITEM C5.3**CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER COMMUNITY WELLBEING
DATE: 5 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes and financials from the Cameron Sporting Complex Committee of Management's Ordinary Meetings held on 20 April 2017 and 15 June 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes and financials from the Cameron Sporting Complex Committee of Management's Ordinary Meetings held on 20 April 2017 and 15 June 2017.

BACKGROUND

The Cameron Sporting Complex Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Cameron Sporting Complex for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Cameron Sporting Complex for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

OPTIONS

Council has the following options:

1. Receive the minutes and financials from the Cameron Sporting Complex Committee of Management's Ordinary Meetings held on 20 April 2017 and 15 June 2017; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes and financials from the Cameron Sporting Complex Committee of Management's Ordinary Meetings held on 20 April 2017 and 15 June 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

CONSULTATION IMPACT

Meetings held by the Cameron Sporting Complex Committee of Management are open to the public.

**CAMERON SPORTING COMPLEX
Special Committee of Council**

MINUTES

20 April 2017, 7.00pm
Cameron Sporting Complex



Meeting Opened Time:

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		X
Brad Spinner	Chairperson	Community	X
Peter Anderson	Vice Chairperson	Community	X
Tracy Cameron	Secretary	Community	X
Anna Gaw	Treasurer	Community	X
Timothy Kemp		Community	X
Paul Durrant		Maffra Cricket	X
Yvonne Higgins		Maffra Basketball	X
Bronwyn Hillbrich		Maffra Hockey	X
Pat Weatherley		Maffra Junior Football	X
Prue Berry		Maffra Gymnastics	X

Guest – Bodey Wellington Shire Council

Quorum Achieved? **Yes**

2. Declaration of Conflicts of Interest - nil

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Pat Weatherley **Seconded:** Anna Gaw **CARRIED**

Bodey was welcomed to our meeting.

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

Nil

5. Correspondence In

Nil

6. Correspondence Out –
- Minutes to Council

7. Reports

7.1 Chairperson's Report – nil

7.2 Treasurer's Report - Moved Anna Gaw Seconded Tim Kemp

7.3 User Group Reports

- Basketball

U.14 girls & boys teams competed in Ballarat u.14 boys finished third in state
Gippsland Teams were prominent in the top 8.
New season starts Monday 78 teams all up – together with 40 u.8 skills kids.
u.10 boys have 66 players – 9 sides – 15 week comp

- Hockey

Season starts Saturday. Hook into Hockey has been running, 20 & 21 May
Country week 5 Maffra kids have been. New uniforms

- Gymnastics

500 registered competitors and waiting list.
Won Club of the year Wellington Shire Council \$3,000.00
Hosting Southern Cross Classic May 7 which is a Victorian Comp

- Cricket

AGM held last Wednesday Paul and been re-elected as President

- Football

Starts Sunday
55 u.10 = 3 teams, 2 x u.12 teams with 14 a side and 1 u.14 teams, no u.16 team
Women team

8. Volunteers - Nil

9. OHS / Risk / Facility Fault Report - nil

10. New Rules of the Committee to be endorsed by Council - nil

11. General Business

- Consultants to attend our next meeting so time will need to be 5.30pm
- Dam – should be ready to go July 2017/18 – Safety Fencing??
- Playground items list what has been done.
- Security Cameras quote
- Hockey light on south pole needs to be adjusted.

12. Next Meeting

- 18 May 2017 @ 5.30pm

Meeting Closed Time: 7.35

These minutes are:

Confirmed as true and correct on 15th June 2017
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature..... 

CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT

FINANCIAL STATEMENT - MONTH ENDED 31ST MARCH 2017

CHEQUE ACCOUNT

RECEIPTS

	MARCH	Y.T.D.
Wellington Shire:		
Maintenance Grant		\$ 45,619.00
Audit Works		\$ 3,885.00
Reimburse Water		\$ 2,169.46
Reimbursements:		
Basketball Association		\$ 11,355.05
Gymnastics		\$ 8,033.88
Rentals:		
Maffra Junior Football Club		\$ 6,615.01
Maffra Hockey Club		
Maffra Cricket Club	\$ 6,615.00	\$ 6,615.00
Schools		
Miscellaneous Rentals		\$ 250.00
Other Income:		
Miscellaneous		
GST Reimbursement	\$ 239.89	\$ 5,188.59
GST Collected on Receipts	\$ 661.50	\$ 3,675.38
Bank Interest		
Transfers:		
From Investment Acc		\$ 62,000.00
From Term Deposit		\$15,000.00

PAYMENTS

	MARCH	Y.T.D.
Electricity -	\$ 1,201.98	\$ 12,372.46
Reserve:		
Gippsland Water		\$ 7,967.66
Origin		\$ 279.83
Stadium:		
Origin		\$ 993.58
Mowing Contract:	\$ 1,790.91	\$ 13,600.01
Contract Cleaning:	\$ 3,116.80	\$ 16,607.71
Maintenance:		
Stadium	\$ 188.28	\$ 15,778.10
Reserve/Pavilion		\$ 11,980.98
Miscellaneous:		
Rubbish Collection	\$ 315.00	\$ 2,625.00
Toilet Supplies	\$ 260.40	\$ 669.35
Audit Costs		\$ 300.00
Sundries:		
PO Box Rental	\$ 112.73	\$ 112.73
Postage	\$ 18.18	\$ 63.64
Materials		\$ 309.18
Equipment		
Bank Charges		\$ 2.80
Other Expenses:		
GST on Expenses	\$ 700.43	\$ 7,539.65
GST on Shire	\$ 58.18	\$ 486.91
Transfer:		
To Investment Account		\$ 20,000.00
Term Deposit		\$ 55,000.00

Total Receipts	\$ 7,516.39	\$ 170,406.37
Balance 1st July 2016		\$ 390.34
Total		\$ 170,796.71

Total Payments	\$ 7,762.89	\$ 166,689.59
Balance 31st March 2017		\$ 4,107.12
Total		\$ 170,796.71

Bank Reconciliation

Balance as per Bank Statement (copy attached)		\$ 5,586.48
Less unrepresented cheques		
Cheque No. 1697	\$ 1,322.18	
1699	\$ 58.18	
1700	\$ 99.00	

Balance as at 31st March 2017

\$ 1,479.36
\$ 4,107.12

SAVINGS ACCOUNT**RECEIPTS**

	MARCH	Y.T.D.
Interest	\$ 0.77	\$ 65.81
Transfers In		\$ 20,000.00
Total Receipts	\$ 0.77	\$ 20,065.81
Balance 1st July 2016		\$ 62,005.62
Total		\$ 82,071.43

PAYMENTS

	MARCH	Y.T.D.
Bank Charges		
Transfers Out		\$ 62,000.00
Total Payments	\$ -	\$ 62,000.00
Balance 31st March 2017		\$ 20,071.43
Total		\$ 82,071.43

Bank Reconciliation

Passbook Balance as at 31st March 2017

\$ 20,071.43**TERM DEPOSIT****RECEIPTS**

	MARCH	Y.T.D.
Interest	\$ 206.51	\$ 402.31
Transfers In		\$ 55,000.00
Total Receipts	\$ 206.51	\$ 55,402.31
Balance 1st July 2016		\$ -
Total		\$ 55,402.31

PAYMENTS

	MARCH	Y.T.D.
Bank Charges		
Transfers Out		\$ 15,000.00
Total Payments	\$ -	\$ 15,000.00
Balance 31st March 2017		\$ 40,402.31
Total		\$ 55,402.31

Bank Reconciliation

Term Deposit Balance as at 31st March 2017

\$ -

\$ 40,402.31**ACCOUNT SUMMARY**

Cheque Account	\$ 4,107.12
Savings Passbook	\$ 20,071.43
Term Deposit	\$ 40,402.31
TOTAL 31st March 2017	\$ 64,580.86

CAMERON SPORTING COMPLEX
Special Committee of Council

MINUTES

MEETING JUNE 15TH 2017, MEETING TIME 7.PM
CAMERON SPORTING COMPLEX

WELLINGTON
SHIRE COUNCIL

24 JUL 2017

RECEIVED

Meeting Opened Time:

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		x
Brad Spinner	Chairperson	Community	x
Peter Anderson	Vice Chairperson	Community	x
Tracy Cameron	Secretary	Community	x
Anna Gaw	Treasurer	Community	x
Tim Kemp		Community	x
Paul Durrant		Maffra Cricket	x
Yvonne Higgins		Maffra Basketball	x
Bronwyn Hillbrick		Maffra Hockey	x
Pat Weatherley		Maffra Junior Football	x
Prue Berry		Maffra Gymnastics	x

Visitors: Glenn Finlay (gymnastics), Marcus Stone and Karen WSC

Quorum Achieved? YES /

2. Declaration of Conflicts of Interest : Nil

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Y. Higgins

Seconded: P. Durrant

CARRIED;

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes,

*Paul to email WSC before July 18th with high priority involving cricket with new extension. All agreed.

WSC discussion on the bore, drill tec RE long Gevity on bore.

Contingency talks with Maffra Golf Club.

Both plans options for extension going to WSC July 18th. It was asked if we are not happy with the decision can this be reviewed.

Funding submission by August 16th

5. Correspondence In

*Term deposit

6. Correspondence Out –

*Audit report

6. Reports

6.1 Chairperson's Report

6.2 Treasurer's Report Moved A. Gaw. Seconded T. Cameron

Request for a further 3 months CARRIED

6.3 User Group Reports

GYMNASTICS

Four Gymnasts were selected in the state team for trampolining.

They achieved 11th and 6th in Double Mini and 1st and 16th in tumbling.

We ran a high performance clinic and had 42 attend.

We also had a men's clinic that was well attended.

Maffra masters Sue Draper memorial pairs competition will be held July 21st.

BASKETBALL.

*going well in the middle of the season.

Morwell tournament end of month.

HOCKEY.

* Going well into round 7.

Just had senior country week.

CRICKET:

*looking for storage.

FOOTBALL:

*Nil.

Volunteers

7. OHS / Risk / Facility Fault Report

8. New Rules of the Committee to be endorsed by Council on

9. General Bussiness:

Quotes for oval fencing \$9,704.60. Need more information and more quotes.

Speak to Pat Weatherley.

Cost in Audit report is \$1,500.

Cricket club rooms, need 4 new systems and repair water pit. In audit works.

Sanatising bins to go in toilets in pavilion foe womens football.

Fitness group on ovals check to see if they are still using the ovals as they should be paying rent.

Sale shop fitters to come and repair front sliding door and doors in to courts.

Senior schools using ovals for three dates.

We would like to have a meeting when the new plans are available before they go to WSC.

Audit works, Pat and Paul to check the pavilion and Brad and Yvonne to look at courts and gymnastics.

11. Next Meeting July 20th 2017 7pm

Apologies

Meeting Closed Time: 7.50pm

Apologies B. Spinner

These minutes are:

Confirmed as true and correct on *20th July 2017*
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature.....



CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT

FINANCIAL STATEMENT - MONTH ENDED 31st MAY 2017

CHEQUE ACCOUNT

RECEIPTS

	MAY	Y.T.D.
Wellington Shire:		
Maintenance Grant		\$ 45,619.00
Audit Works		\$ 3,885.00
Reimburse Water		\$ 2,169.46
Reimbursements:		
Basketball Association	\$ 3,029.09	\$ 17,260.79
Gymnastics	\$ 1,602.80	\$ 11,086.23
Rentals:		
Maffra Junior Football Club		\$ 6,615.01
Maffra Hockey Club	\$ 2,661.75	\$ 2,661.75
Maffra Cricket Club		\$ 6,615.00
Schools		
Miscellaneous Rentals		\$ 250.00
Other Income:		
Miscellaneous		
GST Reimbursement	\$ 203.97	\$ 5,431.49
GST Collected on Receipts	\$ 729.36	\$ 4,837.35
Bank Interest		
Transfers:		
From Investment Acc		\$ 62,000.00
From Term Deposit		\$15,000.00

PAYMENTS

	MAY	Y.T.D.
Electricity -	\$ 985.75	\$ 14,699.97
Reserve:		
Gippsland Water		\$ 7,967.66
Origin		\$ 350.37
Stadium:		
Origin		\$ 1,046.11
Mowing Contract:	\$ 1,790.91	\$ 17,181.83
Contract Cleaning:	\$ 1,369.34	\$ 19,885.34
Maintenance:		
Stadium		\$ 15,778.10
Reserve/Pavilion	\$ 605.42	\$ 13,386.40
Miscellaneous:		
Rubbish Collection	\$ 315.00	\$ 3,255.00
Toilet Supplies	\$ 388.54	\$ 1,144.70
Audit Costs		\$ 300.00
Sundries:		
PO Box Rental		\$ 112.73
Postage		\$ 63.64
Materials		\$ 309.18
Equipment		
Bank Charges		\$ 2.80
Other Expenses:		
GST on Expenses	\$ 545.49	\$ 8,721.72
GST on Shire		\$ 486.91
Transfer:		
To Investment Account		\$ 20,000.00
Term Deposit		\$ 55,000.00

Total Receipts **\$ 8,226.97** **\$ 183,431.08**

Balance 1st July 2016 **\$ 390.34**

Total **\$ 183,821.42**

Total Payments **\$ 6,000.45** **\$ 179,692.46**

Balance 31st May 2017 **\$ 4,128.96**

Total **\$ 183,821.42**

Bank Reconciliation

Balance as per Bank Statement (copy attached)		\$ 6,128.62
Less unpresented cheques		
Cheque No. 1710	\$ 66.00	
1711	\$ 1,933.66	

Balance as at 31st May 2017

\$ 1,999.66
\$ 4,128.96

SAVINGS ACCOUNT**RECEIPTS**

	MAY	Y.T.D.
Interest	\$ 0.82	\$ 67.48
Transfers In		\$ 20,000.00
Total Receipts	\$ 0.82	\$ 20,067.48
Balance 1st July 2016		\$ 62,005.62
Total		\$ 82,073.10

PAYMENTS

	MAY	Y.T.D.
Bank Charges		
Transfers Out		\$ 62,000.00
Total Payments	\$ -	\$ 62,000.00
Balance 31st May 2017		\$ 20,073.10
Total		\$ 82,073.10

Bank Reconciliation

Passbook Balance as at 31st May 2017

\$ 20,073.10**TERM DEPOSIT****RECEIPTS**

	MAY	Y.T.D.
Interest		\$ 402.31
Transfers In		\$ 55,000.00
Total Receipts	\$ -	\$ 55,402.31
Balance 1st July 2016		\$ -
Total		\$ 55,402.31

PAYMENTS

	MAY	Y.T.D.
Bank Charges		
Transfers Out		\$ 15,000.00
Total Payments	\$ -	\$ 15,000.00
Balance 31st May 2017		\$ 40,402.31
Total		\$ 55,402.31

Bank Reconciliation

Term Deposit Balance as at 31st May 2017

\$ -

\$ 40,402.31**ACCOUNT SUMMARY**

Cheque Account	\$ 4,128.96
Savings Passbook	\$ 20,073.10
Term Deposit	\$ 40,402.31
TOTAL 31st May 2017	\$ 64,604.37

ITEM C5.4**COMMUNITY SAFETY CAR**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 5 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓			✓	✓					

OBJECTIVE

For Council to approve a Memorandum of Understanding (MoU) (Attachment A) with Victoria Police and Lions Club of Sale for the operation of a Community Safety Car for Wellington Shire. The MoU outlines key responsibilities of each party, as outlined in this report, and the CEO will have the authority to finalise details in this MoU and sign on behalf of Council.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That

- Council approve a Memorandum of Understanding (MoU) (Attachment A) with Victoria Police and Lions Club of Sale for the operation of a Community Safety Car for Wellington Shire; and***
- Council authorise the Chief Executive Officer to finalise and sign the MoU, as attached.***

BACKGROUND

The Lions Club of Sale undertook fund raising to purchase a vehicle for use by Victoria Police as a community safety car throughout Wellington Shire. Victoria Police requested Wellington Shire take on the role of owner of the vehicle on behalf of the community under an agreement with Victoria Police, the form of which is being worked through by Council and Victoria Police officers.

A MoU has been developed outlining that:

- the vehicle will be gifted to Wellington Shire Council to act formally as the registered owner of the vehicle, and
- the vehicle will be used by Victoria Police for community policing activities and Victoria Police will be responsible for all running costs and programming for the vehicle.

OPTIONS

Council has the following options:

- Approve the Memorandum of Understanding (MoU) with the Victoria Police and the Lions Club of Sale for the operation of a community safety car for Wellington Shire; or

2. Not approve the Memorandum of Understanding (MoU) with Victoria Police and Lions Club of Sale for the operation of a community safety car for Wellington Shire and seek further information regarding the arrangements.

PROPOSAL

That Council approves a Memorandum of Understanding (MoU) (Attachment A) with Victoria Police and Lions Club of Sale for the operation of a Community Safety Car for Wellington Shire. The MoU outlines key responsibilities of each party, as outlined in this report, and the CEO will have the authority to finalise details in this MoU and sign on behalf of Council.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Council will be responsible for the annual registration costs of the vehicle. Victoria Police will be responsible for all running costs including insurances.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme Communities states the following strategic objective and related strategy:

Strategic Objective 1.1

Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.

Strategy 1.1.2

Work in partnership to provide leadership and strategic direction on issues relating to community safety.

This report supports the above Council Plan strategic objective and strategy.

MEMORANDUM OF UNDERSTANDING

DATED this XXX day of XXX.

B E T W E E N

**The State of Victoria
(through Victoria Police)**
of 637 Flinders Street Docklands Vic 3008

(‘Victoria Police’)

AND

Wellington Shire Council
PO Box 506 Sale Vic 3850
ABN 18420243468

(‘the vehicle Lender’)

AND

Lions Club Sale
PO Box 246 Sale Vic 3850

(‘the vehicle Owner’)

RECITALS:

- A. Victoria Police has requested the Lender to lend to it without fee or other reward one Toyota Rav 4, registered number XXXX (the Loan Vehicle) for use by members of Victoria Police for the period 1 September 2017 to 31 August 2023 (the Loan Period with option to extend as per 1.1).
- B. The Owner has agreed to donate the Loan vehicle to Wellington Shire Council for the period 1 September 2017 to 31 August 2023.
- C. The Lender has agreed to lend the Loan Vehicle to Victoria Police on the terms and conditions hereinafter provided.

1. Extension of Loan Period

- 1.1. Victoria Police and the Lender may, by agreement in writing, extend the Loan Period on the same terms and conditions as set out in this Agreement or as may be otherwise mutually agreed.

2. Provision of Loan Vehicle

- 2.1. The Lender undertakes to provide the Loan Vehicle to Victoria Police:
 - a. in a clean and roadworthy condition; and
 - b. on such date(s) and time(s) as may be mutually agreed.

3. Return of Loan Vehicle

- 3.1. Victoria Police shall return the Loan Vehicle to the Lender at, or at any time prior to, the expiry of the Loan Period.
- 3.2. The Lender shall return the vehicle to the Owner at the expiry of the Loan period.

4. Registration

- 4.1. The Lender acknowledges and agrees that it shall maintain registration of the Loan Vehicle during the Loan Period.

5. Victoria Police's Acknowledgement

- 5.1. Victoria Police acknowledges and agrees that it will:
- a. take all due and proper care of;
 - b. arrange appropriate insurance for; and
 - c. repair or make good any loss or damage caused to the Loan Vehicle in the possession, custody or control of Victoria Police during the Loan Period.

6. Confidentiality

- 6.1. The Lender and Owner agree and undertake:
- a. to keep the terms of this Agreement secret and confidential;
 - b. not to disclose, divulge or cause to be disclosed or divulged the details of any or all of the Loan Vehicle to any person, body or business other than those involved with the arrangements under this Agreement; and
 - c. not to disclose or divulge or cause to be disclosed or divulged any information that identifies or is likely to identify a member of Victoria Police to any person, body or business not involved with the arrangements under this Agreement.

7. Variation

- 7.1. Any term or condition of this Agreement may be varied, discharged or released with the written agreement between the parties.

8. Termination

- 8.1. This Agreement may be terminated at any time by mutual agreement or by either party giving 7 days' written notice to the other party.

9. Governing Law

- 9.1. This Agreement is governed by and is to be construed in accordance with the laws of Victoria.

10. Relationship of Parties

- 10.1. This Agreement is not intended to create a partnership, joint venture or agency relationship between the parties.

11. Entire Understanding

- 11.1. This Agreement constitutes the entire understanding between the parties as to the subject matter.

SIGNED for and on behalf of the **State of Victoria** by its duly authorised officer in the presence of:

.....
[Signature of Authorised Officer]

.....
[Signature of Witness]

.....
[Print Name of duly Authorised Officer]

.....
[Print Name of Witness]

Executed by **XXX**
by being signed by its duly authorised officer in the presence of:

.....
[Signature of duly Authorised Officer]

.....
[Signature of Witness]

.....
[Print Name of duly Authorised Officer]

.....
[Print Name of Witness]



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING
05 September 2017

On this day of 22 August 2017, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I, Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document

ITEM F1.1 2016-036 ROSEDALE STREETSCAPE WORKS confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters



.....
Chris Hastie General Manager Built and Natural Environment



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.