



Council Meeting Agenda

Meeting to be held at

Port of Sale Business Centre

Foster Street, Sale

Tuesday 19 September 2017, commencing at 6pm

**or join Wellington on the Web:
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ORDINARY MEETING OF COUNCIL – 19 SEPTEMBER 2017

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Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Webcast to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

19 SEPTEMBER 2017

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 5 September 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 5 September 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

19 SEPTEMBER 2017

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



A - PROCEDURAL

A11 MAYOR and COUNCILLOR ACTIVITY REPORT

ITEM A11(1)**MAYOR AND COUNCILLOR ACTIVITY REPORT**

OFFICER: COUNCILLOR CAROLYN CROSSLEY

DATE: 19 SEPTEMBER 2017

RECOMMENDATION***That the Mayor and Councillor Activity report be noted.***

8 August 2017 to 11 September 2017

8 August	Meeting with CEO of Latrobe Valley Authority, Morwell	Mayor Crossley and Chief Executive Officer attended.
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8 August	Opening of Yarram Eisteddfod, Yarram	Cr Stephens attended.
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10 August	Opening of Esso Australia Schools Tour – The Magic Flute, Sale	Mayor Crossley attended.
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I attended the inaugural Opera Australia's Schools Tour production of the Magic Flute which was held in conjunction with ExxonMobil who have partnered with Opera Australia to enable these free shows to be experienced by local school children. This is a great initiative and judging by the faces of all the excited children, it was certainly a huge success.

10 August	Latrobe Valley Pilot Community Hub Inception Workshop, Morwell	Mayor Crossley attended.
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11 August	Pilatus PC-21 Transfer Ceremony and Simulator Facilities handover with Hon Darren Chester MP, Minister Payne MP and the Chief of Air Force, Air Marshal Leo Davies, AS, CSC, RAAF Base, East Sale	Mayor Crossley and Chief Executive Officer attended.
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It was exciting to attend the transfer ceremony from Team 21 to the RAAF of the new PC-21 training aircraft. With this handover, we are now starting to see tangible evidence of the new role for the RAAF Base East Sale as the new Basic Flying Training Centre for the Australian Defence Force. Representatives from Team 21, Pilatus, Hawker Pacific and Lockheed Martin and serving officers were all in attendance.

11 August	Official opening of the Central Gippsland Health Oncology Unit, Sale	Mayor Crossley attended.
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It was wonderful to attend the official opening of the \$1.2 million redevelopment of the Oncology Unit at Central Gippsland Health which was made possible by a generous donation from Murray Goulburn, a bequest from a local resident and many smaller fundraising activities in the local community. This redevelopment more than doubles the size of original unit and has given us a world class facility for the local community, which will also save many people travelling to Melbourne for treatment.

12 August	Maffra Fire Brigade Annual Presentation Dinner, Maffra	Cr Hole attended for Council.
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16 August	Funding Announcement by Minister Pulford and Minister Eren for the Gippsland Destination Management Plan, Sale	Mayor Crossley, Deputy Mayor Cr Hall, Cr Rossetti, Cr Hole and the Chief Executive Officer attended.
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An announcement that the State Government has allocated \$400,000 to develop a plan to revitalise Gippsland's visitor economy, was very welcome news for the Gippsland Tourism industry. The plan will look at identifying opportunities to increase visitor numbers, improve participation in arts, cultural, sporting and recreational activities, and look at increasing investment and jobs in Gippsland.

16 August	Gippsland Regional Assembly, Sale	Mayor Crossley, Cr Hole and the Chief Executive Officer attended.
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17 August	Welcome members of South East Australia Transport Strategy (SEATS) to Wellington Shire Council, Sale	Mayor Crossley attended.
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It was a pleasure for Wellington Shire Council to host the two day SEATS meeting which brings together representatives of local government, regional development organisations, government agencies, regional industry and academics across South Eastern New South Wales, Eastern Victoria and the ACT Region. The aim of the group is to stimulate and facilitate investment in transport and infrastructure which is vital to all these areas. Representatives from the various groups enjoyed a tour of local facilities such as the Gippsland Water Soil and Organic Recycling Facility (SORF). An evening dinner was attended by Mr Danny O'Brien MLA, member for Gippsland South and Ms Melina Bath MLC, Member for Eastern Victoria.

19 August	Sale RSL Commemoration service - Vietnam Remembrance Service, Sale RSL, Sale	Mayor Crossley attended.
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It was an honour to attend the service and lay a wreath to commemorate those Australians who served in Vietnam from 1962 until 1973. Some 60,000 Australians served in Vietnam and it is important that we acknowledge and remember those brave soldiers.

19 August	Inspected Variety Bash competitors' vehicles that were passing through Wellington Shire Council, Heyfield	Cr Hole attended.
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20 August	Official Opening of Royal Freemasons Sale, Sale	Cr Bye, Cr McCubbin and the Chief Executive Officer attended.
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It is fantastic to have a new aged care facility open in Sale which can care for up to 144 residents and at the same time provides approximately 185 permanent and part-time jobs. Not only does it provide 24-hour nursing care, the rooms are very spacious with all having ensuites and providing a unique home-like environment, double and single rooms, landscaped gardens, hairdressing and consulting facilities, CCTV security and a 10 seater bus with wheelchair access. There are of course many more facilities and it was a pleasure to be able to officially open such a magnificent facility.

23 August	Community Drop-in Information Session - RAAF - Aircraft Noise Exposure Forecast (ANEF), Sale	Mayor Crossley attended.
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25 August	Federation Business School Gippsland Business Awards, Traralgon	Mayor Crossley attended.
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As a sponsor of the Franchise section of the Gippsland Business Awards, it was exciting to be on hand and congratulate the winner of the category from Wellington Shire which was Jim's Building Inspections East Gippsland who are based in Stratford. It was also magnificent to see the Tinamba Hotel as a very deserving winner of the Hospitality award on the night. I would also like to congratulate all the Wellington businesses who were named as finalists in their respective categories. Once again, a great evening enjoyed by approximately 400 people.

28 August	Funding Announcement by Ms Harriet Shing MLC, Member for Eastern Victoria Region, Sale Showgrounds, Sale	Mayor Crossley attended.
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Fantastic to see that the Sale Agricultural Society received \$500,000 from the Latrobe Valley Authority (LVA) Community Facilities Fund which was provided by the State Government, as announced by Ms Harriet Shing MLC. Combined with the \$250,000 which the Society have already raised, this will enable the construction of a new multi-purpose building to significantly enhance the facility and enable a secure future for many years to come.

28 August	Open Wellington Shire Council Small Business event with Dee Madigan, Sale	Mayor Crossley, Cr Hole, Cr Maher and Chief Executive Officer attended.
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29 August	Annual Reports and Presentation night for Sale Scout Group, Sale	Mayor Crossley attended.
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30 August	Official opening of Loch Sport Men's Shed, Loch Sport	Mayor Crossley attended.
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To attend the official opening of the Men's Shed in Loch Sport was a very proud moment as I know that this project has taken several years to come to fruition and it was well attended by the Loch Sport community. Men's Sheds have a very proud history of providing an inclusive place for men to connect with other men in their communities, learn some new skills and keep socially active, which I know this community are totally dedicated to.

1 September Opening of the Gippsland Print Awards, Sale Mayor Crossley attended.

It was a huge honour to announce the official opening of the Gippsland Print Awards, which is the last show in our temporary Art Gallery. Jock Clutterbuck is the very deserving winner on this occasion who is to be congratulated for his winning work, Moonlight Falling on the Garden of Good and Evil. Jock is a sculptor and printmaker of national significance, known for his sophisticated abstract forms which are executed with great precision and detail. Congratulations Jock!

6-7 September MAV Sustainable Communities National Summit, Melbourne Mayor Crossley and Cr Maher attended.

8 September Official National Basketball League (NBL) Blitz Luncheon, Traralgon Cr McCubbin attended for Council.

**COUNCILLOR CAROLYN CROSSLEY
MAYOR**



A - PROCEDURAL

A12 YOUTH COUNCIL REPORT

OFFICER: YOUTH MAYOR

DATE: 19 SEPTEMBER 2017

RECOMMENDATION***That Council receive the Youth Mayor's Quarterly Report.***

Good Evening Councillors.

I'd like to begin by acknowledging the Traditional Owners of this land, the Gunaikurnai people and pay my respects to their elders past and present.

I'd also like to acknowledge my fellow Youth Councillors who have come along to support me and to sit in on the formal Council meeting.

It's always good to put these reports together – when I think we haven't been very active, I realise that we've actually, collectively, done quite a bit!

Opportunities for young people to have a voice is one of the key reasons many of us join Youth Council and recently 11 of our 15 members attended the Gippsland Regional Assembly at the Grammar school. We all loved this experience – we felt our opinions were heard and valued, and we felt energised by the conversations. It was interesting that so many people, despite their different ages and locations, had similar ideas. For many of us it was also great to meet the Minister for Families and Children, Jenny Mikakos, in a more conversational setting. A few of us had met her either at the Victorian Youth Summit, earlier this year, or during Youth Parliament.

Youth Parliament – two of our Youth Councillors, Sam and Tim, were joined by three other young Wellington people this year. Driven by a shared desire to affect some change around the amount of landfill and litter in our country, they argued for the introduction of a Victorian Container Deposit Scheme. Their bill passed and it will be interesting to see if it goes any further.

We have had opportunities for radio interviews, representing youth at Ride to School award ceremonies, VicSRC Congress. We've shared our ideas and met with Yarram Unite on two occasions which has been great.

Propellor, Wellington's FReeZA group, have also been doing great work. In July they introduced a monthly Open Mic Night at Café 123 in Sale, this has proved a very popular event. A lovely relaxed atmosphere to experience performing publicly to an appreciative audience. They have also held DTA 2.0 – Wellington's Push Start Competition in which six acts vied for a spot in the regional finals, which will also be held in Wellington in November.

Propellor are also supporting Youth Council's first "Upswing" festival – in which we aim to promote ways to stay mentally healthy in the heart of Gippsland. The event will be held on 7 October in the Sale Mall and we are in full swing organising mode.

The other activities taking up most of our time at the moment are the development of a homework club that we hope to run out of the new Sale Library, beginning with the new school year. We are also helping Meg and the Wellington Youth Services Network (WYSN) do some engagement in the schools around the Youth Speak survey last year. And to start spreading the news about the Youth Summit that will be held on 22 February 2018.

Lastly, we have been offering guidance to Meg on her ideas to move the Youth Council term to July – June instead of December – November. We think this is okay, worth a try, but voted down her idea to move the youngest age from 12 to 14. We believe that to be representative of the youth age bracket, we need true representation.

There are a number of us who will continue in the current Youth Council group until we recruit for the new program commencing July 2018.

Thank you again for your ongoing support.

ALEX NAIR
Youth Mayor



B –REPORT

DELEGATES

ITEM B1**DELEGATE REPORT: MUNICIPAL ASSOCIATION OF VICTORIA**

OFFICER:

COUNCILLOR MALCOLM HOLE

DATE:

19 SEPTEMBER 2017

RECOMMENDATION*That the delegates report be noted.*

From the Municipal Association of Victoria September Board meeting the following items were discussed along with upcoming events.

MAV Insurance and WorkCare

The Board met with Peter Ryan, the newly appointed Director, MAV Insurance and WorkCare. Peter has a long history of involvement in statutory insurance schemes. During the coming months, Peter will be travelling around the state to introduce himself and learn more about individual councils. He looks forward to attending upcoming MAV Board regional meetings.

Memorandum of Understanding VICSES Units

The Board were briefed on the continuing negotiations with the State on the terms of an MOU that would establish new arrangements for the funding of, and provision of facilities to, VICSES Units. The MAV believes we are getting closer to agreeing on the terms, which will then be considered by the MAV and VicSES Boards.

Ombudsman's Report - Investigation into the transparency of local government decision making

The Board considered a report on the Ombudsman's report on the transparency of local government decision making. The Ombudsman identified a number of instances where councils (both from observations from the group of 12 focus councils and from council responses to the state-wide survey) were non-compliant with legislative requirements. The introduction of the new Local Government Act will necessitate consultation between Local Government Victoria and the MAV in relation to providing assistance and guidelines to councils to ensure compliance with the new Act.

The Board resolved to develop guidance for councils in relation to compliance with the new Act and better practice governance and transparency approaches.

Aged Care Reform – MAV Submission

The MAV and councils have responded, via a submission, to the Commonwealth discussion paper on the future directions of care at home, which is the first stage of the design process for the potential national community aged care system beyond 2020. The MAV has outlined key elements which should feature in a well-designed community aged care system, and encouraged councils to also submit examples which illustrate these elements of the service that should be retained in any future design. The strengths of the Victorian system to be retained were agreed and documented by the State with the MAV and councils in 2014.

Annualised Centralised Valuations Consultation Sessions

The MAV will be hosting two consultation sessions on the 14 September, with Treasury and the Valuer General, to provide an important opportunity for members to discuss the current implications of the proposed changes to property valuations and to ensure that the local government position is well represented and that councils are not negatively impacted.

Upcoming Events

Thursday 14 September	MAVHack
Friday 15 September	Understanding Local Government Workshop
Tuesday 26 September	Communities without Borders: Council Collaboration for Social Cohesion
Thursday 19 October	MAV Annual Conference and Dinner
Wednesday 15 November to Friday 17 November	National Local Government Human Resources Conference 2017



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 19 SEPTEMBER 2017

RECOMMENDATION*That the Chief Executive Officer's Report be received.*

- 16 August Attended a Ministerial Visit - funding announcement for the Gippsland Destination Management Plan, Sale. In attendance was Mayor Crossley, Cr Hole and Cr Hall.
- Attended the Regional Partnership Gippsland Roundtable, Sale.
- Attended the Gippsland Regional Assembly 2017, Sale.
- 17 August Met with Gippsland Grammar School Principal David Baker and Business Manager Chris Beckman to discuss various property and planning matters.
- Attended the Regional Development Australia Gippsland Committee meeting, Traralgon.
- 18 August Attended the Local Government Forum with CEO's, Mayors and Ms Harriet Shing MLC, Morwell.
- 20 August Attended the official opening of the Royal Freemasons Aged Care facility in Sale. Councillor Bye formally represented Council.
- 21 August Met with Sale Police Inspector Scott Brennan.
- 25 August Attended the Gippsland Local Government Network Mayors & CEO's meeting, Drouin. In attendance was Mayor Crossley.
- 28 August Meeting with Trevor Gordijn and Justine Andrew from Sale Business and Tourism Association to discuss various matters
- Attended a Wellington Shire Council Small Business Festival Event – Why Creativity Matters in Marketing, with Dee Madigan. In attendance was Mayor Crossley, Cr Hole and Cr Maher.
- 29 August Met with JLT Public Sector General Manager, Bronson Justus.
- Attended a Healthy Wellington – Municipal Public Health & Wellbeing Health Promotion Planning meeting with Wellington CEO's & Directors.
- 7 September Met with RAAF East Sale representatives, Air Base Executive Officer, Base Support Manager and Flight Commander 453 Squadron.
- Meeting with Peter Anderson, Maffra re Cameron Sporting Complex water

- 12 September Meeting with Latrobe Valley Authority Chief Executive, Karen Cain, Warragul.
Attending the Local Government Forum with CEO's, Mayors and Ms Harriet Shing MLC, Warragul.
- 14 September Attending the Gippsland Regional Plan Leadership Group meeting, Traralgon.

ITEM C1.2**AUGUST 2017 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
ACTION OFFICER: CHIEF EXECUTIVE OFFICER
DATE: 19 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the AUGUST 2017 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the August 2017 Council Performance Report as attached.

BACKGROUND

The August 2017 Council Performance Report comprises key highlights towards achievement of the 2017 -21 Council Plan together with an overview of Council finances including an Income Statement with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

OPTIONS

Following consideration of the attached August 2017 Performance Report, Council can resolve to either:

1. Receive and note the August 2017 Council Performance Report; or
2. Not receive and note the August 2017 Council Performance Report and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached August 2017 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

There is no legislative requirement for provision of a monthly Council Performance report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

COUNCIL POLICY IMPACT

The August 2017 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Strategic Objective 6.3 states that Council will:

"Maintain a well governed, transparent, high performing, ethical and accountable organisation"

Strategy 6.3.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making"

Strategy 6.2.2 states that Council will:

"Actively engage with both internal and external stakeholders to appropriately inform about council business"

AUGUST 2017 PERFORMANCE REPORT

AUGUST 2017 COUNCIL PLAN HIGHLIGHTS

Community Assistance Grants

52 Community Assistance Grant applications have been received for the August 2017 round totalling \$237,084. The assessment panel will meet in September with final recommendations going to Council in October.

Briagolong Recreation Reserve

Council has been invited by Sport & Recreation Victoria to submit a full application for the Briagolong Recreation Reserve Clubroom redevelopment (seeking \$100k under the Cricket Facilities fund).

Gallery exhibitions

The Gallery hosted four exhibitions in August: 'The Kenneth Jack View', 'Bohemians in the Bush' and 'Winter' at the Port of Sale Business Centre and 'Nicole Moorhouse: Expectations' at the Maffra Exhibition Space. Gallery attendances for the financial year to date is 1,985 including Maffra and education programs.

Funding for artist workshops

The Gallery received a grant of \$9,000 through the Creative Victoria Engaging Audiences program, which will be used to run a series of artist workshops in the new Gallery through February and March 2018.

Artworks donation

The Gallery received a gift of 59 artworks donated by Lesley Duxbury through the Australian Government Cultural Gifts Program, worth \$38,000.

Gippsland Print Award

Entries for the 2017 Gippsland Print Award closed on 18 August after a record of 281 entries were received, raising \$5,620 towards the acquisition of artworks for the Gallery collection.

The Wedge

For the month of August, The Wedge hosted Hotel California - An Eagles Tribute; Bakersfield Mist starring John Wood; Tapestry starring Vika Bull and Debbie Byrne; and A Night with Paul Grabowsky and Lior. A total of 2,316 patrons attended shows this month.

Masterplan updates

Two master plans have been updated in 2017/18, namely Gordon Street Reserve (Heyfield) and the Gormandale Recreation Reserve.

Children's Book Week

All library staff participated in staging 27 sessions for this year's Children's Book Week. This is an increase of six sessions from last year with 1,374 people attending, 53 more attendees than previous years. These events resulted in more children joining the Library or recording improved reading habits while improving our relationship with local schools and students.

Gym memberships grows

August has seen a growth in memberships post gym refit, member numbers rising from 1,058 at the end of July to reach 1,147 by the end of August. New gym equipment continues to be well received and new group fitness classes are showing a much wider appeal with lots of positive feedback received.

GRSC Stage 2A out to tender

The construction contract for GRSC Stage 2A works has gone out to tender. Stage 2A works include the development of a synthetic hockey / multi-use pitch and pavilion and associated carparking extension.

Emergency Management Plans

Both Municipal Emergency Management Plan and Municipal Relief and Recovery Plan were updated and endorsed in preparation for the external audit.

West Sale Airport

Updated noise contour mapping for RAAF Base East Sale has now been prepared, with a community information session held by the Department of Defence on 23 August 2017. The mapping will now be finalised by Defence and thereafter provided to Council for the appropriate action.

Yarram Airport

Australian Transport Safety Bureau have released a report on the fatal aircraft incident at Yarram. Pilot publication updated to reflect report's recommendation.

Expressions of Interest closed for the lease of two Council hangars at Yarram Aerodrome which will achieve estimated revenues and boost activity.

Planning Scheme Amendments

Council has completed the initial community and stakeholder engagement for the preparation of the Wurruk/West Sale Industrial Land Supply Strategy.

Council has publicly exhibited Amendment C96 (Heyfield Low Density Residential Growth Areas), with the submission period closing on 7 August 2017. A total of 7 submissions were received, the content of which will be presented to Council for consideration at a Workshop scheduled for 5 September 2017.

Amendment C97 (Sale Sewerage Pump Station) is currently on public exhibition until 11 September 2017. The Amendment facilitates the rezoning of land to accommodate a new pump station for Gippsland Water to meet the demands of future growth in and around Sale.

Agriculture Position Paper

The Agriculture Position Paper was adopted by Council 15 August 2017. The Paper is scheduled to go to print in October for distribution prior to December 2017.

DELWP Flying Squad initiatives

Background work on Stage 1 of the Planning Scheme Review continues to advance to ensure that the strategic direction of the Wellington Planning Scheme remains up to date and current. A number of internal stakeholder workshops have been undertaken to inform the preparation of the study, which will also complement the work recently commenced in conjunction with Department of Environment, Land, Water and Planning (DELWP) through the State Government's Planning in the Economic Growth Zone initiative.

Brennon Park Project

Community feedback is being sought on the concept plans that have been developed for improvements to Brennon Park that have been identified as part of Council's Open Space Plan 2014 – 2024.

Council is proposing significant improvements to the existing playspace through the inclusion of natural play elements, the addition of goal posts and resurfacing of the existing cricket pitch for informal family cricket games.

Other proposed works include the construction of a single cubicle public toilet in the south west corner, and tree planting and landscaping, particularly around the southern end of the park.

Victoria Park Project

Council is seeking community feedback on concept plans that have been developed for improvements to Victoria Park in Sale as part of Council's Open Space Plan 2014 – 2024.

Proposed key works include: Brick edging and reconstruction of the gravel path network; enhanced amenity through tree planting and landscaping; installation of interpretive panels highlighting key historical features of the park, path lighting and improved park infrastructure to better reflect the heritage of Victoria Park.

Rosedale Revitalisation Project

Council is seeking feedback from members of the Rosedale community and surrounds on the concept plans that have been developed for the Western entrance of Rosedale and Willow Park, as part of the \$1.5 million Rosedale Revitalisation project.

Proposed works include the construction of a public toilet facility, a new picnic shelter and associated infrastructure, the creation of an open space area around the picnic shelter, revegetation of areas along the Latrobe River and on embankments, significant tree planting of indigenous species to improve amenity, resheeting of the shared pathway up to Mill Lane, and installation of wayfinding signs at Willow Park and Mill Lane to direct path users to and from the Rosedale town centre.



AUGUST 2017

PERFORMANCE REPORT

INCORPORATED IN PERFORMANCE REPORT

INCOME STATEMENT

For the period ending 31 August 2017

	YEAR TO DATE 2017-18			FULL YEAR 2017-18	
	Actual \$000's	Adjusted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Adopted Budget \$000's
Income					
Rates and charges	58,643	55,300	3,343	55,500	55,500
Statutory fees & fines	122	106	16	729	729
User fees	728	756	(28)	6,532	6,532
Grants - operating	2,096	2,021	75	7,746	7,746
Grants - capital	1,894	-	1,894	15,987	15,987
Contributions - monetary	32	-	32	1,135	1,135
Contributions - non monetary	-	-	-	-	-
Net gain on disposal of property, infrastructure, plant and equipment	134	25	109	151	151
Other income	602	221	381	3,158	3,158
Total Income	64,251	58,429	5,822	90,938	90,938
Expenditure					
Employee costs	4,949	5,188	239	25,928	25,928
Contractors, materials and services	4,134	4,179	45	29,487	29,487
Bad and doubtful debts	-	-	-	86	86
Depreciation and amortisation	3,580	3,580	-	21,676	21,676
Borrowing costs	-	-	-	505	505
Other expenses	150	146	(4)	672	672
Total Expenditure	12,813	13,093	280	78,354	78,354
Surplus for the period	51,438	45,336	6,102	12,584	12,584

Note: The adjusted budget figures reflect any known changes that have arisen since the adoption of the original budget. Including these changes in an adjusted budget figure enables Council to more accurately monitor financial performance during the year and predict the end of year position. Council must however report publicly against the original adopted budget on a quarterly basis.

Summary

The August 2017 financial position reflects an operating surplus of \$51.44 million against an adjusted budget surplus of \$45.34 million. The favourable variance of \$6.10 million mainly represents additional supplementary rates raised during July/August 2017 and capital grants received earlier than expected. The 2016/17 carry forward for unexpended grants and contributions of \$14.27 million into 2017/18 financial year will be processed in September 2017.

A summary of major variances that have occurred to date ending August 2017 are;

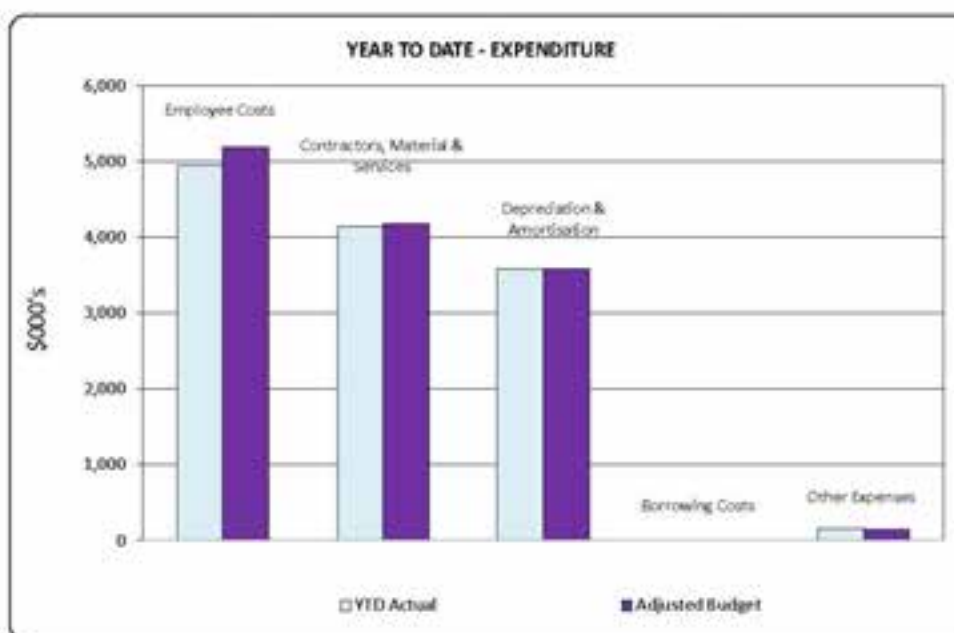
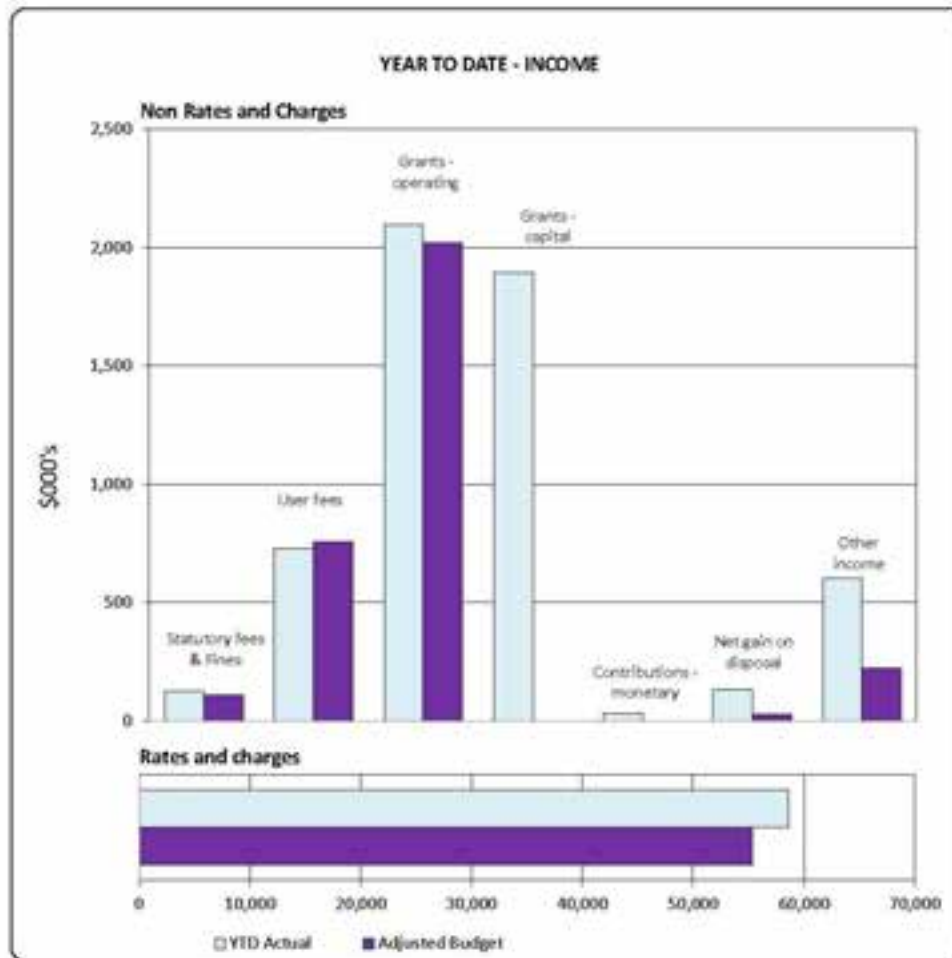
Income

- **\$3.34 million** Additional rates raised during 2017/18 due to the finalisation of supplementary valuations after the completion of the 2017/18 budget, reflecting capital improvements across the shire.
- **\$1.89 million** The capital grants funding of \$1.89 million relates to Roads to Recovery funding received earlier than expected, and the budget will be re-profiled in September to align with the actuals.
- **\$0.38 million** Other income primarily represents a \$217k donation received for the upgrade of Gippsland Regional Sporting Complex stage 2, which was received earlier than expected. Interest on short term investments has exceeded the budget by \$138k mainly due to the receipt of grants in advance and the timing of expenditure.

Expenditure

- **\$0.24 million** Employee costs are slightly lower than budgeted mainly due to staff vacancies throughout the organisation and the initial workcover premium instalment amount being less than projected. However, further expenses may be incurred subject to premium finalisation due in November 2017.

AUGUST 2017 COMPONENTS AT A GLANCE



BALANCE SHEET

As at 31 August 2017

Actual		Actual	Adjusted Budget	Adopted Budget
August 16		August 17	June 18	June 18
\$000's		\$000's	\$000's	\$000's
Current Assets				
4,461	Cash and Cash Equivalents	18,428	37,757	37,756
55,879	Trade and Other Receivables	56,423	6,925	5,478
36,543	Other Financial Assets	39,137	9,000	9,000
218	Non Current Assets Held for Sale	-	-	-
653	Other Assets	629	410	410
97,754	Total Current Assets	114,618	54,092	52,644
902,917	Total Non Current Assets	853,503	880,727	941,344
1,000,671	Total Assets	968,120	934,818	993,988
Current Liabilities				
12,204	Total Current Liabilities	11,257	15,782	14,560
9,782	Total Non Current Liabilities	12,216	13,243	12,638
21,986	Total Liabilities	23,472	29,025	27,198
978,685	Net Assets	944,648	905,794	966,790



The rate debtors outstanding at the end of August 2017 were \$59.97 million (91.4%) compared to August 2016 of \$58.80 million (97.8%).

\$3.2 million of supplementary rates were raised in July 2017 above budget and are expected to be collected in the coming months.



Council cash holdings at the end of August 2017 of \$57.6 million is above the August 2016 balance of \$41.0 million.

The current cash holdings includes restricted funds of \$8.0 million to reserves, \$10.5 million to cover provisions and \$14.27 million associated with the operating and capital carried forwards.

Restricted cash is money that is reserved for a specific purpose and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

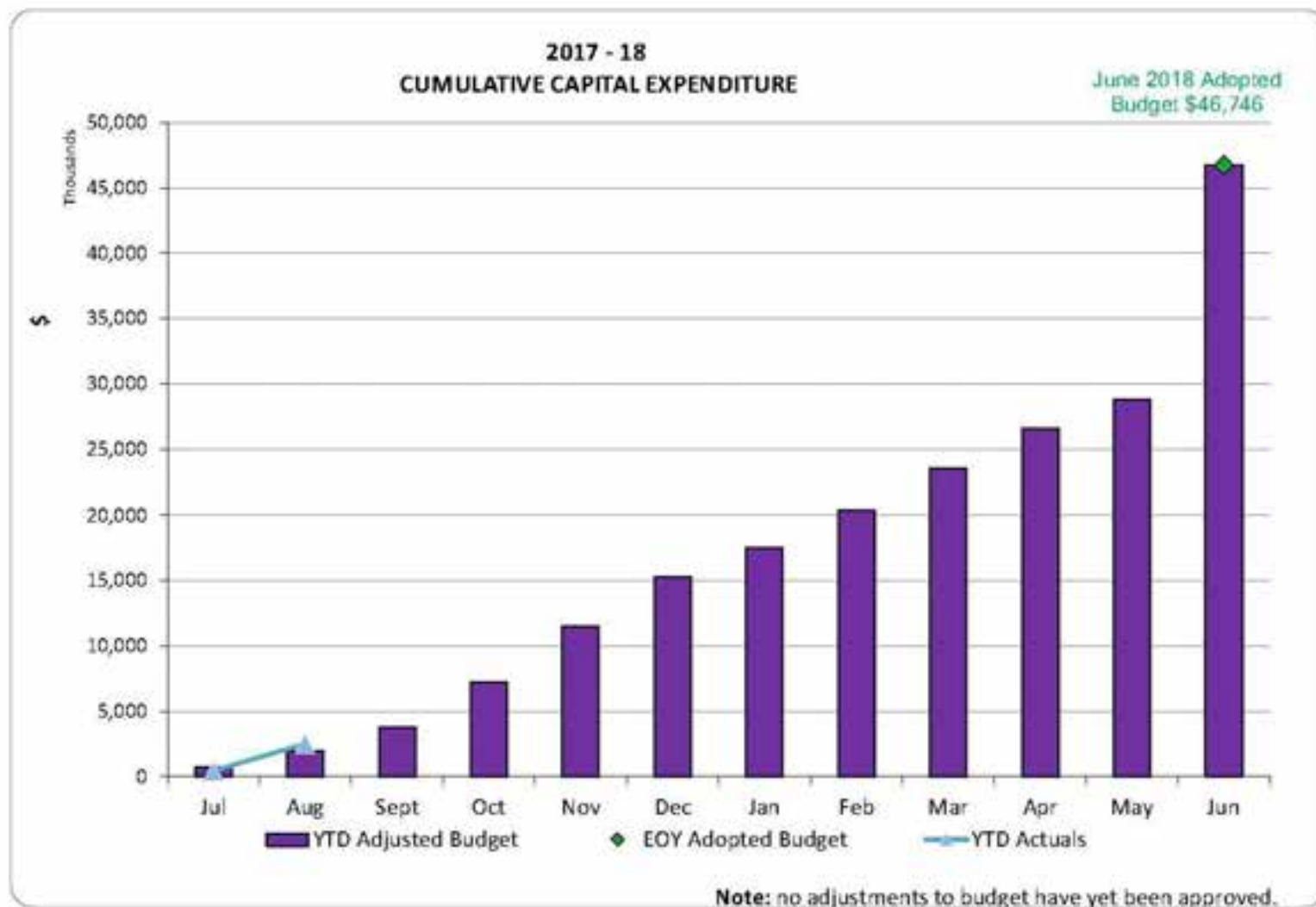
For the period ending 31 August 2017

	Year to Date 2017-18			FULL YEAR 2016-2017	
	Actual \$000's	Adjusted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Adopted Budget \$000's
Property	1,646	1,372	(274)	8,824	8,824
Infrastructure	480	336	(144)	34,036	34,035
Plant and Equipment	395	252	(143)	3,862	3,862
Intangibles	-	-	-	25	25
Grand Total	2,521	1,959	(562)	46,746	46,746

	Year to Date 2017-18			FULL YEAR 2016-2017	
	Actual \$000's	Adjusted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Adopted Budget \$000's
Renewal	1,651	1,147	(504)	28,962	28,962
Upgrade	464	415	(49)	9,940	9,940
Expansion	405	397	(8)	4,697	4,697
New Assets	1	0	(1)	3,146	3,146
Grand Total	2,521	1,959	(562)	46,746	46,746

Capital Works Summary - For the period ending 31 August 2017

- Progress on capital projects was \$2.5 million and an additional \$1.4 million in commitments (purchase orders raised) has put overall project expenditure ahead of budget.
- The Port of Sale Cultural Precinct has progressed by \$1.6 million, with an additional \$500k in commitments.
- Roads to Recovery funding was received for the additional expenditure achieved last year and an additional \$1.6 million for projects in the first quarter this financial year.
- The Aqua Energy Gym Fitness Equipment Replacement has been completed.
- The plant renewal program is well underway with \$157k spent and \$491k in commitments raised.
- Overall, 90 projects are in preplanning. 1 new contract has been awarded this month and 23 projects are underway. Five budgeted projects are on hold due to funding applications being rejected or other necessary conditions not being met, such as a land purchase not being able to proceed.
- Pearson street Maffra is progressing and expected to complete in September.
- The Simpson-Pearson street scheme is progressing and expected to complete in October.



ITEM C1.3**NOMINATION FOR RURAL COUNCILS VICTORIA ANNUAL GENERAL MEETING**

DIVISION: CHIEF EXECUTIVE OFFICE
ACTION OFFICER: CHIEF EXECUTIVE OFFICER
DATE: 19 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management

OBJECTIVE

For Council to nominate a Rural Councils Victoria (RCV) delegate and for the delegate to represent Council at RCV meetings and the Annual General Meeting on 18 October 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council nominate Cr..... as our Rural Councils Victoria delegate and for the delegate to represent Council at RCV meetings and the Annual General Meeting on 18 October 2017.

BACKGROUND

RCV is an alliance representing the 38 Rural Victorian councils, supporting and promoting sustainable, liveable and prosperous rural communities.

In accordance with the RCV rules of incorporation, each member Council is required to appoint a Councillor or employee of their Council, as its delegate to vote and speak on its behalf at general meetings. The delegate can also attend the RCV Annual General Meeting on 18 October 2017.

Should Council determine not to nominate a delegate, they will forfeit any rights to attend or vote at any RCV meetings.

The Annual General Meeting of Rural Councils Victoria is scheduled for Wednesday 18 October followed by a Mayors & Councillor forum.

PROPOSAL

It is proposed that Council nominate a RCV delegate and for the delegate to represent Council at RCV meetings and the Annual General Meeting on 18 October 2017

OPTIONS

Council has the following options:

That:

1. Council nominate a Councillor as a Rural Councils Victoria delegate and for the delegate to represent Council at RCV meetings and the Annual General Meeting on 18 October 2017; or alternatively
2. Council not nominate a Councillor as a Rural Councils Victoria delegate and therefore the Council is not represented at RCV meetings and the Annual General Meeting on 18 October 2017

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 19 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To report on all assembly of Councillor records received for the period 29 August 2017 to 12 September 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 29 August 2017 to 12 September 2017.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 29 August 2017 to 12 September 2017.

Assembly of Councillors summary of reports received for the period 29 August 2017 to 12 September 2017.

Date	Matters considered	Councillors and officers in attendance
5 September 2017	IT / Diary Meeting	Cr Bye, Cr Crossley, Cr Hall, Cr McCubbin, Cr Maher, Cr Mills, Cr Stephens Sharon Willison, Mayoral & Councillor Support Officer Damian Norkus, ICT Operations Officer
5 September 2017	Amendment C96 Heyfield Low Density Residential Areas Kalbar Resources – Fingerboards Mineral Sands Project Port of Sale Redevelopment Project – Project Update Sale Elderly Citizen’s Village – Contamination Concerns – Request for Financial Assistance – Verbal Update Section 86 Committees	Cr Bye, Cr Crossley, Cr Hall, Cr McCubbin, Cr Maher, Cr Mills, Cr Rossetti, Cr Stephens David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Corporate Services Chris Hastie, General Manager Built & Natural Environment Sharon Houlihan, Acting General Manager Community & Culture John Websdale, General Manager Development Joshua Clydesdale, Manager Land Use Planning (Item 1 & 4) Barry Hearsey, Coordinator Strategic Planning (Item 1) Sabine Provily, Strategic Planner (Item 1) Karen McLennan, Manager Community Wellbeing (Item 5) Bodye Darvill, Coordinator Community Committees (Item 5)
5 September 2017	Cowwarr / Heyfield Road Drain issues	Cr Bye, Cr Crossley, Cr Hall, Cr McCubbin, Cr Maher, Cr Mills, Cr Rossetti, Cr Stephens David Morcom, Chief Executive Officer Chris Hastie, General Manager Built & Natural Environment John Websdale, General Manager Development Joshua Clydesdale, Manager Land Use Planning (Item 1) John Traa, Coordinator Statutory Planning (Item 1) Sam Pye, Coordinator Infrastructure Development (Item 1) Thomas Weatherall, Coordinator Road Planning & Support (Item 1)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 29 August 2017 to 12 September 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

5 September 2017

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Hall	✓		Cr Bye	✓	
Cr Maher	✓		Cr Rossetti		✓
Cr Stephens	✓		Cr Hole		✓
Cr Mills	✓				

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, A/GMCC		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)

Name	Item No.
Sharon Willison	1
Damian Norkus	1

3. Matters/Items considered at the meeting (list):

1. IT/Diary Meeting - Councillors

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

5 September 2017

2. ATTENDEES:

Councillor Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Mills	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole		✓	Cr Stephens	✓	
Cr McCubbin	✓				

Officer Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMCC		✓
A Skipitaris, GMCS	✓		John Websdale, GMD	✓	
C Hastie, GMBNE	✓		Sharon Houlihan (Actg. GMCC)	✓	

Others in Attendance (list names and item in attendance for):	Item No.
Joshua Clydesdale, Barry Hearsey, Sabine Provily	1
John Websdale, Martin Richardson & Chris Cook (Kalbar Resources)	2
Sharon Houlihan	3
John Websdale, Joshua Clydesdale	4
Karen McLennan, Bodye Darvill	5

3. Matters / Items considered at the meeting (list):

1. Amendment C96 Heyfield Low Density Residential Areas
2. Kalbar Resources – Fingerboards Mineral Sands Project
3. Port of Sale Redevelopment Project – Project Update
4. Sale Elderly Citizen's Village – Contamination Concerns – Request for Financial Assistance – Verbal Update
5. Section 86 Committees

4. Conflict of Interest disclosures made by Councillors:

Item 4 - Cr McCubbin declared a Conflict of Interest due to a Conflict of Duty and left the meeting

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

5 September 2017

2. ATTENDEES:

Councillor Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Mills	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole		✓	Cr Stephens	✓	
Cr McCubbin	✓				

Officer Names	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMCC		✓
A Skipitaris, GMCS		✓	John Websdale, GMD	✓	
C Hastie, GMBNE	✓		Sharon Houlihan (Actg. GMCC)		✓

Others in Attendance (list names and item in attendance for):	Item No.
Joshua Clydesdale, John Traa, Sam Pye, Thomas Weatherall	1

3. Matters / Items considered at the meeting (list):

1. Cowwarr / Heyfield Road Drain Issues

4. Conflict of Interest disclosures made by Councillors:

Nil

ITEM C2.2**APPROVAL IN PRINCIPLE OF DRAFT 2016/2017 FINANCIAL AND PERFORMANCE STATEMENTS**

DIVISION: CORPORATE SERVICES
ACTION OFFICER: MANAGER CORPORATE FINANCE
DATE: 19 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

For Council to approve in principle the draft 2016/2017 Financial and Performance Statements as attached and authorise two Councillors to certify these statements upon completion of the Auditor-General's review.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council approve, in principle, the Draft 2016/2017 Financial and Performance Statements as attached and authorise Councillors Hall and Stephens to certify the statements in their final form.

BACKGROUND

Section 131 of the *Local Government Act 1989* requires Council to prepare an annual report for submission to the Minister for Local Government by 30 September of each year.

The annual report must contain the following:

- A report of operations of the Council;
- An audited Performance Statement;
- Audited Financial Statements

Council must pass a resolution giving its approval in principle to the Financial Statements and the Performance Statement so that Officers can submit these to the Auditor-General.

The Chief Executive Officer, Principal Accounting Officer and two Councillors appointed by Council must certify the statements, once amendments or changes requested by the Auditor-General have been made.

Council's Audit & Risk Committee has reviewed the draft Financial and Performance Statements and formally recommends that Council approve the statements in principle.

The in principle approval of the statements in early September 2017 will enable the draft statements to be reviewed and certified by the Auditor-General prior to 30 September 2017. This will enable Council to meet its legislative requirement of submitting the 2016/2017 Annual Report to the Minister for Local Government by 30 September 2017.

OPTIONS

That Council:

1. Approve in principle the Draft 2016/2017 Financial and Performance Statements as attached, and authorise two Councillors to certify the statements in their final form; or
2. Not approve in principle the Draft 2016/2017 Financial and Performance Statements, as attached, at this time.

PROPOSAL

That Council approve, in principle, the Draft 2016/2017 Financial and Performance Statements as attached, and authorise Councillors Hall and Stephens to certify the statements in their final form.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Section 132(2) of the *Local Government Act 1989* requires Council to pass a resolution giving approval in principle to the Financial and Performance Statements prior to submitting the statements to the Auditor-General.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”

Strategy 6.3.1

“Maintain processes and systems to ensure sound financial management.”

ANNUAL FINANCIAL REPORT

For the Year Ended 30 June 2017



Version140917

Financial Statements

Wellington Shire Council
Financial Report
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Financial Statements

COMPREHENSIVE INCOME STATEMENT

For the Year Ended 30 June 2017

	NOTE	2017 \$'000	2016 \$'000
Income			
Rates and charges	3	55,417	51,690
Statutory fees and fines	4	692	466
User fees	5	6,610	6,410
Grants - operating	6	19,619	8,046
Grants - capital	6	11,170	6,744
Contributions - monetary	7	453	350
Contributions - non monetary	7	5,714	5,934
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	8	169	243
Other Income	9	4,062	3,405
Total income		103,906	83,288
Expenses			
Employee costs	10	24,605	23,748
Materials and services	11	26,916	25,195
Bad and doubtful debts	12	83	70
Depreciation and amortisation	13	22,849	21,102
Borrowing costs	14	570	700
Other expenses	15	2,777	1,272
Total expenses		77,800	72,087
Surplus for the year		26,106	11,201
Other comprehensive income			
Net asset revaluation (decrement)/increment	27(a)	(62,825)	3,119
Total comprehensive result		(36,719)	14,320

The above comprehensive income statement should be read in conjunction with the accompanying notes.

BALANCE SHEET

As at 30 June 2017

	Note	2017 \$'000	2016 \$'000
Assets			
Current assets			
Cash and cash equivalents	16	45,386	4,102
Trade and other receivables	18	6,756	6,224
Other financial assets	17	16,431	40,442
Non-current assets classified as held for sale	19	-	218
Other assets	20	2,380	974
Total Current Assets		70,953	51,960
Non-current assets			
Trade and other receivables	18	2,184	1,427
Property, infrastructure, plant and equipment	21	848,186	900,239
Intangible assets	22	1,529	649
Total non-current assets		851,899	902,315
Total assets		922,852	954,275
Liabilities			
Current liabilities			
Trade and other payables	23	9,509	4,678
Trust funds and deposits	24	991	629
Provisions	25	5,786	6,785
Interest-bearing loans and borrowings	26	764	1,481
Total current liabilities		17,050	13,573
Non-current liabilities			
Provisions	25	4,700	2,117
Interest-bearing loans and borrowings	26	7,892	8,656
Total non-current liabilities		12,592	10,773
Total liabilities		29,642	24,346
Net assets		893,210	929,929
Equity			
Accumulated surplus		344,174	315,988
Reserves	27	549,036	613,941
Total Equity		893,210	929,929

The above balance sheet should be read with the accompanying notes

STATEMENT OF CHANGES IN EQUITY

For the Year Ended 30 June 2017

	Note	Total \$'000	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Other Reserves \$'000
2017					
Balance at beginning of the financial year		929,929	315,988	607,242	6,699
Surplus(deficit) for the year		26,106	26,106	-	-
Net asset revaluation (decrement)	27(a)	(62,825)	-	(62,825)	-
Transfer from asset revaluation reserve to accumulated surplus	35	-	1,887	(1,887)	-
Transfers to other reserves	27(b)	-	(2,865)	-	2,865
Transfers from other reserves	27(b)	-	3,058	-	(3,058)
Balance at end of the financial year		893,210	344,174	542,530	6,506
2016					
Balance at beginning of the financial year		914,539	301,682	605,809	7,048
Effects of correction of errors	1(x)	1,070	1,213	(143)	-
Surplus for the year		11,201	11,201	-	-
Net asset revaluation increment(decrement)	27(a)	3,119	-	3,119	-
Transfer from asset revaluation reserve to accumulated surplus	35	-	1,543	(1,543)	-
Transfers to other reserves	27(b)	-	(2,025)	-	2,025
Transfers from other reserves	27(b)	-	2,374	-	(2,374)
Balance at end of the financial year		929,929	315,988	607,242	6,699

The above statement of changes in equity should be read with the accompanying notes

STATEMENT OF CASH FLOWS
For the Year Ended 30 June 2017

		2017 Inflows/ (Outflows) \$'000	2016 Inflows/ (Outflows) \$'000
	Note		
Cash flows from operating activities			
Rates and Charges		54,010	51,269
Statutory fees and fines		692	466
User fees		6,135	6,657
Grants - operating		20,308	8,569
Grants - capital		9,563	7,370
Contributions -monetary		471	460
Interest received		1,357	1,256
Trust Funds and deposits taken		1,002	7,738
Other receipts		2,164	1,757
Goods and Services Tax Collected	1(i)	902	789
Goods and Services Tax Refunds from the Australian Taxation Office	1(i)	4,033	3,929
Employees costs		(23,993)	(23,588)
Material and services		(22,929)	(26,701)
Trust Funds and deposits repaid		(640)	(7,789)
Other payments		(747)	(315)
Goods and Services Tax Paid to Suppliers	1(i)	(4,935)	(4,718)
Net cash provided by operating activities	28	47,393	27,149
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	21	(29,286)	(23,981)
Proceeds from sale of property, infrastructure, plant and equipment	8	1,078	988
Payments for investments		(102,003)	(132,971)
Proceeds from sale of investments		126,099	111,791
Net cash used in investing activities		(4,112)	(44,173)
Cash flows from financing activities			
Finance costs		(516)	(980)
Repayment of borrowings		(1,481)	(2,990)
Net cash used in financing activities		(1,997)	(3,970)
Net increase/(decrease) in cash and cash equivalents		41,284	(20,994)
Cash and cash equivalents at the beginning of the financial year		4,102	25,096
Cash and cash equivalents at the end of the financial year		45,386	4,102
Financing arrangements	29		
Restrictions on cash assets	16		

The above cash flow statement should be read with the accompanying notes.

STATEMENT OF CAPITAL WORKS

For the Year Ended 30 June 2017

	Note	2017 \$'000	2016 \$'000
Property			
Land		-	185
Land improvements		952	46
Total land		<u>952</u>	<u>231</u>
Buildings		7,765	2,028
Total buildings		<u>7,765</u>	<u>2,028</u>
Total property		<u>8,717</u>	<u>2,259</u>
Plant and equipment			
Plant, machinery and equipment		2,111	2,837
Furniture and Fittings		134	203
Computers and telecommunications		74	67
Library Books		266	196
Art Works		-	50
Total plant and equipment		<u>2,585</u>	<u>3,353</u>
Infrastructure			
Roads		10,546	9,493
Bridges		2,851	1,515
Footpaths and cycleways		792	587
Drainage		187	132
Recreational, leisure and community facilities		679	1,711
Waste management		40	538
Parks, open space and streetscapes		2,434	1,781
Aerodromes		147	175
Off street car parks		143	101
Other infrastructure		122	2,139
Total infrastructure		<u>17,941</u>	<u>18,172</u>
Total capital works expenditure		<u>29,243</u>	<u>23,784</u>
Represented by:			
New asset expenditure		296	453
Asset renewal expenditure		21,396	16,659
Asset expansion expenditure		2,150	822
Asset upgrade expenditure		5,401	5,850
Total capital works expenditure		<u>29,243</u>	<u>23,784</u>

The above Statement of Capital Works should be read in conjunction with the accompanying notes.
The Statement of Capital Works includes work in progress and excludes intangibles.

Notes to the Financial Report
For the Year Ended 30 June 2017

INTRODUCTION

Wellington Shire Council was established by an Order of the Governor in Council on 2 December 1994. The Council's main office is located at 18-20 Desailly Street, Sale 3850.

STATEMENT OF COMPLIANCE

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS's), other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1989, and the Local Government (Planning and Reporting) Regulations 2014.

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to note 1(e))
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 1(k))
- the determination of employee provisions (refer to note 1(p))
- the determination of landfill provision (refer to note 1(r))

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Change in accounting policies

There have been no changes in accounting policies from the previous period.

(c) Committees of management

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

(d) Revenue recognition

Income is recognised when the Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to the Council and the amount of the contribution can be measured reliably.

Rates and Charges

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

Statutory fees and fines

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(d) Revenue recognition (cont'd)

User fees

User fees are recognised as revenue when the service has been provided or the payment is received, whichever first occurs.

Grants

Grant income is recognised when Council obtains control of the contribution. This is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in notes 6 and 7. The note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

Contributions

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

Sale of property, infrastructure, plant and equipment

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Interest

Interest is recognised as it is earned.

Other income

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

(e) Fair value measurement

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

(f) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

(g) Trade and other receivables

Short term receivables are carried at invoice amount as amortised cost using the effective interest rate method would not impact the carrying value. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(h) Other financial assets

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

(i) Non-current assets classified as held for sale

A non-current asset classified as held for sale (including disposal groups) is measured at the lower of its carrying amount and fair value less costs to sell, and is not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

(j) Recognition and measurement of property, plant and equipment, infrastructure, intangibles

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the amount for which the asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in Note 1(k) have been applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at Note 21, Property, infrastructure, plant and equipment.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from two to five years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Roads and Footpaths

As at 30 June 2017, management conducted a review of the carrying value of the roads and footpaths classes and determined that these classes were in excess of their value. Accordingly, a management adjustment was made, resulting in a debit to the Asset Revaluation Reserve of \$53.6 million for Roads and \$8.5 million for Footpaths. The value of the Road assets reduced by \$53.6 million and Footpath assets by \$8.5 million. As a result these decreases, future depreciation will reduce by \$618k.

Values at balance date were adjusted as a result of benchmarking data samples gained across the shire and from construction indices reflecting an general subdued environment relative to price data available at the last revaluation in 2013.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONTD)

(j) Recognition and measurement of property, plant and equipment, infrastructure, intangibles (cont'd)

Prior Year Newly Recognised/Derecognised Adjustments

During the year, as part of a continuous improvement focus, Council is able to use technology that allows better identification of assets 'as built'. In addition, information flow from officers in the field conveys more accurate data to Asset Managers as variances are discovered. These variances resulted in assets being recognised and derecognised in the Council's asset register and are deemed to be prior year errors which have been retrospectively adjusted to equity against prior year opening balances.

A third balance sheet has not been presented to disclose these prior year errors as they were considered not material to the comparative amounts included within the Balance Sheet.

	Actual 2016	Prior year adjustments		Reclassified	Restated Actual 2016
		Newly recognised	Derecognised		
	\$'000	\$'000	\$'000	\$'000	\$'000
Property					
Land- Specialised	79,910	-	-	-	79,910
Land - non specialised	81	-	-	-	81
Landfill Improvements	502	-	-	-	502
Land under Roads	17,184	-	-	-	17,184
Buildings- specialised	73,234	-	-	-	73,234
Buildings- non specialised	117	-	-	-	117
Work in Progress	4,781	-	-	-	4,781
Total Property	175,809	-	-	-	175,809
Plant & Equipment					
Plant, Machinery and Equipment	6,333	-	-	-	6,333
Fixtures, Fittings and Furniture	1,251	-	-	-	1,251
Computers and Telecommunications	612	-	-	-	612
Library Books	1,464	-	-	-	1,464
Art Gallery	3,426	-	-	-	3,426
Work in Progress	243	-	-	-	243
Subtotal Plant & Equipment	13,329	-	-	-	13,329
Infrastructure					
Roads	494,466	32	-	-	494,498
Bridges	58,165	262	-	-	58,447
Footpaths and Cycleways	24,652	3	-	-	24,655
Drainage	72,411	753	-	-	73,164
Recreational, Leisure and Community	13,435	-	-	-	13,435
Waste Management	3,410	-	-	-	3,410
Parks Open Space and Streetscapes	17,352	-	-	-	17,352
Aerodromes	10,021	-	-	-	10,021
Off Street Car Parks	2,711	-	-	-	2,711
Other Infrastructure	10,924	-	-	-	10,924
Work in Progress	2,484	-	-	-	2,484
Subtotal Plant & Equipment	710,031	1,070	-	-	711,101
Property, Infrastructure, Plant and Equipment	899,169	1,070	-	-	900,239

Land under roads

Council recognises land under roads it controls at fair value.

(k) Depreciation and amortisation of property, infrastructure, plant and equipment and intangibles

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(k) Depreciation and amortisation of property, infrastructure, plant and equipment and intangibles (cont'd)

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

ASSET TYPE	Depreciation Period	Threshold Limit
Property		
Land	-	All
Land Improvements	5	All
Buildings		
Heritage Buildings	20-100 years	>\$10,000
Buildings	20-100 years	>\$10,000
Plant and Equipment		
Plant, Machinery and Equipment	3-15 years	>\$3,000
Fixtures, Fittings and Furniture	10 years	>\$1,000
Computers and Telecommunications	3 years	>\$1,000
Library Books	10 years	All
Infrastructure		
Road Pavements and Seals		
- Pavements Sealed	100 years	All
- Pavements Gravel (Local Access A and above)	15	All
- Pavements Gravel (Local Access B and C)	20	All
- Seals - Urban and Rural	15	All
- Asphalt Urban and Rural	30	All
Road Substructure	Indefinite	All
Road Kerb, Channel and Minor Culverts		
- Road Kerb and Channel	70	All
- Road Minor Culverts and Drainage	100	All
Bridges		
- Concrete		
- Deck and Substructure	100	All
- Floodways and Major Culverts	100	All
- Timber		
- Deck and Substructure	60	All
- Floodways and Major Culverts	100	All
Footpaths and Cycleways		
- Asphalt / Bitumen	15	All
- Concrete / Paved	60	All
- Gravel / Sand	10	All
- Unconstructed	100	All
Drainage		
- Pump Wells	20	All
- Other Drainage	20 - 100	All
- Open Drain - Earth/Retention Basin	Indefinite	All
Recreational, Leisure and Community Facilities	10 - 100 years	>\$5,000
Waste Management	20 - 100 years	>\$5,000
Parks, Open Space and Streetscapes	10 - 120 years	>\$5,000
Off Street Car Parks	30 - 100 years	>\$5,000
Aerodromes	20 - 120 years	>\$5,000
Intangible Assets		
Landfill Airspace	5 - 38 years	All
Software	3-10 years	>\$1,000

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(l) Repairs and Maintenance

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

(m) Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

(n) Trust funds and deposits

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited (refer to Note 24).

(o) Borrowings

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method. The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council. Except where specific borrowings are obtained for the purpose of specific asset acquisition, the weighted average interest rate applicable to borrowings at balance date, excluding borrowings associated with superannuation, is used to determine the borrowing costs to be capitalised.

Borrowing costs include interest on bank overdrafts, interest on borrowings and finance lease charges.

(p) Employee costs and benefits

The calculation of employee costs and benefits include all relevant on-costs and are calculated as follows at reporting date.

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits.

Current Liability - unconditional LSL is disclosed as a current liability even when the council does not expect to settle the liability within 12 months because it will not have the unconditional right to defer settlement of the entitlement should an employee take leave within 12 months

The components of this current liability are measured at:

- present value - component that is not expected to be wholly settled within 12 months.
- nominal value - component that is expected to be wholly settled within 12 months.

Classification of employee costs

Non-current liability - conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability. There is an unconditional right to defer settlement of the entitlement until the employee has completed the requisite years of service.

This non-current LSL liability is measured at present value.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(p) Employee costs and benefits (continued)

Sick Leave Gratuity

A former entity of Wellington Shire Council had established a sick leave gratuity scheme which ceased at the end of September 1991. Under the scheme, sick leave is payable to all ex-Shire employees and is not to exceed existing benefits as at the end of September 1991, using remuneration rates current at the time of leaving. The employees are entitled to the sick leave gratuity upon their leaving the organisation. The amount provided for appears as a non-current liability.

(q) Provision for Doubtful Debts

Council has extensive legal powers for the recovery of rates and property related debts such as general rates and special rates and charges, therefore any provision is on the basis of the outstanding amount exceeding the realisable recovery amount.

Included in the Provision for Doubtful Debts is an amount relating to land in the 90 Mile Beach inappropriate subdivision. Council has a significant number of rateable properties in this area for which provision has been made for a total amount outstanding of \$1,446,433 (2016: \$2,188,056). A provision has been established as these properties are unable to be sold in order for Council to recover the debt.

(r) Landfill rehabilitation provision

Under Environment Protection Authority (EPA) legislation Council is obligated to restore licensed landfill sites to a particular standard. Current projections have been taken into account in determining when the licensed landfills at Kilmarry and Maffra will cease operation and the timing of restoration work for these and Longford site. The forecast lives of these sites are based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works is based on current understanding of work required to reinstate the site to a suitable standard, acceptable to the EPA. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, the volume of work required and related costs.

(s) Leases

Finance leases

Leases of assets where substantially all the risks and rewards incidental to ownership of the asset are transferred to the Council are classified as finance leases. Finance leases are capitalised, recording an asset and a liability at the lower of the fair value of the asset and the present value of the minimum lease payments, including any guaranteed residual value. Lease payments are allocated between the reduction of the lease liability and the interest expense. Leased assets are depreciated on a straight line basis over their estimated useful lives to the Council where it is likely that the Council will obtain ownership of the asset or over the term of the lease, whichever is the shorter. At balance date Council did not have any finance leases.

Operating leases

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date, Council had no leasehold improvements.

(t) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

We are unable to accurately split the Goods and Services Tax between the different line items of the Statement of Cash Flows, as this would be impracticable due to the functionality of the financial system. Therefore the cash flows resulting from the Goods and Services Tax have been shown as separate line items in the Statement of Cash Flows.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 1 SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(u) Financial guarantees

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that that right will be exercised. Details of guarantees that Council has provided, that are not recognised in the balance sheet are disclosed at Note 33 Contingent Assets and Liabilities

(v) Contingent assets and contingent liabilities and commitments

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

(w) Pending accounting standards

The following new AAS's have been issued that are not mandatory for the 30 June 2017 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Pronouncement	What's new?	Impact/Action	Transition	Effective Date
AASB 15 Revenue from Contracts with Customers' and AASB 2014-5 'Amendments to Australian Accounting Standards arising from AASB 15'	AASB 15 replaced the previous revenue standards: AASB 118 Revenue and AASB 111 Construction Contracts. The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract.	The full impact of this standard is not known, however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.	The standard requires retrospective implementation.	1 January 2018
AASB 16 'Leases'	AASB 16 brings all leases onto the balance sheet of the lessees by recognising a 'right of use' asset and a lease liability.	The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-of-use' asset, and an interest charge (using the effective interest method) on the lease liability. (Council has a number of operating leases that will be impacted as a result of this change, and at this stage the impact of the revised standards has not been determined)	Early adoption is permitted if AASB 15 'Revenue from Contracts with Customers' is applied.	1 January 2019

(x) Effects of corrections of errors on prior year

A number of adjustments have been deemed to be prior year errors which have been retrospectively adjusted to equity against prior year opening balances. These include:

	\$'000
Newly recognised assets (Note 1(i))	1,070
Derecognised assets (Note 1(i))	-
Total effects of correction of errors	1,070

Rounding

(y) Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars. Figures in the financial statement may not equate due to rounding.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 2 BUDGET COMPARISON

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent and \$600,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 21 June 2016. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for revenue and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

a) Income and Expenditure

	Budget 2017 \$'000	Actual 2017 \$'000	Variance 2017 \$'000	Ref
Income				
Rates and charges	53,722	55,417	1,695	1
Statutory fees and fines	461	692	231	2
User fees	6,117	6,610	493	
Grants - operating	13,619	19,619	6,000	3
Grants - capital	15,483	11,170	(4,313)	4
Contributions - monetary	1,114	453	(661)	5
Contributions - non monetary	-	5,714	5,714	6
Net gain(loss) on disposal of property, infrastructure, plant and equipment	328	169	(159)	7
Other income	2,975	4,062	1,087	8
Total income	93,819	103,906	10,087	
Expenses				
Employee costs	25,353	24,605	748	9
Materials and services	29,122	26,916	2,206	10
Bad and doubtful debts	111	83	28	
Depreciation and amortisation	21,760	22,849	(1,089)	11
Borrowing costs	504	570	(66)	
Other expenses	502	2,777	(2,275)	12
Total expenses	77,352	77,800	(448)	
Surplus(deficit) for the year	16,467	26,106	9,639	

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 2 BUDGET COMPARISON (CONT'D)

(i) Explanation of material variations - 2a) Income and Expenditure

Variance Ref	Item	Explanation
2a) 1	Rates and charges	Additional rates raised during 2016/17 due to the finalisation of supplementary valuations after the completion of the 2016/17 budget, reflecting capital improvements across the shire.
2a) 2	Statutory Fees & Fines	Planning application fees are higher than expected by \$143k due to the State Government increasing statutory planning fees in October 2016 and increased planning applications during the year. Additional income of \$42k has been received for information certificates and \$35k for fire infringements.
2a) 3	Grants - operating	Operating grants variance mainly relates to 50% of Council's 2017/18 Victoria Grants Commission (VGC) allocation of approximately \$6.1 million being received in early June 2017, which will be carried forward to 2017/18.
2a) 4	Grants - capital	The majority of the outstanding capital grants funding being \$4.2 million relates to Roads to Recovery projects which have been delayed, impacting the timing of claims for 2016/17, of which \$1.5 million is expected to be claimed in early 2017/18. A number of other building and other infrastructure projects have commenced but the final grant funding will not be received until 2017/18.
2a) 5	Contributions - monetary	Delays in residential street construction of sealed roads (Pearson Simpson Street Scheme) planned for 2016/17 has subsequently delayed associated owners contributions (\$875k) until 2017/18. A contribution expected for Gippsland Regional Sporting Complex for \$50k was not received by 30 June 2017. Unbudgeted \$72k contribution towards Cunninghame Street Scheme of \$72k expected in 2015/16 was invoiced in 2016/17.
2a) 6	Contributions - non monetary	Non monetary contributions for 2016/17 consisted mainly of infrastructure assets contributed by developers for new subdivisions (\$5.49 million). Council also recognised gifted and donated assets relating to land acquired under the Wellington Coast Subdivision Strategy Voluntary Assistance Scheme \$265k.
2a) 7	Net gain(loss) on disposal of property, infrastructure, plant and equipment	Net loss on disposal of assets is mainly primarily due to the losses realised from the sale of plant (\$147k) and vehicles (\$20 k) which were replaced as part of Council's planned cyclical replacement program.
2a) 8	Other income	Other income primarily represents recognition of new assets (non cash adjustments) of \$0.5 million during 2016/17. Interest on short term investments has exceed the adopted budget by \$354k mainly due to the receipt of grants in advance and the timing of expenditure.
2a) 9	Employee costs	Savings achieved in the bargaining process applicable from November 2016 Enterprise Agreement 9 versus budget
2a) 10	Materials & Services	Remedial works at the Kilmany landfill didn't occur as anticipated and now will proceed in the first half of 2018. The Cowarr Recreation Reserve Clubroom Redevelopment has been programmed to commence after the 2017 football season ends resulting in a \$594k underspend. Plant operating costs (fuel and parts) savings for 2016/17 mainly due to the unpredictability of fuel prices and breakdowns. Savings in utilities charges of \$194k is mainly associated with street lighting and other energy efficient initiatives implemented during the year. Savings associated with lower than expected 2016/17 insurance premiums \$194k.
2a) 11	Depreciation and amortisation	During the year, infrastructure assets are replaced and the written down value of these assets amounted to \$2.12 million. This increase was partly offset by reduction in annual depreciation of buildings (\$588k), landfill improvements (\$248k), roads (\$180k) and intangibles (\$157k) mainly due to delays in the Port of Sale Cultural Hub Redevelopment Project, Kilmany landfill cell construction and road construction schemes.
2a) 12	Other Expenses	During the year, Council wrote off assets found to be the property of an external party (\$197k). In addition a number of assets which were no longer maintained by Council were derecognised (\$1,231k). An review of the landfill rehabilitation provision has resulted in and an \$684k (non cash) adjustment.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 2 BUDGET COMPARISON (CONTD)

b) Capital Works

	Budget 2017 \$'000	Actual 2017 \$'000	Variance 2017 \$'000	Ref
Property				
Land	-	-	-	
Land improvements	1,530	952	578	1
Total Land	1,530	952	578	
Buildings	10,912	7,765	3,147	2
Total Buildings	10,912	7,765	3,147	
Total Property	12,442	8,717	3,725	
Plant and Equipment				
Plant, machinery and equipment	2,542	2,111	431	3
Fixtures, fittings and furniture	68	134	(67)	4
Computers and telecommunications*	276	74	202	5
Library books	264	266	(2)	
Total Plant and Equipment	3,149	2,585	564	
Infrastructure				
Roads	15,160	10,546	4,614	6
Bridges	3,200	2,851	349	7
Footpaths and cycleways	1,449	792	657	8
Drainage	290	187	103	9
Recreational, leisure and community facilities	2,646	679	1,967	10
Waste management	110	40	70	11
Parks, open space and streetscapes	4,786	2,434	2,352	12
Aerodromes	485	147	338	13
Off street car parks	96	143	(47)	14
Other infrastructure	1,137	122	1,016	15
Total Infrastructure	29,359	17,941	11,418	
Total Capital Works Expenditure	44,950	29,243	15,707	
Represented by:				
New asset expenditure	2,043	296	1,747	
Asset renewal expenditure	29,254	21,396	7,858	
Asset expansion expenditure	3,917	2,150	1,767	
Asset upgrade expenditure	9,736	5,401	4,335	
Total Capital Works Expenditure	44,950	29,243	15,707	

* This budget comparison excludes Intangibles

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 2 BUDGET COMPARISON (CONT'D)

(i) Explanation of material variations - 2b) Capital Works

Variance Item Ref	Explanation
2b) 1 Land improvements	The Kilmany landfill cell 2 construction is delayed into 2018 because of supply chain issues outside of Council's control, \$565k.
2b) 2 Buildings	The Port of Sale Cultural Hub Redevelopment Project was delayed to due to design and community consultation issues and timing delays between contractors who must operate safely in confined spaces, \$3,068k. This is a multi year project and the completion has been scheduled for December 2017.
2b) 3 Plant, machinery and equipment	The replacement of twelve vehicles has been deferred because of lower than expected kilometres and we are keeping some for longer as an economy measure, \$317k.
2b) 4 Fixtures, fittings and furniture	Art acquisitions were above budget, funded by donations \$27k. The Aqua Energy Public Address System was replaced for \$18k and several purchases of fittings met capitalisation guidelines and were moved from the operating budget \$13k.
2b) 5 Computers and telecommunications	A change of ownership of a major supplier caused delays in two major projects. These projects are now moving ahead but the delays resulted in a \$202k underspend at the end of the financial year.
2b) 6 Roads	An additional \$2.9 million of Roads to Recovery grant funding was received in the report year, several projects were brought forward from future programs to utilise these funds. Several new special charge schemes which have a long lead time due to statutory requirements and required stakeholder engagement were delayed by extended community consultation, resulting in one project being cancelled and the design and construction of others being delayed, \$2,068k. The Pearson Simpson Street Scheme is behind due to stakeholder engagement and consultation \$2,692k. The annual reseals program delivered (\$458k) in savings after completion of the programmed works. Thirty seven other projects make up the balance of the variance.
2b) 7 Bridges	Maxfields footbridge, \$570k, has been deferred due to project being rescope.
2b) 8 Footpaths and cycleways	Delays in gaining V/Line approval and negotiations with landowners has slowed the Glebe/Woodendale shared path, \$966k, and the Path Disability access projects, \$120k. Some variances upon completion of a number of other projects, \$429k.
2b) 9 Drainage	Minor drainage works were completed with savings of \$82k. The Heyfield Gordon St recreation reserve dam wall remediation has undergone significant community and specialist consultation and been rescope, \$80k. Seaspray Flood Mitigation, purchase of the last two pumps was brought forward from the next financial year, (\$59k).
2b) 10 Recreational, leisure and community facilities	Additional stakeholder consultation for the Gippsland Regional Sporting Complex delayed signoff on the plans, tenders will be sought in the new financial year, \$1,541k. The Sale outdoor pool plant room replacement has been out to tender twice with no price submissions received \$287k. The project will be re-tendered in the new financial year.
2b) 11 Waste management	The Mafra landfill entry road sealing project has been deferred, \$50k. The Longford EPA required monitoring bores have been delayed, \$19k.
2b) 12 Parks, open space and streetscapes	The Sale CBD Infrastructure Renewal Program was delayed by difficulty getting expressions of interest, \$1,139k. Stratford streetscape renewal is on hold pending VicRoads decision on the road layout, \$699k. Rosedale streetscape renewal had been redesigned and re-scoped to take advantage of additional Federal funding, \$499k.
2b) 13 Aerodromes	West Sale Airport - Lots 7 & 8 Headwork is behind schedule by \$178k, Boundary Fencing is waiting on completion of the land swap deal to commence, \$113k. Saving on Aerodromes Minor capital works of \$48k.
2b) 14 Off street car parks	Savings in the off street parking reseals, \$54k, offset by the Baldwin Reserve carpark reconstruction, (\$101k)
2b) 15 Other infrastructure	Delays in the Loch Sport Charles Street boat ramp and the Port Albert boat ramp of \$1,096k.

Notes to the Financial Report
For the Year Ended 30 June 2017

2017
\$'000

2016
\$'000

NOTE 3 RATES AND CHARGES

Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is its total land and improvements value.

The valuation base used to calculate general rates for 2016/2017 was \$9,552 million (2015/2016 \$9,135 million). The 2016/2017 general rate in the CIV dollar was 0.005329 (2015/2016, 0.005362) and farm rate 0.004263 (2015/2016, 0.004290).

General Rates	48,408	46,498
Waste management charge	3,388	3,258
Service rates and charges	1,660	1,343
Supplementary rates and rate adjustments	1,895	517
Cultural and recreational	66	74
TOTAL RATES AND CHARGES	55,417	51,690

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2016, and the valuation was first applied in the rating year commencing 1 July 2016.

NOTE 4 STATUTORY FEES AND FINES

Planning fees	361	227
Infirigements and costs	146	66
Land and Building information certificates	131	116
Permits	54	57
TOTAL STATUTORY FEES AND FINES	692	466

NOTE 5 USER FEES

Waste management services	2,549	2,483
Leisure centres	2,053	2,091
Other fees and charges	756	484
Registration and other permits	702	735
Entertainment Centre	395	361
Emergency Management Works	83	101
Animal Services	72	81
Caravan Parks	-	74
TOTAL USER FEES	6,610	6,410

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
NOTE 6 GRANTS		
Grants were received in respect of the following:		
Summary of grants		
Commonwealth funded grants	24,766	10,550
State funded grants	6,020	4,240
TOTAL GRANTS	30,786	14,790
Operating Grants		
<i>Recurrent - Commonwealth Government</i>		
Victoria Grants Commission	18,236	5,952
Roads to recovery	-	95
<i>Recurrent - State Government</i>		
Libraries	311	309
Rural access and Transport connection	263	223
Cultural Services	214	208
Parks and Environmental services	108	95
Municipal emergency	90	210
Environmental health	88	60
School crossing supervisors	75	69
Fire Service Property Levy	56	55
Senior citizens	55	54
Community support programs	39	35
Other	10	19
State emergency services	-	75
Property Valuation	(110)	344
Total recurrent operating grants	19,435	7,803
<i>Non Recurrent - State Government</i>		
Planning	90	-
Economic Development and Tourism	67	17
Community support programs	16	122
Community and Recreation facilities upgrade	13	118
Other	-	31
Environmental health	-	23
Municipal emergency	-	9
Natural disaster funding	(2)	(77)
Total non- recurrent operating grants	184	243
Total operating grants	19,619	8,046

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
NOTE 6 GRANTS (CONTD)		
Capital Grants		
<i>Recurrent - Commonwealth Government</i>		
Roads to recovery	6,531	4,503
Total recurrent capital grants	6,531	4,503
<i>Non-recurrent - State Government</i>		
Buildings	3,300	-
Other Infrastructure	460	663
Recreational leisure and streetscapes	408	424
Recreational leisure and community facilities	289	470
Parks, open space and streetscapes	121	33
Plant, machinery and equipment	52	24
Library Books	9	12
Bridges	-	432
Footpaths and cycleways	-	94
Waste Management	-	84
Roads	-	5
Total non-recurrent capital grants	4,639	2,241
Total capital grants	11,170	6,744
Unspent grants received on condition that they be spent in a specific manner		
Balance at start of year	5,919	6,292
Received during the financial year and remained unspent at balance sheet date	1,186	1,386
Received in prior years and spent during the financial year	(2,596)	(1,759)
Balance at year end	4,509	5,919
NOTE 7 CONTRIBUTIONS		
Monetary	453	350
Non-monetary	5,714	5,934
TOTAL CONTRIBUTIONS	6,167	6,284
<i>Contributions of non monetary assets were received in relation to the following asset classes:</i>		
Infrastructure	5,387	5,731
Land	244	153
Land under roads	62	50
Buildings	21	-
	5,714	5,934
Unspent monetary contributions received on condition that they be spent in a specific manner		
Balance at start of year	117	167
Received during the financial year and remained unspent at balance sheet date	47	47
Received in prior years and spent during the financial year	(90)	(97)
Balance at year end	74	117

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
NOTE 8 NET GAIN(LOSS) ON DISPOSAL OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT		
Disposal of Plant and Equipment		
Proceeds of Sale	1,078	988
Written down value of assets disposed	(909)	(745)
TOTAL NET GAIN(LOSS) ON DISPOSAL OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT	169	243
NOTE 9 OTHER INCOME		
Interest on Investments	1,357	1,256
Other rent	1,010	871
Donations	725	325
Recognition of Assets	507	411
Interest on Debtors	337	317
Miscellaneous Income	91	35
Insurance Recovery	35	190
TOTAL OTHER INCOME	4,062	3,405
NOTE 10(a) EMPLOYEE COSTS		
Wages and salaries	19,874	19,218
Superannuation	2,060	1,960
Casual staff	1,621	1,435
Other	429	367
WorkCover	392	541
Fringe benefits tax	229	227
TOTAL EMPLOYEE COSTS	24,605	23,748
NOTE 10(b) SUPERANNUATION		
Council made contributions to the following funds:		
Defined benefit fund		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	211	232
Employer contributions - other funds	-	-
	211	232
Employer contributions payable at reporting date	-	-
Accumulation funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	1,163	1,198
Employer contributions - other funds	625	534
	1,788	1,732
Employer contributions payable at reporting date	-	-
Refer to note 32 for further information relating to Council's superannuation obligations		

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
NOTE 11 MATERIALS AND SERVICES		
Contractors	13,224	11,317
Materials	6,851	6,774
Contributions	2,555	2,985
Utility Payments	1,907	1,937
Authority Fees	936	940
Insurances	862	904
Consultants	431	250
Legal Expenses	150	88
TOTAL MATERIALS AND SERVICES	26,916	25,195
NOTE 12 BAD AND DOUBTFUL DEBTS		
Rates Debtors	76	70
Infringements	7	2
Other Debtors	-	(2)
TOTAL BAD AND DOUBTFUL DEBTS	83	70
NOTE 13 DEPRECIATION AND AMORTISATION		
Infrastructure	16,611	15,198
Property	3,660	3,317
Plant and Equipment	2,334	2,253
Total depreciation	22,605	20,768
Intangible assets	344	334
TOTAL DEPRECIATION AND AMORTISATION	22,949	21,102
<i>Refer to note 21 and 22 for a more detailed breakdown of depreciation and amortisation charges</i>		
NOTE 14 BORROWING COSTS		
Interest - Borrowings	513	649
Changes to Net Present Value due to interest rate movements	57	51
TOTAL BORROWING COSTS	570	700
NOTE 15 OTHER EXPENSES		
Derecognition of assets	1,231	96
Landfill Rehabilitation Expense	684	279
Councillors' allowances	288	291
Operating lease rentals	278	273
Work in progress/ asset written off	197	256
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	77	51
Auditors' remuneration - Internal	22	26
TOTAL OTHER EXPENSES	2,777	1,272

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
NOTE 16 CASH AND CASH EQUIVALENTS		
Term deposits	44,917	2,847
Cash at bank	464	1,250
Cash on hand	5	5
TOTAL CASH AND CASH EQUIVALENTS	45,386	4,102
Councils cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:		
Trust funds and deposits (Note 24)	991	629
Unexpended grants and contributions (Note 6 & 7)	1,233	1,427
Prior years unexpended grants and contributions (Note 6 & 7)	3,351	4,603
Other non discretionary reserves (Note 27(b))	1,245	1,041
Total restricted funds	6,820	7,700
Total unrestricted cash and cash equivalents	38,566	(3,598)
Intended allocations		
Although not externally restricted the following amounts have been allocated for specific future purposes by Council:		
Cash held to fund carried forward capital works/operating projects	9,683	6,108
Cash held in relation to the Victoria Grants Commission advance to fund general operations and roads works	6,219	-
Discretionary reserves (Note 27(b))	5,261	5,858
Total funds subject to intended allocations	21,163	11,766
NOTE 17 OTHER FINANCIAL ASSETS		
Term Deposits	16,431	40,442
TOTAL OTHER FINANCIAL ASSETS	16,431	40,442
NOTE 18 TRADE AND OTHER RECEIVABLES		
Current		
Statutory Receivables		
Rates debtors	3,532	2,962
Special charge schemes	41	7
Infringements and Fire Hazards	31	63
Net GST receivable	1,062	667
Non statutory receivables		
Government grants	1,051	1,555
Other debtors	550	541
Waste management	488	429
Total current trade and other receivables	6,756	6,224
Non-current		
Statutory receivables		
Rates debtors - refer Note 1(g)	3,374	3,355
Provision for doubtful debts - rate debtors refer Note 1(g)	(1,446)	(2,188)
Special charge schemes	180	232
Provision for doubtful debts - special charge scheme	(2)	(2)
Infringements and Fire Hazards	91	35
Provision for doubtful debts - infringements	(12)	(5)
Non statutory receivables		
Other debtors	-	-
Total non-current trade and other receivables	2,184	1,427
TOTAL TRADE AND OTHER RECEIVABLES	8,940	7,651

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
NOTE 18 TRADE AND OTHER RECEIVABLES (CONTD)		
a) Ageing of Receivables		
At balance date other debtors representing financial assets were past due but not impaired. The ageing of the Council's trade & other receivables (excluding statutory receivables) was:		
Current (not yet due)	1,141	2,491
Past due by up to 30 days	24	22
Past due between 31 and 180 days	924	12
Total trade & other receivables	<u>2,089</u>	<u>2,525</u>
b) Movement in provisions for doubtful debts		
Balance at the beginning of the year	-	1
Amounts provided for but recovered during the year	-	(1)
Balance at end of year	<u>-</u>	<u>-</u>
c) Ageing of individually impaired Receivables		
At balance date, other debtors representing financial assets with a nominal value of Nil (2016 Nil) were impaired.	-	-
NOTE 19 NON CURRENT ASSETS CLASSIFIED AS HELD FOR SALE		
Cost of acquisition	-	218
TOTAL NON CURRENT ASSETS CLASSIFIED AS HELD FOR SALE	<u>-</u>	<u>218</u>
NOTE 20 OTHER ASSETS		
Prepayments	353	355
Accrued Income	2,827	619
TOTAL OTHER ASSETS	<u>2,180</u>	<u>974</u>

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 21 (a) PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT

Summary of property, infrastructure, plant and equipment

	At Fair Value 30 June 2016	Acquisitions	Contributions	Revaluation	Accumulated Depreciation	Disposal	Transfers	At Fair Value 30 June 2017
Land	97,677	19	305	(703)	(140)	-	-	97,158
Buildings	73,351	930	-	-	(3,520)	(137)	1,343	71,967
Plant and Equipment	13,086	2,497	-	-	(2,334)	(692)	136	12,693
Infrastructure	708,617	11,462	5,409	(62,122)	(16,611)	(1,093)	4,298	649,950
Work in progress	7,508	14,335	-	-	-	(197)	(5,228)	16,418
	900,239	29,243	5,714	(62,825)	(22,605)	(2,119)	539	848,186

Summary of Work in Progress

	Opening WIP	Additions	Transfers	Write Offs	Closing WIP
Buildings	4,781	10,343	(2,754)	(79)	12,291
Plant and Equipment	243	54	(100)	-	197
Infrastructure	2,484	3,938	(2,374)	(118)	3,930
Total	7,508	14,335	(5,228)	(197)	16,418

NOTE 21 (a)

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Land and Buildings

	Land - specialised \$'000	Land - non specialised \$'000	Land improvements \$'000	Land Under Roads \$'000	Total Land \$'000	Buildings - specialised \$'000	Buildings - non specialised \$'000	Total Buildings \$'000	Work in Progress \$'000	Total Property \$'000
Closing Balance 30 June 2016	79,910	81	1,166	17,184	98,341	139,030	117	139,147	4,781	242,269
Depreciation Closing Balance 30 June 2016	-	-	(664)	-	(664)	(65,796)	-	(65,796)	-	(66,460)
Prior Year Adjustments - Asset	-	-	-	-	-	-	-	-	-	-
Prior Year Adjustments - Depreciation	-	-	-	-	-	-	-	-	-	-
Fair Value 1 July 2016	79,910	81	1,166	17,184	98,341	139,030	117	139,147	4,781	242,269
Accumulated Depreciation at 1 July 2016	-	-	(664)	-	(664)	(65,796)	-	(65,796)	-	(66,460)
	79,910	81	502	17,184	97,677	73,234	117	73,351	4,781	175,809
Movements in Fair Value										
Acquisition of assets	-	-	18	1	19	930	-	930	10,343	11,292
Contributed assets	244	-	-	61	305	-	-	-	-	305
Revaluation increments/decrements	(703)	-	-	-	(703)	-	-	-	-	(703)
Fair value of assets Disposed	-	-	(12)	(7)	(19)	(936)	-	(936)	(79)	(933)
Impairment losses recognised in operating result	-	-	-	-	-	-	-	-	-	-
Transfers	81	(81)	-	-	-	1,480	(117)	1,343	(2,754)	(1,411)
	(378)	(81)	6	65	(298)	1,555	(117)	1,438	7,510	8,550
Movement in Accumulated Depreciation										
Depreciation and amortisation	-	-	(126)	-	(126)	(3,329)	-	(3,329)	-	(3,455)
WDV Assets Replaced	-	-	(7)	(7)	(14)	(191)	-	(191)	-	(205)
Accum Depn Revaluation increments/decrements	-	-	-	-	-	-	-	-	-	-
Accumulated depreciation of disposals	-	-	12	7	19	698	-	698	-	717
Impairment losses recognised in operating result	-	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	(1)	-	(1)	-	(1)
	-	-	(121)	-	(121)	(2,823)	-	(2,823)	-	(2,944)
At fair value 30 June 2017	79,531	-	1,172	17,239	97,943	140,585	-	140,585	12,291	250,819
Accumulated depreciation at 30 June 2017	-	-	(785)	-	(785)	(88,619)	-	(88,619)	-	(89,404)
	79,531	-	387	17,239	97,158	71,966	-	71,966	12,291	181,415

NOTE 21 (a)

PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Plant and Equipment

	Plant Machinery and Equipment	Fixtures fittings and furniture	Computers and telecomms	Library Books	Art Works	Work in Progress	Total Plant and Equipment
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Closing Balance 30 June 2015	10,745	2,609	4,193	3,307	2,003	112	22,958
Depreciation Closing Balance 30 June 2015	(5,067)	(1,208)	(3,405)	(1,779)	-	-	(11,479)
Prior Year Adjustments - Asset	-	-	126	-	(4)	-	122
Prior Year Adjustments - Depreciation	-	-	(126)	-	-	-	(126)
Fair Value 1 July 2016	10,969	2,709	4,327	3,245	3,426	243	24,919
Accumulated Depreciation at 1 July 2016	(4,636)	(1,458)	(3,715)	(1,781)	-	-	(11,590)
	6,333	1,251	612	1,464	3,426	243	13,329
Movements in Fair Value							
Acquisition of assets	2,102	47	30	266	52	54	2,551
Contributed assets	-	-	-	-	-	-	-
Revaluation increments/decrements	-	-	-	-	-	-	-
Fair value of assets Disposed	(1,666)	-	-	(233)	-	-	(1,899)
Impairment losses recognised in operating result	-	-	-	-	-	-	-
Transfers	36	-	101	-	-	(100)	36
	481	47	131	33	52	(46)	698
Movement in Accumulated Depreciation							
Depreciation and amortisation	(1,554)	(229)	(302)	(249)	-	-	(2,334)
Accumulated depreciation of disposals	964	-	-	233	-	-	1,197
Impairment losses recognised in operating result	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
	(590)	(229)	(302)	(16)	-	-	(1,137)
At fair value 30 June 2017	11,450	2,756	4,458	3,278	3,478	197	26,617
Accumulated depreciation at 30 June 2017	(5,226)	(1,667)	(4,017)	(1,797)	-	-	(12,727)
	6,224	1,089	441	1,481	3,478	197	12,890

NOTE 21 (a) PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONT'D)

Infrastructure

	Roads \$'000	Bridges \$'000	Footpaths and cycleways \$'000	Drainage \$'000	Recreational, leisure and Community \$'000	Waste Management \$'000	Parks open space and streetscapes \$'000	Aerodromes \$'000	Off street car parks \$'000	Other Infrastructure \$'000	Work in Progress \$'000	Total Infrastructure \$'000
Closing Balance 30 June 2016	710,429	91,935	39,564	109,224	25,150	4,674	25,128	15,655	4,054	20,165	2,484	1,047,453
Depreciation Closing Balance 30 June 2016	(215,963)	(33,761)	(14,912)	(36,813)	(11,715)	(1,264)	(7,776)	(5,634)	(1,343)	(9,241)	-	(337,422)
Prior Year Adjustments - Asset	36	470	8	1,198	-	-	-	-	-	-	-	1,712
Prior Year Adjustments - Depreciation	(4)	(188)	(5)	(445)	-	-	-	-	-	-	-	(642)
Fair Value 1 July 2016	710,465	92,396	39,572	109,422	25,150	4,674	25,128	15,655	4,054	20,165	2,484	1,049,185
Accumulated Depreciation at 1 July 2016	(215,967)	(33,949)	(14,917)	(36,258)	(11,715)	(1,264)	(7,776)	(5,634)	(1,343)	(9,241)	-	(338,064)
	494,498	58,447	24,655	73,164	13,435	3,410	17,352	10,021	2,711	10,924	2,484	711,101
Movements in Fair Value												
Acquisition of assets	8,000	31	1,012	496	320	17	1,009	9	-	449	3,536	15,400
Contributed assets	2,621	-	1,064	1,703	21	-	-	-	-	-	-	5,409
Revaluation increments/decrements	(78,361)	-	(14,169)	-	-	-	-	-	-	-	-	(92,530)
Fair value of assets Disposed	(5,397)	(661)	(982)	(525)	(79)	-	(179)	-	-	(136)	(119)	(8,078)
Impairment losses recognised in operating result	-	-	-	-	-	-	-	-	-	-	-	-
Transfers	2,207	8	965	729	139	-	109	-	-	74	(2,374)	1,915
	(70,870)	(622)	(12,110)	2,402	400	17	1,057	9	-	367	1,446	(77,884)
Movement in Accumulated Depreciation												
Depreciation and amortisation	(9,773)	(629)	(806)	(1,071)	(603)	(118)	(655)	(252)	(69)	(412)	-	(14,716)
WCV Assets Replaced	(657)	(65)	(518)	(273)	(43)	-	(65)	-	-	(54)	-	(1,895)
Accumulated depreciation of disposals	4,394	661	954	479	79	-	178	-	-	121	-	6,866
Accum Depn Revaluation increments/decrements	24,764	-	5,643	-	-	-	-	-	-	-	-	30,407
Impairment losses recognised in operating result	-	-	-	-	-	-	-	-	-	-	-	-
Transfers	1	-	-	(2)	(22)	-	1	(1)	-	22	-	(1)
	19,529	(363)	5,243	(867)	(569)	(118)	(541)	(251)	(69)	(323)	-	20,661
At fair value 30 June 2017	639,596	91,774	27,462	111,824	25,550	4,691	26,195	15,664	4,054	20,562	3,530	971,281
Accumulated depreciation at 30 June 2017	(197,438)	(34,302)	(9,674)	(37,125)	(12,304)	(1,382)	(8,317)	(5,885)	(1,412)	(9,564)	-	(317,403)
	442,157	57,472	17,788	74,699	13,246	3,309	17,808	9,779	2,642	10,998	3,530	653,878

Note that: the four year cycle for Roads and Footpaths revalue occurred and market price data movements since 2013 are the basis for reduced carrying values at June 2017

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 21(b) PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONTD)

Valuation of land and buildings

Valuation of buildings were undertaken by a qualified independent valuer, APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913 and Damon Griggs Registered Valuer No 3204. Valuation of land was undertaken by a qualified independent valuer Jonathan Barnett Registered Valuer No 63207.

The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2017 are as follows:

	Level 1 000's	Level 2 000's	Level 3 000's	D of V
Specialised Land	-	-	79,531	06/2016
Land Under Roads	-	-	17,239	
Land Improvements	-	16	371	
Buildings	-	-	71,966	07/2015
Total	-	16	169,107	

Valuation of infrastructure

Valuation of infrastructure assets (roads, bridges, footpaths and cycleways and drainage) has been determined in accordance with a valuation undertaken by Council Officer Mr Chris Hastie B. Eng. (Civil), Gcert Mgt.

Valuation of infrastructure assets (recreational, leisure and community facilities, waste management, parks, open space and streetscapes, aerodromes and other infrastructure) has been determined in accordance with an independent valuation undertaken by APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913 and Damon Griggs Registered Valuer No 3204.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2017 are as follows:

	Level 1 000's	Level 2 000's	Level 3 000's	D of V
Roads	-	-	442,157	07/2013
Bridges	-	-	57,472	07/2013
Footpaths and Cycleways	-	-	17,788	07/2013
Drainage	-	-	74,699	06/2015
Recreational, leisure and community facilities	-	303	12,943	07/2015
Waste Management	-	-	3,309	07/2015
Parks, open space and streetscapes	-	550	17,318	07/2015
Aerodromes	-	-	9,779	07/2015
Off street car parking	-	-	2,642	07/2015
Other Infrastructure	-	87	10,901	07/2015
Total	-	940	649,008	

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 21(b) PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (CONTD)

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$0.05 and \$18,147.88 per square metre and land under roads values range between \$0.15 and \$1.03 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are comprised of a square metre basis ranging from \$357 to \$4,437 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 10 years to indefinite. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2017	2016
	\$'000	\$'000
Reconciliation of specialised land		
Off Street Car Parks	5,559	5,559
Aerodromes	1,915	2,899
Parks/Open Space/Streetscapes	40,717	40,637
Recreation, Leisure & Community Facilities	27,908	27,383
Drainage	793	793
Waste Management	1,606	1,606
Other Infrastructure - Piers/Jetties/Caravan Parks/Markets/Saleyard	1,033	1,033
Total specialised land	79,531	79,910

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
NOTE 22 INTANGIBLE ASSETS		
Water rights	3	9
Software	115	188
Landfill air space	1,411	452
TOTAL INTANGIBLE ASSETS	1,529	649

	Water Right \$'000	Software \$'000	Landfill \$'000	Total \$'000
Gross Carrying amount				
Balance at 1 July 2016	17	1,390	1,479	2,886
Additions	-	43	1,082	1,125
Assets disposed	-	-	(40)	(40)
Balance at 30 June 2017	17	1,433	2,521	3,971
Accumulated amortisation and impairment				
Balance at 1 July 2016	8	1,202	1,027	2,237
Amortisation expense	6	116	122	244
Written down value assets replaced	-	-	(39)	(39)
Balance at 30 June 2017	14	1,318	1,110	2,442
Net book value at 30 June 2016	9	188	452	649
Net book value at 30 June 2017	3	115	1,411	1,529

NOTE 23 TRADE AND OTHER PAYABLES

Trade Payables	8,514	4,532
Accrued Employee Expenses	995	146
TOTAL TRADE AND OTHER PAYABLES	9,509	4,678

NOTE 24 TRUST FUNDS AND DEPOSITS

Trust monies are held for the following purposes:

Refundable deposits	415	307
Fire Services Property Levy	189	179
Retention amounts	267	87
Other trust funds and deposits	120	56
TOTAL TRUST FUNDS AND DEPOSITS	991	629

Purpose and nature of items

Refundable deposits - Deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits, subdivision deposits and the use of civic facilities.

Fire Services Property Levy - Council is the collection agent for fire services property levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Other Trust funds and deposits - Council holds in trust tickets sales for shows performed by third parties held at the entertainment centre which are on forwarded to performer on completion of the show.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 25 PROVISIONS

	Employee \$'000	Landfill restoration \$'000	Total \$'000
2017			
Balance at beginning of the financial year	6,413	2,489	8,902
Additional Provisions	2,451	1,765	4,216
Amounts used	(2,384)	-	(2,384)
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	(305)	58	(247)
Balance at the end of the financial year	<u>6,175</u>	<u>4,312</u>	<u>10,487</u>
2016			
Balance at beginning of the financial year	6,226	2,161	8,387
Additional Provisions	2,172	-	2,172
Amounts used	(2,236)	-	(2,236)
Increase in the discounted amount arising because of time and the effect of any change in the discount rate	251	328	579
Balance at the end of the financial year	<u>6,413</u>	<u>2,489</u>	<u>8,902</u>
		2017	2016
		\$'000	\$'000
(a) Employee Provisions			
Current provisions expected to be wholly settled within 12 months			
Annual Leave		1,347	1,359
Long Service Leave		576	471
		<u>1,923</u>	<u>1,830</u>
Current provisions expected to be settled after 12 months			
Annual Leave		412	400
Long Service Leave		3,451	3,691
		<u>3,863</u>	<u>4,091</u>
Total current provisions		<u>5,786</u>	<u>5,921</u>
(a) Employee Provisions			
Non Current			
Long Service Leave		387	491
Sick Leave Gratuity		1	1
Total non-current provisions		<u>388</u>	<u>492</u>
Aggregate Carrying amount of Employee Benefits			
Current		5,786	5,921
Non-Current		388	492
Total aggregate carrying amounts of employee provisions		<u>6,174</u>	<u>6,413</u>
(b) Landfill Restoration			
Current		-	864
Non-current		4,312	1,625
		<u>4,312</u>	<u>2,489</u>

Refer to Note 1(r) for further information on Landfill restoration provision.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 26	INTEREST-BEARING LOANS AND BORROWINGS	2017 \$'000	2016 \$'000
	Current		
	Borrowings - secured	764	1,481
	Non-current		
	Borrowings - secured	7,892	8,656
	TOTAL INTEREST-BEARING LOANS AND BORROWINGS	8,656	10,137

a) The maturity profile for Council's borrowings is:

Not later than one year	764	1,481
Later than one year and not later than five years	7,155	7,919
Later than five years	737	737
	8,656	10,137

b) Aggregate carrying amount of interest-bearing loans and borrowings:

Current	764	1,481
Non-current	7,892	8,656
	8,656	10,137

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 27 RESERVES

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
(a) Asset revaluation reserves			
2017			
Property			
Land	74,202	(703)	73,499
Buildings and Structures	71,955	(135)	71,820
	146,157	(838)	145,319
Infrastructure			
Road	381,338	(54,468)	326,870
Footpaths	22,981	(8,709)	14,272
Drainage	36,099	(312)	35,787
Bridges	18,166	(385)	17,781
	458,584	(63,874)	394,710
Other			
Art Gallery Stock	2,501	-	2,501
TOTAL ASSET REVALUATION RESERVES	607,242	(64,712)	542,530
2016			
Property			
Land	73,119	1,083	74,202
Buildings and Structures	71,832	123	71,955
	144,951	1,206	146,157
Infrastructure			
Road	381,560	(222)	381,338
Footpaths	23,014	(33)	22,981
Drainage	36,121	(22)	36,099
Bridges	19,040	(874)	18,166
	459,735	(1,151)	458,584
Other			
Art Gallery Stock	1,123	1,378	2,501
TOTAL ASSET REVALUATION RESERVES	605,809	1,433	607,242

The asset revaluation reserve is used to record the increase(net) value of Council's assets over time.

	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
(b) Other reserves				
2017				
Discretionary Reserves				
Asset Improvement	45	312	-	357
Plant Replacement	743	826	(964)	605
Waste Management	4,870	1,339	(1,910)	4,299
Total Discretionary Reserves	5,658	2,477	(2,874)	5,261

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 27 RESERVES (CONTD)

	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
(b) Other reserves				
2017				
Non Discretionary Reserves				
Recreational Land	355	131	-	486
Infrastructure Contributions	-	13	-	13
Art Gallery Acquisition	2	18	(16)	4
Art Gallery Contribution	35	-	(35)	-
Leased Property Improvements	649	226	(133)	742
Total Non Discretionary Reserves	1,041	388	(184)	1,245
TOTAL OTHER RESERVES	6,699	2,865	(3,058)	6,506
2016				
Discretionary Reserves				
Asset Improvement	253	45	(253)	45
Plant Replacement	1,474	603	(1,334)	743
Waste Management	4,476	1,000	(606)	4,870
Total Discretionary Reserves	6,203	1,648	(2,193)	5,658
Non Discretionary Reserves				
Recreational Land	276	108	(29)	355
Art Gallery Acquisition	-	7	(5)	2
Art Gallery Contribution	1	34	-	35
Leased Property Improvements	568	228	(147)	649
Total Non Discretionary Reserves	845	377	(181)	1,041
TOTAL OTHER RESERVES	7,048	2,025	(2,374)	6,699

Purpose of Reserves

Discretionary Reserves

Asset Improvement

Reserve to fund capital improvements.

Plant Replacement

Reserve is to fund future purchases of major plant and equipment.

Waste Management

Reserve is to fund the establishment of recycling and transfer stations, rehabilitation of landfills and monitoring of existing and closed landfills, and an increase in landfill capacity in the future.

Non-Discretionary Reserves

Recreational Land

Reserve to fund future open space facilities as per Section 18 of Subdivision Act.

Infrastructure Contributions

Reserve is a accumulation of developer contributions which are to be expended at a future date on infrastructure.

Art Gallery Acquisition

Reserve is to fund future approved art gallery acquisitions.

Art Gallery Contributions

Reserve is to fund future specific major art gallery exhibitions.

Leased Property Improvements

Reserve to fund future works on leased properties in accordance with Crown Land Act.

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017 \$'000	2016 \$'000
NOTE 28 RECONCILIATION OF CASH FLOWS FROM OPERATING ACTIVITIES TO SURPLUS		
Surplus for the period	26,106	11,201
Depreciation and Amortisation	22,849	21,102
(Profit)/loss on disposal of property, infrastructure, plant and equipment	(169)	(243)
Contributions - Non-monetary	(5,714)	(5,934)
Borrowing costs	516	980
Other	(278)	(59)
Change in assets and liabilities		
Decrease in trade and other receivables	(1,290)	(201)
Decrease in Other Assets	(1,405)	1,352
Increase in trade and other payables	4,831	(1,511)
Increase in other liabilities	362	(51)
Decrease in Provisions	1,585	513
NET CASH PROVIDED BY OPERATING ACTIVITIES	47,393	27,149
NOTE 29 FINANCING ARRANGEMENTS		
Bank overdraft	200	200
Credit Card facilities	130	120
Total Facilities	330	320
Used facilities	42	29
Unused facilities	288	291

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 30 COMMITMENTS

The Council has entered into the following commitments.

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2017					
Operating	\$'000	\$'000	\$'000	\$'000	\$'000
Waste management	4,518	4,518	-	-	9,036
Valuation Contract	430	211	473	-	1,114
Kilmany Landfill Remedial Works	1,025	-	-	-	1,025
Animal pound & shelter service	253	253	253	-	759
V-Line Pedestrian Crossing (Raglan Street)	484	-	-	-	484
Litter Bins	206	206	-	-	412
Software Maintenance	279	-	-	-	279
L to P Project	125	125	-	-	250
Tourist Information centre	88	-	-	-	88
West Sale and Wumuk Industrial Land Supply Strategy	78	-	-	-	78
North Sale outline development plan	39	-	-	-	39
TOTAL	7,525	5,313	726	-	13,564

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2017					
Capital	\$'000	\$'000	\$'000	\$'000	\$'000
Roads	5,354	-	-	-	5,354
Buildings	3,948	-	-	-	3,948
Landfill Improvements	1,649	-	-	-	1,649
Parks, open space and streetscapes	478	-	-	-	478
Bridges	394	-	-	-	394
Plant, Machinery & Equipment	229	-	-	-	229
Waste Management	41	-	-	-	41
TOTAL	12,093	-	-	-	12,093

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2016					
Operating	\$'000	\$'000	\$'000	\$'000	\$'000
Waste Management	4,477	4,477	4,477	-	13,431
Animal Pound and Shelter Service	242	242	484	-	968
Maternal and Child Health	952	-	-	-	952
L to P Project	125	125	125	-	375
Software Maintenance	254	21	-	-	275
Litter Bins	197	-	-	-	197
North Sale outline development plan	58	-	-	-	58
TOTAL	6,305	4,865	5,086	-	16,256

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 30 COMMITMENTS CONT'D

2016	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
Capital	\$'000	\$'000	\$'000	\$'000	\$'000
Buildings	452	-	-	-	452
Footpaths & Cycleways	14	-	-	-	14
Plant, Machinery & Equipment	39	-	-	-	39
Roads	2,027	-	-	-	2,027
Landfill Improvements	114	-	-	-	114
Bridges	1	-	-	-	1
Other Infrastructure	101	-	-	-	101
Parks, open space and streetscapes	445	-	-	-	445
Recreational leisure and community facilities	451	-	-	-	451
Waste Management	91	-	-	-	91
TOTAL	3,735	-	-	-	3,735

2017
\$'000

2016
\$'000

NOTE 31 OPERATING LEASES

(a) Operating lease commitments

At the reporting date, the Council had the following obligations under non-cancellable operating leases for the lease of equipment and land and buildings for use within Council's activities (these obligations are not recognised as liabilities):

Not later than one year	254	261
Later than one year and not later than five years	690	739
Later than five years	-	27
	944	1,027

(b) Operating lease receivables

Future minimum rentals receivable under non-cancellable operating leases are as follows:

Not later than one year	-	-
	-	-

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 32 SUPERANNUATION

The Wellington Shire Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (Vision Super). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuperVision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2017, this was 9.5% as required under Superannuation Guarantee legislation).

Defined Benefit

Wellington Shire Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participations of Wellington Shire Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119 Employee Benefits.

Funding arrangements

Wellington Shire Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund's Actuary.

As at 30 June 2016, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 102.0%. To determine the VBI, the Fund Actuary used the following long-term assumptions:

Net investment returns 7.0% pa
Salary inflation 4.25% pa
Price inflation (CPI) 2.5% pa.

Vision Super has advised that the VBI at 30 June 2017 was 103.1%. The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 2016 interim actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer contributions

Regular contributions

On the basis of the results of the 2017 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2017, this rate was 9.5% of members' salaries (9.5% in 2015/2016). This rate will increase in line with any increase to the contribution rate. In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Notes to the Financial Report

For the Year Ended 30 June 2017

NOTE 32 SUPERANNUATION (Cont.)

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Wellington Shire Council) are required to make an employer contribution to cover the shortfall. Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

2016 Interim actuarial investigation surplus amounts

The Fund's interim actuarial investigation as at 30 June 2016 identified the following in the defined benefit category of which Council is a contributing employer:

- A VBI surplus of \$40.3 million; and
- A total service liability surplus of \$156 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2016. The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses. Council was notified of the 30 June 2016 VBI during August 2016.

2017 Full triennial actuarial

A full actuarial investigation is being conducted for the Fund's position as at 30 June 2017. It is anticipated that this actuarial investigation will be completed in December 2017.

Future superannuation contributions

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2018 is \$389,870.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 33 CONTINGENT LIABILITIES AND ASSETS

Contingent Liabilities

Defined Benefit Superannuation Fund

Wellington Shire Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in Note 32. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

Landfill Restoration

Council operates licensed landfills at Kilmany, Longford and Maffra and will be required to carry out site rehabilitation works in the future. Council currently has a provision for landfill restoration (refer Note 25 (b)) which is our best estimate at this time. Depending on the exact requirements of the Environment Protection Authority (EPA) Council may have a revised liability but at this point the exact amount is unknown. Risk level negotiations continue with the EPA for the Longford landfill and are anticipated to be resolved in 2018.

Legal Matters

Wellington Shire Council is presently involved in several confidential legal matters, which are being conducted through Council's solicitors.

As these matters are yet to be finalised, and the financial outcomes are unable to be reliably measured, no allowance for these contingencies has been made in the financial statements.

Guarantees for loans to other entities

Council has also guaranteed a loan taken out by a community group, to undertake significant capital works to the Club's facilities that are located on Council land.

Council's estimated liability with respect to contingent items is as follows:

	2017	2016
	\$'000	\$'000
Bank Guarantees	934	934
Loan Guarantees	25	30
Total Bank Guarantees	959	964

Contingent Assets

Non cash contributions expected to be received in respect of subdivision and gifted assets are as follows:

Developer Contributions	1,039	2,061
Total Contingent Assets	1,039	2,061

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 34 FINANCIAL INSTRUMENTS

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in Note 1 of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rate.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1989. We manage interest rate risk by adopting an investment policy that ensures:

- diversification of investment product,
- monitoring of return on investment,
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. Council has exposure to credit risk on some financial assets included in our balance sheet. To help manage this risk:

- council have a policy for establishing credit limits for the entities we deal with;
- council may require collateral where appropriate; and
- council only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when we provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 33.

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 34 FINANCIAL INSTRUMENTS (CONT'D)

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements or we will not have sufficient funds to settle a transaction when required, we will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 35, and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 26.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value

(e) Fair value

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

(f) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of 0% and +0.5% in market interest rates (AUD) from year-end cash rate of 2.4%

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

Notes to the Financial Report
For the Year Ended 30 June 2017

	2017	2016
	\$'000	\$'000
NOTE 35 ADJUSTMENTS DIRECTLY TO EQUITY		
Reversal of revalued components of assets disposed or written off (transfer from asset revaluation reserve to accumulated surplus):		
Roads, Streets, Drainage, Bridges & Culverts	1,750	1,008
Buildings & Structures	137	451
Land	-	84
	<u>1,887</u>	<u>1,543</u>

NOTE 36 RELATED PARTY DISCLOSURES

(i) Related Parties

Wellington Shire Council is the parent entity.

(ii) Key Management Personnel (KMP)

Wellington Shire Council has a CEO and 4 General Managers. Along with 9 councillors this makes a total of 14 KMP positions.

During the year a general election was held on 22 October 2017 resulting in 4 councillors being re-elected and 5 new councillors being elected.

These events result in the following numbers of KMP's being disclosed:

Councillors being 9 at the beginning of the year and 5 newly elected during the year as detailed below.

Non- Councillors - 5

COUNCILLORS

Councillor Carolyn Crossley (1/07/16 - 30/06/17) - Mayor (3/11/16 - 30/06/17)
Councillor Darren McCubbin (1/07/16 - 30/06/17) - Mayor (1/07/16 - 21/10/16)
Councillor Scott Rossetti (1/7/16 - 30/06/17)
Councillor Malcolm Hole (1/7/16 - 30/06/17)
Councillor John Duncan (1/7/16 - 21/10/16)
Councillor Patrick McIvor (1/7/16 - 21/10/16)
Councillor Bob Wenger (1/7/16 - 21/10/16)
Councillor Peter Cleary (1/7/16 - 21/10/16)
Councillor Emile Davine (1/7/16 - 21/10/16)
Councillor Keith Mills (3/11/16 - 30/06/17)
Councillor Ian Bye (3/11/16 - 30/06/17)
Councillor Alan Hall (3/11/16 - 30/06/17)
Councillor Gayle Maher (3/11/16 - 30/06/17)
Councillor Garry Stephens (3/11/16 - 30/06/17)

	2017	2016
	No.	No.
Total Number of Councillors	14	9
Chief Executive Officer and other Key Management Personnel	5	5
Total Key Management Personnel	<u>19</u>	<u>14</u>

(iii) Remuneration of Key Management Personnel

	2017	2016
	\$'000	\$'000
Total remuneration of key management personnel was as follows:		
Short-term benefits	1,393	1,377
Long-term benefits	279	258
Termination benefits	-	-
Total	<u>1,672</u>	<u>1,635</u>

Notes to the Financial Report
For the Year Ended 30 June 2017

NOTE 36 RELATED PARTY DISCLOSURES

The numbers of Responsible Officers whose total remuneration from Council and any related entities fall within the following bands:

Income Range:	2017 No.	2016 No.
\$ 1 - \$ 9,999	6	-
\$ 10,000 - \$ 19,999	4	-
\$ 20,000 - \$ 29,999	2	7
\$30,000 - \$ 39,999	-	-
\$40,000 - \$ 49,999	1	1
\$50,000 - \$ 59,999	-	-
\$60,000 - \$ 69,999	1	1
\$190,000 - \$199,999	-	4
\$200,000 - \$209,999	4	-
\$290,000 - \$299,999	-	1
\$300,000 - \$309,999	1	-
	19	14

(iv) Transactions with related parties

During the period Council entered into a number of transactions with related parties of KMP's or their close family members. These transactions occurred within normal commercial terms and conditions and included \$124,000 to the Municipal Association of Victoria for membership and other services. Payments of \$33,000 for production of shows of Esso BHP Billion Wellington Entertainment Centre and \$17,000 for various other minor transactions with a number of suppliers. Council also contributed a total of \$14,000 for community grants, operating subsidies to various community groups where KMP's or close family members held positions on the board or committee.

(v) Outstanding balances with related parties

The following balances are outstanding at the end of the reporting period in relation to transactions with related parties was Nil (2015/16 Nil)

(vi) Loans to/from related parties

The aggregate amount of loans in existence at balance date that have been made, guaranteed or secured by the council to a related party was Nil (2015/16 Nil)

(vii) Commitments to/from related parties

The aggregate amount of commitments in existence at balance date that have been made, guaranteed or secured by the council was Nil (2015/16 Nil)

NOTE 37 SENIOR OFFICERS REMUNERATION

A Senior Officer is an officer of Council, other than Key Management Personnel who:

- (a) has management responsibilities and reports directly to the Chief Executive Officer; or
- (b) whose total annual remuneration exceeds \$142,000

The number of Senior Officers other than the Responsible Persons, are shown below in their relevant income bands:

Income Range:	No.	No.
<\$141,999	-	1
\$150,000 - \$159,999	1	-
\$160,000 - \$169,999	-	1
\$180,000 - \$189,999	1	-
	2	2
	\$'000	\$'000
	334	235

Total Remuneration for the reporting year for Senior Officers included above, amounted to:

NOTE 38 EVENTS OCCURRING AFTER BALANCE DATE

No matters have occurred after balance date that require disclosure in the financial report.

CERTIFICATION OF FINANCIAL STATEMENTS

In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards and other mandatory professional reporting requirements.

PRINCIPAL ACCOUNTING OFFICER

Ian Carroll CPA

Dated :

2017

In our opinion the accompanying financial statements present fairly the financial transactions of Wellington Shire Council for the year ended 30 June 2017 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

COUNCILLOR

Alan Hall

Dated :

2017

COUNCILLOR

Garry Stephens

Dated :

2017

CHIEF EXECUTIVE OFFICER

David Morcom

Dated :

2017

AUDITOR-GENERAL'S REPORT
2 pages

AUDITOR-GENERAL'S REPORT
2 pages



WELLINGTON SHIRE COUNCIL

Performance Statement

For the year ended 30 June 2017

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Performance Statement

For the year ended 30 June 2017

Description of municipality

Wellington Shire is the third largest municipality in Victoria, covering an area of 10,924 square kilometres in Central Gippsland, and includes the internationally significant Gippsland Lakes and Wetlands and the Ninety Mile Beach.

With a population of 42,871* Wellington Shire Council comprises a wide variety of industry and business contributing to the local economy including mining, offshore oil and gas extraction, primary production and agriculture, tourism and service industries, manufacturing and construction, retail, healthcare, education, arts and recreation and community services. In addition, RAAF Base East Sale is a major air and ground training base and home to the famous Roulettes, Central Flying School, the Officers' Training School and the schools of Air Warfare and Air Traffic Control.

*2016 Census

Sustainable Capacity Indicators

For the year ended 30 June 2017

Indicator measure	Results			Material Variations
	2015	2016	2017	
Population				
Expenses per head of municipal population [Total expenses / Municipal population]	\$1,776.84	\$1,717.79	\$1,814.75	Council's total expenses were \$77.8 million during 2016/17, which equates to \$1,814.75 being spent per Wellington Shire resident.
Infrastructure per head of municipal population [Value of infrastructure / Municipal population]	\$18,726.79	\$19,099.08	\$17,929.46	Wellington Shire Council's infrastructure was valued at a total of \$768.7 million during the 2016/17 financial year. That equates to a total value of \$17,929.46 infrastructure per head of the municipality's population.
Population density per length of road [Municipal population / Kilometres of local roads]	13.61	13.52	13.83	There are 3,100km of sealed and unsealed local roads for an estimated municipal population of 42,871 within Wellington Shire.
Own-source revenue				
Own-source revenue per head of municipal population [Own-source revenue / Municipal population]	\$1,394.96	\$1,475.59	\$1,563.36	Additional own source revenue received in 2016/17 included revenue from new commercial leases, combined service agreements with other Gippsland Councils and increased commercial tipping fees.
Recurrent grants				
Recurrent grants per head of municipal population [Recurrent grants / Municipal population]	\$503.46	\$293.24	\$605.65	During 2016/17, the Commonwealth Government remitted an advance payment of \$6.2 million for the 2017/18 Financial Assistance Grants, which overstates the 2017 indicator and will also result in a corresponding understatement of the 2017/18 indicator.
Disadvantage				
Relative socio-economic disadvantage [Index of Relative Socio-economic Disadvantage by decile]	4	4	4	The Australian Bureau of Statistics (ABS) index of relative socio-economic disadvantage indicates that one is the most disadvantaged and ten is the least disadvantaged. Wellington Shire's result is four.

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Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2017

Service/indicator Measure	Results			Material Variations
	2015	2016	2017	
Aquatic facilities				
Utilisation				
<i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	4.55	4.75	5.01	The combined number of visits recorded at Council's indoor and outdoor aquatic facilities during 2016/17 was 214,984. This equates to an average of just over five aquatic facility visits per Wellington Shire resident for the year.
Animal management				
Health and safety				
<i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	11	4	17	Wellington Shire Council undertook 17 animal management prosecutions during 2016-17. All were successful. The majority of prosecutions related to serious dog attacks. The predominately rural nature of the Shire has contributed the number of serious attacks during the reporting period, as most incidents involved dog attacks on livestock.
Food safety				
Health and safety				
<i>Critical and major non-compliance notifications</i> [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100	100%	100%	100%	Council is committed to minimising threats to public health and have a proactive health promotion and education program for major-noncompliance food premises.

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Service/indicator Measure	Results			Material Variations
	2015	2016	2017	
Governance				
Satisfaction				
<i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	58	56	59	Council's participation in the 2016 Community Satisfaction Survey showed a 59% community satisfaction rating with the way Council has performed in making decisions in the interests of the community. Council has performed eight points higher than large rural average and five points higher compared to State wide average.
Home and community care				
Participation				
<i>Participation in HACC service</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100	-	-	-	The Wellington Shire council is not directly responsible for the delivery of Home and community care service, so there is no performance data available for these indicators.
<i>Participation</i> <i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	-	-	-	
Libraries				
Participation				
<i>Active library members</i> [Number of active library members / Municipal population] x100	15.41%	13.42%	13.62%	Wellington Shire's libraries offer a broad range of popular programs including author talks, baby rhyme times, toddler story time and school holiday programs. These are well attended and open to both library members and non-members within the municipality. Council continues to actively promote library membership across all sectors of the community, resulting in a 2% increase in active library membership.

Service/indicator Measure	Results			Material Variations
	2015	2016	2017	
Maternal and child health				
Participation				
Participation in the MCH service [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	-	-	-	The Wellington Shire council is not directly responsible for the delivery of Maternal and child health service, so there is no performance data available for these indicators.
Participation in the MCH service by Aboriginal children [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	-	-	-	
Roads				
Satisfaction				
Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	52	53	56	Results from the 2016 Community Satisfaction Survey show an increase in residents' satisfaction rating for Wellington Shire's sealed local roads to 56% which is significantly higher than the average for similar large rural councils. Council is responsible for a road network of 3,100 km, of which 1,506 km are sealed.

Service/indicator Measure	Results			Material Variations
	2015	2016	2017	
Statutory Planning				
Decision making				
<i>Council planning decisions upheld at VCAT</i>	100%	100%	100%	In 2016/17, VCAT upheld two Council decisions to grant planning permits.
[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100				
Waste Collection				
Waste diversion				
<i>Kerbside collection waste diverted from landfill</i>	34.61%	32.10%	32.93%	Almost 3,500 tonnes of recycling waste were diverted from landfill in 2016/17 which is a slight increase compared to 2015/16. That's an average of 188 kg of recycling waste per collection household in Wellington Shire.
[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100				Wellington Shire Council does not currently have a kerbside green waste collection service in place limiting the diversion rate percentage under this category.

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"active library member" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

Financial Performance Indicators

For the year ended 30 June 2017

Dimension/indicator Measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
Efficiency								
Revenue level								
Average residential rate per residential property assessment [Residential rate revenue / Number of residential property assessments]	\$1,114.95	1,177.97	\$1,278.23	\$1,287.27	\$1,306.25	\$1,337.10	\$1,351.82	Supplementary valuations relating to residential properties processed in 2016/17 were higher than expected resulting in additional rates and charges raised. This increase was partly offset by a reduction in residential assessments associated with the transfer of a number of vacant blocks as part of the Wellington Coastal Strategy, Ninety Mile Beach Plan Voluntary Assistance program.
Expenditure level								
Expenses per property assessment [Total expenses / Number of property assessments]	\$2,181.33	2,103.93	\$2,344.22	\$2,335.68	\$2,374.41	\$2,354.58	\$2,419.69	This increase reflects the inclusion of a CPI increase over the period with 2016/17 impacted by large one-off projects and increased employee costs. Depreciation has also increased due to the impact of 2015/16 asset revaluation. Council is well below similar councils for expenses per property assessments.

Dimension/indicator Measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
Workforce turnover <i>Resignations and terminations compared to average staff</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	9.39%	13.14%	9.92%	9.97%	10.00%	10.00%	10.00%	There were fewer retirements in 2016/17 compared to the previous year. The percentage of resignations and terminations during the year is comparable with the long term average which is around 10%.
Liquidity Working capital <i>Current assets compared to current liabilities</i> [Current assets / Current liabilities] x100	321.14%	382.82%	416.15%	361.57%	288.50%	348.48%	351.66%	Council's liquidity has improved due to grant funding received in advance and an increase in capital works for 2017/18 due to project timing, which has been partly offset by increased payables. Future years liquidity will remain steady except for 2018/19 where Council has an obligation to repay an interest only loan.
Unrestricted cash <i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x100	156.80%	-71.49%	168.48%	194.42%	166.51%	199.66%	220.13%	The improvement in 2016/17 unrestricted cash availability is due to Council having adequate cash available to cover current liabilities and reduced amounts in long term deposits. Future years will be relatively steady except for 2018/19 where Council has a commitment to repay an interest only loan.

Dimension/indicator Measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
Obligations								
Asset renewal								
<i>Asset renewal compared to depreciation</i> [Asset renewal expenses / Asset depreciation] x100	69.40%	80.21%	94.68%	133.81%	120.69%	108.86%	99.99%	The improvement in this measure recognises Council's emphasis on continual reduction of the asset renewal gap, which is being assisted by successful receipt of grant funding for projects such as the Port of Sale Precinct (commenced 2015/16 and expected completion in 2017/18) and increased renewal of roads and bridges (funded by increased Roads to Recovery allocation).
Loans and borrowings								
<i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x100	26.58%	19.61%	15.62%	19.93%	20.96%	16.61%	19.01%	The reduction from 2015/16 to 2016/17 is due to the repayment of two major loans and no borrowings for 2015/16 and 2016/17. This results in a reduction of \$1.64 million loan principal and interest payments between the two years. Existing Council loans will be progressively repaid over the next three years. In 2019/20 Council plans to partly repay the principal owing on an interest only loan.
Loans and borrowings								
<i>Loans and borrowings repayments compared to rates</i>	7.33%	7.05%	3.60%	2.52%	1.94%	7.16%	2.18%	This measure results from an increase in 2016/17 own source revenue associated with

Performance Statement Page 12 of 17

Dimension/indicator Measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
(Interest and principal repayments on interest bearing loans and borrowings / Rate revenue) x100								increased rates and charges, statutory fees and commercial tipping fees, along with a minor decrease in non-current liabilities (reduced loan payments). This measure compared to other similar councils (2016-30.59%) is significantly lower, indicating Council is in a strong position to cover non-current liabilities.
Indebtedness Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100	20.36%	17.40%	18.79%	18.86%	15.01%	15.58%	17.13%	This measure mainly results from an increase in 2016/17 own source revenue associated with increased rates and charges, statutory fees and commercial tipping fees, along with a minor decrease in non-current liabilities (reduced loan payments). This measure compared to other similar councils (2016-30.59%) is significantly lower, indicating Council is in a strong position to cover non-current liabilities.
Operating position Adjusted underlying result Adjusted underlying surplus (or deficit)	8.46%	3.63%	16.82%	1.89%	6.61%	7.85%	6.23%	The fluctuation between 2015/16 and 2016/17 is the result of the early receipt of 2017/18 funds in 2016/17. This early receipt of funds will also

Dimension/indicator Measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
[Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100								impact the 2017/18 result. The remaining future years will remain relatively steady.
Stability Rates concentration <i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x100	60.27%	69.10%	59.25%	69.49%	65.88%	66.97%	66.94%	This measure has also been impacted by the unexpected receipt of funding in 2016/17 applicable to 2018.
Rates effort <i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.54%	0.56%	0.54%	0.58%	0.57%	0.58%	0.58%	This measure is forecast to remain steady over the next four years.

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the Australian Account Standards (AAS)

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the year ended 30 June 2017

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and *Local Government (Planning and Reporting) Regulations 2014*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The *Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 06 June 2017 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

Ian Carroll CPA
Principal Accounting Officer
Dated:

In our opinion, the accompanying performance statement of the Wellington Shire Council for the year ended 30 June 2017 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify this performance statement in its final form.

Deputy Mayor
Alan Hall
Dated:

Councillor
Garry Stephens
Dated:

Chief Executive Officer
David Morcom
Dated:



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

19 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of July 2017.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 July and 31 July 2017.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of: planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 July and 31 July 2017 is included in **Attachment 1**.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 July and 31 July 2017.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2017–21 Theme 2: Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.3

'Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.'

This Report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

**PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/07/2017 AND 31/07/2017**

Application No/Year	Date Received	Property Title & Address	Proposal	Status
26-2/2010	10/04/2017	Assessment No. 94839 LOT: 1 TP: 573236H 8 RAWLINGS RD STRATFORD	Use and development of a dwelling and associated outbuildings.	Permit Issued by Delegate of Resp/Auth 3/07/2017
411-1/2015	8/12/2015	Assessment No. 192534 LOT: 1 TP: 603844 69-71 PRINCE ST ROSEDALE	Use and development of the land for a service station.	Permit Issued by Delegate of Resp/Auth 11/07/2017
38-1/2016	10/02/2016	Assessment No. 362715 LOT: 2 PS: 547907V 5,667 TRARALGOON-MAFFRA RD TINAMBA	Use and development of the land for a function centre for 130 patrons.	Permit Issued by Delegate of Resp/Auth 12/07/2017
76-2/2016	30/05/2017	Assessment No. 325332 CA: L8 62 DOWNINGS RD COWWARR	Buildings and works/development of replacement dwelling	Permit Issued by Delegate of Resp/Auth 21/07/2017
204-2/2016	24/03/2017	Assessment No. 240317 LOT: 1 TP: 98612D 106 SANCTUARY RD LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 4/07/2017
252-3/2016	28/06/2017	Assessment No. 16675 CA: 16 SEC: 38 232-240 YORK ST SALE	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 7/07/2017
255-1/2016	24/08/2016	Assessment No. 401430 CA: 188B1 BURRNETT CRT HEYFIELD	Subdivision of the land into two lots.	Withdrawn 31/07/2017
298-1/2016	29/09/2016	Assessment No. 205856 CA: 63A ROSEDALE-LONGFORD RD ROSEDALE	Use and development of the land for a Class B Broiler farm.	Permit Issued by Delegate of Resp/Auth 21/07/2017
50-1/2017	24/02/2017	Assessment No. 390195 LOT: 1 TP: 868396Q 710 LICOLA RD GLENMAGGIE	Buildings and works associated with development of a dwelling.	Withdrawn 13/07/2017
53-1/2017	27/02/2017	Assessment No. 348268 CA: 4A SEC: C 547 MOROKA RD VALENCIA CREEK	Use of the land for animal keeping (breeding dogs).	Permit Issued by Delegate of Resp/Auth 12/07/2017
60-1/2017	2/03/2017	Assessment No. 388371 LOT: 2 PS: 566503D 3 PANORAMA DVE WOODSIDE BEACH	Buildings and works associated with construction of a single dwelling	Permit Issued by Delegate of Resp/Auth 31/07/2017
89-1/2017	24/03/2017	Assessment No. 51987	Subdivision of the land	NOD Issued by

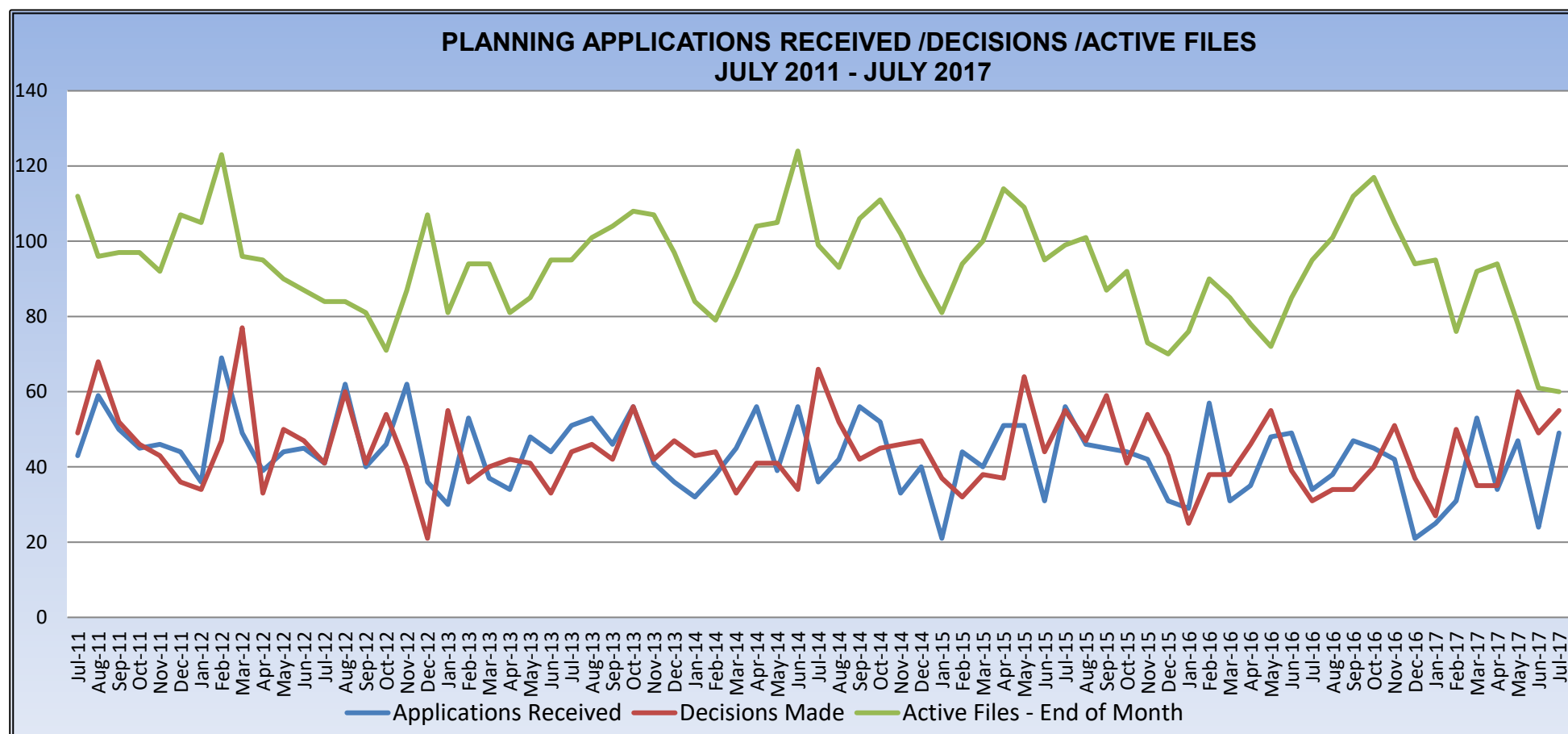
		LOT: 1 PS:613340H 14 RHODES DVE SALE		Resp/Auth 7/07/2017
96-1/2017	28/03/2017	Assessment No. 78972 LOT: 1 TP229361C 20 TYERS STREET STRATFORD	Use the land for a restaurant with on	NOD Issued by Delegate of Resp/Auth 7/07/2017
98-1/2017	29/03/2017	Assessment No. 222166 PC: 375998K 44 SUNBURST AVE GOLDEN BEACH	Buildings & works/construction of a dwelling/removal of native veg.	Permit Issued by Delegate of Resp/Auth 6/07/2017
122-1/2017	18/04/2017	Assessment No. 104422 LOT: 2 TP: 375524G 9 SALE-HEYFIELD RD FULHAM	Buildings and works/relocate existing building/change access to RDZ1.	Permit Issued by Delegate of Resp/Auth 14/07/2017
135-1/2017	1/05/2017	Assessment No. 4804 LOT: 42 PS: 2155 85 FITZROY ST SALE	Development of 3 dwellings/3 lot subdivision/removal of 2 trees.	Permit Issued by Delegate of Resp/Auth 26/07/2017
141-1/2017	4/05/2017	Assessment No. 96339 LOT: 27 PS: 148625 84 NEWTON DVE STRATFORD	Amend covenant and resubdivide land to create 2 lots.	Permit Issued by Delegate of Resp/Auth 20/07/2017
142-1/2017	4/05/2017	Assessment No. 405852 LOT: 2 PS: 812054 292 FALLS LANE BRUNDALAGUAH	2 lot subdivision to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth 6/07/2017
144-1/2017	11/05/2017	Assessment No. 349860 LOT: 1 TP: 955072J WOMBAT RD VALENCIA CREEK	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 25/07/2017
147-1/2017	16/05/2017	Assessment No. 344689 LOT: 2 PS:132307 33 WOOLSHED LANE BOISDALE	Use and development of a sand quarry.	NOD Issued by Delegate of Resp/Auth 18/07/2017
148-1/2017	16/05/2017	Assessment No. 45757 CA: 6 SEC: 10 13 PEARSON ST SALE	Demolition of existing entry and buildings and works.	Permit Issued by Delegate of Resp/Auth 26/07/2017
153-1/2017	16/05/2017	Assessment No. 238220 LOT: 1 PS: 534188A 1/91-101 NATIONAL PARK RD LOCH SPORT	Use of the land for a place of worship and associated uses.	Permit Issued by Delegate of Resp/Auth 25/07/2017
155-1/2017	17/05/2017	Assessment No. 424580 LOT: 3 PS: 545570R 7C ANDREWS RD LONGFORD	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 18/07/2017
156-1/2017	18/05/2017	Assessment No. 435214 DP: 245477D	Buildings and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth

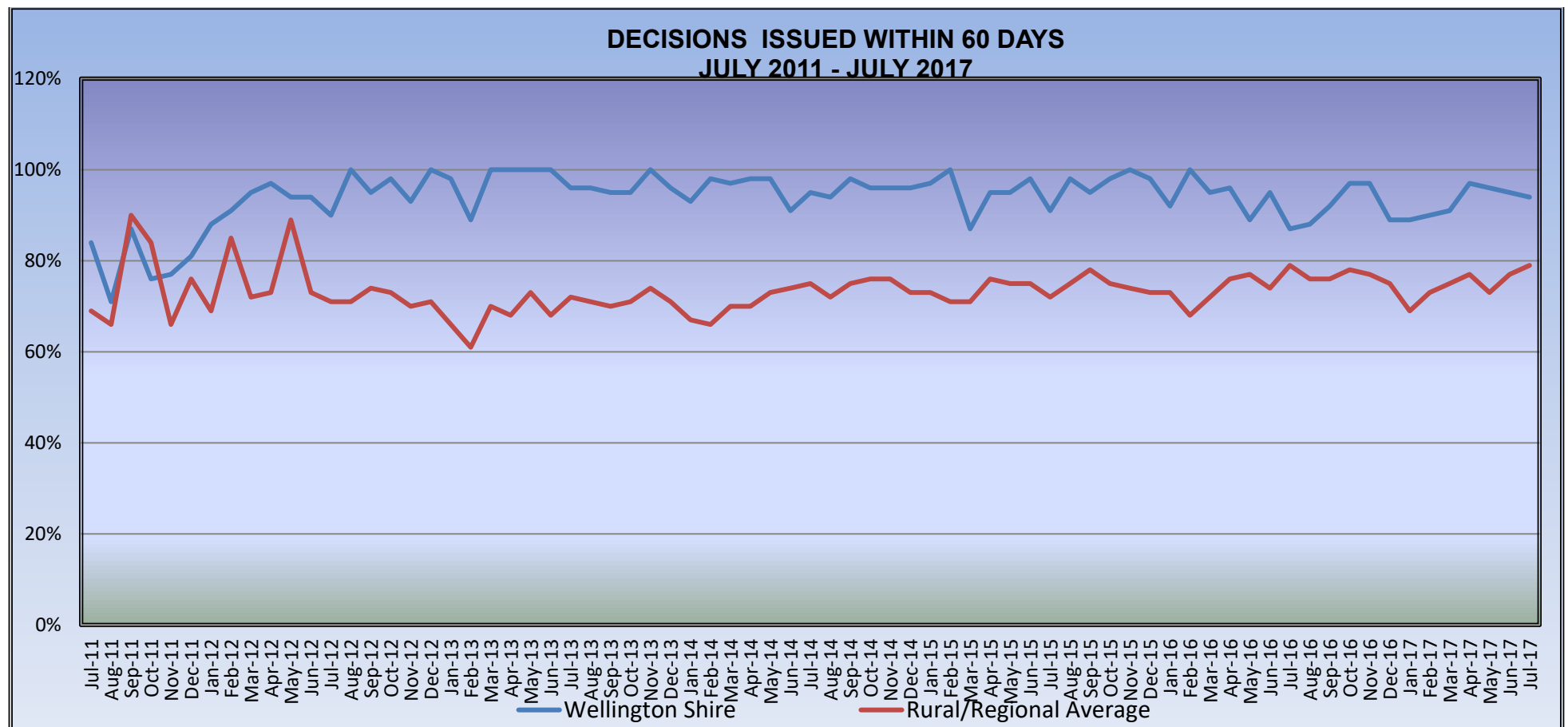
		22-24 BANKSLA AVE GOLDEN BEACH		12/07/2017
158-1/2017	18/05/2017	Assessment No. 83410 PC: 153917 155 GIBSONS RD COBAINS	Use and development of the land for group accommodation.	Permit Issued by Delegate of Resp/Auth 31/07/2017
159-1/2017	18/05/2017	Assessment No. 277582 LOT: 18 PS: 30571 5 PIER ST PORT ALBERT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 26/07/2017
160-1/2017	19/05/2017	Assessment No. 260448 LOT: 1338 PS: 40160 3 SEVENTH AVE PARADISE BEACH	Buildings and works associated with construction of a airport.	Permit Issued by Delegate of Resp/Auth 3/07/2017
167-1/2017	25/05/2017	Assessment No. 3574 LOT: 1 TP: 326641E 144 DESAILLY ST SALE	Subdivision of the land into 2 lots	Permit Issued by Delegate of Resp/Auth 28/07/2017
168-1/2017	26/05/2017	Assessment No. 117333 PC: 352583V 2 ANGLERS WAY GOLDEN BEACH	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 12/07/2017
175-1/2017	31/05/2017	Assessment No. 8557 LOT: 5 PS: 312370B 12 MARK AVE SALE	Use of the land for a restricted recreation facility.	Permit Issued by Delegate of Resp/Auth 7/07/2017
177-1/2017	2/06/2017	Assessment No. 434183 LOT: 47 PS: 707316G 14 SURKITT BLVD SALE	Re-subdivision of land into four lots/development of 4 dwellings.	Permit Issued by Delegate of Resp/Auth 5/07/2017
178-1/2017	5/06/2017	Assessment No. 412585 LOT: 2 PS: 804086 1A HILLCREST DVE MAFFRA	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 18/07/2017
180-1/2017	6/06/2017	Assessment No. 12765 LOT: 1 TP: 119813G 335 RAYMOND ST SALE	Display of advertising signage.	Permit Issued by Delegate of Resp/Auth 4/07/2017
181-1/2017	6/06/2017	Assessment No. 436733 LOT: 1 TP: 332540 1-41 MAFFRA-SALE RD SALE	Buildings and works associated with construction of an office.	Permit Issued by Delegate of Resp/Auth 12/07/2017
183-1/2017	7/06/2017	Assessment No. 434993 CA: 2001 10 DALMORE RD DARGO	Buildings and works/extension to existing museum.	Permit Issued by Delegate of Resp/Auth 31/07/2017
193-1/2017	16/06/2017	Assessment No. 314997 LOT: 1 PS: 32511 ASH ST HEYFIELD	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 14/07/2017
197-1/2017	26/06/2017	Assessment No. 221481	Buildings and works associated with	Permit Issued by Delegate

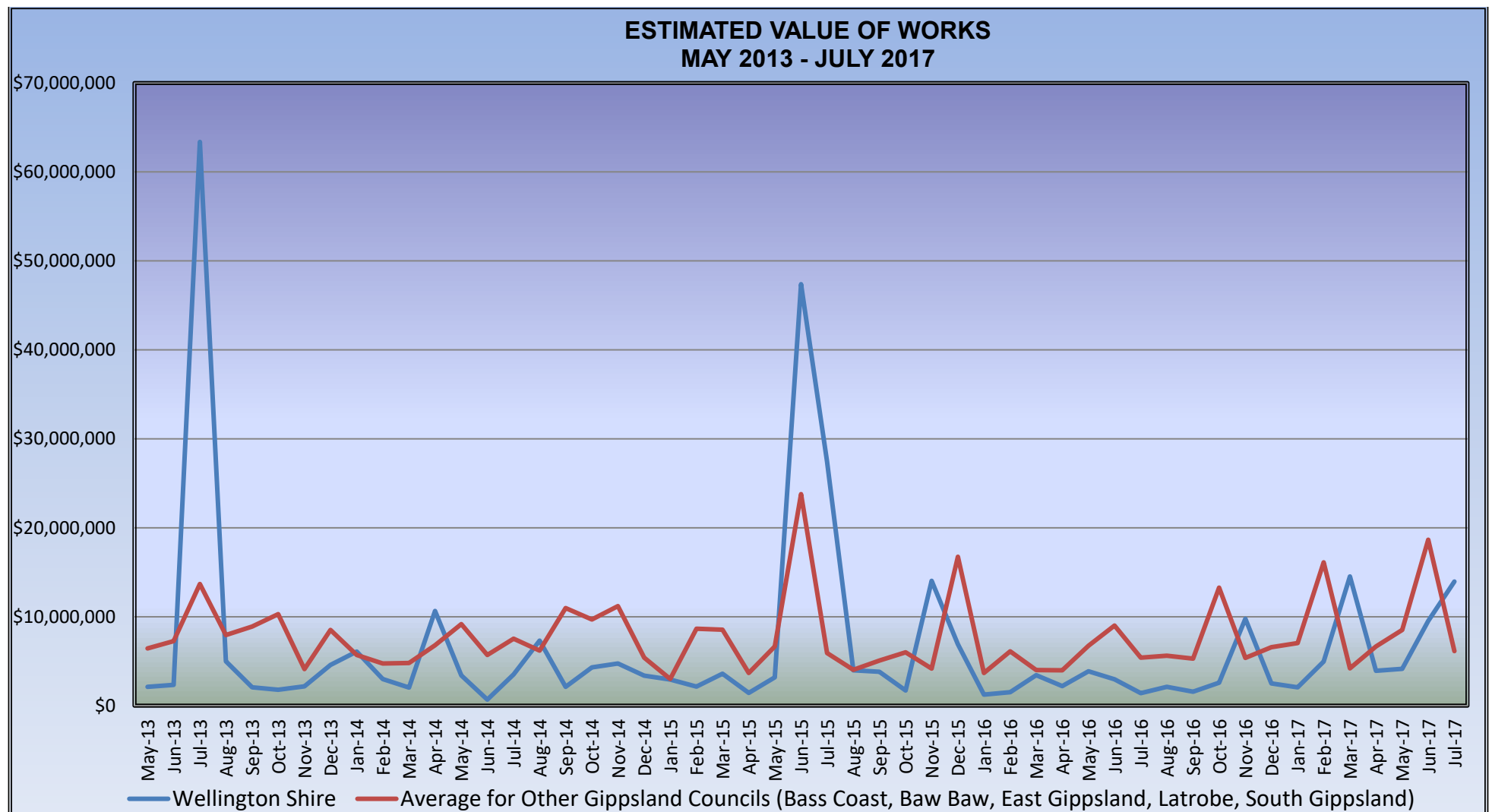
		LOT: 1123 PS: 52648 132 MERIDAN RD GOLDEN BEACH	development of an outbuilding.	of Resp/Auth 3/07/2017
199-1/2017	30/06/2017	Assessment No. 330746 LOT: 1 PS: 63510 30 MAIN ST BOISDALE	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 31/07/2017
200-1/2017	3/07/2017	Assessment No. 86330 LOT: 2 PS: 736774K STRATFORD-MAFFRA RD STRATFORD	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 12/07/2017
203-1/2017	4/07/2017	Assessment No. 80945 UNT: 1 CS: 1714G 450 AERODROME RD EAST SALE	Re-subdivision of a cluster plan.	Permit Issued by Delegate of Resp/Auth 31/07/2017
204-1/2017	6/07/2017	Assessment No. 80952 UNT: 2 CS: 1714G AERODROME RD EAST SALE	Remove Condition E-5 from CS1714 and create Easement E-5 on that plan.	Permit Issued by Delegate of Resp/Auth 17/07/2017
205-1/2017	6/07/2017	Assessment No. 348359 LOT: 1 PS: 132940 121 NORDENS LANE MAFFRA	Removal of Condition E-1 from Lot 1 TP132940	Permit Issued by Delegate of Resp/Auth 25/07/2017
206-1/2017	6/07/2017	Assessment No. 436238 LOT: 2 LP: 221608Q 220 SOLDIERS RD NAMBROK	Removal of Condition E-3 from Lot 2 LP221608Q	Permit Issued by Delegate of Resp/Auth 21/07/2017
207-1/2017	6/07/2017	Assessment No. 104059 CA: 20A SEC: F 604 NAMBROK HALL RD NAMBROK	Removal of Easement E-1 from TP758074D	Permit Issued by Delegate of Resp/Auth 25/07/2017
208-1/2017	6/07/2017	Assessment No. 104042 LOT: 1 PS: 616524F 570 NAMBROK HALL RD NAMBROK	Removal of Easement E-1 from Lot 1 PS616524F.	Permit Issued by Delegate of Resp/Auth 25/07/2017
209-1/2017	6/07/2017	Assessment No. 408377 LOT: 2 PS: 631490K NAMBROK HALL RD NAMBROK	Removal of Easements E-2 and E-3 from Lot 2 PS631490K.	Permit Issued by Delegate of Resp/Auth 26/07/2017
210-1/2017	6/07/2017	Assessment No. 393462 LOT: 2 PS: 530604K TACKENS RD DENISON	Removal of Condition E-2 from Lot 2PS530604K & Condition E-3 PS342630G	Permit Issued by Delegate of Resp/Auth 28/07/2017
211-1/2017	6/07/2017	Assessment No. 104067 LOT: 1 PS: 202257B 530 NAMBROK RD NAMBROK	Removal of condition E-1 from LP202257B.	Permit Issued by Delegate of Resp/Auth 26/07/2017
212-1/2017	6/07/2017	Assessment No. 103333 PCA: 14 SEC: E 527 MAFFRA-ROSEDALE RD DENISON	Removal of condition E-2 from TP674073W.	Permit Issued by Delegate of Resp/Auth 26/07/2017

213-1/2017	6/07/2017	Assessment No. 103473 PTP: 1 TP: 118135 1,220 MAFFRA-ROSEDALE RD NAMBROOK	Removal of condition E-2 from TP816346A.	Permit Issued by Delegate of Resp/Auth 28/07/2017
214-1/2017	6/07/2017	Assessment No. 106492 LOT: 2 LP: 147581V SALE-HEYFIELD RD DENISON	Removal of E-2 from TP451590U & creation of E-2 TP451590U.	Permit Issued by Delegate of Resp/Auth 31/07/2017
229-1/2017	11/07/2017	Assessment No. 186874 LOT: 40 BLK: A PS: 8478 2 CROSBY ST THE HONEYSUCKLES	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 25/07/2017
231-1/2017	12/07/2017	Assessment No. 196378 LOT: 1 TP: 86989U 80 MAIN RD SEASPRAY	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 25/07/2017
232-1/2017	13/07/2017	Assessment No. 229450 LOT: 1849 PS: 58872 9 ECHIDNA ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 21/07/2017
235-1/2017	20/07/2017	Assessment No. 433748 LOT: 1 PS: 717790U 124 LOWER HEART RD SALE	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 27/07/2017
236-1/2017	21/07/2017	Assessment No. 241174 LOT: 1197 PS: 58872 79 SEAGULL DVE LOCH SPORT	Buildings and works in general residential zone.	Permit Issued by Delegate of Resp/Auth 25/07/2017

Total No of Decisions Made: 53







ITEM C3.2**SEALING OF BUCKLEYS ISLAND ROAD, YARRAM**

DIVISION: DEVELOPMENT

ACTION OFFICER: MANAGER LAND USE PLANNING

DATE: 19 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓			✓		✓			

OBJECTIVE

To confirm the timing for the future sealing of Buckleys Island Road, Yarram (from the South Gippsland Highway to the intersection of Parrots Road) to support low density residential development.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

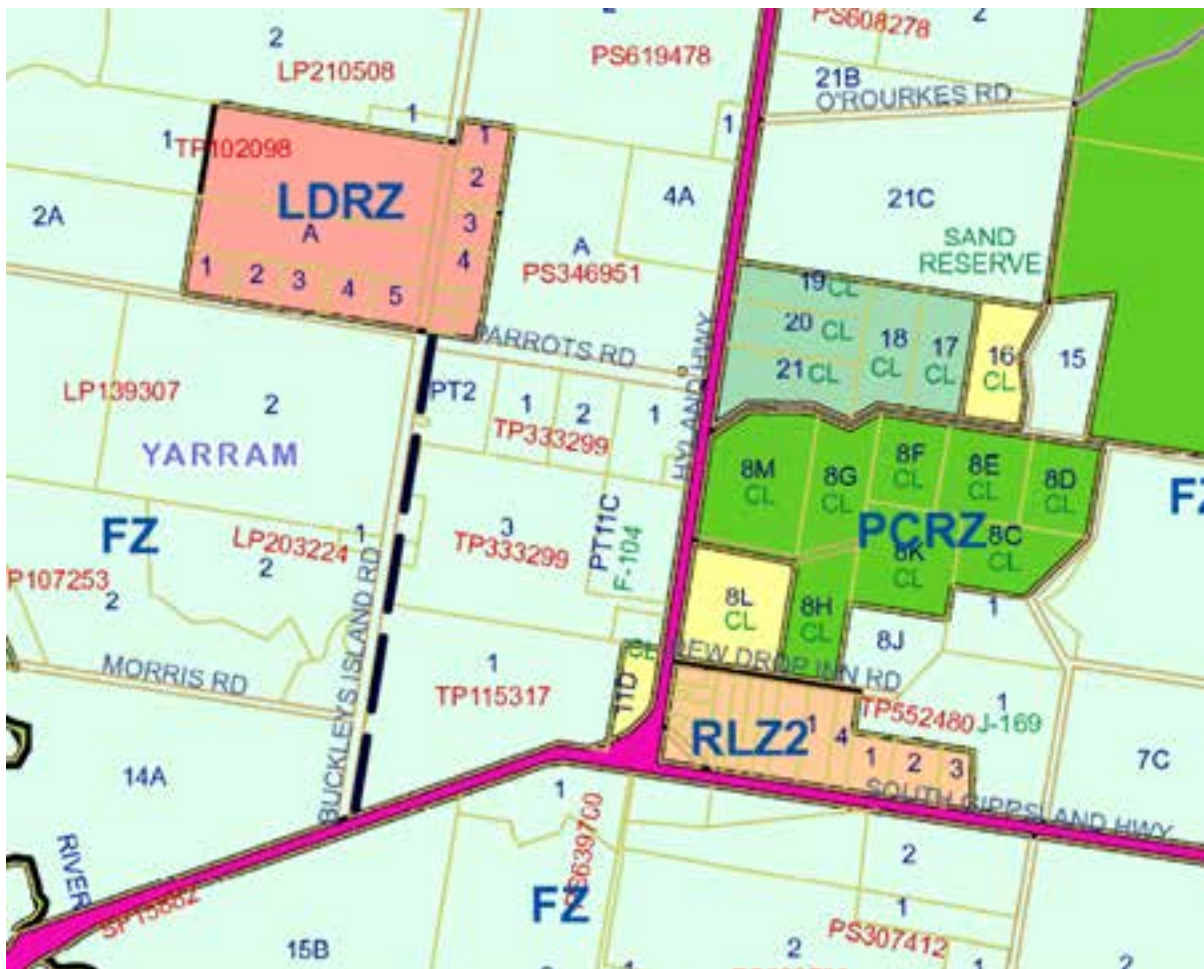
That Council resolve to seal Buckleys Island Road, Yarram (from the South Gippsland Highway to the intersection of Parrots Road) subject to (and as part of) the future low density residential subdivision of Lot A PS346950Q and/or Lot 1 TP102098 proceeding on site.

On 3 March 2009 Council resolved:

'That Wellington Shire Council fund the construction of 1.2 kilometres of Buckleys Island Road, Yarram from its intersection with the South Gippsland Highway to the intersection with Parrots Rd in order to facilitate future low density residential development to the north of Parrots Road.'

The 1.2km section of Buckleys Island Road to be sealed is shown with a dashed bold line in the locality and zoning plan included in Figure 1 below.

Figure 1: Locality and zoning plan



There has been uncertainty as to whether the sealing of this section of Buckleys Island Road is required *prior to* further subdivision of land contained in the Low Density Residential Zone (LDRZ) or *as part of* the future subdivision of land. It is noted that there are two key undeveloped areas of LDRZ land located north of Parrots Road and west of Buckleys Island Road (Lot A PS346950Q and Lot 1 TP102098), which if subdivided could yield approximately 30 to 35 'acre' lots. It is necessary, therefore, for Council to confirm its position on the timing for the sealing of Buckleys Island Road, which has an estimated cost of approximately \$300,000.

Of relevance to Council's consideration of the timing for the sealing of Buckleys Island Road is that future acre lot development in Yarram is dependent on the future subdivision of LDRZ land in this locality. However, despite the limited areas available in the Yarram locality for LDRZ development, there have been no recent subdivision applications lodged with Council for the key areas of land with subdivision potential.

It is currently unclear if the 'up front' sealing of Buckleys Island Road would 'stimulate' further subdivision of the LDRZ land, or whether the land will remain unsubdivided despite the provision of a sealed road. As such, the preferred approach for Council to consider is to reaffirm its commitment to the sealing of this section of Buckleys Island Road, with the Council funded sealing works to be undertaken as part of any future subdivision which increases acre lot supply in the locality. Such an approach would provide subdivider certainty that the sealing works will be completed by Council should future subdivision of LDRZ land take place.

OPTIONS

Council has the following options:

1. That Council allocate funds in the 2018/19 capital works budget and proceed with sealing the 1.2km section of Buckleys Island Road (from the South Gippsland Highway to the intersection of Parrots Road).
2. That Council reaffirm its commitment to seal the 1.2km section of Buckleys Island Road (from the South Gippsland Highway to the intersection of Parrots Road), with the Council funded sealing works to be undertaken subject to (and as part of) any future acre lot subdivision of Lot A PS346950Q and/or Lot 1 TP102098.
3. That Council rescind its 3 March 2009 resolution to seal the 1.2km section of Buckleys Island Rd (from the South Gippsland Highway to the intersection of Parrots Rd).
4. That Council seek further information for consideration at a future Council meeting.

PROPOSAL

That Council reaffirm its commitment to seal the 1.2km section of Buckleys Island Road (from the South Gippsland Highway to the intersection of Parrots Road), with the Council funded sealing works to be undertaken subject to (and as part of) any future acre lot subdivision of Lot A PS346950Q and/or Lot 1 TP102098.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The estimated cost of the required sealing works is \$300,000.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme 2: Services and Infrastructure, states the following strategic objective and related strategy:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.1

'Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire.'

This report supports the above Council Plan strategic objective and strategy.

COMMUNITY

The community impact of sealing this section of Buckleys Island Road to support future acre lot development is expected to be generally positive as it will benefit existing (and future) residents, although it is possible that some landowners in this area may not support future subdivision activity.

It is important to recognise that the sealing works are linked to future subdivisional development, as opposed to providing existing residents with a higher level of service based on current conditions/traffic volumes.



C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**AWARD CONTRACT 2018-010 UNSEALED ROAD RECONSTRUCTION WESTERN MAINTENANCE AREA**

DIVISION: BUILT & NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 19 SEPTEMBER 2017

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the Unsealed Road Reconstruction Western Maintenance Area which is part of the annual gravel road resheeting program. This contract is to resheet sections of various roads in the Licola and Boisdale areas.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 Contract 2018-010 Unsealed Road Reconstruction Western Maintenance Area; and***
- 2. The information contained in the confidential attachment Item F1.1 Contract 2018-010 Unsealed Road Reconstruction Western Maintenance area of this Council meeting agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 6 September 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Wellington Shire Council maintains approximately 1560km of unsealed roads. An annual program for gravel resheets on a selection of roads is developed to maintain the overall condition of the network with the criteria for choosing roads being based around pavement condition and traffic usage.

Each year the roads to be resheeted are grouped together into separate contracts based on their location and this year, three contracts have been tendered one for the Eastern Maintenance Area which is expected to be awarded under delegation, one for the Southern Maintenance Area which is the subject of another report to Council and this contract for the Western Maintenance Area.

The works include gravel resheeting sections of Licola Jamieson Road, Target Creek Road and Hamiltons Road. The tenders have been evaluated and a contract has been prepared for Council's consideration.

OPTIONS

Council have the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2018-010 Unsealed Road Reconstruction Western Maintenance Area; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2018-010 Unsealed Road Reconstruction Western Maintenance Area.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed unsealed road reconstruction works are budgeted for in the 2017/18 Capital Works Program and this contract is one of three that will be undertaken as part of this program.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

The construction of these works will produce a positive community impact with improved serviceability and access on the roads that are resheeted.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors complying with Council's Guidelines on Environmental Management for Roadwork Projects.

CONSULTATION IMPACT

Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.2**AWARD CONTRACT 2018-011 UNSEALED ROAD RECONSTRUCTION SOUTHERN MAINTENANCE AREA**

DIVISION: BUILT & NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER ASSETS AND PROJECTS
 DATE: 19 SEPTEMBER 2017

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the Unsealed Road Reconstruction Southern Maintenance Area which is part of the annual gravel road resheeting program. This contract is to resheet sections of various roads in the Binginwarri and Woodside areas.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.2 Contract 2018-011 Unsealed Road Reconstruction Southern Maintenance Area; and***
- 2. The information contained in the confidential attachment Item F1.2 Contract 2018-011 Unsealed Road Reconstruction Southern Maintenance Area of this Council meeting agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 6 September 2017 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Wellington Shire Council maintains approximately 1560km of unsealed roads. An annual program for gravel resheets on a selection of roads is developed to maintain the overall condition of the network with the criteria for choosing roads being based around pavement condition and traffic usage.

Each year the roads to be resheeted are grouped together into separate contracts based on their location and this year, three contracts have been tendered one for the Eastern Maintenance Area which is expected to be awarded under delegation, one for the Southern Maintenance Area which is the subject of another report to Council and this contract for the Southern Maintenance Area.

The works include gravel resheeting sections of Ross Ferguson Road, Binginwarri South Road, Woodside North Road and Starlings Road. The tenders have been evaluated and a contract has been prepared for Council's consideration.

OPTIONS

Council have the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2018-011 Unsealed Road Reconstruction Southern Maintenance Area; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2018-011 Unsealed Road Reconstruction Southern Maintenance Area.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed unsealed road reconstruction works are budgeted for in the 2017/18 Capital Works Program and this contract is one of three that will be undertaken as part of this program.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

The construction of these works will produce a positive community impact with improved serviceability and access on the roads that are resheeted.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors complying with Council's Guidelines on Environmental Management for Roadwork Projects.

CONSULTATION IMPACT

Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.3**PLACE NAMES COMMITTEE - MINUTES**

DIVISION: BUILT & NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSETS & PROJECTS
DATE: 19 SEPTEMBER 2017

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓				✓			

OBJECTIVE

The purpose of this report is for Council to receive the minutes from the Place Names Committee meeting held on 8 August 2017 and to consider the recommendations from that meeting.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council receive and note the minutes of the Place Names Committee meeting held on 8 August 2017; and***
- 2. The main pavilion at the Maffra Recreation Reserve be named the “John Vardy Pavilion” and that the proposed naming be advertised and if no negative responses are received within 30 days, apply to the Office of Geographic Names to formalise the name; and***
- 3. That the names Giddings, Keys and Dalton being members of the RAAF, based at West Sale in the 1940s be adopted for future road names at the West Sale Airport; and***
- 4. That the section of Desailly Street between Canal Road and McMillan Street and the section of McMillan Street between Desailly Street and Raymond Street become part of Canal Road and that a letter be sent to affected property owners and others directly affected and that the proposed renaming be advertised and if there are no negative responses received within 30 days, apply to the Office of Geographic Names to formalise the road renaming.***

BACKGROUND

The Place Names Committee is an advisory committee that meets quarterly to make recommendations to Council on geographical place name issues.

OPTIONS

Council have the following options available:

- To receive the minutes of the Place Names Committee and consider each of the recommendations; or
- Seek further information and consider at a future meeting.

PROPOSAL

That:

1. Council receive and note the minutes of the Place Names Committee meeting held on 8 August 2017; and
2. The main pavilion at the Maffra Recreation Reserve be named the “John Vardy Pavilion” and that the proposed naming be advertised and if no negative responses are received within 30 days, apply to the Office of Geographic Names to formalise the name; and
3. That the names Giddings, Keys and Dalton being members of the RAAF, based at West Sale in the 1940s be adopted for future road names at the West Sale Airport; and
4. That the section of Desailly Street between Canal Road and McMillan Street and the section of McMillan Street between Desailly Street and Raymond Street become part of Canal Road and that a letter be sent to affected property owners and others directly affected and that the proposed renaming be advertised and if there are no negative responses received within 30 days, apply to the Office of Geographic Names to formalise the road renaming.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The Local Government Act 1989 provides Council the power to approve, assign or change the name of a road. Council in exercising this power must act in accordance with the guidelines provided for under the Geographical Place Names Act 1998.

COMMUNITY IMPACT

The process for the naming or changing of a road name will be followed by contacting the Office of Geographic Names where emergency services are notified and relevant databases are updated.



PLACE NAMES COMMITTEE (PNC) MEETING

8 AUGUST 2017 AT 1:00 PM

MACALISTER RIVER ROOM

MINUTES

ATTENDEES:

Councillor Darren McCubbin
Councillor Gayle Maher
Councillor Scott Rossetti
Dean Morahan (Manager Assets & Projects)
Sandra Rech (Coordinator Asset Management)
James Blythe (GIS Officer)
Leah Hepworth (Asset Management Systems Officer)

MEETING OPENING

1:00pm

APOLOGIES

Nil

CONFLICT OF INTEREST

Nil

1.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

It was moved:

Councillor Maher/Rossetti

That the minutes of the previous Place Names Committee meeting on the 8 May 2017 be accepted.

CARRIED

2.0 CURRENT ISSUES

2.1 Street addressing issues, Earl Street, Woodside

There are several issues regarding Earl Street, Woodside (see attached). The street numbering is not consistent and the constructed road segments are not contiguous.

It was moved at the May 2016 Place Names Committee meeting that a letter be sent to the Yarram Historical Society, Woodside Cemetery Trust and Woodside Primary School asking for road name submissions with a connection to the Woodside area and that Councillors arrange a road trip to visit the area.

Suggested names:

- Brennan – large property owner in Woodside
- Collins – large property owner in Woodside and local hotelier
- Buntine – prominent settler in the district. His wife gave birth to the first child born in Gippsland.

It was moved:

Councillor Maher/McCubbin

That the proposed names BRENNAN, COLLINS and BUNTINE be considered, along with the name LEAR from the ANZAC Commemorative Project; and That the Committee visit the Woodside area to view the roads.

CARRIED

2.2 Request to name an unnamed road off Bengworden Road, Perry Bridge

An unnamed road off the Bengworden Road, Perry Bridge, has been listed on the Wellington Shire Register of Public Roads.



It was moved at the May 2016 Place Names Committee meeting that a letter be sent to all affected property owners with the view to select a road name at the next Place Names Committee meeting. Several names were suggested by the community; however, none were acceptable to the Office of Geographic Names.

At the 2 August 2016 meeting it was resolved that a letter be sent to all affected property owners that the unnamed road off the Bengworden Road be named Akoonah Lane and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

The Office of Geographic Names refused to gazette the name and requested that GLAWAC be contacted for comment, which has occurred. GLAWAC has not endorsed the name and further response is expected shortly.

This item remains open and awaits further response from GLAWAC.

It was moved:

Councillor McCubbin/Rossetti

That Councillor McCubbin contact Gunaikurnai Land and Waters Aboriginal Corporation on the status of the proposed name.

CARRIED

2.3 Unnamed road off the Princess Highway Rosedale

The road into Willow Park, Rosedale, has been included on the Register of Public Roads Register and needs to be identified with a road name.

It was moved at the meeting on 9 May 2017 that this item be advertised in the Gippsland Times and that the unnamed road be known as Maloney Grove. Named after Flight Sergeant Kevin Maloney, who crashed landed his Avro Anson on 24 February 1945, avoiding the town of Rosedale when his plane ran out of fuel during fog while on a training exercise during WWII. One of his crew, Sergeant David McLeod, was killed when his parachute failed to open.

The Office of Geographic Names requested that this proposal be advertised (see attachment) and three responses were received which opposed the name Maloney being used (see attachment).

It was moved:

Councillor McCubbin/Rossetti

That the Committee writes to the objectors thanking them for their naming submissions; and

That historical documentation submitted by a proponent be referred to the local Historical Society for independent verification, subject to permission from the proponent.

CARRIED

2.4 Request to review the road name Old Port Albert–Tarraville Road, Port Albert

An enquiry from Australia Post requested that the **Old Port Albert-Tarraville Rd, Port Albert** could be renamed due to the 'close proximity' and similar sounding name of the Port Albert-Tarraville Rd.

It was moved at the meeting on 9 May 2017 that a letter be written to the Port Albert Maritime Museum and the Yarram & District Historical Society inviting submissions for names to be included on the Wellington Shire Council Approved Road Names Register and names which may be used to rename the above road.

The Port Albert Maritime Museum responded although no alternative name was suggested (see attachment).

It was moved:

Councillor Rossetti/Maher

That a letter be written to Australia Post stating that due to lack of support

from the local community, the name Old Port Albert-Tarraville Road remain and this item be closed.

CARRIED

2.5 Proposal to name oval at Maffra Recreation Reserve, John Vardy Oval

A request was received to name the football oval at the Maffra Recreation Reserve, "John Vardy Oval".

It was moved at the 14 February 2017 meeting that a letter be sent to the Maffra Recreation Reserve Committee seeking its support on naming the football oval, John Vardy Oval. The response received was that the Reserve Committee proposed that the oval is not specifically named after an individual as there have been many people who have contributed greatly over the 148 year history of the oval and it is used for many activities, not just football. The committee felt that as John was the main driver behind the construction of the main pavilion it would be fitting to name it as the "John Vardy Pavilion".

It was moved at the meeting on 9 May 2017 that a letter be written to the proponent, Maffra Football Netball Club and Maffra Recreation Reserve Committee proposing that the pavilion at Maffra Recreation Reserve be named "John Vardy Pavilion" and if no negative responses are received within 30 days, apply to the Office of Geographic Names to formalise the name.

No further correspondence has been received regarding this issue.

It was moved:

Councillor: McCubbin/Rossetti

That the main pavilion at the Maffra Recreation Reserve be named the 'John Vardy Pavilion' and that be advertised and if no negative responses are received within 30 days, apply to the Office of Geographic Names to formalise the name.

CARRIED

2.6 Name and signage for Doctors Bridge Tarraville

A request was received for the name "Doctors Bridge" to be recognised with appropriate signage to be installed on the Manns Beach Road, Tarraville.

It was moved at the meeting on 9 May 2017 that a letter be written to the Yarram & District Historical Society seeking information on the name of this bridge.

A response was received (see attachment) that it was thought that the bridge was named after Dr Hedley, who lived out at Greenhills near to Manns Beach as well as in Tarraville itself. He was an entrepreneur - not only a doctor but a prospector, magistrate, an importer of sheep, an instigator and supporter of Agricultural Shows, a journalist and later a newspaper proprietor (in Sale). "Doctors Bridge" refers to the fact that it was the route taken by the doctor.

It was moved:

Councillor Maher/Rossetti

That Council apply to the Office of Geographic Names to formally recognise the name 'Doctors Bridge'; and

That a letter to be sent informing the proponent advising of this and the Council policy that name signs are not on bridges.

2.7 Name Alicks Downfall to be recognised by the Geographical Place Names

A request has been received to recognise and record the place name Alicks Downfall (alternate in 1940s-1950s: Alecs Downfall) (See attachment).

It was moved at the meeting on 9 May 2017 that this item be held over to the next meeting for further consideration.

It was moved:

Councillor McCubbin/Maher

That the Historical Society be contacted for more information and that this item be closed until more information is received.

CARRIED

2.8 Avon Landcare Group Reserve Name

Avon Landcare Group would like to increase the community's awareness of our project, by placing some signage at the site. Hence the need for a name. Our group feels that the site should be named the "Sandhill Rd Flora and Fauna Reserve" and we offer this suggestion for your consideration.

It was moved at the meeting on 9 May 2017 that it be advertised that the land leased by the Avon Landcare Group adjacent to the Stratford transfer station be named "Sandhill Road Flora and Fauna Reserve" and if no negative responses received within 30 days, apply to the Office of Geographic Names to formalise the name.

No objections were received and a submission to the Office of Geographic Names to have the name registered has been made and is awaiting approval.

It was moved:

Councillor Maher/Rossetti

That this item remains open.

CARRIED

2.9 Request to have street named after the Cullen Family

A request was received to have a street named in Heyfield after the Cullen family who were blacksmiths and one the first families to settle in Heyfield.

It was moved at the meeting on 9 May 2017 that a letter be written to the Heyfield Historical Society asking for information on this name and any other name that they would like to be considered for the Council Approved Road Names Register. No response has been received to date.

It was moved:

Councillor Rossetti/McCubbin

That the Heyfield Historical Society be thanked for its submission and to seek clarification on the suitability of the Cullen name.

CARRIED

2.10 Request to name road created by P182/2015

A developer submitted a request to name a road "Winshaven Way" in a proposed subdivision created by P182/2015 (originally P285/2009) in Stratford.

It was moved at the meeting on 9 May 2017 that a response be sent to the developer rejecting the name Winshaven Way and enclose a list of suggested names from the Council Approved Road Names Register, in particular ANZAC names, with a connection to Stratford.

The response was sent and no further correspondence has been received from the developer.

It was moved:
Councillor McCubbin/Rossetti
That this item remains open.

3.0 GENERAL BUSINESS

3.1 Complex Addressing issues

See attachment.

It was moved:
Councillor McCubbin/Maher
That this item be "Noted" with no further action proposed.

CARRIED

3.2 West Sale Airport – Road Names

A request has been received to name three future roads at West Sale Airport.

GIDDINGS

SERGEANT Noel Elford GIDDINGS #416021
He was the first aircrew killed from RAAF West Sale on the 14th March 1942
Also the first pilot killed from No 1 O.T.U in Gippsland
He was killed in Lake Glenmaggie in Wirraway A20-404

KEYS

CORPORAL Cameron Henry KEYS #12921
He was killed near the RAAF West Sale base on the 18th May 1944
He was with AGS (Air Gunnery School) West Sale
Killed in Ryan Trainer A50-12. Buried in Sale War Cemetery

DALTON

WING COMMANDER Robert Fredrick Martin DALTON #37
He was the Commanding Officer of No 3. BAGS
(Bombing & Gunnery School) West Sale in 1941

It was moved:
Councillor McCubbin/Rossetti
That the three proposed road names GIDDINGS, KEYS and DALTON be advertised and if no negative responses are received within 30 days, apply to the Office of Geographic Names to formalise the road names.

CARRIED

3.3 Renaming a section of Desailly Street, Sale

With the closure of a section of Desailly Street, Sale, to vehicular traffic it is appropriate to investigate the option of renaming the section of Desailly Street between Canal Road and McMillan Street.

It is proposed to extend Canal Road through to McMillan Street (see attachment).

It was moved:

Councillor McCubbin/Rossetti

That the section of Desailly Street between Canal Road and McMillan Street and the section of McMillan Street between Desailly Street and Raymond Street become part of Canal Road; and

That a letter be sent to affected property owners and others directly affected and that the proposed renaming of Desailly Street is advertised and if there are no negative responses received within 30 days, apply to the Office of Geographic Names to formalise the road renaming.

CARRIED

4. NEXT MEETING

14 November at 1.00pm, Macalister Room

5. CLOSE

Meeting closed at 2:10 PM

Attachment for Item 2.1

Earl Street, Woodside

History:

- A submission was made to NES on 10th December 2014 to add to VicMap Transport the extra segments of Earl Street to the South-East of High Street.
- DELWP requested further information for Emergency Services and navigation purposes and noted that there are some addresses assigned on both sides of South Gippsland Hwy.
- The current addressing/naming scenario does not conform to standards.

Options:

- Do nothing, the potential risk to residents and emergency services will remain.
- Rename the segment to the North-West of High Street and designate as Earl Street one of the two identified segments to the South-East of High Street. The other segment would need to be given a different name.
- Rename the two segments to the South-East of High Street and retain the existing Earl Street in VicMap Transport. This option would appear to be minimise confusion resulting from the change. While four properties will require new addresses, the other options would have required five properties to be readdressed.



Recommendations as follows:



Recommendation: To name the new street in Woodside.

Follow-up: Done by: Wednesday, 28 July 2017. To be: Wednesday, 28 July 2017.

Has agreed to: See message on 28/07/2017. Reply: Yes.

Dear Lady,

The Place Names Committee thought that these three names should be considered for use in naming roads at Woodside.

Arden: Patrick Arden owned big property in the Woodside District and the Arden family still stand on the property, he also gave money to build the catholic church in Woodside.

Cullen: The Cullen family owned a lot of property in the Woodside District and had the house for the for many years. They had a two storey brick building which also burnt down.

Burton: Hugh Burton was a prominent settler in the district and ran a hotel on the brother Creek. His second wife Agnes became a school driver and is renowned for her strength and courage. She gave birth to the first child born in Woodside.

We probably have some others to consider.

Kind regards

Secretary

Attachment for Item 2.2
Request for a Road Names at Perry Bridge

Hi [REDACTED]

Further to our discussion at the meeting I met with the locals at Perry Bridge who put forward the name "Perry Bridge Road" which apparently is being used by Ausnet as their electricity address already. I promised to put this up the committee and would write to them all in due course to see if this is an appropriate name. I did put in the usual caveats about needing to abide by the Register of Geographic Names guidelines.

On a side issue, Mr [REDACTED] said he had an argument with "someone in Melbourne" about the name on the Bridge being called "Perrys Bridge" with an "s" rather than the proper name, he also mentioned that the name on "Scrubby Creek Bridge" – also on the Bengwarden road – is "Scrubby" on one side and "Scruby" with only one b on the other. By the time I left Mr [REDACTED] and his neighbours were firmly convinced with the power of the place names committee.

I returned to my phone box, removed my cape and blended in as I have been instructed to do.....

Kind regards

[REDACTED]

[REDACTED]

Hi [REDACTED]

Thanks for your recent inquiry and follow up letter with the proposed name for the Perry River area. At this stage GLaWAC are not in a position to endorse the proposed name, as this may need some follow up research into the origin and meaning relating to Gunaikurnai language and history, particularly in this locality.

Given it's close proximity to Ramahyuck, GLaWAC are happy to provide a Gunaikurnai name that has some reference to the local area. This will be subject to checking our language database.

Kind Regards,

[REDACTED]



Gunaikurnai Land and Waters Aboriginal Corporation (GLaWAC)

193-197 Macleod Street, Bairnsdale VIC 3875 | PO BOX 1699, Bairnsdale VIC 3875

Website: <http://www.gunaikurnai.org>



I acknowledge the Gunaikurnai people as the Traditional Custodians of the land on which I live and work. I pay respect to Elders past and present. I commit to working respectfully to honour their ongoing cultural and spiritual connections to this country. I recognise the role and value of culture in our community.

Attachments for item 2.3
Unnamed road off the Princess Highway Rosedale



From: [REDACTED]
Sent: Tuesday, 4 April 2017 3:26 PM
To: [REDACTED]
Subject: [NES - Action Required] NES NOTIFICATION: CR/WO #99492 has been set to RECHECK

The status of CR/WO ID #99492 has been updated to RECHECK

Your action may be required.

CR/WO Details
Request ID: 99492
Source: VEPLUS
Status: RECHECK
Creation Date: 31/MAR/17
Description: Unnamed road to be named MALONEY GROVE
Region: Wellington Shire,
Category: Transportation Networks
Object: Roads
Status: Change/New Road Name
Task: Modify Road Name/New Name

CR/WO Last Change
Date Of Change: 04/APR/17
Old Status: REFERRED
New Status: RECHECK
Changed By: [REDACTED]

Please see details via your NES Portal Dashboard
<http://nes.land.vic.gov.au/Website/dashboard.aspx?d=99492>

Most Recent Comment: The Office of Geographic Names has audited the naming proposal and requests the following course of action be taken:

1) Under the Guidelines for Geographic Name 2010, Principle 1(M) Consulting with the public, Council must consult on every naming proposal (new name), even though the name is pre-approved by council and exists on Council's road name register. This would mean advertising in the local newspaper, or similar, via a public notice, Council's intent to assign Maloney Grove to the subject road, allowing 30 days for any objections. Council must advertise if there are no directly affected property owners/addresses. If there are property owners/addresses directly affected then Council would need to write to the property owners, and consult on the proposed name allowing 30 days for any objections.

2) Having discussed a public safety concern this afternoon with emergency services, the Office of Geographic Names will accept the extent as highlighted in pink, for this road naming assignment. Council may pursue naming the extension of this road to the east that leads to the Camping Reserve as Maloney Grove, but would need to consult with the relevant authority responsible for the road to seek their approval.

If you wish to discuss please do not hesitate to contact the Office or [REDACTED]

Date/time comment was made: 04/APR/17
Comment made by: [REDACTED]



-----Original Message-----

From: [REDACTED]
 Sent: Tuesday, 16 May 2017 12:54 PM
 To: PlaceNames <placenames@wellington.vic.gov.au>
 Subject: Proposed naming of unnamed road

The unnamed road into willow park Rosedale should be named 'Bowman Grove' as the bowman property above surrounds willow park and has done for generations and has a lot more significance to the area. No one has ever heard of Kevin Maloney and naming it after him will have no importance to the park whatsoever. Regards [REDACTED]

Sent from my iPhone

-----Original Message-----

From: [REDACTED]
Sent: Tuesday, 16 May 2017 1:52 PM
To: PlaceNames <placenames@wellington.vic.gov.au>
Subject: Place names committee Wellington shire council

As a rate payer, I object to the naming of the roadway into willow park
Rosedale being named Maloney grove.

The name has no significance to Rosedale and a pilot who neglects to ensure he
has enough fuel to complete a training exercise should not be honoured with a
roadway named after him.

A better name with Rosedale significance could be:

Cordy ~ Neil, Graeme and Brian who played a combined 386 games of VFL/AFL
football, the trio all attended Rosedale primary school.

Cheers,

[REDACTED]

7th June, 2017

18 Desai Street,
SALE. 3850

PRIVATE & CONFIDENTIAL

Dear [REDACTED]



I refer to our recent conversation regarding the proposed naming of a street in Rosedale.



NAA bc 609075

104

INCIDENT OF THE AIRCRAFT

Summary of the

1. The accident to a twin-engine aircraft, occurred on February 20th, 1944 at about 10.30 p.m. at a property known as "The Ridge," KILBRIDE, VICTORIA.
2. The occupants of the aircraft and their particular duties were as follows:

A. at the commencement of the flight

1. Pilot: Sergeant WILLIAM J. J. (Staff Pilot & Captain)
2. First Officer: Sergeant WILLIAM J. J. (Staff Pilot & Captain)
3. Second Officer: Sergeant WILLIAM J. J. (Staff Pilot & Captain)
4. Navigator: Sergeant WILLIAM J. J. (Staff Pilot & Captain)

B. at the time of the accident

1. Pilot: Sergeant WILLIAM J. J. (Staff Pilot & Captain)

(The remaining three members of the crew having fallen out prior to the accident.)

3. As a result of the circumstances surrounding the accident the member of the Royal Australian Air Force was killed, Captain WILLIAM J. J. was killed instantly, while having attempted to bail out at an altitude not in excess of 100 feet.
4. Apart from Sergeant WILLIAM J. J. no other member of the crew sustained any injuries whatsoever.
5. All personal effects were on board at the time of the accident.
6. The aircraft, upon which the accident was caused, was currently operating in the Flying Squadron (No. 1) under the command of Flight Lieutenant J. J. J. (No. 1), Despatching Officer on the night of the accident.
7. The aircraft had received from a flight navigation exercise on several occasions in the form of a "D" and "S" exercise (see Appendix "D").
8. The exercise on which the aircraft was engaged, being a navigation exercise, the navigators had received briefing on the said exercise in about 10.00 a.m. and the pilot and navigators, received final instructions at briefing prior to take off. This covered returning to base in the event of weather was unsuitable for the flight in the vicinity.
9. The pilot of the aircraft received instructions at:
 - a. at about 10.00 a.m.
 - b. in the form of briefing.
 - c. by Flight Lieutenant J. J. J. (No. 1).

Williams

Williams

10. The pilot misperceived the aircraft's position in relation to the terrain and the weather. The pilot was not aware of the terrain and the weather conditions which could affect the aircraft's position and altitude. The aircraft was not in a position to land safely.

11. As a result of the accident, the aircraft's engine was damaged and the pilot was killed.

Aircraft's engine: Damaged.
Pilot: Killed.

12. As a result of the accident, the aircraft was damaged and the property of the pilot was lost.

13. Damage done to the aircraft's engine and the pilot's property.

14. Damage done to the aircraft's engine and the pilot's property.
15. Damage done to the aircraft's engine and the pilot's property.

16. All other equipment on the aircraft.

17. As a result of the accident, the aircraft's engine was damaged and the pilot's property was lost.

18. Damage done to the aircraft's engine and the pilot's property.

19. Damage done to the aircraft's engine and the pilot's property.

20. Damage done to the aircraft's engine and the pilot's property.
21. Damage done to the aircraft's engine and the pilot's property.
22. Damage done to the aircraft's engine and the pilot's property.

23. Damage done to the aircraft's engine and the pilot's property.
24. Damage done to the aircraft's engine and the pilot's property.
25. Damage done to the aircraft's engine and the pilot's property.

CONFIDENTIAL - SECURITY INFORMATION

CONFIDENTIAL - SECURITY INFORMATION

MY AVIATION RECORD MK11 CH1V

By Kevin Maloney

I will continue from where we had completed the bush fire patrol with the six Bush Fire Brigade observers aboard and were approaching Mario, where I routinely "beat up" the fishing trawlers anchored in the Snowy River. Before going into my routine I had to give some consideration to my two observers. How would they react to my rather unorthodox routine of very low unauthorised low flying? We had run into some pretty severe turbulence over the mountains and they had taken that in their stride, and they were accustomed to riding on the back of their fire brigade trucks over rough bush tracks to fight bush fires. They were tough brave men who would surely enjoy a little excitement. I had flown over Mario before at 1000 feet and there were no buildings, or anything else, on the beach to indicate that electricity needed to be taken across the river.

As I lifted over the sandbank I noticed out of the corner of my eye (the only time it is safe while low flying to notice anything else - even peripherally - is while ascending.) a group of hotel patrons standing on the knoll enjoying a drink. As the knoll is about 30 feet above the water they had a box seat of my performance. The fishing trawlers presented a perfect target, and after giving them the usual treatment I immediately dropped down to within a couple of feet of the water for a while then lifted back over the sandbank for some more low flying along the beach.

Not long after, probably about 5 - 10 minutes, Jock gave me a signal he had just received from Base, and the message to me was: Aircraft reported down at Mario. Return to Mario and investigate. Approaching Mario we could see the tail of an aircraft protruding from the water. From the distance it seemed that the aircraft had dived into the river, and we were apprehensive as to the chance of survival of the crew and the two observers if that had happened. As we approached we were very relieved to see that the inflatable rubber dinghy, floating beside the aircraft, already had two or three people in it.

I will explain how the accident happened, and why it happened. The pilot of the ditched aircraft, Johnny Conlon, as I mentioned in CH11, did not like low flying. Neither Johnny or the other pilot had ever followed me down when I had done my routine "beat up" of the trawlers. As Johnny explained later he had felt some kind of "peer pressure" to follow me because of the presence of the two Bushfire Brigade observers on board. Apparently, when he overflew the trawlers, instead of letting down to within 2 feet of the water he levelled out much too high. This proved to be his undoing as, unbeknown to both of us, there was a cable stretched across the river to the beach and the cable had to be high enough to allow the trawlers to pass under it.

The cable was at the exact height to scrape along the top of his fuselage (the body of the aircraft) during the process of which it sheared off the radio antenna, the astro dome (a bubble of Perspex which allowed navigators an unobstructed view of the sky for sextant shots of the stars) it then hit the fin (to which the rudder is attached) which held firm until the cable broke, but not before it jammed the rudder. Johnny could have returned to Base by compensating for the loss of rudder control by juggling the throttles, ailerons and trim. He took the option of ditching (touching down in the water in much the same manner as a flying boat - except that flying boats are not in the habit of sinking after the touch-down) and the only reason the aircraft didn't sink was because he touched down near the bank of the river where the water was not too deep and the weight of the motors took the front of the aircraft to the bottom, leaving the tail protruding.

There is one thing that about this episode that has continued to puzzle me. Did the hotel patrons enjoying their beer on the knoll think that I was aware of the cable, or alternatively, perhaps they

thought that I had no idea of its presence. The thought didn't occur until some time after I had received my discharge from the Air Force, as I had been too busy trying to get Johnny out of the mess - because if he was to be found guilty, I also would have been found to be equally guilty. Looking back, I was responsible for the whole stupid affair. My feeble excuse that I would have aborted the mock attack if I had known he was following me had very little validity. To cap it off, we had civilians aboard.

As I stated earlier the war had virtually finished and there was an avalanche of personnel requesting their discharge from the armed forces. Had there been no aerial bush fire patrol, flying would have been finished at RAAF Bairnsdale by this time. As a consequence discipline had slackened and I was able to indulge myself by stretching the rules a little to make flying more interesting; but the Mario routine would have been unthinkable 6 months earlier. This also made things easier for Johnny Conlon because RAAF Bairnsdale's high ranking Commanding Officer and his subordinates had been replaced by officers of much lower rank, and for good measure the numbers had been proportionally reduced. Johnny and I had just been promoted to the rank of Warrant Officer and we were on good terms with most of the Officers.

Consequently, before the Court of Enquiry was convened Johnny and I had discussed the matter with some of the officers we knew would be involved. Because of the circumstances; the end of the war drawing closer, the heading rush back to civilian life by most servicemen, the fact that the loss of the aircraft was of little significance as most of the surplus aircraft would end up at the wrecking yards, that nobody had been injured and that there would be very little scrutiny from the top "boss" at Melbourne, we decided to do a little creative alteration to the cause of the accident by blaming engine failure for the ditching. This would expedite the decision of the Court of Enquiry and nobody would be court martialled and justice would have appeared to be done.

I am not a liar but the circumstances, which I am about to describe, may metamorphose what normally might be regarded as an outright lie to a "white" lie. I will return to page 4 of Ch 11, in which I gave a brief description of the findings of the Court of Enquiry into my crash landing.

The decision of the Court of Inquiry was that it was a *'Phenomenon of the weather.'* I strongly objected, not only because it had "cover up" written all over it but because it was manifestly wrong. Everybody was aware of the cloud bank which was approaching the Gippsland coast. The pilots doing the daylight exercise reported it and suggested that the night flying be called off.

In contrast to the Mario incident two airmen were killed that night and one seriously injured. I was the first to take off for the night exercise and when I flew into the cloud bank, which was still approaching the coast, I called base and suggested that the exercise be aborted. Base agreed to do this, but procrastinated to the point where the safety of at least six aircraft was placed in serious jeopardy. If base had recalled all aircraft when they received my signal, then ordered flare paths to be laid at Bairnsdale, East Sale and West Sale all aircraft would have landed safely.

As a consequence of this I had few qualms in conspiring to cook the evidence to ascertain the decision we wanted. So Johnny was spared the court martial and almost certainly, a dishonourable discharge. Looking back over all those years I am certainly not proud of what I had done. Had I maintained my altitude of 1000 feet as we approached Mario, Johnny would certainly have done the same and returned safely to base.

THE CHAIRMAN
A/C

National Archives of Australia Files as Reference:

Anson W2557, N4020, DG218 and AX225 - Court of Inquiry, CO's report re accident at various places on 24 and 25/2/45 (GWS barcode) NAA: A705, 32/12/1225 barcode 699075

MALONEY KEVIN MAURICE : Service Number - 14431 NAA: A9301, 14431 barcode 4560517

WARD ALBERT MILTON : Service Number - 431290 NAA: A9300, WARD A M barcode 5406067

LILES GEORGE SPENCER : Service Number - 439770 NAA: A9301, 439770 barcode 5527636

MACLEOD DAVID JULIUS IRWIN : Service Number - 436836 NAA: A9301, 436836 barcode 5530489

Attachments for item 2.4

Request to review the road name Old Port Albert – Tarraville Road Port Albert

From: [REDACTED]

Sent: Monday, 22 August 2016 10:56 AM

To: [REDACTED]

Cc: [REDACTED]

Subject: FW: Old Port Albert-Tarraville Road, PORT ALBERT 3971

Good morning [REDACTED]

My apologies for delay regarding this request.

As discussed with yourself previously, I am enquiring on behalf of Australia Post if the Place Names Committee could do a review of the road name **Old Port Albert-Tarraville Rd, Port Albert** and if it could be renamed due to the 'close proximity' to and similar sounding road name of Port Albert-Tarraville Rd especially in the event of an Emergency Services call out.

I have provided a copy of the Land Victoria map which outlines both 'Old Port Albert-Tarraville Rd' and 'Port Albert-Tarraville Rd' in Port Albert.

If the renaming of the thoroughfare is agreed to, Australia Post requests that Council ensures to notify all residents and the other statutory authorities of any changes made.

Thanking you in advance,

Regards,

[REDACTED]

PORT ALBERT-TAKKAVILLE RD / OLD PORT ALBERT-TAKKAVILLE RD



[REDACTED]

19th June 2017.

[REDACTED]
Wellington Share council,
P.O. Box 506 Sale Vic. 3850.

Dear [REDACTED]

The street Names in Port Albert have been in place since the early beginnings of Port Albert and are of Historical significance.

The [REDACTED] concerned about the changing of the names.

I contacted you with our concerns on the phone to clarify the changes. Most of our concerns were alleviated when you explained it only concerned some of the roads in the vicinity of the roundabout.

We would like to be keep up to date with your decision and are happy to be of assistance in your decision on the naming of the roads.

On behalf of the [REDACTED]

Yours Sincerely,

[REDACTED]

Attachments for item 2.5

Request proposing name change of Maffra Oval to John Vardy Oval

[REDACTED]

Wednesday, 5 October 2016



Now that the dust has settled after the football season, I wanted to formally write to you on a matter that is to me of local importance.

It is a proposal I would like to put to council to consider the naming of the football oval at the Maffra Recreation Reserve – the John Vardy Oval.

As you and councillors would be more than well aware, John (or Jack as we knew him) was an icon of the town and his contribution to local sport, in particular football, was second to none.

He was also a driving force in the Maffra Community Sports Club and many other community projects and groups. He was a great advocate for the Maffra community.

To have the facility renamed the 'Jack Vardy Oval' would be a fitting tribute and one that I believe would have the support of the wider community.

I have advised the Maffra Football Netball Club of my suggestion and they are fully supportive.

I would appreciate your consideration and thoughts on this suggestion and would hope that it be considered by the Wellington Shire Council.

[REDACTED]

[REDACTED]



18 October 2016



MAFFRA RECREATION RESERVE RENAMING PROPOSAL

Thank you for your letter of 5 October 2016 regarding renaming the Maffra Recreation Reserve Oval, the John Vardy Oval.

I knew Jack well and agree that he was a great contributor to local sport and the community more broadly.

Our process moving forward will be to have the proposal presented to our Place Names Committee. The role of this committee is to assess proposals of this nature and will subsequently make recommendation to Council for consideration. With the upcoming Council election, it could take a little while to progress as we form and meet with a new committee, but we will ensure this item is listed for consideration as soon as possible.

I will advise you of the outcome and should you have any further queries, please do not hesitate to contact me.



ECM- 2135645

Sales Service Centre
51 Devide Street, 211 Box 316, East Wyalong NSW
Telephone 180 363 344

Yamart Service Centre
100 Great Street, Yarram, Victoria 3217
Telephone 01 5182 3128

Contact Us Online
Web: www.wellington.vic.gov.au
Email: customers@wellington.vic.gov.au

Good afternoon [REDACTED]

Please find attached signed in principle support.

Regards

[REDACTED]
Geographic Names Audit Officer

Office of Geographic Names
Department of Environment, Land, Water and Planning
570 Bourke Street, Melbourne, Victoria, 3000

Correspondence: GPO Box 527, Melbourne, 3001

www.delwp.vic.gov.au/namingplaces



ANZAC Commemorative Naming Project

Recognising Victorian people's wartime service

www.delwp.vic.gov.au/namingplaces

— Forwarded by [REDACTED]



Good afternoon,

In-principle support is being sought by Wellington Shire Council for the proposed naming of JOHN VARDY OVAL at the Maffra Recreation Reserve.

Attached is the in-principle support form and map for your consideration.



This email is intended for the named recipient only. The information it contains may be confidential or commercially sensitive. If you are not the intended recipient you must not reproduce or distribute any part of this email, disclose its contents to any other party, or take any action in reliance on it. If you have received this email in error, please contact the sender immediately and delete the message from your computer.



Request from a naming authority for 'in principle' support for a place name from the Registrar of Geographic Names

1	Name, role of person and naming authority submitting this request : [REDACTED] Wellington Shire Council
2	What is the proposed name? <i>JOHN VARDY OVAL (at the Maffra Recreation Reserve)</i> Please circle: <u>feature</u> /road/ locality name
3	Attach a map that shows the extent of the feature, <u>locality</u> or road to be named. Does the feature have a property address? If so, what is the address? <i>Site currently addressed as MCLEAN ST, MAFFRA</i>
4	Why has the name been selected, who selected the name and what is the origin or meaning/background of the name? <i>Name proposed by [REDACTED]</i> <i>Excerpt from [REDACTED]</i> <i>"...John (or Jack as we knew him) was an icon of the town and his contribution to local sport, in particular football, was <u>second to none</u>. He was also a driving force in the Maffra Community Sports Club and many other community projects and groups. He was a great advocate for the Maffra community...I have advised the Maffra Football Netball Club of my suggestion and they are fully supportive."</i>

In principle support

5	<p>Why does the naming authority require 'in principle' support?</p> <p><i>Similar sounding road name VARDYS ROAD is within 15km of the proposed feature name. Unlikely to cause confusion as they are different features.</i></p> <p><i>Meets commemorative naming principles, other than confirmation needed from proponent as to whether the family members have been consulted and provided consent.</i></p>																																												
6	<p>Have you checked for duplication or phonetically similar names using VICNAMES? Have you identified any conflicting names?</p> <p><i>No features of similar name within 15km but there is a road named VARDYS ROAD within 15km.</i></p>																																												
7	<p>Does the name comply with the key principles and <u>specific principles</u> in the <u>Guidelines for Geographic Names 2010 V2</u> (Geographic Feature, Locality or Road)?</p> <table><thead><tr><th></th><th>YES</th><th>NO</th><th>NOT APPLICABLE</th></tr></thead><tbody><tr><td>Language</td><td><input checked="" type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Recognising the public interest</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input checked="" type="radio"/></td></tr><tr><td>Ensuring public safety</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input checked="" type="radio"/></td></tr><tr><td>Directional names to be avoided</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input checked="" type="radio"/></td></tr><tr><td>Assigning extent to a feature, <u>locality</u> or road</td><td><input checked="" type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Using commercial and business names</td><td><input checked="" type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Linking the name to the place</td><td><input checked="" type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Using commemorative names <u>(see comment Q5)</u></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Names must not be discriminatory</td><td><input checked="" type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr><tr><td>Recognition and use of Indigenous names</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input checked="" type="radio"/></td></tr></tbody></table>		YES	NO	NOT APPLICABLE	Language	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Recognising the public interest	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Ensuring public safety	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Directional names to be avoided	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Assigning extent to a feature, <u>locality</u> or road	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Using commercial and business names	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Linking the name to the place	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Using commemorative names <u>(see comment Q5)</u>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Names must not be discriminatory	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	Recognition and use of Indigenous names	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
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Recognition and use of Indigenous names	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>																																										

Page | 2

In principle support

Dual names

Registrar's support:

I support the above-mentioned proposed name 'in principle', subject to a compliant naming proposal being submitted to my office.

Registrar of Geographic Names

Date:

Note: the information on this form is only for a naming authority to use and must not be communicated to the general public.

Once you have completed the form please send together with a map and any relevant supporting documentation to [REDACTED] For enquiries please telephone [REDACTED]

Page | 3



Naming Proposal: JOHN VARDY OVAL at Maffra Recreation Reserve, Maffra



Naming proposal: JOHN VARDY OVAL



This material may be of assistance to you, but Wellington Place Names and the State of Victoria and their employees do not guarantee that the publication is without error or is a correct representation of the facts. The publisher is not responsible for any loss or damage arising from the use of this material or for any information contained in the material or published.

Print Date: 10/10/2016 13:38:54 PM

Response received via phone call on 2 May 2017 from [REDACTED] (she was going on holiday and did not have time to reply via letter).

The [REDACTED] met and this item was discussed. The Committee would like to propose that the oval is not named as there have been many people who have contributed greatly over the 148 year history of the oval and it is used for many activities, not just football.

The committee feel that as John was the main driver behind the construction of the main pavilion it would be fitting to name it as the "John Vardy Pavilion".

Gippsland Times
Friday 4 August 2017

www.gippslandtimes.com.au



Gippsland East MLA Tim Bull with Maffra Football Netball Club vice-president Paul Bousha. In front of the building which could soon be renamed the John Vardy Pavilion.

The Vardy name looks set to go on pavilion

THE Maffra Recreation Reserve pavilion could soon be named after a stalwart of the town's football club.

Wellington Shire Council is considering naming the pavilion after John Vardy, a long-time Maffra resident and member of the Maffra Football Netball Club, who died last year.

The move has the support of Gippsland East MLA Tim Bull, who recently wrote to Wellington Shire Council.

In response, council advised it had received an objection to the proposal after advertising the suggestion, it stating there had been a number of contributions over the past 148-year history, however recommended the pavilion be named in his honour, with Mr Vardy being the main driver behind its construction.

"Wellington Shire then advertised that suggestion to rename the facility the John Vardy Pavilion and no objections were received," Mr Bull said.

The proposal will go before the Wellington Shire Council place names committee on Tuesday, with council to then apply to the Office of Geographic Names to formalise the name.

"I think the council for taking the idea on board and progressing it in this way," Mr Bull said.

He said it was fantastic news for the Vardy family as Mr Vardy did so much for the community and had a genuine love for the Maffra Football Netball Club.

"He was a terrific man, always spoke his mind and was a great asset for the community."

Maffra FCN vice-president Paul Bousha said the club was pleased with the plan.

"John was like a dog with a bone — when he had an idea he pursued it," he said.

"He played a big part in the function centre being built and in getting the new lights."

Attachment for Item 2.6

From: [REDACTED]
Sent: Wednesday, 19 July 2017 2:00 PM
To: [REDACTED]
Subject: Re Doctor's Bridge

Dear [REDACTED]

Thanks for your reply

We think that the bridge on the Mann's Beach Tarraville Rd may have been named for Dr Hedley who lived out at Greenhills near to Mann's Beach as well as in Tarraville itself. He was a real entrepreneur not only a Doctor but a prospector,

a magistrate an importer of sheep, an instigator and supporter of Agricultural Shows a journalist and later a newspaper proprietor (in Sale)

He was related through marriage to the Kings at Snake Ridge, Rosedale and to the Peck's in Sale.

He was much revered in this district and Hedley is named after him.

So Doctor's bridge refers to the fact that it was the route taken by the Doctor.

Attachment for Item 2.7

<https://open.abc.net.au/explore/177361>

Can you solve the mystery of Alicks Downfall?



What happened to (and at) Alicks Downfall?

It has to be one of Gippsland's more unusual names.

Alicks Downfall, without an apostrophe to conform with Place Names standards, was an area on the Macalister River downstream of the weir wall.

The earliest recorded use of it was in 1862 when, along with what became Maffra, it was one of the two principal crossings of the Macalister. It sat firmly where Masons Lane at Upper Maffra West and Goodmans Lane at Tinamba West used to meet on either side of the

Macalister. Both those lanes are now closed off well before the river. But in the 1860s they were surveyed wider than the usual rural lanes, as if it was to be a significant transport corridor. It was a name commonly used for the area, up to and above where the weir wall was later built.

The name was said to have arisen after one Alick, a bullock driver, came unstuck in the middle of the river and lost a number of animals. In 1866, John Campbell also drowned there trying to cross the river in a dray, not realizing how much it had risen from snow waters since he had first crossed it in the morning. People sometimes now think he was the "Alick", but the name was in use well before that time.

From 1872 onwards the area upstream, where there was a large rocky outcrop, was mooted for a dam. First it was to be for Sale's water supply, then for Maffra's, and finally for what became the Macalister Irrigation District. Then, when the wall began to be built in 1919, the name fell into disuse, as it became known as the Glenmaggie Dam (with a post office of the same name), and the river crossing much further downstream ceased to be used.

However the name reappeared again in the late 1940s, as the weir wall was extended and the Main South Channel was built to supply water to the new irrigation area of Nambrok-Denison. This involved tunneling under the rocks, which then began to be referred to as "Alecs Downfall". The story was re-imagined, with "Alec" becoming a drover who either lost cattle off the rocks, or rode off the rocks. The name no longer referred to the area, but became the name for the Rocks alone.

So now we know where Alicks Downfall, a quite uncommon name, originated, where it covered, and where it moved to. We just still need to find out who Alick was – and when he met his Downfall.

Attachment for Item 2.8



Member of VFF Farm Tree and Landcare Association Inc. No 400119365



15th August 2016,

Dear Committee Members,

For approximately 10 years, the [REDACTED] has been leasing a WSC property at adjacent the Stratford Transfer Station. In 2012 a site management plan was developed which was submitted to and agreed upon by WSC. Our group maintains this site with our membership and also regularly utilising Community Corrections.

Over the time our group has cleaned up the significant pest and weed infestation within the area and in excess of 2000 plants are now growing strongly. A further 400 plants have been planted this year.

In addition to this, the boundary fence has been replaced, and a significant remnant (approx 0.5 hectares) of "Forrest Red Gum Grassy Woodland" is now protected by a special rabbit proof fence. Ongoing planting of grasslands species is further enhancing this piece of remnant vegetation.

We have now reached a point where we would like to increase the community's awareness of our project, by placing some signage at the site. Hence the need for a name. Our group feels that the site should be named the "Sandhill Rd Flora and Fauna Reserve" and we offer this suggestion for your consideration.

With thanks,

WELLINGTON SHIRE COUNCIL

PROPOSED NAMING OF RESERVE

*Proposed naming of reserve under the provisions
of the Geographic Place Names Act 1998*

Following a request from the Avon Landcare Group,
Council's Place Names Committee proposes to
register the following part parcels of land PCA30 SEC
8, CA 35 SEC 8 & PCA 35A SEC 8 (grid coordinates
provided: 508344.977, 5798237.460) as **Sandhill
Road Flora and Fauna Reserve**.




Public comment on the proposed
name is invited and may be made in
writing to Place Names Committee,
Wellington Shire Council, PO Box
309, Sale VIC 3850, or via email to
PlaceNames@wellington.vic.gov.au.
Submissions will be accepted no later
than 30 June 2017.

Page 26 – Times-Spectator, Tuesday, 30 May, 2017

Attachments for Item 2.9

Request to have street named after the Cullen Family




Wellington Street 13-3-17


To whom it may concern,

I am writing to see if you
when my new streets are being named in
Dunfield, you would consider a street being called
CULLEN ST.

my late husband's family came here from London
in 1870s and were blacksmiths namely
James Cullen & Thomas Cullen, uncle and grand
father to my husband. The blacksmiths shop was
at the end of St Pauline St just over the bridge
We are one of the 1st settlers in Dunfield.

I hope you will consider my request next time
you name a street, because it is in Dunfield.
Three of my family still reside here.

Thank you very much
Yours Sincerely




WELLINGTON
SHIRE COUNCIL
21 MAR 2017
RECEIVED

From: [REDACTED]
Sent: Tuesday, 8 August 2017 11:45 AM
To: [REDACTED]
Subject: Heyfield

Dear [REDACTED]

here are a few names taken from a list of WW1 soldiers from Heyfield.

BETTLES - Roy Scott

FITTON - William Reid

FITZPATRICK - Samuel

and brother Theodore

HIND - William

PALLOT - Ernest

and some details

Hope they can be of use

[REDACTED]

Attachment for Item 2.10
Request to name road created by P182/2015

From: [REDACTED]
Sent: Friday, 5 May 2017 8:53 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: Request for approval for a name for a road in a new subdivision P182/2015 - 17 Redbank Rd Stratford

[REDACTED]

I would be grateful if you would take the following to the Place Names Committee

Regards

[REDACTED]

The Place Names Committee

On behalf of my family I submit a request that the road created by P182/2015 (originally P285/2009) be named Winshaven Way – see Attachment 1

The request has the approval of the (a) current owners and developers of the subject land – Katherine Crooke and Mary Treasure and (b) future developers of the adjoining property through which the road will eventually continue – Brian and Erica Wheatley – see Attachment 2

Background to the request

- In 1999, at the age of 79, [REDACTED] shifted from Glenburn to Stratford to be near her daughter [REDACTED]
- Pat subsequently purchased an 11 acre paddock on the western corner of Redbank Rd and Killeen St
- In 2000 Pat relocated a building from Maffra to the paddock and converted it into an pleasant dwelling and planted an extensive garden and many trees
- Pat then investigated the possibility of subdividing her property and eventually obtained a Planning Permit for a 40 lot subdivision in 2009
- Pat came up with the name Winshaven for the road created by the subdivision
- In 2012 Pat completed the 10 lot Stage 1 of her subdivision in Killeen Street and planned to continue with additional stages when the market was favourable
- Towards the end of 2013 Pat was planning to proceed with Stage 2 – 7 lots in Blackburn St – when she became ill and died on 2nd April 2014. Pat is buried in Stratford Cemetery
- Her estate was sold to [REDACTED] on Jan 2016

My late mother-in-law was a truly loving, kind, generous, gracious, mentally active and extremely creative (both artistically and otherwise) person all her life, forever coming up with plans and schemes for things to be done, both for herself and members of the family – a truly remarkable lady who continues to be sadly missed. The family would be extremely grateful if her wish to name the road she created was honoured

Regards

[REDACTED]

Attachment for item 3.1
Complex Addressing Issues

Victoria's complex site addressing program

For retirement villages, universities, shopping centres, sporting facilities, tourist venues, and caravan and residential parks

We need to put your site on the map

The complex site addressing program aims to provide unique identification (i.e. an address) for each sub-address within large or complex sites such as retirement villages, universities, shopping centres, camping sites, sporting facilities, tourist venues, and caravan and residential parks.

By doing this, the program will improve the property addressing system in Victoria and support efficient and effective delivery of emergency and postal services, as well as a range of government activities.

The program seeks to improve the addressing system by defining the processes for capture, storage, maintenance, geocoding, access and distribution of Victorian address data from Vicmap, the state's authoritative spatial data site.



Deakin University, a complex site

What is complex site addressing?

The complex site addressing program will create a unique identification (address) for each sub-address within a large site. Each sub-address will then be

identified, placed in its actual location on a map and included in Vicmap.

Information to achieve this should be provided by site management of each complex site to councils, who will submit this information to Vicmap.

For example, a retirement village could have 300 individual buildings within it and each road might already be named and each building already numbered; however, the site and its residents are only known by a single address, e.g. 81 Gallagher Street.

Another example might be a tourist venue, caravan or residential park that has named roads with many individual dwellings and sites within it; however, all dwellings and sites at the venue or park are only known by a single address, e.g. 46 Morrison Way.

The complex site addressing program aims to ensure all roads and relevant buildings on sites are individually identified by unique sub-addresses and that the addresses are recorded in Vicmap. When road names and building numbers have been assigned, appropriate signage should be installed so that emergency and other services can navigate to specific addresses.

For standard residential sites, addresses are assigned by the local council. A residence is typically associated with one land title, one property (for rating purposes) and one address. This information is typically already in Vicmap and available to emergency and other services.

How site managers can help

Many complex sites already have site plans that might show internal roads, dwellings and sites (including house/unit/cabin numbers, internal points of interest and community buildings e.g. camp kitchen, games rooms, laundry, kiosk, etc.). However, local councils require accurate site plans to be supplied with clearly marked road and building names, as well as unit/house numbers for each location. This ensures councils can capture correct address information for inclusion in Vicmap.



Victoria's complex site addressing program

As site managers and site operators you have invaluable local knowledge. You can use an existing site plan and map (if all the address information is present) or add the necessary information to an existing plan and send it to your local council.

If you are unable to locate a site plan or have difficulty accurately identifying and marking address information on a plan, your local council can help. You should contact the local council and request a plan or aerial image of your site for you to identify and mark road names and address numbers.

By doing this you will improve service delivery within your site.

Local councils can also provide information about address identification, as well as correct addressing and road naming procedures that comply with the *Naming rules for places in Victoria*.



Photo courtesy of Ambulance Victoria

Things to consider when determining sub-addresses at complex sites

To ensure consistency in the way sub-addresses are applied and therefore make it easy to identify and locate individual sites or addresses, it is recommended that sub-addresses are consistent with AS/NZ 4819 Rural and Urban Addressing.

When allocating sub-addresses:

- use a consistent format and logical sequence for all sub-addresses within the site
- avoid using alphabetical prefixes.

More information

In the first instance, contact your local council. For additional information on this program, please contact the Vicmap Helpdesk on T: (03) 5336 6770 or E: Vicmap_help@delwp.vic.gov.au

This program has the support of the following organisations

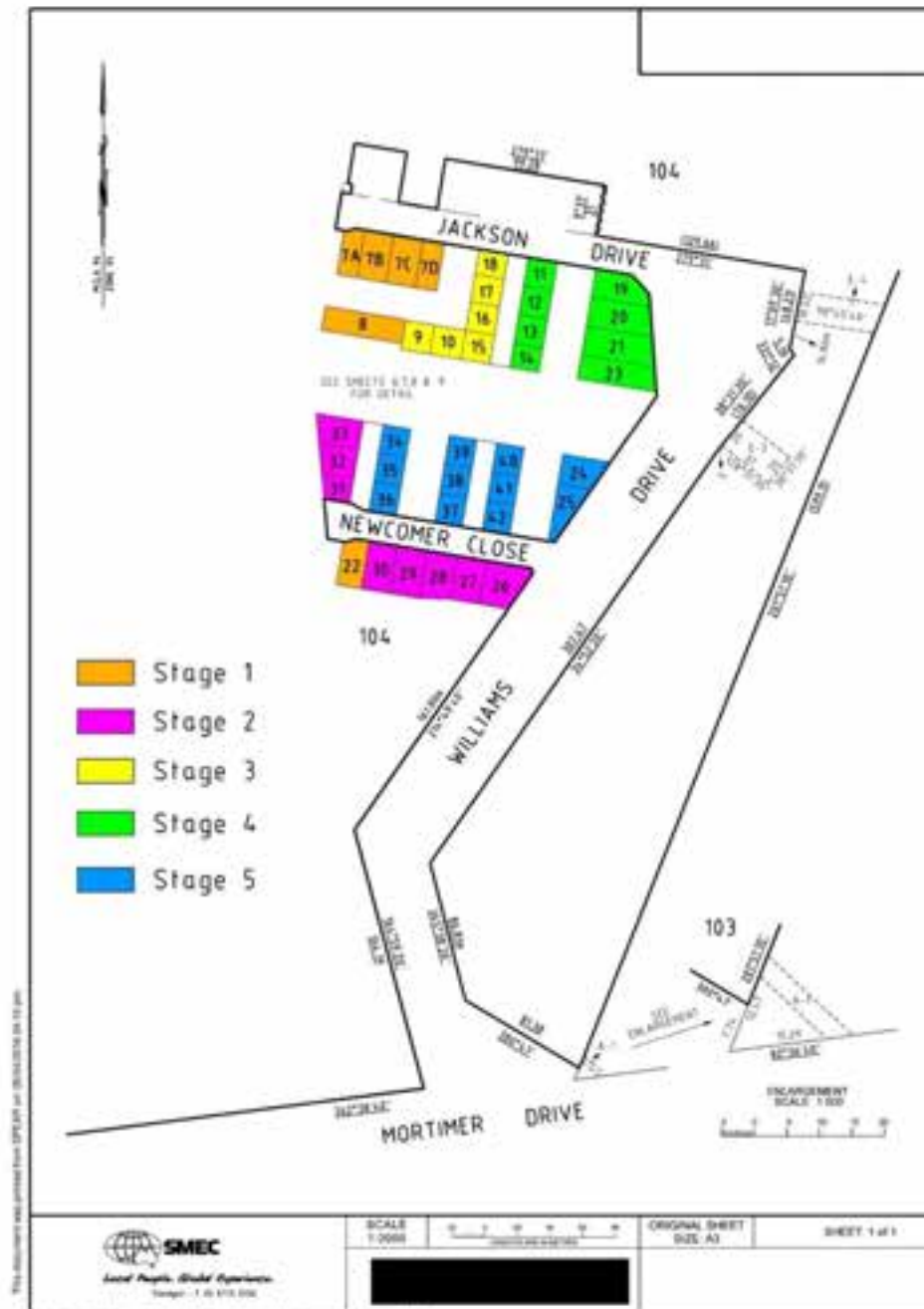


VICTORIA POLICE



Environment,
Land, Water
and Planning

Attachment Item 3.2



Approved documents submitted by 20th Dec 2016 for planning permit P1602016, pursuant to s. 72 of the Planning Act, Wellington District Council, page 1 of 10





Amended documents endorsed by Joint Res. 01/2016/2017 for planning plan P06/2016, pursuant to a 75 of the Plac. Act, Wellington Shire Council, page 5 of 10

PLAN OF SUBDIVISION		EDITION 1	PS704998R	
LOCATION OF LAND PARISH: WOOUNDELLAH TOWNSHIP: _____ SECTION: 9 CROWN ALLOTMENT: 23, 24 & 25 (PARTS) SECTION: _____ CROWN ALLOTMENT: 46, 47, 47A, 48, 49, 50 & 51 (PARTS) AND 47B TITLE REFERENCE: VOL. 11472 FOL. 909 LAST PLAN REFERENCE: PS 634462S (LOT 103) POSTAL ADDRESS: 150 PRINCES HWY (at time of subdivision) FULHAM 3951 MGA CO-ORDINATES: E: 497100 ZONE: 55 of approx centre of land N: 5783900 QDA: 94		COUNCIL NAME: WELLINGTON SHIRE COUNCIL		
VESTING OF ROADS AND/OR RESERVES		NOTATIONS		
IDENTIFIER	COUNCIL/OWNER/PERSON	DEPTH LIMITATION 16.33m APPLIES ONLY TO CA 47A (PART) AND 47B UNDEVELOPED DIMENSIONS ARE NOT THE RESULT OF THIS SURVEY. AREA OF LOT 104 IS DERIVED BY DEDUCTION FROM TITLE. LOT NUMBERS 1-6, 9-21 & 23-63 INCLUSIVE ARE OMITTED FROM THIS PLAN.		
NOTATIONS				
DEPTH LIMITATION SURVEY: This plan is based on survey. STAGING: This is not a staged subdivision. Planning Permit No. P240/2015 This survey has been connected to permanent marks Nos. 12 & 9 in Permitted Survey Area No. _____ THIS IS A SPEAR PLAN				
EASEMENT INFORMATION				
LEGEND: A - Appurtenant Easement E - Encumbering Easement R - Encumbering Easement (Road)				
Easement Reference	Purpose	Width (Metres)	Origin	Land Benefitted In Favour Of
SEE SHEET 2 FOR EASEMENT DETAILS				
 Local People. Global Experience. Sydney T 61 2 975 5500		SURVEYORS FILE REF: 306103461 		ORIGINAL SHEET SIZE A3 SHEET 1 OF 8

Approved document endorsed by John Ross on 26/09/2015 for planning permit P240/2015, pursuant to s 75 of the Plat Act, Wellington Shire Council, page 6 of 10

PS704998R

EASEMENT INFORMATION

LEGEND: A - Appurtenant Easement E - Encumbering Easement R - Encumbering Easement (Road)

Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited in Favour Of
A-1	DRAINAGE & SEWAGE	3.00	DE 019027	THOSE PARTS OF LOTS 23, 24, 25, 44, 46, 48, 50, 51 AND THAT PART OF 1A.47 SHOWN MARKED X ON PLAN
A-2	WAY & DRAINAGE	SEE DWG	NOTR 440239	THOSE PARTS OF LOTS 23, 24, 25, 44, 46, 48, 50, 51 AND THAT PART OF 1A.47 SHOWN MARKED X ON THIS PLAN
A-3	DRAINAGE	SEE DWG	PS462700	LAND IN PS462700
B-1	DRAINAGE FOR STRUCTURAL SUPPORT THROUGH FOUNDATIONS, RAILS & COLUMNS FOR SLONG HOLE PILE DRILL	SEE DWG SEE DWG	PS462700 PS462700	LAND IN PS462700 LOT 2 ON PS462700
E-2	DRAINAGE	SEE DWG	PS462700	LAND IN PS462700
E-3	SEWAGE	SEE DWG	PS4 024616	LOT 3 ON PS4 024616
E-3	SEWAGE	SEE DWG	PS462700	LOT 2 ON PS462700
E-4	POWER LINE	SEE DWG	PS449889 - SEC 48 ELECTRICITY INDUSTRY ACT 2006	ON ELECTRICITY RPT 1, 2
E-5	SEWAGE	SEE DWG	PS 4304825	LOTS 1 & 2 ON PS 4304825
E-6	LAMPOST WAY	SEE DWG	THIS PLAN	LOT 8 ON THIS PLAN
E-7	PIPELINE OR ANALOGY PURPOSES	SEE DWG	THIS PLAN - SEE ON WATER ACT, 1989	CENTRAL SPRING AND REGION WATER CORPORATION

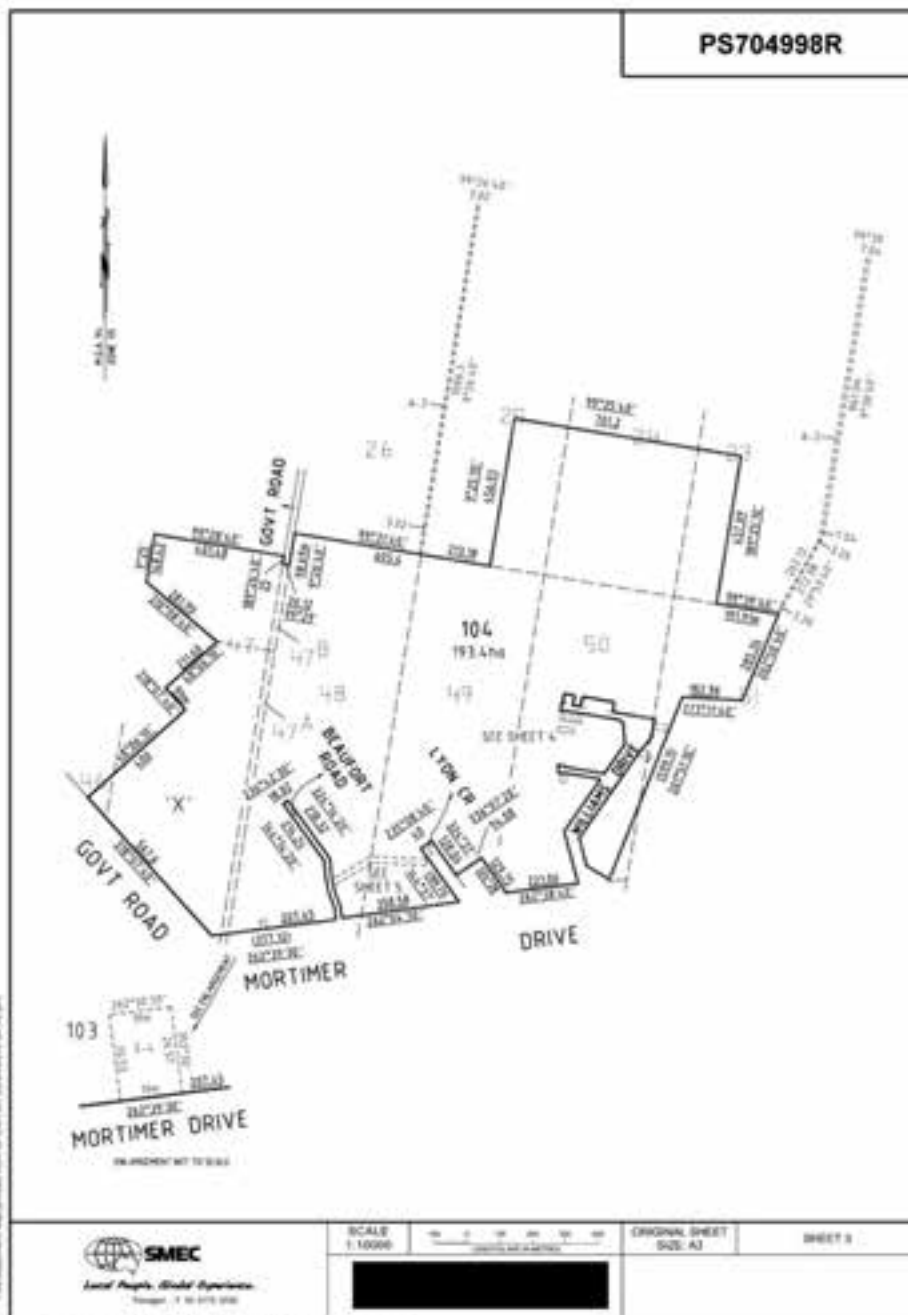


ORIGINAL SHEET
SIZE: A3

SHEET 2

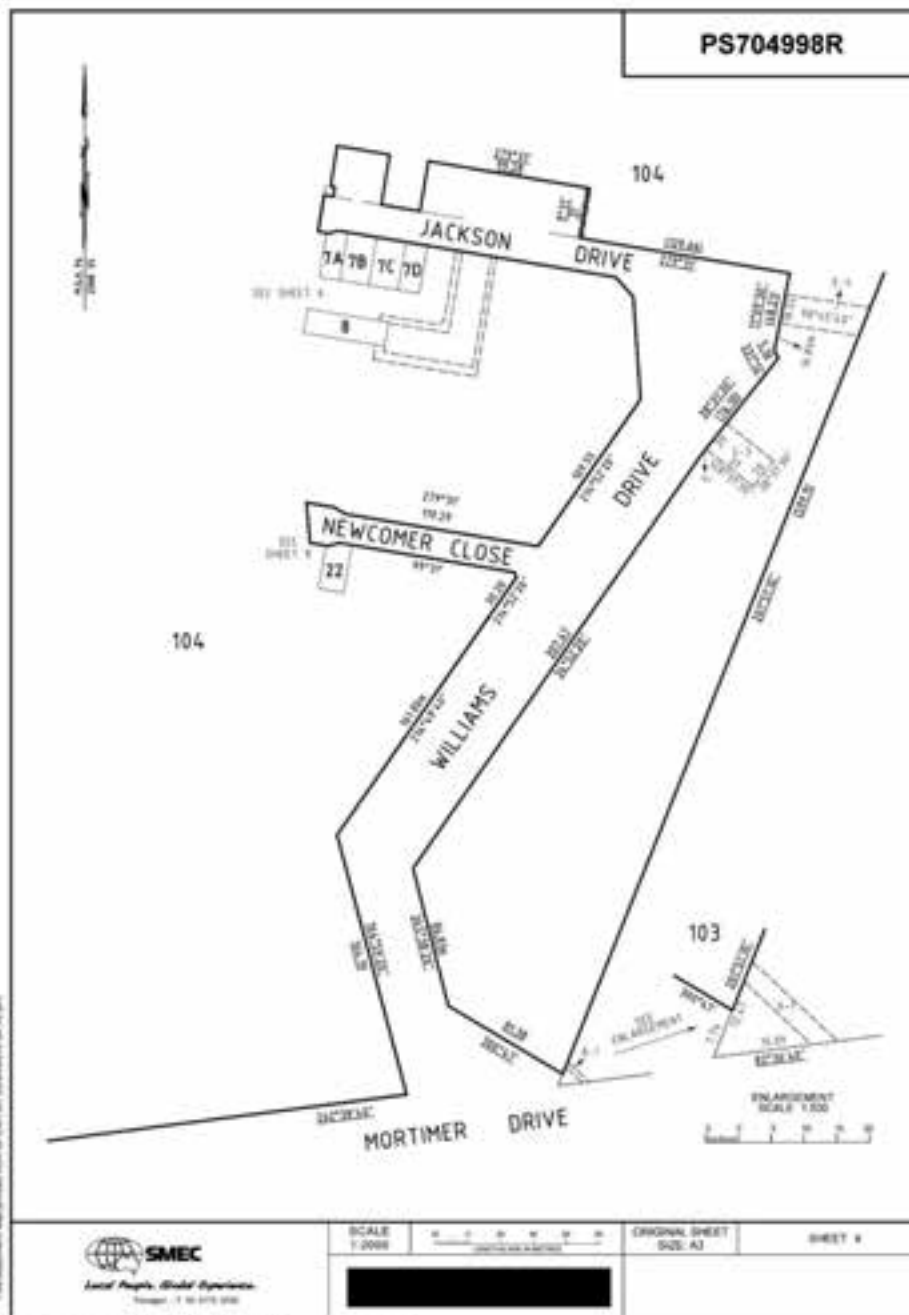
Revised document endorsed by John Ross on 04/08/2016 for planning plan PS602015, pursuant to s 78 of the Resource Management Act, Wellington District Council, page 7 of 10

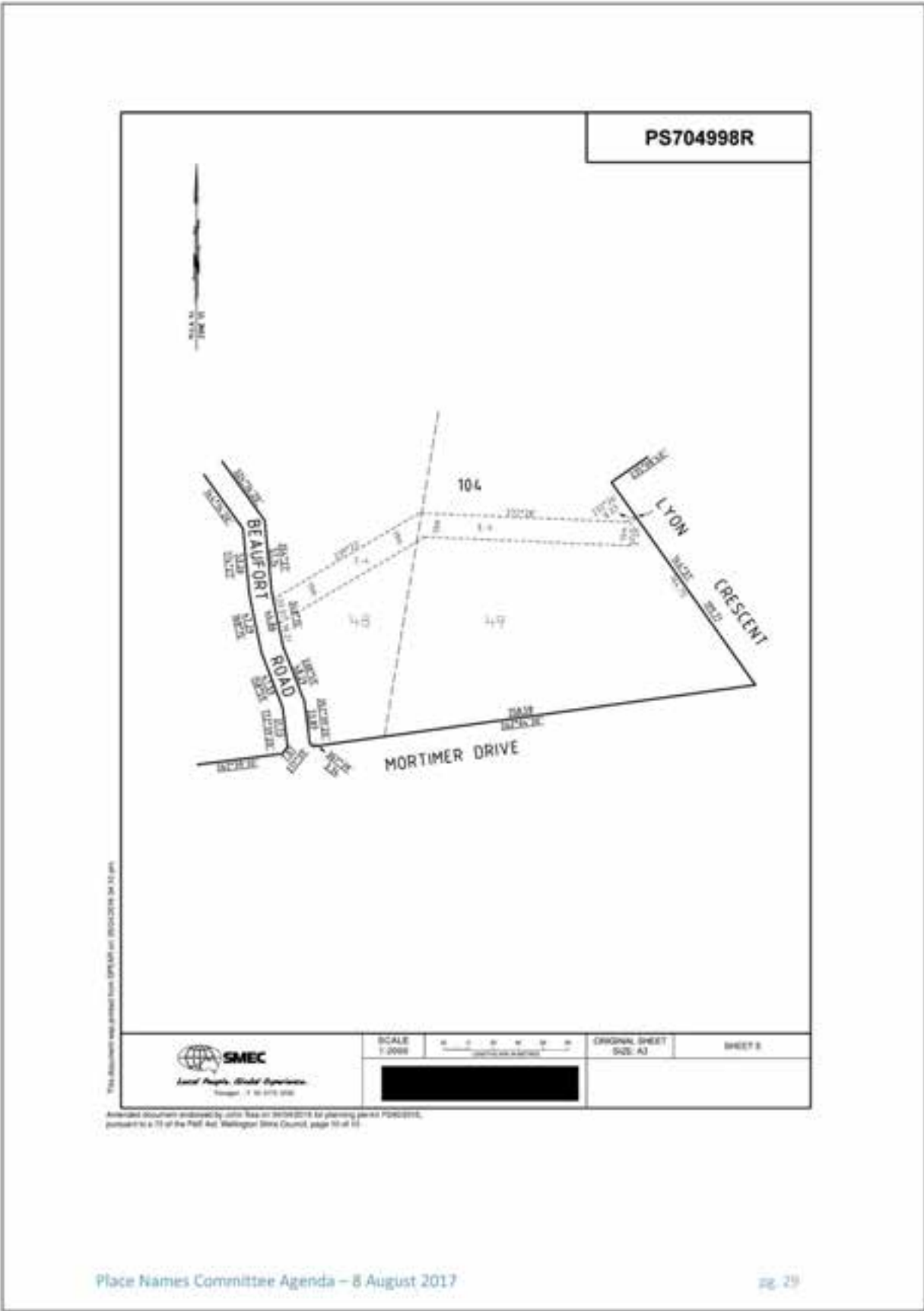
PS704998R

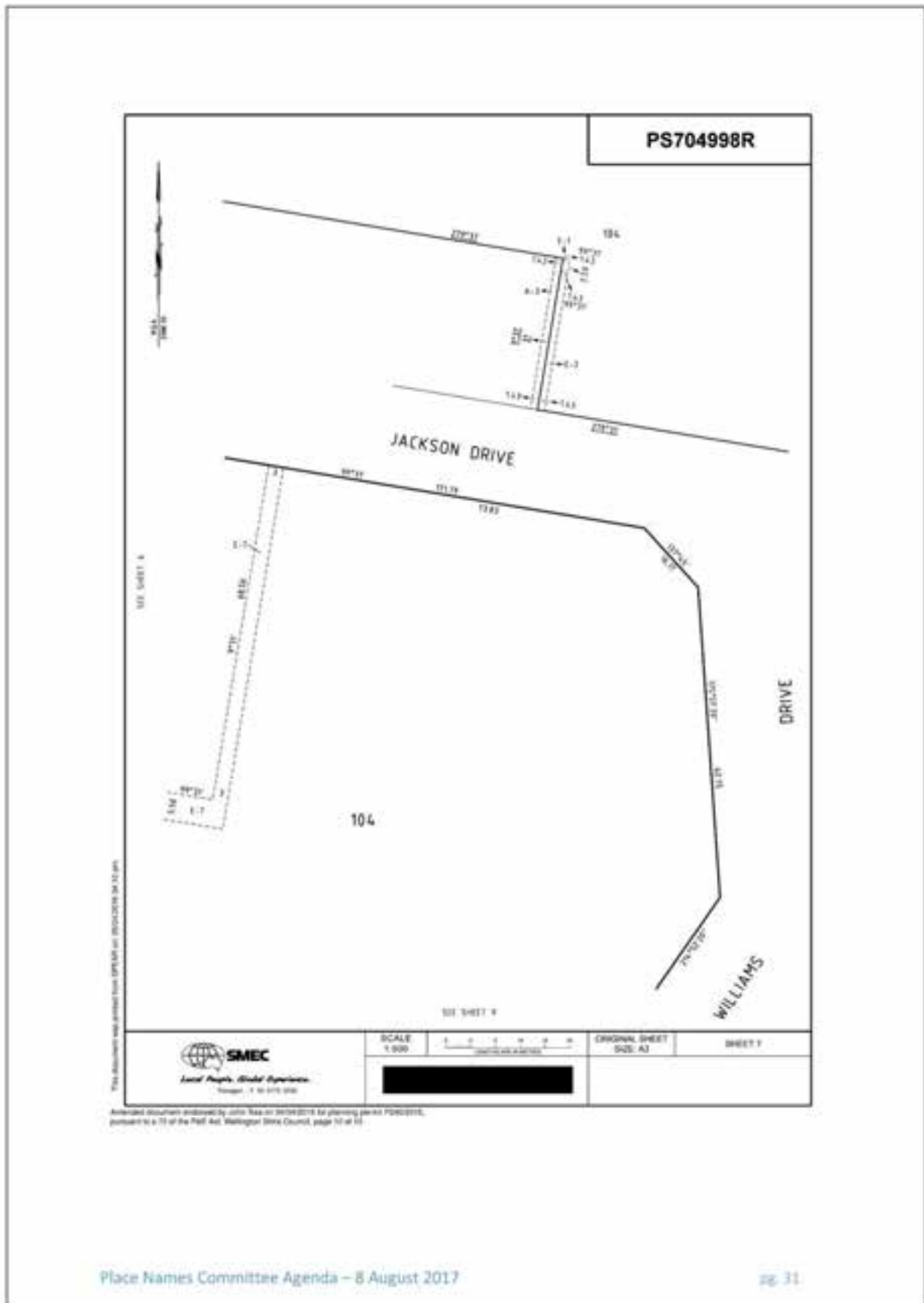


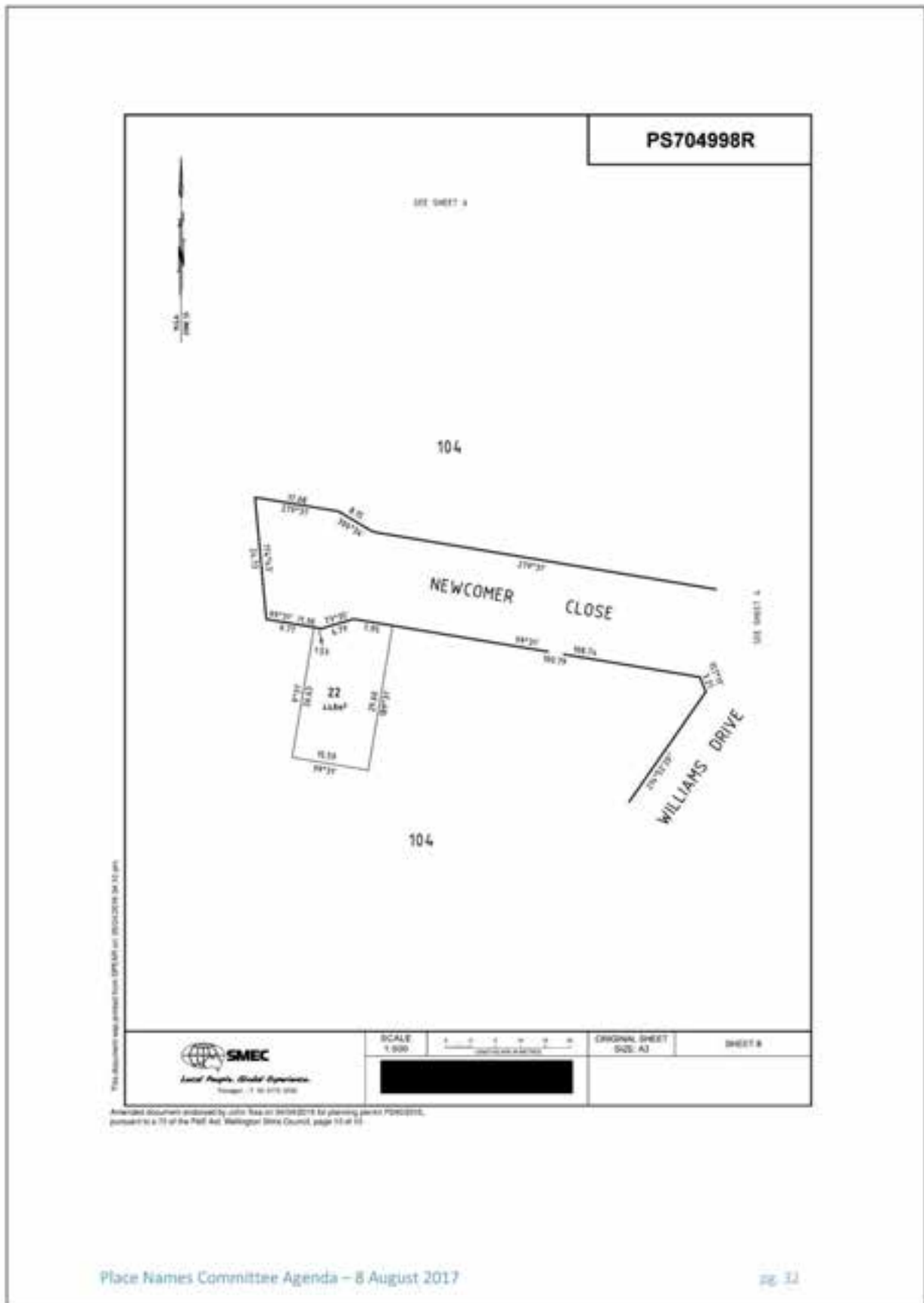
This document was prepared from SPL/AR 101 (REV 04/2016) at 10:00

Amended documents endorsed by the Board on 01/09/2016 for planning period 2016/2017, pursuant to s 75 of the Public Works Act, Wellington District Council, page 9 of 10









Attachment for item 3.3
Renaming of Desailly Street between Canal Road and McMillan Street





C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER COMMUNITY WELLBEING
DATE: 19 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Cameron Sporting Complex Committee of Management's Annual General Meeting held on 17 August 2017, including audited financial report, and ordinary meetings held on 20 April 2017, 15 June 2017, and 20 July 2017 including financial statements.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Cameron Sporting Complex Committee of Management's Annual General Meeting held on 17 August 2017, including audited financial report, and ordinary meetings held on 20 April 2017, 15 June 2017, and 20 July 2017 including financial statements.

BACKGROUND

The Cameron Sporting Complex Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Cameron Sporting Complex for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Cameron Sporting Complex for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meetings, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Cameron Sporting Complex Committee of Management's Annual General Meeting held on 17 August 2017, including audited financial report, and ordinary meetings held on 20 April 2017, 15 June 2017, and 20 July 2017 including financial statements; or
2. Seek further information to be considered at a future Council meeting.

PROPOSAL

That Council receive the minutes from the Cameron Sporting Complex Committee of Management's Annual General Meeting held on 17 August 2017, including audited financial report, and ordinary meetings held on 20 April 2017, 15 June 2017, and 20 July 2017 including financial statements.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committee.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

CONSULTATION IMPACT

Meetings held by the Cameron Sporting Complex Committee of Management are open to the public.

**CAMERON SPORTING COMPLEX
Special Committee of Council**

MINUTES

20 April 2017, 7.00pm
Cameron Sporting Complex



Meeting Opened Time:

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		X
Brad Spinner	Chairperson	Community	X
Peter Anderson	Vice Chairperson	Community	X
Tracy Cameron	Secretary	Community	X
Anna Gaw	Treasurer	Community	X
Timothy Kemp		Community	X
Paul Durrant		Maffra Cricket	X
Yvonne Higgins		Maffra Basketball	X
Bronwyn Hillbrich		Maffra Hockey	X
Pat Weatherley		Maffra Junior Football	X
Prue Berry		Maffra Gymnastics	X

Guest – Bodey Wellington Shire Council

Quorum Achieved? **Yes**

2. Declaration of Conflicts of Interest - nil

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Pat Weatherley **Seconded:** Anna Gaw **CARRIED**

Bodey was welcomed to our meeting.

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

Nil

5. Correspondence In

Nil

6. Correspondence Out –
- Minutes to Council

7. Reports

7.1 Chairperson's Report – nil

7.2 Treasurer's Report - Moved Anna Gaw Seconded Tim Kemp

7.3 User Group Reports

- Basketball

U.14 girls & boys teams competed in Ballarat u.14 boys finished third in state
Gippsland Teams were prominent in the top 8.
New season starts Monday 78 teams all up – together with 40 u.8 skills kids.
u.10 boys have 66 players – 9 sides – 15 week comp

- Hockey

Season starts Saturday. Hook into Hockey has been running, 20 & 21 May
Country week 5 Maffra kids have been. New uniforms

- Gymnastics

500 registered competitors and waiting list.
Won Club of the year Wellington Shire Council \$3,000.00
Hosting Southern Cross Classic May 7 which is a Victorian Comp

- Cricket

AGM held last Wednesday Paul and been re-elected as President

- Football

Starts Sunday
55 u.10 = 3 teams, 2 x u.12 teams with 14 a side and 1 u.14 teams, no u.16 team
Women team

8. Volunteers - Nil

9. OHS / Risk / Facility Fault Report - nil

10. New Rules of the Committee to be endorsed by Council - nil

11. General Business

- Consultants to attend our next meeting so time will need to be 5.30pm
- Dam – should be ready to go July 2017/18 – Safety Fencing??
- Playground items list what has been done.
- Security Cameras quote
- Hockey light on south pole needs to be adjusted.

12. Next Meeting

- 18 May 2017 @ 5.30pm

Meeting Closed Time: 7.35

These minutes are:

Confirmed as true and correct on 15th June 2017
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature..... 

CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT

FINANCIAL STATEMENT - MONTH ENDED 31ST MARCH 2017

CHEQUE ACCOUNT

RECEIPTS

	MARCH	Y.T.D.
Wellington Shire:		
Maintenance Grant		\$ 45,619.00
Audit Works		\$ 3,885.00
Reimburse Water		\$ 2,169.46
Reimbursements:		
Basketball Association		\$ 11,355.05
Gymnastics		\$ 8,033.88
Rentals:		
Maffra Junior Football Club		\$ 6,615.01
Maffra Hockey Club		
Maffra Cricket Club	\$ 6,615.00	\$ 6,615.00
Schools		
Miscellaneous Rentals		\$ 250.00
Other Income:		
Miscellaneous		
GST Reimbursement	\$ 239.89	\$ 5,188.59
GST Collected on Receipts	\$ 661.50	\$ 3,675.38
Bank Interest		
Transfers:		
From Investment Acc		\$ 62,000.00
From Term Deposit		\$15,000.00

PAYMENTS

	MARCH	Y.T.D.
Electricity - Reserve:	\$ 1,201.98	\$ 12,372.46
Gippsland Water		\$ 7,967.66
Origin		\$ 279.83
Stadium:		
Origin		\$ 993.58
Mowing Contract:	\$ 1,790.91	\$ 13,600.01
Contract Cleaning:	\$ 3,116.80	\$ 16,607.71
Maintenance:		
Stadium	\$ 188.28	\$ 15,778.10
Reserve/Pavilion		\$ 11,980.98
Miscellaneous:		
Rubbish Collection	\$ 315.00	\$ 2,625.00
Toilet Supplies	\$ 260.40	\$ 669.35
Audit Costs		\$ 300.00
Sundries:		
PO Box Rental	\$ 112.73	\$ 112.73
Postage	\$ 18.18	\$ 63.64
Materials		\$ 309.18
Equipment		
Bank Charges		\$ 2.80
Other Expenses:		
GST on Expenses	\$ 700.43	\$ 7,539.65
GST on Shire	\$ 58.18	\$ 486.91
Transfer:		
To Investment Account		\$ 20,000.00
Term Deposit		\$ 55,000.00

Total Receipts	\$ 7,516.39	\$ 170,406.37
Balance 1st July 2016		\$ 390.34
Total		\$ 170,796.71

Total Payments	\$ 7,762.89	\$ 166,689.59
Balance 31st March 2017		\$ 4,107.12
Total		\$ 170,796.71

Bank Reconciliation

Balance as per Bank Statement (copy attached)		\$ 5,586.48
Less unrepresented cheques		
Cheque No. 1697	\$ 1,322.18	
1699	\$ 58.18	
1700	\$ 99.00	

Balance as at 31st March 2017

\$ 1,479.36
\$ 4,107.12

SAVINGS ACCOUNT**RECEIPTS**

	MARCH	Y.T.D.
Interest	\$ 0.77	\$ 65.81
Transfers In		\$ 20,000.00
Total Receipts	\$ 0.77	\$ 20,065.81
Balance 1st July 2016		\$ 62,005.62
Total		\$ 82,071.43

PAYMENTS

	MARCH	Y.T.D.
Bank Charges		
Transfers Out		\$ 62,000.00
Total Payments	\$ -	\$ 62,000.00
Balance 31st March 2017		\$ 20,071.43
Total		\$ 82,071.43

Bank Reconciliation

Passbook Balance as at 31st March 2017

\$ 20,071.43**TERM DEPOSIT****RECEIPTS**

	MARCH	Y.T.D.
Interest	\$ 206.51	\$ 402.31
Transfers In		\$ 55,000.00
Total Receipts	\$ 206.51	\$ 55,402.31
Balance 1st July 2016		\$ -
Total		\$ 55,402.31

PAYMENTS

	MARCH	Y.T.D.
Bank Charges		
Transfers Out		\$ 15,000.00
Total Payments	\$ -	\$ 15,000.00
Balance 31st March 2017		\$ 40,402.31
Total		\$ 55,402.31

Bank Reconciliation

Term Deposit Balance as at 31st March 2017

\$ -

\$ 40,402.31**ACCOUNT SUMMARY**

Cheque Account	\$ 4,107.12
Savings Passbook	\$ 20,071.43
Term Deposit	\$ 40,402.31
TOTAL 31st March 2017	<u>\$ 64,580.86</u>

CAMERON SPORTING COMPLEX
Special Committee of Council

MINUTES

MEETING JUNE 15TH 2017, MEETING TIME 7.PM
CAMERON SPORTING COMPLEX

WELLINGTON
SHIRE COUNCIL

24 JUL 2017

RECEIVED

Meeting Opened Time:

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		x
Brad Spinner	Chairperson	Community	x
Peter Anderson	Vice Chairperson	Community	x
Tracy Cameron	Secretary	Community	x
Anna Gaw	Treasurer	Community	x
Tim Kemp		Community	x
Paul Durrant		Maffra Cricket	x
Yvonne Higgins		Maffra Basketball	x
Bronwyn Hillbrick		Maffra Hockey	x
Pat Weatherley		Maffra Junior Football	x
Prue Berry		Maffra Gymnastics	x

Visitors: Glenn Finlay (gymnastics), Marcus Stone and Karen WSC

Quorum Achieved? YES /

2. Declaration of Conflicts of Interest : Nil

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Y. Higgins

Seconded: P. Durrant

CARRIED;

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes,

*Paul to email WSC before July 18th with high priority involving cricket with new extension. All agreed.

WSC discussion on the bore, drill tec RE long Gevity on bore.

Contingency talks with Maffra Golf Club.

Both plans options for extension going to WSC July 18th. It was asked if we are not happy with the decision can this be reviewed.

Funding submission by August 16th

5. Correspondence In

*Term deposit

6. Correspondence Out –

*Audit report

6. Reports

6.1 Chairperson's Report

6.2 Treasurer's Report Moved A. Gaw. Seconded T. Cameron
Request for a further 3 months CARRIED

6.3 User Group Reports

GYMNASTICS

Four Gymnasts were selected in the state team for trampolining.
They achieved 11th and 6th in Double Mini and 1st and 16th in tumbling.
We ran a high performance clinic and had 42 attend.
We also had a men's clinic that was well attended.
Maffra masters Sue Draper memorial pairs competition will be held July 21st.

BASKETBALL.

*going well in the middle of the season.
Morwell tournament end of month.

HOCKEY.

* Going well into round 7.
Just had senior country week.

CRICKET:

*looking for storage.

FOOTBALL:

*Nil.

Volunteers

7. OHS / Risk / Facility Fault Report

8. New Rules of the Committee to be endorsed by Council on

9. General Bussiness:

Quotes for oval fencing \$9,704.60. Need more information and more quotes.

Speak to Pat Weatherley.

Cost in Audit report is \$1,500.

Cricket club rooms, need 4 new systems and repair water pit. In audit works.

Sanatising bins to go in toilets in pavilion foe womens football.

Fitness group on ovals check to see if they are still using the ovals as they should be paying rent.

Sale shop fitters to come and repair front sliding door and doors in to courts.

Senior schools using ovals for three dates.

We would like to have a meeting when the new plans are available before they go to WSC.

Audit works, Pat and Paul to check the pavilion and Brad and Yvonne to look at courts and gymnastics.

11. Next Meeting July 20th 2017 7pm

Apologies

Meeting Closed Time: 7.50pm

Apologies B. Spinner

These minutes are:

Confirmed as true and correct on 20th July 2017
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature.....



CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT

FINANCIAL STATEMENT - MONTH ENDED 31st MAY 2017

CHEQUE ACCOUNT

RECEIPTS

	MAY	Y.T.D.
Wellington Shire:		
Maintenance Grant		\$ 45,619.00
Audit Works		\$ 3,885.00
Reimburse Water		\$ 2,169.46
Reimbursements:		
Basketball Association	\$ 3,029.09	\$ 17,260.79
Gymnastics	\$ 1,602.80	\$ 11,086.23
Rentals:		
Maffra Junior Football Club		\$ 6,615.01
Maffra Hockey Club	\$ 2,661.75	\$ 2,661.75
Maffra Cricket Club		\$ 6,615.00
Schools		
Miscellaneous Rentals		\$ 250.00
Other Income:		
Miscellaneous		
GST Reimbursement	\$ 203.97	\$ 5,431.49
GST Collected on Receipts	\$ 729.36	\$ 4,837.35
Bank Interest		
Transfers:		
From Investment Acc		\$ 62,000.00
From Term Deposit		\$15,000.00

PAYMENTS

	MAY	Y.T.D.
Electricity - Reserve:	\$ 985.75	\$ 14,699.97
Gippsland Water		\$ 7,967.66
Origin		\$ 350.37
Stadium:		
Origin		\$ 1,046.11
Mowing Contract:	\$ 1,790.91	\$ 17,181.83
Contract Cleaning:	\$ 1,369.34	\$ 19,885.34
Maintenance:		
Stadium		\$ 15,778.10
Reserve/Pavilion	\$ 605.42	\$ 13,386.40
Miscellaneous:		
Rubbish Collection	\$ 315.00	\$ 3,255.00
Toilet Supplies	\$ 388.54	\$ 1,144.70
Audit Costs		\$ 300.00
Sundries:		
PO Box Rental		\$ 112.73
Postage		\$ 63.64
Materials		\$ 309.18
Equipment		
Bank Charges		\$ 2.80
Other Expenses:		
GST on Expenses	\$ 545.49	\$ 8,721.72
GST on Shire		\$ 486.91
Transfer:		
To Investment Account		\$ 20,000.00
Term Deposit		\$ 55,000.00

Total Receipts \$ 8,226.97 \$ 183,431.08

Balance 1st July 2016 \$ 390.34

Total \$ 183,821.42

Total Payments \$ 6,000.45 \$ 179,692.46

Balance 31st May 2017 \$ 4,128.96

Total \$ 183,821.42

Bank Reconciliation

Balance as per Bank Statement (copy attached)		\$ 6,128.62
Less unrepresented cheques		
Cheque No. 1710	\$ 66.00	
1711	\$ 1,933.66	

Balance as at 31st May 2017

\$ 1,999.66
\$ 4,128.96

SAVINGS ACCOUNT**RECEIPTS**

	MAY	Y.T.D.
Interest	\$ 0.82	\$ 67.48
Transfers In		\$ 20,000.00
Total Receipts	\$ 0.82	\$ 20,067.48
Balance 1st July 2016		\$ 62,005.62
Total		\$ 82,073.10

PAYMENTS

	MAY	Y.T.D.
Bank Charges		
Transfers Out		\$ 62,000.00
Total Payments	\$ -	\$ 62,000.00
Balance 31st May 2017		\$ 20,073.10
Total		\$ 82,073.10

Bank Reconciliation

Passbook Balance as at 31st May 2017

\$ 20,073.10**TERM DEPOSIT****RECEIPTS**

	MAY	Y.T.D.
Interest		\$ 402.31
Transfers In		\$ 55,000.00
Total Receipts	\$ -	\$ 55,402.31
Balance 1st July 2016		\$ -
Total		\$ 55,402.31

PAYMENTS

	MAY	Y.T.D.
Bank Charges		
Transfers Out		\$ 15,000.00
Total Payments	\$ -	\$ 15,000.00
Balance 31st May 2017		\$ 40,402.31
Total		\$ 55,402.31

Bank Reconciliation

Term Deposit Balance as at 31st May 2017

\$ 40,402.31

\$ -

ACCOUNT SUMMARY

Cheque Account	\$ 4,128.96
Savings Passbook	\$ 20,073.10
Term Deposit	\$ 40,402.31
TOTAL 31st May 2017	\$ 64,604.37

WELLINGTON
SHIRE COUNCIL
21 AUG 2017
RECEIVED

MEETING JULY 20TH 2017, MEETING TIME 7.PM
CAMERON SPORTING COMPLEX

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		x
Brad Spinner	Chairperson	Community	x
Peter Anderson	Vice Chairperson	Community	x
Tracy Cameron	Secretary	Community	x
Anna Gaw	Treasurer	Community	x
Tim Kemp		Community	x
Paul Durrant		Maffra Cricket	x
Yvonne Higgins		Maffra Basketball	x
Bronwyn Hillbrick		Maffra Hockey	x
Pat Weatherley		Maffra Junior Football	x
Prue Berry		Maffra Gymnastics	x

Quorum Achieved? YES /

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Chairperson to sign and date previous minutes to be filed by Secretary

6. Correspondence Out –
*Invoice to school. Football.

6. Reports

6.1 Chairperson's Report

6.2 Treasurer's Report Moved A. Gaw. Seconded T. Cameron

CARRIED

Books getting audited.

New fencing quotes: Kane House \$1,650 plus GST

Tim Ebeyer \$1,930.50 plus GST

P. Durrant moved Kane House do the job seconded A.Gaw CARRIED

6.3 User Group Reports

GYMNASTICS

Tim finley selected in national squad.

Gymnastics Victoria doing solto course.

Maffra Gynnastics doing Judges course for locals.

BASKETBALL.

For weeks to go, all going well.

U10boys squad played all tournaments this year and have won all of them.

Yvonne not weel a long haul ahead, Peter requested we sent her a note.

HOCKEY.

All going well,

Lights are great.

Will locate top to sale about next march.

CRICKET:

Nil.

FOOTBALL:

*Nil.

Volunteers

7. OHS / Risk / Facility Fault Report

8. New Rules of the Committee to be endorsed by Council on

9. General Business:

1.WSC discussion on water.

Bore has to many problems. To much sand.

No free flow.

High in iron.

Have new contractor to see if any of these problems can be fixed.

Discussion with Maffra Golf Club about using water from their dam.

Discussions very positive, long term security.

Need to use treated water until 2018.

Complex need a perminate source of water. 10 meg yearly option of 15meg.

Need 24 hour access.

Gippsland water not to remove pump until water is finalized.
2.WSC has gone for the option of the three court extension if funding is successful.
Basketball, Gymnastics and Volleyball to meet and discuss the 250 thousand dollars we are to put in.
Paul suggested adding indoor cricket to complex being another user.
Cricket club to be put in Master Plan.
The Cameron Sporting Complex Committee approve the inclusion of the Indoor Cricket Training facility in the next update of the Master Plan with recommendation the proposal is included in stage 2 (3-5 Years) under the Prioritised implementation plan and listed as medium priority. Paul moved Tracy seconded. CARRIED

11. Next Meeting and AGM 16th August 2017 7pm
Apologies

Meeting Closed. 7.50PM

These minutes are:

Confirmed as true and correct on 17th August 2017
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature..... 

**MAFFRA SPORTING COMPLEX – COMMITTEE OF MANAGEMENT MINUTES
ANNUAL GENERAL MEETING HELD 17TH AUGUST 2017**

Meeting Opened 7pm:

PRESENT: Malcolm Hole, Brad Spinner, Anna Gaw, Peter Anderson, Tim Kemp, Tracy Cameron, Prue Berry, Paul Durrant, Yvonne Higgins, Pat Weatherley & Drew Allman.

APOLOGIES: Browyn Hillbrick.

MINUTES MOVED: P.Anderson moved that the minutes of the Annual General Meeting held 2016 as circulated be received. Seconded B. P. Weatherley. Carried.

BUSINESS ARISING: T. Cameron that the minutes of the Annual general Meeting held 2016 as circulated be confirmed. Seconded T. Kemp. Carried

CHAIRMAN'S REPORT: Moved B. Spinner The chairman's report be accepted. Seconded P. Anderson. Attached Carried

CORRESPONDENCE INWARDS:

CORRESPONDENCE OUTWARDS: NIL.

TREASURER'S REPORT: Moved A. Gaw that the treasurer's report, as tabled be received and adopted seconded T. Kemp. Carried

Brad Spinner handed over control of the meeting to Malcolm who declared all office bearer positions vacant.

ELECTION OF OFFICE BEARERS;

Chairperson:	Brad Spinner	Nominated by P. Anderson
		Decline.
	P. Anderson	Nominated by T. Cameron
		Duly elected.
Vice Chairperson	P. Berry	Nominated by P. Durrant
		Duly elected
Secretary	P. Weatherley	Nominated by P.Durrant
		Duly elected

Treasurer

Anna Gaw

Nominated by T. Kemp

Duly elected.

Malcolm once again thanked committee for their hard work. Water might finally get finalized in 2018. It's great to see all users work well together, with people on the committee all having great knowledge of there groups.

Paul Durrant has resigned as cricket club delegate with regret. Drew Allman to take his position

Meeting closed 7.15pm

CHAIRMAN

CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT **FINANCIAL STATEMENT - MONTH ENDED 30th JUNE 2017**

CHEQUE ACCOUNT **RECEIPTS**

	Previous Year	Current Year
Wellington Shire:		
Maintenance Grant	\$ 45,031.65	\$ 45,619.00
audit Works	\$ 6,249.00	\$ 3,885.00
Reimburse Water		\$ 2,169.46
Reimbursements:		
Basketball Association	\$ 19,618.19	\$ 19,145.11
Gymnastics	\$ 11,624.59	\$ 12,404.15
Rentals:		
Maffra Junior Football Club		\$ 13,230.01
Maffra Hockey Club	\$ 2,661.75	\$ 2,661.75
Maffra Cricket Club	\$ 6,615.00	\$ 6,615.00
Schools	\$ 150.00	
Miscellaneous Rentals		\$ 250.00
Other Income:		
Miscellaneous		
IST Reimbursement	\$ 2,316.81	\$ 5,431.49
IST Collected on Receipts	\$ 4,691.82	\$ 5,819.06
Bank Interest		
Transfers:		
From Investment Acc	\$ 25,500.00	\$ 70,000.00
From Term Deposit		\$15,000.00

PAYMENTS

	Previous Year	Current Year
Electricity -	\$ 16,985.38	\$ 17,206.11
Reserve:		
Gippsland Water	\$ 9,499.18	\$ 9,382.30
Origin	\$ 492.55	\$ 418.21
Stadium:		
Origin	\$ 1,280.73	\$ 1,311.14
Mowing Contract:	\$ 12,677.27	\$ 18,972.74
Contract Cleaning:	\$ 20,796.35	\$ 21,727.64
Maintenance:		
Stadium	\$ 9,505.33	\$ 16,374.37
Reserve/Pavilion	\$ 5,629.64	\$ 15,526.40
Miscellaneous:		
Rubbish Collection	\$ 4,410.00	\$ 3,622.50
Toilet Supplies	\$ 830.40	\$ 1,144.70
Audit Costs	\$ 300.00	\$ 300.00
Sundries:		
PO Box Rental	\$ 110.00	\$ 112.73
Postage	\$ 27.28	\$ 81.82
Materials	\$ 90.00	\$ 309.18
Equipment		
Bank Charges		\$ 2.80
Other Expenses:		
GST on Expenses	\$ 7,295.45	\$ 9,681.12
GST on Shire	\$ 1,577.62	\$ 670.78
Transfer:		
To Investment Account	\$ 40,000.00	\$ 20,000.00
Term Deposit		\$ 65,000.00

Total Receipts	\$124,458.81	\$ 202,230.03
Balance 1st July 2016	\$ 7,438.61	\$ 390.34
Total	\$131,897.42	\$ 202,620.37

Total Payments	\$ 131,507.08	\$ 191,844.54
Balance 30th June 2017	\$ 390.34	\$ 10,775.83
Total	\$ 131,897.42	\$ 202,620.37

Bank Reconciliation

Balance as per Bank Statement (copy attached)

\$ 13,720.48

Less unpresented cheques

Cheque No.	1710	\$ 68.00
	1715	\$ 404.25
	1719	\$ 2,026.53
	1721	\$ 264.00
	1722	\$ 183.87

\$ 2,944.65

Balance as at 30th June 2017

\$10,775.83

SAVINGS ACCOUNT**RECEIPTS**

	Previous Year	Current Year
Interest	\$ 304.31	\$ 68.34
Transfers In	\$ 40,000.00	\$ 20,000.00
Total Receipts	\$ 40,304.31	\$ 20,068.34
Balance 1st July 2016	\$ 47,201.31	\$ 62,005.62
Total	\$ 87,505.62	\$ 82,073.96

PAYMENTS

	Previous Year	Current Year
Bank Charges		
Transfers Out	\$ 25,500.00	\$ 70,000.00
Total Payments	\$ 25,500.00	\$ 70,000.00
Balance 30th June 2017	\$ 62,005.62	\$ 12,073.96
Total	\$ 87,505.62	\$ 82,073.96

Bank Reconciliation

Passbook Balance as at 30th June 2017

\$ 12,073.96**TERM DEPOSIT****RECEIPTS**

	Previous Year	Current Year
Interest		\$ 611.07
Transfers In		\$ 55,000.00
Total Receipts	\$ -	\$ 55,611.07
Balance 1st July 2016		\$ -
Total		\$ 55,611.07

PAYMENTS

	Previous Year	Current Year
Bank Charges		
Transfers Out		\$ 15,000.00
Total Payments	\$ -	\$ 15,000.00
Balance 30th June 2017		\$ 40,611.07
Total		\$ 55,611.07

Bank Reconciliation

Term Deposit Balance as at 30th June 2017

\$ 40,611.07

\$ -

ACCOUNT SUMMARY

Cheque Account	\$ 10,775.83
Savings Passbook	\$ 12,073.96
Term Deposit	\$ 40,611.07
TOTAL 30th June 2017	<u>\$ 63,460.86</u>

RICHARD G. McDOWELL FCA
Chartered Accountant

P O Box 702
Buninyong Vic 3357

Special Purpose Independent Audit Report

To the Committee of Management for the Cameron Sporting Complex

Report on the Financial Statement

We have audited the accompanying financial statement for the Cameron Sporting Complex being a special purpose financial statement which comprises the statement of Receipts and Payments for two bank accounts and statements of reconciliation for both accounts as operated by the Committee of Management for the year ended, 30 June 2017.

Committee's Responsibility for the Financial Statement

The Committee of Management are responsible for the preparation and fair presentation of the financial statement and have determined the accounting policies are appropriate to meet the needs of the Committee. The Committee's responsibility also includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. No opinion is expressed as to whether the accounting policies used, are appropriate to meet the needs of the Committee. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee, as well as evaluating the overall presentation of the financial statement.

The financial statement has been prepared for the benefit and use of the Committee and for the purpose of fulfilling the Committee's financial reporting requirements. We disclaim any assumption of responsibility for any reliance on this report or on the financial statement to which it relates to any person other than the Committee, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001.

Auditor's Opinion

In our opinion:

- a) the financial statement of The Committee of Management for the Cameron Sporting Complex provides:
 - i) A true and fair view of the Committee's financial position as at 30th June 2017 and of its performance for the year ended; and
 - ii) present a view which is consistent with our understanding of the entity's financial position and the results of its operations.

Date: 31st July, 2017

Auditor: Richard G. McDowell FCA



Cameron Sporting Complex – 2017 Chairman's Report

Presented by Brad Spinner 17 Aug 2017

Thank you to all of the committee members who make the effort each month to attend the meetings and support the development of all users at the Cameron Sporting Complex. It is a pleasure to have your input and assistance in the growth of the facility.

The most recent development of the expansion of the facility has been a long time coming and will hopefully be fruitful for all clubs and increase the number of users in the facility. By creating a premier facility for all groups should allow for higher level events to be hosted both in and outside, in turn drawing many visitors to the area.

2017 Report exert - (It has been also a very frustrating year with the development? Of the bore or lack of! It would be fantastic if we could focus on other issues around the complex rather than seemingly devoting all of our time to water! Let's hope 2017 will resolve these issues and we can move forward with a bigger and better development of the complex.) With the bore not performing as desired we are back to the original and cheaper plan as suggested by Peter many meetings ago of sourcing water from the Golf club water storage – if only council would have fully investigated the options and taken on the suggestions from committee members it would have saved \$100,000+ that could have been put to better use around the complex!!

Thank you to the executive committee members. Peter, for his knowledge and understanding of the history of the Complex. Thank you for chairing the meetings in my absence and support that you provide to me. Thank you to Tracy for her job as Secretary in taking and preparing minutes. A massive thank you to Anna who does a huge amount of work in the treasurer's role, with council correspondence and ensuring we are in a good financial position.

Congratulations to each of the clubs indoor and outdoor who have all contributed to the level of professionalism in respect to events and membership development. It is great that the groups can work together when required to get through challenges that are met along the way and further repair / develop the complex infrastructure.

Thank you all

Brad Spinner

ITEM C5.2**WELLINGTON ACCESS AND INCLUSION STRATEGY AND ACTION PLAN 2017 - 2022**

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER COMMUNITY WELLBEING
DATE: 19 SEPTEMBER 2017

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓	✓			✓	

OBJECTIVE

For Council to approve the Wellington Access and Inclusion Strategy and Action Plan 2017 – 2022 (Attachment A).

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council approve the Wellington Access and Inclusion Strategy and Action Plan 2017 – 2022 (Attachment A).

BACKGROUND

Under section 38 of the *Victorian Disability Act 2006*, Councils must prepare a Disability Action Plan (DAP). If a Council chooses not to prepare one, they must ensure that Disability Action Planning is addressed in the Council Plan. Item 3C (2) (e) of the *Victorian Local Government Act 1989* details that Council must ensure that the services and facilities provided by Council are accessible and equitable.

The Wellington Access and Inclusion Strategy and Action Plan sets the outcomes and actions for achieving accessible and inclusive service delivery within our facilities, services and infrastructure. The document is focussed on Council's actions and has been developed utilising input from;

- A Community Survey completed by just under 100 community members in late 2015.
- The Wellington Access and Inclusion Advisory Group.
- Meetings with each of the Business Units within Council.

It is proposed that the Wellington Access and Inclusion Strategy and Action Plan 2017 – 2022, will focus on achieving the following objectives by 2022:

- Increase in accessible programs, services and events offered or funded by Wellington Shire Council.
- Increase in accessible and inclusive information and communications produced by Wellington Shire Council.
- Increase in inclusive employment opportunities at Wellington Shire Council for people with disabilities.
- Persons employed at Wellington Shire Council will be informed about the access requirements of people with disabilities.
- Increase in advocacy for improved access and inclusion within Wellington Shire community.

- Wellington Shire Council will actively promote the implementation of the Wellington Access and Inclusion Strategy and Action Plan – through monitoring, reporting and evaluation.

OPTIONS

Council has the following options:

1. Approve the Wellington Access and Inclusion Strategy and Action Plan 2017 - 2022.
2. Request changes to the Wellington Access and Inclusion Strategy and Action Plan 2017 - 2022 and present to a future council meeting.

PROPOSAL

That Council approve the Wellington Access and Inclusion Strategy and Action Plan 2017 - 2022.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL PLAN IMPACT

The 2017-2021 Council Plan shares the same visions as Wellington Access and Inclusion Strategy and Action Plan 2017 - 2022 by ensuring council services, facilities and events promote inclusivity, social connectedness and accessibility.

CONSULTATION IMPACT

A broad media campaign was completed (newspaper, website, emails) from 18 July to 1 September 2017. A small number of feedback items were received. Most praised Council for the plan and there were some minor changes suggested in the action plan.

RESOURCES AND STAFF

The Wellington Access and Inclusion Advisory Group hold monthly meetings where they will regularly monitor progress of the plan and the Coordinator Social Planning and Policy will have a supporting role in the implementation of the plan.

.

Wellington Access and Inclusion Strategy and Action Plan 2017 - 2022



Acknowledgement

Wellington Shire Council would like to acknowledge the members of Wellington Access and Inclusion Advisory Group (WAIAG) in the development of this plan. WAIAG have provided guidance, support, lived experience and importantly, solutions to accessibility issues and challenges. We look forward to their continued input and review over the next four years.

Introduction

The Wellington Shire Council Access and Inclusion Strategy and Action Plan 2017 – 2022 (herein after referred to as the Strategy and Action Plan) is a practical, whole of Council strategy that will support Wellington Shire to be a more accessible and inclusive place, and remove the barriers experienced by people with a disability.

The Oxford Living Dictionary defines access as:

The means or opportunity to approach or enter a place.

The right or opportunity to use or benefit from something.

The right or opportunity to approach or see someone.

<https://en.oxforddictionaries.com/definition/access>

Access is not just about getting into or around a building or a space. It is about information and communication being available in a way that people can understand the content and meaning.

In the Strategy and Action Plan we look upon access in a much broader and... 'more related to universal design where services, products and places are useable by people with the widest possible range of abilities, operating within the widest possible range of situations.' - <https://en.wikipedia.org/wiki/Accessibility>

The Oxford Living Dictionary defines inclusion as:

The action or state of including or being included within a group or structure.

The goal of the Strategy and Action Plan is to continually improve accessibility and be an inclusive community.

Under section 38 of the *Victorian Disability Act 2006*, Councils must prepare a Disability Action Plan (DAP). Item 3C (2) (e) of the *Victorian Local Government Act 1989* details that Council must ensure that the services and facilities provided by Council are accessible and equitable.

Wellington Shire Council demonstrates this commitment via the Strategy and Action Plan. Overall the Strategy and Action Plan focus is on Wellington Shire Council achieving the following outcomes:

- Eliminate discrimination in an active way across all areas of the organisation.
- Ongoing improvement towards access and equitable participation in leisure and recreational services (pools, libraries, arts facilities), and council hosted and funded events.
- Reduce the likelihood of complaints being made regarding access and inclusion.

Wellington Shire Council acknowledges that, for the plan to be effective it will need to:

- Demonstrate commitment to addressing accessibility and equitable participation.
- Have priorities which are appropriate and relevant to our community.
- Work in partnership across the organisation, with other agencies and alongside our community.
- Provide continuing consultation, evaluation and review with our community and stakeholders.
- Have clear timelines and implementation strategies.

In developing the Strategy and Action Plan, it has been determined that to achieve the desired outcomes six priority areas will be considered. These priorities will guide the actions over the coming four-year period.

The priorities include:

- Outcome 1: Increase in accessible programs, services and events offered or funded by Wellington Shire Council.
- Outcome 2: Increase in accessible and inclusive information and communications produced by Wellington Shire Council.
- Outcome 3: Increase in inclusive employment opportunities at Wellington Shire Council for people with disabilities.
- Outcome 4: Persons employed at Wellington Shire Council will be informed about the access requirements of people with disabilities.
- Outcome 5: Increase in advocacy by Wellington Shire Council for improved access and inclusion within Wellington Shire community.
- Outcome 6: Wellington Shire Council will actively promote the implementation of the Strategy and Action Plan through monitoring, reporting and evaluation.

Achievements from the Access and Inclusion Plan 2012 - 2015

Wellington Shire Council has had an Access and Inclusion Plan since 2003. The most recent plan, Access and Inclusion Plan 2012 – 2015 achieved the following actions:

- Regional Councillor meetings take access and inclusion into consideration - availability of Auslan interpreter.
- Hearing loops at customer service centre counters.
- Aqua Energy Leisure Facility became Communication Access Accredited.
- Communication boards available at Esso BHP Billiton Wellington Entertainment Centre (EBBWEC) and for emergency relief centres and customer service centres.
- Access and Inclusion Audits at Wellington Shire libraries completed.
- Good Access is Good Business and Accessible Tourism achievements.
- Public transport advocacy - eg. Maffra V-line, Accessibility Forum for V-Line in Melbourne.
- Auslan interpreters for public forums such as Gippsland Health Summit, and council funded events and training such as Building Better Organisation 2016 and 2017.
- Accessibility input into the design of the Wellington Centre.

- Access and Inclusion Checklist and other information for Community Assistance Grants Scheme.
- Job Shadow days at Wellington Shire Council for people living with a disability.
- Broader community representation in the Wellington Access and Inclusion Advisory Group (WAIAG).

Through the implementation and review of the previous plan the following areas for improvement were identified:

- Council staff wanting additional disability awareness training.
- Wayfinding and front counter access in Council facilities.
- Affirmative Action on employing people with disabilities.
- Work with Council business units to ensure tender specifications reference universal access principles.

National Disability Insurance Scheme

The National Disability Insurance Scheme (NDIS) was launched in July 2013, and is a new way of providing individualised support for eligible people with permanent and significant disability, their families and carers. It provides a flexible, whole-of-life approach to the support needed by people with a disability, to pursue their goals and aspirations and participate in daily life.

The NDIS will become available in our area from the 1 January 2019, during the implementation of this Strategy and Action Plan. It is very important for local, state and federal government to work together to ensure successful transition of NDIS in Wellington Shire.

Wellington Access and Inclusion Advisory Group

Wellington Access and Inclusion Advisory Group (WAIAG) provide advice to Wellington Shire Council on matters relating to disability, access, and inclusion. The committee is made up of community members with disability or experience of disability, service providers, a Councillor and Council Officers.

The committee, along with additional co-opted members have provided guidance and support to the development of the Strategy and Action Plan and have considered and approved each stage, confirming the community engagement process, feedback from the community and the development of the actions in the Strategy and Action Plan.

As part of Strategy and Action Plan, WAIAG will monitor its implementation. This will occur via council staff providing quarterly updates to WAIAG, and WAIAG and council staff providing annual updates to Councillors.

Role of the Wellington Access and Inclusion Advisory Group:

- Members bring information on Access and Inclusion issues in the Wellington Shire.
- Members help with the Shire's Access and Inclusion Policy and Planning.
- Members provide information, ideas, and feedback to Wellington's RuralAccess Project Coordinator.
- Some members will be on other advisory groups like the Port of Sale Cultural Hub Community Advisory Group or the Healthy Wellington – Working Groups.

The Group meets once a month, on the third Wednesday, usually for 2 hours and have on average around 20 people attending meetings. Those attending meetings include: people living with a disability, carers supporting a family member with a disability, disability service providers and those with an interest in access and inclusion.

Wellington Shire Data

According to 2016 ABS data, there are approximately 17,100 people in Gippsland that need assistance with daily living. If each of these people were accompanied by a friend or family member this means that every day, around 34,200 local people will require to have access and feel included in business, tourism and recreational facilities.

Over half of Gippsland's population is aged 55 or older and this figure will increase into the future. With the ageing process comes many changes to people's functional capacity and while people may not see themselves as people with a disability, some of these changes require personal adjustment and requirements for accessible and inclusive community attitude, infrastructure and service provision.

According to 2014 data from Department of Health and Human Services, Wellington Shire has a higher average population of people with a disability compared to the state average population.

	<i>Wellington measure</i>	<i>Victoria measure</i>
Percentage of people with need for assistance with core activity	6.0%	5.0%
People with severe and profound disability living in the community (all ages)	4.9%	4.0%
Disability support pension recipients (per 1000 eligible population)	79.5	54.9
Aged care places (high care) per 1000 eligible population	35.8	40.9
Aged care places (low care) per 1000 eligible population	38.4	44.4
Age pension recipients per 1000 eligible population	743.4	694.3

Source: Department of Health and Human Services, 2014 Local Government Area Profiles: Wellington Shire

Consultation and Engagement

Consultation to support the development of the Strategy and Action Plan was undertaken in 2016 over a 12-month period. Types of engagement included:

- Community Surveys
- Focus Groups with Council Business Units
- Facilitated meetings with nominated WAIAG members and Council Staff
- Presentations at Wellington Access and Inclusion Advisory Group

Information gathered from the various forms of engagement has been included in the Strategy and Action Plan.

Please refer to Appendix 1 for a summary of Survey Results.

Access and Inclusion Strategy and Action Plan 2017 – 2022

Refer to Appendix 2 for a copy of the Action Plan.

Review and Evaluation

The Action Plan will be reviewed on an annual basis. Progress reports will be made to the Wellington Access and Inclusion Advisory Group (WAIAG) and Council.

Consultation and informal progress reports will be made to WAIAG.

To achieve its desired goals, actions and tasks will be developed for some units within Council. The actions and tasks will be integrated into Council's business planning system which will ensure regular reporting takes place as part of the existing Council business planning cycle of mid-year and annual reviews.

Achievements will be documented and celebrated. Case studies will be developed from these achievements and shared with stakeholders and the community. This will form part of Wellington Shire Council's commitment to leadership on advocacy, awareness raising and education about access and inclusion for all people, especially people with disability.

Success of the plan

Wellington Shire Council has identified that the success of the Strategy and Action Plan at the end of 2022 will be characterised by:

- Cultural change within the organisation that embeds access and inclusion needs when planning and delivering council services and facilities.
- Policy change within the organisation and more broadly across the municipality that address access and inclusion needs.
- Increase engagement from our community, including those who have or care for someone with a disability.

Feedback

Wellington Shire Council welcomes your feedback on any access and inclusion issues impacting you or your broader community. You can provide feedback or suggestions in various ways:

- Email us at cwadmin@wellington.vic.gov.au please use the subject heading Access and Inclusion.
- Phone us on 1300 366 244.
- Speak to us in person at Wellington Shire Council, 18 Desailly St SALE 3850.

Alternative access formats

Our Access and Inclusion Strategy and Action Plan 2017-2022 is available on our Council website www.wellington.vic.gov.au.

An easy English version will be available on Council's website by February 2018.

If you would like the Strategy and Action Plan in an alternative format, please contact us via phone, email or in person.

How to join Wellington Access and Inclusion Advisory Group (WAIAG)

The WAIAG meets on the third Wednesday of every month at 1pm to 3pm. These meetings are supported by the Wellington Shire Council Community Wellbeing Unit. Unless otherwise determined WAIAG meetings are open to all interested community members. If you would like to join the meeting please:

- Email us at cwadmin@wellington.vic.gov.au please use the subject heading WAIAG Meeting.
- Phone us on 1300 366 244.
- Speak to us in person at Wellington Shire Council, 18 Desailly St SALE 3850.

For more information please visit:

<http://www.wellington.vic.gov.au/Living-in-Wellington/Your-Community/Wellington-Access-and-Inclusion-Advisory-Group>

Appendix 1:

Community Survey

67 people completed the survey. 9 Males (14%) and 57 Females (86%), 1 did not provide an answer.

- 16 survey respondents (24%) were aged 35-44
- 15 survey respondents (23%) were aged 55-64
- 12 survey respondents (18%) were aged 45-54
- 8 survey respondents (12%) were aged 25-34
- 7 survey respondents (11%) were aged 65-74

No people under the age of 18 and one person over 85 years of age completed the survey.

The survey respondents were:

- 26 (39%) interested persons
- 16 (24%) people with a disability
- 5 (7%) parent or family member of a person with a disability
- 4 (6%) disability service provider
- 12 (18%) Community organisation representative
- 4 (6%) other not specified

Twenty-nine survey respondents were from Sale.

Maffra and Yarram had the next highest number of responses. Single responses were received from towns across the Shire.

The following words were used most to describe what people like about living in Wellington Shire: country, lifestyle, facilities, towns, family, rural, community, natural environment, friendly living.

The most common things people have difficulty with in daily life are as follows:

- 86% of respondents - transport
- 64% of respondents - education, training and employment
- 55% of respondents - Health Services
- 52% of respondents – recreational and social outings and access to businesses, shops and offices.

The top four areas the Access and Inclusion Plan 2017 – 2021 should focus on:

- 11 responses – public transport
- 7 responses – access to education
- 5 responses – access to employment
- 5 responses – accessible accommodation

The most common things respondents wanted to make Wellington a better place;

- 6 responses – better public transport
- 2 responses each – more accommodation and housing, more community events, increased employment, services working with families face to face about their needs.

Eleven survey respondents (26%) represented local business. These business representatives would like to work in partnership with Council on new initiatives, programs and services and to a lesser extent receive disability awareness training and training in employing people with a disability.

The 10 council services most used by survey respondents were as follows:

- 82% have used parks and gardens
- 75% have used Garbage and recycling collection

- 74% have used ESSO BHP Wellington Entertainment Centre
- 69% have used libraries
- 66% have used leisure centres and pools
- 66% have paid rates
- 62% have used hard rubbish collection
- 51% have used customer service
- 51% have used recreation reserves and ovals
- 49% have used written information produced by Council – newspapers, letters etc.

The comments about Council services that respondents have used were mostly positive.

Some areas for improvement that were suggested included:

- More free hard rubbish collection.
- More publicity of Council and other grants.
- Reputation of Council staff in infrastructure is woeful.
- Reduce flooding in residential streets.
- More street sweeping.
- Use of video to explain Council messages.

69% of respondents want information about Council to be in local newspapers. Wellington Matters, the Council website and social media were the next popular ways the survey respondents would like Council information circulated.

The following ideas were offered to improve Council information:

- Plain and Easy English information and Auslan.
- Written accounts of individual discussions held to improve communication between community and staff.
- Use social media more.
- More visual rather than written information.
- More clear and simple wayfinding signage.
- Case studies about people in publications that demonstrate how to access and benefit from Council services and initiatives.
- Video messaging with Auslan captions.

32% would like to help with town audits on accessibility.

Ten new people would like to help with Access and Inclusion projects in the Shire.

How Council staff could contribute to improving access and inclusion across the work of their business unit?

Examples of actions from other Business Units:

Healthy Lifestyles

- Commitment to consult WAIAG about wayfinding in the design of GRSC Stage 2.
- Continue to have WAIAG members involved in projects at Aqua Energy.

Appendix 2:

Wellington Shire Access and Inclusion Strategy and Action Plan 2017 - 2022

This five-year action plan will be reviewed annually and progress will be reported to via Council Annual Report, Council Meetings, Wellington Access and Inclusion Advisory Group (WAIAG) Meetings.

Goal:

“To improve the overall quality of life of people in the local (Wellington Shire) community and to ensure that services and facilities provided by Wellington Shire Council are accessible and equitable.”

- Outcome 1: Increase in accessible programs, services and events offered or funded by Wellington Shire Council.
- Outcome 2: Increase in accessible and inclusive information and communications produced by Wellington Shire Council.
- Outcome 3: Increase in inclusive employment opportunities at Wellington Shire Council for people with disabilities.
- Outcome 4: Persons employed at Wellington Shire Council will be informed about the access requirements of people with disabilities.
- Outcome 5: Increase in advocacy by Wellington Shire Council for improved access and inclusion within Wellington Shire community.
- Outcome 6: Wellington Shire Council will actively promote the implementation of the Access and Inclusion Strategy and Action Plan 2017 - 2022 through monitoring, reporting and evaluation.

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
Outcome 1: Increase in accessible programs, services and events offered or funded by Wellington Shire Council.	<p>1.1 To systematically work towards achieving Communication Access Accreditation at all Shire customer service points.</p> <p>For 2017 we will target:</p> <ul style="list-style-type: none"> - Libraries - EBBWEC - Customer Service (Sale and Yarram) - Wellington Centre 	<p>Wellington RuralAccess Program</p> <p>Community Wellbeing Unit</p> <p>Leisure Services Unit</p> <p>Arts and Culture Unit</p>	2017 – 2019	<p>Council owned and operated customer service points are Community Access Accredited</p> <p>Accreditation is celebrated with community</p> <p>Feedback from Community members / Council Staff</p>
	<p>1.2 Customer Service areas will have the following minimum access standards:</p> <ul style="list-style-type: none"> a. Counter top hearing loops to assist people wearing hearing aids at all customer service desks in Council facilities. b. Communication boards will be designed and available at each customer service counter to enable communication with people with complex communication needs. 	<p>Municipal Services Business Unit, Customer Service Team</p>	Ongoing	<p>Access Standards met and reported annually to WAIG and Council Annual Report.</p>

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
	1.3 Ensure all Council funded grants comply with 'Wellington Events Guide – Access and Inclusion Section'.	Community Wellbeing Business Unit Business Development Unit	Ongoing	Feedback from event organisers on how they have complied. Case studies Feedback from the community.
	1.4 Develop access and inclusion checklist that applies for Council run events, programs and resources.	Community Wellbeing Business Unit RuralAccess Program WAIAG	2017 – 2018	Checklist complete Case study of checklist being used by Council Staff. Feedback from community.
	1.5 Ensure that all capital works and minor projects align with relevant universal design principles to ensure equitable use and social inclusion.	Built and Natural Environment Division Rural Access Program	Ongoing	Provide a report on how the action was completed.
	1.6 Capital works projects that are in urban or public areas will seek feedback from Wellington Access and Inclusion Advisory Group.	Built and Natural Environment Division Rural Access Program	Ongoing	Provide a report on which capital works projects consulted with WAIAG and what actions were followed up because of consultation.
	1.7 Council to develop a position paper / policy on Tactile	Built and Natural Environment Division	2017 – 2018	Policy developed and adopted by Council

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
	Marking on Footpath.			
	1.8 Ensure all new and replacement street furniture (seating/tables/bbq) meets relevant disability legislation and standards for access and mobility	Built and Natural Environment Division Rural Access Program	Ongoing	Provide a report on how the action was completed.
	1.9 Ensure recreational facilities implement the principles of universal design when upgrading/ redeveloping.	Built and Natural Environment Division Rural Access Program	Ongoing	Provide a report on how the action was completed.
	1.10 Respond promptly to access issues and advocate for access for all people in all Council owned/managed recreation and leisure facilities. In 2017, Wellington Shire Council will be pursuing funding options for a Changing Places facility in the Wellington Centre, Sale.	Community Wellbeing Unit - Specifically, community committees and community facilities WAAIG Built Environment business unit Leisure Services Business Unit, which includes Aqua Energy GRSC and Rural Pools	Ongoing	Case studies of system / process change Feedback from the community / Staff

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
		Arts and Culture Business Unit, which includes The Wedge, Gippsland Regional Art Gallery, Libraries		

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
Outcome 2: Increase in accessible and inclusive information and communications produced by Wellington Shire Council.	2.1 Council consultation processes include multiple forms of feedback to ensure inclusion i.e. Plain and Easy English formats, face to face consultation, Auslan Interpreting, Audio files	Wellington Engagement Network - Direction and Innovations (WENDI) Media and Public Relations Team	2017 – 2022	Multiple forms created and used by community / staff
	2.2 Audit WSC facilities to ensure appropriate signage and visual displays and make changes as recommended. For 2017 we will target: <ul style="list-style-type: none"> - GRSC - Libraries - EBBWEC - Customer Service (Sale and Yarram) - Waste Facilities 	Rural Access Program WAIAG	Ongoing	Provide a report on how the action was completed
	2.3 Review council's online communications to ensure it meets Level 'AA' of the Web Content Accessibility Guidelines 2.0 (WCAG2)	Media and Public Relations Business Unit	2017 - 2019	Provide a report on how the action was completed.

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
	2.5 Explore the possibility of Council website having screen reader built into each webpage.	Media and Public Relations Business Unit	2017 - 2019	Provide a report on how the action was completed
	2.6 Review the 6 Mobility Maps and update the maps with the aim of incorporate including mapping into DEKHO GIS maps.	Rural Access Program Community Wellbeing Business Unit	2017 – 2022	Report on Action being completed. Include information on how the Maps are being used and community feedback.
	2.7 Develop a communications plan to promote the current road network management and inspection plan and provide the community with information on how to report their concerns about access and safety.	Built Environment Business Unit	2017 – 2022	Provide a report on how the action was completed
	2.8 Commitment to consult WAIAG to ensure emergency messaging and communications are accessible and inclusive	Emergency Management Business Unit	2017 – 2022	Annual report from Emergency Management Team on outcome of feedback received from WAIAG.

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
Outcome 3: Increase in inclusive employment opportunities at Wellington Shire Council for people with disabilities.	3.1 Promote Wellington Shire Council as an Equal Opportunity employer in advertising and in training.	People and Excellence Business Unit	2017 – 2022	Report on Action being completed
	3.2 Ensure Council's recruitment and employment policies and practices consider the needs of people with disability and meet the requirements of the Disability Discrimination Action 1992. a. HR to benchmark with other Councils.	People and Excellence Business Unit	2017 – 2022	Report on Action being completed
	3.3 Increase the number of people with disability applying for roles at the Wellington Shire Council by growing our presence as an employer of choice for people with disability in our recruitment channels, including social networks such as LinkedIn.	People and Excellence Business Unit	2017 – 2022	Report on Action being completed

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
Outcome 4: Persons employed at Wellington Shire Council will be informed about the access requirements of people with disabilities.	4.1 The Wellington Shire Corporate Training Calendar include Disability Awareness Training such as: <ul style="list-style-type: none"> a. Training for council staff on how to write a council document in easy English / plain English. b. Training in the use of change room hoist and pool hoist (relevant for Leisure Services) c. Training in plain and easy English writing for production of public information (minimum one staff member within a business unit) d. Training in accessing interpreting service (minimum one staff member within a business unit) 	People and Excellence Business Unit	2017 – 2022	Report on action being completed including information on how many training sessions were offered, some outcomes as a result of the training.

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
	<p>e. Use of Communication Boards and alternative communication techniques (relevant to customer service staff)</p> <p>f. Promote Mental Health Awareness training conducted by external organisations to Council staff and community</p> <p>g. Training to supervisors and or staff on workplace adjustment support for employees with accessibility needs.</p>			
	4.2 Wellington Shire Council will provide increased workplace adjustment support for employees with accessibility needs.	<p>People and Excellence Business Unit</p> <p>Whole Organisation – Managers and Supervisors</p>	2018 – 2022	Report on Action being completed
	4.3 Wellington Shire Council will support staff's	People and Excellence Business Unit	Ongoing	Report on Action being completed

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
	wellbeing by promoting mental health resources, information and online training.	Whole Organisation – Managers and Supervisors		

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
Outcome 5: Advocate for improved access and inclusion within Wellington Shire community	5.1 Wellington Shire Council will continue to support Wellington Access and Inclusion Advisory Group (WAIAG).	Coordinator Social Planning and Policy Rural Access Program Community Wellington Business Unit WAIAG	Ongoing	Report on Action being completed
	5.2 In the process of developing and updating strategic council documents and plans a member of the Wellington Access and Inclusion Advisory Group is included in the Reference Group where possible and appropriate. If this is not the case WAIAG is included in the consultation process.	WAIAG Coordinator Social Planning and Policy Rural Access Program	Ongoing	Report on what Council Strategic Documents were developed, and who from WAIG was involved in the development process.
	5.3 Wellington Shire Council will advocate with developers to ensure clear accessible paths of travel to connecting pathways and public transport infrastructure.	Coordinator Social Planning and Policy Rural Access Program WAIAG Land Use Planning Business Unit	Ongoing	Report on Action being completed

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
		Built Environment Business Unit Natural Environment Team		
	5.4 Wellington Shire Council will continue to advocate for accessible public transport within and connecting to the Wellington Shire.	Community Wellbeing Business Unit Coordinator Social Planning and Policy Rural Access Program WAIAG	Ongoing	Report on Action being completed
	5.5 Wellington Shire Council will promote skills training and leadership programs for people with a disability and support them to participate in the community.	Community Wellbeing Business Unit Coordinator Social Planning and Policy Rural Access Program WAIAG	Ongoing	Report on Action being completed
	5.6 Wellington Shire Council will advocate to Public Transport Victoria on timetabling to ensure current and future needs of people to access	Coordinator Social Planning and Policy Rural Access Program WAIAG	Ongoing	Report on Action being completed

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
	education, employment and social activities inside and outside of Wellington Shire.			
	5.7 Wellington Shire Council will support business and tourism associations to promote information and resources regarding access for all.	Business Development Unit Coordinator Social Planning and Policy Rural Access Program WAIAG	Ongoing	Report on Action being completed
	5.8 Wellington Shire Council will partner with the Gippsland Accessible Tourism Partnership Group to implement the relevant actions in the Gippsland Accessible Tourism Plan 2016-19	Business Development Unit Rural Access Program	Ongoing	Report on Action being completed

Outcomes	Actions	Responsibility within Council	Timeframe	Evidence of Success
Outcome 6: Wellington Shire Council will actively promote the implementation of the Access and Inclusion Plan – through monitoring, reporting and evaluation.	6.1 Wellington Shire Council will include, where possible actions relating to Access and Inclusion Plan, within Business Unit Plans.	All Business Units to complete tasks – report on tasks 3 times a year. Coordinator Social Planning and Policy to complete Annual Report and Presentation to CMT, WAIAG and Council Workshop.	Ongoing	Annual report and presentation to Corporate Management Team and Council Workshop on the actions being completed.



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



**ORDINARY COUNCIL MEETING
19 SEPTEMBER 2017**

On this day of 06 September 2017, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I, Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.1 CONTRACT 2018 – 010 UNSEALED ROAD RECONSTRUCTION – WESTERN MAINTENANCE AREA LICOLA, BOISDALE** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters



CHRIS HASTIE
General Manager Built and Natural Environment



**ORDINARY COUNCIL MEETING
19 SEPTEMBER 2017**

On this day of 06 September 2017, in accordance with Section 77 Clause (2) (c) of the *Local Government Act 1989*; I, Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.2 CONTRACT 2018 – 011 UNSEALED ROAD RECONSTRUCTION – SOUTHERN MAINTENANCE AREA WOODSIDE , BINJINWARRI** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters



CHRIS HASTIE
General Manager Built and Natural Environment



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That:

Council move into open session and ratify the decision made in closed session.