



Council Meeting Agenda

Meeting to be held at

Port of Sale Business Centre

Foster Street, Sale

Tuesday 21 March 2017, commencing at 6pm

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ORDINARY MEETING OF COUNCIL – 21 MARCH 2017

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Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Webcast to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

21 MARCH 2017

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 7 March 2017 as tabled.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 7 March 2017 as tabled.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

21 MARCH 2017

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

ITEM A8(2)**RESPONSE TO PETITION: CLOSURE OF THE PUBLIC AMENITIES
WILDFISH RESTAURANT**

DIVISION: BUILT AND NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER NATURAL ENVIRONMENT AND PARKS
DATE: 21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓		✓		✓	✓			

OBJECTIVE

The objective of this report is for Council to respond to a petition presented to Council on 7 February 2017 raising concerns about the closure of toilets to the public at Wildfish Restaurant, Port Albert.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note that the existing Port Albert public toilets at Rutter Park and the Water Tower currently allow shorter walking distances than similar coastal tourism destinations including Cowes, Lakes Entrance and Inverloch. Further, the City of Melbourne plans for CBD toilets in high traffic volume areas to be 500 metres between facilities. Using these and other benchmarks available as listed in the attached report, the Port Albert foreshore already is at the higher end of the service scale for pedestrian walking distance and access to public toilets. On that basis: -

- 1. Council does not support the request to reinstate public toilet facilities at Stockyard Point in Port Albert as the current provision of toilet facilities in Port Albert is considered adequate;***
- 2. Council install appropriate wayfinding signage to provide better information regarding the location of the two existing toilets in Port Albert, and***
- 3. The Chief Executive Officer write to the head petitioner to advise of Council's decision in relation to this matter***

BACKGROUND

Council had an arrangement with the proprietor of the Wildfish Restaurant & Takeaway, Port Albert that allowed members of the public to utilise the toilet facilities attached to the Restaurant during the business trading hours. This arrangement, which expired on June 30 2016, was put in place when the old public toilets at Stockyard Point were demolished as part of the original development of Stockyard Point. The arrangement also posed some difficulties for the business operators, with restaurant patrons having to use the same facilities. The operator of the restaurant advised Council that the public sometimes mistreated the facility. In addition, since this arrangement has been in place, Council has constructed an additional toilet block in Rutter Park.

With the closure to the public of the toilets inside Wildfish Restaurant on Thursday 30 June 2016, the distance to the nearest public toilets from Wildfish Restaurant is now 350m (from the Custom House it is 275 metres) as the crow flies. The Petition infers that this distance is excessive, and therefore impacts on the experience of visitors and locals alike.

While there is no 'universal standard' as to the ideal spacing of toilet facilities (particularly those communities that are well known tourism destinations like Port Albert), we can benchmark against locations with similar visitor numbers, as well as against areas with very high pedestrian traffic, like Melbourne's CBD.

An assessment of other Gippsland coastal towns (Cowes, Inverloch, and Lakes Entrance) has found that average distances between Council public amenities was 616 metres (Inverloch) or greater. The average distances between Council public amenities within the Wellington Shire towns of Loch Sport, Maffra, Sale, Seaspray, and Yarram was found to be 610 metres (Maffra) or greater. In the towns of Yarram and Seaspray there is only one Council managed public amenity facility within the town. Seaspray does have an additional public toilet managed by the Department of Water, Environment, Land and Planning (DEWLP) Foreshore Committee

Attachment 1 shows both distances and related maps that show benchmarked public toilet distances.

We also sought Public Toilet Strategies from those Councils who had them in place (Attachment 2). Not surprisingly, the City of Melbourne has a public toilet plan which provides one of the best service levels in Victoria, by stating that there should be a maximum of 500 metres between facilities within the CBD. So essentially with the building of a new toilet block at Stockyard Point as sought by the petition, Port Albert would then have a higher service standard (i.e. proximity of toilets) than Melbourne CBD.

OPTIONS

Council has the following options:

1. Construct new facilities in the Stockyard Point area. Financial impact approximately \$130,000 (depending on final design), plus an additional ongoing annual cost to clean and maintain; or
2. Decline the request on the basis that there are already sufficient public toilet facilities in Port Albert. To assist with wayfinding Council will install signage in Port Albert providing information as to the location of the 2 existing toilets in the town.

PROPOSAL

That Council decline the request on the basis that there are already sufficient public toilet facilities in Port Albert.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Option 1 – Cost to be determined but based on the cost of similar facilities would be approximately \$130,000 plus an additional operating amount per annum.

Option 2 – Cost associated with wayfinding signage - approximately \$1,500.

COUNCIL POLICY IMPACT

Proposal is in line with the current Council policy on toilet provision.

RESOURCES AND STAFF IMPACT

Option 1 will require additional Capital budget allocation combined with an increase in the ongoing operational budget.

Option 2 – Minor budget provision required - \$1,500.

COMMUNITY IMPACT

The current provision of public amenities in Port Albert is in line with Council policy and is similar to provision in other like towns in the Shire and across Gippsland.

Attachment 1

<i>PUBLIC AMENITIES – LOCH SPORT</i>	<i>Distance between*</i>
Charlies Street Boat Ramp to Lake Street Foreshore (opp. The Lodge)	1,000m
Lake Street Foreshore to Seagull Drive Boat Ramp	2,500m
Seagull Drive Boat Ramp to The Boulevard Boat Ramp	1,640m
<i>Average distance between public amenities in Loch Sport</i>	<i>1,713m</i>

<i>PUBLIC AMENITIES – SEASPRAY</i>	<i>Distance between*</i>
Shoreline Drive (activity node) to Foreshore C.o.M public amenities (opp. Shop)	350m
Foreshore C.o.M Toilet Block to Merrimans Creek Car Park	290m
<ul style="list-style-type: none"> Only Council public amenities in Seaspray is Merrimans Creek Car Park 	

<i>PUBLIC AMENITIES – YARRAM</i>	<i>Distance between*</i>
Rodgers Street (COURT HOUSE) to Memorial Park	500m
<ul style="list-style-type: none"> Only Council public amenities in Yarram is Memorial Park 	

<i>PUBLIC AMENITIES – MAFFRA</i>	<i>Distance between*</i>
Macalister River Regional Park to Visitor Information Centre	320m
Visitor Information Centre to Victoria Park (opp. Hospital)	900m
<i>Average distance between public amenities in Maffra</i>	<i>610m</i>

<i>PUBLIC AMENITIES – SALE</i>	<i>Distance between*</i>
Sale CBD (Cunninghame Street) to Port of Sale	630m
Sale CBD (Cunninghame Street) to Little McMillan Park (Lake Guthridge)	610m
Port of Sale to Little McMillan Park	540m
Little McMillan Park to Sale Botanic Gardens	940m
<i>Average distance between public amenities in Sale</i>	<i>680m</i>
<ul style="list-style-type: none"> No Council public amenities north of Cunninghame Street 	

<i>PUBLIC AMENITIES – COWES</i>	<i>Distance between*</i>
Anderson Road – The Esplanade 2	1,600m
The Esplanade 2 – The Esplanade 1	300m
<i>Average distance between Public Amenities in Cowes</i>	<i>950m</i>

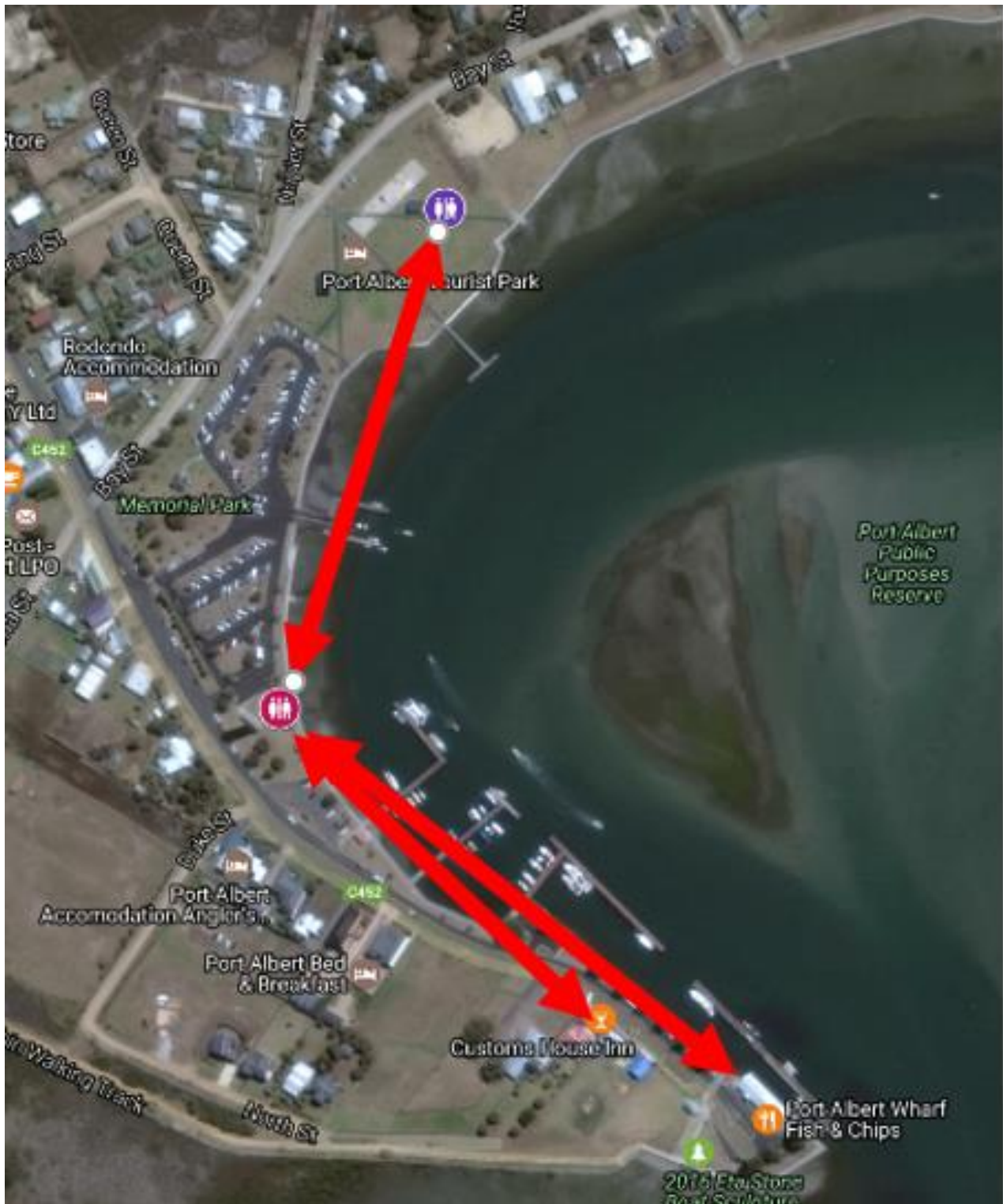
<i>PUBLIC AMENITIES – LAKES ENTRANCE</i>	<i>Distance between*</i>
Main Beach Public Toilet – Lakes Entrance Footbridge	300m
Lakes Entrance Footbridge – Scallop Jetty	330m
Scallop Jetty – Post Office Jetty	700m
Post Office Jetty – Bullock Island	1,000
Bullock Island – North Arm Boat Ramp 1	400m
North Arm Boat Ramp 1 – North Arm Boat Ramp 2	670m

<i>Average distance between Public Amenities in Lakes Entrance</i>	676m
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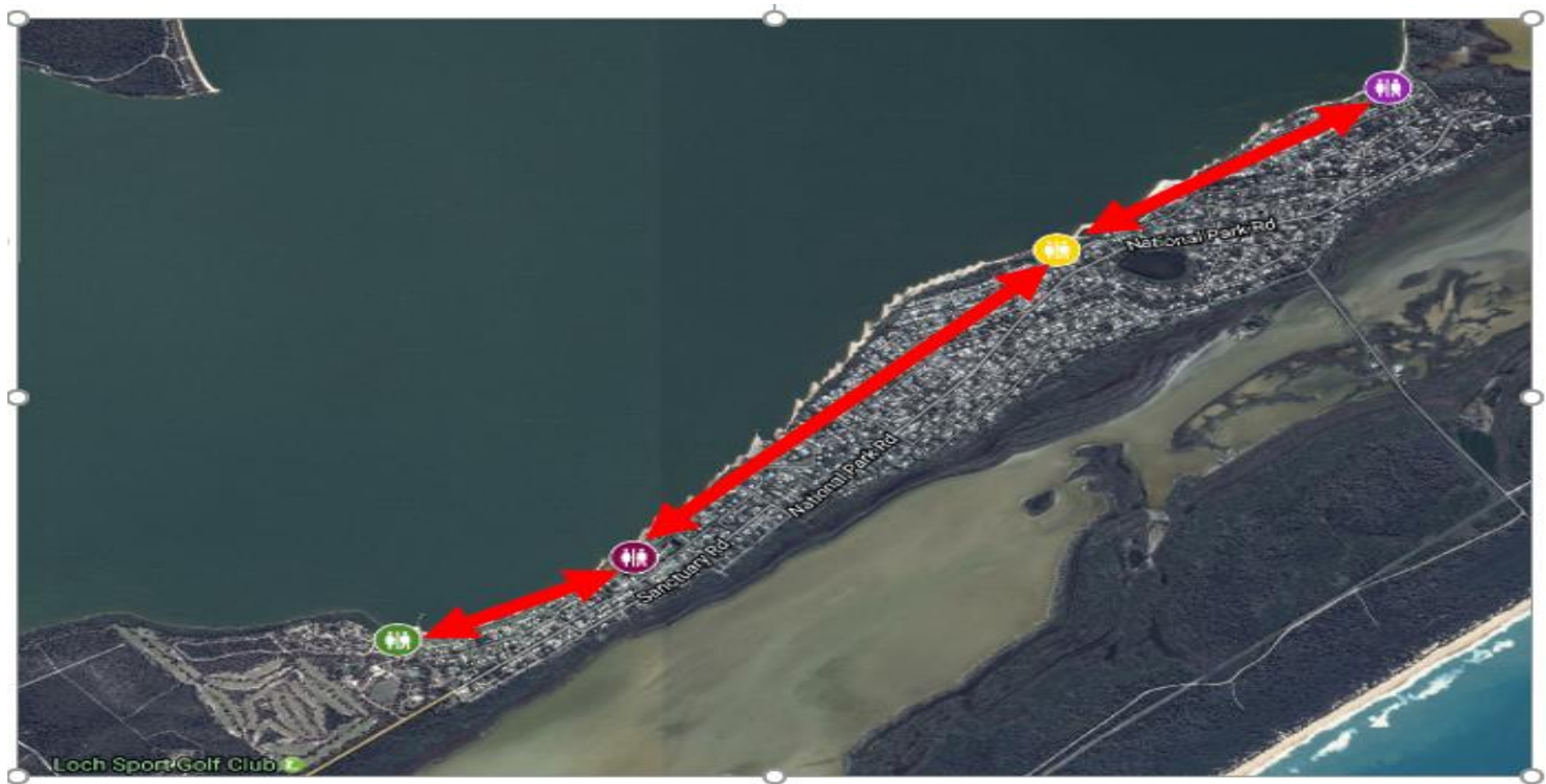
<i>PUBLIC AMENITIES – INVERLOCH</i>	<i>Distance between*</i>
Boat Ramp – Environment Centre	380m
Environment Centre – Rotary Centenary Park	720m
Rotary Centenary Park – Surf Parade	750m
<i>Average distance between Public Amenities in Inverloch</i>	616m

NOTE: * denotes measured distances “as the crow flies”

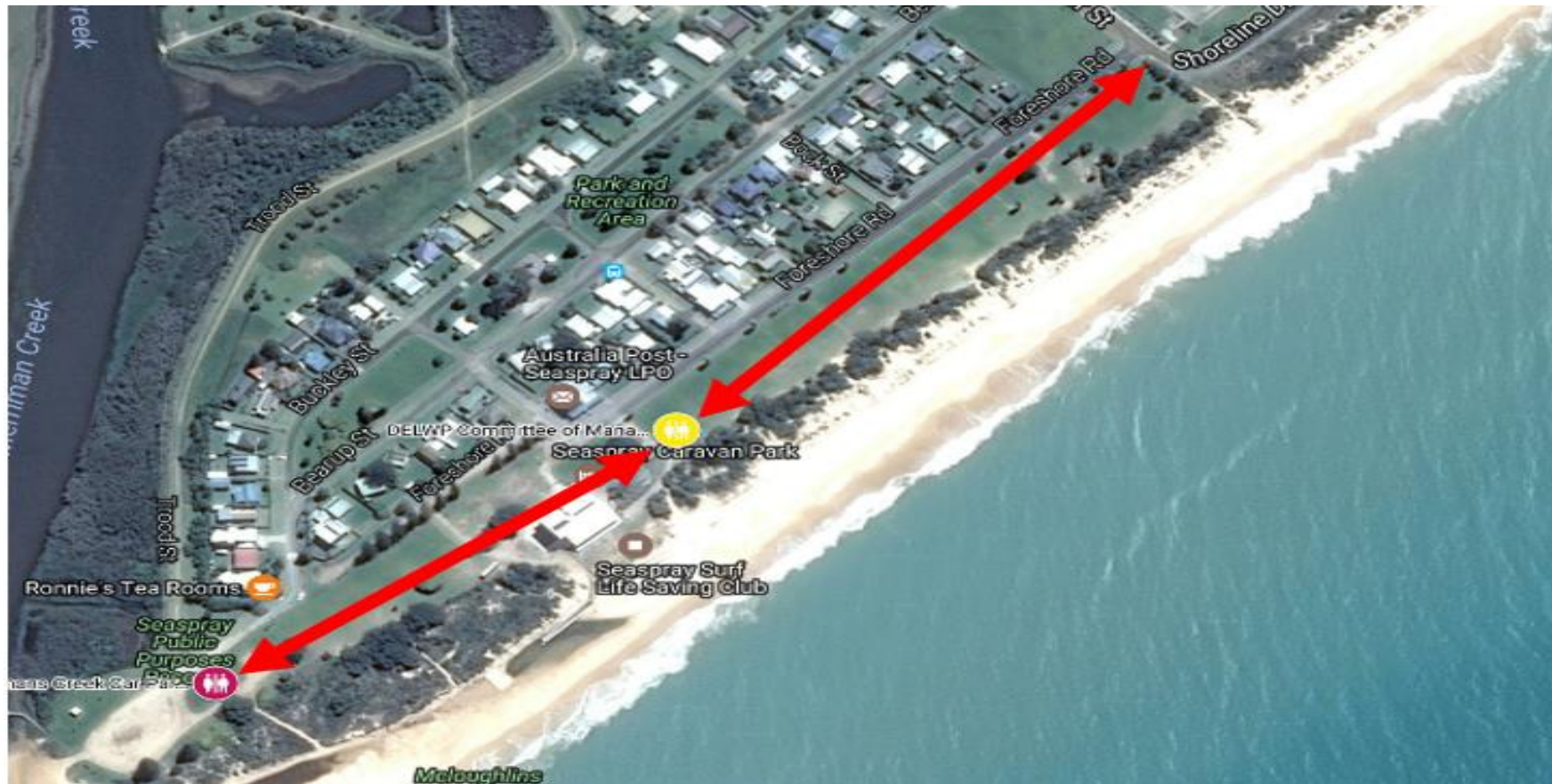
Public Amenities – Port Albert



Public Amenities – Loch Sport



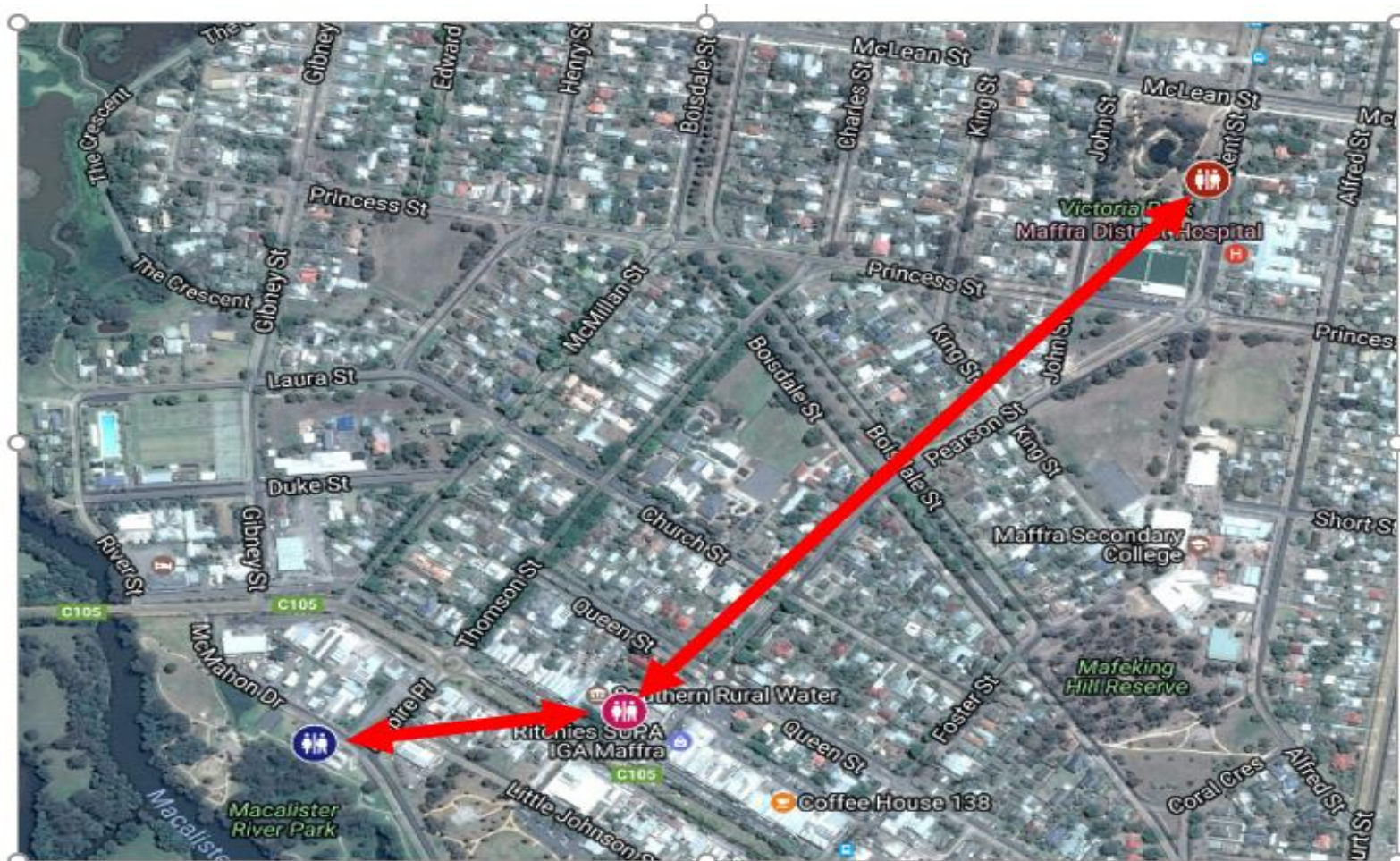
Public Amenities - Seaspray



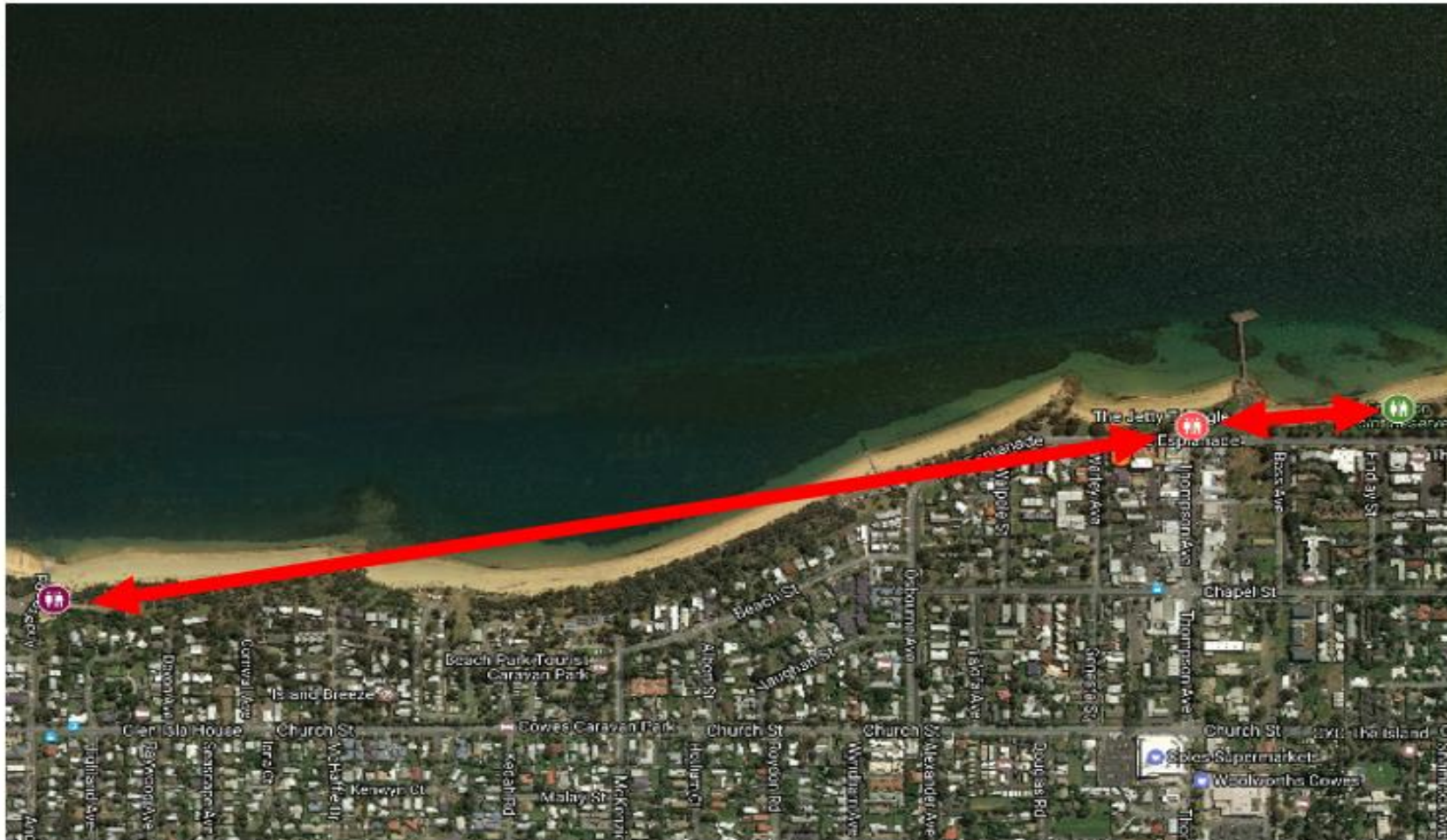
Public Amenities – Yarram



Public Amenities - Maffra



Public Amenities - Cowes



Public Amenities – Lakes Entrance



Public Amenities – Inverloch



ATTACHMENT TWO

City of Melbourne – Public Toilet Plan 2008 – 2013
High Pedestrian Traffic area – 500m between public toilets in CBD

Bayside City Council – Public Toilet Strategy 2012
Maximum of 1,000m between public toilets

Warrnambool City Council – Public Amenities Strategy 2013
High use areas (Lake Petrobe/Foreshore area) – 500m between public toilets

City of Glen Eira – Public Toilet Strategy 2010 – 2014
Maximum of 1,000m between public toilets

Latrobe City Council – Public Toilet Plan 2010
Spacing of 1,000m between public toilets

Petition re the Closure of Public Toilets, Wharf Street, Port Albert.

To the Chief Executive Officer of the Shire of Wellington.

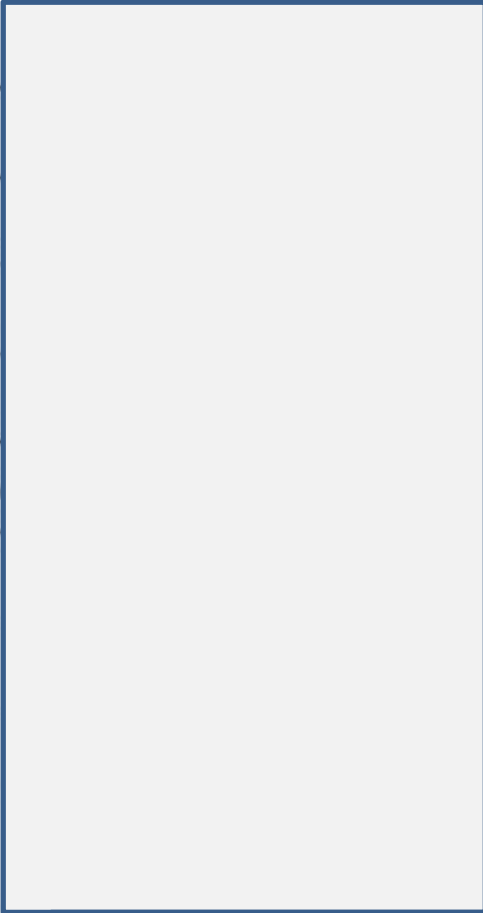





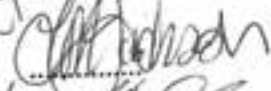

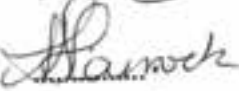



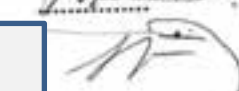
This petition draws to the attention of the Chief Executive Officer of the Shire of Wellington the recent closure of the public toilets located outside "Wildfish Restaurant," Wharf Street, Port Albert, and the disastrous effects such closure has for tourists and visitors (especially disabled visitors) to the area. Due to the closure of these public toilets tourists and visitors are required to walk a 1.2 kilometre round trip to the public toilet block near the boat ramp. It is of urgent importance that the public toilets at "Wildfish" be re-opened or replaced with new amenities on park land nearby.

Name	Address	Signature
John Southgate		
Ken Smith		
S. Jones		
S. Brisco		
Donna Lawrence		
Terry Murphy		
Glenn Eaton		
L. Lacey		
Lee Coates		
Valda Ngara		
James Hopper		
Hollie Thomas		

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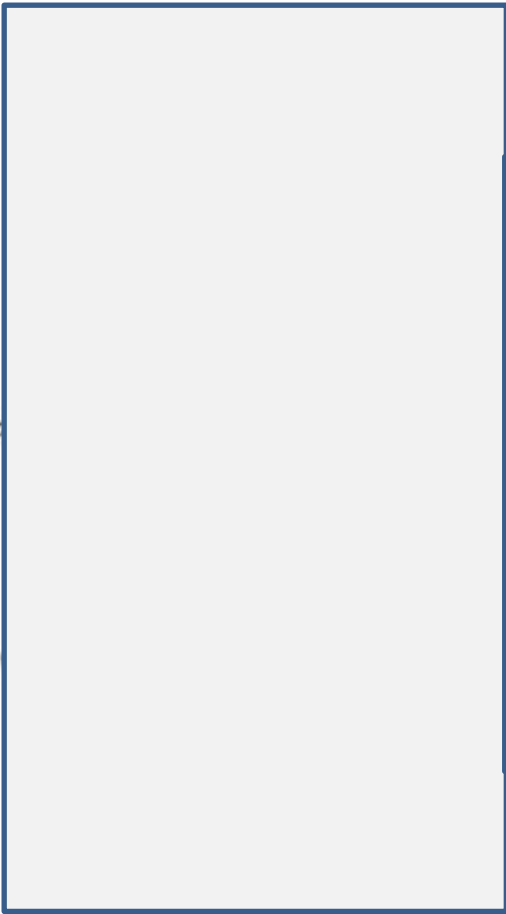

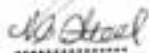


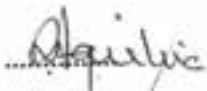
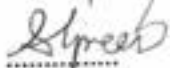




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Name	Address	Signature
Lyn Bain		
Lauren Sitter		
Robert Russell		
Fay Clark		
W.P. HACKETT		
L. Jackson		
K. Evans		
H. Sharrock		
GREG GARDNER		
Pamela Harwood		
JEFF FARRUGIA		

Petition re the Closure of Public Toilets, Wharf Street, Port Albert.

To the Chief Executive Officer of the Shire of Wellington.

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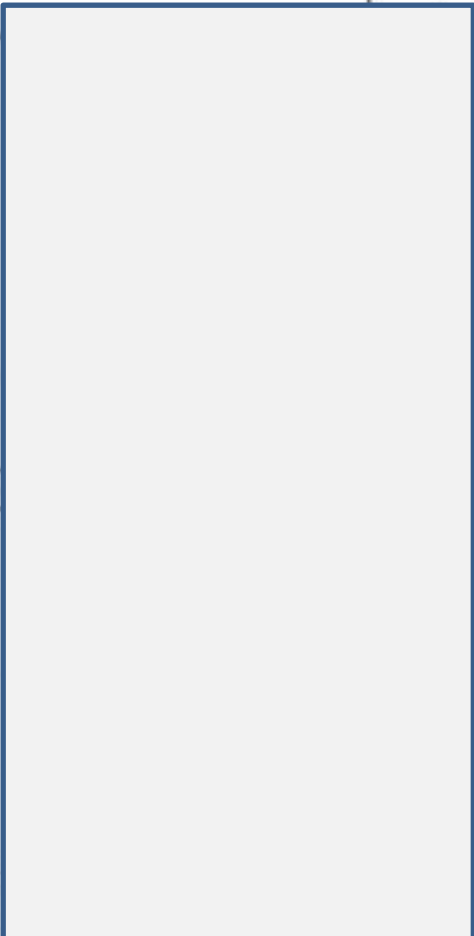
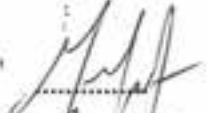
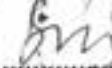

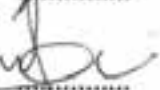

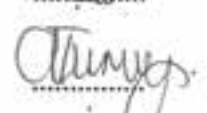


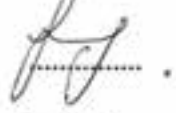

Name	Address	Signature
M. GLEBOV		
V. Skel		
C. AMOTT		
M. ROBINS		
R. Aquilino		
Stuart Green		
A. Kee		
P. WHITE		
C. Smith		
CHRIS SMITH		



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Name	Address	Signature
M. MAMAN		
Seth		
Rob Robson		
W. James		
P. Ormrod		
A. Turvey		
L. Thompson		
D. Pano		
Red Casey		
Terrence Daly		

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Name	Address	Signature
SEFF B. HARRISON		[Signature]
W. J. Southwell		W. J. Southwell
MARG PROUD		M. Proud
DORIS ELDRIDGE		D. Eldridge
RAY BLAKE		R. Blake
RHONDA YOUNG		R. Young
DANA IRVING		D. Irving
B. HARRY		B. Harry
I. PACEY		I. Pacey
J. PACEY		J. Pacey

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Name	Address	Signature
W. Kowalski		W. Kowalski
C. Beemer		C. Beemer
M. Thomson		M. Thomson
B. Morris		B. Morris
V. Kumar		V. Kumar
CHOWE		CHOWE
J. Howe		J. Howe
P. Gentile		P. Gentile
IAN GUTHRIE		IAN GUTHRIE
Sharon Marshall		Sharon Marshall

Petition re the Closure of Public Toilets, Wharf Street, Port Albert.

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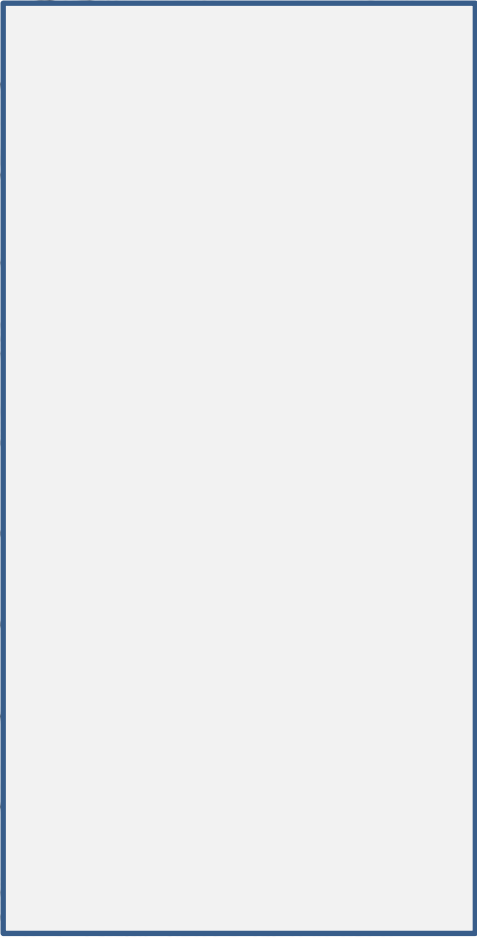
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Name	Address	Signature
SHARON STAIT		[Signature]
Carolyn KROCKPATRICK		[Signature]
Rachel McKay		[Signature]
Terry Murphy		[Signature]
MARY HOPKIN		[Signature]
H. Lambie		[Signature]
Nick Maudslowe		[Signature]
B. Tilack		[Signature]
I. GARDENER		[Signature]
[Signature]		[Signature]

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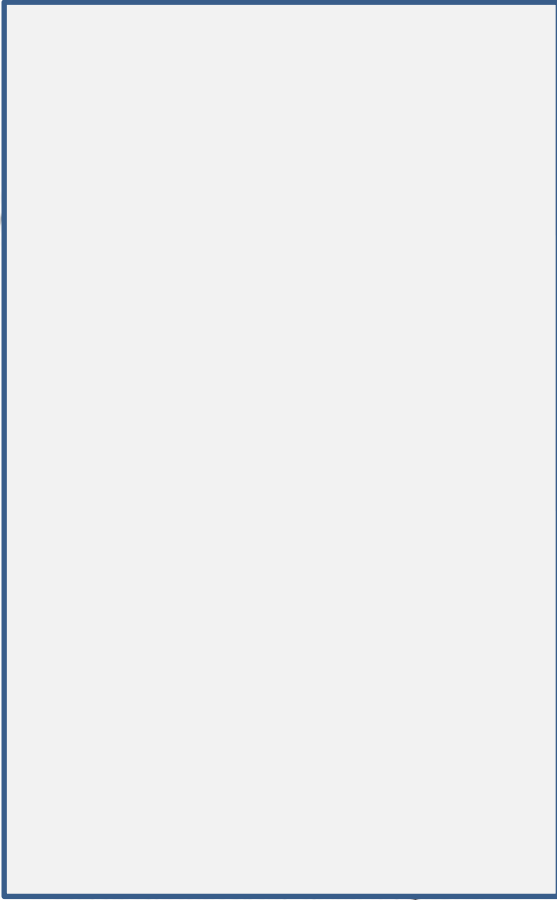


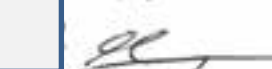
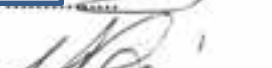

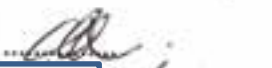


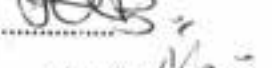
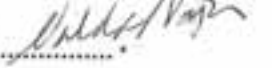
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Name	Address	Signature
Bill Black		Black
David Cuneo		Cuneo
Chris Eunos		C. Eunos
Claudia Middleton		Cl.
SABINA BROWN		S.B.
A Morgan		an
J. Berryman		Berryman
G. Barnes		Barnes
S. Tanaka		Tanaka
R. Kennedy		R. Kennedy

Petition re the Closure of Public Toilets, Wharf Street, Port Albert.

To the Chief Executive Officer of the Shire of Wellington.

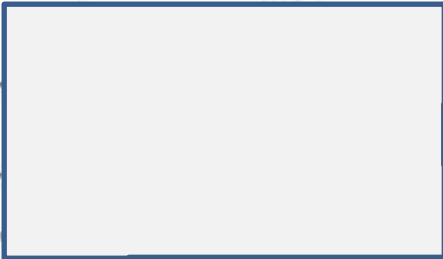



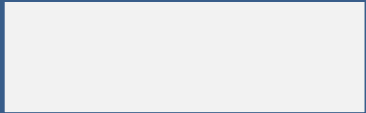

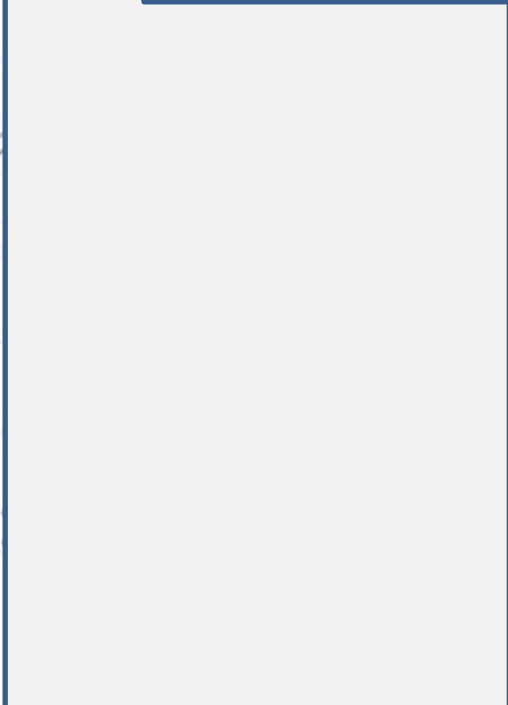

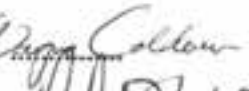

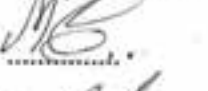

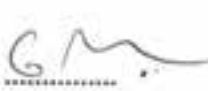
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Name	Address	Signature
Johanna Zille		
Cathie Zille		
Mike Hense		
Stan Harrison		
Chris M.		
K. Griffiths		
R. Bigham		
V. NAPIER		
A. Hickey		
T. Young		

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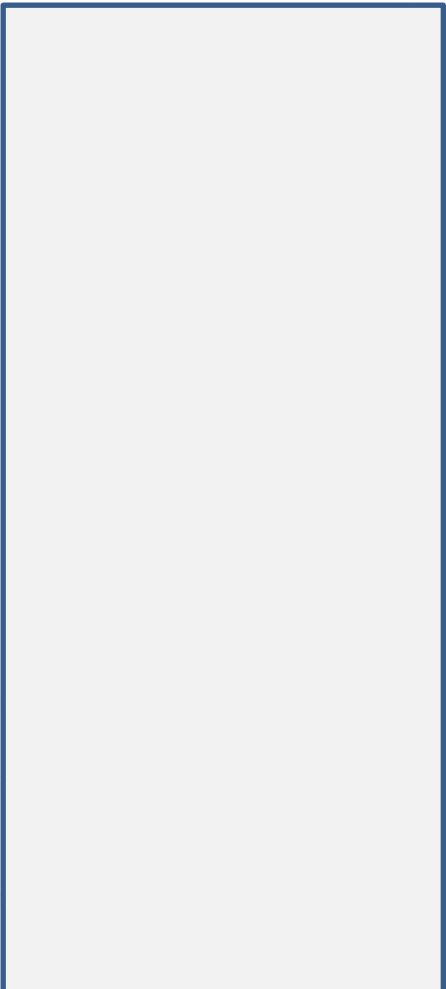


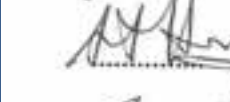



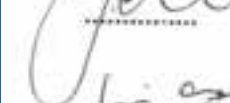
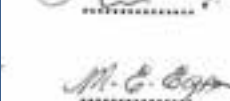

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Name	Address	Signature
<u>Don Namier</u>		
<u>ANDREW DAVIE</u>		
<u>Scott Maloney</u>		
<u>BARR GREENLAP</u>		
<u>J.D. Robson</u>		
<u>Wynne Caldwell</u>		
<u>Paul de Balle</u>		
<u>M. King</u>		
<u>B. Baird</u>		
<u>G. Neochan</u>		

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Name	Address	Signature
Mark Gauden		
Cadyne Adams		
ANGUS HUGHES		
DANON HUGHES		
Wyatt Kilgour		
Janice Lusk		
Jordan van Keulen		
LUCI ORANGE		
MARGIE Egan		
Snowy 15		

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Name	Address	Signature
WALTER JONES		
Mr. Hoggewear		
Glad Atkinson		
Sarah Sandles		
S. O'Leary		
Simon Chalket		
R. Howell		
Brett Morgan		
NEIL FLETCHER		

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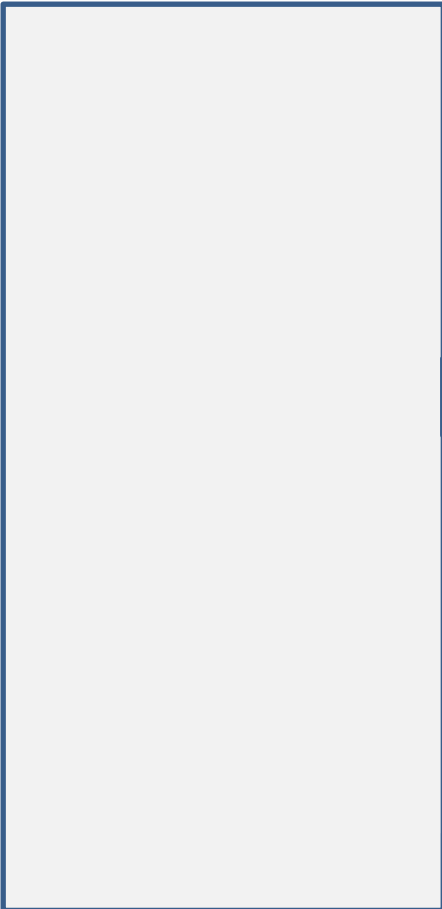


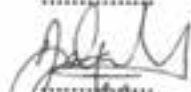



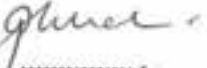



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Name	Address	Signature
OTTAVIO CAMERON		
R. Clarke		
N. INCIAMARA		
J. BOWMAN		
Stacey Keo		
br. E		
Peter M'Alone		
Gill Clark		
Carol Clark		
Cynthia Batson		

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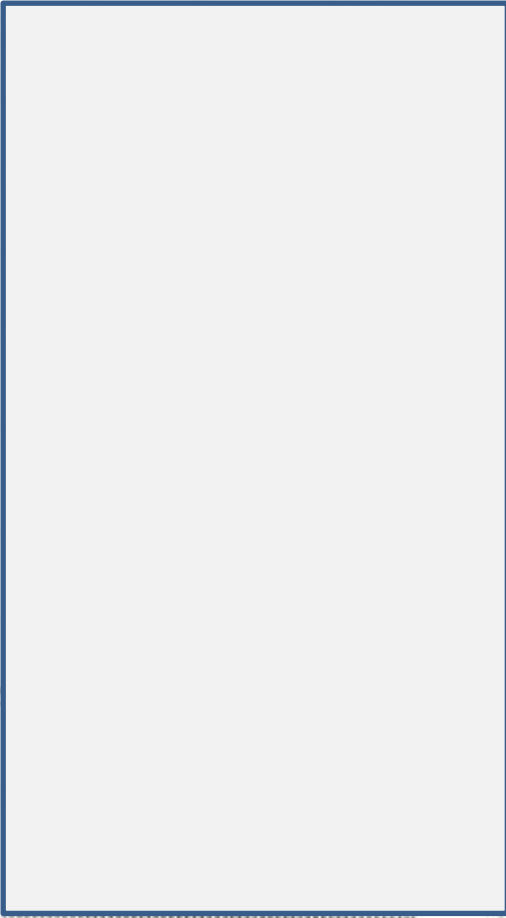


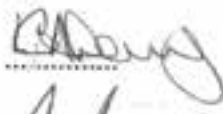
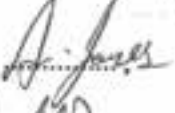

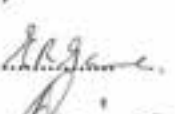

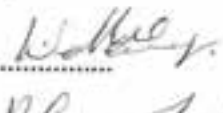


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Name	Address	Signature
A. Southwell		
P. Maher		
Ian Garth		
T. BATHON		
B. Green		
B. Bonlema		
T. MITCHEM		
K. Lambreck		
M. NAPIG		
M. KAUSCHEC		

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Name	Address	Signature
John Sermon		
Glenn Cooper		
Cynthia Lang		
Andrew Jones		
Marka Budge		
E. Cowling		
Cliff Prain		
Debbie Conroy		
Bob Conroy		
Alex Hallett		

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Name

Address

Signature

Joel

DANIEL

R. O'H

SPKAGAN

Linda Hammond

Stephen Hammond

Venera Beaney

Rory

A. STAIT

IAN STEVENSON

[Signature]

[Signature]

.....

[Signature]

[Signature]

[Signature]

Venera Beaney

[Signature]

[Signature]

.....

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Name	Address	Signature
Willa Killum		Willa Killum
B. Cassenari		B. Cassenari
A. Korai		A. Korai
Barry Buchanan		Barry Buchanan
Gayle Kae		Gayle Kae
Terence Daly		Terence Daly
K. Parkinson		K. Parkinson
Robert Koo		Robert Koo
Brian Suter		Brian Suter
Chris Goo		Chris Goo

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Name

Address

Signature

S. McVicar

D. Whitehead

Patricia Price

S. D. L.

off B...

Angie Barran

P. Maher

V. Vanbon

Paul Terry

S. Parkinson

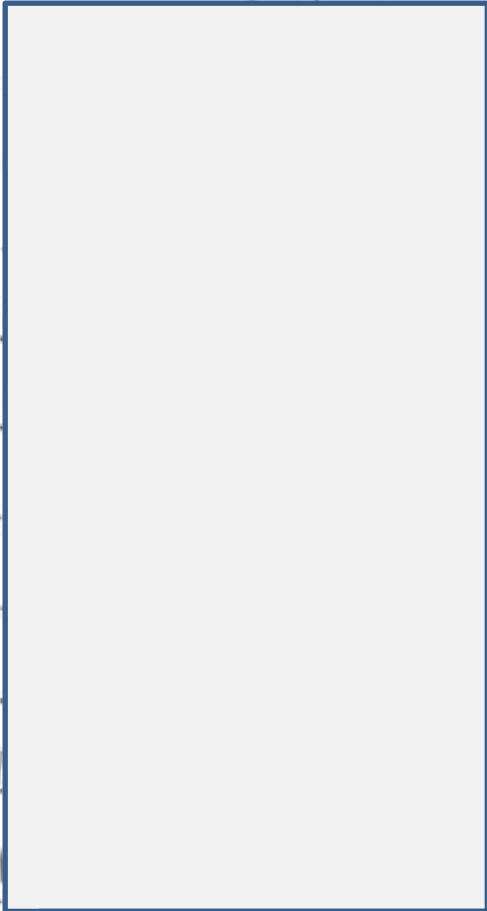

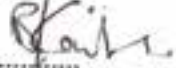



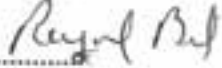
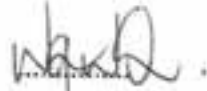
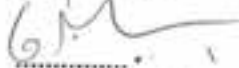
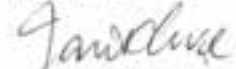
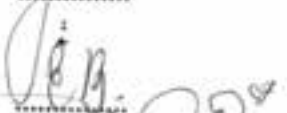
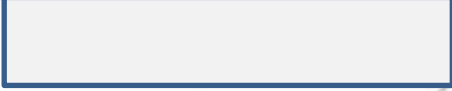

M. Laub

1

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Name	Address	Signature
MARIE WEST		
Brian Kress		
Dave Buchanan		
Leigh Dalrymple		
Haley Trenfield		
Ray Bass		
WAYNE WILSON		
Gavin Neochley		
Janet Chish		
Elke Bush		
Michelle Mary Isaacs		

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Name	Address	Signature
G.D. FARMY		
Nouille Howe		
MAK LAUB		
Al Bendall		
D Black		
L Simmons		
Blake McDermott		
Kiri Knapman		
BOB FOSTON		
M. Radan		



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Name

Address

Signature

PAOLO NATALI

LE RUSSELL

J. Graham

R. Berry

T. Bence

Emma Higgs

J. Allen

LEIGH HIGGS

Karen Davis

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

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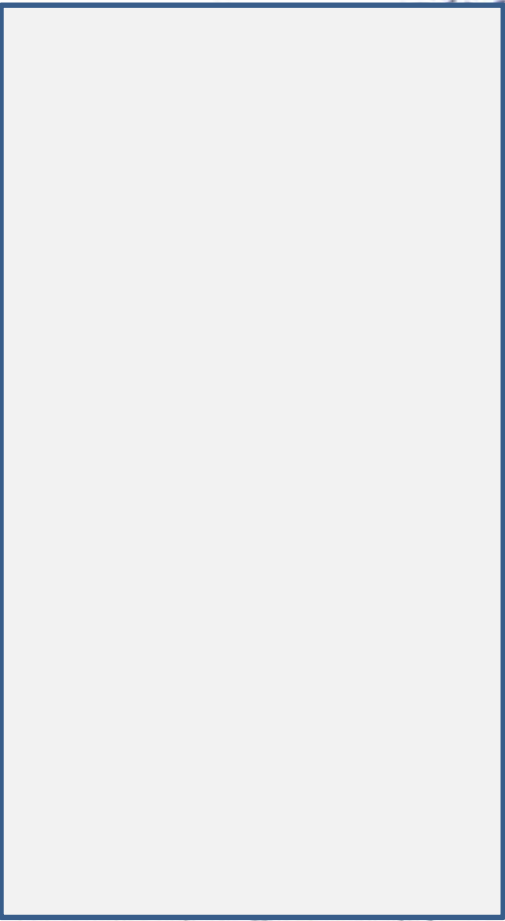










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Name	Address	Signature
RUSSELL LORRY		
PHILIP KENDRICK		
LINDSAY MYALL		
Darren King		
J Carrington		
P. Wason		
J. ASHFORD		
P. ASHTON		
E. BATHURST		
L. GUSSAGO		

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Name	Address	Signature
Dale Gillie		
BARB MUNRO		
DAVID KERIN		
J KIBBINKA		
Anna Pitt		
Russell Wrenn		
Ross BOCHAMPS		
Steve Watts		
John Laport		
Uwe Steinski		

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Name

Address

Signature

Kyle Anmann

Leann Kelly

Rhannon
Kelly

→

Angie Mearns

Sherralee Dow

Christine
Matthews

Greg Miller

Adrian Gore

John Bora

Kelly

Kelly

R. Kelly

Kelly

Kelly

Kelly

Kelly

Kelly

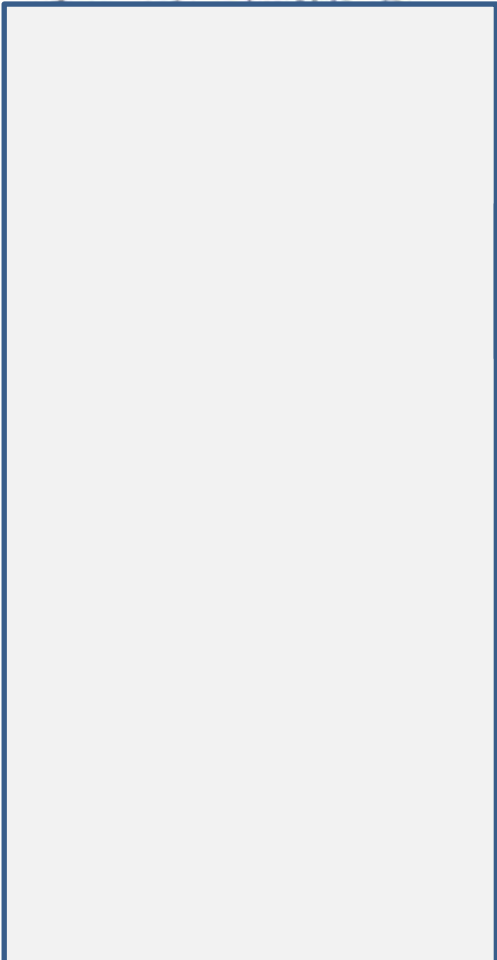





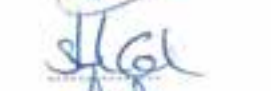




Kelly

Kelly

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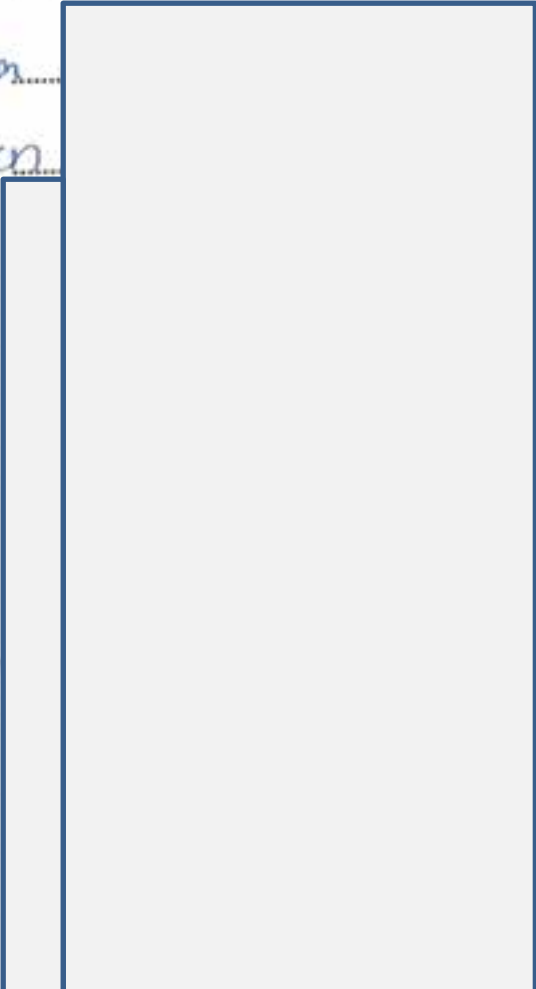










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Name	Address	Signature
GRAVIN MCFARLANE		
J THOMAS		
P. Grieve		
C. Dalton		
JEFF REID		
Martin Paol		
Stephen Cook		
L. Mercieca		
CSWELTON :		
AL BONDALL		

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Name	Address	Signature
Carol Buckle Stinson		
Andrew Stinson		
Daniel Kors		
Georgina Kors		
Margaret Ferme		
Bill Ferme		
Hessany		
Shane McGovern		
Indi McGovern		
Nina McGovern		

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Name

Address

Signature

Anthony

V. Porter

M. Flower

R. Matriccioni

A. Matriccioni

Z. Matriccioni

R. Matriccioni

Margaret Smith

Allan Smith

Suzy Smith

Anthony

V. Porter

M. Flower

R. Matriccioni

A. Matriccioni

Z. Matriccioni

R. Matriccioni

Margaret Smith

Allan Smith

Suzy Smith

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To the Chief Executive Officer of the Shire of Wellington.









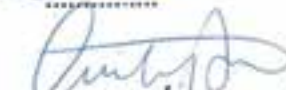


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Name	Address	Signature
Mark Smith		
Maurice Mariani		
Raydee Mariani		
Bob Milburn		
John Shering		
Les Searns		
Marc Warr		
Tom Smith		
Karen Smith		
BEFORD JER		
pmi		

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Name	Address	Signature
Kathryn Hilt		
Stephena Bird		
D. HOOGESTRA		
L. ANDERSON		
F. Samios		
G. KERKE		
Helmut Jaensch		
Emily Stanton		
Jared Stafford		
Tony Bourgeois		

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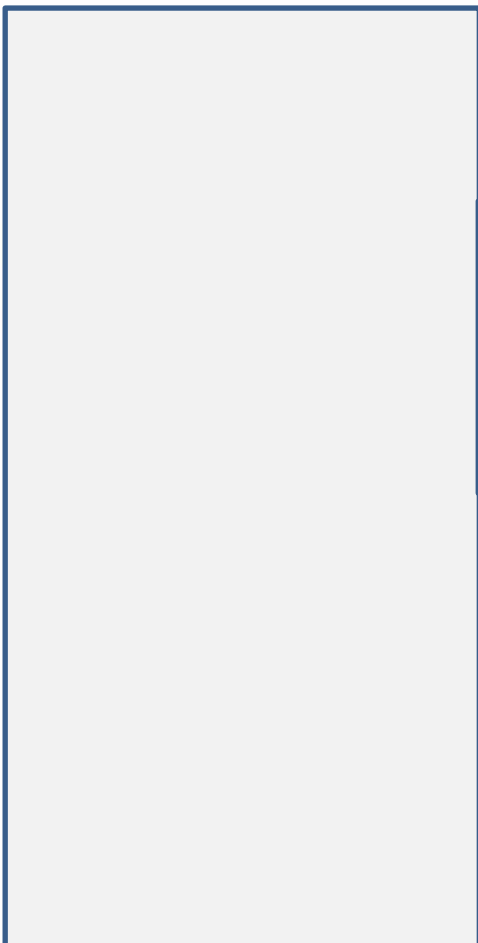










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Name	Address	Signature
Fountain		
Morgan		
P. Spiteri		
L. BURGESS		
^{ANNECARRON} NICHOLS		
T. Seccombe		
G. Jones		
L. Ward		
J. O'HALLORAN		
V. O'Halloran		

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Name	Address	Signature
J. Wiseman		
D. McKeane		
K. GRAY		
P. Gray		
J. Simpson		
N. Fuller		
B. Black		
V. OLDJOHN		
D. BRENN		
V. AKERS		

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Name

Address

Signature

David Akers

LORNA AKERS

AORIAN TARDIO

JIVIAN ROSALES

BRANDON HANCOCK

Nicola Treller

TABETHA GREEN

D he Blane

Colin Fraser

Susan Fraser



















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Name	Address	Signature
Deanne Hunter		
ANITA HUNTER		
Beaup Thompson		
Tom Bourne		
Mark Bourne		
SEAN KELGANS		
Ian Nicol		
Jack Mitner		
Debbie Nicol		
		

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Name	Address	Signature
R Howell		R. Howell
S Gately		S Gately
J GOSLER		J GOSLER
H GOSLER		H GOSLER
T. & A. CASTLE		Tony Castle
Ravinder		Ravinder
C. TRUONG		C. TRUONG
J BENNETT		J BENNETT
R Conroy		R Conroy
Tony Jour		Tony Jour

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Name

Address

Signature

D. Bass

C. Wright

Dagmar Bass

J. Kirkpatrick

P. Ormrod

C. SMITH

C. Smith

C. Smith

K. Smith

E. Smith



cw





PO

C.S



C Smith

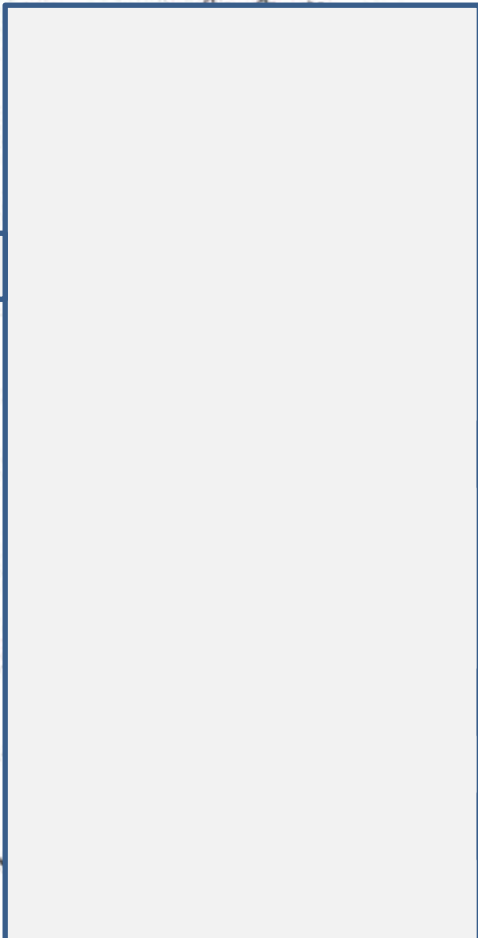





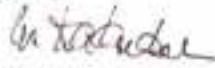



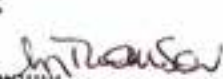
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ESmith

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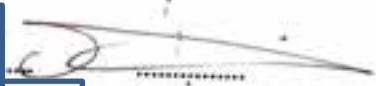
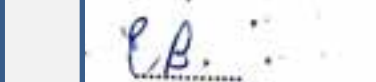
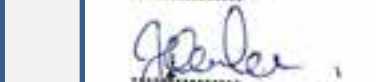
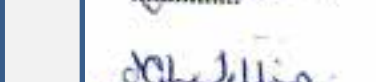

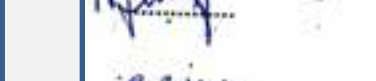
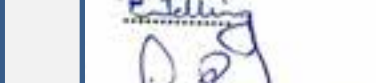

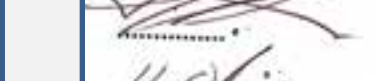
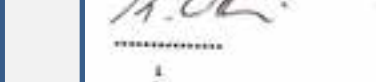
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Name	Address	Signature
Tony Middleton		
R. Jones		
A. Davis		
G. Simon		
Dean Murphy		
Harry Kretschmer		
Chris Bush		
KEVIN STAIT		
Bruce Carr		
Maggie Thomson		

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Name	Address	Signature
Sharon Radon		
Eike Bush		
Jenny Clarke		
Marnie Telling		
Michael Telling		
Susie Telling		
R. Bohner		
Trevor Felder		
KETH OLIVER		
Erik Oliver		

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Name	Address	Signature
JOHN SMITH		[Signature]
JOHN SMITH		[Signature]
JOHN SMITH		[Signature]
JOHN SMITH		[Signature]
JOHN SMITH		[Signature]
JOHN SMITH		[Signature]
JOHN SMITH		[Signature]
JOHN SMITH		[Signature]
JOHN SMITH		[Signature]
JOHN SMITH		[Signature]
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Name	Address	Signature
S. Brown		
W. Griffith		
J. White		
K. Wilson		
H. White		
J. White		

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Name

Address

Signature

Stan Harrison

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A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



A - PROCEDURAL

A11 MAYOR'S REPORT

ITEM A11(1)**MAYOR'S REPORT**

OFFICER: COUNCILLOR CAROLYN CROSSLEY

DATE: 21 MARCH 2017

RECOMMENDATION*That the Mayor's report be noted.*

22 February 2017 to 21 March 2017

23 February	Community Energy Forum by Soren Hoermansen, Traralgon	Cr McCubbin and Chief Executive Officer attended.
24 February	MAV Gippsland Strategic Planning session, Melbourne	Cr Hole and Chief Executive Officer attended.
24 February	Meeting with Premier, Hon Daniel Andrews MP, and Mayors of Baw Baw and Latrobe, Morwell	Mayor Crossley attended.

It was a great opportunity to have discussions directly with the Premier, The Hon. Daniel Andrews MP at the Latrobe Valley Authority offices on Friday with my fellow Mayors, Cr Kellie O'Callaghan from Latrobe City Council and Cr Joe Gauci from Baw Baw Shire Council. We had very positive discussions with the Premier and were pleased to be informed about the first announcements involving job creation coming to the greater Latrobe Valley region. It was also an opportunity to raise concerns regarding the lack of TAFE training in Wellington and to have a frank discussion regarding the Heyfield Australian Sustainable Hardwood issue.

24 February	Meeting with Hon Gavin Jennings MLC and delegation from Gippsland Local Government Network (GLGN), Melbourne	Mayor Crossley and Chief Executive Officer attended.
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General discussion regarding the proposal for the Great Alpine National Park and specifically the impacts on the viability of the timber industry in Victoria including Australian Sustainable Hardwood, Australian Paper Mill and the impact of jobs and communities if these industries disappear.

24 February	Sale Business Tourism Association (SBTA) and Maffra Business Tourism Association (MBTA) Support Local Campaign Launch, Sale	Deputy Mayor Cr Hall and Cr Rossetti attended.
26 February	Blessing of the Fleet, Port Albert	Cr Stephens attended.
27 February	Community Energy Congress, Melbourne	Mayor Crossley and Cr McCubbin attended.
28 February	Community Energy Congress, Melbourne	Cr McCubbin attended.
28 February	Women in Forests and Timber Network Lunch, Heyfield	Cr Maher attended.

28 February 2017 Australian Air Show, Avalon Mayor Crossley attended.

Met with Premier Hon Daniel Andrews MP, Minister Wade Noonan MP, Minister for Industry and Employment, and Victorian Defence Industry Advocate, Mr Greg Combet, former Federal Minister, at the Wellington Shires West Sale Airport promotion stand. The Andrews Government have targeted high tech Defence Industry as a growth industry for Victoria.

Meeting with Team 21 representative, Mr Rob Oliver, Director Defence Australia, Pilatus. Viewed two new RAAF PC-21s.

Meeting with Team 21 representative, Mr Chris Huet, Business Development Manager, Lockheed Martin Australia and Ms Amy Gowder, Vice President and General Manager Flight Training and Simulation Lockheed Martin International.

Met with CAE at their display. Ian Bell, Vice President and General Manager Middle East and Asia Pacific, Andrew Rankin, Vice President Business Development and Strategy Asia Pacific, Rob Carrick, Manager Business Development Defence and Security. Also met former Chief of Air Force, Air Marshal Geoff Brown, and past Commander Royal Canadian Air Force, Lieutenant-General Yvan Blondin.

Met with the Federation Training Aeroskills Training Team and discussed the potential of expansion of offerings at the West Sale Airport as a training venue.

28 February Reception with Victorian Governor - 2017 Mayor Crossley attended.
Australian International Airshow, Government
House, Melbourne

28 February Combined Halls meeting, Boisdale Cr Hole attended.

2 March Funding Announcement by Hon Jaala Pulford Mayor Crossley attended
MP - Walhalla Goldfields Railway, Yallourn

A great boost to Gippsland Tourism with the State Governments commitment of \$300,000 to restore Walhalla Goldfields Railway's tram. The announcement will extend Walhalla's scenic train service to seven days a week. I was very happy to attend and support our neighbours as part of the greater Latrobe Valley. This sort of investment is good for us all. I also took the opportunity to hand Minister Pulford a letter regarding the impact of the reserves for the Lead Beater Possum and its impact of supply to Australian Sustainable Hardwood.

3 March Employer Breakfast with local employers, Cr McCubbin, Cr Bye and
Sale Chief Executive Officer
attended.

3 March Meeting with Mr Danny O'Brien MLA, Mayor Crossley and Chief
regarding discussions on TAFE training and Executive Officer attended.
ASH

3 March Wellington Sports Awards Presentations, Cr McCubbin and Cr Bye
Sale attended.

7 March Walk through Wellington Centre with the Hon. Mayor Crossley and Chief
Darren Chester to see the rapid progress of Executive Officer attended.
the build.

8 March H30 Launch at Central Gippsland Health Cr Rossetti attended.
Service, Sale

8 March	Toured the Wellington Shire Depots and met with the staff at Maffra, Sale and Yarram as part of the CEO's Roadshow.	Mayor Crossley and Corporate Management Team attended.
9 March	RAAF - 30 Squadron 75th Anniversary, RAAF Base, East Sale	Mayor Crossley attended.
11 March	Gippsland Swimming Championships - Official opening and medal presentation, Sale	Cr McCubbin attended.
15 March	Start 2017 Sale to Sea Disability Kayak Challenge, Rowing Club, Sale	Cr Rossetti attended.
15 March	Opening of Gippsland Irrigation Expo, Sale	Mayor Crossley attended.
16 March	Sod Turning for Stage 2 of Gippsland Regional Sporting Complex (GRSC) by Hon Darren Chester MP, Sale	Mayor Crossley, Cr McCubbin and Cr Rossetti attended.
17 March	Official unveiling by Hon Darren Chester MP of 'Cherished Mother and Child' Memorial, Victoria Park, Sale	Mayor Crossley, Cr McCubbin, Cr Maher, Cr Mills and Chief Executive Officer attended.
18 March	Rotary Club of Maffra Mardi Gras launch, Maffra	Cr Hole attended.
18 March	Glenmaggie Blues and Roots Festival	Mayor Crossley attended.

**COUNCILLOR CAROLYN CROSSLEY
MAYOR**



A - PROCEDURAL

A12 YOUTH COUNCIL REPORT

OFFICER: YOUTH MAYOR

DATE: 21 MARCH 2017

RECOMMENDATION***That Council receive the Youth Mayor's Quarterly Report.***

Good evening Councillors.

I'd like to begin by acknowledging the Traditional Owners of this land, the Gunaikurnai people, and pay respects to their elders past and present.

I'd also like to acknowledge the Youth Councillors who have come along to support me and sit in on the formal Council meeting.

My name is Alexandra Nair and I am privileged to be the 2017 Youth Council Mayor. I am a year 11 Student at the Catholic College in Sale and this is my first year on the Wellington Youth Council and to say it's been a busy start to the year would be an understatement!

Sixteen enthusiastic and passionate young people sit on this year's Wellington Youth Council. We represent every school in Wellington, including GTech and Federation Training as well as young people in the work force and looking for work. Our gender balance is opposite to yours, but is much more equal than last year I believe! Although we are not elected from wards, we do in fact equally represent Wellington Shire's new ward structure.

On 25 January Youth Council had its first training day. This day consisted of being introduced to the work of the Wellington Shire Council and what each team does. Mayor Crossley, the CEO and the General Managers all spoke to us. This gave us a good insight into Council and some of the challenges it faces with the breadth of areas it covers. Afterwards we had a quick tour of the new Council building and received our uniforms.

The next day several Youth Councillors assisted in Sale, Yarram and Stratford at the Australia Day events. We talked to several people in the community and supported those who were being recognised as Australian citizens. This day was a success all round.

Applications opened on 1 February for the Wellington Art Prize. We've had a few entries so far.

From 3 to 5 February, the Youth Council went to Coonawarra Farm Resort for the leadership camp. On this camp, we bonded with each other and learnt what each other is passionate about. The Youth Liaison Officer, Meg Capurso, led us through many workshops, developing our thoughts and generating them into projects that we hope to undertake this year. And we had great fun!

Elections were held on 8 February to elect the Youth Mayor, Deputy Mayor, Secretary, and Treasurer. The Treasurer is a new position within Youth Council and she will be working closely with Meg to keep track of our budget and spending. We also have a social media team and roving journalists who will promote not only Youth Council but highlight other youth issues and celebrations throughout Wellington. We want to really raise the profile of all the great strengths of our youth across Wellington.

On 5 March several Youth Councillors, along with the community, supported Clean up Australia day. The day began at 11.00am and concluded at 1.30pm. A BBQ lunch was run by the Lions Club for everyone who participated.

Currently Youth Council is busy getting ready for Relay for Life next weekend in Sale. We are hoping to raise \$2,000 so if you have any change in your pockets!

We are also busy planning for events in Youth Week, which is 31 March to 8 April, all of which will offer great opportunities for young people to engage with their communities and each other.

I'd like to also thank Council for your support at our meetings so far. We have all really appreciated your support and sharing of broader Council business with us.

Looking forward to filling you in again in a few months on what will be a jam-packed quarter!

ALEX NAIR
Youth Mayor



B –REPORT

DELEGATES

DELEGATE REPORT B1

SOREN HERMANSON MASTERCLASS – MORWELL – 24
FEBRUARY 2017

OFFICER: COUNCILLOR DARREN McCUBBIN

DATE: 21 MARCH 2017

RECOMMENDATION

That the delegates report be noted.

On 24 February 2017, I attended a Masterclass held by Soren Hermanson at Latrobe City headquarters in Morwell.

I was the delegate as well as the Chair of the Gippsland Climate Change Network (GCCN). The notes are developed with assistance from Chris Barfoot from Engie.

The Community Masterclass**A SUMMARY OF THE NOTES FROM GROUP 1.****HEADLINE ISSUES:**

- Community awareness of the need to close the loop on energy generation and pollution.
- Relate the vision to personal experience.
- How do we get our communities engaged and out of their lounge rooms?
- Create opportunities to actively engage in planning their success as we transition to a diversified future.
- Run effective meetings.
- How do we keep people focused?
- How do we deal with the noisy “anti” lobby who get a lot of airtime in the mainstream media?
- Explain what is community energy.
- Show the community ownership and benefit. What is in it for me?
- Shifting the paradigm.
- What are the long term needs of the community?
- Roadsides can have energy opportunities.
- Engage community leaders.
- Lead by example, keep it simple.
- Easy avenues for engagement and input. Ask don't tell.
- Identify needs and projects.
- Where is the evidence that this will work?

THE “A-HA” MOMENTS:

- Look at beyond the here and now. Assume that renewables are coming.
- The turning point for most people is the economics of renewables. They are cheaper and can save them money.

- We need to make it as easy to sign up for a renewables project as it is for fossil fuels.
- Enova is a community energy project that buys energy for the community. Look at this example.
- Need to have a meaningful engagement for the community beyond simply being shareholders in the financials. There needs to be a clear plan.
- You cannot expect everyone to be involved. There will be criticisms. We need to acknowledge different views positions and needs.
- Find and engage leaders.
- Approaching people who are inclined towards investment and getting them on board will start a trend.
- There is a fear of speaking out for renewable energy in the environment of the Latrobe Valley. There is a fear of change.
- Need positive examples of where this is already working.
- We need to advocate for what we want instead of attacking what we don't want. We need to avoid a "us vs them" mentality.
- Demonstrate clear vision whilst inviting community input.
- Demonstrate local employment outcomes

Discussion on Group 1 – The Community Masterclass

There appears to be no plans for the future of electricity generation and the grid being led by either Federal or State governments, nor being guided by a body of technical experts. This was lost when the industry was privatised and made open to market values and competition. Now the leaders and innovators must rise from the community otherwise private companies will exploit the system.

The loss of Hazelwood is an a-ha moment for many in the Latrobe Valley demonstrating that the SECV is not there with a new plan for another brown coal industry and that the future must change. This void and the resultant fear presents an opportunity that extends across communities in both Victoria and South Australia.

A large number of Australians believe, and invest, in renewables but many do not buy on that premise. For many solar installation is often a financial consideration rather than solely an environmental one.

ACTION:

1. That GCCN promote the results of the Soren workshops into the broader Latrobe Valley community.
2. That GCCN conduct further workshop on Community Energy needs and solutions in Gippsland.
3. That GCCN advocate to State Government about seeking funding for demonstration of community energy projects.

The Technology Masterclass

HEADLINE ISSUES:

- Government regulations of the network is a barrier to community energy.
- Work with energy retailers and Ausnet to identify opportunities.
- Solar farms.
- Pumped Hydro.
- Consumption reduction versus alternative energy.
- What can we learn from Hawaii and others that have taken on the distributors?

- How to identify the best project opportunities.
- Solar power and battery storage.
- Energy equity. What business models work to achieve this?
- How do we start the first small steps?
- Barrier to better building standards is the very slow pace of change at the political and bureaucratic level.
- We don't need to convince Government of the need for change, we need to convince the local community.
- Retro fitting houses for energy efficiency.
- Local small scale projects demonstrating how this can be done.

A-HA MOMENTS

- Local infrastructure needs to be repurposed for renewables.
- Need demonstrations of viable local projects. Get the runs on the board.
- How do we welcome developers?
- Need to get the retailers around the table.
- Need to develop middle layer between community and the market.
- Community conversation to lead the conversion.
- Opportunity for wind and battery storage. Preserving waste energy.

Discussion on Group 2 – The Technology Masterclass

This group also highlighted the need for better community engagement and the need to develop the future leaders.

Many banks and super funds are actively seeking green projects.

Developers can be our friends however we will need to market in such a way that a project will have greater appeal. A community project does not have to mean 100% community owned and early success will be achieved through joint ventures with developers and government. The conversation between the developers and retailers will be needed to negotiate a Power Price Agreement to provide the fixed return on investment needed to satisfy all investors.

There is also a need to break some traditional thinking - for example most believe that wind turbines must be placed at the point of maximum wind velocity however many never note that the blade design can be tuned to lower wind speeds and constructed to suit. This can change the economics.

At present gaining large scale solar investment (megawatts) will be hard as the market believes the returns will be greater in areas with more solar radiation such as northern Victoria. This, however, can be offset by the cost of construction due to the infrastructure available in the region and local investors wanting to see the money spent locally.

There is a large amount of infrastructure that can be repurposed in the Latrobe Valley. As the feed to the grid is reduced there is more opportunity for other sources to sell their power. The combination of Lake Narracan and the Yallourn mine provides a possibility for a pumped hydro storage and this should be raised with them via their environmental review committee as a possible rehabilitation project.

Other recent developments in pumped hydro include wind turbines that use their towers as a tank and release the water through a small hydro system. The many valley systems with steep hills and rivers at their base provide such an opportunity.

There is also equipment becoming redundant that could be repurposed. For example, the generators at Hazelwood could be relocated throughout Victoria and South Australia to act as synchronous capacitors – these would help stabilise the grids.

For a community wishing to move to off grid power or an essential service/business requiring back up there are 2.5MW of diesel generators available. Numerous transformers and switchgear will also become available which may be able to be repurposed.

Energy equity will always be difficult however the recent announcement from the Latrobe Valley Authority that they will subsidising 5,000 retrofits is a great start. However, it would seem ideal to combine this with improvements in household electrical efficiency to maximise the returns to all. There well may be an opportunity to repurpose the “Solar Savers” energy program currently being run through the Green Energy Alliance to look at providing subsidies for low income housing.

The need for the middle layer between the community and the market is an interesting thought. We can act in conjunction with some of the more (pardon the pun) switched on retailers such as Powershop or take the line of Enova Energy in Byron Bay where the community formed its own retail group. This is an interesting model providing a source of income for the community to invest in energy projects.

ACTIONS:

- 1. That GCCN develop financial models that encourage local shareholders, businesses, and financial institutions to become investors in community energy projects.**
- 2. That GCCN make representations to the Preliminary Report Of The Independent Review Into The Future Security Of The National Electricity Market (Finkel review) in regard to new technology solutions such as pumped hyrdro and floating PV and their application to the Latrobe Valley.**
- 3. That GCCN work with energy retailers such as Powershop, Enova and SP Ausnet to discuss possible network solutions and barriers to renewable energy.**

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CR DARREN McCUBBIN

DELEGATE REPORT B2

COALITION FOR COMMUNITY ENERGY CONGRESS –
MELBOURNE - 27-28 FEBRUARY 2017

OFFICER: COUNCILLOR DARREN McCUBBIN

DATE: 21 MARCH 2017

RECOMMENDATION

That the delegates report be noted.

On 27-28 March 2017, I attended the Coalition for Community Energy Congress at the Melbourne Town Hall.

The Congress brought together hundreds of people from across Australia with the aim to:

- Inspire participants to (continue to) create change in their communities;
- Support people to learn from successful examples of community energy;
- Foster new networks, relationships, and collaborations;
- Identify key opportunities and barriers facing the sector; and
- Facilitate sharing of information and strategies about overcoming the barriers and realising opportunities.

Community Energy is defined as the wide range of ways that communities can develop, deliver and benefit from sustainable energy. It can involve supply-side projects such as renewable energy installations, and storage, and demand-side projects such as community education, energy efficiency and demand management. Community energy can even include community-based approaches to selling or distributing energy. The traditional centralised generation model is being turned on its head with new business models offering opportunities for communities to develop their own energy solutions. Successful examples of these projects are Hepburn and Denmark Community Wind, to Enova - Australia's first community owned retailer.

The Congress begun with a recognition of the inevitability of sustainable energy sources. This is due to:

- Ageing existing energy sources such as brown coal power plants and the need for them to be replaced over the next few decades;
- Renewable energy technology becoming cheaper and more reliable;
- Australia with its abundant sun and open landscape is well located for renewables; and
- Australians are taking up renewables more than anywhere else in the world. There are currently 1.6 million households with solar panels.

The Congress is about creating "Energy Justice" recognising that renewables have been largely driven in the past by the private sector. It is important to create local community ownership so that local people can drive their own development and save money. Making the system more democratic will stop companies "gaming" the energy system to maximise profits.

Several banks and superannuation funds see community energy projects as being a good investment both in returns on investment and their image in the marketplace. There were also many successful examples of local sponsorship for example the Pingala solar energy project on the roof of "Young Henrys" brewery in Inner Sydney. The company had plenty of roof space but could not afford a solar energy project. With Pingala they advertised for local shareholders who

were asked to buy shares of \$250 each (maximum of 4 shares) to pay for the solar fitout. It took 19 minutes to get the required number of shareholders to fund the project – many of them owning smaller apartments that could not put their own solar Photo Voltaic (PV) on. The business had a guaranteed lower cost for electricity and would own the project after 10 years and the shareholders had 8% return on investment over the life of the project. It also created an enthusiastic customer base who were shareholders in the Brewery.

On Day 2 of the Congress there was an excellent workshop on Pumped hydro solutions for balancing energy supply – water is lifted during times of abundant energy and then the energy is released by the water flowing downhill when the sun isn't shining. Several communities are doing feasibility studies on pumped Hydro including Bendigo, Kangaroo Valley and Gisborne. A working group was created and through Gippsland Climate Change Network (GCCN) there was a response to the Independent Review into the Future Security of the National Electricity Market (Finkel Review) exploring how Pumped Hydro might be an option to the stranded assets in the Latrobe Valley after the closure of Hazelwood. This project has potential to create significant local jobs. This submission also mentioned providing incentives for floating PV on water storages.

Some other interesting discussions to come out of the Congress:

1. Develop community energy projects by investigating the use of roof space on Government buildings and assets.
2. Have a community conversation about the "Go and No Go" zones for wind farms.
3. Provide planning support to develop housing subdivisions to maximise building orientation and reduce energy costs. Appropriately located buildings can decrease energy costs by 30% or more.
4. Encourage the retro fitting of local homes to reduce energy costs.

Explore the feasibility of floating PV on water storages through engagement with water authorities.

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CR DARREN McCUBBIN



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**FEBRUARY 2017 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
ACTION OFFICER: CHIEF EXECUTIVE OFFICER
DATE: 21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the February 2017 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the February 2017 Council Performance Report as attached.

BACKGROUND

The February 2017 Council Performance Report comprises key highlights towards achievement of the 2013 -17 Council Plan together with an overview of Council finances including an Income Statement with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

OPTIONS

Following consideration of the attached February 2017 Performance Report, Council can resolve to either:

1. Receive and note the February 2017 Council Performance Report; or
2. Not receive and note the February 2017 Council Performance Report and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached February 2017 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

There is no legislative requirement for provision of a monthly Council Performance report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

COUNCIL POLICY IMPACT

The February 2017 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Objective 2.2 states that Council will:

"Maintain processes and systems to ensure sound financial management"

Objective 2.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making".

FEBRUARY PERFORMANCE REPORT

FEBRUARY 2017 COUNCIL PLAN HIGHLIGHTS

RAAF marks 5,000 hours of King Air 350 simulator

On 3 February 2017, Mayor and Council officers attended an anniversary event for CAE, a global leader in training for the civil aviation, defence and security, to celebrate 5000 hours of simulator training conducted for Air Force, at the CAE Sale King Air Training Facility, at Wellington Park Way in Sale.

Shop Local Spend Local Campaign

24 February 2017, Sale Business and Tourism Association and Maffra Business and Tourism Association formally launched their Shop Local, Spend Local campaign. The campaign was sponsored by State Government and Wellington Shire Council. Deputy Mayor, Councillor Alan Hall, represented the Council.

Participation at Avalon Air Show

Council participated at the State Government Pavilion at the 2017 Avalon Air Show, with a stand to promote West Sale Airport. Mayor, Councillor Carolyn Crossley attended the Air Show on Tuesday 28 February 2017 and represented Council at the official reception at Government House that evening.

Strategic Planning Updates

Community and stakeholder feedback has been received and considered for several current planning projects and planning scheme amendments, including the proposed rezoning of land in the Wurruk Growth Area (Amendment C84), the proposed rezoning of two areas of land in Longford for rural lifestyle lots (Amendment C90), the proposed inclusion of 67 places into the Heritage Overlay (Amendment C92) and the upcoming finalisation of the Heyfield Low Density Residential Lot Review study and North Sale Development Plan. Community members will be provided with further updates on these projects as they advance.

Youth Council leadership camp

The Youth Council leadership camp was hugely successful, building goals and relationships. The new leadership team was elected and planning for the year ahead is well underway.

Art Gallery exhibitions

Three new exhibitions were opened in February: Sue Frazer's 'Story Lines'; Owen Rye's 'Jars'; and at the Maffra Exhibition Space Jeremy Casper's 'Inertia'. Gallery attendance up to 23 February was 630.

Suzi Quatro concert

A total of 1,457 patrons braved the cold, wind and rain on Sunday 19 February to attend the Suzi Quatro concert at the Sale Botanic Gardens.

Liaison with Stratford Men's Shed

Library staff had discussions with representatives from the Stratford community and Men's Shed which may lead to targeted computer technology training for seniors at the Stratford Men's Shed.

Discussions between Loch Sport Public Hall and Community House

A very successful discussion was mediated between Loch Sport Public Hall and Loch Sport Community House to resolve hiring and Memorandum of Understanding issues that have been ongoing for 3 years. Draft documents have been circulated and are expected to be approved by both committees in March.

Liaison with Golden Beach Men's Shed

Community Committees staff facilitated a very successful discussion between Golden Beach Men's Shed and Council's Planning staff regarding possible uses of land at Golden Beach, that achieves a good outcome for all parties.

Cobain's Hall

Council staff met with community members to discuss Cobain's Hall and a proposal to activate a new committee to bring the Hall back up to a standard where it can be re-opened.

Old-School building in Rosedale

Council staff is currently facilitating the development of a new Committee of Management for the Old-School Building at Prince Street Reserve, Rosedale. Much work is being done to keep the community informed and the process a positive one for all involved.

Downward trend for Fire Prevention Notices

The number of Fire Prevention Notices issued over the last three months has shown the 3-year moving average is still trending downwards. This continued improvement of property owners preparing their properties adequately for the summer season is encouraging.



FEBRUARY 2017

FINANCE SUMMARY

INCORPORATED IN PERFORMANCE REPORT

INCOME STATEMENT

For the period ending 28 February 2017

	YEAR TO DATE 2016-2017			FULL YEAR 2016-2017	
	Actual	Adjusted Budget	Variance	Adjusted Budget	Adopted Budget
	\$000's	\$000's	\$000's	\$000's	\$000's
Income					
Rates and charges	53,967	53,621	346	53,722	53,722
Statutory fees & fines	552	336	216	461	461
User fees	3,620	3,573	47	6,114	6,117
Grants - operating	9,916	10,196	(280)	13,527	13,619
Grants - capital	3,336	6,195	(2,859)	15,699	15,483
Contributions - monetary	346	207	139	1,300	1,114
Contributions - non monetary	1,581	-	1,581	-	-
Net gain on disposal of property, infrastructure, plant and equipment	145	267	(122)	388	328
Other income	3,335	1,530	1,805	2,955	2,975
Total Income	76,798	75,925	873	94,166	93,819
Expenditure					
Employee costs	15,685	16,863	1,178	25,361	25,353
Contractors, materials and services	15,256	18,137	2,881	29,586	28,913
Bad and doubtful debts	-	-	-	111	111
Depreciation and amortisation	13,977	14,485	508	21,760	21,760
Borrowing costs	273	260	(13)	504	504
Other expenses	1,322	515	(807)	711	711
Total Expenditure	46,513	50,260	3,747	78,033	77,352
Surplus for the period	30,285	25,665	4,620	16,133	16,467

Note: The adjusted budget figures reflect any known changes that have arisen since the adoption of the original budget. Including these changes in an adjusted budget figure enables Council to more accurately monitor financial performance during the year and predict the end of year position.

Major variances that have occurred Year to Date February 2017 are:

Income

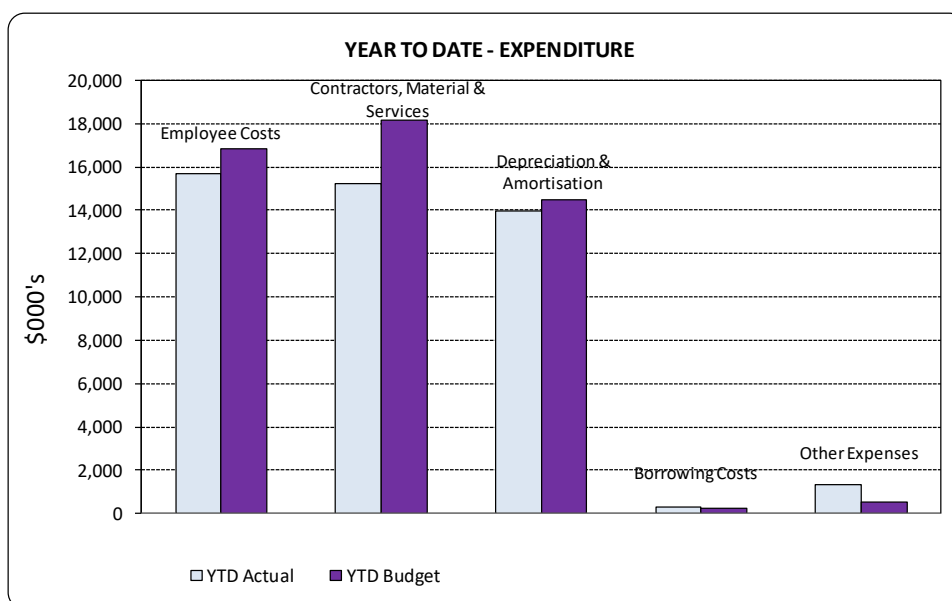
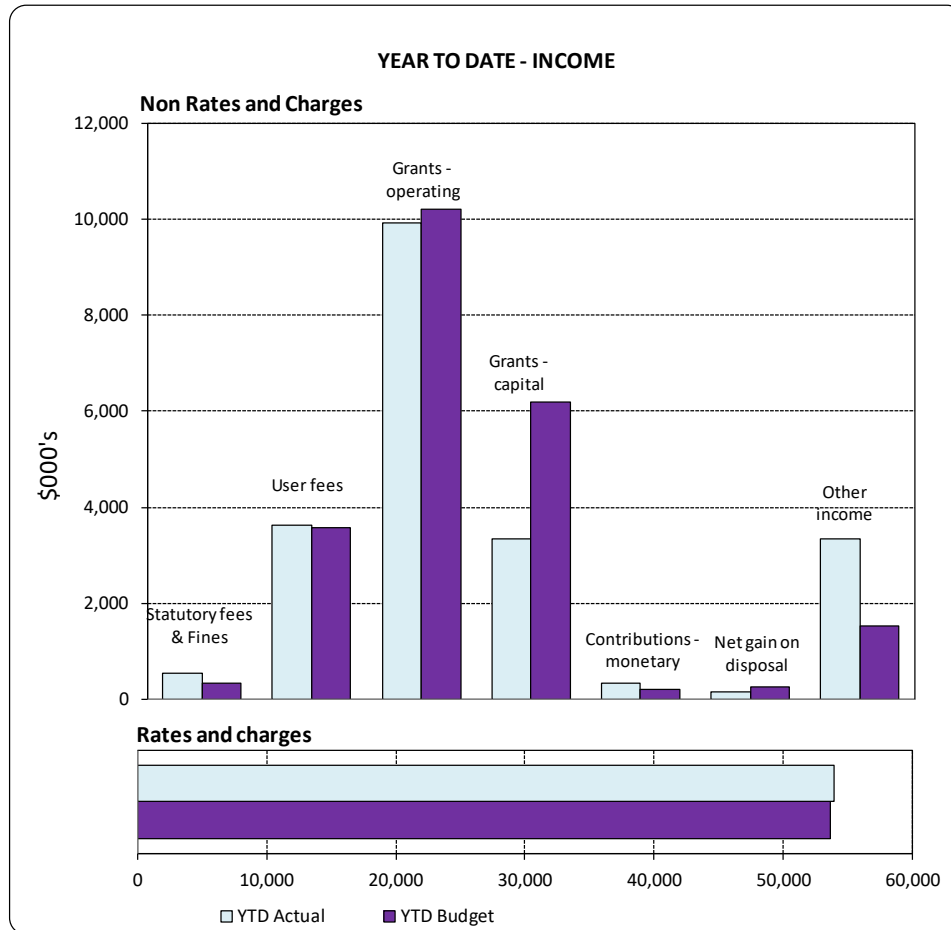
- **\$346k** - Additional rates and charges have been raised through supplementary valuations since the preparation of the 2016/17 budget.
- **\$216k** - Statutory fees and fines are above budget by \$118k mainly due to the higher number of fire infringements raised in December 2016 for noncompliance now being issued to multiple individual joint property owners rather than a single fine against the property. As a result of increased State Government planning fees introduced on 13 October 2016 planning application fees are up by \$72k.
- **\$47k** - User fees primarily represent \$55k reimbursements yet to be received for project management services with Southern Rural Water as per the MOU. Entertainment Centre revenue was \$34k greater than expected due to higher ticket sales for upcoming shows, but partly offset by increased artist fees and marketing costs. The additional income is partly offset by (\$55k) lower than expected revenue from Maffra caravan park due to the closure of the facility and refurbishment as an RV park.
- **(\$280k)** - A total of (\$150k) operating grant funding initially budgeted to be received in 2016/17 was actually received in 2015/16 including (\$90k) for the Cowwarr Recreation Reserve Clubroom Redevelopment and (\$60k) for Municipal Emergency programs. Council has been advised that the State Government is directly paying SES units the (\$76k) funding included in the 2016/17 budget. The (\$90k) Entertainment Centre annual funding allocation is yet to be received.

- **(\$2,859k)** - The bulk of the outstanding capital funding relates to Roads to Recovery projects which has been delayed impacting the timing of completion and the claim of approximately \$1.9 million. Under the Sale CBD infrastructure renewal program work has commenced in (Desailly, Macalister & Cunningham) streets which the grant funding of \$0.5 million will be claimed upon completion of the project.
- **\$1,581k** - Assets contributions (non monetary) associated with new subdivisions throughout the Shire recognised in 2016/17.
- **\$1,805k** - Other income primarily represents recognition of new assets (non cash adjustments) of \$1.2 million during 2016/17. Interest earned from short term investments was up by \$137k due to extra cash in investments because of lag in spending and carryforwards. Rental revenue earned from Council properties were higher than anticipated by \$113k.

Expenditure

- **\$1,178k** - Employee costs are under budget due to vacancies, timing of leave taken by the staff and the delay of wage indexation until Council's new Enterprise Bargaining Agreement is finalised, which is now expected to be enforced by March 2017. Part of these savings have been offset by the use of agency staff to backfill important customer focused operations to align with Councils key community goals and objectives.
- **\$2,881k** - Gains in contractors, materials and services are primarily due to:
 - a. \$713k - The Princes Highway/Cobains road intersection upgrade works are being undertaken by the developer and progressing at a slow phase. This project is not directly controlled by Wellington Shire Council.
 - b. \$600k - Construction of the rehabilitation of the Kilmany Landfill site has commenced later than expected but is expected to be complete in May 2017.
 - c. \$384k - Bulk of the contractor and material under expenditure in rural sealed roads and roadside vegetation areas are due to unplanned emergency works such as drainage maintenance delaying the completion of scheduled jobs over the year.
 - d. \$270k - Overall utility costs are lower than budget mainly due to the processing times but will be fully utilised by the year end with anticipated electricity price increases forecasted for the last quarter of 2016/17 and beyond.
 - e. \$112k - Minor parks and landscaping projects such as Yarram Memorial Park and Sale Raglan St Roundabout works are progressing and expected to be completed by June 2017.
 - f. Several annual insurance invoices for 2016/17 were lower than expected resulting in \$78k of savings. In addition, a lower than anticipated number of claims have been made for 2016/17 resulting in a further premium savings.
 - g. The majority of the remaining underspends relate to operational expenditure which includes maintenance of infrastructure and facilities and contributions to third parties which will be expended by 30 June 2017.
- **\$508k** - Depreciation and amortisation (non cash) is lower to date for buildings and landfill improvements mainly due to the timing of capital works completion.
- **(\$807k)** - Other expenses include (\$673k) worth of derecognition of assets (non cash adjustment), such as roads and buildings no longer controlled by Council.

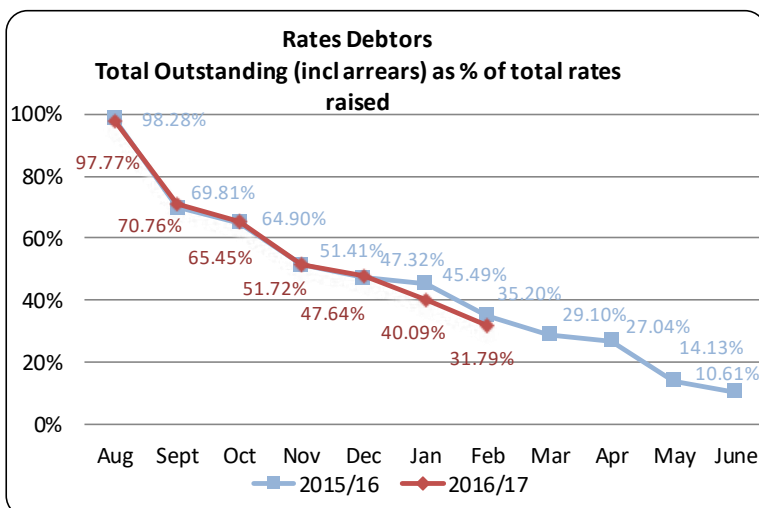
FEBRUARY 2017 YEAR TO DATE COMPONENTS AT A GLANCE



BALANCE SHEET

As at 28 February 2017

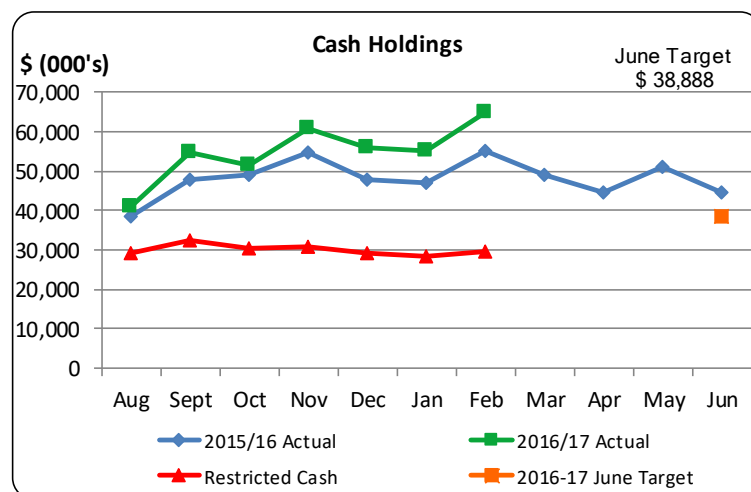
Actual		Actual	Adjusted Budget	Adopted Budget
February 16		February 17	June 17	June 17
\$000's		\$000's	\$000's	\$000's
Current Assets				
72,735	Total Current Assets	82,571	44,847	43,009
892,780	Total Non Current Assets	901,356	926,098	925,042
965,515	Total Assets	983,927	970,945	968,051
Current Liabilities				
13,455	Total Current Liabilities	15,330	14,985	14,997
11,118	Total Non Current Liabilities	10,153	10,969	11,536
24,573	Total Liabilities	25,483	25,954	26,533
940,942	Net Assets	958,444	944,991	941,518



The rate debtors outstanding as at the end of 28 February 2017 was \$19.2 million (31.79%) compared to February 2016 of \$18.6 million (35.20%).

The third rate instalment notices were due on 28 February 2017.

The fourth and final rate notice instalment for the year will be due on 31 May 2017.



To date the cash movements are trending in line with previous years which is pleasing. Council cash holdings at the end of February 2017 of \$64.7 million is above the February 2016 balance of \$55.3 million. The current cash holdings includes restricted funds of \$7.6 million to cash back reserves, \$8.8 million to cover provisions and \$9.4 million associated with the 2015/16 operating and capital carried forwards. Not included in the restricted cash is \$22.8 million anticipated working capital required until next rate instalment due on 31 May 2017.

Restricted cash is money that is reserved for a specific purpose and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

For the period ending 28 February 2017

	YEAR TO DATE 2016-2017			FULL YEAR 2016-2017		
	Actual \$000's	Adjusted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Achieved %	Adopted Budget \$000's
Property	2,273	2,778	505	12,221	19%	12,442
Infrastructure	9,705	15,617	5,912	31,566	31%	29,359
Plant and Equipment	1,077	2,525	1,448	3,359	32%	3,149
Intangibles	33	424	391	707	5%	675
Grand Total	13,088	21,344	8,256	47,852	27%	45,625

	YEAR TO DATE 2016-2017			FULL YEAR 2016-2017		
	Actual \$000's	Adjusted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Achieved %	Adopted Budget \$000's
Renewal	10,468	16,893	6,425	31,990	33%	29,984
Upgrade	1,853	3,625	1,772	10,080	18%	9,661
Expansion	605	692	87	3,671	16%	3,917
New Assets	162	134	(28)	2,111	8%	2,063
Grand Total	13,088	21,344	8,256	47,852	27%	45,625

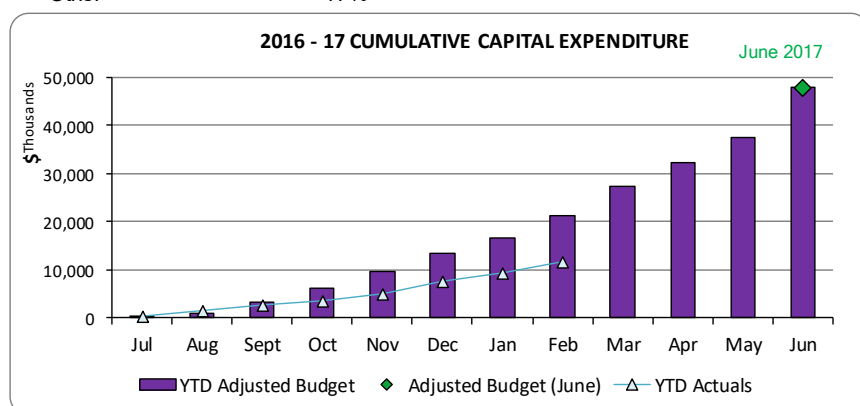
February 2017 Highlights

- Port of Sale Cultural Hub construction works are progressing. The Park Street Bridge has some delays due to Gippsland Water main relocation. Expecting to purchase the Playground equipment this year but install it onsite early financial next year. The skate park is approximately 50% complete.
- Contract was awarded for the annual kerb and channelling.
- Alberton - Pound Rd West - Lower Jack Road works commenced on-site.
- Works commenced at the Maffra-Mafeking Hill reserve.
- Tenders are being evaluated in relation to the Energy Efficiencies upgrade.
- Rosedale - streetscape renewal project has been extended with Federal grant money to be received.
- Boisdale Playground components were ordered.
- Construction is underway in relation to the Internal access road at Kilmany landfill.

Summary Year To Date 2016-2017

As at 28 February 2017, the adjusted capital expenditure budget is \$47.9 million. 145 projects planned for the year.

Status	% of Capital Works	Other:	% of Capital Works
Complete	21%	Red	2%
Commenced	28%	Amber	1%
Contract	9%	Multi Year	6%
Preplanning	25%	Transferred	9%
Other	17%		



ITEM C1.2**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 21 MARCH 2017

RECOMMENDATION***That the Chief Executive Officer's Report be received.***

- 23 February Attended the Community Energy: Energy Independence & Local Ownership in Latrobe, hosted by Soren Hermansen. In attendance was Cr Darren McCubbin.
- 24 February Attended the **Gippsland Local Government Network** (GLGN) Mayor and CEO's meeting, Melbourne.
- Attended a meeting with the Hon Gavin Jennings MLC, Melbourne, regarding the Great Forest National Park and Timber Industry, with Mayor, Cr Carolyn Crossley
- Attended the Sale & Maffra Business Tourism Association President's Cocktail Party, Sale with Deputy Mayor, Cr Alan Hall and Cr Scott Rossetti.
- 27 February Phone link up with Jonathan Davis, CEO of Federation Training, Yallourn to discuss Federation Training's lack of activity in Wellington.
- Met with Kylie White, CEO of the Latrobe Valley Authority in Morwell to discuss Local and State Government priorities for the Latrobe Valley region.
- 28 February Held a Teleconference with Kylie White, Latrobe Valley Authority to discuss Latrobe Valley Pipeline.
- 1 March Met with the Chairman of Committee 4 Wellington, Trevor Gordijn, and Committee Member Justine Andrew to discuss the Committee's goals and strategies, and relationship with council.
- 2 March Attended Regional Partnership Gippsland meeting, Leongatha.
- Attended meeting with the CEO's of **Gippsland Local Government Network** (GLGN), Leongatha.
- 3 March Attended Employer Breakfast, hosted by Advanced Personnel Management and Wellington Shire Council Rural Access Program, together with Cr Darren McCubbin and Cr Ian Bye.
- Attended meeting with Mr Danny O'Brien MLA, Member for Gippsland South, alongside the Mayor, Cr Carolyn Crossley, Sale.

- 10 March Attended a funding announcement in Moe by Premier Daniel Andrews in relation to a \$1 million community sporting package for the Sale Tennis Centre. In attendance was Mayor, Cr Carolyn Crossley.
- 15 March Attended a Business Networking Breakfast with the Leader of the Nationals, the Hon. Peter Walsh. Also in attendance was Mayor Crossley, and Crs Mills and Maher.
- Attended a briefing session with the Leader of the Nationals, the Hon. Peter Walsh and Member for Gippsland South, the Hon. Danny O'Brien, along with Mayor Crossley and Crs Mills, McCubbin, Hole, Hall, Maher, and Stephens.
- 16 March Attending the official Sod turning for Gippsland Regional Sports Centre (GRSC) Stage 2 by the Hon Darren Chester MP, Federal Member for Gippsland. Also in attendance were the Mayor, Cr Carolyn Crossley, Cr Darren McCubbin and Cr Scott Rossetti.
- Attending RDA Gippsland Committee Meeting, Wonthaggi
- 17 March Attending the Official unveiling of the Cherished Mother and Child Memorial by Hon Darren Chester MP, Federal Member for Gippsland, at Victoria Park, Sale. Also in attendance were the Hon Ted Baillieu, former Victorian Premier and the Hon Peter Ryan, former Victorian Deputy Premier. The event was also attended by the Mayor, Cr Carolyn Crossley, Cr Darren McCubbin and Cr Gayle Maher. This Memorial has been erected to commemorate Prime Minister Julia Gillard's National Parliamentary apology on 21 March 2013 and Victorian Premier Ted Baillieu and Deputy Premier Peter Ryan's Parliamentary apologies on 25 October 2012.
- Meeting with representatives of the John Leslie Foundation.



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management

OBJECTIVE

To report on all assembly of Councillor records received for the period 28 February 2017 to 14 March 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 28 February 2017 to 14 March 2017.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 28 February 2017 to 14 March 2017.

Assembly of Councillors summary of reports received for the period 28 February 2017 to 14 March 2017		
Date	Matters considered	Councillors and officers in attendance
7 March 2017	IT/Diary Meeting - Councillors	Cr Bye, Cr Crossley, Cr Hole, Cr McCubbin, Cr Maher, Cr Mills, Cr Rossetti, Cr Stephens Sharon Willison, Mayoral & Councillor Support Officer Damian Norkus, Business Systems Officer
7 March 2017	Council Plan Updates Carbon Net Update North Sale Development Plan – Submissions 2017/18 Capital Works Plan Draft Council Plan 2018 / 2022 Draft Wellington Municipal Early Years Plan Road Management Plan – Present Proposed Plan Petition Update – Closure of Public Amenities at Wildfish Restaurant Port Albert	Cr Bye, Cr Crossley, Cr Hole, Cr McCubbin, Cr Maher, Cr Mills, Cr Rossetti, Cr Stephens David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Corporate Services Chris Hastie, General Manager Built & Natural Environment Glenys Butler, General Manager Community & Culture John Websdale, General Manager Development Trish Dean, Governance Officer (Item 1) Sharyn Bolitho, Manager Economic Development (Item 2) Joshua Clydesdale, Manager Land Use Planning (Item 3) Barry Hearsey, Coordinator Strategic Planning (Item 3) Dean Morahan, Manager Assets & Projects (Item 4) Katy Leighfield, Acting Manager People & Excellence (Item 5) Karen McLennan, Manager Community Wellbeing (Item 6) Tracey Baron, Early Years Project Officer (Item 6) John Tatterson, Manager Built Environment (Item 7) Thomas Weatherall, Coordinator Built Environment Planning (Item 7) Tim Rowe, Manager Natural Environment & Parks (Item 8)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 28 February 2017 to 14 March 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent."

Strategy 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

7 March 2017

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Hall		✓	Cr Bye	✓	
Cr Maher	✓		Cr Rossetti	✓	
Cr Stephens	✓		Cr Hole	✓	
Cr Mills	✓				

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		✓	G Butler, GML		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Sharon Willison	1		
Damian Norkus	1		

3. Matters/Items considered at the meeting (list):

1. IT/Diary Meeting - Councillors

4. Conflict of Interest disclosures made by Councillors:

NIL

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

7 March 2017

2. ATTENDEES

Councillor Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Mills	✓	
Cr Hall		✓	Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Officer Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMCC	✓	
A Skipitaris, GMCS	✓		John Websdale, GMD	✓	
C Hastie, GMBNE	✓				

Others in Attendance (list names and item in attendance for):	Item No.
Trish Dean	1
Sharyn Bolitho, Ian Filby (<i>Project Director – CarbonNet</i>), Laura Szekfy (<i>Stakeholder Engagement Coordinator</i>)	2
Josh Clydesdale, Barry Hearsey	3
Dean Morahan	4
Katy Leighfield	5
Karen McLennan, Tracey Baron	6
John Tatterson, Thomas Weatherall	7
Tim Rowe	8

3. Matters / Items considered at the meeting (list):

1. Council Policy Updates
2. Carbon Net Update
3. North Sale Development Plan - Submissions
4. 2017/18 Capital Works Program
5. Draft Council Plan 2018/2022
6. Draft Wellington Municipal Early Years Plan
7. Road Management Plan – Present Proposed Plan
8. Petition Update – Closure of Public Amenities at Wildfish Restaurant Port Albert

4. Conflict of Interest disclosures made by Councillors:

ITEM C2.2**ANNUAL COUNCIL POLICY MANUAL REVIEW**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to adopt the amendments to the 2017 Council Policy Manual as attached.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the amendments to the 2017 Council Policy Manual as attached.

BACKGROUND

Periodically, Council policies are reviewed and modified where necessary, and the Council Policy Manual is updated to reflect these changes. Also, as new policies are developed, they are included in the Council Policy Manual.

A high-level summary of amendments to the 2017 Council Policy Manual is attached.

OPTIONS

The following options are available to Council:

1. Adopt amendments to the 2017 Council Policy Manual as attached; or
2. Request further review of the Council Policy Manual for consideration at a future meeting of Council.

PROPOSAL

That Council adopt the summarised amendments to the 2017 Council Policy Manual as attached.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Under section 186A of the *Local Government Act 1989*, Council must review the Procurement Policy at least once in each financial year. The requirement to maintain policies is also included within the spirit of other parts of the *Local Government Act 1989* which empowers Councils to make policies.

The Human Rights Charter Checklist has been completed as a result of updating the policies contained in the Council Policy Manual. Reference to human rights considerations and/or implications has been incorporated into each policy as follows:

“Wellington Shire Council is committed to upholding the Human Rights Principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council’s Human Rights Policy. The Human Rights Checklist has been completed and the proposed policy is in accordance with Council’s policy commitment to uphold Human Rights Principles.”

The review and consideration of Council’s Policy Manual meets these legislative requirements.

COUNCIL POLICY IMPACT

The Council Policy Manual 2017 has been amended to identify all proposed changes.

A summary of proposed changes 2017 is attached.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 2; Organisational, states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

CONSULTATION IMPACT

Throughout this review process all Managers have revised and updated their assigned policies as necessary.

SUMMARY OF PROPOSED CHANGES 2017

POLICY NO	NAME	STATUS
1	CEO Unit	
1.1	Councillor Entitlements and Administration	No Changes
1.2	Provision of Motor Vehicles for Councillors	No Changes
1.3	Media and Communications -	No Changes
1.4	Social Media	No Changes
2.1	People and Excellence	
2.1.1	Best Value and Competitive Neutrality	No Changes
2.1.2	Equal Opportunity, Anti-Discrimination & Harassment	Legislative amendments
2.1.3	Occupational Health and Safety	Updated wording
2.1.4	Risk Management	Legislative amendments
2.1.5	Human Rights	Legislative amendments
2.1.6	Fraud Control	Legislative amendments
2.1.7	Acceptance and Declaration of Gifts and Hospitality	Updated wording
2.1.8	Election Caretaker Period	No Changes
2.1.9	Protected Disclosures	Updated wording
2.2	Finance	
2.2.1	Bank Guarantees	No Changes
2.2.2	Investments	No Changes
2.2.3	Debt Collection and Interest Charging – Rates, Charges and Fire Services Property Levy	Updated wording
2.2.4	Procurement Policy	Legislative amendments
2.3	Information Services	
2.3.1	Privacy & Data Protection	Legislative amendments
2.3.2	Freedom of Information	Updated wording
2.3.3	Records Management Policy	Updated wording
2.3.4	Records Disposal Policy	Updated wording
3.1	Development – Land Use Planning	Updated wording
3.1.1	Heritage	Updated wording
3.1.2	Assessment of Development in relation to potential sea level rise	Updated wording
3.2	Municipal Services	
3.2.1	Car Parking – Off Street Car Parks	No Change
3.2.2	Street Raffles	No Change
3.2.4	Building	Updated wording
3.2.5	Infringement Review Policy	New Policy
3.2.6	Swimming Pool and / or Spa Safety Barrier	New Policy
3.3	Economic Development	
3.3.1	Major Events	No Changes
3.3.2	Roadside Tourism Directional Signs	No Changes
3.3.3	Wood Encouragement Policy	No Changes
4.1	Built and Natural Environment – Parks – All Reviewed	
4.1.1	Waste Collection	No Changes
4.1.2	Nature strip Maintenance	No Changes
4.1.3	Open Space	No Changes
4.1.4	Litter Bins	No Changes
4.1.5	Playgrounds	Updated wording
4.1.6	Public Open Space Contribution – Subdivisions	No Changes
4.1.7	Public Toilets	Updated wording
4.1.8	Significant Tree Protection	No Changes
4.1.9	Urban Forest	No Changes

4.1.10	Community Development Paths	No Changes
4.1.11	Environmental Sustainability Policy	Updated wording
4.1.12	Rates rebate on land with a deed of covenant for Conservation Purposes	No changes
4.2	Assets & Projects	
4.2.1	Asset Management	Updated wording
4.2.2	Place and Feature Naming	No Change
4.2.3	Subdivision Infrastructure Development	No Change
4.2.4	Special Charge Schemes – Roads, Street & Drainage Development	Updated wording
4.2.5	Disposal of Surplus Council Equipment	Updated wording
4.2.6	Cattle Underpasses	Legislative amendments
4.3	Built Environment	
4.3.1	Fencing	No Changes
4.3.2	Rental and Leasing of Council Owned Properties	No Changes
4.3.3	Use of Council Meeting Rooms	No Changes
4.3.4	Roadside Memorials Policy	No Changes
4.3.5	Sale, Exchange and Acquisition of land	No Changes
5.1	Community & Culture	
5.1.2	Encouragement Awards Year 11/12	No Changes
5.1.3	Responsible Gaming	No Changes
5.2	Arts & Culture	
5.2.1	Art Gallery Collection	No Changes
5.3	Active Communities	
5.3.1	Council Provision of Recreation/Community Facilities	No Changes
5.3.2	Committees	Updated wording
5.3.3	Community Assistance Grants Program	No Changes



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**C51 – TECHNICAL PLANNING SCHEME AMENDMENT**

DIVISION: DEVELOPMENT
ACTION OFFICER: MANAGER LAND USE PLANNING
DATE: 21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓		✓	

OBJECTIVE

To request the Minister for Planning to prepare and approve Amendment C51 to the Wellington Planning Scheme in accordance with Section 8(1) and Section 20(4) of the *Planning and Environment Act 1987*.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council request the Minister for Planning to prepare and approve Amendment C51 (refer to Attachment 1) to the Wellington Planning Scheme in accordance with Section 8(1) and Section 20(4) of the Planning and Environment Act 1987.

BACKGROUND

A number of minor inconsistencies and anomalies have been identified within the ordinance (text) and maps of the Wellington Planning Scheme, which now require correction (e.g. minor zoning and grammatical anomalies). A list of such anomalies is maintained until there are a sufficient number to warrant the preparation of a planning scheme amendment to correct them. Amendment C51 aims to correct a number of identified anomalies.

A total of 27 individual items have been highlighted for inclusion in Amendment C51. A detailed overview of the proposed changes can be found at **Attachment 1** to this report. A brief summary of the proposed changes is as follows:

- Amend a number of local policies and overlay schedules to ensure that they correctly refer to other local policies (e.g. current references to the *Small Rural Lots Policy* and *Airfields and Environs Policy* are now incorrect as the names of these policies has changed. These policies are now called the *Rural Policy* and *Aerodrome and Environs Policy*).
- Delete redundant provisions, including the Public Acquisition Overlay applying to land acquired by VicRoads for the duplication of the Princes Highway.
- Rezone land in private ownership that is currently in a public zone to an appropriate private zone.
- Rezone land in public ownership that is currently in a private land use zone to an appropriate public zone.

- Correct a spelling error in Clause 42.09 – Design and Development Overlay 9.
- Amend the two policies relating to Coal resources and buffers (Clause 22.06 and 22.07) to accurately identify land affected by these two policies.
- Simplify the naming of two reference documents to ensure a consistent naming format is used.
- Rezone land to correct split zoning.

Amendment C51 will be prepared by the Department of Environment, Land, Water and Planning (DELWP) to implement these changes via a 'Ministerial' Planning Scheme Amendment.

A Council resolution is now required in order to progress the process and allow the DELWP to proceed with the Amendment on the Minister for Planning's behalf.

OPTIONS

Council has the following options:

1. That Council request the Minister for Planning to prepare and approve Amendment C51 to the Wellington Planning Scheme in accordance with Section 8(1) and Section 20(4) of the *Planning and Environment Act 1987*.
2. That Council does not request the Minister for Planning to prepare and approve Amendment C51 to the Wellington Planning Scheme in accordance with Section 8(1) and Section 20(4) of the *Planning and Environment Act 1987* and seeks further information for consideration at a future Council Meeting.

PROPOSAL

To request the Minister for Planning to prepare and approve Amendment C51 (refer to Attachment 1) to the Wellington Planning Scheme in accordance with Section 8(1) and Section 20(4) of the *Planning and Environment Act 1987*.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The financial cost of the Amendment process has been accommodated in the Strategic Planning budget for 2016/2017. Council is required to pay statutory fees to the Minister for Planning for this Amendment.

COMMUNICATION IMPACT

Amendment C51 seeks to correct minor anomalies within the Wellington Planning Scheme. It therefore qualifies as a 'fast-tracked' amendment, which can be prepared and approved by the Minister for Planning without public exhibition, pursuant to the provisions of the *Planning and Environment Act 1987*.

LEGISLATIVE IMPACT

Amendment C51 implements the objectives of planning in Victoria (as documented in Section 4 of the *Planning and Environment Act 1987*) by providing for the fair and orderly development of land through the removal of mapping and ordinance (text) errors that place inaccurate planning provisions upon land.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

Strategy 5.1

“Ensure Land Use Policies and Plans utilise an integrated approach to guide appropriate land use and development.”

Amendment C51 supports the above Council Plan strategic objective and strategy.

PLANNING POLICY IMPACT

The Amendment is consistent with the State and Local Planning Policy Frameworks (SPPF and LPPF) within the Wellington Planning Scheme; the Gippsland Regional Growth Plan (2014) and the relevant State Government Planning Practice Notes.

RESOURCES AND STAFF IMPACT

The correction of anomalies within the Wellington Planning Scheme will have a positive effect due to a reduction in administrative resources required to process applications and address enquiries about land with incorrect or redundant planning provisions.



COMMUNITY IMPACT



The community impact is likely to be generally positive, as technical errors are being corrected.



CONSULTATION IMPACT



Officers have been liaising closely with the Gippsland Regional office of DELWP during the preparation of Amendment C51.



Officers have also made contact with relevant land owners. Letters of consent from affected land owners will be provided to DELWP.



Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
<p>1. Part Lot 1 TP 85042S & Part Lot 4 TP 814943R</p> <p>790 Sale-Heyfield Rd, Denison</p>	<p>For land at 790 Sale-Heyfield Road, Denison being part Lot 1 TP 85042S & part Lot 4 TP 814943R in the Parish of Denison.</p> <p>Correct a mapping error where a public zone applies to private land.</p> <p>Rezone from Public Use Zone 1 (PUZ1) to Farming Zone (FZ)</p>	
<p>2. Part Lot 2 LP 132624</p> <p>853 Nambrok Rd, Nambrok</p>	<p>For land at 853 Nambrok Road, Nambrok being part Lot 2 LP 132624 Parish of Denison</p> <p>Correct a mapping error where a public zone applies to private land.</p> <p>This has arisen as the Public Use Zone (PUZ1) was supposed to be applied to the adjoining lot which was owned by Southern Rural Water/Gippsland Water and contained assets in the north-west corner. Both lots are now privately owned and should not be in a public zone.</p> <p>Rezone from Public Use Zone 1 (PUZ1) to Farming Zone (FZ)</p>	

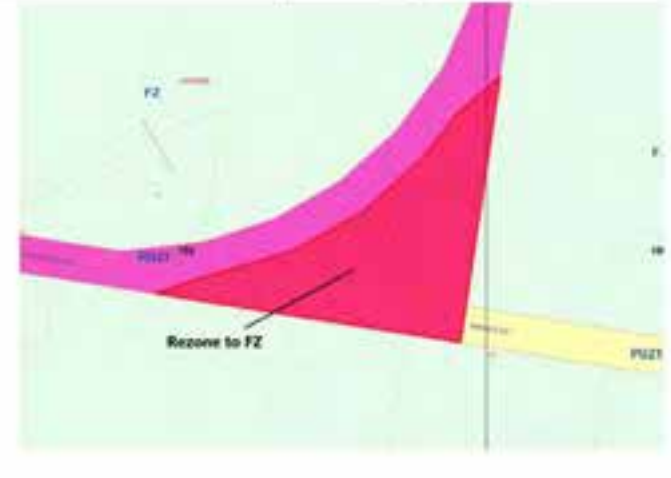

Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
<p>3. CA 10A SEC 9</p> <p>11 Temple St Heyfield</p>	<p>For land at 11 Temple Street Heyfield being CA 10A SEC 9 Parish of Tinamba.</p> <p>The Environment Protection Authority have provided consent to remove the Environmental Audit Overlay (EAO) following a preliminary site investigation that determined that a full audit is not required</p> <p>Delete Environmental Audit Overlay (EAO)</p>	
<p>4. Corner Barkley and Cunnigham St, Sale</p>	<p>For land at Cunningham Street, Sale.</p> <p>Correct a mapping error where a Road Closure Overlay (RXO) is redundant as it applies to a road which Council does not intend to close. The Public Park and Recreation Zone (PPRZ) also incorrectly applies to this same section of road.</p> <p>Delete Road Closure Overlay (RXO) and rezone Public Park and Recreation Zone (PPRZ) land to the General Residential Zone (GRZ1)</p>	



Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
<p>5. Lot 1 TP 108800D</p> <p>20-24 Bergen Crescent, Sale</p>	<p>For land at 20-24 Bergen Crescent, Sale being Lot 1 TP 108800D in the Parish of Sale.</p> <p>Correct a mapping error where a public zone (Public Park and Recreation Zone - PPRZ) currently applies to land being used as an elderly citizens' village (Ashleigh House).</p> <p>Rezone from Public Park and Recreation Zone (PPRZ) to General Residential Zone (GRZ1)</p>	 <p>The map shows a street grid with a yellow area at the top labeled 'GRZ1'. Below it, a large green area is labeled 'PPRZ'. A small brown rectangular area is outlined and labeled 'Rezone to GRZ1' with an arrow pointing to it.</p>
<p>6. Lot 1 TP 615457 & CA 51B Parish of Yarram Yarram</p> <p>123 Commercial Rd, Yarram</p>	<p>For land at 123 Commercial Road Yarram being Lot 1 TP 615457 and CA 51B in the Parish of Yarram Yarram</p> <p>Correct a mapping error where the General Residential Zone (GRZ1) applies to land which should be in a public zone as it is being used for an Emergency Services Facility (Police Station).</p> <p>Rezone from General Residential Zone (GRZ1) to Public Use Zone 7 (PUZ7)</p>	 <p>The map shows a pink area on the left labeled 'GRZ1'. To its right, a red rectangular area is outlined and labeled 'Rezone to PUZ7' with an arrow pointing to it. The surrounding area is light pink.</p>



Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
<p>7. Part Lot 1 TP882117 472 Riversdale Rd, Riverslea</p>	<p>For land at 472 Riversdale Road, Riverslea being Part Lot 1 TP882117.</p> <p>Land currently in a Public Use Zone (PUZ1) and owned by Southern Rural Water. Land is to be sold to adjoining landowner and cannot be sold whilst in a public zone.</p> <p>Rezone from Public Use Zone 1 (PUZ1) to Farming Zone (FZ)</p>	 <p>The map shows a light green background representing the Public Use Zone 1 (PUZ1). A specific land parcel is outlined in orange. An arrow points to this parcel with the text 'Rezone to FZ'.</p>
<p>8. Part RES 1 LP 145029 5A Helen Crescent, Sale</p>	<p>For land at 5A Helen Crescent, Sale being Part RES 1 LP 145029</p> <p>Correcting a mapping error where a residential zone applies to a Council owned reserve.</p> <p>Rezone from General Residential Zone (GRZ1) to Public Park and Recreation Zone (PPRZ).</p>	 <p>The map shows a light pink background representing the General Residential Zone (GRZ1). A specific land parcel is outlined in red. An arrow points to this parcel with the text 'Rezone to PPRZ'. Other areas are labeled 'GRZ1' and 'PPRZ'.</p>


Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
<p>9. Part Lot 3 & Lot 4 LP 87465, Lot 3 LP 933333 & Part CA 2004 Parish of Sale</p> <p>Saleyards Road, Sale</p>	<p>For land at Saleyards Road, Sale being part lot 3 & Lot 4 LP 87465, Lot 3 LP 933333 & Part CA 2004 Parish of Sale</p> <p>Correcting a mapping error where the Industrial 1 Zone applies to Crown land and Council owned land intended for recreation purposes.</p> <p>Rezone to Public Park and Recreation Zone (PPRZ) and Public Conservation and Resource Zone (PCRZ) and delete Design and Development Overlay 1 (DDO1)</p>	 <p>Figure 1- Current zoning conditions</p>  <p>Figure 2- Proposed Zoning Changes</p>  <p>Figure 3- Proposed Overlay Changes</p>

Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
10. 81-100 Prince Street, Rosedale	<p>For land at 81-100 Prince Street Rosedale</p> <p>Correct a mapping error where the Design and Development Overlay 2 (DDO2), which is intended for Commercial 2 Zone (C2Z) land, applies to Commercial 1 Zone (C1Z) land.</p> <p>Delete Design and Development Overlay 2 (DDO2)</p>	
11. Lot 1 PS 412586T Parish of Dargo 128 Kings Road, Dargo	<p>For land at 128 Kings Road Dargo being Lot 1 PS412586T in the Parish of Dargo</p> <p>Correct a mapping error where the Farming Zone (FZ) applies to land owned by Wellington Shire Council and used for a transfer station</p> <p>Rezone from Farming Zone (FZ) to Public Use Zone 6 (PUZ6)</p>	


Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
<p>12. Lot 2 PS 144098 Parish of Nuntin</p> <p>23 Mawley Road, Cobains</p>	<p>For land at 23 Mawley Road, Cobains being Lot 2 PS 144098 in the Parish of Nuntin</p> <p>Correct a mapping error where the Road Zone 1 (RDZ1), which should only apply to a Category 1 road only, has been incorrectly applied to privately owned land.</p> <p>Rezone from Road Zone 1 (RDZ1) to Farming Zone (FZ).</p>	
<p>13. Lot 1 PS 429599</p> <p>126 Weir Road, Cowwarr</p>	<p>For land at 126 Weir Road, Cowwarr being Lot 1 PS 429599 in the Parish of Toongabbie North:</p> <p>Correct an error where privately owned land is currently in a public zone.</p> <p>The land is currently in the Public Use Zone (PUZ1) due to its one – time ties to the management of the Cowwarr Weir.</p> <p>Southern Rural Water identified the land as being surplus to their management requirements and sought to dispose of the land. It was intended to be rezoned through the government land fast track rezoning process prior to being sold.</p> <p>However, it was sold prior to completion of this process and is no longer eligible for that type of amendment. The land must still be rezoned to a non-public zone due to its private ownership.</p> <p>Rezone from Public Use Zone 1 (PUZ1) to Farming Zone (FZ)</p>	



Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
14. Wurruk – DPO1	<p>For land at Wurruk, delete a redundant overlay.</p> <p>Development Plan Overlay 1 (DPO1) applies to land across south Wurruk. Large areas of land have now been fully developed in accordance with the development plan for the site and the overlay is now redundant in these areas and can be removed.</p> <p>Delete Development Plan Overlay 1 (DPO1)</p>	 <p>The map shows a large area shaded in red, representing the Development Plan Overlay 1 (DPO1). A black arrow points to the red area with the text 'Delete DPO1'. The surrounding area is light yellow, and there are some green areas to the right.</p>
<p>15. CA 2 SEC C Parish of Koorool</p> <p>Moroka Road, Valencia Creek</p>	<p>For land at Moroka Rd, Valencia Creek being CA 2 SEC C in the Parish of Koorool:</p> <p>Correct a mapping error where a public zone applies to privately owned land. The subject site is 5ha, no development rights are being created through rezoning.</p> <p>Rezone from Public Conservation and Resource Zone (PCRZ) to Farming Zone (FZ)</p>	 <p>The map shows a large green area. A brown-shaded area is highlighted with a black arrow pointing to it, with the text 'Rezone to FZ'. There are also some light blue areas labeled 'FZ' and 'PCRZ'.</p>


Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
16. Little Temple Street, Heyfield	<p>For land at Little Temple Street and 9 Davis Street Heyfield being part local road and part Lot 3 PS 319922 in the Parish of Tinamba:</p> <p>Correct a mapping error where a public zone applies to a road and privately owned land. Little Temple Street functions as a service lane providing access to the rear of properties fronting Temple Street and Davis Street.</p> <p>Rezone from Public Use Zone 6 (PUZ6) to General Residential Zone (GRZ1) and Commercial 1 Zone (C1Z)</p>	
17. Wendy Street & 222-236 National Park Road Road reserve & Part Lot 1 PS 634480	<p>For land at Wendy Street, Loch Sport and 222-236 National Park Road, Loch Sport (Wallaby Street/Thrush St) being part Road reserve and Part Lot 1 PS 634480 in the Parish of Seacombe:</p> <p>Remove a redundant Road Closure Overlay (RXO). CPG planning Scheme Review (2009) identified that both roads have already been closed to traffic. As such, the overlay is no longer required.</p> <p>Delete Road Closure Overlay (RXO)</p>	

Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change						
18. 20 Princess Street, Port Albert and 67 Tarraville Road, Port Albert Part Lots 1 & 2 PS533425	For land at 20 Princess Street and 67 Tarraville Road, Port Albert being Part Lots 1 & 2 PS 533425 Parish Alberton East: Correct a mapping error where split zoning applies to two parcels. The Commercial 1 Zone (C1Z) applies (in part) to two residential lots. Rezone from Commercial 1 Zone (C1Z) to General Residential Zone (GRZ1)							
19. 43.02: Design and Development Overlay - 9	For Design and Development Overlay - Schedule 9: Correct a spelling error. This has arisen because of Amendment C95 to the Wellington Planning Scheme, which amended the Schedule. A spelling error now exists, due to a drafting error, in the last dot point under Section 2.0 – <i>Buildings and works</i> , resulting in the word 'of' being spelled 'ofi'. Correct spelling from 'ofi' to 'of'	<ul style="list-style-type: none">- it is located behind the front setback of the dwelling- it is not within 2 metres of a side boundary.• For Heritage Places in the Port Albert Heritage Precinct id Clause 43.01, any development for which no planning perm with Clause 5.6 of the Port Albert Heritage Precinct Perm Plan. <p>Applications for buildings and works within the Precinct Box with the following criteria:</p> <table><tr><th>Precinct</th><th>Preferred Building Setback</th></tr><tr><td>1. Heritage Tourism</td><td>Zero lot lines to Wharf Street 4 m setbacks to North Street</td></tr><tr><td>2. Secondary</td><td>Setbacks are to be equivalent to</td></tr></table>	Precinct	Preferred Building Setback	1. Heritage Tourism	Zero lot lines to Wharf Street 4 m setbacks to North Street	2. Secondary	Setbacks are to be equivalent to
Precinct	Preferred Building Setback							
1. Heritage Tourism	Zero lot lines to Wharf Street 4 m setbacks to North Street							
2. Secondary	Setbacks are to be equivalent to							

Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
20. Clause 21.20 – Reference Documents	<p>For Clause 21.20:</p> <p>Correct the names of two reference documents. This has arisen as a result of inconsistent naming formats being used.</p> <p>Rename the two Coastal Spaces Landscape Assessment Studies so that the naming format is consistent.</p>	<p>Current:</p> <p>Municipal Reference Document, Wellington Shire, Coastal Spaces Landscape Assessment Study, 2006</p> <p>State Overview Report, Coastal Spaces Landscape Assessment Study, 2006</p> <p>Proposed:</p> <p>Coastal Spaces Landscape Assessment Study, Municipal Reference Document, Wellington Shire, 2006</p> <p>Coastal Spaces Landscape Assessment Study, State Overview Report, 2006</p>
21. Clause 22.06 & Clause 22.07 Coal Policies	<p>For Clause 22.06 & 22.07</p> <p>Correct both local policies to clearly reference land affected by the SRO and ESO3</p> <p>This has arisen as a result of Amendment C67 to the Wellington Planning Scheme which updated the maps to remove the SRO south of Longford. The ESO3 and 'Coal Policy' title were accidentally omitted from the new maps.</p> <p>Amend Clause 22.06 & 22.07 to delete the map showing the coal fields and buffer areas and;</p> <p>Replace map with written reference to these areas by specifying land covered by the ESO3(Urban and Construction Buffer) and SRO1(Coalfields).</p>	<p>22.06 COAL RESOURCE'S POLICY</p> <p><small>00112012 C67 C67 C67</small></p> <p>This policy applies to that part of the coal resource located in the Wellington Shire and shown on the following plan titled 'Coal Policy' land covered by the State Resource Overlay – Schedule 1 (Designated Brown Coalfields).</p> <p>22.07 COAL BUFFERS POLICY</p> <p><small>00112012 C67 C67 C67</small></p> <p>This policy applies to land covered by the Environmental Significance Overlay – Schedule 1 (the coal-related Urban and Construction Buffer Areas) shown on the plan titled 'Coal Policy'.</p>

Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
<p>22. Reference to Rural Policy and Aerodrome Environs Policy 21.05, 21.13, 21.14, 21.15, 21.16, 21.17</p>	<p>For Clauses 21.05, 21.13, 21.14, 21.15, 21.16, 21.17, correct the names of two local policies – 22.20 Rural Policy and 22.05 Aerodrome and Environs Policy.</p> <p>This has arisen as a result of C44 and C55 to the Wellington Planning Scheme.</p> <p>C44 replaced Cl. 22.05 with a new Cl. 22.05 that saw the word 'airfield' substituted with 'aerodrome'. This name change was reflected in some parts of the scheme that referenced the policy, but not all.</p> <p>C55 saw the Small Rural Lots Policy replaced by a new Rural Policy. This change in name was not reflected in parts of the scheme that previously referenced the small rural lots policy.</p> <p>Correct name of the Rural Policy and Aerodrome and Environs Policy in Clauses 21.05, 21.13, 21.14, 21.15, 21.16, 21.17</p>	<ul style="list-style-type: none"> • Applying the <i>special water supply Catchment Areas</i> policy at Clause 22.01 • Applying the <i>Small Rural Lots/Rural</i> policy at Clause 22.02 • Applying the <i>Heritage</i> policy at Clause 22.03 • Applying the <i>Car Parking</i> policy at Clause 22.04 • Applying the <i>Airfields/Aerodrome and Environs</i> policy at Clause 22.05 • Applying the <i>Coal Resources</i> policy at Clause 22.06
<p>23. Foster Street/Princes Highway, Sale CA 2004</p>	<p>For land at Princes Highway, Sale being CA 2004 in the Parish of Sale.</p> <p>Correct a mapping error where a commercial zone applies to crown land.</p> <p>Rezone from Commercial 2 Zone (C2Z) to Public Conservation and Resource Zone (PCRZ)</p>	

Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
24. Princes Hwy Road Zone 1 alignment & redundant Public Acquisition Overlay	<p>For land at Princes Highway, Wurruk:</p> <p>Correct a mapping error where the Road Zone 1 (RDZ1) is not correctly aligned with the Princes Hwy and a redundant Public Acquisition Overlay (PAO1) applies.</p> <p>This has arisen due to the Road Zone 1 (RDZ1) applies to the old Hwy alignment and the Public Acquisition Overlay (PAO1) is now redundant as the land has been acquired by VicRoads.</p> <p>Correct Road Zone 1 (RDZ1) alignment and delete Public Acquisition Overlay (PAO1)</p>	
25. Development Plan Overlay - North Sale	<p>For land at Speechley Court, Sale.</p> <p>Delete a redundant Overlay. Development Plan Overlay 1 (DPO1) applies to land at Speechley Court, Sale. This area has been fully developed and the Development Plan Overlay (DPO1) is now redundant.</p> <p>Delete Development Plan Overlay 1 (DPO1)</p>	

Item No. /Title details/Address	Issue/Proposed Correction	Map/Text Change
26. PAO/PUZ	<p>For land at Velore Road, Kilmany being Lot 1 PS 537545 in the Parish of Wooundellah; and Cobains Road, Sale being Lot 2 PS 347797 in the Parish of Sale.</p> <p>The Public Acquisition Overlay (PAO4 and PAO6) applies to Farming Zone (FZ) land already owned by Council. To reflect current ownership, the land also needs to be rezoned to the Public Use Zone (PUZ6).</p> <p>Delete the Public Acquisition Overlays (PAO4 and PAO6) and rezone from Farming Zone (FZ) to Public Use Zone 6 (PUZ6)</p>	
27. Rural Zones Review	<p>For <i>Clause 21.20 – Reference Documents</i>:</p> <p>The <i>Rural Zones Review</i> was previously listed as a reference document prior to its accidental removal during Amendment C89.</p> <p>Add the <i>Rural Zones Review, Volume 1 and 2 January 2009</i> to the list of Reference Documents in Clause 21.20</p>	<p><i>superceding documents)</i></p> <ul style="list-style-type: none"> • <i>West Gippsland Regional Catchment Strategy 2013 (or any superseding document)</i> • <i>Wellington Economic Development and Tourism Strategy 2011-15 (or any superseding document)</i> • <i>Wellington Shire Rural Zones Review, Volume 1 and 2, January 2009</i>

ITEM C3.2**PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions, made under delegation by Statutory Planners during the month of January 2017, for information.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 January and 31 January 2017.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of: planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 January and 31 January 2017 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 January and 31 January 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

"Appropriate and forward looking land use planning that incorporates sustainable growth and development."

Strategy 5.2

"Provide user friendly, accessible planning information and efficient planning processes."

This report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

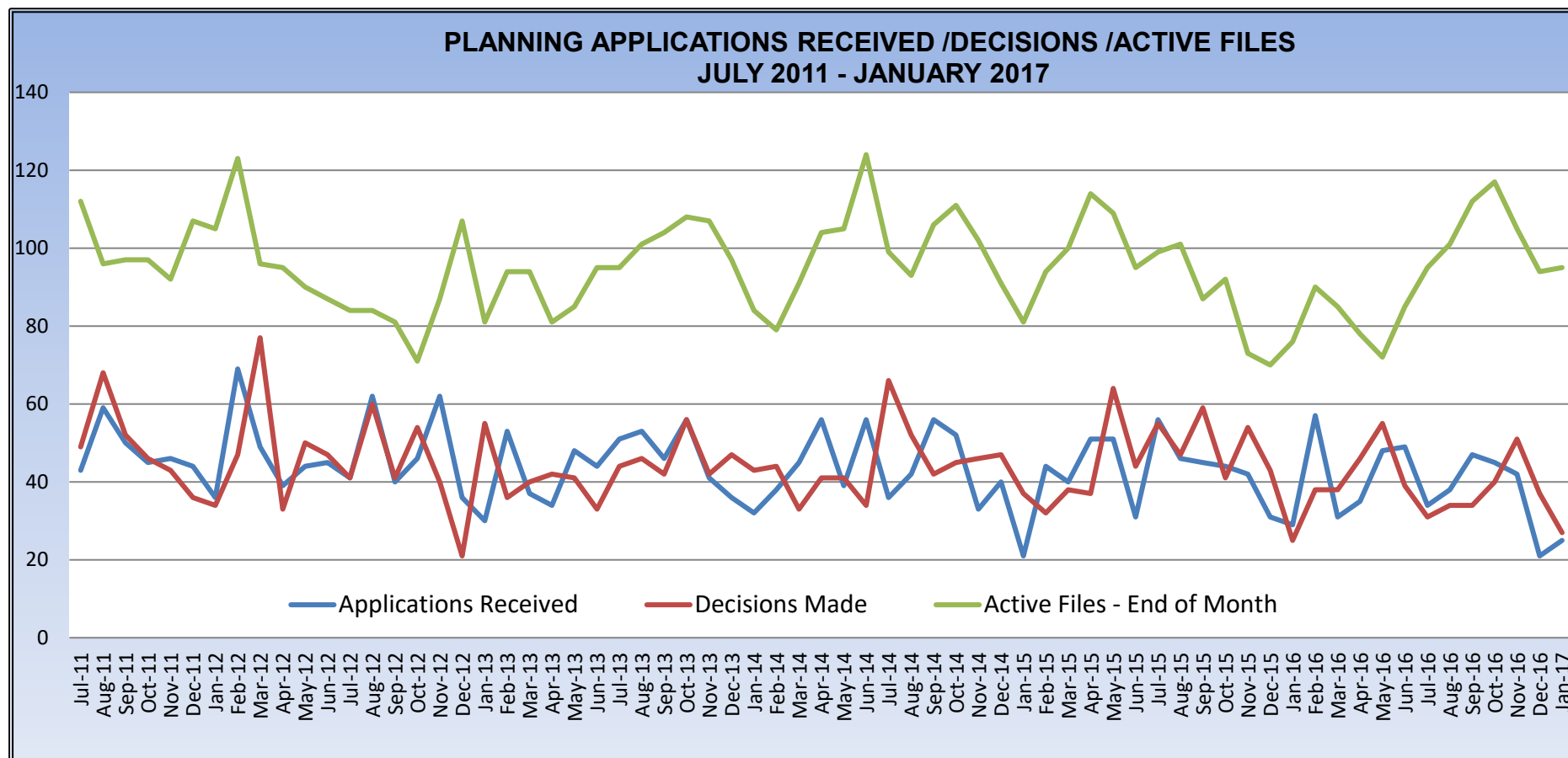
**PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/01/2017 AND 31/01/2017**

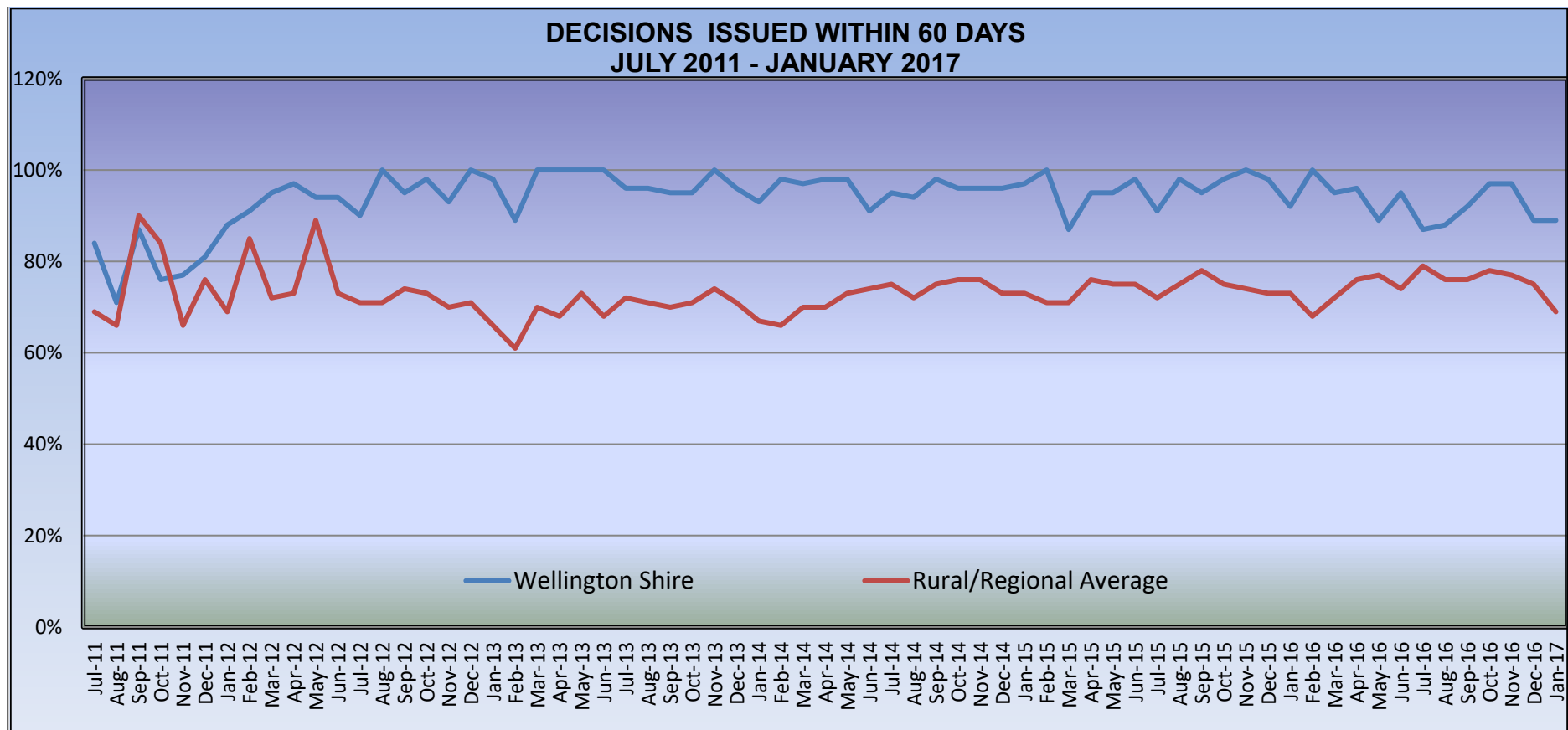
Application No/Year	Date Received	Property Title & Address	Proposal	Status
237-3/2014	13/12/2016	Assessment No. 378307 LOT: 1 PS: 420125M 124 SHORELINE DVE GOLDEN BEACH	Buildings/works associated with construction of an ablutions block.	Withdrawn 9/01/2017
365-1/2015	4/11/2015	Assessment No. 95208 LOT: 1 TP: 409064G 13 LOWER DARGO RD DARGO	Use and development of the land for caravan and camping.	Permit Issued by Delegate of Resp/Auth 17/01/2017
124-1/2016	2/05/2016	Assessment No. 48843 PC: 373273T 104-110 STEVENS ST SALE	Buildings and works associated with construction of a single dwelling.	NOD issued by Delegate of Respon/Auth 31/01/2017
143-1/2016	17/05/2016	Assessment No. 197343 CA: 17D SEC: A 29 ABELS RD LONGFORD	Use of the land for rural industry (firewood).	Withdrawn 6/01/2017
249-1/2016	17/08/2016	Assessment No. 10850 LOT: 1 TP: 575217B 44-46 PRINCES HWY SALE	Display of advertising signage.	Refusal Issued by Delegate of Respo/Auth 4/01/2017
253-1/2016	23/08/2016	Assessment No. 435701 LOT: 2 PS: 717781V 10 ELMA CRT GLENMAGGIE	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 5/01/2017
271-1/2016	9/09/2016	Assessment No. 257642 LOT: 1015 PS: 40160 19 SIXTH AVENUE PARADISE BEACH	Buildings & works associated with construction of a dwelling	Withdrawn 9/01/2017
294-1/2016	27/09/2016	Assessment No. 361519 LOT: 1 PS: 95648 262 MAFFRA-NEWRY MAFFRA	Staged subdivision of the land into 8 lots.	Permit Issued by Delegate of Resp/Auth 20/01/2017
301-1/2016	29/09/2016	Assessment No. 270819 LOT: 2 PS: 208048D 39 POWERS HILL RD WILLUNG SOUTH	Buildings and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth 31/01/2017
304-1/2016	4/10/2016	Assessment No. 391482 LOT: 1 PS: 448645C 768 FREESTONE CREEK BRIAGOLONG	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 13/01/2017
307-1/2016	4/10/2016	Assessment No. 437301 LOT: 2 LP: 114532 17 MACALISTER ST SALE	Development of 2 new dwellings in addition to the existing dwelling.	Permit Issued by Delegate of Resp/Auth 24/01/2017

Application No/Year	Date Received	Property Title & Address	Proposal	Status
313-1/2016	11/10/2016	Assessment No. 90928 CA: 12 SEC: 6 DALMORE RD DARGO	Subdivision of the land into 2 rural lots.	Permit Issued by Delegate of Resp/Auth 27/01/2017
321-1/2016	12/10/2016	Assessment No. 436493 LOT: 2 PS: 610617F FIREBRACE RD HEYFIELD	Use and development of the land for landscape garden supplies.	Permit Issued by Delegate of Resp/Auth 5/01/2017
352-1/2016	10/11/2016	Assessment No. 342865 LOT: 1 PS: 85570 27 BACK BOISDALE RD BOISDALE	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 27/01/2017
354-1/2016	14/11/2016	Assessment No. 227892 LOT: 2817 PS: 70945 20 CHRISTOPHER CRT LOCH SPORT	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 11/01/2017
355-1/2016	15/11/2016	Assessment No. 300376 LOT: 12 PS: 5124 68 MISSENS LANE YARRAM	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 4/01/2017
357-1/2016	18/11/2016	Assessment No. 358317 CA: 34F 648 BUNDALAGUAH RD BUNDALAGUAH	Subdivision of the land into 2 lots to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth 30/01/2017
362-1/2016	21/11/2016	Assessment No. 239939 PC: 357380 28-30 SANCTUARY RD LOCH SPORT	Buildings/works associated with construction of upper storey verandah.	Permit Issued by Delegate of Resp/Auth 5/01/2017
363-1/2016	21/11/2016	Assessment No. 196162 LOT: 4 PS: 736756M 9 IRVING ST SEASPRAY	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 27/01/2017
366-1/2016	23/11/2016	Assessment No. 42606 LOT: 1 TP: 894754S 170 MACALISTER ST SALE	Buildings and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth 27/01/2017
376-1/2016	1/12/2016	Assessment No. 255968 LOT: 809 PS: 40160 1 SIXTH AVENUE NORTH PARADISE BEACH	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 20/01/2017
379-1/2016	5/12/2016	Assessment No. 36897 PCA: 6 SEC: 5 30-40 DESAILLY ST SALE	Buildings and works associated with extensions to existing men's shed.	Permit Issued by Delegate of Resp/Auth 5/01/2017
380-1/2016	8/12/2016	Assessment No. 437160 PC: 373908 7-11 BUSWELL AVE HOLLANDS LANDING	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 9/01/2017

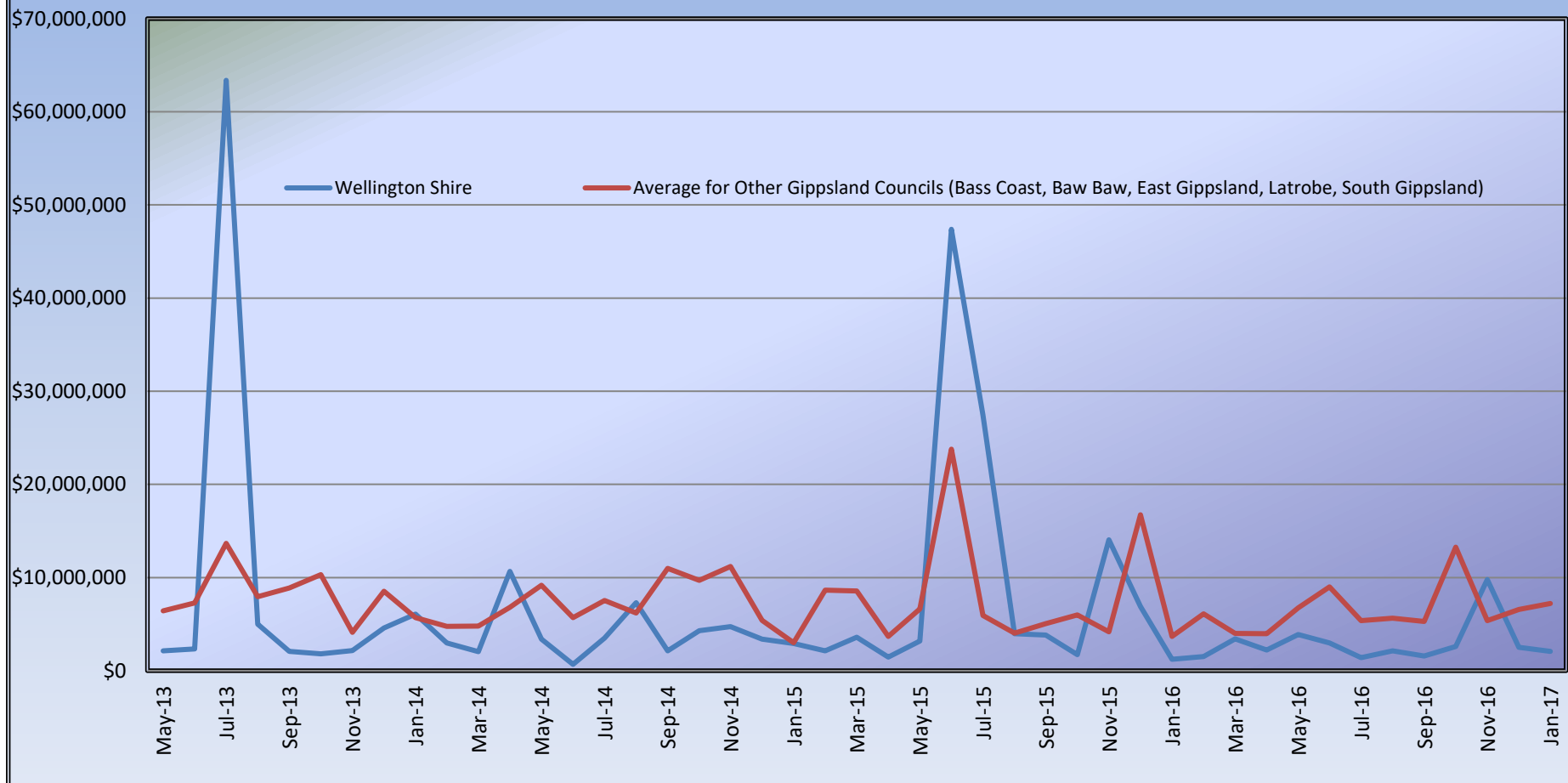
Application No/Year	Date Received	Property Title & Address	Proposal	Status
7-1/2017	9/01/2017	Assessment No. 269001 LOT: 2 PS: 201134 127 WIDDONS RD DEVON NORTH	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 24/01/2017

Total No of Decisions Made: 24





ESTIMATED VALUE OF WORKS MAY 2013 - JANUARY 2017



ITEM C3.3**PLANNING SCHEME AMENDMENT C90 - PRECINCTS 3 AND 11
LONGFORD DEVELOPMENT PLAN AREA**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓				✓	

OBJECTIVE

- To consider all written submissions made to Amendment 90 – Precincts 3 and 11, Longford Development Plan Area, pursuant to Section 22 and Section 23 of the *Planning and Environment Act 1987*.
- To adopt Amendment 90 – Precincts 3 and 11, Longford Development Plan Area with changes (refer to **Attachment 2**), pursuant to Section 29 of the *Planning and Environment Act 1987*.
- To request the Minister for Planning to approve Amendment 90 – Precincts 3 and 11, Longford Development Plan Area, pursuant to Section 31 of the *Planning and Environment Act 1987*.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council pursuant to Section 22 and 23 of the Planning and Environment Act 1987, consider all written submissions made to Amendment 90 - Precincts 3 and 11, Longford Development Plan Area.**
- 2. Council pursuant to Section 29 of the Planning and Environment Act 1987, resolve to adopt Amendment 90 - Precincts 3 and 11, Longford Development Plan Area with changes (refer to Attachment 2).**
- 3. Council pursuant to Section 31 of the Planning and Environment Act 1987, resolve to request the Minister for Planning to approve Amendment 90 - Precincts 3 and 11, Longford Development Plan Area.**

BACKGROUND

In the first half of 2016 Council received two private requests to rezone land within the Longford Development Plan area (see Figure 1). The Longford Development Plan was adopted by Council on 17 November 2015 and was formally included within the Wellington Planning Scheme as a background reference document on 12 May 2016.

In the interest of efficiency in process (for Council) and cost savings for the proponents, both requests were combined into one Planning Scheme Amendment.

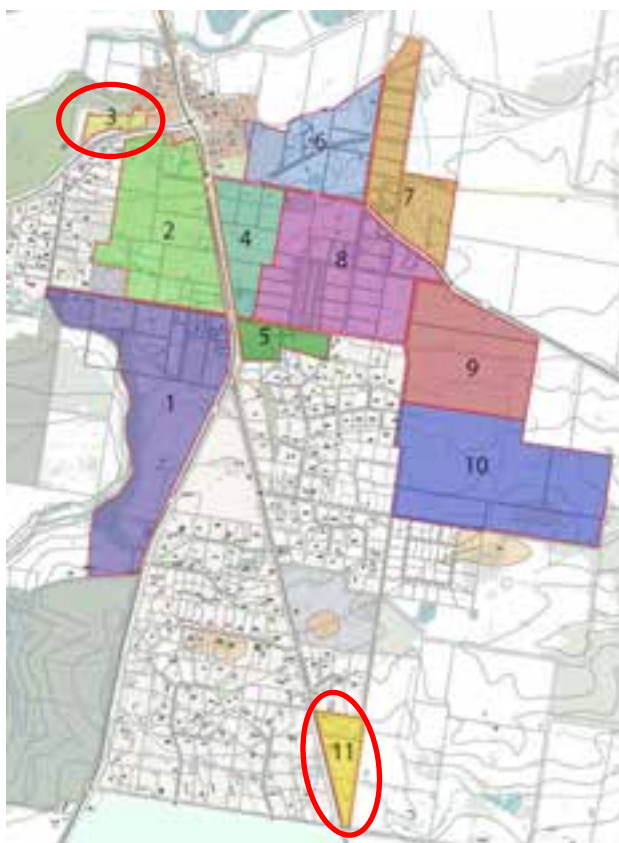


Figure 1: Precinct Plan Longford Development Area

On 20 September 2016 Council resolved to request the Minister for Planning to Authorise Council as the Planning Authority to proceed with exhibition of the Amendment. Authorisation was received on 27 September 2016 for the following changes to the Wellington Planning Scheme.

- Rezone land within Precinct 3 from Farming Zone to Township Zone;
- Rezone land within Precinct 11 from Farming Zone to Rural Living Zone - Schedule 5 (minimum subdivision size 0.6 hectares); and
- Introduce and apply the Development Plan Overlay - Schedule 10 to both precincts, which will require the preparation of a Precinct Plan for each individual precinct as set out in the Longford Development Plan.

On 4 November 2016, additional Authorisation was received to include a corrective mapping anomaly relating to a small portion of land within Precinct 3. The land in question is proposed to be rezoned from the Farming Zone to the Comprehensive Development Zone - Schedule 1.

Further information on Amendment C90 can be found on Council's website:

<http://www.wellington.vic.gov.au/Developing-Wellington/Planning-Scheme-Amendments/Amendment-C90>

Amendment C90 was exhibited from 15 December 2016 to 30 January 2017 (6 weeks). At the close of the exhibition period a total of nine (9) submissions were received. All submissions have been placed on the Councillor Homepage / Document Library and can be inspected by the public at Council's Desailly St, Sale office.

Eight (8) submissions were received from statutory authorities including: Southern Rural Water, West Gippsland Catchment Management Authority, Department of Environment, Land, Water and Planning, Environment Protection Authority, Gippsland Water, Country Fire Authority, APA Group and VicRoads. None of the authorities have objected to the proposed Amendment.

One (1) submission was received from the Sale Golf Club. The Sale Golf Club supports Amendment C90 but requests the consideration of a suitable buffer between the golf course and future residential development to avoid any issues with golf balls coming into contact with persons or buildings.

In response to this submission, it is proposed to add an additional requirement within the provisions of the Development Plan Overlay 10 as follows:

'The Precinct Plan must contain an Interface Treatment Plan to provide a suitable buffer between the golf course and proposed development (this requirement only applies to precincts sharing boundaries with the golf course).'

A table providing a summary of each submission with an officer response is included in **Attachment 1** to this Report.

On the basis that there are no objections to the Amendment, it is recommended that Amendment C90 be adopted including the proposed change to the Development Plan Overlay - Schedule 10. A full set of the Planning Scheme Amendment documents is included in **Attachment 2** to this Report.

OPTIONS

Council has the following options:

1. To consider all written submissions, adopt Amendment C90 - Precincts 3 and 11, Longford Development Area with changes and request the Minister for Planning to approve Amendment C90 pursuant to Sections 22, 23, 29 and 31 of the *Planning and Environment Act 1987*;
2. To seek further information for consideration at a future Council Meeting; or
3. To consider all written submissions and abandon Amendment C90 - Precincts 3 and 11, Longford Development Area (in full or in part), pursuant to Sections 22, 23 and 28 of the *Planning and Environment Act 1987*.

PROPOSAL

That Council

1. Pursuant to Section 22 and 23 of the *Planning and Environment Act 1987*, consider all written submissions made to Amendment 90 - Precincts 3 and 11, Longford Development Plan Area.
2. Pursuant to Section 29 of the *Planning and Environment Act 1987*, resolve to adopt Amendment 90 - Precincts 3 and 11, Longford Development Plan Area with changes (refer to Attachment 2).
3. Pursuant to Section 31 of the *Planning and Environment Act 1987*, resolve to request the Minister for Planning to approve Amendment 90 - Precincts 3 and 11, Longford Development Plan Area.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

As Amendment C90 is a private request, all direct financial costs associated with the Amendment process will need to be met by the proponent.

LEGISLATIVE IMPACT

The adoption of Amendment C90 and the request for the Minister for Planning's approval is in accordance with the *Planning and Environment Act 1987*.

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy. The Human Rights Checklist has been completed and the proposed Amendment to the Wellington Planning Scheme is in accordance with Council's policy commitment to uphold human rights principles.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

"Appropriate and forward looking land use planning that incorporates sustainable growth and development."

Strategy 5.1

"Ensure Land Use Policies and Plans utilise an integrated approach to guide appropriate land use and development."

Amendment C90 supports the above Council Plan strategic objective and strategy.

PLANNING POLICY IMPACT

Amendment C90 is consistent with the State and Local Planning Policy Frameworks (SPPF and LPPF) within the Wellington Planning Scheme; the Longford Development Plan (2015); the Sale, Wurruk and Longford Structure Plan (2010), the Gippsland Regional Growth Plan (2014) and the relevant State Government Planning Practice Notes.

Clause 21.05 of the Wellington Planning Scheme - Sale, Wurruk and Longford Strategic Framework, identifies the subject land for rural residential expansion.

CONSULTATION IMPACT

The exhibition of Amendment C90 took place between Thursday 15 December 2016 and Monday 30 January 2017 and included:

- Fifty (50) notification letters with information sheets sent to all land owners/occupiers within and adjacent to Precincts 3 and 11.
- Fifteen (15) notification letters sent to the relevant Statutory Authorities.
- Notification in the Gippsland Times (13 December 2016) and Government Gazette (15 December 2016).

Information regarding Amendment C90 is also provided at the following locations:

- Hard copies of the Amendment documents and information sheets are available for viewing at the Council Service Centres in Sale and Yarram.
- Council and Department of Environment, Land, Water and Planning Websites.

Should Amendment C90 be adopted by Council and subsequently approved by the Minister for Planning, notice of the approval will appear in the Government Gazette and will be published in the Gippsland Times.

Council's website will also be updated accordingly and all submitters to the Amendment will receive direct written notification of the approval.

RESPONSE TO SUBMISSIONS

Amendment C90- Longford Development Plan Precincts 3 and 11
21 March 2017



Submissions received from Authorities (8)

Submission No	Authority	Key issues raised	Response
1	Southern Rural Water	No impact on business interests. No objection to proposal	Comment noted.
2	West Gippsland Catchment Management Authority	Supportive of amendment as currently proposed. <ul style="list-style-type: none"> - Any future development on Lot 2 LP66556 or CA20 subject to assessment by WGCMA. - Works within 30 metres of designated waterway will require a permit. 	Comments noted. Planning process allows for detailed matters identified to be dealt with in later stages of the process.
4	Department of Environment, Land, Water and Planning – (Environment Section)	The Department supports the amendment	Comment noted.
5	Environment Protection Authority	No concerns with proposed amendment. Identifies reports of strong odour have been received within this area.	Comment noted. Other mechanisms outside of the planning framework to deal with odour issues. No further action proposed.
6	Gippsland Water	No objection, as it is in line with the Longford Development Plan.	Comment noted.
7	Country Fire Authority	Supports the amendment in its current iteration.	Comment noted.

8	APA Group	No objections as the rezoning does not affect the existing gas assets. - Future gas reticulation depends on property development, viability and gas availability. New subdivision applications are subject to evaluation by APA Group.	Comment noted.
9	VicRoads	No objection	Comment noted.

Submissions received from the community (1)

Submission No	Key issues raised	Response
3	Supports the amendment. In relation to Precinct 3 requires suitable treatments and conditions to create a buffer (for golf balls) between golf course and any future development.	The following addition is proposed in Development Plan Overlay - Schedule 10 to ensure an appropriate buffer treatment will be considered during the Precinct Plan stage: <i>'The Precinct Plan must contain an Interface Treatment Plan to provide a suitable buffer between the golf course and proposed development (this requirement only applies to precincts sharing boundaries with the golf course).'</i>

Planning and Environment Act 1987

WELLINGTON PLANNING SCHEME

AMENDMENT C90

EXPLANATORY REPORT

Who is the planning authority?

This Amendment has been prepared by the Wellington Shire, which is the planning authority for this Amendment.

The Amendment has been made at the request of Beveridge Williams & Co. Pty. Ltd.

Land affected by the Amendment

The Amendment applies to Precincts 3 and 11 as identified in the Longford Development Plan (November 2015) with the specific land parcels for rezoning listed below.

Title Details	Property Address	Proposed
Lot 2 PS: 66556	2677 -2679 Rosedale- Longford Road, Longford	Rezone from FZ to TZ, apply DPO10
CA: 18A Parish of Longford	2631 Rosedale-Longford Road, Longford	Rezone from FZ to CDZ1
CA:20 Parish of Longford	41 Brennans Road, Longford	Rezone from FZ to TZ, apply DPO10
Lot 1 PS: 97183	233 Seaspray Road, Longford	Rezone from FZ to RLZ5, apply DPO10
Lot 2 PS: 97183	245 Seaspray Road, Longford	Rezone from FZ to RLZ5, apply DPO10
CA: 56 Parish of Glencoe	1 Cobb Road, Longford	Rezone from FZ to RLZ5, apply DPO10

What the amendment does

The Amendment rezones Precincts 3 and 11 as identified in the Longford Development Plan, November 2015 to the Township Zone and Rural Living Zone – Schedule 5 including the application of the Development Plan Overlay – Schedule 10 and corrects a zoning anomaly in relation to a split zoning in Precinct 3.

The Amendment:

- Rezones land at 2677-2679 Rosedale-Longford Road, 2631 Rosedale-Longford Road and 41 Brennans Road, Longford being Lot: 2 PS: 66556 and CA: 20, Parish of Longford from Farming Zone to Township Zone.
- Rezones land at CA: 18A Parish of Longford, Parish of Longford from Farming Zone to Comprehensive Development Zone - Schedule 1.
- Rezones land at 233 and 245 Seaspray Road and 1 Cobb Road, Longford being Lots: 1 and 2 PS: 97183 and CA: 56, Parish of Glencoe from Farming Zone to Rural Living Zone - Schedule 5.
- Inserts a new Schedule 10 to Clause 43.04 – Development Plan Overlay for land at 2677-2679 Rosedale-Longford Road being Lot: 2 PS: 66556, 2631 Rosedale-Longford Road being 41 Brennans Road, Longford being CA: 20, Parish of Longford, 233 and 245 Seaspray Road being Lots: 1 and 2 PS: 97183 and 1 Cobb Road being CA: 56, Parish of Glencoe.

- Amends the Schedule to Clause 61.03 to include a new Planning Scheme map in the Wellington Planning Scheme.
- Amends Planning Scheme Maps 135, 135DPO and 136.
- Inserts new Planning Scheme map 136DPO.

Strategic assessment of the Amendment

Why is the Amendment required?

The Amendment is required to allow the land within Precinct 3 and 11 as identified in the Longford Development Plan Area, to be developed for rural lifestyle purposes. This Amendment is consistent with the Sale, Wurruk & Longford Structure Plan (2010) and the Longford Development Plan (2015).

Precinct 3, which is located north of Rosedale-Longford, is to be rezoned to the Township Zone. Precinct 11, which is located on Seaspray Road, is to be rezoned to the Rural Living Zone – Schedule 5 (with a minimum subdivision size of 0.6 hectares). It is also proposed to apply a new Development Plan Overlay to these areas. The Development Plan Overlay - Schedule 10, will require the preparation of a Precinct Plan for each precinct and will address matters that need further detailing prior to development.

The Amendment is also required to correct a split zoning on title CA:18A Parish of Longford.

How does the Amendment implement the objectives of planning in Victoria?

The Amendment is consistent with and implements the objectives of planning in Victoria specified in Section 4 of the *Planning and Environment Act 1987*. In particular, the Amendment implements:

- Objective 4(1) (a) – by providing for the fair and orderly, economic and sustainable use and development of the land.
- Objective 4(1) (c) – by securing a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.

The rezoning of the identified land will make provision for the rural residential development of well-located land at a range of densities within the identified growth area in Longford.

The correction to the split zoned land will ensure that the Wellington Planning Scheme provisions are correctly applied to the land.

How does the Amendment address any environmental, social and economic effects?

Although the land is currently zoned Farming Zone the existing use can already be considered as rural lifestyle living. The rezoning of the precincts to Township Zone and Rural Living Zone - Schedule 5 will facilitate the future subdivision of the land.

The Longford Development Plan was prepared to allow for the orderly and sustainable development of the Longford growth area. During the preparation of the Longford Development Plan the community consultation exercises did not raise any concerns in relation to the creation of further rural residential land.

A number of assessments have already been undertaken within both Precincts in support of the rezoning. For Precinct 3, assessments have been undertaken in relation to land capability and drainage. For Precinct 11, assessments have been undertaken in relation to native vegetation and land capability for two of the three affected lots. The assessments have not identified any environmental constraints which would potentially prohibit the long-term rural residential development of the land.

The proposed new Schedule to the Development Plan Overlay has been prepared to reflect the objectives of the Longford Development Plan and as such, requires the preparation of individual Precinct Plans.

The Precinct Plans will be required to consider the design requirements as set out in the Longford Development Plan and will address any impacts or constraints identified as part of further specialist reports that will also be required.

The potential environmental, social and economic impacts have been and will be considered with a best practice planning outcome in mind.

Does the Amendment address relevant bushfire risk?

The land within the Study Area is currently not affected by the Bushfire Management Overlay (BMO). Although the subject site is not recognised as having any bushfire risk within the provisions of the Wellington Planning Scheme, it is located within a Designated Bushfire Prone Area and as such, all buildings will need to be constructed to a minimum standard to provide protection from bushfire events.

The Country Fire Authority will be formally consulted as part of the public exhibition stage of the Amendment process.

Does the Amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The Amendment complies with the requirements of the Ministerial Direction on the Form and Content of Planning Scheme pursuant to Section 7(5) of the *Planning and Environment Act 1987* (the Act).

Pursuant to Section 12 of the *Planning and Environment Act 1987*, the Amendment complies with the following applicable Ministerial Directions:

- Ministerial Direction No. 11 - Strategic Assessment of Amendments; and
- Ministerial Direction No. 15 - The Planning Scheme Amendment Process.

This planning scheme amendment is accompanied by all the required information.

How does the Amendment support or implement the State Planning Policy Framework and any adopted State policy?

The Amendment supports the State Planning Policy Framework as follows:

Clause 11- Settlement: The Amendment will facilitate growth for rural living lifestyle purposes within an existing settlement near the major centre of Sale.

Clause 12 – Environmental and landscape values: The Amendment will protect site features of environmental or landscape value with the application of the new Schedule to the Development Plan Overlay, which requires further specialist studies to be undertaken.

Clause 15 – Built Environment and Heritage: The Schedule to the Development Plan Overlay requires the preparation of a Precinct Plan, which considers the existing rural character of Longford when future development takes place.

How does the Amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The Amendment supports and implements the Local Planning Policy Framework and Municipal Strategic Statement in a number of different ways.

Clause 21.04- Settlement: The Amendment will facilitate development within an identified growth area, which will support and reinforce the regional role of Sale. The requirements for the Longford Development Plan will ensure appropriate urban design that will provide a permeable movement network and development in keeping with the existing rural character.

Clause 21.05 – Sale Wurruk and Longford Strategic Framework: Within this Clause, Longford's role as a township is described as follows:

'Longford will be a key focus for rural residential growth and will also provide opportunities for further residential intensification within its core and in close proximity to recreation and education facilities and the redeveloped golf course. As growth occurs, Longford will see its identity as a desirable rural lifestyle area protected and enhanced.'

This Clause identifies the subject land as land located within the Longford Development Plan area. The rezoning will enable the land to be developed as envisioned in the Clause.

Clause 21.16 – Built Environment and Heritage: The Schedule to the Development Plan Overlay requires the preparation of a Precinct Plan, which addresses the design requirements of the Longford Development Plan - including the retention of native vegetation and creation of shared path linkages that encourage physical activity.

Does the Amendment make proper use of the Victoria Planning Provisions?

The Amendment uses the most appropriate tools from within the Victorian Planning Provisions to achieve the strategic objectives of the Wellington Planning Scheme.

This Amendment seeks to utilise existing zones and apply them to appropriate areas within the Longford growth area. Specific development controls are required to achieve the objectives of the Longford Development Plan, the provisions for which are specified in the new schedule to the Development Plan Overlay.

How does the Amendment address the views of any relevant agency?

The views of agencies were sought during the Longford Development Plan process. The issues identified will be subject of further specialist reports that will be required as part of the preparation of a future Precinct Plan or subdivision application.

The further views of the relevant agencies will be sought during the public exhibition process.

Does the Amendment address relevant requirements of the Transport Integration Act 2010?

The Amendment is not likely to have a significant impact on the transport system, as recognized in Section 3 of the *Transport Integration Act 2010*. The statements of policy principles under Section 22 of the *Transport Integration Act 2010* are not relevant to the current proposal.

Resource and administrative costs

• What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?

The proposals will, in the long term, be followed by applications for the approval of associated Precinct Plans under the provisions of the Development Plan Overlay and applications for planning permits for subdivision and development on all rezoned parcels of land. However, the development is not likely to result in significant impacts on Council's resource and administrative costs.

Where you may inspect this Amendment

The Amendment is available for public inspection, free of charge, during office hours at the following places:

Wellington Shire Council
Sale Service Centre
18 Desailly Street
Sale VIC 3850

Wellington Shire Council
Yarram Service Centre
156 Grant Street
Yarram VIC 3971

The Amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at www.delwp.vic.gov.au/public-inspection.

Planning and Environment Act 1987

WELLINGTON PLANNING SCHEME

AMENDMENT C90

INSTRUCTION SHEET

The planning authority for this amendment is the Wellington Shire Council.

The Wellington Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 4 attached maps sheets.

Zoning Maps

1. Amend Planning Scheme Map Nos. 135 and 136 in the manner shown on the 2 attached maps marked "Wellington Planning Scheme, Amendment C90".

Overlay Maps

2. Amend Planning Scheme Map No. 135DPO in the manner shown on the attached map marked "Wellington Planning Scheme, Amendment C90".
3. Insert new Planning Scheme Map No. 136DPO in the manner shown on the attached map marked "Wellington Planning Scheme, Amendment C90".

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

4. In Overlays – Clause 43.04, insert a new Schedule 10 in the form of the attached document.
5. In General Provisions – Clause 61.03, replace the schedule with a new Schedule in the form of the attached document.

End of document

—A—C90—
Proposed C90

SCHEDULE 10 TO THE DEVELOPMENT PLAN OVERLAY

Shown on the planning scheme map as **DPO10**

LONGFORD DEVELOPMENT PLAN AREA

1.0 Requirement before a permit is granted

—A—C90—
Proposed C90

A permit may be granted to construct or carry out minor works to existing buildings or works prior to the approval of a Precinct Plan if the responsible authority is satisfied that the granting of a permit does not prejudice the intended outcomes of the *Longford Development Plan, November 2015*.

A permit for subdivision must demonstrate that the proposed subdivision will not prejudice other properties from subdividing efficiently and safe access can be achieved or maintained to the site and other properties within the precinct.

A permit for subdivision which progresses development to a subsequent stage within a precinct must be considered against the existing residential land supply within Longford and a demonstrated demand for further development.

2.0 Conditions and requirements for permits

—A—C90—
Proposed C90

A permit application for subdivision must provide:

- A site description and plans demonstrating how the proposed subdivision design will conserve and contribute to the overall character of the precinct and more generally, Longford.
- A graphical and written assessment demonstrating compliance with the approved Precinct Plan and the *Longford Development Plan, November 2015*.

A permit application for subdivision within Precincts 2, 3, 4 and 6 must also include a subdivision plan showing indicatively how lots can be re-subdivided if reticulated sewerage can be provided.

A permit for subdivision and development must include conditions which reflect the urban design principles, guidelines, requirements and conditions stated in the adopted *Longford Development Plan, November 2015* and the approved Precinct Plan.

A permit for subdivision which includes land with native vegetation must contain a condition as to how the retained native vegetation will be protected or, when removal is unavoidable, a condition requiring an approved Offset Management Strategy.

A permit for subdivision must include an Agreement under Section 173 of the *Planning and Environment Act 1987* between the landowners and the responsible authority to acknowledge the arrangements (e.g. payments or works-in-lieu) for infrastructure contributions identified in the Precinct Plan. If an Agreement requiring infrastructure contributions already exists, the landowner(s) are not required to enter into a new Agreement. The Agreement will lapse once all specified requirements have been satisfied.

3.0 Requirements for development plan

—A—C90—
Proposed C90

To allow for staged development of the land, the development plan will comprise a series of Precinct Plans, prepared to the satisfaction of the responsible authority.

A Precinct Plan must be prepared prior to the commencement of subdivision or development of land included in that precinct.

There must be a single Precinct Plan for each precinct as shown in Figure 1.

The Precinct Plan must be in general accordance with the Longford Development Plan Map as shown in Figure 2 and address the design requirements as stated in the adopted *Longford Development Plan, November 2015*, together with the following design principles:

- A site responsive design reflective of the Longford character of quiet meandering roads, rural living lifestyle and a green, leafy character.
- Enhancing connectivity, both pedestrian and vehicular movement, through Longford by:
 - Linking precincts together;
 - Ensuring connectivity to key destination points such as the Longford Primary School, town core and open space areas is maintained.
 - Developing concentric loops, which ultimately connect to the existing movement network to Sale.
- Further intensification of the town core area (Precincts 2, 3, 4 and part of 6), subject to availability of services (particularly reticulated sewer)
- Independent development of each precinct.

The Precinct Plan must contain:

- A Drainage Assessment, which should also have regard to stormwater and potential environmental impact on the Ramsar wetland area;
- A Staging Plan showing the sequence of development and infrastructure delivery which will require construction or upgrade; ~~and~~
- ~~A Public Infrastructure Plan for the delivery and funding of infrastructure items associated with the proposed development, including potential interim and ultimate infrastructure requirements, and;~~
- An Interface Treatment Plan to provide a suitable buffer between the golf course and proposed development (this requirement only applies to precincts sharing boundaries with the golf course).

In assessing or attending a Precinct Plan, the responsible authority must be satisfied that it is:

- Achieving the design principles specified in this Clause and the *Longford Development Plan, November 2015*;
- Prepared to the satisfaction of the relevant external authorities including: Country Fire Authority, VicRoads; West Gippsland Catchment Management Authority; Gippsland Water; Aboriginal Victoria; Department of Environment, Land, Water and Planning; APA Group and other relevant service authorities;
- Developed with the appropriate level of community participation as determined by the responsible authority;
- In accordance with any relevant Agreement prepared under Section 173 of the *Planning and Environment Act 1987*;
- Implementing the requirements of the Infrastructure Design Manual (IDM) and other requirements as determined by other relevant authorities;
- Supporting design and development principles as set out in:
 - Supportive Environments for Physical Activity (SEPA) principles of healthy urban design - refer to Healthy by Design guidelines;
 - Water Sensitive Urban Design (WSUD), including recycling infrastructure and use of treated water;
 - Crime Prevention Through Environmental Design (CPTED).

Figure 1: Longford Precinct Identification Plan (Source: Longford Development Plan, November 2015)

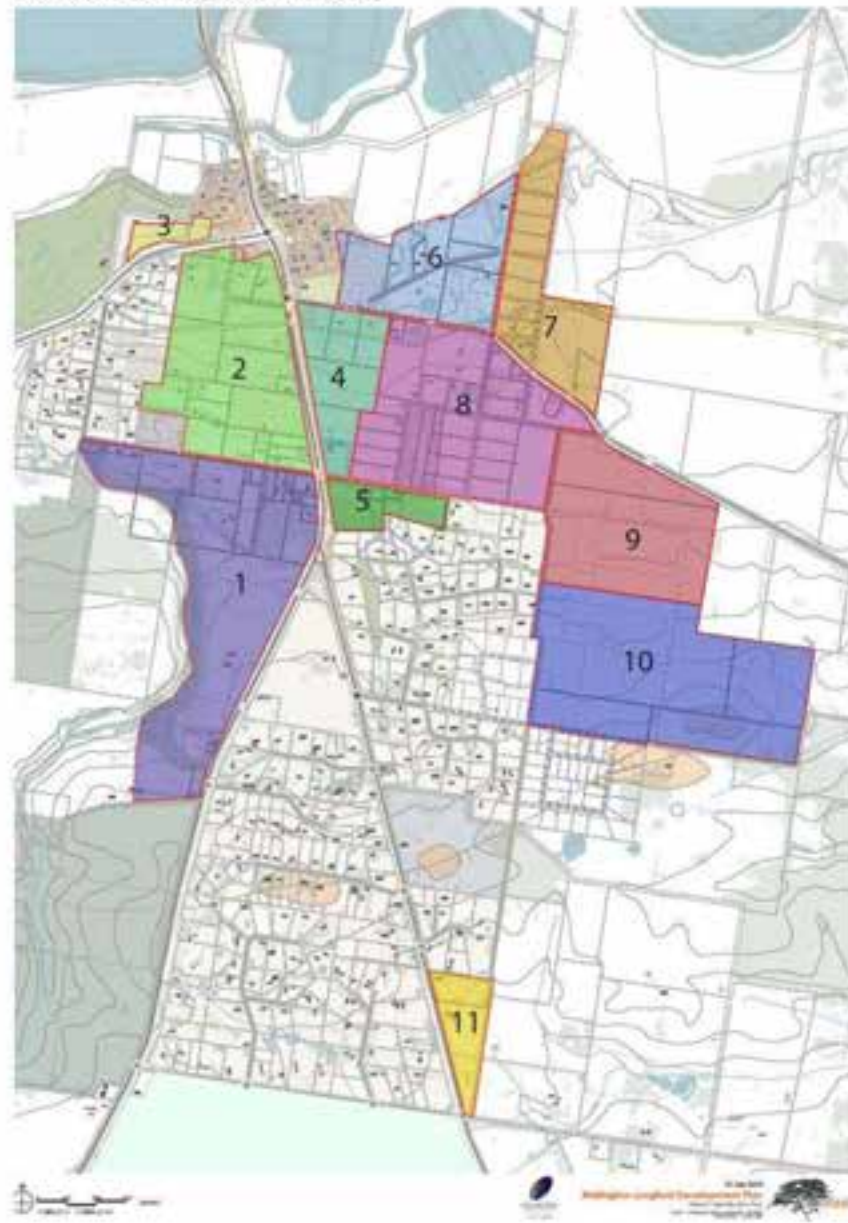


Figure 2: Longford Development Plan Map (Source: Longford Development Plan, November 2015)



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SCHEDULE TO CLAUSE 61.03

Maps comprising part of this scheme:

- 1, 1HO, 1WMO
- 2, 2WMO
- 3, 3HO, 3WMO
- 4, 4WMO
- 5, 5HO, 5WMO
- 6, 6WMO
- 7, 7HO, 7WMO
- 8, 8WMO
- 9, 9HO, 9WMO
- 10, 10WMO
- 11, 11WMO
- 12, 12ESO8, 12HO, 12WMO,
- 13, 13WMO
- 14, 14ESO8, 14WMO
- 15, 15DPO, 15HO, 15WMO
- 16, 16ESO8, 16WMO
- 17, 17HO, 17WMO
- 18, 18WMO
- 19, 19WMO
- 20, 20WMO
- 21, 21WMO
- 22, 22WMO
- 23, 23WMO
- 24, 24HO, 24LSIO-FO, 24WMO
- 25, 25ESO2, 25LSIO-FO, 25WMO
- 26, 26DPO, 26HO, 26LSIO-FO,
- 27, 27DPO, 27WMO
- 28, 28DPO
- 29, 29DPO, 29WMO
- 30, 30WMO
- 31, 31EAO, 31WMO
- 32, 32WMO
- 33, 33DPO, 33PAO, 33LSIO-FO, 33WMO
- 34, 34WMO

WELLINGTON PLANNING SCHEME

- 35, 35LSIO-FO, 35WMO
- 36, 36LSIO-FO, 36WMO
- 37, 37ESO2, 37LSIO-FO, 37WMO
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- 40, 40WMO
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- 43, 43LSIO-FO
- 44, 44WMO
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- 71, 71DDO
- 72, 72LSIO-FO

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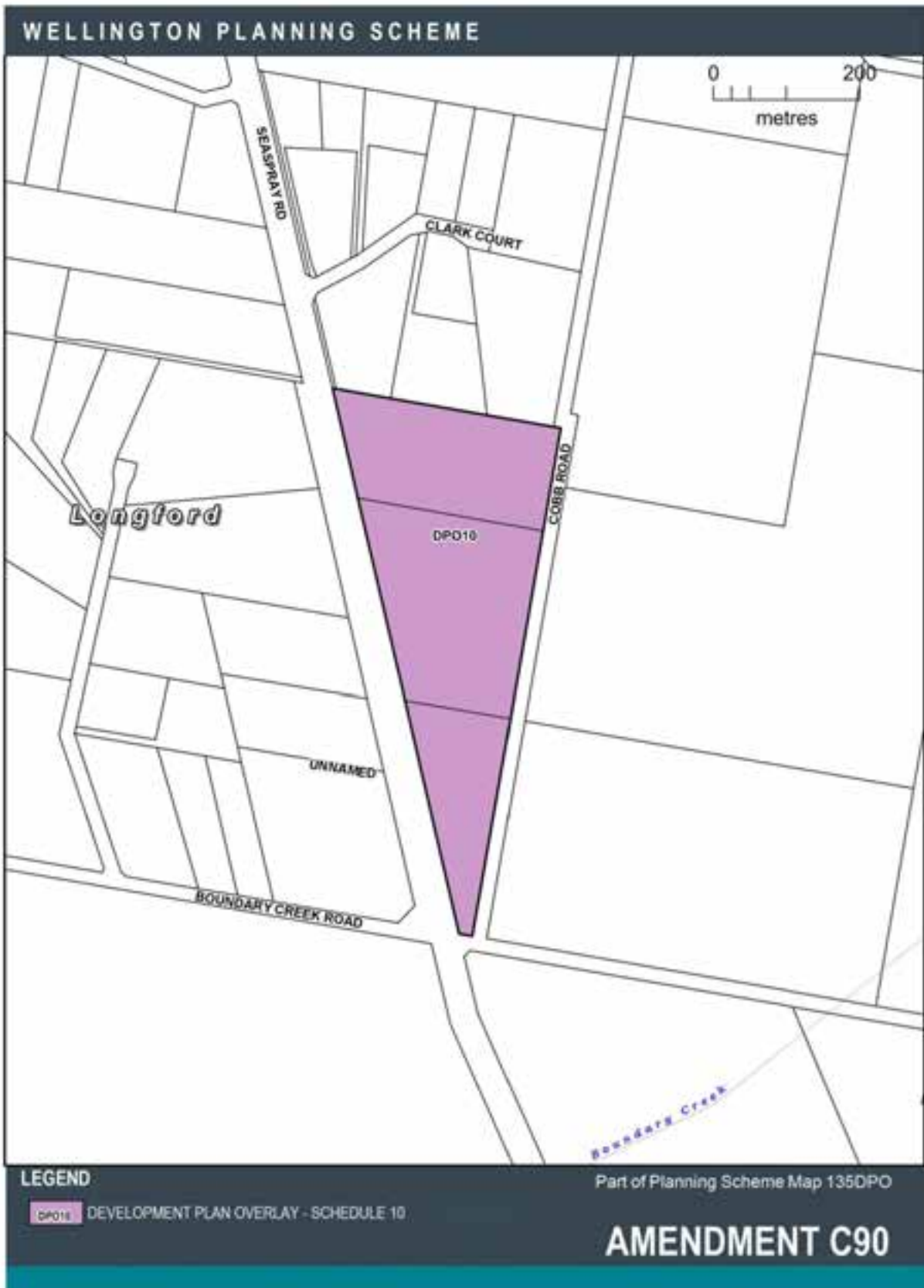


(Planning Mapping Services)
(Planning Information Services)
(Planning)



Environment,
Land, Water
and Planning

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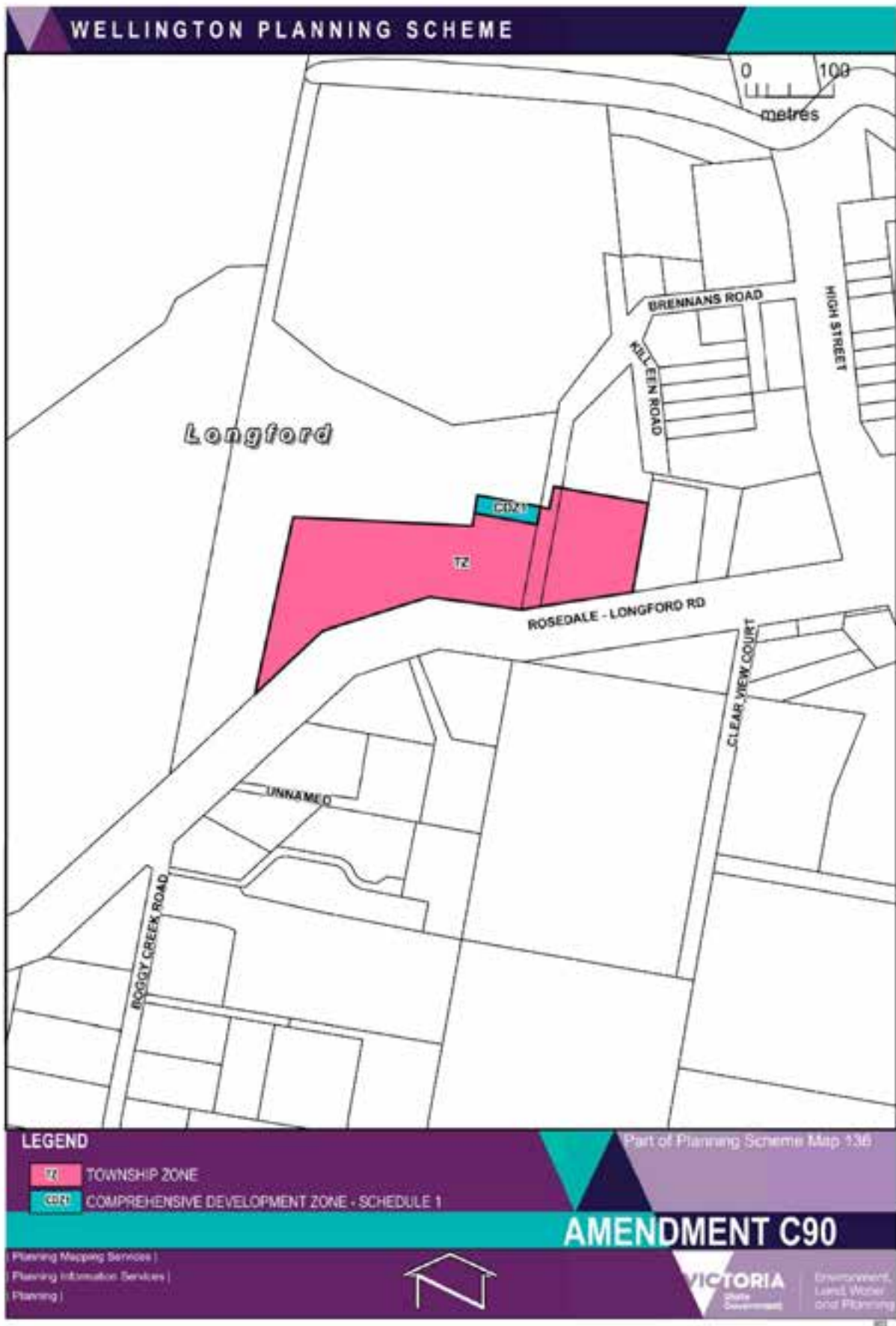


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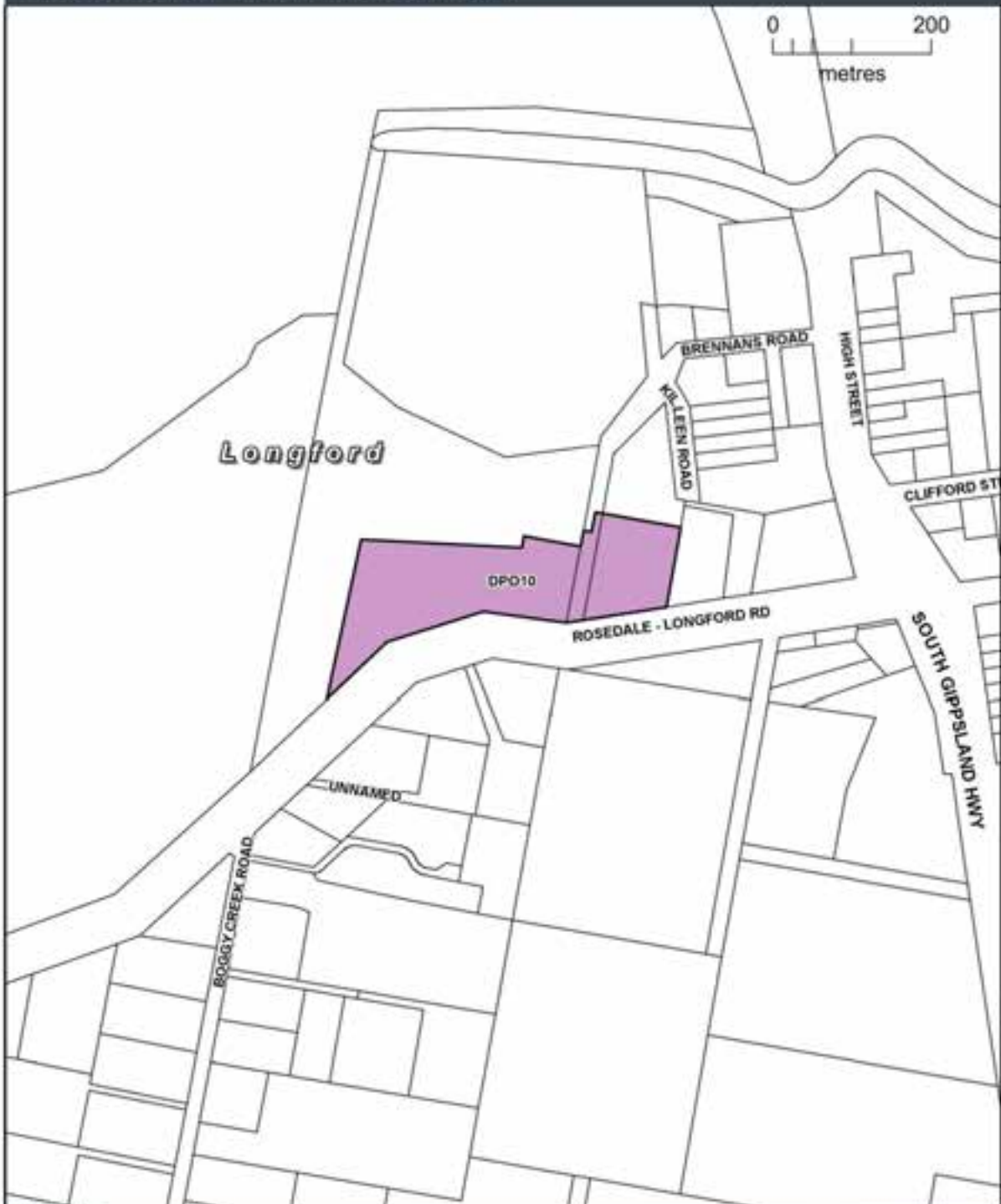


Environment,
Land, Water
and Planning

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WELLINGTON PLANNING SCHEME



LEGEND

DPO10 DEVELOPMENT PLAN OVERLAY - SCHEDULE 10

Part of Planning Scheme Map 136DPO

AMENDMENT C90

[Planning Mapping Services]
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[Planning]



Environment,
Land, Water
and Planning

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ITEM C3.4**PROPOSED SALE – PARK STREET SALE TO GIPPSLAND WATER**

DIVISION: DEVELOPMENT

ACTION OFFICER: MANAGER BUSINESS DEVELOPMENT

DATE: 21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓	✓			✓	✓

OBJECTIVE

For Council to consider a request from Central Gippsland Region Water Corporation (Gippsland Water) to purchase Council land described as Reserve 1 on proposed plan of subdivision PS804056Q located at Park Street, Sale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION***That*

- 1. Council resolve land described as Reserve 1 on proposed plan of subdivision PS804056Q located on Park Street, Sale as shown on the plan within is not required for Council purposes.***
- 2. Council authorise the Chief Executive Officer to sell Reserve 1 on PS804056Q to Central Gippsland Region Water Corporation (Gippsland Water) at the assessed market valuation with Gippsland Water meeting all costs.***

BACKGROUND

On 15 November 2016 Gippsland Water made a formal request to purchase Council land located at Park Street, Sale. The site would provide access for the proposed Sale Outfall Sewage Pump Station which is to be located on adjacent land.

Gippsland Water indicated the purchase would be at market value where they would provide for costs. The Valuer General has confirmed the market value as at October 2016 is \$62,500.

The plan below shows the approximate area of Council land on Park Street – note the existing Gippsland Water infrastructure to the south.



The purchase of the Park Street site will be one of the first steps in what will be a significant investment in meeting the long-term objectives of servicing future growth to Sale, Wurruk and Fulham as well as eliminating environmental risks such as overflows and noxious odours.

Attachment One contains the proposed plan of subdivision showing Reserve 1 which is the land in question.

OPTIONS

The following options are available to Council:

1. Progress the sale at market value: or
2. Not progress the sale at this time.

PROPOSAL

That

1. Council resolve land described as Reserve 1 on proposed plan of subdivision PS804056Q located on Park Street, Sale as shown on the plan within is not required for Council purposes.
2. Council authorise the Chief Executive Officer to sell Reserve 1 on PS804056Q to Central Gippsland Region Water Corporation (Gippsland Water) at the assessed market valuation with Gippsland Water meeting all costs.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The sale of land at market value would result in a positive financial impact for Council.

Gippsland Water have stated they will meet all legal and design costs and disbursements. They would also be responsible for expenses related to the lodgement of plans at Land Victoria and issuing new titles.

LEGISLATIVE IMPACT

Council is exempt from the provisions of the *Local Government Act 1989* (Vic), Section 189, with respect to the sale of lands effected with a "public body" as defined in the legislation and is therefore not required to publicly advertise the proposed sale.

Gippsland Water as the acquiring authority must comply with the provisions of the *Land Acquisition and Compensation Act 1986* (Vic).

COUNCIL POLICY IMPACT

Wellington Shire Council's Policy for the Sale, Exchange and Acquisition of Land accords with best practice guidelines. It states that transactions should be in the best interests of the community and provide the best result (financial and non-financial) for Council and the community.

The proposed sale does not conflict with Council's policy regarding the Sale, Exchange and Acquisition of Land.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategies:

Strategic Objective

"Assets and infrastructure that meet current and future community needs."

Strategy 4.1

"Undertake service delivery planning to provide community assets in response to identified needs."

Strategy 4.2

"Ensure assets are managed, maintained and renewed to meet service needs."

This report supports the above Council Plan strategic objective and strategies.

PLANNING POLICY IMPACT

Planning permit requirements related to the subdivision or development on the adjacent land will need to be satisfied by Gippsland Water.

RESOURCES AND STAFF IMPACT

This matter is being addressed within the existing resources of the Development Division

COMMUNITY IMPACT

No community impacts have been identified as directly related to the sale of land.

Gippsland Water have advised that the proposed Sale Outfall Sewage Pump Station would service growth to Sale, Wurruk and Fulham.

ENVIRONMENTAL IMPACT

No environmental impacts have been identified as related to the sale of land however Gippsland Water have advised that the proposed Sale Outfall Sewage Pump Station would eliminate environmental risks such as overflows and noxious odours.

CONSULTATION IMPACT

No consultation has been identified as necessary in relation to the sale of land.

RISK MANAGEMENT IMPACT

No risk management impacts have been identified as applicable in authorising the sale of Council land.

PS 804056Q

MGA 94
ZONE 55

FOSTER STREET

PARK STREET

RESERVE No. 1

FLOODING CREEK

1
184.5m²

E-1

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C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**PLACE NAMES COMMITTEE - MINUTES**

DIVISION: BUILT & NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER ASSETS & PROJECTS
 DATE: 21 MARCH 2017

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓				✓			

OBJECTIVE

The purpose of this report is for Council to receive the minutes from the Place Names Committee meeting held on 14 February 2017 and to consider the recommendations from that meeting.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council receive and note the minutes of the Place Names Committee meeting held on 14 February 2017.***
- 2. Arising from the Place Names Committee meeting of 14 February 2017, Council adopt the following recommendation:***

That:

- a) The unnamed road leading into Willow Park Rosedale be named Maloney Road, after Flight Sergeant Kevin Maloney, who crashed landed his Avro Anson on 24 February 1945, avoiding the town of Rosedale when his plane ran out of fuel during fog while on a training exercise during WWII. One of his crew, Sergeant David McLeod was killed when his parachute failed to open.***
- b) The following names be added to the Wellington Shire Council Approved Road Names Register for the locality specified and that the ANZAC link be acknowledged.***
Borthwick – Sale & Fulham;
Clapham – Sale & Boisdale;
Cleaver – Sale;
Longmore – Maffra;
Maxwell – Maffra & Stratford;
Stephens – Maffra;
Whitelaw – Briagolong;
Woodhouse – Briagolong.

BACKGROUND

The Place Names Committee is an advisory committee that meets quarterly to make recommendations to Council on geographical place name issues.

OPTIONS

Council have the following options available:

- To receive the minutes of the Place Names Committee; or
- Seek further information and consider at a future meeting.

PROPOSAL

1. That Council receive and note the minutes of the Place Names Committee meeting held on 14 February 2017.
2. Arising from the Place Names Committee meeting held on 14 February 2017, Council adopt the following recommendation:

That:

- a) The unnamed road leading into Willow Park, Rosedale be named after Flight Sergeant Kevin Maloney, who crashed landed his Avro Anson on 24 February 1945, avoiding the town of Rosedale when his plane ran out of fuel during fog while on a training exercise during WWII. One of his crew, Sergeant David McLeod was killed when his parachute failed to open. Maloney Road.
- b) The following names be added to the Wellington Shire Council Approved Road Names Register and that the ANZAC link be acknowledged.
Borthwick;
Clapham;
Cleaver;
Longmore;
Maxwell;
Stephens;
Whitelaw;
Woodhouse.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The *Local Government Act 1989* provides Council the power to approve, assign or change the name of a road. Council in exercising this power must act in accordance with the guidelines provided for under the *Geographical Place Names Act 1998*.

COMMUNITY IMPACT

The process for the naming or changing of a road name will be followed by contacting the Office of Geographic Names where emergency services are notified and relevant databases are updated.



**PLACE NAMES COMMITTEE (PNC) MEETING
14 FEBRUARY 2017 AT 1:00PM
MACALISTER RIVER ROOM
AGENDA**

ATTENDEES:

**Councillor Darren McCubbin
Councillor Gayle Maher
Councillor Scott Rossetti
Dean Morahan (Manager Assets & Projects)
Sandra Rech (Coordinator Asset Management)**

MEETING OPENING

Meeting opened at 1:00pm

APOLOGIES

James Blythe (GIS Officer)

CONFLICT OF INTEREST

Nil

1. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

It was moved:

Councillor McCubbin/Rossetti

**That the minutes of the previous Place Names Committee meeting held on
2 August 2016 be accepted.**

Carried

2. CURRENT ISSUES

2.1 Sunday Island

Ambulance Victoria has expressed its concern that Sunday Island is difficult to identify in an emergency response situation. This is on the basis that the island is in the locality of Port Albert and has no named roads or addressing.

Advice received from the Office of Geographic names is that Sunday Island should become its own locality, all tracks be named and all dwellings numbered.

The owners of Sunday Island were contacted several times to ascertain their views and a response was not received. At the 17 November 2015 Place Names Committee meeting it was determined to close this item, however the Office of Geographic Names requested that it remain open. There are several unaddressed islands around the coast of Victoria and the OGN and DELWP are investigating how best to address this issue (refer to attachments). In the meantime, the island property has been re-addressed from Telegraph Road, Port Albert, to 1 Sunday Island, Port Albert to alleviate confusion.

It was resolved at the 2 August 2016 meeting that this item remain open pending further information from the Office of Geographic Names.

It was moved:

Councillor McCubbin/Rossetti

That this item be closed pending further information from the Office of Geographic Names.

Carried

2.2 Tip Road, Seaspray

Council at its meeting of 15 September 2015 following a request from a resident and a recommendation from the Place Names Committee, resolved the following:

That a letter be written to the proponent of the name change of Tip Road, Seaspray explaining that Tip Road was named because it was locally known as the tip of the fertile flats of Merrimans Creek with the land to east considered unproductive. The road was not named after the transfer station and it is appropriate to recognize the history of this name and maintain the existing road name. However if the proponent can demonstrate unanimous support for change, then it will be revisited.

It was moved at the November 2015 Place Names Committee meeting that letters be sent to affected property owners in Tip Road to gauge their support in renaming the road to McKenzie Road and to advertise the proposed road name change locally and report back to the next Committee meeting.

Letters were sent out and various methods were used to advertise the proposed name change and a variety of responses were received with the following result: *For (5); Against (3); Alternative name (1).*

While it was resolved at the 9 February 2016 meeting that Tip Road be renamed McKenzie Road and the name Gaslight be removed from the Approved Road Name Register as this name refers to William "Gaslight" McKenzie, however at the Council Meeting of 1 March 2016 neither resolution was voted on.

At the 2 August meeting it was resolved that a letter be sent to all property owners abutting Tip Road that no further action will be taken regarding this matter until an alternate road name is nominated that has been agreed to by all abutting property owners that is acceptable to the Office of Geographic Names.

It was moved:

Councillor Rossetti/Maher

That this item be closed.

Carried

2.3 Street addressing issues, Earl Street, Woodside

There are several issues regarding Earl Street, Woodside (see attached). The street numbering is not consistent and the constructed road segments are not contiguous.

At the May Place Names Committee meeting, it was suggested that a proposal be brought to the next meeting.

The meeting on 2 August 2016 the motion was that further investigation takes place.

It was moved:

Councillor McCubbin/Maher

That a letter be sent to all properties addressed to Earl Street, Woodside and advise of the naming issue and request alternative street names and bring this information back to the May 2017 Place Names Committee Meeting.

Carried

2.4 Request to name an unnamed road off Bengworden Road, Perry Bridge

An unnamed road off the Bengworden Road, Perry Bridge has just been listed on the Wellington Shire Register of Public Roads.



It was moved at the May Place Names Committee meeting that a letter be sent to all affected property owners with the view to select a road name at the next Place Names Committee Meeting.

Several names were suggested by the community; however, none were acceptable to the Office of Geographic Names.

At the 2 August 2016 meeting, it was resolved that a letter be sent to all affected property owners that the unnamed road off the Bengworden Road be named Akoonah Lane and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

It was moved:
Councillor McCubbin/Maher
That this item remain open.

Carried

2.5 Request to name the entrance to the IGA Carpark in Sale

A request has been received to give a road name to the York Street entrance to the IGA carpark in Sale. The entrance is not a road and is on property owned by Wellington Shire Council.



It was moved at the May Place Names Committee meeting that the York Street entrance to the IGA carpark in Sale be named Sillett Lane and that a letter be sent to all affected property owners and business' and if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

Following a newspaper article advising of this proposed change a submission was received and following the letter being sent out to property owners and occupiers an additional 9 responses were received. In summary:

Proposed Name	Number of Responses
Sillett	2
Grubb	6
Trimble/Grubb/Glover	1

It was resolved at the 2 August meeting that:

1. That a response be sent to thanking people for their submissions; and
2. The entrance to the carpark be named Sillett Lane; and
3. That the name Grubb be added to the Council Approved Road Names Register for use in the Sale area.

Sillett Lane has now been gazetted.

**It was moved:
Councillor Rossetti/McCubbin
That this item be closed.**

Carried

3.0 GENERAL BUSINESS

3.1 Unnamed road off the Princess Highway Rosedale

Unnamed road off the Princess Highway Rosedale. The road into Willow Park has now been included on the Register of Public Roads Register and needs to be identified with a road name.

**It was moved:
Councillor Rossetti/Maher
That the unnamed road into Willow Park, Rosedale be known as Maloney Grove.**

Named after Flight Sergeant Kevin Maloney, who crashed landed his Avro Anson on 24 February 1945, avoiding the town of Rosedale when his plane ran out of fuel during fog while on a training exercise during WWII. One of his crew, Sergeant David McLeod was killed when his parachute failed to open.

Carried

3.2 Request to review the road name Old Port Albert – Tarraville Road Port Albert

An enquiry from Australia Post if the Place Names Committee could do a review of the road name **Old Port Albert-Tarraville Rd, Port Albert** and if it could be renamed due to the 'close proximity' to and similar sounding road name of Port Albert-Tarraville Rd especially in the event of an Emergency Services call out.

**It was moved:
Councillor Maher/McCubbin
That a letter be written to the Port Albert Maritime Museum and the Yarram & District Historical Society inviting submissions for names to be included on the Wellington Shire Council Approved Road Names Register which may be used to rename the Old Port Albert-Tarraville Road, Port Albert.**

Carried

3.3 Request proposing name change of Maffra Oval to John Vardy Oval

Proposal to rename the football oval at the Maffra Recreation Reserve to the "Jack Vardy Oval".

**It was moved:
Councillor McCubbin/ Maher
That a letter be written to the Maffra Recreation Reserve Committee seeking its support on naming the football oval, John Vardy Oval.**

Carried

3.4 ANZAC commemorative naming project

The following names have been nominated by Wellington Shire Heritage Network. Please refer to the attachment for background research and information

- BORTHWICK – Sale & Fulham
- CLAPHAM – Sale & Boisdale
- CLEAVER – Sale
- LONGMORE – Maffra
- MAXWELL – Maffra & Stratford
- STEPHENS – Maffra
- WHITELAW – Briagolong
- WOODHOUSE – Briagolong

It was moved:

Councillor McCubbin/ Rossetti

That the names above be included on the Wellington Shire Council Approved Road Names Register and that a letter be written to the Wellington Shire Heritage Network, thanking them and in particular, Linda Barraclough, for her efforts in nominating names to date.

Carried

3.5 Name and signage for Doctors Bridge Tarraville

A request for the title "Doctors Bridge" to be recognised with appropriate signage to be installed.

A small bridge on the Manns Beach Road, Tarraville has been referred to locally as Doctors Bridge dating back to early times.

It was moved:

Councillor Maher/McCubbin

That a letter be written to the Yarram & District Historical Society seeking information on the name of this bridge.

Carried

3.6 Name Alicks Downfall to be recognised by the Geographical Place Names

Please find attached a request to the Place Names Committee for it to recognise and record the place name Alicks Downfall (alternate in 1940s-1950s: Alecs Downfall).

It was moved:

Councillor Maher/Rossetti

That this item be held over to the next meeting for further consideration.

Carried

3.7 Avon LandCare Group Reserve Name

Avon LandCare Group would like to increase the community's awareness of our project, by placing some signage at the site. Hence the need for a name. Our group feels that the site should be named the "Sandhill Road Flora and Fauna Reserve" and we offer this suggestion for your consideration.

It was moved:

Councillor Rossetti/McCubbin

That the name Sandhill Road is item be held over to the next meeting for further consideration.

Carried

4. NEXT MEETING

May 2017 - TBC

5. CLOSE

Meeting closed at 2:00 pm.

ITEM C4.2**DUNDAS STREET SOUTH SPECIAL CHARGE STREET
CONSTRUCTION SCHEME – SUBMISSIONS COMMITTEE
HEARING**

DIVISION: BUILT & NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSETS & PROJECTS
DATE: 21 MARCH 2017

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to receive and consider the report of the Submissions Committee hearing for the Dundas Street South Special Charge Street Construction Scheme between Cunninghame Street and Macarthur Street, Sale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council receive and consider the report from the Submissions Committee in relation to the Dundas Street South Street Special Charge Street Construction Scheme; and***
- 2. Having regard to the written objection opposing the proposed Street Construction Scheme and the Submission Committee finding that the proposed Special Charge Street Construction Scheme for Dundas Street between Cunninghame & Macarthur Streets has been prepared in accordance with the provisions of the Local Government Act 1989, Council determines that the objection should not stop the scheme being considered for adoption; and***
- 3. The Chief Executive Officer write to the objector and advise of this decision and the reason for the decision; and***
- 4. The information contained in the confidential document Item F1.1 of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 1 March 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or Special Committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.***

BACKGROUND

Council resolved its intention to declare the Dundas Street South Special Charge Construction Scheme at its 20 September 2016 meeting for the full construction of the section of Dundas Street between Cunninghame Street and Macarthur Street in the Township of Sale.

The proposed special charge is for the street construction of Dundas Street between Cunningham and Macarthur Street. This section of Dundas Street is classified as Local Access B in the Wellington Shire Council Register of Public Roads.

Public Notices were placed in the Gippsland Times on Tuesday 18 October and Friday 21 October 2015 respectively, and Councils website. A copy of the notice was served on all owners of property intended to be included under the scheme on 18 October 2016. The final date for the receipt of written submissions/objections was Friday 18 November 2016.

One written objection was received by the Chief Executive Officer from the owner of two properties, 30A & 30B Dundas Street, Sale.

A Submissions Committee was appointed at Council's 6 December 2016 meeting to hear the submission/objection in accordance with Section 223 of the *Local Government Act 1989*.

The members of the Submissions Committee are: Mayor Cr Crossley, Cr McCubbin and Cr Bye.

In accordance with Section 223 of the Act a hearing date was set for 4.00pm on 6 February 2017 to hear the submission/objection. The objector requested to be heard in support of the submission by the Submissions Committee.

CONSIDERATION OF SUBMISSIONS/OBJECTIONS

At the Submissions Committee Hearing held at 4.00pm on 6 February 2017, the objector was in attendance with a support person. Minutes of the meeting were taken and a copy is provided as a Confidential Attachment.

The objector presented the objection. The principal objections raised in relation to the proposed special charge scheme may be summarised as:

- the applicability of the special benefit detailed in Councils Report of 20 September 2016,
- the application of Section 163 (*Local Government Act 1989*),
- the use of Roads to Recovery funding for special charge schemes, and
- concern of a further special charge being levied at a future date; and
- various other questions.

The following information is provided in response to the principal objections raised.

Special Benefit

The special benefit for persons with property abutment to this section of Dundas Street to be constructed under the proposed special charge scheme, referred to in Council's report of 20 September 2016 is shown below.

The following be specified as the criteria which forms the basis of the special charge so declared:

- Properties will derive special benefit due to construction of the roads and streets by: -
- Reduction in dust
- Enhance the amenity and character of the land and local area
- Creation of improved riding surfaces for the street
- Improved access and egress from properties
- Improved road drainage
- Improved road safety for motorists, cyclists and pedestrians

In this instance, the benefits for the proposed street construction are considered to be of special benefit for those persons with property abutment to Dundas Street as detailed in Council's Report of 20 September 2016.

The application of Section 163

Section 163 of the *Local Government Act 1989* allows Council to declare a special charge in instances where identified people receive a special benefit as a result of exercising one of its functions. In this instance, the proposed street construction works in Dundas Street, between Cunninghame Street and Macarthur Street, are considered to provide a special benefit for the identified abutting properties. That is, these identified properties in Dundas Street would receive a benefit, through the proposed works, over and above Councils regular provision of services to the broader community.

Road to Recovery funding

The objection stated that Roads to Recovery Funding must only be spent on the construction and maintenance of roads. The expenditure of Roads to Recovery Funding on the proposed Dundas Street construction works conforms to the provisions of the Federal Government Funding Conditions.

Concern a further special charge being levied

Maintenance and renewal of street infrastructure paid for through a previous special charge scheme, cannot be included in any further special charge scheme. While Section 163 of the *Local Government Act 1989* allows Council to declare a special charge if it will be of special benefit to the persons required to pay the special rate or charge, Section 163 (7) states in part: *If a private street is constructed wholly or partly at the cost of the owners or occupiers of any land which abuts or fronts the street, the Council may not at any future time recover any further costs in respect of the construction of a component of the private street if that component of the private street if that component has been previously constructed to the satisfaction of the Council from the owners or occupiers of the land under his section by way of a special rate or special charge.*

The provision of components not previously included in any previous scheme such as the provision of underground power, could be considered applicable as a special benefit for the provisions of Section 163 of the *Local Government Act 1989*, however the objector appears to be only concerned with paying for the same component of road construction twice which is not allowed.

Various other questions

There was a variety of unrelated questions ranging from that current rates should cover construction, reduced return on investment with additional costs for rental properties, objection to the design etc. These questions are not related to the special charge scheme and as such have not been addressed specifically in this report although were discussed during the committee hearing with the objector.

OPTIONS

Council has the following options:

1. That Council receive and consider the report from the Submissions Committee in relation to the Dundas Street South Street Special Charge Street Construction Scheme; or
2. That Council does not receive the report from the Submissions Committee in relation to the Dundas Street South Street Special Charge Street Construction Scheme.

PROPOSAL

That:

1. Council receive and consider the report from the Submissions Committee in relation to the Dundas Street South Street Special Charge Street Construction Scheme; and
2. Having regard to the written objection opposing the proposed Street Construction Scheme and the Submission Committee finding that the proposed Special Charge Street Construction Scheme for Dundas Street between Cunninghame & Macarthur Streets has been prepared in accordance with the provisions of the *Local Government Act 1989*, Council determines that the objection should not stop the scheme being considered for adoption; and
3. The Chief Executive Officer write to the objector and advise of this decision and the reasons for the decision; and
4. The information contained in the confidential document Item F1.1 of this Council Meeting and designated under Section 77 Clause (2)(c) of the *Local Government Act 1989* as confidential by the General Manager Built & Natural Environment on 1 March 2017 because it relates to the following grounds under *Section 89(2) of the Local Government Act 1989*:
(h) any other matter which the Council or Special Committee considers would prejudice the Council or any person;
be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The scheme is estimated to cost \$320,000. The amount to be recovered under the scheme does not include GST.

Portion to be recovered from property owners \$124,500

Portion to be recovered from Council as a property owner \$3,500

Portion of cost to be recovered from Council as direct costs \$192,000

Total estimated cost of scheme \$320,000

The average estimated cost per property is \$5,600. The lowest estimated cost is \$3,050. The highest estimated cost is \$6,890.

LEGISLATIVE IMPACT

This scheme has been prepared in accordance with Section 163, 163A, 163B of the *Local Government Act 1989*. Notification will be in accordance with Sections 163 and 223 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

The scheme has been prepared in accordance with Council's Special Charge Schemes – Roads, Street & Drainage Development Policy 4.2.4 and 2014 Residential Road and Street Construction Plan.

RESOURCES AND STAFF IMPACT

Implementation of the scheme can be undertaken within the resources of the Assets & Projects unit. In the event the scheme is adopted and declared by Council, construction will be carried out by an approved contractor via a tender process.

COMMUNITY IMPACT

Implementation of this scheme will have a significant community impact as it will realise a fully constructed road for Dundas Street between Cunninghame Street and Macarthur Street. Direct benefits will include the elimination of vehicle generated dust, defined street parking, improved through traffic conditions and road safety arising from the defined road location, associated signage and pavement markings and improved underground drainage.

ENVIRONMENTAL IMPACT

Implementation of this scheme will have a positive environmental impact arising from the reduction of dust generated by vehicles as well as improved quality of stormwater runoff.

CONSULTATION IMPACT

A comprehensive public consultation process has been entered into with affected property owners including:

- Numerous discussions between property owners and Council staff during 2016
- Information letter advising property owners of proposal June 2016
- Public meeting held at Sale, July 2016
- Mail out survey of all property owners, July 2016
- Follow up requesting replies to the survey.
- Public Notice of Intention to Declare advertised in a local newspaper on October 2016.
- Copy of Public Notice mailed to property owners liable to pay on October 2016.

RISK MANAGEMENT IMPACT

Implementation of the scheme will produce a reduction in risk to motorists, cyclists and other road users through improved visibility (reduction of dust), properly identified through lanes and new signage and markings.

ITEM C4.3**DUNDAS STREET SOUTH SPECIAL CHARGE STREET CONSTRUCTION SCHEME – CUNNINGHAME STREET TO MACARTHUR STREET - DECLARATION OF SCHEME**

DIVISION: BUILT & NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 21 MARCH 2017

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

OBJECTIVE

The purpose of this report is for Council to consider the declaration of the Dundas Street South Special Charge Street Construction Scheme Number 1601 as a Special Charge Scheme for the section of Dundas Street between Cunninghame Street and Macarthur Street in Sale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Wellington Shire Council (Council) having noted there was one objection received within the requirements of sections 163A, 163B and 223 of the Local Government Act 1989 (the Act) and otherwise according to law and having, so far as can be ascertained from available records and can reasonably be concluded, ascertained that the section of Dundas Street for which it is proposed the Special Charge will be declared has not previously been constructed by way of a Special Rate or Special Charge, hereby declares a Special Charge under section 163(1) of the Act for the purposes of repaying (with interest) any loan raised by Council in relation to the construction of Dundas Street between Cunninghame Street and Macarthur Street in Sale and the provision of any ancillary works including footpaths and drainage.***
- 2. The criteria which form the basis of the declaration of the Special Charge is the ownership of rateable land in the area of the Scheme which, based on scheme access benefit units and calculated by frontage as to 50% and abuttal as to 50%, has and enjoys an abuttal to or access from Dundas Street, and having regard to frontage of the lands to the proposed works.***
- 3. In declaring the Special Charge, Council is performing functions and exercising powers in relation to the peace, order and good government of the municipal district of the Wellington Shire, in particular the provision of proper, safe and suitable roads and property services within the area for which the Special Charge is declared.***
- 4. The total cost of the performance of the function and the exercise of the power by Council (in relation to the provision of proper, safe and suitable roads and property services in the area for which the Special Charge is declared) is \$320,000 being the estimated cost of the works to be undertaken. Council funding is to be allocated from its 2016/2017 Commonwealth Roads to Recovery Program.***

- 5. The total estimated amount to be levied under the Scheme as the Special Charge is \$124,500.**
- 6. The Special Charge will commence on 21 March 2017 and remain in force for a period of ten years.**
- 7. The area for which the Special Charge is declared is all of the land within the boundary shown on the plan set out in the attachment forming a part of this declaration (being Attachment 1).**
- 8. The Special Charge will be declared and assessed in accordance with the amounts set out alongside each property in Attachment 2. Such amounts having respectively been assessed based on the length of the frontage (as to 50%) and the access benefit (as to 50%) which a property included in the scheme has to the road.**
- 9. The Special Charge will be levied by sending a notice of levy in the prescribed form quarterly to the person liable to pay the Special Charge.**
- 10. Because the performance of the function and the exercise of the power in respect of which the Special Charge is declared and levied relates substantially to capital works, the Special Charge will be levied on the basis of an instalment plan being given to ratepayers whereby:- such ratepayers may subject to any further resolution by Council, pay the special charge per property/title in accordance with the following:**
 - 1. the full amount within 45 days of invoice or**
 - 2. payment may be made over 20 quarterly instalments (5 years) including interest or**
 - 3. payment may be made over 40 quarterly instalments (10 years) including interest.**
- 11. Council will consider proven cases of financial and other hardship and may reconsider other payment options for the Special Charge.**
- 12. No incentives will be given for payment of the Special Charge before the due date for payment.**
- 13. Council considers that there will be a special benefit to the persons required to pay the Special Charge because there will be a benefit to those persons that is over and above, or greater than, the benefit that is available to persons who are not subject to the Special Charge. The criteria used as a basis for declaring the special charge are:**
 - Reduction in dust**
 - Enhance the amenity and character of the land and local area**
 - Creation of improved riding surface for the street**
 - Improved access and egress from properties**
 - Improved road drainage**
 - Improved road safety for motorists, cyclists and pedestrians.**
- 14. Notice be given to all owners of properties included in the Scheme in writing of the decision of Council to declare and levy the Special Charge commencing on 21 March 2017 and the reasons for the decision.**

BACKGROUND

Following the introduction of the Wellington Shire Council 2014 Residential Road and Street Construction Plan, property owners abutting the proposed scheme area for Dundas Street expressed interest in a Special Charge Scheme. An informal investigation of a Special Charge Scheme commenced which included the preparation of a design and cost estimation.

Currently there are unsealed road shoulders with only the through lanes sealed and an open channel drain on the north side of the road. The proposed Dundas Street South Special Charge Street Construction Scheme would provide for a fully constructed section of Dundas Street between Cunninghame Street and Macarthur Street.

A public meeting was held on Monday 25 July 2016 and an informal survey, which included an estimated cost, was distributed to all owners of property liable to be included in the proposed scheme. The result of the informal survey was that 90% of the property owners replied, with 70% of property owner replies in favour of the proposed scheme.

Public Notices were placed in the Gippsland Times on Tuesday 18 October and Friday 21 October 2016 respectively. A copy of the notice was served on all owners of property intended to be included under the scheme on 18 October 2016. The final date for the receipt of written submissions/objections was Friday 18 November 2016.

Copies of the proposed declaration were placed at the Yarram Service Centre and Sale Service Centre-Council Headquarters for public inspection. The proposed declaration was also posted on the Council's website.

There was one written objection received by the Chief Executive Officer. A Submissions Committee Hearing was held on 6 February 2017 in accordance with Section 223 of the *Local Government Act* 1989 to hear the objection. A report to receive and consider the report of the Submissions Committee has been presented to Council.

OPTIONS

Council has the following options:

1. Adopt the scheme as presented by formally declaring the special charge and serve notice on all property owners liable to pay under the scheme; or
2. Abandon the scheme and advise all property owners within the scheme of Council's decision; or
3. Modify the scheme and prepare a new scheme then advertise and serve notice on all property owners within the scheme.

PROPOSAL

That Council adopt the scheme as presented by declaring a Special Charge for the full construction of the section of Dundas Street between Cunninghame Street and Macarthur Street in the Township of Sale. Council serve notice on all property owners intended to be made liable under the scheme.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Portion to be recovered from property owners:	\$124,500
Portion to be paid by Council as a property owner:	\$3,500
Portion to be paid by Council as direct costs:	<u>\$192,000</u>
Total estimated cost of scheme:	\$320,000

These amounts do not include GST.

1. As only 40% of the cost of this scheme is intended to be recovered from affected property owners, Council will need to provide for the estimated cost within its 2016 / 2017 Capital Works Program. Council funding is to be allocated from its 2016 / 2017 Commonwealth Roads to Recovery Program.
2. The method of apportioning the costs for this scheme includes both access benefit and road abuttal. Accordingly, 50% of the estimated cost is to be uniformly apportioned among the properties in the scheme as an access benefit. The remaining 50% is to be apportioned on the basis of full cost for properties fronting the road/streets to be constructed, one half cost for all properties with rearage to a road/street to be constructed and one third cost for all properties with a sideage to a road/street to be constructed. Council will be contributing 60% of the property owners' costs.
3. It is proposed under the scheme to invoice property owners for their apportioned project amount after commencement of construction of the scheme. Options for payment per property/parcel/title are 20 quarterly instalments (5 years) or 40 quarterly instalments (10 years) for all amounts. An interest component will be included where payment is to be made under either of these instalment programs.
4. The average estimated cost per property is \$5,400. The lowest estimated cost is \$3,100. The highest estimated cost is \$6,900.

LEGISLATIVE IMPACT

This scheme has been prepared in accordance with Section 163, 163A, 163B of the *Local Government Act 1989*. Notification will be in accordance with Sections 163 and 223 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

The scheme has been prepared in accordance with Council's Special Charge Schemes – Roads, Street & Drainage Development Policy 4.2.4 and 2014 Residential Road and Street Construction Plan.

RESOURCES AND STAFF IMPACT

Implementation of the scheme can be undertaken within the resources of the Assets & Projects unit. In the event the scheme is adopted and declared by Council, construction will be carried out by an approved contractor via a tender process.

COMMUNITY IMPACT

Implementation of this scheme will have a significant community impact as it will realise a fully constructed road for a Local Access B road. Direct benefits will include the elimination of vehicle generated dust, improved traffic conditions and road safety arising from the defined road location, associated signage and pavement markings and improved underground drainage.

ENVIRONMENTAL IMPACT

Implementation of this scheme will have a positive environmental impact arising from the reduction of dust generated by vehicles as well as improved quality of stormwater runoff.

CONSULTATION IMPACT

A comprehensive public consultation process has been entered into with affected property owners including:

- Numerous discussions between property owners and Council staff during 2016
- Information letter advising property owners of proposal 20 June 2016
- Public meeting held at Sale, 25 July 2016
- Mail out survey of all property owners, 26 July 2016
- Follow up requesting replies to the survey.
- Public Notice of Intention to Declare advertised in a local newspaper on 18 and 21 October 2016.
- Copy of Public Notice mailed to property owners liable to pay on 18 October 2016.

RISK MANAGEMENT IMPACT

Implementation of the scheme will produce a reduction in risk to motorists, cyclists and other road users through improved visibility (reduction of dust), properly identified through lanes and new signage and markings.

CONSIDERATION OF SUBMISSIONS/OBJECTIONS

There was one written objection received by the Chief Executive Officer by the closing date for submissions/objections to the proposed scheme, being 18 November 2016.

A Submissions Committee was formed in accordance with Section 223 of the *Local Government Act* to hear the objection(s). The Submissions Committee hearings were held on 6 February 2017.

A report to receive and consider the report of the Submissions Committee has been presented to Council.

Attachment 1

DUNDAS STREET SOUTH SPECIAL CHARGE STREET CONSTRUCTION SCHEME No 1601

PLAN OF SCHEME AREA.

Scheme Boundary —————



WELLINGTON SHIRE COUNCIL
DUNDAS STREET SOUTH STREET CONSTRUCTION SCHEME - APPORTIONMENT OF COST

ASS. NO	PARCEL NO.	PROPERTY	STREET ADDRESS	ADU's	ADU PLR PROPERTY	Frontage	Sideage	1/2ADU + 1/2 Frontage	ESTIMATED COST 40% - (1/2ADU + 1/2 Frontage)	10 YEAR QUARTERLY INSTALMENT	5 YEAR QUARTERLY INSTALMENT	
DUNDAS STREET												
1	67918	4238	Lot 3 RP 10996	30A Dundas Street, SALE	1	\$6,400.00	7.38	0.00	\$10,343.93	\$4,137.57	\$128.65	\$231.44
2	67900	4239	Lot 4 RP 10996	30B Dundas Street, SALE	1	\$6,400.00	7.38	0.00	\$10,343.93	\$4,137.57	\$128.65	\$231.44
3			ROAD	Adjacent 31 Dundas St	1	\$6,400.00	4.57	0.00	\$8,042.24	\$3,636.99	\$109.97	\$197.84
4	21949	53647	Lot 1 PS 536496	31 Dundas Street, SALE	1	\$6,400.00	10.06	0.00	\$11,776.15	\$4,710.46	\$146.46	\$263.40
5	21550	4240	Lot 2 LP60698	32 Dundas Street, SALE	1	\$6,400.00	20.12	0.00	\$17,152.29	\$6,860.92	\$213.32	\$383.77
6	21931	4207	Lot 4 LP14265	33 - 35 Dundas Street, SALE	1	\$6,400.00	19.99	0.00	\$17,082.02	\$6,833.13	\$212.46	\$382.21
7	370981	46,433	Lot 1 PS 400694	Unit 1 34-36 Dundas Street, SALE	1	\$6,400.00	6.71	0.00	\$9,985.88	\$3,994.35	\$124.19	\$223.42
8	370999	46,434	Lot 2 PS 400694	Unit 2 34-36 Dundas Street, SALE	1	\$6,400.00	6.71	0.00	\$9,985.88	\$3,994.35	\$124.19	\$223.42
9	371006	46,435	Lot 3 PS 400694	Unit 3 34-36 Dundas Street, SALE	1	\$6,400.00	6.71	0.00	\$9,985.88	\$3,994.35	\$124.19	\$223.42
10	21923	4286	Lot 3 LP 14265	37 Dundas Street, SALE	1	\$6,400.00	20.22	0.00	\$17,205.73	\$6,882.29	\$213.99	\$384.96
11	21568	4242	Lot 1, 2 & CM PS736777	38 Dundas Street, SALE	2	\$12,800.00	20.12	0.00	\$23,552.29	\$9,420.92	\$292.92	\$526.96
12	368347	52760	Lot 2 PS 536480	39 Dundas Street, SALE	1	\$6,400.00	4.00	0.00	\$8,537.63	\$3,415.05	\$106.18	\$191.02
13	21916	52759	Lot 1 PS 536480	39A Dundas Street, SALE	1	\$6,400.00	16.31	0.00	\$15,116.20	\$6,046.48	\$188.00	\$338.21
14	21576	4243	Lot 1 TP 342080	40 Dundas Street, SALE	1	\$6,400.00	20.12	0.00	\$17,152.29	\$6,860.92	\$213.32	\$383.77
15	21907	4284	Lot 1 TP 747052	41 - 43 Dundas Street, SALE	1	\$6,400.00	20.12	0.00	\$17,152.29	\$6,860.92	\$213.32	\$383.77
16	21584	4244	Lot 1 TP 240895	42 - 44 Dundas Street, SALE	1	\$6,400.00	20.12	0.00	\$17,152.29	\$6,860.92	\$213.32	\$383.77
17	21869	4283	Lot 1 PS 743741	45 Dundas Street, SALE	1	\$6,400.00	16.12	0.00	\$15,014.66	\$6,005.86	\$186.74	\$336.94
18	21869	4283	Lot 2 PS 743741	47 Dundas Street, SALE	1	\$6,400.00	4.31	0.00	\$8,703.30	\$3,491.32	\$108.24	\$194.73
19	21582	4245	Lot 1 TP 547429	46 - 48 Dundas Street, SALE	1	\$6,400.00	20.12	0.00	\$17,152.29	\$6,860.92	\$213.32	\$383.77
20	406829	55630	Lot 2 PS 605265	49 Dundas Street, SALE	1	\$6,400.00	17.14	0.00	\$15,569.75	\$6,223.90	\$193.52	\$348.13
CUNNINGHAME STREET												
21	28842	454,455	Lots 1 & 2 TP 220067	165 Cunningham Street, SALE	1	\$6,400.00	0.00	45.72	\$14,544.38	\$5,817.75	\$180.89	\$325.42
22	28834	453	Lot 2 RP 10996	167-169 Cunningham Street, SALE	1	\$6,400.00	0.00	25.48	\$10,938.91	\$4,375.56	\$136.05	\$244.75
MACARTHUR STREET												
23	28868	55629	Lot 1 PS 605265	144 Macarthur Street, SALE	1	\$6,400.00	0.00	7.00	\$7,646.95	\$3,058.78	\$95.11	\$171.09
24	28674	1294	Lot 1 TP 230749	146 - 148 Macarthur Street, SALE	1	\$6,400.00	0.00	15.00	\$9,072.04	\$3,628.82	\$112.83	\$202.98
					25	\$160,000.00	268.33	93.20	\$320,000.00	\$128,000.00		
ESTIMATED SCHEME COST AND APPORTIONMENT RATES												
TOTAL ESTIMATED COST OF SCHEME									\$320,000			
APPORTIONED RATE - ACCESS BENEFIT UNITS									\$6,400.00			
APPORTIONED RATE - COST PER METRE OF FRONTAGE									\$534.41			

ITEM C4.4**DUNDAS STREET NORTH SPECIAL CHARGE STREET
CONSTRUCTION SCHEME - MACARTHUR STREET TO
STAWELL STREET- DECLARATION OF SCHEME**

DIVISION: BUILT & NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSETS & PROJECTS
DATE: 21 MARCH 2017

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

OBJECTIVE

The purpose of this report is for Council to consider the declaration of the Dundas Street North Special Charge Street Construction Scheme Number 1602 as a Special Charge Scheme for the section of Dundas Street between Macarthur Street and Stawell Street in Sale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Wellington Shire Council (Council) having noted there was no submissions/objections received within the requirements of sections 163A, 163B and 223 of the Local Government Act 1989 (the Act) and otherwise according to law and having, so far as can be ascertained from available records and can reasonably be concluded, ascertained that the section of Dundas Street for which it is proposed the Special Charge will be declared has not previously been constructed by way of a Special Rate or Special Charge, hereby declares a Special Charge under section 163(1) of the Act for the purposes of repaying (with interest) any loan raised by Council in relation to the construction of Dundas Street between Macarthur Street and Stawell Street in Sale and the provision of any ancillary works including footpath and drainage.***
- 2. The criteria which form the basis of the declaration of the Special Charge is the ownership of rateable land in the area of the Scheme which, based on scheme access benefit units and calculated by frontage as to 50% and abuttal as to 50%, has and enjoys an abuttal to or access from Dundas Street, and having regard to frontage of the lands to the proposed works.***
- 3. In declaring the Special Charge, Council is performing functions and exercising powers in relation to the peace, order and good government of the municipal district of the Wellington Shire, in particular the provision of proper, safe and suitable roads and property services within the area for which the Special Charge is declared.***
- 4. The total cost of the performance of the function and the exercise of the power by Council (in relation to the provision of proper, safe and suitable roads and property services in the area for which the Special Charge is declared) is \$320,000 being the estimated cost of the works to be undertaken. Council funding is to be allocated from its 2016/2017 Commonwealth Roads to Recovery Program.***

- 5. The total estimated amount to be levied under the Scheme as the Special Charge is \$96,000.**
- 6. The Special Charge will commence on 21 March 2017 and remain in force for a period of ten years.**
- 7. The area for which the Special Charge is declared is all of the land within the boundary shown on the plan set out in the attachment forming a part of this declaration (being Attachment 1).**
- 8. The Special Charge will be declared and assessed in accordance with the amounts set out alongside each property in Attachment 2. Such amounts having respectively been assessed based on the length of the frontage (as to 50%) and the access benefit (as to 50%) which a property included in the scheme has to the road.**
- 9. The Special Charge will be levied by sending a notice of levy in the prescribed form quarterly to the person liable to pay the Special Charge.**
- 10. Because the performance of the function and the exercise of the power in respect of which the Special Charge is declared and levied relates substantially to capital works, the Special Charge will be levied on the basis of an instalment plan being given to ratepayers whereby:- such ratepayers may, subject to any further resolution by Council, pay the special charge per property/title in accordance with the following:**
 - 1. the full amount within 45 days of invoice or**
 - 2. payment may be made over 20 quarterly instalments (5 years) including interest or**
 - 3. payment may be made over 40 quarterly instalments (10 years) including interest**
- 11. Council will consider proven cases of financial and other hardship and may reconsider other payment options for the Special Charge.**
- 12. No incentives will be given for payment of the Special Charge before the due date for payment.**
- 13. Council considers that there will be a special benefit to the persons required to pay the Special Charge because there will be a benefit to those persons that is over and above, or greater than, the benefit that is available to persons who are not subject to the Special Charge. The criteria used as a basis for declaring the special charge are:**
 - Enhance the amenity and character of the land and local area**
 - Reduction in dust**
 - Creation of improved riding surface for the street**
 - Improved access and egress from properties**
 - Improved road drainage**
 - Improved road safety for motorists, cyclists and pedestrians.**
- 14. Notice be given to all owners of properties included in the Scheme in writing of the decision of Council to declare and levy the Special Charge commencing on 21 March 2017 and the reasons for the decision.**

BACKGROUND

Following the introduction of the Wellington Shire Council 2014 Residential Road and Street Construction Plan, property owners abutting the proposed scheme area for Dundas Street expressed interest in a Special Charge Scheme. An informal investigation of a Special Charge Scheme commenced which included the preparation of a design and cost estimation.

Currently there is unsealed road shoulders with only the through lanes sealed and an open channel drain on the north side of the road. The proposed Dundas Street North Special Charge Street Construction Scheme would provide for a fully constructed section of Dundas Street between Macarthur Street and Stawell Street.

A public meeting was held on Wednesday 28 July 2016 and an informal survey, which included an estimated cost, was distributed to all owners of property liable to be included in the proposed scheme. The result of the informal survey was that 85% of the property owners replied, with 70% of property owner replies in favour of the proposed scheme.

Public Notices were placed in the Gippsland Times on Tuesday 22 November and Friday 25 November 2016 respectively. A copy of the notice was served on all owners of property intended to be included under the scheme on 22 November 2016. The final date for the receipt of written submissions/objections was Friday 23 December 2016.

Copies of the proposed declaration were placed at the Yarram Service Centre and Sale Service Centre-Council Headquarters for public inspection. The proposed declaration was also posted on the Council's website.

There were no written submissions/objections received by the Chief Executive Officer.

OPTIONS

Council has the following options:

1. Adopt the scheme as presented by formally declaring the special charge and serve notice on all property owners liable to pay under the scheme; or
2. Abandon the scheme and advise all property owners within the scheme of Council's decision; or
3. Modify the scheme and prepare a new scheme then advertise and serve notice on all property owners within the scheme.

PROPOSAL

That Council adopt the scheme as presented by declaring a Special Charge for the full construction of the section of Dundas Street between Macarthur Street and Stawell Street in the Township of Sale. Council serve notice on all property owners intended to be made liable under the scheme.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Portion to be recovered from property owners:	\$93,100
Portion to be paid by Council as a property owner:	\$2,900
Portion to be paid by Council as direct costs:	<u>\$224,000</u>
Total estimated cost of scheme:	\$320,000

These amounts do not include GST.

1. 30% of the cost of this scheme is intended to be recovered from affected property owners with Council providing for the estimated cost within its 2016 / 2017 Capital Works Program. Council funding is to be allocated from its 2016/2017 Commonwealth Roads to Recovery Program.
2. The method of apportioning the costs for this scheme includes both access benefit and road abuttal. Accordingly, 50% of the estimated cost is to be uniformly apportioned among the properties in the scheme as an access benefit. The remaining 50% is to be apportioned on the basis of full cost for properties fronting the road/streets to be constructed, one half cost for all properties with rearage to a road/street to be constructed and one third cost for all properties with a sideage to a road/street to be constructed. Council will be contributing 60% of the property owners' costs.
3. It is proposed under the scheme to invoice property owners for their apportioned project amount after commencement of construction of the scheme. Options for payment per property/parcel/title are 20 quarterly instalments (5 years) or 40 quarterly instalments (10 years) for all amounts. An interest component will be included where payment is to be made under either of these instalment programs.
4. The average estimated cost per property is \$4,500. The lowest estimated cost is \$2,700. The highest estimated cost is \$5,200.

LEGISLATIVE IMPACT

This scheme has been prepared in accordance with Section 163, 163A, 163B of the *Local Government Act 1989*. Notification will be in accordance with Sections 163 and 223 of the *Local Government Act 1989*

COUNCIL POLICY IMPACT

The scheme has been prepared in accordance with Council's Special Charge Schemes – Roads, Street & Drainage Development Policy 4.2.4 and 2014 Residential Road and Street Construction Plan.

RESOURCES AND STAFF IMPACT

Implementation of the scheme can be undertaken within the resources of the Assets & Projects unit. In the event the scheme is adopted and declared by Council, construction will be carried out by an approved contractor via a tender process.

COMMUNITY IMPACT

Implementation of this scheme will have a significant community impact as it will realise a fully constructed road for a Local Access A road. Direct benefits will include the elimination of vehicle generated dust and road safety arising from the defined road location, associated signage and pavement markings and improved underground drainage.

ENVIRONMENTAL IMPACT

Implementation of this scheme will have a positive environmental impact arising from the reduction of dust generated by vehicles as well as improved quality of stormwater runoff.

CONSULTATION IMPACT

A comprehensive public consultation process has been entered into with affected property owners including:

- Numerous discussions between property owners and Council staff during 2016
- Information letter advising property owners of proposal 21 June 2016
- Public meeting held at Sale, 28 July 2016
- Mail out survey of all property owners, 29 July 2016
- Follow up requesting replies to the survey.
- Public Notice of Intention to Declare advertised in a local newspaper on 22 & 25 November 2016.
- Copy of Public Notice mailed to property owners liable to pay on 22 November 2016.

RISK MANAGEMENT IMPACT

Implementation of the scheme will produce a reduction in risks to motorists, cyclists and other road users through improved visibility (reduction of dust), properly identified through lanes and new signage and markings.

CONSIDERATION OF SUBMISSIONS/OBJECTIONS

There were no written submissions or objections received by the Chief Executive Officer by the closing date.

DUNDAS STREET NORTH SPECIAL CHARGE STREET CONSTRUCTION SCHEME No 1602

PLAN OF SCHEME AREA.

WELLINGTON SHIRE COUNCIL
DUNDAS STREET - NORTH STREET CONSTRUCTION SCHEME - APPORTIONMENT OF COST

ASS. NO	PARCEL NO.	PROPERTY	STREET ADDRESS	ABU	ABU PER PROPERTY	Frontage	Sideage	1/2ABU + 1/2 Frontage	ESTIMATED COST 30% - (1/2 ABU + 1/2 Frontage)	10 YEAR QUATERLY INSTALMENT	5 YEAR QUATERLY INSTALMENT	
DUNDAS STREET												
1	21801	4282	Lot 1 TP 604551 Road	57 - 59 Dundas Street, SALE rear 149 Macarthur St	1	\$7,272.73	20.12	0.00	\$17,082.78	\$5,124.83	\$159.34	\$286.68
					1	\$7,272.73	3.66	0.00	\$9,057.26	\$2,717.18	\$84.48	\$151.99
412155	412163	41	57573 57574 57575	Lots 1, 2, 3 PS 631510	0							
2	412.155	57573	Lot 1 PS 631510	Unit 1 58 Dundas Street, SALE	1	\$7,272.73	6.71	0.00	\$10,544.37	\$3,163.31	\$98.36	\$176.94
3	412.163	57574	Lot 2 PS 631510	Unit 2 58 Dundas Street, SALE	1	\$7,272.73	6.71	0.00	\$10,544.37	\$3,163.31	\$98.36	\$176.94
4	412.171	57575	Lot 3 PS 631510	Unit 3 58 Dundas Street, SALE	1	\$7,272.73	6.71	0.00	\$10,544.37	\$3,163.31	\$98.36	\$176.94
5	21818	4247	Lot 1 TP 127703	60 - 62 Dundas Street, SALE	1	\$7,272.73	20.12	0.00	\$17,082.78	\$5,124.83	\$159.34	\$286.68
90150, 39011	52307, 52308		Lots 1 & 2 PS 530607	61 Dundas Street, SALE	0							
6	390150	52307	Lot 1 PS 530607	Unit 1 61 Dundas Street, SALE	1	\$7,272.73	10.00	0.00	\$12,187.50	\$3,656.25	\$113.60	\$204.51
7	390158	52308	Lot 2 PS 530607	Unit 2 61 Dundas Street, SALE	1	\$7,272.73	10.00	0.00	\$12,187.50	\$3,656.25	\$113.60	\$204.51
8	21805	4279, 4280	Lots 9 & 10 LP 2673	63 Dundas Street, SALE	1	\$7,272.73	20.12	0.00	\$17,082.78	\$5,124.83	\$159.34	\$286.68
9	21825	4248	Lot 1 TP 130435	64 Dundas Street, SALE	1	\$7,272.73	20.12	0.00	\$17,082.78	\$5,124.83	\$159.34	\$286.68
10	21857	4277, 4278	Lots 11 & 12 LP 2673	65 - 67 Dundas Street, SALE	1	\$7,272.73	20.12	0.00	\$17,082.78	\$5,124.83	\$159.34	\$286.68
11	21834	4249	Lot 3 LP 22016	66 Dundas Street, SALE	1	\$7,272.73	16.94	0.00	\$15,532.26	\$4,659.68	\$144.88	\$260.64
12	21842	4250	Lot 2 LP 22016	68 - 70 Dundas Street, SALE	1	\$7,272.73	16.94	0.00	\$15,532.26	\$4,659.68	\$144.88	\$260.64
13	21840	4275, 4276	Lots 13 & 14 LP 2673	69 Dundas Street, SALE	1	\$7,272.73	20.12	0.00	\$17,082.78	\$5,124.83	\$159.34	\$286.68
14	21832	4273, 4274	Lots 15 & 16 LP 2674	71 - 73 Dundas Street, SALE	1	\$7,272.73	20.12	0.00	\$17,082.78	\$5,124.83	\$159.34	\$286.68
15	21859	4251	Lot 1 LP 22016	72 Dundas Street, SALE	1	\$7,272.73	16.92	0.00	\$15,522.53	\$4,656.76	\$144.79	\$260.48
16	399024	53485	Lot 2 PS 536488	74 Dundas Street, SALE	1	\$7,272.73	20.26	0.00	\$17,151.04	\$5,145.31	\$159.90	\$287.80
MACARTHUR STREET												
17	27009	1354	Lot 1 TP 443285	149 Macarthur Street, SALE	1	\$7,272.73	0.00	38.58	\$13,217.92	\$3,965.37	\$123.29	\$221.80
081,4247, 376	26485, 26701		Lots 1 & 2 PS 417474	151 - 153 Macarthur Street, SALE	0							
18	379081	26485	Lot 1 PS 417474	52 Dundas Street, SALE	1	\$7,272.73	19.32	0.00	\$16,692.71	\$5,007.81	\$155.71	\$280.11
19	379099	26701	Lot 2 PS 417474	54 Dundas Street, SALE	1	\$7,272.73	17.37	0.00	\$15,741.94	\$4,722.58	\$146.84	\$264.16
STAWELL STREET												
20	31351	3039	Lot 1 LP 28045	140 Stawell Street, SALE	1	\$7,272.73	0.00	40.23	\$13,611.13	\$4,143.34	\$128.83	\$115.88
21	31369	53454	Lot 1 PS 536488	142 Stawell Street, SALE	1	\$7,272.73	0.00	30.03	\$12,153.37	\$3,646.01	\$113.36	\$101.97

22 \$160,000.00 292.54 106.84 \$320,000.00 \$96,000.00

ESTIMATED SCHEME COST AND APPORTIONMENT RATES

TOTAL ESTIMATED COST OF SCHEME	\$320,000
APPORTIONED RATE - ACCESS BENEFIT UNITS	\$7,272.73
APPORTIONED RATE - COST PER METRE OF FRONTAGE	\$487.50

ITEM C4.5**ROAD DISCONTINUANCE – PART OF UNUSED COUNCIL ROADS
(STATION STREET & HAWDON STREET) ALBERTON**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓		✓		✓	

OBJECTIVE

The objective of this report is for Council to consider the advertising, discontinuance and sale of unused sections of council roads in Station Street and Hawdon Street, Alberton.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Pursuant to Section 206(1) including Clause 3 of Schedule 10 and Section 223 of the Local Government Act 1989, Council resolves to advertise its intention to discontinue a section of Station Street between Turnbull Street and Hawdon Street and a section of Hawdon Street between Station Street and Rankin Street, Alberton shown red on the attached plan; and***
- 2. Council place a notice of the proposed discontinuance of sections of Station Street between Turnbull Street and Hawdon Street and Hawdon Street between Station Street and Rankin Street, Alberton, in local newspapers and serve a copy of the notice on abutting property owners and statutory authorities; and***
- 3. In the event that there are no objections, Council resolves to discontinue sections of Station Street between Turnbull Street and Hawdon Street and Hawdon Street between Station Street and Rankin Street, Alberton and place a notice in the Victoria Government Gazette; and***
- 4. Council dispose of the discontinued section of road to the abutting land owner in accordance with Wellington Shire Council Policy 4.3.6 Sale, Exchange and Acquisition of Land.***

BACKGROUND

The owner of the property at 47 Turnbull Street, Alberton has been in discussion with Council Officers regarding a proposal to discontinue/close sections of council road and for them to purchase the sections of closed road.

The sections of council road involved are unlikely to have been used as a Public Highway and the unused road section in Station Street has been fenced into the proponent's property operating as Alberton Timber & Treatment Plant Pty Ltd for many years.

There are several steps that are required to be followed to discontinue the road and to sell the land to the current occupying landowner. The adjoining property to the north is Crown Land and the Department of Environment, Land, Water and Planning have been contacted. The adjoining property to the west is private freehold and the property owner has been contacted in relation to the proposal. Both land owners have indicated that they do not object to the discontinuance proposal.

As it is unlikely that there will be an objection, this report is being prepared to combine the first two steps which will negate the need to prepare an additional report. If there is an objection, then an additional report will be required for Council to resolve to discontinue the sections of road, place a notice in the Government Gazette and dispose of the discontinued sections of road to the abutting land owner in accordance with Wellington Shire Council Policy 4.3.6 Sale, Exchange and Acquisition of Land.

OPTIONS

Council has the following options available:

1. Support the discontinuance/closure and sale and advise that the roads are not required for public traffic pursuant to Sections 206 & 223 and Schedule 10 of the *Local Government Act 1989*; or
2. Not agree to the discontinuance/closure and advise that the unused Council roads are required for public traffic.

PROPOSAL

That:

1. Pursuant to Section 206(1) including Clause 3 of Schedule 10 and Section 223 of the *Local Government Act 1989*, Council resolves to advertise its intention to discontinue a section of Station Street between Turnbull Street and Hawdon Street and a section of Hawdon Street between Station Street and Rankin Street, Alberton shown red on the attached plan; and
2. Council place a notice of the proposed discontinuance of a section of Station Street between Turnbull Street and Hawdon Street and Hawdon Street between Station Street and Rankin Street, Alberton, in local newspapers and serve a copy of the notice on abutting property owners and statutory authorities; and
3. In the event that there are no objections, Council resolves to discontinue sections of Station Street between Turnbull Street and Hawdon Street and Hawdon Street between Station Street and Rankin Street, Alberton and place a notice in the Victoria Government Gazette; and
4. Council dispose of the discontinued sections of road to the abutting land owner in accordance with Wellington Shire Council Policy 4.3.6 Sale, Exchange and Acquisition of Land.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The roads intended to be discontinued/closed are council roads and will be closed and sold, with costs borne by the abutting property owner. Compensation for the land will be payable to Wellington Shire Council at market value.

LEGISLATIVE IMPACT

The advertising is being undertaken pursuant to Section 223 of the *Local Government Act 1989*. The road discontinuance is being undertaken pursuant to Section 206(1) of the *Local Government Act 1989* including Clause 3 of Schedule 10.

COUNCIL POLICY IMPACT

There is no Council policy for road discontinuances. Each application is considered on merit.

The Sale, Exchange and Acquisition of Land Council Policy outlines the principles in dealing with land transactions.

COUNCIL PLAN IMPACT

The Council Plan 2013 – 2017 Theme 4 Infrastructure, states the following strategic objective and related strategy:

Strategic Objective

“Assets and infrastructure that meet current and future community needs.”

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs”

COMMUNITY IMPACT

There will be no negative identifiable community impact as these sections of council road have not been used for many years and are not required for public road (public highway) purposes.

CONSULTATION IMPACT

A letter of proposed road discontinuances was sent to the adjoining landowners. The land to the north is Crown Land.

Letters received from the Department of Environment, Land, Water and Planning and the property owner have indicated that there is no objection to the proposal.

Attachment 1.

**PROPOSED ROAD DISCONTINUANCE AND SALE OF
COUNCIL ROADS, STATION STREET (PART) AND HAWDON STREETN (PART),
ALBERTON**

 COUNCIL ROADS TO BE DISCONTINUED AND SOLD



ITEM C4.6**ROAD MANAGEMENT PLAN REVIEW**

DIVISION: BUILT AND NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER BUILT ENVIRONMENT
 DATE: 21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓		✓	✓

OBJECTIVE

For Council to authorise the issue of a notice to amend the Road Management Plan, as attached, pursuant with Section 10 of the *Road Management (General) Regulations 2016*.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council authorise the issue of a notice to amend the Road Management Plan, as attached, pursuant with Section 10 of the Road Management (General) Regulations 2016.

BACKGROUND

The *Road Management Act 2004* specifies that road authorities have a duty to inspect, maintain and repair Public Roads. Road authorities may develop and publish a Road Management Plan to set relevant standards in relation to the discharge of these duties and to establish a management system for road management functions based on policy and operational objectives, taking into account available resources.

The *Road Management Act 2004*, the *Road Management (General) Regulations 2016* and associated Code of Practice, set the framework for the making, reviewing and amending Road Management Plans. These documents specify that in relation to public roads (roads listed on the Register of Public Roads), a Road Management Plan may contain:

- Determination of standards in relation to the inspection, maintenance and repair of road infrastructure.
- The prioritisation process for the inspection, maintenance and repair of road related infrastructure.
- Description of types of infrastructure.
- A description of the inspections required for the different types of road infrastructure.
- The standard or target condition to be achieved in the maintenance and repair of different types of road infrastructure.
- Details of the management system, which is established or is to be established and implemented by the road authority to discharge its duty to inspect, maintain and repair.

Wellington Shire Council's first Road Management Plan was prepared and adopted in 2004 following the introduction of the *Road Management Act 2004*. The Road Management Plan has been subsequently reviewed in 2009, 2012 and 2013.

It is a requirement of the *Road Management Act (General) Regulations 2016* that municipal councils who have made a Road Management Plan must conduct a review of that plan in the same period as they are required to conduct a review of the Council Plan, 6 months after each general election or by the next 30 June, whichever is later. In line with this requirement the Road Management Plan is currently under review.

As a result of the current review, proposed amendments to the current Road Management Plan include:

- Amendments to the criteria used to determine which roads are 'reasonably required for public use.
- Amendments to the intervention level used for vegetation encroaching over roadways in urban areas.
- Amendments to inspection frequency, generally consisting of marginal increases, to reflect the resources available to consistently meet requirements.
- Additional defects for improved maintenance management and greater definition of service level, including rocks or object protruding from a gravel road pavement and gravel road scouring.

Amendments to the criteria used to determine which roads are 'reasonably required for public use include:

- A change from requiring more than two stakeholders where at least one is a place of residence, business or community facility, to at least two land owners requiring the road for access and of the two land owners, one must be a principal place of residence of business operating consistently at 5 days per week.
- If there is a principal place of residence within 500m of the location where the road ceases to meet the criteria, the area of Public Road may be extended to the properties access point.

It is estimated that this change will result in the addition of approximately 25km of road to the register of public roads.

Amendments to the intervention level for vegetation encroaching over a carriage way focus on specifying an achievable level of service which meets the needs of the community. On rural roads and urban collector and link roads, the intervention level remains unchanged, a 4.5m high clearance area over the width of traffic lanes. On urban local access streets, the amend intervention level is 4.5m high, 2.5m each side of the road centre, totalling a width of 5.0m. This revision allows for some encroachment of ornamental street plantings in low speed local access streets, however ensures the centre of the road is available for high vehicles which may need to access these areas from time to time.

Amendments to inspections frequencies include extending time frames to cater for variations in how each recurrent inspection is undertaken and allow for any unforeseen operational issues.

OPTIONS

The following options are available to Council:

1. Authorise the issue of a notice to amend the Road Management Plan, as attached, pursuant with Section 10 of the *Road Management (General) Regulations 2016*; or
2. Not authorise the issue of a notice to amend the Road Management Plan at this time.

PROPOSAL

That Council authorise the issue of a notice to amend the Road Management Plan, as attached, pursuant with Section 10 of the *Road Management (General) Regulations 2016*

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this Report have declared a Conflict of Interest.

COMMUNICATION IMPACT

In addition to a media release and other communication, as required by the *Road Management Act (General) Regulations 2016*, notice to amend the Road Management Plan will be published in the Victorian Government Gazette, Gippsland Times, and the Yarram Standard, in addition to a report summarising the findings and conclusions of the Road Management Plan review on Councils website. A copy of the Draft Road Management Plan 2017 will be made available online via Councils website and in hard copy at the Sale and Yarram Service Centres and Council's libraries.

LEGISLATIVE IMPACT

The Road Management Plan has been prepared in accordance with the *Road Management Act 2004*, the *Road Management Act (General) Regulations 2016* and relevant Code of Practice.

It is a requirement of the *Road Management Act (General) Regulations 2016* that municipal councils who have made a Road Management Plan must conduct a review of that plan in the same period as they are required to conduct a review of the Council Plan, 6 months after each general election or by the next 30 June, whichever is later.

A written report must be produced summarising the findings and conclusions of the Road Management Plan review.

The consultative process is defined in *section 10* of the *Road Management (General) Regulations 2016*, which states a notice is to be published *in the Victorian Government Gazette* and local newspapers, stating the following.

- (a) the purpose and general purport of the review; and
- (b) the infrastructure and classes of infrastructure to which the road management plan applies;
- (c) where a copy of the proposed amendments may be obtained or inspected
- (d) that any person may make a submission on the proposed review to Council in writing within the period of at least 28 days after the date on which notice is given.

FINANCIAL IMPACT

The proposed amendments to the proposed changes to the criteria used to determine which roads are 'reasonably required for public use' have a financial impact of approximately \$20,000 per year. This estimate is based on the changes resulting in the addition of approximately 25km of road to the register of public roads, at an average cost of \$800 per kilometre per year for maintenance of this classification of road. This financial impact can be funded through a transfer from capital funding for gravel road reconstruction to operating budgets.

Other proposed amendments to the Road Management Plan do not have a financial impact and can be delivered via existing budgets.

COUNCIL PLAN IMPACT

The recommendation supports the following objectives of the Council Plan 2013-2017:

Theme 4 – Infrastructure:

Strategic Objective

“Assets and infrastructure that meet current and future community needs.”

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs.”

RESOURCES AND STAFF IMPACT

The Road Management Plan has been reviewed based on and accounting for existing resources available to discharge Councils duties to inspect, repair and maintain public roads established within the *Road Management Act 2004*.

CONSULTATION IMPACT

Should the recommendation be adopted by Council, there will be a period of community consultation commencing from 28 March 2017 to 30 April 2017.

Notice will be published in the Gippsland Times on Tuesday 28 March 2017, the Yarram Standard on Wednesday 29 March 2017 and the Victorian Government Gazette on Thursday 30 March 2017.

Throughout this period, submissions will be received and considered prior to the final Road Management Plan being presented to Council for adoption.

RISK MANAGEMENT

A Road Management Plan can provide a policy defence from litigation under the *Road Management Act 2004* and subsequently minimise Councils exposure to risk. A compliant Road Management Plan is also an audited requirement of Councils insurers.



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Road Management Plan

2017

SCHEDULE OF CHANGES AND AMENDMENTS

Version No.	Description	Date	Comment	Authorised
No. 1	Road Management Plan 2004	5 October 2004	Original	Council
No. 2	Road Management Plan 2009	19 May 2009	Whole Document Review	Council
No. 3	Road Management Plan 2012	18 September 2012	Whole Document Review	Council
No. 4	Road Management Plan 2013	2 July 2013	Alterations to Intervention Levels, Hierarchy Description alterations, General formatting	Council
No. 5	Draft Road Management Plan 2017	21 March 2017	Alterations to Appendix A: Reasonably Required for General Public Use Criteria, alteration to inspection frequencies, alteration to intervention levels for Vegetation Clearance Zone, addition to gravel road pavement defects, changes to footpath and shared path hazards, inclusion of audit and review time frames, general formatting	

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1. Introduction

Wellington Shire Council manages the public roads for which it is the Coordinating Road Authority or Responsible Road Authority under the *Road Management Act 2004* in accordance with this Road Management Plan (RMP).

The primary objective of this RMP is to establish a management system for the road management functions of Wellington Shire Council, based on policy and operational objectives and to set the relevant standard in relation to these objectives.

Wellington Shire Council manages a public road network in excess of 3100km. The RMP is based on establishing objectives that allow the safe and efficient management of this road network.

Wellington Shire Council will make all reasonable endeavors to meet the requirements set out in this RMP. However, in events beyond Wellington Shire Council's control, such as natural disasters, including but not limited to fires, floods and droughts, or other factors including limited financial, human or other resources, because of section 83 of the Victorian Wrongs Act 1958, as amended, Wellington Shire Council reserves the right to suspend compliance with its RMP.

In the event that the Chief Executive Officer of Wellington Shire Council, has to, pursuant to Section 83 of the Victorian Wrongs Act, consider the limited resources of Wellington Shire Council and its other conflicting priorities, meaning the requirements of this RMP cannot be met, the Chief Executive Officer will write to the Council Officer with responsibility of enacting this RMP that some or all of the timeframes and other commitments documented, are to be suspended. See Appendix G – Request to suspend Road Management Plan

Once the events beyond the control of Wellington Shire Council have abated, or partially abated, Wellington Shire Council's Chief Executive Officer will write to the Council Officer with responsibility of enacting this RMP which parts of the RMP are reactivated and when.

2. Stakeholders

Key stakeholder groups who use the road network and/or are affected by this RMP include:

- Residents & businesses who reside within the municipality of Wellington Shire Council
- Users of vehicles such as trucks, buses, commercial vehicles, cars and motor cycles;
- Pedestrians, including those with disabilities and the elderly with restricted mobility;
- Users of a range of miscellaneous smaller, lightweight vehicles such as cyclists, mobility scooters, wheel chairs, prams, etc;
- Tourists & visitors to the municipality of Wellington Shire Council (for recreation, sport, leisure & business);
- Emergency authorities (e.g. Victoria Police, CFA, Ambulance, SES);
- Utility agencies that use the road reserve for their infrastructure (e.g. water, sewerage, gas, electricity, telecommunications);
- State & Federal Government that periodically provide support funding to assist with management of the road network.

3. Register of Public Roads

The *Road Management Act 2004* determines a road authority must keep a Register of Public Roads specifying the public roads for which it is the Coordinating Road Authority. The Wellington Shire Council Register of Public Roads includes the roads that are managed in accordance with this RMP. Public roads in which Wellington Shire Council is the Coordinating Road Authority are determined in conjunction with section 17 of the *Road Management Act 2004*.

The Wellington Shire Council Register of Public Roads is available to access via download from:

www.wellington.vic.gov.au

The Wellington Shire Council Register of Public Roads is available to access in hard copy from:

- Wellington Shire Council Sale Service Centre – 18 Desailly Street, Sale, Victoria.
- Wellington Shire Council Yarram Service Centre – 156 Grant, Street, Yarram.

3.1 Other Road Authorities

Wellington Shire Council is not the sole Coordinating Road Authority or Responsible Road Authority within the municipality. Other roads authorities include Vic Roads, Department of Environment Land Water and Planning and private & corporate bodies.

Vicroads is the coordinating road authority for all declared arterial roads within the municipality.

The Road Management Act 2004 Code of Practice – Operational Responsibility for Public Roads, details the operational responsibilities between Road Authorities.

3.2 Roads Reasonably Required for General Public Use

Section 17(3) of the Road Management Act requires that the relevant Coordinating Road Authority must register on its Register of Public Roads a road in respect of which the road authority has made a decision that the road is *reasonably required for general public use*.

Upon receipt of a written request to include a road on Wellington Shire Councils Register of Public Roads, the Public Use Assessment Criteria (see **Appendix A**) is used to assist in the determination by a council officer, with appropriate delegation applicable to this decision, whether the road is *reasonably required for general public use*. Should the road be determined *reasonably required for general public use*, it shall be applied to the Register of Public Roads and managed in conjunction with this plan.

3.3 Public Highways

A road may be a Public Highway without necessarily being included on the Register of Public Roads. The non-inclusion of a Public Highway on the Register of Public Roads does not affect the rights of the public to use that road, however indicates that Wellington Shire Council has not determined the road *reasonably required for general public use* and it is not managed in conjunction with this plan.

3.4 Infrastructure for which this Road Management Plan does not apply

- Any road, driveway or pedestrian pathway on private property and/or providing access from private property to a public road;
- Any named unconstructed road which Council does not maintain but which provides access from private property to a public road;
- Roads or tracks, regardless of whether the road or track is located within a road reserve, that are not constructed to Council's minimum standards and are not listed on Council's Register of Public Roads;
- Any access track or driveway location within a road reserve, that was not constructed by or on behalf of Council that only provides access to adjoining private property and are not already listed on Council's Register of Public Roads;
- Any Arterial Road, National Highway or Freeway;
- Roads or tracks maintained by the Department of Environment Land Water and Planning;
- Railway Structures and associated assets set out in a Rail Safety Interface Agreement as being the responsibility of others;
- Any utility infrastructure or assets located within the road reserve.

4. Responsibilities of Road Users

Road users have obligations and duties when travelling on Wellington Shire Council public roads, in accordance with the provisions documented in the Road Safety Act 1986 and summarised below.

A person who drives a motor vehicle must drive in a safe manner having regard to all relevant factors including (but limited to) the:

- Physical characteristics of the road;
- Prevailing weather conditions;
- Level of visibility;
- Condition of the motor vehicle;
- Prevailing traffic conditions;
- Relevant road laws and advisory signs;
- Physical and mental condition of the driver.

A road user other than a person driving a motor vehicle must use a road in a safe manner having regard to all the relevant factors.

A road user must have regard to the rights of other road users and the community, taking reasonable care to avoid conduct that may:

- Endanger the safety and welfare of other road users;
- Damage any infrastructure on the road reserve;
- Harm the environment of the road reserve.

5. Type of Infrastructure

The type of infrastructure covered in this plan includes physical roadways, footpaths, road shoulders and other road related infrastructure (e.g. road drainage assets & formations, traffic control devices, warning & regulatory signage).

Infrastructure not covered under this plan includes any area of public road that has not been developed by a road authority for use by the public as a roadway or pathway and any other non-road related infrastructure (e.g. roadside bushland, utility assets, private driveways).

6. Asset Hierarchies

Road and footpath assets are classified into hierarchies. The role which each asset plays within the road or footpath network determines its hierarchy. The more central the asset is within the network, the higher its utilisation. This position is supported by average daily vehicle and pedestrian counts.

Asset hierarchies allow a risk based approach to resource allocation and prioritisation that sees those assets receiving the most utilisation allocated a larger proportion of resources for inspection, maintenance and repair, and also prioritise against competing demands. This is driven by the core presumption that hazards on assets with greater utilisation have a higher likelihood of consequence.

6.1 Road Hierarchy Description

Hierarchy Classification	Description	Indicative Daily Traffic
Link	Link between Arterial Roads, major community nodes or activity centres.	> 1500
Collector	Collects traffic from the local road network and directs traffic to Link or declared arterial roads. Through or major destination roads.	> 1000
Local Access A	A major access road for local residential or commercial traffic or public facility. Must be a through road or road to significant destination.	150 – 1500
Local Access B	A minor access road for local residential or commercial traffic.	30 - 500
Local Access C	Generally a no through road servicing limited stakeholders however may continue as an unmaintained road into bushland etc. Limited public use.	< 40
Non Council Maintained	Roads not determined as reasonably required for general public use, servicing only a single or minimal number of stakeholder/s. Not considered Public Roads, not inspected, repaired or maintained.	N/A

6.2 Footpath Hierarchy Description

Classification	Description
Shared Paths	Paths that provide for shared use between both pedestrians and cyclists. Can include recreational routes or links between key community destinations. Shared Paths are likely to have a diverse range of users and likely to have the high traffic volumes. Shared paths have specific maintenance and management requirements.
High Activity Footpaths	High Activity footpaths provide connections within CBD and Town Centres. These paths also link major public transportation hubs including bus stops and railway stations to town centres. High Activity paths are likely to have a diverse range of users and are most likely to have the highest traffic volumes.
Medium Activity Footpaths	Medium Activity paths provide connections to major destinations including schools, recreation facilities, hospitals, aged care facilities, libraries, community centres and residential nodes. These can also include major recreational paths. These paths are likely to have a diverse range of users. These routes are likely to have high traffic volumes at certain times.
Low Activity Footpaths	Low Activity paths provide connections to and within residential and industrial areas. These paths are likely to be used less frequently.

7. Road & Path Management

7.1 Management Process

An illustrated management process for roads and path assets is included as **Appendix B**. The management process includes proactive and reactive inspections, reactive repairs, and proactive maintenance in addition to a program of capital renewal and upgrade works.

7.2 Inspection

Wellington Shire Council has a statutory duty to inspect public roads for which it is the responsible authority. These roads are included within the Wellington Shire Council Register of Public Roads. These inspections relate to the types of infrastructure detailed in Section 5 of this RMP.

There are two primary types of inspections employed as part of this Road Management Plan:

- **Hazard Inspections;**
- **Condition Inspections.**

Proactive Road and Footpath inspection frequencies are documented in **Appendix E**.

7.2.1 Hazard Inspections.

The primary purpose of a Hazard Inspection is to inspect the asset for hazards exceeding nominated intervention levels as documented in **Appendix C - roads** and **Appendix D - footpaths**. The inspection can be generated from:

- 1) A proactive inspection program;
- 2) A Customer Request, as detailed in Section 8 of this RMP;
- 3) Notification of an incident or accident on the road or footpath network.

If a during a hazard inspection a hazard is found with a response code A, or any other hazard that is resulting in an immediate threat to the public, communication must be established with the relevant area depot supervisor, or works coordinator, advising of the details of the hazard (see Section 7.3.2).

7.2.2 Condition Inspections

Condition inspections are undertaken to ascertain information relating to remaining useful life of an asset or asset component. This information is used for renewal programming and Asset Management purposes.

7.3 Road Maintenance Standards and Process

A schedule of hazards and corresponding response times for repair has been established for roads managed in conjunction with this RMP (Appendix C).

Maintenance and repair of assets is generally limited to the standard in which roads have been originally constructed and it is not the intention of this plan to upgrade any road. The upgrade of assets is limited to Councils capital works program, special charge schemes or private development.

7.3.1 Proactive Maintenance

Proactive maintenance activities are cyclic and are performed in conjunction with predetermined proactive maintenance programs, in addition to works generated from proactive and reactive hazard inspections (see Section 7.2).

Proactive maintenance activities may include but are not limited to:

- Gravel Road Grading
- Sealed Road Patrol
- Shoulder and Drainage Maintenance
- Roadside Grass Slashing
- Street Sweeping
- Line Marking
- Footpath grinding

The allocation of resources directed to individual assets as part of proactive maintenance programs may consider:

- Asset Hierarchy
- Vehicles Per Day (estimated where unknown)
- School Bus Use
- Industry Use
- Topography
- Knowledge of other localised deterioration factors

Roads with a hierarchy classification of Local Access C will receive limited proactive maintenance

7.3.2 Reactive Repairs

Intervention levels are used in Hazard Inspections (see section 8.2). All hazards identified exceeding the nominated intervention levels are to be repaired or made safe within the corresponding response time. Making a hazard safe may include, but is not limited to:

- Erecting warning signage
- Performing a permanent repair
- Performing a temporary repair
- Closing the road to traffic

7.3.3 Hazards Requiring an Immediate Response

Where hazards are identified with a nominated response code A, all reasonable effort will be taken to rectify the hazard in the shortest time frame taking into account all available resources and competing demands.

Where it is required to prioritise the response to various hazards with a response code A, the roads hierarchy shall be used as the main determinant of priority in the first instance.

7.4 Footpath Maintenance Standards and Process

A schedule of hazards and corresponding response times is listed in **Appendix E**.

Hazards are recorded as a part of footpath programmed Hazard Inspections (see Section 8.2) or Hazard Inspections as a result of a Customer Request.

8. Customer Requests & Notification

Customer requests and/or notification attaining to a hazard listed in **Appendix C** of this RMP will result in a reactive hazard inspection within 20 working days (see section 7.2).

If, at first contact with a customer, there is notification of a hazard listed in **Appendix F**, communication with the relevant depot supervisor or works coordinator, or if unavailable another Built Environment Operations team member, must be made by telephone in addition to recording the customer request.

9. Management System

Wellington Shire Council uses a centralised asset system for:

- All asset data
- Inspections, defects and corresponding Actions
- Works completed

Customer requests and notifications are recorded in Wellington Shire Councils document management system, with a record of works available linked in the central asset system.

The systems that assist in delivering the objectives of this Road Management Plan are under continuous development and improvement.

10. Audit & Review

Aspects of the Road Management Plan will be reviewed on a regular basis, to monitor compliance with established standards and to create a history of relevant information to inform decision making.

Road Management Plan Component	Audit / Review Frequency
Monitoring of compliance with Inspection Frequency, as specified in Appendix E.	Monthly
Monitoring of compliance with Response Times, as specified in Appendix C & D.	Monthly
Review of Customer Requests Received, considering responsible Maintenance Team and Request Type.	Each Month and Annual Total (Financial Year and Calendar Year)
Review of Hazards Collected, considering asset type, responsible Maintenance Team, Defect Type and response time compliance.	Annual Total (Financial Year and Calendar Year)

11. Index of Appendices

Appendix A - Public Use Assessment Criteria
Appendix B - Road Management Process
Appendix C - Road Hazard Intervention Levels & Response Times
Appendix D - Footpath and Shared Path Hazards & Response Times
Appendix E - Inspection Frequencies
Appendix F - Priority Response Hazards
Appendix G - Request to Suspend the Road Management plan

DRAFT

APPENDIX A

REASONABLY REQUIRED FOR GENERAL PUBLIC USE ASSESSMENT CRITERIA

1 Background

- 1.1 Wellington Shire Council (WSC) currently has Public Road network of approximately 3100km. These roads are inspected, maintained and repaired in conjunction with the Road Management Act 2004 (*the Act*) and WSC Road Management Plan.
- 1.2 All Public Roads are listed in the WSC Register of Public Roads.
- 1.3 All Public Roads are allocated an asset hierarchy in line with the WSC Road Management Plan.
- 1.4 WSC roads that have not been determined Public Roads since the Introduction of *the Act* have been allocated a road hierarchy of Non Council Maintained (NCM). These roads are not inspected, maintained or repaired by WSC.
- 1.5 Section 17(3) of *the Act* specifies that where a road authority has made a decision that a road is *reasonably required for general public use*, the road must be registered on its Register of Public Roads.
- 1.6 When assessing whether an existing NCM road is *reasonably required for general public use* (e.g. in response to a request from a member of the public), it is important to validate against standard criteria for an equitable and consistent outcome for the whole of community.

2 Reasonably Required for General Public Use Evaluation Criteria

- 2.1 The following criteria is used to determine if a road is reasonably required for general public use and therefore subsequently deemed a Public Road:
 - a) The road is essential for at least two discrete land owners. Crown land is considered a discrete land owner in instances where the road is utilised on a daily basis for public access.
 - b) Of the two discrete land owners who require the road for access noted in point (a), a minimum of one of the land owners must require the road for:
 - i. Essential access to a principal place of residence, or;
 - ii. Essential access to a commercial operation, which is in operation for a minimum of 5 days per week.
 - c) There is no reasonable alternative access to the road.

- d) The road must have been previously developed for use as a road, free from any physical obstruction and capable of being maintained.
- e) The physical road must be located in a designated road reserve or other land where Council has appropriate authority to discharge its relevant duties.
- f) The road reserve must be fenced with clear boundaries between adjoining private land.
- g) The road will require a registered name.

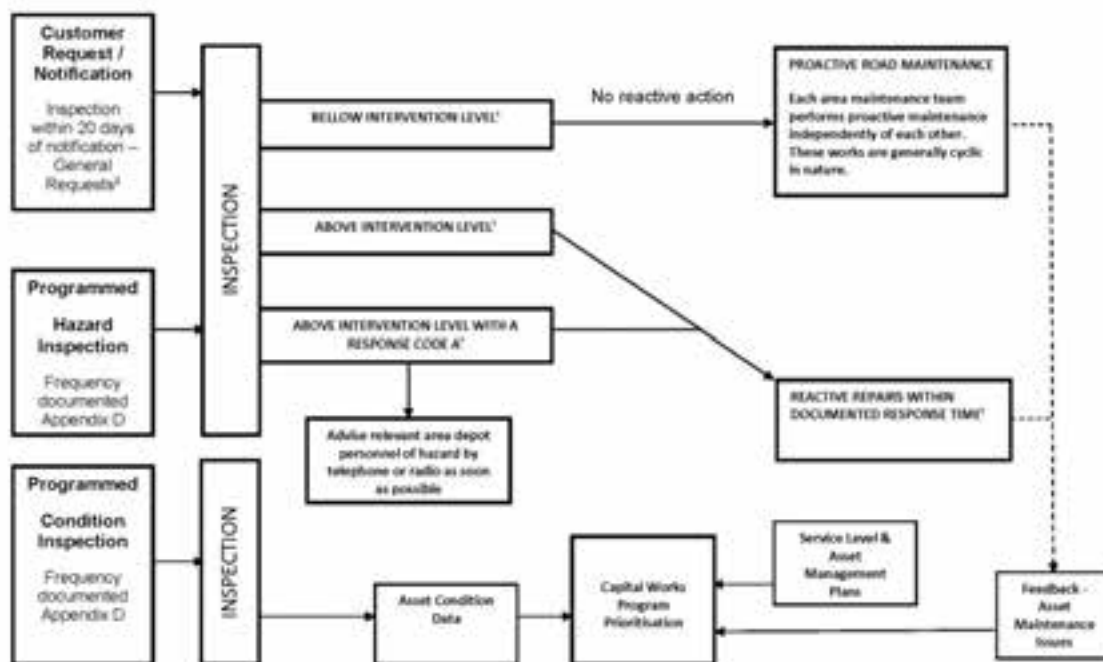
3 Determination & Review

- 3.1 A delegated Council officer with authority to alter the Register of Public Roads will make a determination taking into account the evaluation criteria listed in Section 2.
- 3.2 If a road is deemed to be reasonably required for general public use for part of its length only, the point where it ceases to meet the above criteria will generally be the point where it ceases to be designated as a Public Road. If there is a principal place of residence within 500m of this location, the area of Public Road may be extended to its access point.
- 3.3 A member of the public may request a further review by Council in instances where a road is not determined to meet the evaluation criteria listed in Section 2. In this instance Council officers will table a report at an ordinary meeting of Council for determination.

4 Road Management

- 4.1 If as a result of using the criteria, a determination is recommended that a road be designated as a Public Road, a road hierarchy shall be applied in conjunction with the road hierarchy descriptions within the Road Management Plan.
- 4.2 Maintenance and repair of assets is limited to the standard in which roads have been originally constructed. The upgrade of assets is limited to the WSC capital works program, special charge schemes and approved private upgrades works or private development projects (e.g. subdivisions).

APPENDIX B - ROAD MANAGEMENT PROCESS



- 1 See Appendix C – Hazards and Response Times
- 2 See Appendix F – Notification requiring immediate response

Road Management Plan 2017 - Appendix B: Hazards and Response Times

APPENDIX C – Road Hazards and Response Times

Hazard	Severity	Extent	Response Code
Obstructions or Immediate Hazards on Roadway			
Materials causing slippery and dangerous conditions	Area greater than 5m ²	Any location in traffic lane	A
Fallen Trees	Height of obstacle greater than 100mm	Across traffic lane, reducing clear width to less than 6m	A
Water	Depth greater than 100mm	Any location in traffic lane, reducing clear width to less than 6m	A
Dead Animals or other objects	Height of obstacle greater than 100mm	Any location in traffic lane	A
Damaged or Missing Pit Lid	Crevice greater than 50mm in width or likely to fail further	Any location	A
Damaged or Missing Bridge Deck Piece	Crevice greater than 50mm in width or likely to fail further	Any location	A
Sealed Roads			
Pothole	Depth greater than 50mm	Area greater than 100cm ²	B
Edge drop off onto shoulder	Drop off greater than 75mm	Distance greater than 10m	C
Edge Break	Encroaching seal by distance greater than 100mm	Distance greater than 500mm	C
Gravel Shoulders	Potholes or scoring with a depth greater than 75mm	Area greater than 500cm ²	D
Pavement Failure	Sealed surface has broken up and extensive shoving / displacement has occurred creating a hazard greater than 75mm in height or drop	Area greater than 2m ²	B
Wheel Ruts and depressions	Deformation of depths greater than greater than 75mm under a straight edge	Distance greater than 5m	C
Shoulder Build-Up	Shoulder material height above seal preventing water run-off	Distance greater than 30m	D
Vegetation Growth on Seal	Encroaching sealed surface by distance greater than 100mm	Distance greater than 50m	D
Kerb & Channel Raised or Rolled	Edge raised greater than 50mm in comparison to road surface	Distance greater the 300mm	D
Gravel Road Pavement			
Pothole	Depth greater than	Area greater than 500cm ² , in	B

	100mm	traffic lane	
Rutting	Ruts with depth greater than 100mm	In wheel path	C
Corrugations	Depth greater than 50mm	Distance greater than 20m	C
Scouring	Depth greater than 100mm	In trafficked area	C
Rock or object protruding through pavement surface	Greater than 50mm above pavement surface	In trafficked area	B
Vegetation Growth on Pavement	Encroaching pavement by distance greater than 300mm	Length greater than 50m	D
Roadside Vegetation			
Vegetation cover intruding over a carriageway	Minimum height clearance of 4.5 m	<ul style="list-style-type: none"> - Over traffic lanes – rural roads - Over Traffic Lanes – Link and Collector urban roads - 2.5m each side of centre of road (5.0m total) – Local Access urban roads 	D
Vegetation growth on verge of sealed road	Grass length greater than 300mm	1.5m from edge of seal, where no physical obstruction exists	D
Trees, shrubs and grasses restricting design sight distance to intersections or signs	Design sight distances not met	Any location	C
Traffic Control Devices			
Intersection Control	Missing or illegible Intersection Control Sign (e.g. Stop or Give Way)	Any location	B
Missing or illegible Warning or Road Name Sign	Missing or illegible Sign	Any location	C
Ineffective Delineation	Missing or damaged guide post or reflector	Narrow crossings	C
Ineffective Safety Barrier	Damaged or missing barrier significantly impacting effectiveness	Critical Locations	E
Illegible Pavement Marking	Illegible pavement markings	Intersections, Rail Crossings and Pedestrian Crossings	C
Illegible Pavement Marking	Illegible pavement markings	All locations apart from intersections, rail crossings or pedestrian crossings	E
Drainage			
Blocked Pipe or Culvert	Preventing adequate drainage		D
Damaged Pipe or Culvert	Preventing adequate drainage		D
Blocked Drainage Pit	Preventing adequate drainage		C
Blocked Open Drain	Preventing adequate drainage		D

RESPONSE TIME MATRIX

		RESPONSE CODE				
		A	B	C	D	E
ROAD HIERARCHY	LINK	24 hours	7 days	14 days	30 days	90 days
	COLLECTOR	24 hours	14 days	30 days	60 days	180 days
	LOCAL ACCESS A	48 hours	30 days	60 days	90 days	270 days
	LOCAL ACCESS B	48 hours	60 days	90 days	180 days	360 days
	LOCAL ACCESS C	72 hours	90 days	180 days	360 days	360 days

APPENDIX D - Footpath and Shared Path Hazards & Response Times

1. DEFECTS:

		Defects					Defective Signage (Shared Paths)
		Tripping Hazards	Cracking	Obstructed Clearance Zone	Slippery Surface	Grown Over	
Severity Rating	1	20-25mm	<ul style="list-style-type: none">• minor cracks• up to one third of path width• minor undulation only• tripping hazards <20mm	<ul style="list-style-type: none">• Clearance restricted to 1.8 - 2.0m from path, over >25% of path width• Lower edge of sign or other structure 1.8 - 2.0m from path	Substance on path creating a moderately hazardous slippery surface e.g. moss, bicycle slip hazards and loose surfaces	Grass over <25% of path width	Rating Not Used
	2	26-30mm	<ul style="list-style-type: none">• moderate cracking• covering up to one half of path width• some undulation• tripping hazards 20 - 30mm	<ul style="list-style-type: none">• Clearance restricted to <1.8m in height from path, over >25% of path width• Lower edge of sign or other structure less <1.8m from path	Rating Not Used	Grass over more 25% - 50% of path width	Missing or eligible Shared Path signage
	3	>30mm	<ul style="list-style-type: none">• severe cracking• covering majority of path width• significant undulation• tripping hazards over 30mm	<ul style="list-style-type: none">• Rating Not Used	Substance on path creating a very hazardous slippery surface e.g. moss, bicycle slip hazards and loose surfaces	Grass over >50% of path width	Rating Not Used

2. DEFECT RESPONSE TIMES

		Defect Severity		
		3	2	1
FOOTPATH HIERARCHY	SHARED PATHS	60 days	90 days	180 days
	HIGH ACTIVITY	60 days	90 days	180 days
	MEDIUM ACTIVITY	90 days	180 days	270 days
	LOW ACTIVITY	180 days	270 days	360 days

APPENDIX E – INSPECTION FREQUENCIES

1.1 Road Inspections Frequencies

Proactive Road Inspections, as a minimum, will be undertaken at frequencies in the timeframes as indicated in the following table:

ROAD HIERARCHY	HAZARD INSPECTION FREQUENCY	CONDITION INSPECTION FREQUENCY
Link	4 Months	3 Years
Collector	7 Months	3 Years
Local Access A	14 Months	3 Years
Local Access B	14 Months	3 Years
Local Access C	24 Months	3 Years

Inspections may be undertaken at shorter intervals.

1.2 Footpath Inspections Frequencies

Proactive Footpath Inspections, as a minimum, will be undertaken at frequencies in the timeframes as indicated in the following table:

FOOTPATH HIERARCHY	HAZARD INSPECTION FREQUENCY	CONDITION INSPECTION FREQUENCY
HIGH ACTIVITY	7 months	3 Years
MEDIUM ACTIVITY	14 Months	3 Years
LOW ACTIVITY	24 Months	3 Years

Inspections may be undertaken at shorter intervals.

1.3 Bridge Inspections Frequencies

Bridge Inspections, as a minimum, will be undertaken at frequencies in the timeframes as indicated in the following table:

INSPECTION DESCRIPTION	TIMBER BRIDGE FREQUENCY – ALL ROADS	CONCRETE BRIDGE, MAJOR CULVERTS AND FLOODWAY FREQUENCY – ALL ROADS
Vicroads Standard – Level One Inspection	12 months	2 Years
Load test or structural assessment	As required by findings of level one inspection	As required by findings of level one inspection

Inspections may be undertaken at shorter intervals.

APPENDIX F – PRIORITY RESPONSE HAZARDS

The list below provides examples of hazards that warrant a priority response. If there is notification of a hazard listed below, communication with the relevant depot supervisor or works coordinator, or if unavailable another Built Environment Operations team member, must be made by telephone in addition to recording the customer request.

Roads

- Spill, creating slippery or other hazardous situation.
- Road work site unsafe (i.e. missing signing, hazardous plant or materials).
- Severe subsidence or surface damage.
- Obstacles on roadway or shoulder.
- Flooding.

Bridges

- Guard rail broken or missing.
- Deck plank missing or broken.
- Deck spike protruding hazard.
- Structural damage reducing capacity.

Drainage

- Pit lid missing or unserviceable.
- Blocked water causing flooding.

Paths

- Surface collapse or significant obstacle.

Traffic control devices

- Missing or illegible regulatory signage.
- Malfunctioning Traffic Signals.

***Any other hazard that is causing an imminent threat to public safety or is isolating the public**

If the hazard can be rectified immediately these works must be undertaken. If the works required to rectify the hazard are not within resources currently available, the site must be made safe and repair works programmed and prioritised for either maintenance or capital works as is appropriate.

APPENDIX G – REQUEST TO SUSPEND ROAD MANAGEMENT PLAN FORM

TO: MANAGER BUILT ENVIRONMENT

I, the Chief Executive Officer of Wellington Shire Council, pursuant to Section 83 of the Victorian Wrongs Act, consider, due to the following reasons beyond the control of Wellington Shire Council:

- 1)
- 2)
- 3)

...limiting the resources available to Wellington Shire Council and its other conflicting priorities, meaning the following requirements of the Wellington Shire Council Road Management Plan cannot be met:

WELLINGTON SHIRE COUNCIL ROAD MANAGEMENT PLAN REQUIREMENT	ITEM SUSPENDED (Yes or No)
Inspection Frequencies per Appendix E of Road Management Plan	
Road Hazard Intervention Levels & Response Times per Appendix C Road Management Plan	
Footpath Hazard Intervention Levels & Response Times per Appendix D Road Management Plan	
Reactive inspections within 7 days of Customer Request or Notification per s.8 of Road Management Plan	

Once the events beyond the control of Wellington Shire Council have abated, or partially abated, I will advise the Manager of Built Environment which parts of the Road Management Plan are to be reactivated and when.

SIGNED: _____

DATE: _____



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**QUICK RESPONSE GRANT SCHEME**

DIVISION: COMMUNITY & CULTURE
ACTION OFFICER: MANAGER ACTIVE COMMUNITIES
DATE: 21 MARCH 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

For Council to note the information regarding applications under the Quick Response Grant Scheme (QRGS) for the period November 2016 to March 2017 as at Attachment A.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the information regarding applications under the Quick Response Grant Scheme for the period July 2016 to October 2016 as at Attachment A.

BACKGROUND

The QRGS aims to fulfil community need by providing a quick turnaround for funding and provides an opportunity for the community to access funding outside the Community Grant timeline. The QRGS supports the delivery of projects that demonstrate positive impacts on the wider Wellington community. Eligible projects submitted under this program are assessed within two weeks.

Individuals can apply for a QRG of up to \$500 under the Individual Sponsorship category. Not for profit community groups operating in the Wellington Shire can apply for up to \$2,000 from the three minor community funding categories (Events, Projects and Facilities).

The applications included in this paper were assessed between November 2016 and March 2017.

Applications are assessed by an internal assessment panel. Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and the capacity of the applicant to deliver the project. The Panel allocates funding based on the assessment criteria and funding guidelines.

OPTIONS

Council has the following options:

1. Note the information regarding applications under the QRGS for the period November 2016 to March 2017 as at Attachment A.; or
2. Request further information and reconsider at a future Council meeting.

PROPOSAL

For Council to receive the information regarding applications under the QRGS for the period November 2016 to March 2017 as at Attachment A.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

These applications have been funded through the QRGS within the Active Communities budget. The total available budget for the 2016/2017 Quick Response Grant Scheme is \$95,000. A total of \$50,641.01 was allocated to successful applications for the period November 2016 to March 2017.

The table below is a summary of the funding allocation, detailed list at Attachment A.

Applications received and assessed	
• Minor Community Events	23 totalling \$38,643.00
• Minor Community Projects	7 totalling \$12,100.00
• Minor Community Facilities	7 totalling \$10,482.00
• Individual Sponsorship	3 totalling \$1,200.00
Successful Applications	
• Minor Community Events	18 totalling \$30,159.01*
• Minor Community Projects	5 totalling \$8,800.00
• Minor Community Facilities	7 totalling \$10,482
• Individual Sponsorship	3 totalling \$1,200.00*
Unsuccessful Applications	
• Minor Community Events	5 totalling \$7,930.00
• Minor Community Projects	2 totalling \$3,300.00
• Minor Community Facilities	Nil
• Individual Sponsorship	Nil

*Part funding allocated to 1 Event and 1 Individual Sponsorship grants

COMMUNICATION IMPACT

The funding of these grants facilitates positive community relationships for the Wellington Shire Council, highlighting Council's commitment to supporting not for profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 7 Community Wellbeing states the following strategic objective and related strategy:

Strategic Objective

"Enhance health and wellbeing for the whole Community".

Strategy 7.1

"Support access to a range of recreational opportunities for all sectors of the community".

COMMUNITY IMPACT

The funding of these grants will have a significant positive effect on the community, providing assistance to increase the range of events and activities that the wider Wellington community can access. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through project outcomes.

ENVIRONMENTAL IMPACT

All events and projects are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste. Assistance from Council is offered to all events to minimise landfill waste through the use of recycle bins.

CONSULTATION IMPACT

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

RISK MANAGEMENT IMPACT

The events industry is strongly legislated and all events are encouraged to comply with current OH&S and best practice safety standards. It is the responsibility of applicants to ensure that their project complies with all current rules and regulations.

Quick Response Grant Scheme - Successful Applications – November 2016 to March 2017

Organisation		Project Title	Amount	Description
Successful Minor Community Events				
1	Loch Sport Community House	Loch Sport Community House 20th Anniversary Celebration and Christmas Party	\$1,500.00	To celebrate the 20th anniversary and Christmas of the Community House.
2	Coongulla Reserve COM Inc	Community NYE in the Park	\$2,000.00	A family friendly event to celebrate the end of the year.
3	Sale Christmas Festival Committee	Sale Christmas Festival	\$2,000.00	A Christmas festival with kid's activities, food and entertainment – held in the Sale Mall.
4	Maffra Neighbourhood House	Social Inclusion Week morning tea	\$246.01	Morning tea to celebrate social inclusion week.
5	Yarram & District Health Service	Services for older people changing - will it affect me?	\$760.00	Interactive forum to learn about changes to home-based community aged care services and the pension assets test.
6	Veronica Maybury Memorial Rec Reserve COM	Australia Day Weekend Surf Fishing Carnival	\$2,000.00	Over 1,000 anglers competing for more than 50 prizes.
7	Sale Carols by Candlelight – Sale City Band	Sale Carols by Candlelight	\$2,000.00	Community Christmas Carols, including community choir, school participation & local artists.
8	Wurruk Community House	Wurruk Community Christmas Party	\$2,000.00	To celebrate the end of the year and Christmas.
9	Sale Amateur Basketball Association Inc	Basketball clinic	\$2,000.00	Two-day Basketball clinic with NBA shooting skills coach David Nurse.
10	Rotary Club of Maffra	Rotary Club of Maffra Mardi Gras	\$2,000.00	Annual street carnival with entertainment, music, food and market stalls, street parade and prize presentation.
11	Gippsland Irrigation Expo	Gippsland Irrigation Expo	\$2,000.00	Exhibitors across Australia will attend this showcase for the agricultural sector.
12	Lions Club of Sale Inc.	Kids Day 2017	\$1,805.00	A family based fun & activity/entertainment morning in the Sale Mall raising funds for the Good Friday Appeal
13	Good Practice Good Health Inc	Gippsland Health Summit - Community Event about suicide	\$2,000.00	'Out of the Blue' – a play exploring the topics of depression and suicide.
14	Anglican Parish of Yarram	Blessing of the Fleet - Port Albert	\$500.00	An annual event performed for all sailors, boats and fishermen.
15	Heyfield Community Resource Centre	Parks Week – Outdoor Movie Night	\$1,848.00	The community to celebrate Wellington Parks Week.
16	The Young Stars - Relay for Life Team	Pop-up Market	\$2,000.00	Food and market stalls, kid's activities and local musicians.
17	Licola Recovery and Development Committee	10 Year Anniversary	\$1,500.00	To bring the community together and reflect on the 2007 events.

Organisation		Project Title	Amount	Description
18	Sale Vintage Tractor Club	Longford Tractor Pull 2017	\$2,000.00	Displays of engines, cars & tractors including kids jumping castle & pony rides.
Total			\$30,159.01	

Successful Minor Community Projects				
1	Devon North Emergency Planning Committee	Devon North Emergency Planning Fire Season 2016	\$2,000.00	Fire awareness and education for the community in an emergency situation.
2	Holy Trinity Anglican Church Yarram	The Christmas Tree Trail	\$800.00	Local primary school children will decorate partial board trees and place them in the main street.
3	Loch Sport Men's Shed	Shipping Container for Storage	\$2,000.00	Purchase of a 20 foot shipping container.
4	Sale Golf Club	Improving safety and access to and within the Clubhouse (egress project)	\$2,000.00	To improve accessibility and safety for all people to the clubhouse.
5	Dargo Landcare Group	Chilean Needlegrass Roadside Spraying	\$2,000.00	Finalisation of the spraying program that has been running for the past 5 years.
Total			\$8,800.00	

Organisation		Project Title	Amount	Description
Successful Minor Community Facilities				
1	Bundalaguah-Myrtlebank Hall	Curtains and tracks for Hall	\$1,365.00	To improve sound proofing and aesthetics.
2	Sale Men's Shed	Security Alarm System Installation	\$1,275.00	Installation of a security alarm system with flashing light, siren and associated door switches and PIRs.
3	Collegians Cricket Club	Maintenance Shed Roller Door	\$1,600.00	Replace equipment and maintenance shed doors with a roller door.
4	Stratford Dog Agility Inc	Storage Facility	\$2,000.00	Storage facility for equipment required to train and trial dog agility.
5	Dargo Heritage Museum	Converting 240 volt power to solar power	\$2,000.00	To convert present TRU Energy power to solar power with solar panels.
6	Stratford Men's Shed	Signage — Stratford Community Centre	\$242.00	A new sign to represent the current usage. (Senior Citizens, Victorian Country Women and Men's Shed).
7	Sale United Football Club (Soccer)	New Goal Posts	\$2,000.00	To comply with safety regulations before the new season commences.
Total			\$10,482	

Successful Individual Sponsorship				
Individual's Name		Supporting Organisation	Activity Title	Amount
1	Jack Green	Australian Eight-ball Federation	Australian Eight-ball Pool National Junior Championship	\$500.00
2	Cameron Green	Australian Eight-ball Federation	Australian Eight-ball Pool National Junior Championship	\$500.00

Organisation		Project Title	Amount	Description	
3	Brodie Johnson	Basketball Victoria		Southern Cross Challenge - representing Country Victoria in under 14 basketball	\$200.00
					Total \$1,200.00

Quick Response Grant Scheme - Unsuccessful Applications – November 2016 to March 2017

Organisation		Project Title	Description	Comment
Unsuccessful Minor Community Events				
1	Rosedale Primary School	Movie Night	To bring the Rosedale community together.	Schools are not eligible.
2	Quantum Support Services	Marley Street Project - Christmas Family Fun Day	Family Fun Event on site at Marley Street, Sale. An opportunity to come together and celebrate all that is good about this community.	Community need and benefit was minimal and scored low due to numbers of participants (40 people) and clashed with the Sale Christmas Festival
3	Tarra Territory Tourism	Foster Outdoor Expo	A regional lifestyle expo to promote camping, fishing and caravanning in South Gippsland including Tarra Territory.	Did not fit the criteria Projects must service the residents of the Wellington Shire
4	Glenmaggie & District Boat Club	Glenmaggie Cup - Powerboat Race Event	To finalise the Glenmaggie Cup which occurred in October 2016 and was postponed due to bad weather.	Council funded the first event which part of had to be postponed due to poor weather. The assessment panel did not support the postponed event.
5	Lake Wellington Yacht Club	49th Marlay Point Overnight Race	130 boats to sail overnight from Marlay Point to Paynesville.	Funded by Eco Dev major events
Unsuccessful Minor Community Projects				
1	Heyfield Wetlands COM	Fire Access Track	Build a track in the Wetlands specifically for fire trucks to access the reserve.	Other funding streams available
2	Loch Sport Community House	Yoga Workshop for Health & Wellbeing	Monthly professional lessons, focusing on strength, stillness and awareness of breath.	Applicant has received the maximum QRG funding this financial year
Unsuccessful Minor Community Facilities				
	Nil			
Unsuccessful Individual Sponsorship				
	Nil			



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S

CONFIDENTIAL ATTACHMENT

The information contained in this document has been designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built and Natural Environment on 1 March 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: h) any other matter which the Council or special committee considers would prejudice the Council or any person;



**ORDINARY COUNCIL MEETING
21 March 2017**

On this day of 1 March 2017, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I, Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document

ITEM F1.1 DUNDAS STREET SOUTH SPECIAL CHARGE STREET CONSTRUCTION SCHEME SUBMISSIONS HEARING COMMITTEE MINUTES is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- h) any other matter which the Council or special committee considers would prejudice the Council or any person;*

CHRIS HASTIE
General Manager Built and Natural Environment



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That:

Council move into open session and ratify the decision made in closed session.