



Council Meeting Agenda

Meeting to be held at

Port of Sale Business Centre

Foster Street, Sale

Tuesday 20 December 2016, commencing at 6pm

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ORDINARY MEETING OF COUNCIL – 20 DECEMBER 2016

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Council Meeting Information

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Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

**A4 CONFIRMATION OF MINUTES OF
PREVIOUS COUNCIL MEETING/S**

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

ACTING GENERAL MANAGER CORPORATE SERVICES

DATE:

20 DECEMBER 2016

OBJECTIVE

To adopt the minutes of the Ordinary Council Meetings of 18 October 2016 and 6 December 2016 as tabled.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council adopt the minutes and resolutions of the Ordinary Council Meetings of 18 October 2016 and 6 December 2016 as tabled.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

**A5 BUSINESS ARISING FROM PREVIOUS
MEETING/S**



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

20 DECEMBER 2016

ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			

ITEM A8(2)**RECEIPT OF PETITION: GUMNUTS EARLY LEARNING CENTRE SALE**

DIVISION: DEVELOPMENT
ACTION OFFICER: GENERAL MANAGER DEVELOPMENT
DATE: 20 DECEMBER 2016

Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓							

OBJECTIVE

To present Council with a petition in relation to ceasing the privatisation of Gumnuts.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the attached petition in relation to ceasing the privatisation of Gumnuts

BACKGROUND

A petition containing 336 signatures has been received by Council.

A copy of the petition is attached for Council information.

LEGISLATIVE IMPACT

Section L6.59 of Wellington Shire Council Processes of Municipal Government (Meetings and Common Seal) Local Law No 1 provides for petitions and joint letters:

“A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier.”



Courtney Mraz Australia

WELLINGTON
SHIRE COUNCIL
13 DEC 2016
RECEIVED



Courtney Mraz
Australia
339
Supporters

Gumnuts Early Learning Centre has been in operation since 1998. It is a not for profit community based organisation. All money raised at Gumnuts goes directly back into the Centre to benefit the children, staff, families and community. Privatising the Centre will have a huge impact on the educators, children and families that use the service. It will also change the quality Early childhood facility that has cared for and educated many children in our community. The educators currently working there may also loose their jobs. Please sign our petition to support Gumnuts Early Learning Centre to remain as it is, a not for profit community based organisation.

This petition will be delivered to:

- gumnutsele@netspace.net.au

[Read the letter](#)

✉

Letter to
gumnutsele@netspace.net.au

Stop the privatisation of Gumnuts etc

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[Petitioning gumnuts@netspace.net.au](#)

==

Decision makers



• [gumnuts@netspace.net.au](#)

Stop the privatisation of Gumnuts etc

Parents of children at Gumnuts please support Gumnuts Early Learning Centre from moving to an Early Years Management Provider. Please sign this petition in a show of support for the child care services and amazing staff at Gumnuts Early Learning Centre who provide for our children.

Date	Printed Name	Signature	Address	Comment
------	--------------	-----------	---------	---------

[illegible]

PETITION TO SAVE GUMNUTS EARLY LEARNING CENTRE

Parents of children at Gumnuts please support Gumnuts Early Learning Centre from moving to an Early Years Management Provider. Please sign this petition in a show of support for the child care services and amazing staff at Gumnuts Early Learning Centre who provide for our children.

Date	Printed Name	Signature	Address	Comment
21/11/16	ROD BARRETT	[Signature]		
21/11/16	DEANNA BARRETT	[Signature]		
21.11.16	Olivia Lewis	[Signature]		
22.11.16	Jenna Beatson	[Signature]		
22/11/16	Kim Cook	[Signature]		
22.11.16	Jacinta Chaffey	[Signature]		
22.11.16	Caitlin McGuinness	[Signature]		
22-11-16	MATT CARMEL	[Signature]		
22/11/16	Hayley Kennedy	[Signature]		
22/11/16	Sarah Vranek	[Signature]		
22/11/16	Lucinda Beech	[Signature]		
22.11.16	Melissa Davis	[Signature]		
22.11.16	Melanie de Bruin	[Signature]		
22/11/16	DAVE JENKINSON	[Signature]		
24/11/16	Andrew Giller	[Signature]		
22/11/16	Burn Hodge	[Signature]		
22/11/16	Gracie Cartwright	[Signature]		
22/11/16	Samantha Kinn	[Signature]		
23/11/16	Koddy Morris	[Signature]		
24/11/16	Bred Cyprian	[Signature]		
24/11/16	David Andrews	[Signature]		
24/11/16	Alex Louren	[Signature]		
24/11/16	Brent Bales	[Signature]		
24/11/16	Stacy Marake	[Signature]		
25/11/16	Natalie Clarke	[Signature]		

PETITION TO SAVE GUMNUTS EARLY LEARNING CENTRE

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Date	Printed Name	Signature	Address	Comment
24/11/16	Robyn Radlof	[Signature]		
24/11/16	Sharna Radlof	[Signature]		
24/11/16	Simon Radlof	[Signature]		
24/11/16	Rebecca Barker	[Signature]		
24/11/16	Brent Barker	[Signature]		
25/11/16	Sharon Cull	[Signature]		
25/11/16	Anthony Kircos	[Signature]		
25/11/16	Scott Simpson	[Signature]		
25/11/16	Jane LaBate	[Signature]		
25/11/16	M. Powell	[Signature]		
25-11-16	Jess Fleming	[Signature]		
25/11/16	Dylan Jones	[Signature]		
25/11/16	Chrissy Kerzner	[Signature]		
25/11/2016	Jillie Fether	[Signature]		
25/11/2016	J. Pearson	[Signature]		
25/11/2016	Sophie Frith	[Signature]		
25/11/2016	Richard Skon	[Signature]		
25-11-16	Megan Barber	[Signature]		
25-11-16	Heidi Dawey	[Signature]		
25/11/16	Carol Foster	[Signature]		
25-11-16	Laura Benson	[Signature]		
25-11-16	[Signature]	[Signature]		
25-11-16	Sandra Flemming	[Signature]		

Parents of children at Gumnuts please support Gumnuts Early Learning Centre from moving to an Early Years Management Provider. Please sign this petition in a show of support for the child care services and amazing staff at Gumnuts Early Learning Centre who provide for our children.

17/11/2016	Jason Batten	JBatten
18/11/2016	WAYNE PAYNTER	W Paynter
18/11/16	Ben Sim	Ben Sim
18/11/16	Bryceley Kelly	B Kelly
18/11/16	CRAIG SUTTON	C Sutton
18/11/16	Robert Davison	R. Davison
18/11/16	Mitchell Jones	M Jones
18/11/2016	Paul Lockyer	P Lockyer
18/11/16	SANDRA SANDERS	S. Sanders
18/11/16	Cathy Sanders	C Sanders
18/11/16	ZAC SANDERS	Zac. Sanders
18/11/16	Alexa Robertson	A. Robertson
18/11/16	BRAD HANLEY	B Hanley
18/11/16	DEBBIE BUCKLEY	D Buckley
18/11/16	Tim Buckley	T Buckley
18/11/16	Adam Smith	A Smith
19-11-16	H. Batten	H Batten
19-11-16	N Batten	N. Batten
19/11/16	M. Hedley	M Hedley

Parents of children at Gumnuts please support Gumnuts Early Learning Centre from moving to an Early Years Management Provider. Please sign this petition in a show of support for the child care services and amazing staff at Gumnuts Early Learning Centre who provide for our children.

Date	Printed Name	Signature	Address	Comment
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19-11-2016	Karina Weller	KW
19-11-2016	Helen Holliday	HH
21-11-2016	Dianne Baillie	DB
21/11/2016	Steve Wilson	S.Wilson
21/11/2016	Brett Kuch	BK

Parents of children at Gumnuts please support Gumnuts Early Learning Centre from moving to an Early Years Management Provider. Please sign this petition in a show of support for the child care services and amazing staff at Gumnuts Early Learning Centre who provide for our children.

Date	Printed Name	Signature	Address	Comment
17-11-16	NOEL HALLETT	Noel Hallett		
17-11-16	GARY HALLETT	Garry Hallett		
18 NOV 16	CURTIS LLOYD WOOD	Curtis Wood		
18 NOV 16	BEN HALLIGAN	Ben Halligan		
18 NOV 16	ANDREW GIBSON	Andrew Gibson		
19 NOV 16	NATHANIEL BARRA	Nathaniel Barra		
18 NOV 16	KELVIN LEE	Kelvin Lee		
18 NOV 16	PHIL CULLIS	Phil Cullis		
18 NOV 16	PAUL JOHNSTON	Paul Johnston		
18 NOV 16	ROSS JOHNSTON	Ross Johnston		
18 NOV 16	KARL HONIGER	Karl Honiger		
18 NOV 16	MITCHEL FRANCIS	Mitchel Francis		
15 NOV 16	TANIA CROSIER	Tania Crosier		
19 NOV 16	KARL SPIESS	Karl Spiess		
18 NOV 16	CRAIG MCMAHON	Craig McMahon		
18 NOV 16	BRY ESTER	Bry Ester		
18 NOV 16	ASACIL CULLEN	Asacil Cullen		
18 NOV 16	P. MILES	P. Miles		

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Date Printed Name Signature Address Comment

18/11/2016	CHRIS McLEAND	Chris McLeand		
18/11/2016	Jean Middel	Jean Middel		
18-11-2016	SIMONE LEATHAM	Simone Leatham		
"	D. O'Connell	D. O'Connell		
18/11/16	HELEN	Helen		
18/11/16	KARIT	K. Peel		
18/11/16	M. Jacobs	M. Jacobs		
19/11/16	M. Hynes	M. Hynes		
"	Jouly Bates	Jouly Bates		
18/11/16	Ally Beaman	Ally Beaman		
18/11/16	Alicia Ballon	Alicia Ballon		
18/11/16	Beth Ripper	Beth Ripper		
18/11/16	Alanna Stew	Alanna Stew		
18/11/16	Naomi Barker	Naomi Barker		
18/11/16	G. SCOTT	G. Scott		
18/11/16	EMATHENS	Emathens		
18-11-16	SRAYMAN	Srayman		
18-11-16	C. CARTER	C. Carter		
18/11/16	L. Doughty	L. Doughty		
18/11/16	Jenny Mooney	Jenny Mooney		
18/11/16	Debbi Daff	Debbi Daff		
18/11/16	Glenda Cull	Glenda Cull		
18/11/16	C. STANLEY	C. Stanley		
18/11/16	K. Touloukas	K. Touloukas		

PETITION TO SAVE GUMNUTS EARLY LEARNING CENTRE

Parents of children at Gumnuts please support Gumnuts Early Learning Centre from moving to an Early Years Management Provider. Please sign this petition in a show of support for the child care services and amazing staff at Gumnuts Early Learning Centre who provide for our children.

Date	Printed Name	Signature	Address	Comment
18/11	ANDREW LAWS	[Signature]		
18/11	TERRY WELLES	[Signature]		
18/11	Donna Tarrant	[Signature]		
18/11	Jan Crawford	[Signature]		
18/11	Mona P. L.	[Signature]		
18/11	D Woods	[Signature]		
18/11	C. FRESHWATER	[Signature]		
18/11	MARY SLATTERY	[Signature]		
18/11	BRENDAN GILES	[Signature]		
18/11	R. HOWARD MAGNUS	[Signature]		
18/11	G. WADE	[Signature]		
18/11	Helen Smith	[Signature]		
18/11	Simon Hume	[Signature]		
18/11	Rachel Potts	[Signature]		
18/11	Jenny Short	[Signature]		
18/11	S. HALLIDAY	[Signature]		
18/11	Jean Fied	[Signature]		
18/11	Philippa Jones	[Signature]		
18/11	HAVEREN GOND	[Signature]		
18/11	Emma Murphy	[Signature]		
18/11	Wynne Wain	[Signature]		
18/11	Doug Jones	[Signature]		
18/11	Anthony Matthews	[Signature]		
18/11	Helen Smith	[Signature]		
18/11	J. AUCIER	[Signature]		
18/11	Web 3	[Signature]		

Parents of children at Gumnuts please support Gumnuts Early Learning Centre from moving to an Early Years Management Provider. Please sign this petition in a show of support for the child care services and amazing staff at Gumnuts Early Learning Centre who provide for our children.

Date _____

Printed Name

Signature _____

Address

Comment

17/12/16	Perri Stewart	Present
17.12.16	Janice Piasente	Present
17.12.16	Nicole Roman	Present
17.12.16	Sarah Skehan	Skehan
17.12.16	Kate Piasente	Present
17.12.16	Katie Weir	Present
17.11.16	Melissa Tapperson	Present
17.11.16	Jim Inglis	Present
17/11/16	Shannon Jewell	Jewell
17/11/16	Jessica Moresco	Present
17/11/16	Chloe Stewart	Present
17/11/16	Coral McGuinness	Present
18/11/16	Elaine Bland	Present
21/11/16	Shae Wilson	Present

change.org

Recipient: gumnutseic@netspace.net.au

Letter: Greetings,

Stop the privatisation of Gumnuts etc

Signatures

Name		Date
Courtney Mraz		2016-11-29
Ann-Marie Mcadam		2016-11-29
Chloe Stewart		2016-11-29
Nadine Oliver		2016-11-29
Richelle Wyatt		2016-11-29
Craig Oliver		2016-11-29
Dan Mraz		2016-11-29
Hayley Smolenaars		2016-11-29
Trish Thompson		2016-11-29
Jessica Justice		2016-11-29
Ally Elston		2016-11-29
Justine Allman		2016-11-29
Renee Mattson		2016-11-29
Zoe Bertrand		2016-11-29
Hamish Fairbrother		2016-11-29
Kate Sanders		2016-11-29
Melissa Cahill		2016-11-29
Karen Beach		2016-11-29
Kate Lucieer		2016-11-29
Jason Batten		2016-11-29
Mary-Lou Lee		2016-11-29
Ebanie Bland		2016-11-29
Nicole Harper		2016-11-29
Bethany Smit		2016-11-29
Claudia Caldwell		2016-11-29
Ann Ferguson		2016-11-29
Nicole Panayiotou		2016-11-29
Rani Darby		2016-11-29
Melanie Johnston		2016-11-29
Peter Panayiotou		2016-11-29

Name	Location	Date
Danielle Anstee		2016-11-29
Tahlia Withell		2016-11-29
Rachael Short		2016-11-29
Melissa Templeton		2016-11-29
Candice Johnson		2016-11-29
Georgla Van Oirschot		2016-11-29
Anna Duffield		2016-11-29
Belinda Webber		2016-11-29
Felicity Lafferty		2016-11-29
Meg Osborn		2016-11-29
Amanda Marciniac		2016-11-29
Robert Jones		2016-11-29
jen Lee		2016-11-29
Rebecca McGregor		2016-11-29
Jamie C		2016-11-29
chloe Nikolajew		2016-11-29
Rachel Jeffs		2016-11-29
Amy Leighton		2016-11-29
Janet Robertson		2016-11-29
Casey Sleeman		2016-11-29
Shelley Kovco		2016-11-29
Tammara Berkelmans		2016-11-29
Charmaine Fowler		2016-11-29
Lucy Fitzgerald		2016-11-29
Cathy Coleman		2016-11-29
Judie Trease		2016-11-29
Kathryn Bickerton		2016-11-29
Marleigh Andrews		2016-11-29
Kayla Kennedy		2016-11-29
sarah King		2016-11-29
bronie elson		2016-11-29
belinda bull		2016-11-29

Name	Location	Date
Paige Wilson		2016-11-29
Kayleen Davidson		2016-11-29
Michelle Shields		2016-11-29
Helen Holliday		2016-11-29
Karly walk		2016-11-29
Belinda Dadoutha		2016-11-29
Phillip Shields		2016-11-29
Tammy shingles		2016-11-29
Rebecca Coleman		2016-11-29
Jorja Ellring		2016-11-29
Gemma Jones		2016-11-29
Leonie Counahan		2016-11-29
Mollie Havers		2016-11-29
Paige Cunningham		2016-11-29
Tamara Pedder		2016-11-29
Joe O'Halloran		2016-11-29
Layton Day		2016-11-29
Justin Smith		2016-11-29
Lorraine Davison		2016-11-29
Stacey Counahan		2016-11-29
Carla Proud		2016-11-29
Cassie Griffith		2016-11-29
Jodie Warford		2016-11-29
Cass Booth		2016-11-29
Holly Creaser		2016-11-29
Kryshia Speirs		2016-11-29
Kim Adams		2016-11-29
nikki Weatherley		2016-11-29
Rhonda Ronan		2016-11-29
Blake Duffy		2016-11-29
Donna Tourtoulas		2016-11-29
Alexandra Caffrey		2016-11-29

Name	Location	Date
ann ronan		2016-11-29
Rebecca Duck		2016-11-29
Peter Jones		2016-11-29
Jacob houston		2016-11-29
Morgan Falls		2016-11-29
BrookE stvenson		2016-11-29
Melissa Grosveld		2016-11-29
Paul Musolino		2016-11-29
Belinda McDonald		2016-11-29
Holly Myers		2016-11-29
Hannah Blake		2016-11-29
Nadine Greening		2016-11-29
Rebecca Radlof		2016-11-29
rachelle adam		2016-11-29
Natasha Goode		2016-11-29
Miriam Morton		2016-11-29
Megan Lee		2016-11-29
Tammy Dalton		2016-11-29
sarah harley		2016-11-29
Kate Hunt		2016-11-29
Jenny Laux		2016-11-29
Emily Coad		2016-11-29
Jasmine Jensen		2016-11-29
jodie nation		2016-11-29
Nikki Niziolek		2016-11-29
Nicole Ronan		2016-11-29
Marg Harty		2016-11-29
ARUN SINGH		2016-11-29
Kathryn Kappenberger		2016-11-29
Mat Goode		2016-11-29
james adams		2016-11-29
Cat Mowbray		2016-11-29

Name	Location	Date
Dani Price		2016-11-29
Melissa Young		2016-11-29
Meranda baker		2016-11-29
David Barry		2016-11-29
Sally Black		2016-11-29
Lisa Bettess		2016-11-29
Linda Goode		2016-11-29
Jacinta Vickers		2016-11-29
Nadine Marciniec		2016-11-29
Kirsty Taylor		2016-11-29
Casey Hannah		2016-11-29
Dexter Clay		2016-11-29
Rhiannon Baker		2016-11-29
Ziggy Richards		2016-11-29
Rachel Elliot		2016-11-29
Emma Slattery		2016-11-29
Betty Myers		2016-11-29
Ian Doggett		2016-11-29
Noel Browne		2016-11-29
Blaise Rothnie		2016-11-29
Lisa Klein		2016-11-29
anna brady		2016-11-29
Ryan Linard		2016-11-29
Jessica Moresco		2016-11-29
Carol Lock		2016-11-29
Josh Marshall		2016-11-29
Lorraine MacGillivray		2016-11-29
Christine Haran		2016-11-29
Tania Woods		2016-11-29
Shannon Jewell		2016-11-29
Alf Jessup		2016-11-29
ruby barry		2016-11-29

Name	Location	Date
Katrina Germaine		2016-11-29
Jacinta Chaffey		2016-11-29
Shelley Cox		2016-11-29
Melissa Wingate		2016-11-29
Tammy Topham		2016-11-29
Robyn Radlof		2016-11-29
Bec Young		2016-11-29
Adam Best		2016-11-29
Nicole Hogan		2016-11-29
Dianne Baillie		2016-11-29
Amanda Castle		2016-11-29
Steph Jones		2016-11-29
Rick McKenzie		2016-11-29
Gus McFarlane		2016-11-29
Jess Gridley		2016-11-29
lee Duffield		2016-11-29
Lorraine May		2016-11-29
Leah Shaw		2016-11-29
Maddy Marshall		2016-11-29
Jenni Shaw		2016-11-29
Andrea McKenzie		2016-11-29
Maddy Bertacchini		2016-11-29
Belinda Weir		2016-11-29
Jess Anderson		2016-11-29
Ashleigh Ekin		2016-11-29
Casey O'Callaghan		2016-11-29
Kristy Knight		2016-11-29
Tamsyn Cromb		2016-11-29
Sharon Symons		2016-11-29
Melissa Steele		2016-11-29
Kelly Whelan		2016-11-29
Lily Ganitis		2016-11-29

Name	Location	Date
Jessica Lamb		2016-11-29
Bronwyn Jessup		2016-11-29
Hayley McGrath		2016-11-29
Jessica Stevenson		2016-11-29
Bernadette McKenzie		2016-11-29
Natalie Laugeni		2016-11-29
Lacey Dugan		2016-11-29
Mallory Krusic		2016-11-29
Noelle McGill		2016-11-29
Janine Krusic		2016-11-29
Emily Larsen		2016-11-29
Hayley Schuback		2016-11-29
Larissa Lever		2016-11-29
Lisa Stone		2016-11-29
Matt Krusic		2016-11-29
Rae Grumley		2016-11-29
Rhonda Harris		2016-11-29
Heidi McIvor		2016-11-29
Alysha Stevens		2016-11-29
Vanessa Britton		2016-11-29
Emma Flint		2016-11-29
Franchesca Bagshaw		2016-11-29
Andrew Wingate		2016-11-29
Jaide Stevens		2016-11-29
Andrew Hudson		2016-11-29
Angela Horn		2016-11-29
syoukye kennedy		2016-11-29
Lea Mace		2016-11-29
Gemma Hawkins		2016-11-29
Lauren O'Dwyer		2016-11-29
Rachel McGuire		2016-11-29
Shania Kenne		2016-11-29

Name	Location	Date
Robert Grant		2016-11-29
Ruby Phillips		2016-11-29
Charmaine Blasius		2016-11-29
Jeremy Nikolajew		2016-11-29
susan gilmore		2016-11-29
Liz King		2016-11-29
Debbie Stares		2016-11-29
Felicity Saliba		2016-11-29
Carolyn Jones		2016-11-29
Evelyn McAdam		2016-11-29
Aleashia Simpson		2016-11-29
Pam Wingate		2016-11-29
Michael Sherwell		2016-11-29
Mary Elkin		2016-11-29
Kyle Ashton		2016-11-29
Sandi Ray		2016-11-29
Lauren Mitchell		2016-11-29
Ky Graham		2016-11-29
Steve shaw		2016-11-29
Keiran McShane		2016-11-29
Christy Towers		2016-11-29
Imogen Downie		2016-11-29
Leah Scott		2016-11-29
Lia Andrews		2016-11-29
Carol Rumpf		2016-11-29
Susie Humphry		2016-11-29
Nene Pitt		2016-11-29
Jessica Mein		2016-11-29
Kim Jellis		2016-11-29
Brittney Kuch		2016-11-29
Kristi Turrell		2016-11-29
Joanna Gieschen		2016-11-29

Name	Location	Date
beck sherwell		2016-11-29
Michelle Work Gerrard		2016-11-29
Michele Flint		2016-11-29
Alex Laugeni		2016-11-29
Carlier Grant		2016-11-29
Olivia Mynard		2016-11-29
Debbie Thompson		2016-11-29
Eleanor French		2016-11-29
Meg Saxton		2016-11-29
Molly Work		2016-11-29
Delvene Ruiters		2016-11-29
Jacoba van Wees		2016-11-29
Judy Schneider		2016-11-29
Kate Lindrea		2016-11-29
Jess h		2016-11-29
Tara-Anne Whateley		2016-11-29
Miss Sofia Rita Belmonte		2016-11-29
steve carr		2016-11-29
Susie Cantwell		2016-11-29
Miranda Francis		2016-11-30
Lisa Pattinson		2016-11-30
Jennifer Duck		2016-11-30
jarred powell		2016-11-30
Danielle Saliba		2016-11-30
MICHAEL PATTINSON		2016-11-30
Victoria Dunham		2016-11-30
Aaron Myers		2016-11-30
Nicole Shugg		2016-11-30
Grace Johnston		2016-11-30
Abby Reid		2016-11-30
Michelle Edwards		2016-11-30
Gemma Moran		2016-11-30

Name	Location	Date
Sarah Wilson		2016-11-30
Kenny Waite		2016-11-30
Laura Wilson		2016-11-30
Linda brodrigg		2016-11-30
Bronwyn Booth		2016-11-30
Rebecca Ryan		2016-11-30
Melinda Avery		2016-11-30
Chloe Williams		2016-11-30
Gary Cook		2016-11-30
nicholas mcnelly		2016-11-30
Emily Yarram		2016-11-30
Wendy Yarram		2016-11-30
Chelsea Ryan		2016-11-30
Sienna Toma		2016-11-30
stacey curtis		2016-11-30
Sarah Skehan		2016-11-30
Alicia Piasente		2016-11-30
Julia keady		2016-11-30
Lelsey Palmer		2016-11-30
Renee Scicluna		2016-11-30
Rianna Nye		2016-11-30
Cam Shaw		2016-11-30
Loretta Farley		2016-11-30
Alison Hudson		2016-11-30
Ruth Broadbent		2016-11-30
Katrina Silvester		2016-11-30
Kristy Shaw		2016-11-30
Cassandra byrne		2016-11-30
Tracy Munn		2016-11-30
Danny Farley		2016-11-30
Nicole Coleman		2016-11-30
Daphne Yarram		2016-11-30

Name	Location	Date
koren Sutherland		2016-11-30
Judy Pattinson		2016-11-30
Kerri-Lee King		2016-11-30
Dianne Dalley		2016-11-30
Tanya Rand		2016-11-30
Carly Johns		2016-12-01
Paula Burns		2016-12-01
Lauren Smit		2016-12-01
Bilynda Williams		2016-12-01
Amber Farley		2016-12-01
Madeleine McKenzie		2016-12-01
Kaye McKenzie		2016-12-02
Keith Ferguson		2016-12-02
Michael Niemira		2016-12-03
Annie Breddels		2016-12-04
Hannah moody		2016-12-04

ITEM A8(3)**RESPONSE TO PETITION: REMOVAL OF HAND RAIL ON GANGWAY NEXT TO McLOUGHLIN'S BEACH BOAT RAMP**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

DATE: 20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓						✓		✓	✓

OBJECTIVE

To consider and respond to a petition from users of the McLoughlins Beach Boat Ramp regarding boats drifting under the southern gangway, received at its meeting on 16 August 2016.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council authorise the Chief Executive Officer to arrange for the installation of bollards at approximately 1.5m centres as detailed in option 2 of this report, to prevent boats drifting under the McLoughlins Beach Boat Ramp southern gangway.***
- 2. The Chief Executive Officer write to the head petitioner to advise of Councils decision in relation to this matter.***

BACKGROUND

The McLoughlin's Beach pedestrian bridge and boat ramp were upgraded during 2015/16. Works included the installation of a floating pontoon and gangway on the southern side of the boat ramp. Design and construction of the pontoons and gangways were undertaken by Nabis Marine Contractors (Nabis) in accordance with relevant standards and design criteria.

The petition (attachment 1) received on the 16 August 2016 requested that the Wellington Shire Council removes the handrail on the south gangway and relocates the handrail under the gangway.

- The handrail impedes boaters from fending their boats away from the gangway.
- The handrail impedes boaters from pushing their boats over towards their boat trailers.
- The handrail needs to be relocated under the gangway so that small boats don't find their way under the gangway causing a HIGH risk of injury to people or damage to boats.

Following the receipt of the petition advice was sought from Nabis. Nabis reviewed the petition and considered a range of options to resolve the issue. Nabis have now finalised their review and provided the following options and comments for consideration.

- Option 1 - Provide a new gangway, or modify the existing gangway, to remove the handrail and provide a frame underneath to allow open access to boats and stop boats drifting under the gangway. Nabis have estimated the cost of this option at \$28,000.

Nabis have advised this option would increase stresses on the moving gangway that would require additional anchorage to the pontoon end and likely result in increased gangway maintenance.

Nabis further advises retaining the handrail on both sides of the ramp as the gangway is designed in Accordance with Australian Standards AS 3962 2001 Guidelines for Design of Marinas that states handrails should be provided on both sides of public gangways

AS4997-2005 Maritime Structures also states where access to a vessel is not required and a person falling from a structure is likely to strike hard surfaces or the seabed, a handrail should be provided.

- Option 2 - Drive bollards at approximately 1.5m centres to restrict boats drifting under the walkway. Nabis have estimated the cost of this option at \$14,800.

Nabis have recommended this as their preferred option as it resolves issues with boats floating under the gangway, would be the most robust solution and comply with the Australian Standard.

Nabis confirmed bollards will allow boats to slide along as they are pulled either forward or back with users still having a handrail to protect from any falls from the gangway onto the ramp or onto boats while moving boats along the gangway. Bollards would be installed with protective PVC tubing.

- Option 3 – This option considered a cable solution with floating baffles. The cables would be fixed to the floating pontoon and the landing to restrict boats floating under the gangway. Nabis have estimated the cost of this option at \$7000.

Due to the low reliability and high maintenance cost this option is not recommended.

As stated, there is merit in, and Nabis supports undertaking works to improve usability of the boat ramp by restricting boats from drifting under the gangway. Nabis did not however support the removal of the handrail as it is considered a requirement of the relevant Australian Standards for this type of structure and reduces risk to users of the facility.

OPTIONS

The following options are available to Council:

1. Authorise the Chief Executive Officer to arrange for the modification of the gangway to remove the handrail and provide a frame underneath as detailed in option 1 of this report, to allow open access to boats and to prevent boats drifting under the McLoughlins Beach Boat Ramp southern gangway.
2. Authorise the Chief Executive Officer to arrange for the installation of bollards at approximately 1.5m centres as detailed in option 2 of this report, to prevent boats drifting under the McLoughlins Beach Boat Ramp southern gangway.
3. Not modify the McLoughlin's Beach Boat Ramp southern gangway.

PROPOSAL

Authorise the Chief Executive Officer to arrange for the installation of bollards at approximately 1.5m centres as detailed in option 2 of this report, to prevent boats drifting under the McLoughlins Beach Boat Ramp southern gangway.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Modification of gangways or installation of bollards in line with the options provided can be accommodated within Councils current 2016/17 boating infrastructure capital allocations.

COMMUNICATION IMPACT

The head petitioner has received regular updates regarding the progress of reviews relating to this petition. The head petitioner has also been advised of the timing and availability of the Council report. Following the Council decision officers will write to the head petitioner and advise of the outcome of the petition. A press release will be prepared to advise the community of any changes to the McLoughlin's Beach boat ramp.

RISK MANAGEMENT IMPACT

AS 3962-2001 3.6.3 "For unrestricted access, gangways should have handrails on both sides."
AS 4997-2005 3.4.4 "Where access to the water or Vessels is not required and where a person falling from the structure is likely to fall more than 1.5m to strike a hard surface or the seabed, a guardrail (handrail) in accordance with AS 1657 should be provided."

By removing the hand rail, the gangway will not comply with Australian Standards and pose a increased risk to users of the gangway.

ATTACHMENT 1

David Morcom CEO
Wellington Shire Council



Re; Petition to remove hand rail on the gangway next to boat ramp.

Dear David,

Please accept this petition on behalf of boaters that use the boat ramp at McLoughlins Beach

The basis of the petition is to inform the Wellington Shire Council, that there are many boaters that find the current design of the south gangway is causing serious safety issues and making it very difficult for boaters to launch and retrieve their boats to and from their trailers.

This proposal can be engineered as not to severely compromise the gangway's structural integrity. The abutments can be engineered so that compound loads on the abutment fixings will not be impacted on by boats bumping along the structure.

I hope the boaters have successfully stated the importance of this issue.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'J. Maxwell'.

John Maxwell



Petition

TO THE CEO DAVID MORCOM Wellington Shire Council


RE: REMOVE HANDRAIL ON SOUTH GANGWAY at MCCLOUGHLINS BEACH BOAT RAMP

We the under signed, as boat owners that use the boat ramp at McLoughlins Beach, support the request that the Wellington Shire Council removes the handrail on the south gangway and relocates the handrail under the gangway. (Refer to diagram)

- The handrail impedes boaters from fending their boats away from the gangway.
- The handrail impedes boaters from pushing their boats over towards their boat trailers.
- The handrail needs to be relocated under the gangway so that small boats don't find their way under the gangway causing a HIGH risk of injury to people or damage to boats.

	Print Name	Print Address	Signature
1	John Maxwell		
2	Andy Mackie		
3	Lee Callow		
4	Jess Hiskop		
5	Vicky Blair		
6	Dean Brynes		
7	Phil Kelly		
8	Anthony Ellul		
9	John McKenzie		
10	Bill Shore		
11	Andrew Rosato		
12	Rob Braz		

MCLOUGHLINS: start of the Ninety Mile Beach

	Print Name	Print Address	Signature
13	CAINE MAXWELL		
14	R. LENTON		
15	A. WOODOU		
16	D. PURVES		
17	G. LAWRENCE		
18	L. CHARMAN		
19	A. LIPMAN		
20	D. FARRIE		
21	A. MCLAREN		
22	C. GORDON		
23	M. SPERNS		
24	DANIEL FROST		
25	Michael Allgood		
26	Kevin Kelly		
27	Marie Henderson		
28	Bill Lawry		
29	Tom HINART		
30	Ken ARMISTEAD		
31	RON HERMENS		
32	CHRIS GOLDSBROUGH		
33	CLINT FOLZOM		
34	CAVIN BRAIN		
35	RYAN WARE		
36	ROSSIE DEPPER		

MCCLOUGHLINS: start of the Ninety Mile Beach

	Print Name	Print Address	Signature
37	Ray Vardy		
38	John Ware		
39	TRAVIS TATNALL		
40	DAVE GOODENS		
41	GARY MILLS		
42	Domenic Palermo		
43	Russ Dinkates		
44	DAVID FIFE		
45	Robin Dean		
46	Kaylene Evans		
47	FRED THOMPSON		
48	Andrew James		
49	Munna Hussara		
50	Aiden Limeran		
51	JOEY CARDILLO		
52	RAY REED		
53	TAN BLUMQUIST		
54			
55			
56			
57			
58			
59			
60			



A - PROCEDURAL

**A9 INVITED ADDRESSES,
PRESENTATIONS OR
ACKNOWLEDGEMENTS**



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



A - PROCEDURAL

A11 MAYOR'S REPORT

ITEM A11(1)**MAYOR'S REPORT**

OFFICER: COUNCILLOR CAROLYN CROSSLEY

DATE: 20 DECEMBER 2016

RECOMMENDATION*That the Mayor's report be noted.*

16 November 2016 to 20 December 2016

16 November	Yarram and District Health Service AGM and Open Access Board meeting, Yarram	Cr Maher and Cr Stephens attended.
16 November	Meeting with Mr Danny O'Brien MP, Sale	Mayor Crossley attended

At this meeting with Member for Gippsland South Danny O'Brien, the Chief Executive Officer David Morcom and I enjoyed a productive discussion around transition planning and the dire need for increased tertiary education opportunities in our region.

17 November	Regional Assembly Gippsland with Minister Pulford and Gippsland Mayors, Moe	Mayor Crossley attended.
17 November	Coal Policy Consultations with Minister Noonan, Moe	Mayor Crossley attended.
17 November	Gippsland Regional Assembly in Moe, introduced by Premier Daniel Andrews	Mayor Crossley attended. Chief Executive Officer attended

Among a wide range of topics and big ideas for our region's future, Gippsland's pressing requirement for improved rail services was raised to the fore once again during this forum. All conversations centred around the need for a just transition, and the need for high speed, reliable and frequent rail services between Melbourne and Gippsland was a consistent issue for many participants.

18 November	West Sale Airport AIR 5428 Funding Announcement, West Sale Airport	Mayor Crossley and Cr Rossetti attended
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I welcomed Hon Wade Noonan, State Minister for Industry and Employment, and Hon Jaala Pulford, Minister for Regional Development, who announced a very welcome \$5 million funding for upgrades to the West Sale Airport. Successful tender, Team 21, was represented by Jack Fanderlinden and Chris Huet from Lockheed Martin, Rob Oliver representing Pilatus and Martyn Axelsen representing Hawker Pacific.

Council is contributing a further \$1 million to this project which will see runway expansion and resurfacing works, enabling capacity for larger aircraft, providing support for the facilities at East Sale RAAF Base for Defence Project AIR 5428

18 November	Stretton Park - Fundraising campaign launch by Hon Darren Chester MP, Maffra	Deputy Mayor Cr Hall attended.
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18 November	Victorian Association of Forest Industries (VAFI) meeting, Melbourne	Cr Hall attended.
19 November	Official opening of the Gordon Street Recreational Reserve, Heyfield	Mayor Crossley and Cr Hall attended.
19 November	Maffra Fire Brigade Annual Presentation Dinner, Maffra	Mayor Crossley attended.
20 November	160th Anniversary of Christ Church Tarraville, Tarraville	Cr Maher and Cr Stephens attended.
22 November	Citizenship ceremony, Sale	Mayor Crossley and Cr Maher attended.
23 November	Federation Training Board Meeting, Fulham	Mayor Crossley and Cr McCubbin attended.

Education is one of the key requirements for our region. Cr McCubbin and I welcomed this meeting with the Federation Training Board. We discussed the needs of our community in this vital space and will continue to present a strong voice as we advocate for solid local investment to provide the long sought for increased education opportunities in modern facilities in convenient, accessible locations.

24 November	Councillor Induction Day, Melbourne	Deputy Mayor Cr Hall, Cr Bye, Cr Mills and Cr Maher attended.
24 November	RAAF Graduation Parade, RAAF Base, East Sale	Mayor Crossley attended.
25 November	Wellington Champions of Change Breakfast, Sale	Mayor Crossley, Deputy Mayor Cr Hall, Cr McCubbin, and Cr Rossetti attended.

Attendance at the Champions of Change Breakfast was outstanding. This free event, hosted by Council, brought over 150 people together to share strategies and initiatives to help put an end to family violence. This event was held on 25 November to mark White Ribbon Day and the International Day for the Elimination of Violence Against Women.

25 November	Emergency Services - White Ribbon Day event, Sale	Deputy Mayor Cr Hall, Cr McCubbin and Cr Rossetti attended.
25 November	Gippsland Local Government Network (GLGN) meeting, Sale	Mayor Crossley attended.

Wellington Shire Council hosted the first GLGN meeting, welcoming the Gippsland's council Chief Executive Officers and new mayors to Sale, warmly welcoming Baw Baw Shire Council Mayor Joe Gauci chair for the coming twelve months.

It is clear that the six councils are united in our approach toward the challenges faced by our region. Together we present a strong voice for Gippsland.

25 November	National Timber Councils' Association (NTCA) meeting, Melbourne	Cr Hole attended.
25 November	Exhibition Opening, Gippsland Art Gallery Sale	Mayor Crossley and Cr Rossetti attended.
28 November	Meeting with Hon Darren Chester MP, Sale	Mayor Crossley attended.

Chief Executive Officer David Morcom and I met with Darren Chester via teleconference to discuss the greater Latrobe Valley transition. We were provided with information and presented with a clear understanding of the Federal Government's position toward transition.

28 November	Age Friendly Community Lunch - Signing of Declaration, Yarram	Mayor Crossley and Cr Stephens attended.
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Council hosted five age-friendly community lunch events through November. I attended the Yarram event, and signed an age-friendly community declaration. We know that some members of our community in the 60 plus age group can feel isolated.

Unfortunately, this can lead to a lack of confidence and poorer social connections with their community. These lunches brought residents together to discuss ideas for local projects that will help combat social isolation.

28 November	Tour of Sale with Federation Training Interim Board Chair Des Powell and Managing Director Jonathan Davis	Mayor Crossley attended.
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The Chief Executive Officer and I escorted Federation Training Chair and Managing Director on a familiarisation tour of Sale and surrounds.

1 December	International Day of People with a Disability - Wellington Hockey Club, Sale	Cr McCubbin attended.
1 December	Deputy Mayor Induction Program, Melbourne	Deputy Mayor Cr Hall attended.
1 December	Welcome event with Hon Natalie Hutchins MP, Melbourne	Deputy Mayor Cr Hall attended.
3 December	Victorian Timber Workers' Memorial - Dedication Service, Heyfield	Mayor Crossley and Cr Mills attended.
3 December	Bikers of East Gippsland 19th Keith Hamilton Toy Run, Sale	Cr Maher attended.
4 December	Sale Baptist Church Fun Day, Sale	Cr McCubbin and Cr Bye attended.

5 December	Meeting with Latrobe Valley Authority Interim Chief Executive Officer Kylie White	Mayor Crossley attended.
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The Chief Executive Officer David Morcom and I had a very positive meeting with Kylie White, focusing on long term employment outcomes for our region.

We discussed the advantages of a focus on food and fibre industries and additional opportunities for the Macalister Irrigation District. We look forward to working collaboratively alongside the Latrobe Valley Authority.

6 December	Catholic College Sale Annual Awards Presentation, Sale	Cr McCubbin attended.
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7 December	2016 Youth Council Presentation Night & Induction of 2017 Youth Councillors	Mayor Crossley, Cr Bye, Cr Hole, Cr Mills and Cr Maher attended.
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8 December	Gippsland Grammar - Annual Celebration Night, Sale	Cr Bye attended.
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10 December	Dedication Service for Replica of Long Tan Cross (50 years since battle of Long Tan), Sale	Mayor Crossley attended.
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12 December	Meeting with Mr Danny O'Brien MP, Sale	Mayor Crossley attended.
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12 December	Forestry Industry Advisory Council Meeting, Morwell	Cr Hole attended
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12 December	Green Garden Award Presentation, Rosedale	Mayor Crossley attended
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13 December	Australia Day Awards announcement Luncheon, Sale	Mayor Crossley, Deputy Mayor Cr Hall, Cr McCubbin, Cr Bye, Cr Rossetti, Cr Hole, Cr Maher and Cr Stephens attended.
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14 December	Sale College Annual Awards Presentation, Sale	Deputy Mayor Cr Hall attended
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16 December	Yarram Secondary College 65th Annual Awards Presentation, Yarram	Cr Maher attended
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COUNCILLOR CAROLYN CROSSLEY
MAYOR



B –REPORT

DELEGATES



C1 - REPORT

**CHIEF EXECUTIVE
OFFICER**

ITEM C1.1**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

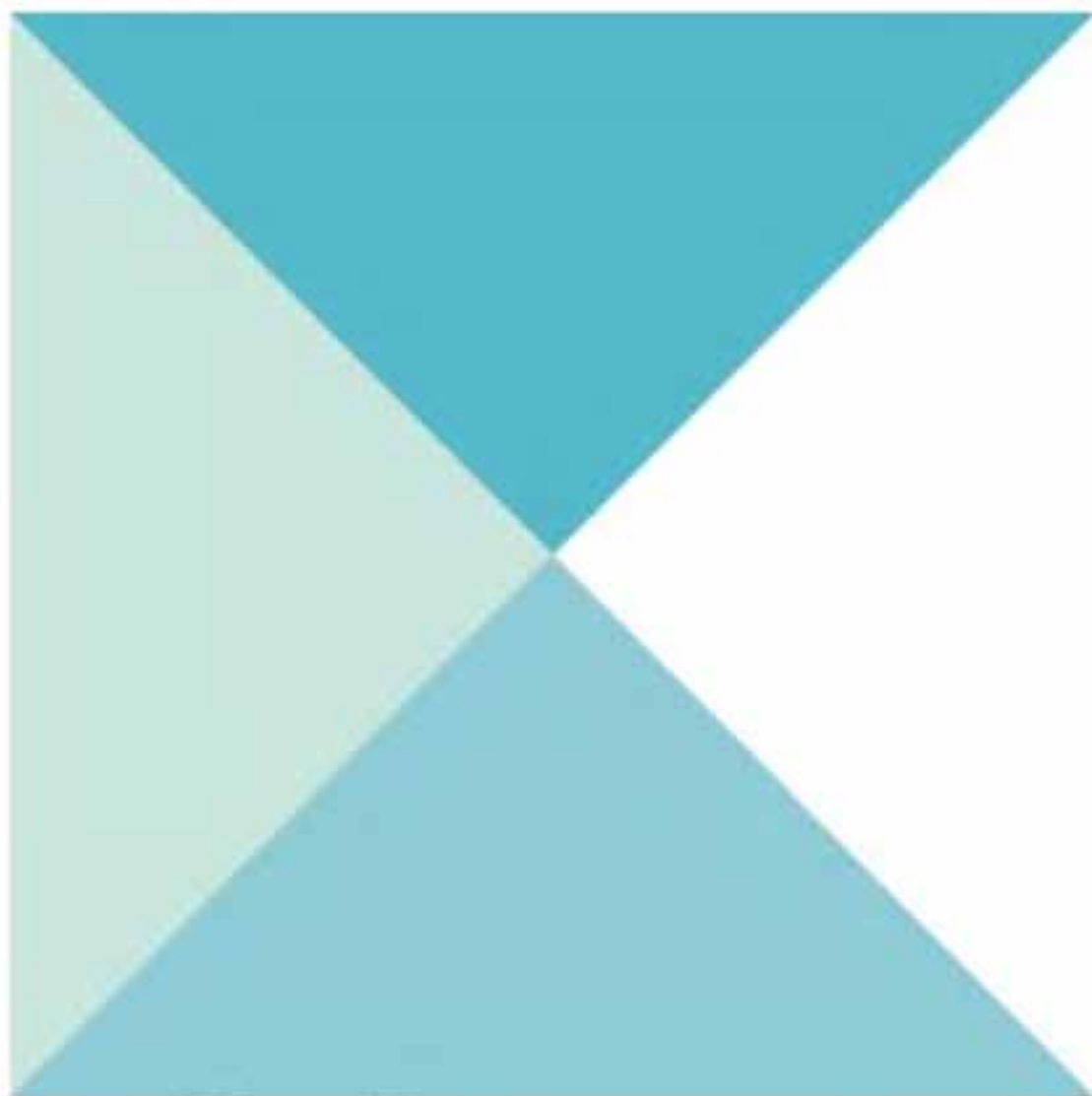
DATE: 20 DECEMBER 2016

RECOMMENDATION***That the Chief Executive Officer's Report be received.***

- 16 November Informal meeting with member for Gippsland South **Danny O'Brien**. We spoke about a range of issues including Federation Training, and V-line train services.
- 17 November Attended the **Gippsland Regional Assembly**, Moe, with the Mayor. This assembly was run by the Andrews State Government (Premier Andrews was briefly in attendance, and several Government Ministers also attended including Ministers Pulford and Noonan) to work with 198 community representatives to look at priorities for the Gippsland region. The Regional Assembly Gippsland *Draft* Key Findings Report December 2016 is attached for information.
- Met with **The Hon Wade Noonan, Minister for Resources** to discuss Coal Policies. In attendance was Mayor Carolyn Crossley. The purpose of the meeting was for the Minister to get a sense of general community sentiment in Wellington to the ongoing brown coal. We spoke around a number of issues including growing public concern around emissions from brown coal for traditional power generation to growing optimism around alternative economic uses such as fertilizers and hydrogen production.
- 18 November Attended the VAFI Annual Industry Dinner alongside Councillor Malcolm Hole.
- 22 November Presented the fourth Citizenship Ceremony, Sale. In attendance was Mayor, Carolyn Crossley and Cr Gayle Maher.
- 23 November Attended Federation Training's board meeting to meet with the Chair and Board, along with their CEO Jonathan Davis. In attendance was Mayor, Carolyn Crossley and Cr Darren McCubbin. We presented the background of the challenges with establishing a new TAFE facility in Sale and improving TAFE enrolments in our region generally.
- 24 November Attended the Regional Development Australia meeting, Traralgon.
- 25 November Attended the Wellington Champions of Change breakfast, Sale. The breakfast was ably 'MC'd' by Cr McCubbin, and also in attendance was The Mayor, Cr Rossetti and Cr Hall.
- Chaired the **Gippsland Local Government Network** (GLGN) Mayoral Induction meeting, Sale. Mayor Carolyn Crossley was also in attendance.
- 28 November Held a video conference with **The Hon Darren Chester MP** to discuss the Latrobe Valley transition alongside Mayor Carolyn Crossley.

Met with Federation Training CEO, **Jonathan Davis** and Board Chair, **Des Powell** alongside Mayor, Carolyn Crossley. We provide more detail to our discussion with them on 23/11, and toured some of the existing facilities with them.

- 29 November Met with **Vince Hurley**, CEO ASH Timber in Heyfield to catch up on their activities, opportunities and challenges.
- 5 December Met with Inspector **Rob Wallace**, Victoria Police. Rob and I catch up on a monthly basis to discuss a range of community safety matters throughout the Wellington Shire, including road safety and traffic management.
- Met with Latrobe Valley Authority Interim CEO, **Kylie White**. Also in attendance was Mayor Carolyn Crossley.
- Met with CEO Clinton Rodda and other senior Southern Rural Water representatives to discuss a potential Memorandum of Understanding on Irrigation Modernisation.
- 8 December Met with Federation University representatives, Marcia Thomas, Robyn Downie and Dr Tim Harrison to discuss the delivery of programs within Wellington Shire.
- 12 December Meeting with Member for Gippsland South, **Mr Danny O'Brien MLA**.
- Meeting with Victorian Chamber of Commerce CEO, Mark Stone.
- 13 December Hosting the Annual Australia Day Awards Luncheon, Sale.
- 14 December Meeting with Dr Matthew Butlin, Red Tape Commissioner for Victorian Department of Treasury and Finance.



Regional Assembly Gippsland
Draft Key Findings Report
December 2016



Privacy

Capire Consulting Group and any person(s) acting on our behalf is committed to protecting privacy and personally identifiable information by meeting our responsibilities under the Victorian Privacy Act 1988 and the Australian Privacy Principles 2014 as well as relevant industry codes of ethics and conduct.

For the purpose of program delivery, and on behalf of our clients, we collect personal information from individuals, such as e-mail addresses, contact details, demographic data and program feedback to enable us to facilitate participation in consultation activities. We follow a strict procedure for the collection, use, disclosure, storage and destruction of personal information. Any information we collect is stored securely on our server for the duration of the program and only disclosed to our client or the program team. Written notes from consultation activities are manually transferred to our server and disposed of securely.

Comments recorded during any consultation activities are faithfully transcribed however not attributed to individuals. Diligence is taken to ensure that any comments or sensitive information does not become personally identifiable in our reporting, or at any stage of the program.

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Consultation

Unless otherwise stated, all feedback documented by Capire Consulting Group and any person(s) acting on our behalf is written and/or recorded during our program/consultation activities.

Capire staff and associates take great care while transcribing participant feedback but unfortunately cannot guarantee the accuracy of all notes. We are however confident that we capture the full range of ideas, concerns and views expressed during our consultation activities.

Unless otherwise noted, the views expressed in our work represent those of the participants and not necessarily those of our consultants or our clients.

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Executive summary

Nine new Regional Partnerships have been established by the Victorian Government across the State to give regional communities a greater say about what matters to them and ensure their voices reach the heart of government. The Gippsland Regional Partnership is guided by a diverse group of members drawn from local communities, businesses and the three-tiers of government.

Pre-assembly engagement occurred prior to the Gippsland Assembly. The purpose of the pre-assembly engagement was to hear from stakeholders and the broader community about the priorities for the Gippsland region. A total of 1,201 people visited the website (gippslandregionalpartnership.vic.gov.au) and provided 439 pieces of feedback. The community identified that their top priority for the Gippsland region as 'a strong and diverse regional economy with more local jobs'.

The community said that they love the diversity of the region's landscapes, it's environmental beauty and having access to some of the state's most incredible natural areas. They also highlighted the rich agricultural land, water resources and ability to produce amazing clean food whilst caring for our environment as what they love about the region. The community also identified that they love the people of the region and strength of the communities, and how they love and respect the natural environment, its produce and opportunities.

Regarding what could be done differently in the region, participants said that improved access to opportunities for Aboriginal people, development of brown coal resources through new technologies, continued collaborative management of the Gippsland Lakes environment and improved regional access to ports were the most important priorities for the region.

People from the community, industry and government came together at the Gippsland Regional Assembly on Thursday 17 November in Moe. The purpose of the Assembly was to hear and discuss the current situation at themed tables, identify challenges and generate opportunities and ideas for implementation and to then further define transformation ideas, projects or proposals under the seven themes. There were 198 attendees at the Gippsland Regional Assembly with the majority of participants (46 per cent) coming from the largest local government area by population Latrobe City Council.

Prior to the Gippsland Regional Assembly, the Partnership members sourced relevant statistics related to each theme and identified a number of related projects currently underway or planned. During the Assembly, the Partnership discussed the challenges and the reasons for the challenges and sought views from the participants on opportunities and ideas are under each theme. The seven themes are outlined below:

1. Food and fibre
2. Energy
3. New jobs and industry
4. Education and wellbeing
5. Connectivity
6. Tourism and visitor economy
7. Latrobe Valley

Following the Assembly, online engagement was available for two-weeks to provide those community members and stakeholders who did not attend the assembly the opportunity to participate online and contribute via quick polls to the discussion.

The Assembly evaluation form results were overwhelmingly positive with over 97% of respondents to the evaluation form either strongly agreeing or agreeing that the discussion at the assembly was genuine and



authentic'. Participants said that the Assembly was engaging and well-organised and that they appreciated being able to hear what the other members of their community had to say on the Gippsland's key issues.

The Chair of the Gippsland Regional Partnership will brief the Rural and Regional Sub Committee on priorities for the region. This will be informed by the ideas and feedback provided through the Assembly.

The Partnership will also look to work with local government and Regional Development Australia committee, as well as key local groups to progress these priorities.

DRAFT



Introduction

Background

The Victorian Government has introduced a new model to enable regional communities to engage with state government in order to make regional Victorian cities and communities better places to live.


Nine new Regional Partnerships have been established by the Victorian Government across the State to give regional communities a greater say about what matters to them and ensure their voices reach the heart of government. Partnerships will significantly increase collaboration between communities, industry, businesses and government to address the most important challenges and opportunities in each region. The Regional Partnership is guided by a diverse group of members drawn from local communities, businesses and the three tiers of government.

Members engage with their communities on priorities for their region, building on existing strategies and plans - harnessing the good ideas, the energy and the passion of local people. Priorities are presented directly to the Victorian Government's Rural and Regional Sub Committee.

Every year, people from the community, industry and government will come together at the Gippsland Regional Assembly to discuss and debate the region's top priorities. Regional Partnerships work across sectors and focus on priorities and issues that have a whole of government focus. Members of the Gippsland Regional Partnership are listed in Table 1.

Table 1. Gippsland Regional Partnership Members

Name	Organisations/Title(s)
Maree McPherson - Chair	Executive Officer, Women's Health and Wellbeing Barwon South West Chair, Great South Coast Prevention of Violence Against Women Strategy Steering Committee Director, Maree McPherson Consulting
Paul Ford - Deputy Chair	Chair, Agribusiness Gippsland
Mary Aldred	Chief Executive Officer, Committee for Gippsland Board member, Latrobe Regional Hospital Member, Gippsland Regional Plan Leadership Group
Jane Anderson	Regional Director - Gippsland, Anglicare Victoria
Roland Davies	General Manager, Advantage Energy Solutions
Jane Porting	Executive Officer, Gippsland East Local Learning and Employment Network (LLEN) Member, Committee for Gippsland
Valerie Prokopiv	President, Gippsland Trades and Labour Council
Terry Robinson	Chief Executive Officer, Destination Gippsland
Richard Elkington	Regional Development Australia representative



Name	Organisations/Title(s)
	Chair, Regional Development Australia Gippsland Director of Paradise Consulting, Gippsland Ports Committee of Management and East Gippsland Water Corporation Executive Councilor of the Victorian Chamber of Commerce
Luke Wilson	Victorian Government representative Deputy Secretary, Agriculture, Energy and Resources, Department of Economic Development Jobs Transport and Resources
Paul Buckley	CEO, Bass Coast Shire Council
Gary Gaffney	CEO, East Gippsland Shire Council
Tim Tamlin	CEO, South Gippsland Shire Council
David Morcom	CEO, Wellington Shire Council
Gary Van Driel	CEO, Latrobe City Council
Helen Anstis	CEO, Baw Baw Shire Council

Purpose of this report

The purpose of this report is to provide an overview of the engagement activities and key findings from the Gippsland Regional Assembly. It provides details of each engagement activity including pre-engagement and outlines the key feedback that was received relating to the ideas to achieve outcomes and priorities. The report presents the broad range of values, ideas and aspirations expressed by participants. In some cases, comments are paraphrased and quotes are used to illustrate the community's sentiment.

Further information on the engagement activities undertaken as part of the Gippsland Regional Assembly can be found on the website <https://engage.vic.gov.au/gippsland-regional-partnership>

Limitations

- Data was transcribed from notes taken by table scribes. The quality of information collected in the assembly was a function of the table scribe's ability to record comments accurately and efficiently.
- There was varied knowledge of theme content and capacity of participants to contribute to the discussions.
- Training was available to table hosts but table facilitation skills varied.
- Despite the above limitations, Capire is confident that the findings contained within this report accurately reflect feedback provided by the participants during the Gippsland Assembly.



Assembly pre-engagement

Pre-assembly engagement occurred prior to the Gippsland Assembly – with face-to-face and online consultation commencing six weeks before the assembly and concluding two weeks prior to allow for analysis. The purpose of the pre-assembly engagement was to hear from stakeholders and the broader community about the priorities for the Gippsland region. Pre-engagement via the project website (engage.regions.vic.gov.au) helped to inform the agenda for the Gippsland Regional Assembly. The Gippsland Regional Partnership asked a series of questions online and throughout the pre-engagement period a total of 1,201 people visited the website and provided 439 pieces of feedback. A summary of the key findings is provided below.

The Partnership identified what they thought were the top priorities for the Gippsland Region and asked the community to choose their top three priorities. Table 2 presents the findings.

Table 2. Pre-engagement findings

Priorities	Responses
Support the development of brown coal resources through new technologies	475
Improve regional access to ports (e.g. develop the Port of Hastings as Victoria's second major port)	451
Increase the capacity of the region's highways	437
Complete duplication of the Princes Highway	404
Increase domestic and international tourism and investment	385
Increase food production and value adding in the region	334

Other priorities identified for the Gippsland Region were:

- continue the collaborative management of the Gippsland Lakes environment upgraded energy infrastructure
- identify new opportunities for regional or state-wide waste and resource recovery facilities
- support improved access to opportunities for Aboriginal people.

The Regional Partnership asked the community what they love about where they live. People said:

- the diversity of the region's landscapes and having access to some of the state's most beautiful natural areas
- the rich agricultural land, water resources and ability to produce clean food whilst caring for the environment
- the people of the region and strength of the communities and how they love and respect of the natural environment, its produce and opportunities

The Regional Partnership asked the community what is the one big opportunity for Gippsland to focus on in the next two to three years. People said:

- Food and fibre: strengthen existing business, allow land to be used for agricultural purposes, while encouraging sustainable practices, organic farming, boutique food and wine, position Gippsland as



open for agriculture investment and provide a supportive regulatory framework, and improve connectivity through better transport and digital links

- **Tourism:** promote the diverse tourism experiences both natural and cultural, improve signage and digital connectivity to make navigation easier, and further develop ecotourism opportunities
- **Environment:** protect the environment through pollution management and limiting mining, work collaboratively to protect key resources like the Gippsland Lakes, and promote healthy lifestyles through encouraging outdoor activities
- **Connectivity:** improve intra-regional and global connections because public and freight connections underpin economic productivity in energy, tourism, food and fibre and community connectedness, improve access to ports (Port Hastings in particular), support improved community connectedness to enhance participation in education, employment and recreation
- **Education and wellbeing:** improve, promote and support pathways between secondary and higher and tertiary education to increase the aspirations of young people, increase investment in skills, educational facilities, technology and transport so learners can access education, improve opportunities to access education for Aboriginal communities, provide mentors and mental health services for young people, and consider lowering the age for gaining P plates and review the legislation on the number of passengers a P plate can carry
- **New jobs and industry:** provide incentives to attract innovative, high-tech business, establish research and innovation centres to develop renewable technologies and alternative uses for brown coal, create spaces that encourage creativity, sharing ideas, entrepreneurship and support small businesses, promote the region's strengths nationally and internationally to encourage new investment and jobs and decentralise government to bring new jobs
- **Lalrobe Valley:** ensure energy security, invest in research and development of new technology particularly in energy production and how to develop alternative uses for coal resources, promote the heavy industrial capabilities and industrial land available for development, attract new large heavy industry to bring employment opportunities, and retrain former power station employees to work in new local industries



Regional Assembly

Overview

The delivery of the Gippsland Regional Assembly took place on Thursday 17 November from 5.45pm to 8.45pm at the Moe Turf Club in Moe. The purpose of the Assembly was to hear and discuss the current situation at themed tables, identify challenges and generate the ideas to achieve the outcomes and priorities.

Community members and stakeholders who did not attend the assembly were able to participate online via the project website.

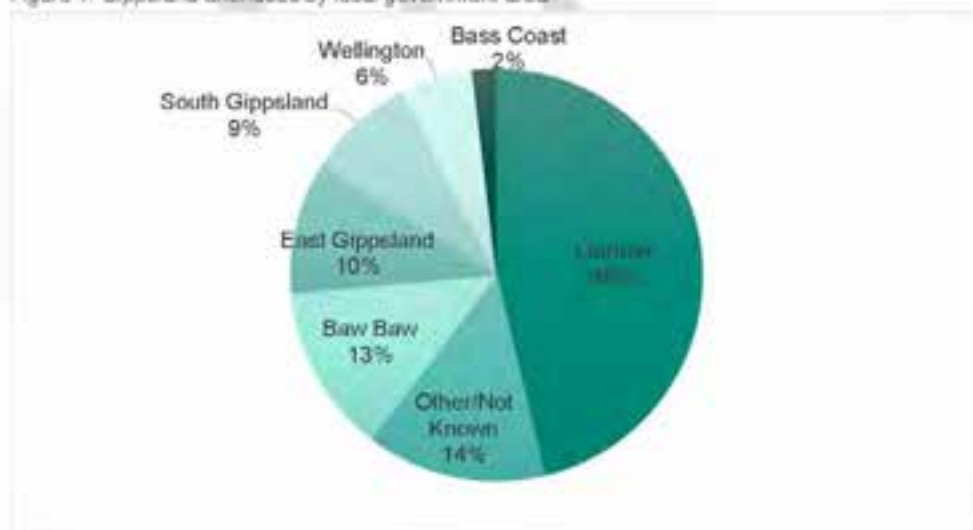
Attendees

There were 198 attendees at the Gippsland Regional Assembly. The participants included regional partnership members, community members and local, state and federal government representatives. Participants that attended the Gippsland Regional Assembly included:

- invitees from the Regional Partnership in conjunction with Regional Development Victoria Regional Directors
- people nominated by Local MPs
- community members who nominated to attend utilising the project website ensuring that community members represented the demographic makeup of the Gippsland Region
- key community leaders including local government representatives

Outlined below are the attendees of the Gippsland Assembly by their local government area. The majority of participants (7 per cent) came from the Latrobe local government area.

Figure 1. Gippsland attendees by local government area





Format

Prior to the Gippsland Regional Assembly, the Partnership members identified the key challenges, opportunities and works in progress under seven key themes. During the Assembly, the Partnership discussed challenges and reasons for these challenges under each theme and sought from the Assembly attendees' their views on opportunities and ideas and further definition of transformational ideas to progress. The seven themes are outlined below. More information about these themes and works in progress can be found in Appendix A.

Table 3. Table themes

Theme
1. Food and fibre
2. Energy
3. New jobs and industry
4. Education and wellbeing
5. Connectivity
6. Tourism and visitor economy
7. Latrobe Valley

Outlined below is the agenda for the Assembly

Table 4. Gippsland Assembly agenda

Time	Item
5.45pm – 5.50pm	Welcome and purpose of the Regional Assembly Housekeeping and overview of the Assembly activities
5.50pm – 5.55pm	Welcome to Country
5.55pm – 6.00pm	Premier's opening remarks
6.00pm – 6.07pm	Overview of pre-engagement by Chair of Gippsland Regional Partnership
6.07pm – 6.15pm	Agenda, techniques and ground rules
6.15pm – 7.15pm	Activity 1: Themed table discussion
7.15pm – 7.30pm	Activity 1: Refine priorities and define top 3 transformational ideas
7.30pm – 7.45pm	Break
7.45pm – 8.05pm	Activity 1: Report back key messages
8.05pm – 8.25pm	Activity 2: Voting with sticky dots on top ideas
8.25pm – 8.35pm	Plenary and key messages from the Chair of Gippsland Regional Partnership
8.35pm – 8.45pm	Close and thank you



On arrival, participants were invited to sit at pre-allocated themed tables (18 tables total, 2 tables for each of the 7 identified themes) based on their area of interest and to ensure there was a mix of people from across the region. At each table there were eight participants plus a table host, scribe, a policy expert available to answer questions about government policy and a spare chair for circulating ministers.

Following a welcome and overview of the Assembly by the lead facilitator and context presentation by the Gippsland Regional Partnership Chair, the table hosts facilitated three approximately 20-minute table discussions. Participants were provided with a brief overview of the theme by the policy experts before being asked by the table host to discuss the following questions:

- What, exactly, is the challenge?
- Why is it so?
- What are the opportunities? Any ideas?

All ideas were recorded by the table scribes. Following the table discussions, the table hosts for each theme came together to prepare the key messages emerging from the discussions and one reported back to the wider group.

Key messages

Outlined below is a summary of the key messages from the Gippsland Assembly presented under the seven themes. The key messages predominantly focus on the transformational ideas, projects or proposals recommended. The key messages were reported back by the table hosts to the wider group and were also available on the project website following the Assembly to allow participants to contribute further to the discussion online.

Food and fibre

- Promote the Gippsland Food and Fibre sector, including developing a marketing campaign similar to the 'NZ 100% Pure program' branding for Gippsland food and fibre production that links to other programs. Develop a unique provenance story for Gippsland food and fibre products.
- Gippsland to become a centre for bio-nutrient production and manufacturing
- Create a food and fibre task force

Energy

- Energy strategies in Gippsland to be framed for the region to be a world leader in low emissions energy (renewables and fossil fuels)
- The energy transition should be led through education and local leadership, with research and development, vocational skills and training and fostering business incubation
- Address the impacts on the social wellbeing of the community from the Gippsland energy transition

New jobs and industry

- Invest in improved transport infrastructure to increase productivity and access from the region
- Make Gippsland the food bowl of Australia, and promote new and high-value industries such as hemp, cannabis and saffron
- Offer incentives and grants for Gippsland tertiary students so that they bring their business and career back to Gippsland



Education and wellbeing

- Free education for all to improve regional access and participation
- Re-imagine the use of schools and other community assets to connect individuals, families and communities. For example, spaces for parents to use in schools, use of schools for after hour activities and mobile learning centres at schools for the community
- Free transport for all students and learners, including free internet on all trains and buses and free ride sharing

Connectivity

- High speed reliable frequent train services to Melbourne and possibly to Sydney, and connections to the rest of Gippsland
- Fast reliable internet across the region, to a global standard
- A South-East Victoria transport cluster with:
 - A dedicated country train line to Melbourne
 - A South-East Victoria Airport
 - Dedicated public transport links or corridors that re-use existing infrastructure, for example converting the current train line into a bus link and adding freeway bus lanes

Tourism and visitor economy

- A coastal wilderness trail (allowing for walking and cycling) connected to existing rail trails with volunteer ambassadors, accommodation, wine and local food links to stop at along the way, meet local people, and experience local features and indigenous cultural
- A Destination Management Plan that is market driven and owned by the local community
- Develop key icons and transformational projects that attract tourists
- Attract major festivals within Gippsland along key themes, particularly nature-based festivals

Latrobe Valley

- Transform Hazelwood mine into an extreme sport zone
- Local capacity building
 - To learn the lessons from other transitioned communities
 - Overlay these lessons with local knowledge and decision making
 - Use and build the capacity to influence the future
- Diversify the economy and innovate, such as with high-tech and different ways to use coal
- Establish Latrobe Valley as a hub for food and fibre, aquaculture, agriculture and the paddock to plate experience



Key findings

Food and fibre

For the theme of Food and Fibre participants discussed the challenges and highlighted:

- Gippsland does not make enough of its natural assets, its agribusiness and value chain successes to participate on a global stage
- There are changing and different demands from different markets (high cost niche products compared to large scale mass production) and the overseas markets
- There are fears and misunderstandings in society around genetically modified food, cloning and high-density farming
- Agribusiness is a traditional industry with long-time players, who may not be adapting to the need to innovate and change
- Young people need to be brought into the food and fibre sector
- There is a need to diversify from traditional products like beef and dairy but there is fear of fruit and vegetable horticulture
- There is a need to improve the financing of farms, and explore different models of financing and farms as Gippsland's land is expensive
- There is a need to better promote success stories and best practices (including international examples), so learnings can be shared, everyone can improve their practices and regional leaders can inspire others
- There is no economy of scale, an absence of industry coordination and less maturity in the industry than other more well-established industries in Gippsland.

Participants said that the underlying causes behind these challenges were:

- The sector is taken for granted, as Australia is a wealthy country with high expectations, and there is poor understanding of the realities of agriculture
- Gippsland does not effectively market its food and fibre in Australia, and the Gippsland label is better recognised in some overseas markets than in Australia
- Agribusiness is lower priority than energy and power as an important industry in the region
- Fragmented agribusiness and a lack of understanding in the industry of the big picture
- Difficulties in operating small businesses and having to adapt to the changing times
- Low focus on educating people on food and fibre and agribusiness, in both schools and general society
- Agribusiness is challenging work with low value placed on this work in society
- Outside influences putting pressure on agribusiness, including animal liberationists and unions
- Low focus on understanding the product as a commodity with different potential markets.

Participants suggested the big ideas and opportunities to address these challenges are:



- Promote the Gippsland Food and Fibre sector, including developing a marketing campaign similar to the 'NZ 100% Pure program' branding for Gippsland food and fibre production that links to other programs. Develop a unique provenance story for Gippsland food and fibre products.
- Gippsland to become a centre for bio-nutrient production and manufacturing
- Create a food and fibre task force, and encourage more collaboration and innovation
- Broadcast a myth-busters program about food and fibre and conduct more training, education and research to benefit both the industry and the community
- Focus on educating young people about food and fibre, and develop stronger career pathways to farming (farm school) to professionalise the industry

Energy

Under the theme Energy participants discussed the challenges and highlighted:

- In a market that is transitioning, ensuring that there is energy security, diversifying the sourcing of energy and keeping it affordable
- What happens to all the coal?
- Loss of expertise with the closure of some industries, which means the capacity of the region to transition is reduced
- Social impact of the loss of jobs, including mental health, physical health and disruptions to families
- Transitioning the economy, community, infrastructure and employment
- The ownership of energy; there are four generators owned by three consortiums.

Participants said that the underlying causes behind these challenges were:

- Over reliance on coal, which is cheap, and no focus on sustainability and transitioning the sector
- Global trend of energy companies transitioning out of coal, which is happening in Australia too
- The privatisation of the energy sector
- Lack of Government attention
- The fear of the unknown
- Low understanding of other energy possibilities and lack of investment and research
- Do not currently have the technology to convert coal to energy with lower emissions
- Attracting other industries to the Latrobe Valley will be difficult, and the area lacks physical connections to large markets (such as railways).

Participants suggested the big ideas and opportunities to address these challenges are:

- Linking education and research to future industries
- Attracting talent and new service industries into the region
- Diversifying the sources of both employment and energy





- Finding alternative uses for coal, gas and oil
- Improving the connectivity of the region (railways for passengers and freight, a port for shipping)
- Re-skilling programs for people who have lost their jobs
- Becoming a world leader in low emissions energy (both renewables and fossil fuels)
- Focus on the social wellbeing of the community

New jobs and industry

Under the theme New Jobs and Industry participants discussed the challenges and highlighted:

- Difficulty in recruiting or retaining enough skilled people for existing or future industries
- Industries are in transition, and new skills are required for the future
- Industries will not invest in the region because there are not workers with the right skills
- Matching new industries with Gippsland's strengths
- Gippsland needs to diversify, but the region is unsure what to focus on and people are not yet empowered to create their own solutions rather than waiting for an outside fix
- Insufficient funding and political support to transition to new industries
- Supporting young people's aspirations

Participants said that the underlying causes behind these challenges were:

- Inertia and complacency while the world and employment demands are dynamic
- Allowing Gippsland to be defined by its negative stories and there has been a lack of recognition of the successes of the region
- Transition away from polluting industries has left Gippsland behind
- Invested too heavily in one area, for example, Gippsland is heavily reliant on coal and needs to look forward at more sustainable options
- Businesses with employment opportunities don't know about Gippsland
- People are fearful that things will worsen and are fearful of change itself
- People have become defeatist about new jobs coming to the region because it has not happened before when it has been promised
- Lack of diversity in job opportunities, so if people want to do something other than trades, retail and health, there is not much choice currently

Participants suggested the big ideas and opportunities to address these challenges are:

- Invest in improved transport infrastructure to increase productivity and access from the region
- Make Gippsland the food bowl of Australia, and promote new and high-value industries such as hemp, cannabis and saffron



- Offer incentives and grants for Gippsland tertiary students so that they bring their business and career back to Gippsland
- Provide more social support for long-term unemployment and returning to work
- Support diverse industries, including power, tourism, agriculture, waste management, health and wellbeing, technology and innovation, defence manufacturing, prisons, care of the elderly, education and the arts
- Reward local purchasing and support local business, and facilitate online shopping for local goods
- Promote the strengths and successes of Gippsland and attract new opportunities.

Education and wellbeing

For the theme of education and wellbeing participants discussed the challenges and highlighted:

- Access and opportunity to quality education and learning is very unequal
- Lack of funding, choice and opportunity and public transport
- Feeling isolated from opportunity and support and losing hope
- Limited higher education choices in the region, which forces people to leave if their interests are not supported, consider online education that limits social interaction or decline higher education all together
- Pathways to higher education are not clear for both young people and older people wanting to retrain
- Public transport does not support easy travel to educational locations
- Poor wellbeing in Gippsland is a barrier to the community's ability to thrive, learn and achieve
- Personal relationships, health, financial stability and a positive emotional state are important for wellbeing so these different needs must be met for a person to thrive
- People lack self-esteem and confidence if they feel they are not valued by society and that they cannot contribute

Participants said that the underlying causes behind these challenges are:

- Access and transport limits access and students remaining engaged in higher education, whether that be rural/region based or metropolitan based
- Geography and distance coupled with poor public transport is a barrier to access to education
- The additional costs of access to education can be a burden on low income families
- Our education model is based on cities, and the model is not adaptable enough for rural/regional realities
- Health and wellbeing issues prevent students from remaining engaged
- Aspirations and expectations on young people can be lower due to family or peer settings or a lack of role models
- Acknowledge that not everyone wants to continue to higher education, though the benefits and opportunities of higher education need to be properly highlighted



- Mental health issues are impacting on participation in education and the community
- Disadvantaged people are blamed rather than supported by the community
- Secondary education seems targeted at preparing people for tertiary education, but it should consider other employment pathways and important life skills as well.

Participants suggested the big ideas and opportunities to address these challenges are:

- Free education for all students and learners in all sectors to improve access and participation to remediate the cost of education to local families and enable students to stay local rather than travel out of the area
- Free public transport for all students and learners in all sectors to improve access and participation, including free internet on all V Line trains and buses
- Remove barriers between sectors and providers to increase access and participation by creative timetabling and use of technology
- Provide more social support for students that considers mental health issues and supporting the individual, and provide better career and higher education advice to students, particularly around local industries
- More flexible educational models that consider the different needs in the region and more diverse curriculums (may include access to online subjects)
- Community solutions to education problems, such as car pools for students, creating communities of learners with mentors and peer-to-peer learning and use of community assets like libraries and halls
- Improved opportunities for adult education and education for new mothers (with flexibility around bringing children to class)
- Actively support families as well as children, for instance by engaging parents more with education, so they understand what their children are learning and help them understand the opportunities for their children's futures

Connectivity

For the theme of connectivity participants discussed the challenges and highlighted:

- Creating infrastructure that links communities and business across a very large region
- Finding the investment to improve connectivity
- Narrow understanding of what connectivity means, limited to rail, roads and online, but it should encompass community connectedness, social inclusion and supporting business development and new markets
- Communicating the long-term benefits of investing in improved connectivity so Gippsland does not miss out on future market opportunities
- Accessible and appropriate connectedness for people with disabilities or different needs
- Intra-regional and inter-regional travel is difficult on public transport if it falls outside the east to west corridor
- The internet is slow, discouraging the use of digital technologies that could help with connectedness.



Participants said that the underlying causes behind these challenges were:

- Lack of a true centre to the region and spread out populations coupled with no community planning
- Lack of planning and transparent priority setting together with the community for transport and connectedness
- Towns were historically self-sufficient, but now people must travel for work and to meet other needs
- Communities were not planned
- People cannot rely on digital technology for support because it is not reliable

Participants suggested the big ideas and opportunities to address these challenges are:

- High speed reliable frequent train services to Melbourne and possibly to Sydney, and intra-regional connections to the rest of Gippsland
- Fast reliable internet across the region, to a global standard
- A South-East Victoria transport cluster with:
 - A dedicated country train line to Melbourne
 - A South-East Victoria Airport
 - Dedicated public transport links or corridors that re-use existing infrastructure, for example converting the current train line into a bus link and adding freeway bus lanes
- More robust and equitable community infrastructure funding ensuring additional funding to local areas and initiatives
- A digital future that helps drive and support equity and social inclusion
- 'Active by design' principles applied to all new town developments to ensure liveability and wellbeing outcomes
- More community assemblies and partnerships to bring together different stakeholders and create a vision for Gippsland where everyone is supported
- Encourage innovation and create new jobs and allow for more flexible work and education hours or working from home
- Supporting sustainable transport options, including cycling, walking, ride-sharing and electric and solar vehicles

Tourism and visitor economy

For the theme of tourism and visitor economy participants discussed the challenges and highlighted:

- Gippsland is multifaceted and very large and has many diverse attractions, making it hard to market as one entity
- Many Australians don't even know where Gippsland is, it is barely being marketed currently and the region's tourism markets are poorly understood



- There is a lot of potential with the current assets of the region, particularly around recreation and sports, though they are under promoted
- Tourist attractions are not located where a lot of people live, meaning there is no political capital to be made in marketing these areas more
- Dealing with the industrial landscape of the Latrobe Valley

Participants said that the underlying causes behind these challenges were:

- The region is reluctant to take risks in the tourism sector
- Gippsland is not doing much marketing currently, so outsiders don't know about what is available
- don't fully understand region's key drawcards – nature-based attractions can be one
- Difficult to travel directly to Gippsland without a car

Participants suggested the big ideas and opportunities to address these challenges are:

- Create a destination management plan that is market driven and owned by the local community, and name the regions of Gippsland
- Use key icons to attract tourists, and consider the potential of particular places: for example, the Latrobe Valley as a conference and spa destination; Morwell as the Queerstown of Victoria; a food and wine trail; water activities at Lakes Entrance; a coastal wilderness walk with cabins and signage
- Target South-East Melbourne as a key market and consider different forms of media for promotion (app, catch all website for Gippsland tourism)
- Use festivals as drawcard events, focusing on the strengths of Gippsland like the natural environment
- Create a rewards scheme for visitor host families
- Improve transport links, such as a fast train to Gippsland from Melbourne
- Incentivise investment in the tourism sector to create more accommodation and attractions
- Consider different sectors of the market, including low-cost options to target backpackers
- Focus on customer service, by encouraging friendly service and supporting local people, who can become visitor ambassadors
- Invest in infrastructure, both through restoring existing features (for example the historical viaducts and features at Orbost) and through new nature-based infrastructure such as eco-tourism lodges, walking trails

Latrobe Valley

For the theme related specifically to the issues faced by the Latrobe Valley participants discussed the challenges and highlighted:

- The insecurity of the Valley's future and what the energy future will look like
- How to use the coal still left in the region
- Keeping young people in the region and ensuring they have a future



- Doing something new and taking a risk
- Reforming the local economy while ensuring employment, lifestyle and education opportunities are maintained
- Serious socio-economic issues including lack of self-esteem, mental health issues, intergenerational poverty and keeping children in school while transitioning to a new economy
- The perception and media converge of the Latrobe Valley is negative and people from the outside do not understand the reality
- Finding new ways to grow, develop and contribute to the economy

Participants said that the underlying causes behind these challenges were:

- The over-reliance on coal, resulting in the undiversified economy and a single major employer
- Very difficult to leave the cycle of disadvantage
- There is no unification in the Latrobe Valley; it is a collection of separate towns who do not work together, driven in part by its history of planned urban zones designed to support the power industry
- Not succeeding yet at visioning a new future for the Latrobe Valley
- Negative self-perception and disenfranchisement
- Failure to plan for changes in the energy sector driven by global trends away from coal

Participants suggested the big ideas and opportunities that could be used to address these challenges:

- Diversify the economy and improve innovation, by supporting start-ups and hi-tech industries and creativity
- More research on other uses for coal
- Focus on education, from early education and secondary school, to re-skilling for adults
- Increased connectivity for the area to improve access to jobs
- Investigate what other towns have done to transition their economies after a large employer has left
- Market the Latrobe Valley internally and externally to improve the perceptions of the area
- Protect the local environment and consider more sustainable energy sources
- Bring the local communities together to decide on the future and make sure youths are included
- Consider other possible employment drivers, including the health industry and becoming an ecotourism and sporting destination.



Engagement post-assembly

The online engagement was available for two-weeks following the Gippsland Regional Assembly to provide those community members and stakeholders who did not attend the Assembly the opportunity to participate online and contribute via quick polls to the discussion. Participation in the post-assembly engagement was considerably lower than compared to the pre-assembly on-line engagement, and could be further improved in the future by actively driving on-line traffic to the gippsland.regions.vic.gov.au/gippsland-regional-partnership website.

Participants were also asked to choose their most important priority for the Gippsland region under a series of themes, from a pre-defined list. Outlined below are the key findings

Table 5: Gippsland priorities

Food and fibre
Develop a unique provenance story for Gippsland food and fibre products to enable better promotion of the sector. Develop a marketing campaign similar to 100% Pure New Zealand – 3 votes
Gippsland to become a centre for bio-nutrient production and manufacturing – 1 vote
Create a food and fibre task force – 1 vote
Energy
Gippsland energy strategy that frames the region as a world leader in low emissions energy (renewables and fossil fuels) – 5 votes
The energy transition should be led through education and local leadership, with research and development, vocational skills and training and fostering business incubation – 0 votes
Address the impacts on the social wellbeing of the community from the Gippsland energy transition – 0 votes
New jobs and industry
Invest in improved transport infrastructure to increase productivity and access from the region – 2 votes
Make Gippsland the food bowl of Australia and promote new / high-value industries, e.g. hemp, cannabis, saffron – 2 votes
Offer incentives and grants for Gippsland tertiary students so that they bring business and careers back to the region – 1 vote
Education and wellbeing
Re-imagine the use of schools and other community assets to connect individuals, families and communities, e.g. spaces for parents to use in schools, use of schools for after hour activities, mobile learning centres at schools for community – 2 votes
Free transport for all students and learners including free internet on all trains and buses (Education Uber, free ride sharing) – 2 votes
Free education for all to improve regional access and participation (increase access and participation) – 1 vote



Connectivity
Fast reliable internet across the region (world's best) – 2 votes
South East Victoria transport cluster made up of a dedicated country train line to Melbourne, a South-East Victoria Airport, and dedicated public transport links/corridors that re-use existing infrastructure (for example, convert current train line into a bus link, adding freeway bus lanes) – 2 votes
High-speed, reliable and frequent train service to Melbourne (and possibly to Sydney) and connections to the rest of Gippsland – 1 vote
Tourism and visitor economy
Coastal Wilderness trail connected to existing rail trails with volunteer ambassadors, accommodation, wine and local food links that encourage people to stop along the way, meet local people, and appreciate local features and indigenous culture – 3 votes
Develop a Destination Management plan that is market driven and owned by the local community – 1 vote
Attract major festivals to Gippsland along key themes, particularly nature-based – 1 vote
Lalorbe Valley
Diversify the Gippsland economy and innovate, for example Hi-Tech, new uses for coal – 2 votes
Build local capacity by learning lessons from other transitioned communities. Overlay with local knowledge and decision making to help build capacity to influence future – 1 vote
Transform Hazelwood mine to an extreme sport zone – 1 vote
Establish Lalorbe Valley as a hub for food and fibre, aquaculture and agriculture with a focus on paddock to plate – 1 vote



Evaluation, reflections and next steps

The Assembly evaluation form results were positive, with over 97% of respondents to the evaluation form (n=48) either strongly agreeing or agreeing that 'the discussion at the assembly was genuine and authentic'. The full results from the Assembly evaluation form are shown in the figure below.

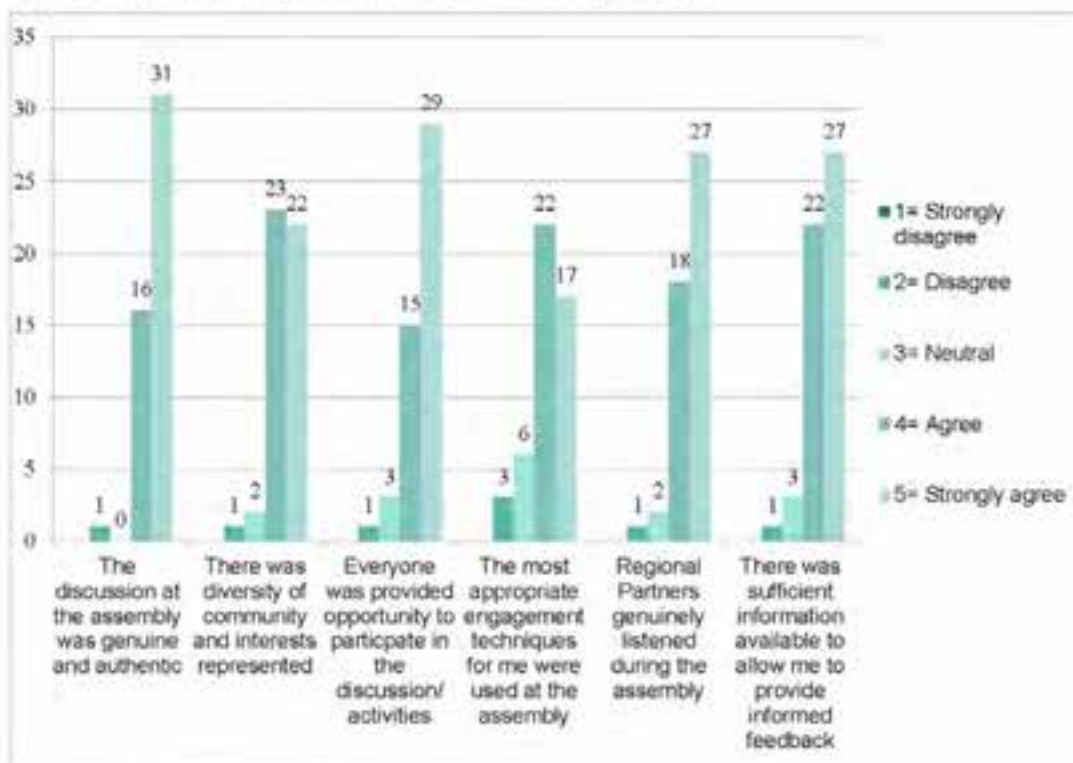


Figure 2 Gippsland Regional Assembly - participant survey responses

Participants said that the Assembly was engaging and well-organised and that they appreciated being able to hear what the other members of their community had to say on the Gippsland's key issues. The lead up information and engagement processes on Engage Victoria were regarded as helpful and transparent. They felt that the energy at the Assembly was positive and the different sections of the community were well-represented, though one respondent thought that there could have been better representation of people with disabilities.

"It is an amazing experience as a young citizen to be able to contribute to the future of a community I am proud of."

Participants noted that the Assembly had been a great start, but that follow-through on the ideas generated would be the real test of the value of the event. Participants appreciated the support shown to the event through the attendance of high-level politicians.

"Great start... this is not the end... But a beginning."

Participants thought that further resolving some of the ambiguity around the final wording of the tables' ideas would have helped, but that generally the facilitation was very good and the ideas that came out of the



Assembly were useful. One participant commented that they thought the focus was too "Latrobe Valley-centric" and did not give as much attention to Eastern Gippsland. Participants generally favoured the Assembly approach, and would like it to continue for future projects so that the community can actively input together.

The partnership will take this feedback on board for planning next year's Assembly and will look at other improvements in response to feedback.

A report of the feedback from the Assembly will be available the website (www.gippslandregionalpartnership.vic.gov.au) in the next month and the community will be sent an email when it is available.

The Chair of the Gippsland Regional Partnership will brief the Rural and Regional Ministerial Committee on priorities for the region. This will be informed by the ideas and feedback provided through the Assembly.

The Partnership will also look to work with the local government and Regional Development Australia committee, as well as key local groups to progress these priorities.



Appendix One: Information provided to Regional Assembly Gippsland Participants

DRAFT

ITEM C1.2**NOVEMBER 2016 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
ACTION OFFICER: CHIEF EXECUTIVE OFFICER
DATE: 20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the November 2016 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the November 2016 Council Performance Report as attached.

BACKGROUND

The November 2016 Council Performance Report comprises key highlights towards achievement of the 2013 -17 Council Plan together with an overview of Council finances including an Income Statement with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

OPTIONS

Following consideration of the attached November 2016 Performance Report, Council can resolve to either:

1. Receive and note the November 2016 Council Performance Report; or
2. Not receive and note the November 2016 Council Performance Report and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached November 2016 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

There is no legislative requirement for provision of a monthly Council Performance report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

COUNCIL POLICY IMPACT

The November 2016 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Objective 2.2 states that Council will:

"Maintain processes and systems to ensure sound financial management"

Objective 2.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making".

NOVEMBER PERFORMANCE REPORT

NOVEMBER 2016 COUNCIL PLAN HIGHLIGHTS

Funding for West Sale Airport

State Ministers Jaala Pulford and Wade Noonan officially announced \$5 million funding for West Sale Airport which was attended by several representatives from Lockheed Martin, local airport businesses and recreation flyers.

Gippsland Regional Livestock Exchange

Gippsland Regional Livestock Exchange throughput year to date value is 10,319. When compared with last year value of 8,616 for the same period, this is an increase of 19.8%.

Increased mooring capacity

Dredging at Port of Sale was completed which has resulted in additional mooring capacity that will increase annual revenue by \$8k. Work is underway to develop new crown land licences which could allow for mooring terms up to 3 years. This would provide some benefits to users with the requirement to seek renewal every 3 years as opposed to annually as is the current requirement.

Aerodromes e-newsletter

The third edition of the Aerodromes e-newsletter was circulated, with 95 subscribers.

West Sale Airport Optus lease

A market valuation and public submissions have been undertaken regarding the Optus Lease. Valuations confirmed that rental will be "at or above market value" and no submissions were received. The new lease will provide additional revenue for the airport whilst improving mobile phone coverage in the area.

Caravan Park Reserve Fund

Funding for the caravan park reserve will be increased by \$215,000 following rental commission and capital contributions being received from lessees in line with their Crown Land leases. The reserve allows for various improvement and renewal projects to be completed in line with each park's master plan.

Visit by Brimbank Parks team

Brimbank Council Parks Manager and Coordinators made a benchmarking visit to observe Wellington Shire Council park maintenance systems and procedures. Brimbank officers were shown how the internal audit process supports horticultural and mowing crews in meeting service levels, the data behind identifying resource intensive landscapes and how this data is used to reduce wasted efforts. Brimbank's Parks Unit Manager was keen to introduce much of the learnings and processes into their own structure.

Renewed Sale Mall turf

The turf in the Sale Mall 'flat lawn' was renewed in November, supporting lead-up to Christmas trading and the holiday period visitation of the Sale CBD. This piece of high profile lawn attracts more than its fair share of pedestrian traffic, children and stall holder activities, becoming worn and weedy over the past 5 years of Mall use.

VCAL students community service program

Community service program for VCAL students concluded at Sale Botanic Gardens this month. These pre-employment students with interests in entering horticultural employment worked alongside Council officers in one of Gippsland's highest profile public gardens, obtaining important insight into how public open space maintenance is conducted and the methodology behind maintaining a Botanical Garden.

Power line audit complete

Annual power line audit pruning works have been completed in Heyfield, Maffra & Wurruk. As a legislated requirement, internal process improvements have ensured Council is compliant with regulations and is also completing the required works in a timely manner prior to the fire danger period.

Irrigation audits

In efforts to reduce failures in public landscapes, Park Services introduced irrigation audits to be completed by September 30 annually. Identified works have been completed in November, including the requirement to install a 'RiverScreen' water filter prior to the irrigation pumps on Lake Guthridge. Believed to be the first of its type in Gippsland, the RiverScreen filter is well suited to the shallows of Lake Guthridge and will reduce pump wear and sprinkler blockages due to the innovative rotating filter screen and pressure washers keeping particles larger than 290 microns out of the system.

Irrigation water use in GRSC

Park Services staff have been monitoring irrigation water requirements at GRSC to maximise the capture of rainwater into the tanks and reduce the need to irrigate with domestic water. The results will be beneficial to reducing the running costs of GRSC.

BandiLink Project

Trust for Nature's Conservation Bulletin Issue 65 November 2016 describes 'Wellington Shire Council as critical partners in the BandiLink Project'. BandiLink is a project to protect small mammals on the Gippsland plains from pest predators and increase habitual areas. WSC officers have been instrumental in supporting the creation of a partnership program where landholders and public land managers work together, reducing the costs associated with trying to go it alone and maximising outcomes.

Marley street special charge scheme

Proposed special charge scheme for Marley Street North received approximately 85% support for proceeding.

Development of Cameron Sports Reserve

Development of irrigation and open space at Maffra's Cameron Sports Reserve was successfully completed and work continues with the development of a biodiversity plan.

Emergency Management Updates

New Community Emergency Plans for Yarram and Devon North have been completed.

Part 4 (Response Arrangements) and Part 5 (Relief & Recovery Arrangements) of the Municipal Emergency Management Plan were endorsed by the Municipal Emergency Management Planning Committee at its meeting on 24 November 2016.

Youth Council confirmed

Membership for Youth Council 2017 has been confirmed. The group is made up of 15 young people between the ages of 14 and 24; 8 new and 7 returning members; 3 males and 12 females from Yarram, Woodside, Alberton, Maffra, Stratford, Sale and Rosedale.

Walk to School program

Walk to School 2016 was a successful year with 29 schools participating in the Campaign. Overall there has been a significant improvement in the walking and active travel statistics with 27 primary schools promoting activities to encourage active travel. This is a positive reflection of the ongoing commitment from Primary Schools to work with Council to address active travel.

Volunteering in Wellington

The Volunteering in Wellington website is a well utilised resource, averaging 175 new visitors to the website per month, with further promotion planned in 2017.

Champions of Change Breakfast

The Champions of Change Breakfast was coordinated by the Community Health and Wellbeing Officer with external partners and council business units. The event attracted approximately 130 people and the overall feedback was very positive.

Age Friendly Project consultation

The Age Friendly Project Officer hosted community lunches and consultation in 4 towns across Wellington Shire (Sale, Yarram, Stratford and Heyfield). The feedback received from the 4 workshops has been extremely valuable with several local prospective community led projects to be funded. The main issues raised at the forums include: transport (however people understand this cannot be address by this project); more social connection and inclusion projects; improved promotion and awareness of services; and specific local projects relevant to their towns.

Art Gallery updates

The Gallery opened two new exhibitions on 25 November: Jordan Wood 'The Dark Passenger' and 'Weird Ceramic'. Also showing was 'The Turner Gallery', steel engravings from the Gallery Collection by nineteenth century master JMW Turner. The Maffra Exhibition Space held Graeme Myrteza's exhibition 'Landscapes in Light'. Gallery attendance to 28 November was 1,740.

Book launch

Sale held a book launch of "Is this your house?", in partnership with Sale Historical Society. It was well attended by 52 community members. In addition, special storytimes were held during focus weeks on social inclusion and recycling.

Sale Library updates

Sale library staff were recognised and thanked by the Gippsland Community Legal Service for their support and special display for the family violence reform Clothesline Project in October. Additionally, Sale Library hosted the Gippsland Health Study researchers each week (Hazelwood mine fires).

Outdoor pools open

As of 26 November, all outdoor pools are fully operational and the season has officially commenced, implementing the revised Outdoor Pool Operating Model for the season. Pool Lifeguard and Outdoor Pool Supervisor training program is underway.

New Aqua Energy website

A new Aqua Energy website was launched; also, preparing to relaunch the Aqua Energy Facebook site.

GRSC Stage 2A updates

Final concept drawings for the GRSC Stage 2A pavilion are almost complete, with the first stakeholder consultation expected in December.

North Sale Development Plan

Public exhibition of the North Sale Development Plan concluded in November 2016. Submissions are currently being considered prior to finalising this plan aimed at providing coordinated future development across the North Sale growth corridor.

Planning amendments

Public exhibition has commenced for Amendment C84 (Wurruk rezoning) and Amendment C92 (Heritage). The Wurruk rezoning aims to facilitate future residential development south of the Princes Highway. The Heritage amendment proposes to apply the Heritage Overlay to 67 places across the municipality.

Victorian Defence Alliance briefing

Wellington Shire Council hosted Victorian Defence Alliance briefing and workshop on 11 November 2016 at Gippsland Regional Sports Complex. Businesses were provided with an overview of doing business with Defence and feedback was excellent.

Meeting with AEC Group

Inception meeting was held with AEC Group, the consultant appointed to prepare reports on any further economic and social opportunities arising from Defence expansion due to Defence Project AIR5428, Pilot Training System. This project is due to be delivered by June 2017 which is funded by State Government and Wellington Shire Council.

Civic Reception

A Civic Reception for approximately 80 people was hosted on 9 November 2016 for Their Excellencies, the Governor-General of the Commonwealth of Australia, General the Honourable Sir Peter Cosgrove and Lady Lynne Cosgrove. Prior to arriving at the Civic Reception, their Excellencies visited the Combat Survival Training School at the RAAF Base, Sale Specialist School, Ashleigh House, St John Ambulance and the Royal Flying Doctor Service in our local community.

Citizenship Ceremony

A Citizenship Ceremony was held on 22 November 2016 when a total of 28 people, from 10 different countries, became new Australian citizens.



NOVEMBER 2016 FINANCE SUMMARY

INCORPORATED IN PERFORMANCE REPORT

INCOME STATEMENT

For the period ending 30 November 2016

	NOVEMBER 2016			YEAR TO DATE 2016-2017			FULL YEAR 2016-2017	
	Actual	Adjusted Budget	Variance	Actual	Adjusted Budget	Variance	Adjusted Budget	Adopted Budget
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Income								
Rates and charges	97	-	97	53,897	53,571	326	53,722	53,722
Statutory fees & fines	69	84	(15)	236	235	1	461	461
User fees	475	470	5	2,227	2,067	160	6,114	6,117
Grants - operating	3,051	3,218	(167)	6,846	7,068	(222)	13,527	13,619
Grants - capital	1,997	2,407	(410)	2,740	3,277	(537)	15,699	15,483
Contributions - monetary	186	6	180	250	136	114	1,300	1,114
Net gain on disposal of property, infrastructure, plant and equipment	15	31	(16)	136	192	(56)	388	328
Other income	544	217	327	1,959	968	991	2,955	2,975
Total Income	6,434	6,433	1	68,291	67,514	777	94,166	93,819
Expenditure								
Employee costs	1,762	1,935	173	10,239	10,943	704	25,361	25,353
Contractors, materials and services	1,927	2,322	395	9,304	10,703	1,399	29,586	28,913
Bad and doubtful debts	-	-	-	-	-	-	111	111
Depreciation and amortisation	(83)	1,789	1,872	8,746	9,119	373	21,760	21,760
Borrowing costs	130	127	(3)	196	194	(2)	504	504
Other expenses	174	41	(133)	993	345	(648)	711	711
Total Expenditure	3,910	6,214	2,304	29,478	31,304	1,826	78,033	77,352
Surplus for the period	2,524	219	2,305	38,813	36,210	2,603	16,133	16,467

Note: The adjusted budget figures reflect any known changes that have arisen since the adoption of the original budget. Including these changes in an adjusted budget figure enables Council to more accurately monitor financial performance during the year and predict the end of year position.

Major variances that have occurred Year to Date November 2016 are:

Income

- **\$326k** - Additional rates and charges have been raised through supplementary valuations since the preparation of the 2016/17 budget.
- **\$160k** - The bulk of the user fees variance relates to an additional \$95k commercial tipping fees raised for processing a higher than anticipated waste volume. Entertainment Centre revenue was greater than expected due to higher ticket sales for popularity of upcoming shows, but partly offset by increased artist fees and marketing costs. The additional income is slightly offset lower than expected revenue from Mafra caravan park due to the closure of the facility.
- **(\$222k)** - Major operating grants yet to be received include \$185k Creative Victoria funding for EBBWEC and the Art Gallery now expected in February 2016. State Government funding for SES Centres has been delayed to later in the financial year.
- **(\$537k)** - Several Roads to Recovery projects has been delayed impacting the timing of construction, hence (\$510k) of grant funding. These projects include the Sale - Heathall Road Reconstruction, the Cobains Road Reconstruction, and the Wurnuk - Riverside Drive Reconstruction. The final claim for the Gordon St Recreation Reserve Clubroom Redevelopment of (\$126k) will be submitted on completion of electricity works by SP Ausnet. Capital grant funding of \$113k for Commercial Street Streetscape improvements was received earlier than expected and the project is likely to be completed in February 2017.
- **\$114k** - Contribution (monetary) payment received for the Cowarr Recreation Reserve Clubroom Redevelopment of \$40k was received earlier than anticipated, and income raised from public open space projects was higher than projected.
- **\$991k** - Other income mainly represents recognition of new assets (non cash adjustments) of \$724k since the beginning of the financial year 2016/17. Rental revenue earned from Council properties was higher than expected by \$145k compared to the budget.

Expenditure

- **\$704k** - Employee costs are under budget due to unfilled vacancies. This is partly offset by the use of agency staff to backfill some critical position that are important to maintain customer service levels.
- **\$1.40m** - Gains in contractors, materials and services are primarily due to:
 - a. The rehabilitation of the Kilmory Landfill site contract has been awarded, but \$385k worth of work on the Kilmory and Mafra Landfill Rehabilitations have been delayed.
 - b. The Princes Highway/Cobains Road Intersection Upgrade works of \$168k are being undertaken by the developer, wet weather has slowed construction but is expected to catch up in the coming months.
 - c. Payment of \$219k for Council election services has been delayed, and is now expected in January.
 - d. Underspends of \$155k in rural sealed and gravel roads, and roadside vegetation areas are due to emergency works such as drainage and concrete path maintenance taking precedence over the scheduled jobs.
 - e. Several annual insurance invoices for 2016/17 were lower than expected resulting in \$28k savings. In addition, no claims have been made for 2016/17 resulting in a further \$38k underspend.
 - f. Some supplementary valuations expected to be completed in 2016/17 were finalised in 2015/16, with the balance submitted to valuers expected to be completed within the near future.
 - g. The majority of the remaining underspends relates to operational expenditure which includes maintenance of infrastructure and facilities, utility payments, and contributions to various third parties.
- **\$373k** - Depreciation and amortisation is lower to date for buildings and landfill improvements. A reversal of prior period depreciation amount (non cash adjustment) in November 2016 has resulted in a negative actual for the period, however, the year to date figures are more accurately aligned with budget.
- **(\$648k)** - Other expenses include the derecognition of assets (non cash adjustment), such as roads and buildings no longer controlled by Council.

Other variances that have occurred during November 2016 are:

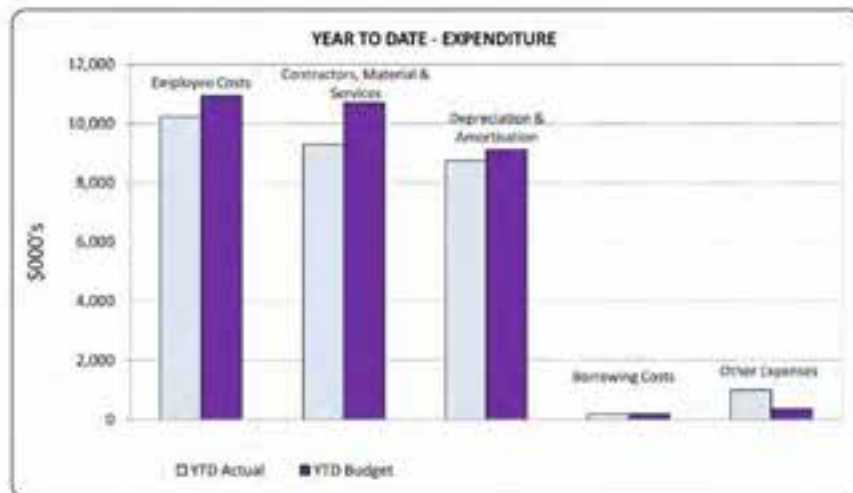
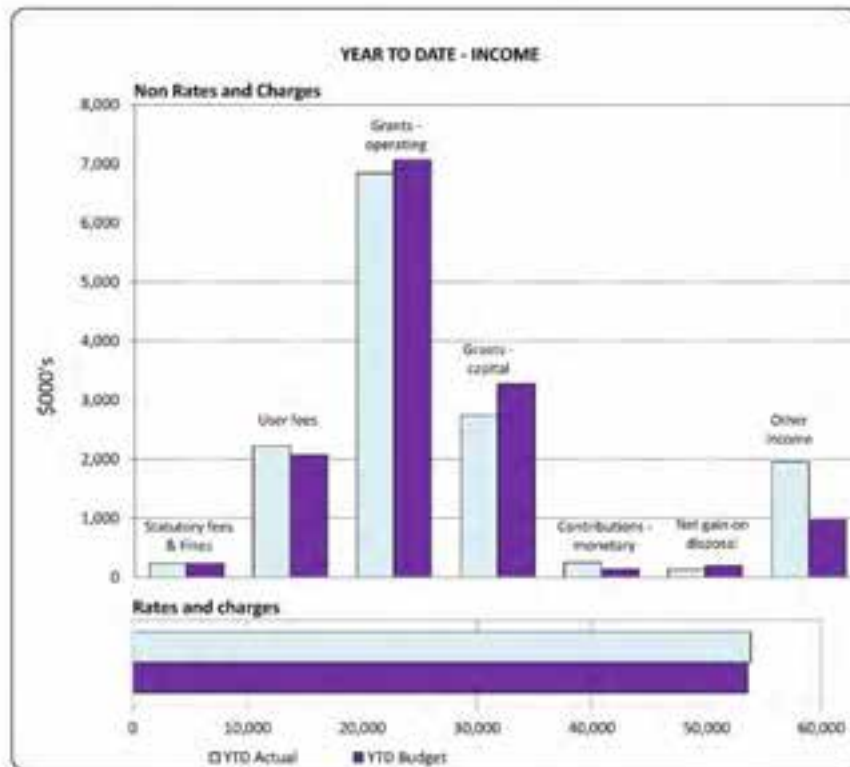
Income

- **(\$167k)** - Major operating grants yet to be received include \$95k Creative Victoria funding for the Art Gallery now expected in February 2016. The school crossings grant which was received in August 2016 instead of as originally budgeted in November 2016.
- **(\$410k)** - Grant funding of (\$450k) for the Port of Sale Cultural Hub was budgeted for November, but was received earlier than expected.
- **\$180k** - Contribution (monetary) payments for several projects have been received earlier than anticipated, including the Cunninghame Street Reconstruction and the Cowarr Recreation Reserve Clubroom Redevelopment.
- **\$327k** - Other income consists of recognition of new assets (non cash adjustments) of \$200k in November. Rental revenue received in November from Council properties was higher than expected by \$156k compared to the budget.

Expenditure

- **\$173** - Employee costs are under budget for the month of November 2016 due to unfilled vacancies. This is partly offset by the use of agency staff to backfill some critical position that are important to maintain customer service levels.
- **\$395k** - Gains in contractors, materials and services are primarily due to:
 - a. Council election services payments of \$219k have been delayed and is likely to arrive in early 2017.
 - b. Contributions of \$93k for Quick Response & Community Assistance Grants have been paid earlier than expected.
 - c. Underspends of \$78k in rural sealed and gravel roads, and roadside vegetation areas due to emergency works such as drainage and concrete path maintenance taking precedence over the scheduled jobs.
- **\$1.87m** - A reversal of prior period depreciation amount (non cash adjustment) in November 2016 has resulted in a negative actual and subsequently a higher than usual variance for the period.

NOVEMBER 2016 YEAR TO DATE COMPONENTS AT A GLANCE



BALANCE SHEET As at 30 November 2016

Actual		Actual	Adjusted Budget	Adopted Budget
November 15		November 16	June 16	June 16
\$000's		\$000's	\$000's	\$000's
Current Assets				
83,427	Total Current Assets	92,043	44,535	43,009
889,494	Total Non Current Assets	897,258	926,310	925,042
972,911	Total Assets	989,301	970,845	968,051
Current Liabilities				
13,151	Total Current Liabilities	11,162	14,885	14,997
11,558	Total Non Current Liabilities	10,465	10,969	11,536
24,709	Total Liabilities	21,627	25,854	26,533
948,202	Net Assets	967,674	944,991	941,518



The rate debtors outstanding as at the end of 30 November 2016 was \$31.2 million (51.72%) compared to November 2015 of \$29.5 million (51.41%).

Notices for balances greater than \$50 outstanding for the second instalment will be issued in December 2016.



To date the cash movements are trending in line with previous years which is pleasing. Council cash holdings at the end of November 2016 of \$60.6 million is above the November 2015 balance of \$54.8 million. The current cash holdings includes restricted funds of \$7.8 million to cash back reserves, \$9.0 million to cover provisions, \$1.7 million anticipated working capital until next rate instalment and \$10.7 million associated with the 2015/16 operating and capital carried forwards.

Restricted cash is money that is reserved for a specific purpose and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

For the period ending 30 November 2016

	YEAR TO DATE 2016-2017			FULL YEAR 2016-2017		
	Actual \$000's	Adjusted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Achieved %	Adopted Budget \$000's
Property	(1,536)	(404)	1,132	12,221	(13%)	12,442
Infrastructure	5,722	6,121	2,399	31,251	18%	29,359
Plant and Equipment	739	1,704	965	3,359	22%	3,149
Intangibles	6	224	218	707	1%	675
Grand Total	4,931	9,645	4,714	47,538	10%	45,625

	YEAR TO DATE 2016-2017			FULL YEAR 2016-2017		
	Actual \$000's	Adjusted Budget \$000's	Variance \$000's	Adjusted Budget \$000's	Achieved %	Adopted Budget \$000's
Renewal	4,539	8,090	3,551	31,043	15%	29,352
Upgrade	596	1,407	811	10,680	6%	10,293
Expansion	(280)	14	294	3,684	(8%)	3,917
New Assets	76	134	58	2,131	4%	2,063
Grand Total	4,931	9,645	4,714	47,538	10%	45,625

November 2016 Highlights

- Port of Sale Cultural Hub interior plans progressing and Precinct roadworks are underway, skatepark tender awarded.
- Tenders have been sought for the Loch Sport shared path.
- Contract has been awarded for the Sale CBD Infrastructure Renewal Program.
- Contract has been awarded for the Settlement Road Lower (Wumuk/Kilmany) road widening.
- Works for Baldwin Reserve Car Park and Regional Aquatic Complex 25m Pool Heating, essentially complete.
- Maffra & Rosedale Pool shade structures has been completed. Seeking quotes for Stratford and Sale.
- Overall - six projects have had contracts awarded and eight more have commenced work during the month.

Summary Year To Date 2016-2017

As at 30 November 2016, the adjusted capital expenditure budget is \$47.5 million. 145 projects planned for the year.

Status	% of Capital Works	Other:	% of Capital Works
Complete	9%	Red	2%
Commenced	27%	Amber	1%
Contract	9%	Multi Year	8%
Preplanning	37%	Transferred	9%
Other	18%		





C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: ACTING GENERAL MANAGER CORPORATE SERVICES

DATE: 20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To report on all assembly of Councillor records received during the period 29 November 2016 to 13 December 2016.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records received during the period 29 November 2016 to 13 December 2016.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received during the period 29 November 2016 to 13 December 2016.

Assembly of Councillors summary of reports received during the period 29 November 2016 to 13 December 2016

Date	Matters considered	Councillors and officers in attendance
6 December 2016	IT / Diary Meeting with Councillors	Councillor Crossley, Councillor Hall, Councillor Maher, Councillor Stephens, Councillor Mills, Councillor McCubbin, Councillor Bye, Councillor Rossetti, Councillor Hole Damian Norkus, Information Technology Officer Sharon Willison, Mayoral and Councillor Support Officer
6 December 2016	McLoughlins Beach Boat Ramp Reviewing of Councils Responsible Gaming Policy Councillor Code of Conduct Human Rights Charter Proposed Amendment to the 2013 – 2018 Timber Release Plan	Councillor Crossley, Councillor Hall, Councillor Maher, Councillor Stephens, Councillor Mills, Councillor McCubbin, Councillor Hole, Councillor Rossetti, Councillor Hole. John Websdale, General Manager Development Chris Hastie, General Manager Built and Natural Environment Glenys Butler, General Manager Community & Culture Ian Carroll, Acting General Manager Corporate Services John Tatterson, Manager Built Environment (Item 1) Karen McLennan, Manager Community Wellbeing (Item 2) Catherine Vassiliou Coordinator Social Planning & Policy, (Item 2), Trish Dean, Governance Officer (Item 3) Tracey Cummings, Manager People & Excellence (Item 4)
13 December 2016	Strategic Land Use Planning Project Group	Cr McCubbin, Cr Maher, Cr Bye John Websdale, General Manager Development Dean Morahan, Manager Assets & Projects Sharyn Bolitho, Manager Economic Development Barry Hearsey, Coordinator Strategic Planning Ben Proctor, Strategic Planner Sam Pye, Coordinator Infrastructure Development Josh Clydesdale, Manager Land Use Planning Sabine Provily, Strategic Planner

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

06 December 2016

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Hall	✓		Cr Bye	✓	
Cr Maher	✓		Cr Rossetti	✓	
Cr Stephens	✓		Cr Hole	✓	
Cr Mills	✓				

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GML		✓
C Hastie, GMB&NE		✓	J Websdale , GMD		✓
I Carroll, Acting GMCS		✓			

Others in attendance: (list names and item in attendance for)

Name	Item No.
Sharon Willison	1
Damian Norkus	1

3. Matters/Items considered at the meeting (list):

1. IT/Diary Meeting with Councillors

4. Conflict of Interest disclosures made by Councillors:

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

6 December 2016

2. ATTENDEES

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Mills	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Officers in Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMCC	✓	
I Carroll, Acting GMCS	✓		John Websdale GMD	✓	
C Hastie, GMBNE	✓				

Others in attendance: (list names and item in attendance for)

Name	Item No.
John Tatterson	1
Karen McLennan, Catherine Vassiliou	2
Trish Dean	3
Tracey Cummings	4
Proposed Amendment to the 2013 – 2018 Timber Release Plan (Vic Forests Representatives (Externals))	5

3. Matters / Items considered at the meeting (list):

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> 1. McLoughlins Beach Boat Ramp 2. Reviewing of Councils Responsible Gaming Policy 3. Councillor Code of Conduct 4. Human Rights Charter | <ol style="list-style-type: none"> 5. Proposed Amendment to the 2013 – 2018 Timber Release Plan (VicRoads Presentation) |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

13 December 2016

2. ATTENDEES

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley		✓	Cr McCubbin	✓	
Cr Rossetti		✓	Cr Maher	✓	
Cr Stephens		✓	Cr Bye	✓	
Cr Hall		✓	Cr Hole		✓
Cr Mills		✓			

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		✓	G Butler, GML		✓
A Skipitaris, GMCS		✓	J Websdale, GMD	✓	
C Hastie, GMB&NE		✓			

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Dean Monahan		Sam Pye	✓
Sharyn Bolitho	✓	Josh Clydesdale	✓
Barry Hearsey	✓	Sabine Provily	✓
Ben Proctor	✓		

3. Matters/Items considered at the meeting (list):

1. SLUPP Agenda – 13 December 2016

4. Conflict of Interest disclosures made by Councillors:

Cr Bye declared a conflict of interest in the second Item under Section 3 of the Agenda - Potential rezoning of Precinct 4, Longford Development Plan and left the room for the duration of the discussion.

ITEM C2.2**MAYORAL AND COUNCILLOR ALLOWANCES REVIEW**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: ACTING GENERAL MANAGER CORPORATE SERVICES

DATE: 20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓					

OBJECTIVES

For Council to resolve to advertise the review of the Mayoral and Councillor allowances in accordance with Section 74(1) of the *Local Government Act 1989* and seek public submissions in accordance with Section 223 of the *Local Government Act 1989*.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION****That:**

- 1. Council give public notice that it has reviewed the Mayoral and Councillor allowances in accordance with Section 74(1) of the Local Government Act 1989, and is proposing that the following allowances be set for the term of office of the current Council with adjustments to be applied in accordance with Category 2 Councils gazetted changes and superannuation guarantee percentage changes:**
 - a) the Mayoral allowance be set at \$76,521 plus the equivalent related percentage for the superannuation guarantee; and**
 - b) the Councillor allowance be set at \$24,730 plus the equivalent related percentage for the superannuation guarantee, and**
- 2. Council consider submissions on the proposed Mayoral and Councillor allowances at a Council Meeting on Tuesday 7 February 2017 at 3pm, and**
- 3. Council consider the adoption of the reviewed Mayoral and Councillor allowances at a Council meeting to be held on 21 February 2017 at 6pm.**

BACKGROUND

Each year the Minister for Local Government reviews the limits and ranges for the current Mayoral and Councillor allowances and determines if the allowances should be increased. Any changes are then published in the Victorian Government Gazette and take effect from the stated date.

The Minister for Local Government has now reviewed the limits and ranges of the current Mayoral and Councillor allowances, and has determined under section 73B of the *Local Government Act 1989* ('the Act') that these allowances be increased by an adjustment factor of 2.5% from 1 December, 2016.

For the Wellington Shire Council (Category 2) the annual allowance ranges are as follows:

Councillors: \$10,284 - \$24,730 (plus the equivalent percentage applicable for the superannuation guarantee); and

Mayor: up to \$76,521 (plus the equivalent percentage applicable for the superannuation guarantee).

The following will also apply to these allowances:

- The amount equivalent to the superannuation guarantee under Commonwealth taxation legislation (currently 9.5 per cent) is payable in addition to these amounts;
- Allowance payments must not exceed more than one month in advance;
- Mayors and councillors are entitled to receive a 'remote area travel allowance' of \$40 per day in certain circumstances, up to a maximum of \$5,000 per annum. (*Government Gazette G27, 5 July 2012*)

Section 74(1) of the *Local Government Act 1989* (the Act) requires Council to review and determine the level of Councillor and Mayoral allowances within a period of six months after a general election or by the next 30 June, whichever is the later.

The review must also include public consultations and the opportunity for submissions in accordance with Section 223 of the Act.

OPTIONS

Council has the following options:

1. To give public notice of the review of the Mayoral and Councillor allowances for public comment; or
2. To seek further information and present to Council for consideration at a later Council meeting.

PROPOSAL

That:

1. Council give public notice that it has reviewed the Mayoral and Councillor allowances in accordance with Section 74(1) of the *Local Government Act 1989*, and is proposing that the following allowances be set for the term of office of the current Council with adjustments to be applied in accordance with Category 2 Council's gazetted changes and superannuation guarantee percentage changes:
 - (a) the Mayoral allowance be set at \$76,521 plus the equivalent related percentage for the superannuation guarantee; and
 - (b) the Councillor allowance be set at \$24,730 plus the equivalent related percentage for the superannuation guarantee, and
2. Council consider submissions on the proposed Mayoral and Councillor allowances at a Council Meeting on Tuesday 7 February 2017 at 3pm; and
3. Council consider the adoption of the reviewed Mayoral and Councillor allowances at a Council meeting to be held on 21 February 2017 at 6pm.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this Report have declared a Conflict of Interest.

FINANCIAL IMPACT

Provision for the proposed Mayoral and Councillor allowances are included in Council's annual budget.

COMMUNICATION IMPACT

All individuals or organisations making submissions in response to the review of the Mayoral and Councillor allowances will have an opportunity to present to Council on Tuesday 7 February 2017, and will be advised in writing of the outcome once Council has considered their submission.

LEGISLATIVE IMPACT

Section 74(1) of the *Local Government Act 1989* (the Act) requires Council to review and determine the level of Councillor and Mayoral allowances within a period of six months after a general election or by the next 30 June, whichever is the later. The review must also include public consultations and the opportunity for submissions in accordance with Section 223 of the Act which requires Council to provide a 28 day submission period.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational stated the following strategic objectives and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent"

Strategy 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making"

This report supports that above Council Plan strategic objective and strategy.



C3 - REPORT

GENERAL MANAGER DEVELOPMENT



C4 - REPORT

**GENERAL MANAGER
BUILT AND NATURAL
ENVIRONMENT**

ITEM C4.1**CONSTRUCTION PROJECTS – DELEGATED AUTHORITY**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓		✓

OBJECTIVE

The purpose of this report is to request Council to delegate authority to the Chief Executive Officer to enter into contracts for the following projects:

- 2016-036 Rosedale Streetscape Works;
- 2016-054 Rosedale – Flynn's Creek Road Reconstruction;
- 2016-058 Pearson Street – Simpson Street, Sale Reconstruction; and
- 2016-065 Pearson Street, Maffra Reconstruction.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION***That:*

- 1. Council authorise the Chief Executive Officer to enter into contracts within budget for the 2016-036 Rosedale Streetscape Works and the 2016-054 Rosedale – Flynn's Creek Road Reconstruction and the 2016-058 Pearson Street – Simpson Street Reconstruction, Sale and the 2016-065 Pearson Street, Maffra Reconstruction.***
- 2. That the Chief Executive Officer provide Council with further details when the 2016-036 Rosedale Streetscape Works and the 2016-054 Rosedale – Flynn's Creek Road Reconstruction and the 2016-058 Pearson Street – Simpson Street Reconstruction, Sale and the 2016-065 Pearson Street Reconstruction, Maffra contracts have been awarded.***

BACKGROUND

Several projects from the 2016/17 Capital Works Program have been tendered and are in the process of being evaluated. The projects range from streetscape renewal in Rosedale, road reconstruction of the Rosedale Flynn's Road and reconstruction of Pearson Street and Simpson Street in Sale and Pearson Street in Maffra.

In order to deliver these projects this financial year it is preferable to award the projects prior to the end of the calendar year to allow the successful contractors sufficient time to plan works to commence onsite early in the new calendar year.

OPTIONS

Council have the following options available:

1. Delegate authority to the Chief Executive Officer to enter into contracts for these projects;
or
2. Wait until each project tender evaluation is finalised and then present to Council a report detailing recommendations for awarding these contracts in February 2016.

PROPOSAL

That:

1. Council authorise the Chief Executive Officer to enter into contracts within budget for the 2016-036 Rosedale Streetscape Works and the 2016-054 Rosedale – Flynnns Creek Road Reconstruction and the 2016-058 Pearson Street – Simpson Street Reconstruction, Sale and the 2016-065 Pearson Street Reconstruction, Maffra.
2. That the Chief Executive Officer provide Council with further details when the 2016-036 Rosedale Streetscape Works and the 2016-054 Rosedale – Flynnns Creek Road Reconstruction and the 2016-058 Pearson Street – Simpson Street Reconstruction, Sale and the 2016-065 Pearson Street Reconstruction, Maffra contracts have been awarded.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

These projects are budgeted for in the adjusted 2016/2017 Capital Works Program as follows:

- Rosedale Streetscape Works	\$ 480,000.00
- Rosedale – Flynnns Creek Road Reconstruction	\$ 900,000.00
- Pearson Street – Simpson Street, Sale Reconstruction	\$1,048,090.00
- Pearson Street, Maffra	\$ 500,000.00

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

COUNCIL PLAN IMPACT

The Council Plan 2013–2017 Theme 4 - Infrastructure states the following strategic objective and related strategy:

Strategic Objective

“Assets and infrastructure that meet current and future community needs”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

The Assets & Projects Unit will provide the staff and resources to manage this contract.

COMMUNITY IMPACT

Each of these projects will have short term interruptions to local residents or road users during construction works, however on completion of the works, there will be a positive long term impact.

ENVIRONMENTAL IMPACT

The proposed construction works will have minimal environmental impact, with the contractors complying with Council's Guidelines on Environmental Management for Roadwork Projects.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.2**2016-016 PORT OF SALE PRECINCT CIVIL WORKS**

DIVISION: BUILT AND NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSETS AND PROJECTS
DATE: 20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract 2016 - 016 for the Port of Sale Precinct Civil Works.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 of the Council Meeting Agenda for Contract 2016-016 Port of Sale Precinct Civil Works;**
- 2. The information contained in the confidential document Item F1.1 Contract 2016-016 Port of Sale Precinct Civil Works of this Council Meeting be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 14 December 2016 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the *Local Government Act 1989*, except that once this recommendation has been adopted the name of the successful tenderer can be made public.**

BACKGROUND

The Port of Sale Precinct Civil Works are being implemented as part of the Port of Sale Cultural Hub and Precinct works.

The works in this contract are for the civil works associated with the Port of Sale Precinct redevelopment. Works include earthworks, various footpaths, replacement of Desailly Street road pavement with pedestrian promenade, paved forecourt and entrances to the Hub.

OPTIONS

Council has the following options:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2016-016 Port of Sale Precinct Civil Works; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2016-016 Port of Sale Precinct Civil Works.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed Port of Sale Precinct Civil Works is budgeted for in the 2016/17 Capital Works Program.

COMMUNICATION IMPACT

Extensive consultation with stakeholders has been carried out throughout the preplanning and design process for the entire Port of Sale Precinct and Project signage has been erected on site to communicate details of upcoming works to the public.

This project is likely to result in positive public relations outcomes for Wellington Shire Council as it is a crucial component of the precinct works which will rejuvenate and further connect the precinct.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

COUNCIL PLAN IMPACT

The Council Plan 2013–2017 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objective

“Assets and infrastructure that meet current and future community needs”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

The Assets & Projects Unit will provide the staff and resources to manage this contract.

COMMUNITY IMPACT

The civil works will improve the links and connections to and within the precinct and will contribute to an improved amenity which will have a positive community impact.

ENVIRONMENTAL IMPACT

The proposed construction works will have minimal environmental impact, with the contractors complying with Council's Guidelines on Environmental Management for Roadwork Projects. As a requirement of the contract the contractor will prepare and follow an approved environmental management plan.

CONSULTATION IMPACT

As part of the overall Port of Sale Cultural Hub and Precinct works a large range of stakeholders have been consulted.

There will be some interruptions associated with the construction works. However, there will be positive long term impacts on the community and tourists that use these facilities.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Council to any significant risks.

All Occupational and Health and Safety and environmental risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

The completed Civil Works will provide improved pedestrian and cycling linkages throughout the Port of Sale Precinct.

ITEM C4.3**2016-018 PORT OF SALE PRECINCT BUILDING WORKS**

DIVISION: BUILT AND NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSETS AND PROJECTS
DATE: 20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract 2016-018 for the Port of Sale Precinct Building Works.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That***

1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.2 of the Council Meeting Agenda for Contract 2016-018 Port of Sale Precinct Building Works;
2. The information contained in the confidential document Item F1.2 Contract 2016-018 Port of Sale Precinct Building Works of this Council Meeting be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 14 December 2016 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the *Local Government Act 1989*, except that once this recommendation has been adopted the name of the successful tenderer can be made public.

BACKGROUND

The Port of Sale Precinct Building Works are being implemented as part of the Port of Sale Cultural Hub and Precinct works.

The works in this contract are for the Building Works associated with the Port of Sale Precinct redevelopment and includes decking, the BBQ shelters, seats, park lighting, electrical and plumbing works.

OPTIONS

Council has the following options:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2016-018 Port of Sale Precinct Building Works; or

2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2016-018 Port of Sale Precinct Building Works.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed Port of Sale Precinct Building Works is budgeted for in the 2016/17 Capital Works Program.

COMMUNICATION IMPACT

Extensive consultation with stakeholders has been carried out throughout the preplanning and design process for the entire Port of Sale Precinct and project signage has been erected on site to communicate details of upcoming works to the public.

This project is likely to result in positive public relations outcomes for Wellington Shire Council as it is a crucial component of the precinct works which will rejuvenate and further connect the precinct.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

COUNCIL PLAN IMPACT

The Council Plan 2013–2017 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objective

“Assets and infrastructure that meet current and future community needs”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

The Assets & Projects Unit will provide the staff and resources to manage this contract.

COMMUNITY IMPACT

The Building Works will provide additional infrastructure at the skate park and also improve the links and connections within the precinct and will contribute to an improved amenity which will have a positive community impact.

ENVIRONMENTAL IMPACT

The proposed construction works will have minimal environmental impact, with the contractors complying with Council's Guidelines on Environmental Management for Roadwork Projects. As a requirement of the contract the contractor will prepare and follow an approved environmental management plan.

CONSULTATION IMPACT

As part of the overall Port of Sale Cultural Hub and Precinct works a large range of stakeholders have been consulted.

There will be some interruptions associated with the construction works, however, there will be positive long term benefits for the community and tourists that use these facilities.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Council to any significant risks.

All Occupational and Health and Safety and environmental risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.4**MARLEY STREET NORTH SPECIAL CHARGE STREET CONSTRUCTION SCHEME – INTENTION TO DECLARE SCHEME**

DIVISION: BUILT & NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 20 DECEMBER 2016

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

OBJECTIVE

To consider the proposed Marley Street Special Charge Street Construction Scheme Number 1604 for declaration as a Special Charge Scheme for the section of Marley Street between Macarthur and Raglan Streets in Sale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council commences the statutory process under the Local Government Act 1989 (the Act) to declare a Special Charge Scheme for the purposes of constructing the section of Marley Street between Macarthur and Raglan Streets in Sale and providing any ancillary works including drainage and footpaths.***
- 2. Council in accordance with sections 163(1A) and 163B(3) of the Act, directs that a public notice be given in the Gippsland Times newspaper of the intention of Council to declare the scheme at its ordinary meeting to be held on 4 April 2017 in accordance with the proposed declaration of Special Charge Scheme Number 1604 in the form of this resolution for the full construction of the section of Marley Street between Macarthur and Raglan Streets in the township of Sale.***
- 3. Council directs that in accordance with section 163(1C) of the Act, separate letters enclosing a copy of the public notice be sent to the owners of the properties referred to and set out in the schedule of properties forming a part of the Proposed Declaration of a Special Charge, advising of the intention of Council to declare the Special Charge at its ordinary meeting to be held on 4 April 2017, the basis of the calculation and distribution of the Special Charge and notifying such persons that submissions and/or objections in writing in relation to the Proposed Declaration of Special Charge will be considered and/or taken into account by Council in accordance with sections 163A, 163B and 223 of the Act.***
- 4. Council appoints three Councillors plus an alternative representative to form the 'Marley Street North Special Charge Scheme Submissions Committee' that is established by Council under section 223(1)(b)(i) of the Act, to consider written submissions/objections and to hear any persons who in their written submissions under Section 223 of the Act have requested that they are heard in support of their submissions.***

5. *That Scheme Number 1604 for construction of the section of Marley Street between Macarthur and Raglan Streets, Sale as presented to this meeting be adopted and a Special Charge for the scheme commences 4 April 2017 and remain in force for a period of ten years.*
6. *The Special Charge be declared for the purpose of defraying costs associated with street construction (including drainage) which Council considers will be of benefit to those property owners required to pay the special charge.*
7. *The following be specified as the land in relation to which the special charges is so declared: All properties abutting the section of Marley Street between Macarthur and Raglan Streets, within the township of Sale intended to be included in the scheme as defined on the plan attached to this report. (Attachment 1)*
8. *The following be specified as the criteria which forms the basis of the special charge so declared:-*
 - *Properties will derive special benefit due to construction of the roads and streets*
 - *Reduction in dust*
 - *Enhance the amenity and character of the land and local area*
 - *Creation of improved riding surfaces for the street*
 - *Improved access and egress from properties*
 - *Improved road drainage*
 - *Improved road safety for motorists, cyclists and pedestrians*
9. *That pursuant to Clause (2) of Section 163 of the Local Government Act 1989, Council resolves:-*
 - (a) *The total amount of the special charge to be levied is \$885,000*
 - (b) *The criteria used as a basis for declaring the special charge are:*
 - *Improved amenity for properties in the area defined by the scheme boundary.*
 - *Improved road safety for properties and the community in the area defined by the scheme boundary.*

That for the purposes of Clause (2A) of Section 163 of the Local Government Act 1989 the total amount of the special charge to be levied will not exceed the amount calculated in accordance with the formula $S = R \times C$

Where S = The maximum total amount that may be levied from all persons who are liable to pay the special charges.

R = The Benefit Ratio pursuant to Clause (2B) of Section 163 of the Act

and C = The cost of the scheme

That for the purposes of Clause (2B) of Section 163 of the Local Government Act 1989, the Benefit Ratio R shall have a value of 0.30.

- (c) One half of the cost is to be apportioned to all properties included in the scheme on the basis of each property having abuttal to the street to be constructed under the scheme will be apportioned one (1) Access Benefit Unit (ABU).***
- (d) One half of the cost will be apportioned on the basis of abuttal length for each property. Abuttal length for the purpose of this scheme is defined as the actual frontage, one third sideage and one half rearage (including any extensions to these dimensions associated with corner splays) for every property scheme. The amount to be charged to each property for abuttal will be the product of the abuttal length of the property divided by the total abuttal length for the scheme multiplied by half the cost.***

10. Having regard to the preceding parts of this resolution, it be recorded that:

- 1. The owners of the properties described in the scheme document entitled “Marley Street – North - Special Charge Street Construction Scheme Number 1604” are liable for the respective amounts set out in the scheme document. Council will be contributing 70% of the scheme costs.***
- 2. Such owners may, subject to any further resolution by Council, pay the special charge per property/title in accordance with the following:***
 - a) The full amount within 45 days of invoice or***
 - b) Payment may be made over 20 quarterly instalments (5 years) including interest or,***
 - c) Payment may be made over 40 quarterly instalments (10 years) including interest.***
- 11. The Chief Executive Officer or the person for the time being acting in that position, be authorised to give public notice of this declaration in accordance with Sections 163 and 223 of the Local Government Act 1989.***
- 12. The Chief Executive Officer, General Manager Built & Natural Environment and Manager Assets and Projects or the person for the time being acting in that position, be authorized to carry out all other administrative procedures necessary to enable Council to carry out its functions under section 163A and sections 163 (1A), (1B) and (1C) and sections 163B and 223 of the Act.***

BACKGROUND

Following the introduction of the Wellington Shire Council 2014 Residential Road and Street Construction Plan, property owners abutting the proposed scheme area expressed interest in a special charge scheme. An informal investigation of a special charge scheme was commenced which included the preparation of a concept design and cost estimation. The section of Marley Street is primarily a residential street with access to Macarthur and Fitzroy Streets.

Currently there is unsealed road shoulders with only the through lanes sealed and a mixture of open channel drains and old concrete kerb and channel which is in poor condition. The proposed Marley – North - Street Special Charge Street Construction Scheme would provide for fully constructed section of this street. The work would include a fully sealed road with barrier kerb and channel, improved drainage and stormwater management. This scheme will ensure that the section of Marley Street will be to a similar standard as other fully constructed sections of Marley Street.

A public meeting was held on Thursday 15 September 2016 and an informal survey, which included an estimated cost, was distributed to all property owners liable to be included in the proposed scheme. The letter included a reply paid questionnaire to assess support for, or objection to, the scheme. Letters were mailed to property owners on 20 September 2016 returnable by 27 October 2016.

There are 63 owners of 79 properties in the scheme area.

Results of the survey show:

The result of the informal survey was that of the 91% of properties responded. With 80% of all properties being in favour of the proposed scheme.

	SUPPORT SCHEME		OPPOSE SCHEME		DID NOT REPLY	
Property Owners (63)	47	75%	9	14%	7	11%
Properties (79)	63	80%	9	11%	7	9%

In the table above, properties votes are a vote for each property and that property owner has replied to the survey. (One person own eight properties, one person owns six properties, one person owns four properties and one person owns two properties.)

OPTIONS

1. Progress the proposed scheme by advertising the intention to declare the special charge scheme; or
2. Not advertise the intention to declare the Special Charge Scheme.

PROPOSAL

That Council advertise its intention to declare a Special Charge Scheme for the full construction of the section of Marley Street between Macarthur and Raglan Streets in the township of Sale.

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The street reconstruction is estimated to cost \$997,000, of this amount \$885,000 is included in the Special Charge Scheme.

Council has allocated \$113,000 toward this estimated cost as a 100% contribution towards public carparking and footpaths associated directly with the renewal of the existing path and carparking. The scheme is estimated to cost \$885,000. The amount to be recovered under the scheme does not include GST.

Portion to be recovered from property owners \$265,500

Portion to be recovered from Council as a property owner \$0

Portion of cost to be recovered from Council as direct costs \$619,500

Total estimated cost of scheme \$885,000

1. As only 30% of the cost of this scheme is intended to be recovered from affected property owners, Council will need to provide for the estimated cost within its 2017/2018 Capital Works Program. Council funding is to be allocated from the 2017/2018 Commonwealth Roads to Recovery Program.
2. The method of apportioning the costs for this scheme includes both access benefit and road abuttal. Accordingly, 50% of the estimated cost is to be uniformly apportioned among the properties in the scheme as an access benefit. The remaining 50% is to be apportioned on the basis of full cost for properties fronting the road/streets to be constructed, one half cost for all properties with rearage to a road/street to be constructed and one third cost for all properties with a sideage to a road/street to be constructed. Council will be contributing 70% of the scheme costs.
3. It is proposed under the scheme to invoice property owners for their apportioned project amount after commencement of construction of the scheme. Options for payment per property/parcel/title are, full payment within 45 days or 20 quarterly instalments (5 years) or 40 quarterly instalments (10 years) for all amounts. An interest component will be included where payment is to be made under either of these instalment programs.
4. The average estimated cost per property is \$3,400. The lowest estimated cost is \$1,800. The highest estimated cost is \$5,600.

LEGISLATIVE IMPACT

This scheme has been prepared in accordance with Section 163, 163A, 163B of the *Local Government Act 1989*. Public notification will be in accordance with Sections 163 and 223 of the *Local Government Act 1989*. Submissions and objections to the scheme will be considered in accordance with Sections 163A, 163B and 223 of the *Local Government Act 1989*.

LEGISLATIVE REQUIREMENTS

Clause (2) of Section 163 of the *Local Government Act 1989* requires Council to determine:

- (a) The total amount of the special charge to be levied; and
- (b) The criteria to be used as the basis for declaring the special charge.

Clause (2A) of Section 163 of the *Local Government Act 1989* provides that for the purpose of Section (2) (a) the total amount of the special charge to be levied must not exceed the amount "S" where $S = R \times C$ and;

S = is the maximum total amount that may be levied from all the persons who are liable to pay the special rates or special charges.

R = is the benefit ratio determined by the Council in accordance with sub-section (2B).

C = is the total cost of the performance of the function or the exercise of the power under sub-section (1).

The Benefit Ratio "R" is calculated by:

$$\frac{TSB(in)}{TSB(in)+TSB(out)+TCB} = R$$

- **TSB(in)** is the estimated total special benefit of those properties that the council has decided to include in the scheme.
- **TSB(out)** is the estimated total special benefit of those properties with an identified special benefit that the Council does not propose to include in the scheme.
- **TCB** is the estimated total community benefit.
- **R** is the benefit ratio.

For the purposes of this scheme:

$$TSB(in) = 78 \text{ (no. of properties in scheme)}$$

$$TSB(out) = 0$$

$$TCB = 182.0$$

$$\text{Therefore:- } R = \frac{78}{78+0+182} = 0.30$$

and;

$$S = R \times C$$

$$S = 0.30 \times \$885,000$$

$$\text{Therefore:- } S = \$265,500$$

COUNCIL POLICY IMPACT

The scheme has been prepared in accordance with Council's Special Charge Schemes – Roads, Street & Drainage Development Policy 4.2.4 and 2014 Residential Road and Street Construction Plan.

PLANNING POLICY IMPACT

The proposal has no impact on Planning Policy.

RESOURCES AND STAFF IMPACT

Implementation of the scheme can be undertaken within the resources of the Assets & Projects unit with the assistance of external contract engineering support for the survey and design of the scheme. In the event the scheme is adopted by Council, construction will be carried out by an approved contractor via a tender process.

COMMUNITY IMPACT

Implementation of this scheme will have a significant community impact as it will realise a fully constructed road for a local access A road. Direct benefits will include the elimination of vehicle generated dust, improved through traffic conditions and road safety arising from the defined road location, associated signage and pavement markings and improved drainage.

ENVIRONMENTAL IMPACT

Implementation of this scheme will have a positive environmental impact arising from the reduction of dust generated by vehicles as well as improved quality of stormwater runoff.

CONSULTATION IMPACT

A comprehensive public consultation process has been undertaken with the affected property owners including:

- Numerous discussions between property owners and Council staff during 2016
- Information letter advising property owners of street works proposal 2 September 2016
- Public meeting held at Sale, 15 September 2016
- Mail out survey of all property owners, 20 September 2016
- Follow up phone calls, emails and door knocking requesting replies to the survey.

Further consultation will be through recommendation 3 & 4 of this report. The recommendation is for the notification by public notice of the opportunity to lodge submissions/objections to the proposed special charge street construction scheme.

The creation of a Council Committee made up of three Councillors and an alternative representative, will consider submissions/objections to the scheme and hear any submitters/objectors who request to be heard in support of their submissions/objections.

RISK MANAGEMENT IMPACT

Implementation of the scheme will produce a substantial reduction in risk to motorists, cyclists and other road users through improved visibility (reduction of dust), properly identified through lanes and new signage and markings.

Attachment 1

MARLEY STREET – NORTH - SPECIAL CHARGE STREET CONSTRUCTION SCHEME No 1604

PLAN OF SPECIAL CHARGE SCHEME AREA.
Scheme Boundary



ITEM C4.5**BRADYS BRIDGE REPLACEMENT**

DIVISION:

BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER:

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

DATE:

20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resource & Staff	Community	Environmental	Consultation	Risk Man
✓	✓			✓	✓	✓		✓	✓

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**OBJECTIVE**

For Council to authorise the replacement of Brady's Bridge (Attachment 1) with a pedestrian bridge.

RECOMMENDATION

That Council authorise the replacement of Brady's Bridge with a pedestrian bridge as part of the 2016/17 Capital Works Program.

BACKGROUND

Brady's Bridge is located on Maxfields Road, Sale.

Brady's Bridge was closed to vehicle traffic in 2006. The closure to vehicles at that time was triggered by deterioration of many bridge components and subsequent risk to public safety. The bridge was unable to be repaired to accommodate vehicles and as such was modified to provide for pedestrian use.

The bridge was not replaced to accommodate vehicle traffic at this time, due to availability of an alternative access and many other competing priorities. Other bridges requiring replacement at that time served as primary access or were integral to efficient industry transport.

The bridge was modified for use by pedestrians and remains open, however the structure will be unable to continue to provide this service due to continued deterioration, poor condition and risk to safety.

\$200,000 was allocated towards the replacement of Brady's Bridge with a replacement pedestrian bridge in Council's 2014-15 capital budget. Following this budget allocation, Council received and considered submissions to this allocation for a replacement pedestrian bridge. These submissions predominantly requested vehicular access to be reinstated.

As a result of this representation, Council made application to Round 2 of the Federal Government Bridge Renewal Program seeking additional funds to provide for a replacement road bridge with pedestrian provision, totalling \$570,000. In early 2016, Wellington Shire Council received advice that this application was unsuccessful.

Council considered a report on 19 July 2016, regarding replacement options for Bradys Bridge. Residents located on Stephenson Street, John Street and Maxfields Road were advised prior to the meeting that the recommendation would be to replace Brady's Bridge with a pedestrian bridge.

At the meeting 19 July 2016, Council made the following alternative resolution:

That:

- 1. Council authorises the Chief Executive Officer to make application to the Federal Government Bridges Renewal Program, for additional funding to replace Bradys Bridge with a road network bridge; and*
- 2. If application to the Federal Government Bridges Renewal Program is successful, authorise the replacement of Bradys Bridge with a road network bridge to commence as part of the 2016/2017 capital works program; or*
- 3. If application to the Federal Government Bridges Renewal Program is unsuccessful, authorise the replacement of Bradys Bridge with a pedestrian bridge to commence as part of the 2016/2017 capital works program.*

The alternative motion was carried by Council following a verbal and written submission presented at the meeting by Ms Meryl Edwards and Mr Trevor Tucker in favour of replacing Bradys Bridge with a road bridge. Both Ms Edwards and Mr Tucker went to substantial length to demonstrate the importance of a road bridge connection on Maxfields Road for them personally, while also stating that they represent the views of others located in the vicinity of the Bradys Bridge.

Following this Council resolution, Council received a petition containing 16 signatures on 22 August 2016 and received by Council at its meeting of 6 September 2016. The petition was submitted to express "...strong objection to the proposal to re-open Brady's Bridge to traffic".

The petition highlighted the following issues of concern.

- Environmental impact on the Wetlands Reserve and impact of vehicle traffic on wild life
- Noise and dust caused by increased vehicle volumes resulting in loss of quiet enjoyment and compromised access to the Wetlands Reserve
- Reduced security due to greater exposure to passing traffic
- Limited benefit in times of flood, due to inability to pass the intersection of Stephenson Street and Maxfields Road
- Need for supporting infrastructure, including sealed roads and pedestrian pathways.

At this meeting, Council heard several members of the community speak to their views regarding the matter, including those in favour of maintaining the current conditions where Brady's Bridge is not available for vehicle traffic and from those in favour of having vehicle access reinstated.

At the meeting of 20 September 2016 and in response to the petition received on 22 August 2016, Council made the following resolution:

That further consultation take place regarding re-opening Bradys Bridge and that a report be prepared for Council discussing the issue, taking all environmental, traffic and other relevant factors into account, including the views of affected land holders in the area.

An engagement plan was subsequently implemented seeking the views of local property owners on Stephenson Street, John Street and Maxfields Road, in addition to seeking the views of emergency service agencies.

The Wellington Shire Council Walking and Cycling Strategic Plan identifies Maxfields Road, incorporating Bradys Bridge, as a strategic walking and cycling priority. The strategic priority is derived from the connection between East Sale and the Sale Wetlands. A pedestrian count conducted on the current bridge over a period of May to October 2013 indicated usage of 53 pedestrians per weekday and 74 pedestrians on weekends.

Brady's Bridge had a 2-tonne load limit prior to its closure to vehicle traffic. A traffic count measuring usage in 2004 prior to the Brady's Bridge being closed to vehicles indicated 132 vehicles per day. Based on an annual traffic growth rate of 4% per year and anticipating 10% heavy vehicles, the estimated daily vehicle traffic volume for Maxfields Road in 2016 is 220.

Given the anticipated volume of vehicle traffic and existing pedestrian and cycle usage, if Maxfields Road was to be re-opened to vehicle traffic, dedicated pedestrian facilities would be required, between Guthridge Parade and Stephenson Street. While Maxfields Road serves as local access, it sufficiently caters for pedestrians using the existing road formation.

The 1.3km section of Stephenson Street and Maxfields Road between Lacey Street and the South Gippsland Highway currently have a narrow-unsealed road formation. This service level is not considered suitable for the anticipated traffic volumes should the road be reopened to through traffic by making Brady's Bridge a vehicle bridge. The roads would require construction and sealing to a minimum width of 6.0m to allow for two way traffic.

The area south of Brady's Bridge is zoned as Farm Zone. Stephenson Street west of Maxfields Road connects to the South Gippsland Highway via John Street. This is the only available access egress point for properties on Stephenson Street and Maxfields Road south of Brady's Bridge.

Flooding inundates the road network and areas of private property south of Brady's Bridge. The last flood event to impact the area was in 2013. The height of the bridge deck does not ordinarily become inundated during flood events. The intersection of Maxfields Road and Stephenson Street is the most heavily impacted section of road during flood events. Previous analysis has indicated a water depth of up to 1.6m at this location, dependent on the severity of flooding.

This restriction in times of flood at the Maxfields Road and Stephenson Street intersection limits any use of Maxfields Road and Brady's Bridge in times of flood for residents in the area. While the road network becomes unusable during floods, some residents have told of local arrangements where they travel on foot over high ground on private property to gain pedestrian access to Brady's Bridge.

OPTIONS

1. Council to authorise the replacement of Brady's Bridge with a pedestrian bridge; or
2. Council makes additional funding available in forward capital works programs to replace Brady's Bridge with a road bridge and associated upgrades to road and pedestrian infrastructure; or
3. Council authorise the closure and removal of the existing bridge.

PROPOSAL

Council authorise the replacement of Brady's Bridge with a pedestrian bridge.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

\$200,000 was allocated towards the replacement of Brady's Bridge with a pedestrian bridge within the 2014-15 capital budget, funded from Roads to Recovery.

\$570,000 was made available within the 2015-16 capital budget for replacement of Bradys Bridge with a single lane vehicle bridge with a 1.5m wide pedestrian access. This budget was based on \$285,000 provided by Council and \$285,000 provided by the Bridges Renewal Fund. The application to round two of the Bridges Renewal Fund was unsuccessful. This budget has been carried forward to the 2016-17 financial year.

It is anticipated that reinstating Brady's Bridge with a vehicle bridge would increase traffic on Maxfields Road, Stephenson Street and John Street. This route consists of 1.3km of unsealed roads that are of basic standards. The cost of constructing these roads to a sealed width of 6.0m is estimated to cost \$390,000.

It is anticipated that reinstating Brady's Bridge with a vehicle bridge would warrant the need for a pedestrian pathway between Guthridge Parade and Stephenson Street, located adjacent to Lacey Street and Maxfields Road. A 1.5m wide concrete path is estimated to cost \$82,000.

The table below summarises the financial impact of the options available to Council.

	Pedestrian Bridge	Single Lane Road Bridge with Pedestrian Access - Bridge 50% funded from external source	Single Lane Road Bridge with Pedestrian Access - Fully funded by R2R
Bridge Cost	200,000	570,000	570,000
Bridge Funding - Council Rates	0	285,000	0
Bridge Funding - Bridges Renewal Fund	0	285,000	0
Bridge Funding - Roads to Recovery	200,000	0	570,000
Road Upgrade & Sealing Funding - Roads to Recovery	0	390,000	390,000
Pedestrian Pathway - Maxfields Road Funding - Rates	0	82,000	82,000
Project Cost	200,000	1,042,000	1,042,000
Total Required Rates Funding	0	367,000	82,000
Total Required Bridges Renewal Fund Funding	0	285,000	0
Total Required Roads to Recovery Funding	200,000	390,000	960,000
TOTAL REQUIRED FUNDING	200,000	1,042,000	1,042,000

COUNCIL PLAN IMPACT

The recommendation supports the following objectives of the Council Plan 2013-2017:

Theme 4 – Infrastructure:

Strategic Objective

“Assets and infrastructure that meet current and future community needs.”

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs.”

Theme 7 – Community Wellbeing:

Strategic Objective

“Enhance health and wellbeing for the whole community.”

Strategic Indicator

“Increased opportunity for people to access footpaths, bikeways, tracks and trails”

RESOURCES AND STAFF IMPACT

The recommendation can be implemented within existing allocated resources.

COMMUNITY IMPACT

Providing a sustainable pedestrian and cycling link via Maxfields Road, connecting East Sale with the Sale Wetlands is considered to have a positive community impact and was identified through the development of the Wellington Shire Council Walking and Cycling Strategic Plan.

Replacing Brady's Bridge with a vehicle Bridge is considered to benefit a localised group of properties located on Maxfields Road and Stephenson Street. Limited broader community benefit is derived from this outcome.

ENVIRONMENTAL IMPACT

It is not anticipated that any option presented in this report would have a detrimental environmental impact. Any works as a result of Council's decision would be undertaken in a manner that treats risks to the natural environment.

CONSULTATION IMPACT

A survey of 22 local property owners located on Stephenson Street, John Street and Maxfields Road, and emergency services agencies, was undertaken following the following resolution made by Council at its meeting of 20 September 2016:

That further consultation take place regarding re-opening Bradys Bridge and that a report be prepared for Council discussing the issue, taking all environmental, traffic and other relevant factors into account, including the views of affected land holders in the area.

The survey sought feedback in relation to preference for a road bridge or pedestrian bridge. The following table represents the outcome of this survey.

Pedestrian		Vehicle		Impartial		No Response	
No.	%	No.	%	No.	%	No.	%
11	50%	4	18%	1	5%	6	27%

Victoria Police, Victorian State Emergency Service, Country Fire Authority and Ambulance Victoria also provided feedback in relation to the impact of Brady's Bridge on the operational requirements. Ambulance Victoria noted a preference for Brady's Bridge to be replaced with a vehicle bridge, noting a shorter transit between this area and the Hospital located on Guthridge Parade. All other emergency service agencies noted the bridge had no operational impact and were impartial to the outcome.

RISK MANAGEMENT

The existing bridge is in a deteriorated condition and will require closure to the public for pedestrian use within the short term if not replaced.

Reinstatement of Brady's Bridge with a vehicle bridge would increase traffic on Maxfields Road, Stephenson Street and John Street.

Attachment 1



ITEM C4.6**ROAD DISCONTINUANCE AND ROAD EXCHANGE- PART OF
UNUSED GOVERNMENT ROAD AND ABUTTING CROWN
ALLOTMENTS 8 AND 8A, SECTION A, PARISH OF COWA, AT
DARGO**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓		✓		✓	

OBJECTIVE

The objective of this report is for Council to consider the discontinuance of a section of an unused Government Road and to exchange this land for a new road between Crown Allotment 8 and 8A Parish of Cowa.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Pursuant to Section 206 including Clauses 2 & 3 of Schedule 10 and Section 223 of the Local Government Act 1989, Council resolves to advertise its intention to discontinue the section of unused Government road between Crown Allotments 8 and 8A Section A, Parish of Cowa in exchange for a portion of Crown Allotment 8A Section A, Parish of Cowa;***
- 2. Council places a public notice of the proposed discontinuance of the section of unused Government road in local newspapers and serve a copy of the notice on abutting property owners and statutory authorities;***
- 3. In the event of receiving no objections, Council resolves to discontinue the section of unused Government Road and to exchange the section of road for a portion of Crown Allotment 8A Section A, Parish of Cowa and to place a notice in the Victoria Government Gazette;***
- 4. Council proceed with the road exchange in accordance with Wellington Shire Council policy 4.3.6 Sale, Exchange and Acquisition of Land.***

BACKGROUND

During the 2006 Bushfires the Upper Dargo Road, Dargo was realigned in sections by the predecessor to the Department of Environment, Land, Water and Planning to provide additional road width to allow larger construction and fire fighting equipment access. The new alignment shifted the road from the road reserve and it now traverses through Crown Allotment 8A.

Since that time the owner of the property at Upper Dargo Road, Dargo (Crown Allotment 8 and 8A, Section A, Parish of Cowa) has been in discussion with council officers and officers of Department Environment Water Land and Planning regarding a proposal to close a section of government road and to exchange it for the section of their property that the road is now located upon.

The property owner has advised the Department Environment Water Land and Planning in writing of their agreeance to the road exchange and have agreed that the exchange will be done at no cost to Wellington Shire Council.

OPTIONS

Council has the following options available:

1. Progress the discontinuance and exchange of land pursuant to *Section 206 of the Local Government Act 1989* by placing a notice in the Victoria Government Gazette; or
2. Not agree to the discontinuance and exchange of the unused Government Roads, and abandon the discontinuance.

PROPOSAL

That:

1. Pursuant to Section 206 including Clauses 2 & 3 of Schedule 10 and Section 223 of the *Local Government Act 1989*, Council resolve to advertise its intention to discontinue the section of unused Government road between Crown Allotments 8 and 8A Section A, Parish of Cowa in exchange for a portion of Crown Allotment 8A Section A, Parish of Cowa;
2. Council place a public notice of the proposed discontinuance of the section of unused Government road in local newspapers and serve a copy of the notice on abutting property owners and statutory authorities;
3. In the event of receiving no objections, Council resolve to discontinue the section of unused Government Road and to exchange the section of road for a section of Crown Allotment 8A Section A, Parish of Cowa and to place a notice in the Victoria Government Gazette.
4. Council proceed with the road exchange in accordance with Wellington Shire Council policy 4.3.6 Sale, Exchange and Acquisition of Land.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The road proposed to be discontinued is a government road and will form part of a road exchange that will favour Council in that the existing road will be in a road reserve. There is no cost to Wellington Shire Council.

LEGISLATIVE IMPACT

The road discontinuance and road exchange is being undertaken pursuant to *Section 206 including Clauses 2 & 3 of Schedule 10 of the Local Government Act 1989*. The Minister for Environment, Climate Change and Water has provided written consent to the road exchange. See attachment 1.

COUNCIL POLICY IMPACT

The Sale, Exchange and Acquisition of Land Council Policy outlines the principles in dealing with land transactions and any transactions progressed as part of this proposed exchange and sale will be performed in accordance with Section 4.3.6 Sale, Exchange and Acquisition of Land of that policy.

COUNCIL PLAN IMPACT

The Council Plan 2013 – 2017 Theme 4 Infrastructure states the following strategic objective and related strategies:

Strategic Objectives

"Assets and infrastructure that meet current and future community needs."

Strategy 4.1

"undertake service delivery planning to provide community assets in response to identified needs."

Strategy 4.2

"Ensure assets are managed, maintained and renewed to meet service needs."

Strategy 4.3

Manage Council community facilities planning to ensure that outputs are based on identifies community needs"

This report supports the above Council Plan strategic objective and strategies.

COMMUNITY IMPACT

There will be no negative identifiable community impact as there will be no identifiable change to the road formation as seen on the ground and the road will remain open for public traffic.

CONSULTATION IMPACT

Wellington Shire Council policy requires that notification of the proposal is sent to adjacent property owners requesting their comment.

There are no adjoining landowners for the provision of written notification of this proposal.

Attachment 1.



Department of Environment,
Land, Water & Planning

CONSENT FOR ROAD DEVIATION LOCAL GOVERNMENT ACT 1989

Under Clause 2 (2) of Schedule 10 of the *Local Government Act 1989*, I, Pat Lambert, Manager Property Services, as delegate of the Minister for Energy, Environment and Climate Change, hereby consent to the deviation of a road in the Parish of Cowa, shown hatched red on the attached plan labelled C/7.11.16 which is government road to the land shown hatched black on the plan which is not Crown land.

Department correspondence no 15L10.7837

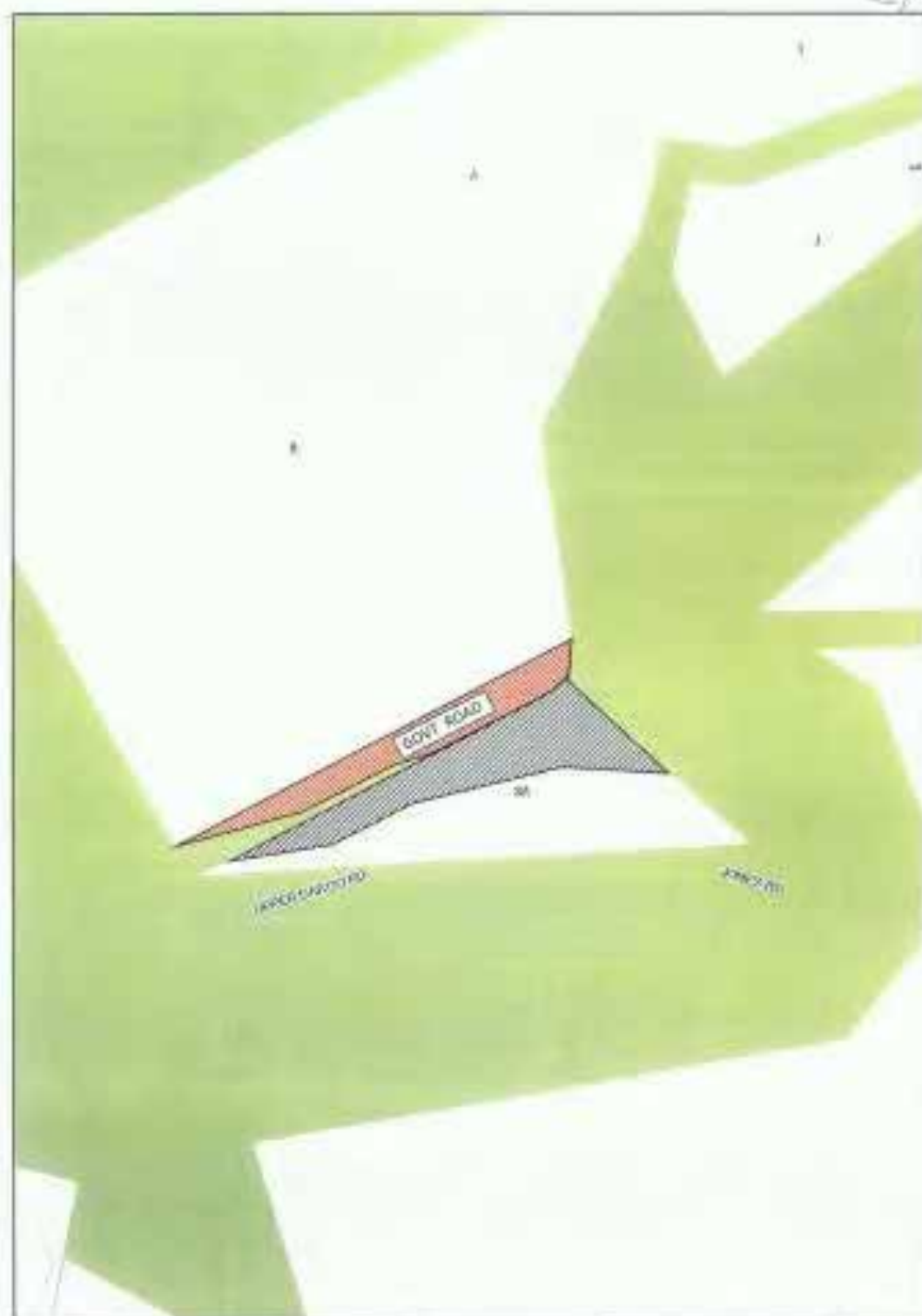
Pat Lambert
Manager Property Services
(As delegate for the Minister of Energy, Environment and Climate Change)

Date : 16/11/16

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PROPOSED ROAD EXCHANGE - UPPER DARGO RD & JONES RD, PARISH OF COWA (CA8 & 8A - SEC A)

LEGEND

- | | |
|-------------------------------------------------------------------------------------|------------------------------------|
|  | GOVERNMENT ROAD TO BE DISCONTINUED |
|  | ROAD TO BE CREATED |

Attachment 2.

**PROPOSED ROAD DISCONTINUANCE AND EXCHANGE
PART GOVERNMENT ROAD, UPPER DARGO ROAD & JONES ROAD, DARGO
PARISH OF COWA**



GOVERNMENT ROAD RESERVE TO BE DISCONTINUED



SHIRE ROAD RESERVE TO BE CREATED



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**GIPPSLAND ART GALLERY ADVISORY GROUP MINUTES**

DIVISION: COMMUNITY AND CULTURE

ACTION OFFICER: ACTING MANAGER ARTS AND CULTURE

DATE: 20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓	✓		✓		✓	

OBJECTIVE

That Council receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 3 October 2016.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes of the Gippsland Art Gallery Advisory Group meeting held on 3 October 2016.

BACKGROUND

The Gippsland Art Gallery Advisory Group is a Committee of Council that meets every two months. The membership of the Advisory Group includes representation for professional artists, art educators, community members, Gallery Society members and a Councillor.

As provided under the Committee's Instrument of Delegation, the objectives of the Committee include providing advice to the Gippsland Art Gallery Director of the views, requirements and aspirations of the community in relation to visual arts. This includes: cultural and artistic matters relating to the Gippsland Art Gallery; proposed acquisitions to the Gippsland Art Gallery permanent collection; development of policies for the management and promotion of the Gippsland Art Gallery; and promotion of community interest in the Gippsland Art Gallery.

The committee's Instrument of Delegation reflects the desire to seek community input, advice and feedback on the operations of the Gippsland Art Gallery and to present this information to Council.

It is to be noted that these minutes have yet to be formally ratified by a future Advisory Group meeting and are provided as current information for the Council.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 3 October 2016; or
2. Request additional information and receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 3 October 2016 at a future meeting.

PROPOSAL

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 3 October 2016.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

"Asset and infrastructure that meet current and future community needs."

Strategy 4.3

"Manage Council community facilities planning to ensure that outputs are based on identified community needs."

This report supports the above Council Plan strategic objective and strategy.

Gippsland Art Gallery



ADVISORY GROUP MEETING

Monday 3 October 2016
6.00pm Wellington Room

MINUTES

Present:

Cr Emilie Davine, Brian Cantwell, Brian Castles, Clive Murray-White, Rob Ziffer, Robbie Aitken, Bianca Taylor

In attendance:

Anton Vardy (Director), Simon Gregg (Curator), Stephen Dempsey (Manager), Sarah Atkinson (minutes)

Apologies: Claire Marston (Chair)

Absent: No absentees

Assembly of Councillors and Staff Conflict and Staff of Interest Declaration

There were no conflicts of interest. Assembly of Councillors Declaration to be completed by the Director and submitted to the Governance Officer.

1. Opening of meeting

2. Minutes of the previous meeting Monday 1 August 2016

Moved: Clive Murray-White **Seconded:** Cr Emilie Davine

3. Business Arising

3.1 Port of Sale Cultural Hub Project Steering Group update

Brian Castles reported that the last Steering Group meeting was focused on the precinct landscape development. The Director noted that construction had commenced with the project now in the operational stages. Executive Manager Major Projects Sharon Houlihan will attend the next Advisory Board meeting to deliver an update.

4. Reports

4.1 Director's Report

The Director gave a run-down of the following points:

- A review of the current and upcoming exhibitions
- The success of the John Leslie Art Prize opening night

- The strong programming of the Gippsland 11 currently on at Maffra Exhibition Space
- The installation of the Turner Prints in the collection gallery
- The Gallery has confirmed Owen Rye's exhibition 'Pots', and The Next Big Thing featuring Marlee McMahon and Josephine Jakobi
- The Education Program had been successful in securing a \$500 grant from the Department of Education and Training for a weekend children's workshop
- East Gippsland Art Gallery are in the final stages of appointing a new Director.

4.2 Gallery Society Report

Brian Castles noted that a jazz group led by John Gibson will be in communication with Louise regarding the possibility of an upcoming fundraising event for the Gallery Society, possibly to be held in the Gallery.

4.3 Chair's Report

No report.

5. General Business

Stephen Dempsey noted a Public Arts Policy had been presented for discussion at the Council workshop on 20 September. The Manager of Natural Environment & Parks and the Manager of Arts & Culture will be responsible for overseeing the delivery of the policy once adopted. The Victorian Timber Workers Memorial at Heyfield expression of interest and committee process was used as an example of a successful model of a Public Art project.

The Curator noted that the John Leslie Prize attracted a total sum of \$14,910 of entry fees which will be used for purchasing works for the collection.

The Curator noted that a focus on the collection was heading towards contemporary local indigenous artists as a high priority.

5.1 Accessioning of works of art to the Gippsland Art Gallery Collection

Five artworks were accessioned into the Gallery collection, each receiving unanimous approval from Advisory Group members:

- Peter Gardiner, 'North/Black Lung', 2016
- Amelda Read-Forsythe, 'Under the Storm', 2016 (John Leslie Art Prize Winner 2016)
- Sarah Hendy, 'The Daintree', 2016
- Andrew Browne, 'Morning Glory', 2016
- Marian Hosking, 'Coastal Box', 2007-2015

Two works by Jason Simms were presented to the Advisory Board that have been donated to the gallery at a value of \$25,000 each. These were:

- 'From Where I Stand...III', 2015, steel, acrylic, mirror, plywood, MDF and LED lighting, 235 x 175 x 400 cm (installation dimensions)
- 'From Where I Stand...I', 2015, steel, acrylic, mirror, plywood, MDF and LED lighting, 240 x 405 x 160 cm (installation dimensions)

Clive Murray-White asked the Director to enquire about the display method Marian Hosking artist intends for the work 'Coastal Box' as it contains many elements which could be exhibited separately or in groups.

It was noted that the Philanthropy / Sponsorship DL brochure will be presented at the next meeting.

The Advisory Group noted that Cr Emily Davine would not be standing in the forthcoming Council elections and thanked her for her contribution to the Group over the past three years.

Next Meeting

Monday 5 December 2016 6:00pm

Wellington Room

Port of Sale Business Centre

64-66 Foster Street, Sale

Meeting Closed: 7.00pm

ITEM C5.2**GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES AND MEMBERSHIP**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER ACTIVE COMMUNITIES
 DATE: 20 DECEMBER 2016

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to:

- receive the minutes, including audited financials, from the Gordon Street Recreation Reserve Committee of Management's Annual General Meeting held on 25 July 2016 and the minutes from the Ordinary Meeting held on 29 August 2016; and
- receive the minutes, including financials, from the Gordon Street Recreation Reserve Committee of Management's Ordinary Meeting held on 24 October 2016;
- amend the current Gordon Street Recreation Reserve Committee of Management Terms of Reference to reflect a membership including the Heyfield Junior Netball Club; and
- appoint the nominated Heyfield Junior Netball Club representative to the Gordon Street Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council receive the minutes, including audited financials, from the Gordon Street Recreation Reserve Committee of Managements Annual General Meeting held on 25 July 2016 and the minutes from the Ordinary Meeting held on 29 August 2016; and***
- 2. Council receive the minutes, including financials, from the Gordon Street Recreation Reserve Committee of Management's Ordinary Meeting held on 24 October 2016.***
- 3. Council amend the current Gordon Street Recreation Reserve Section 86 Committee of Management Terms of Reference to reflect a membership including the Heyfield Junior Netball Club;***
- 4. Council appoint the nominated Heyfield Junior Netball Club representative as detailed in the attached confidential report to the Gordon Street Recreation Reserve Section 86 Committee of Management;***
- 5. The information contained in the confidential attachment Item F1.3 Gordon Street Recreation Reserve Section 86 Committee of Management Membership of 25 November 2015 of this Council meeting agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 2 December 2016 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989.***

BACKGROUND

The Gordon Street Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Gordon Street Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Gordon Street Recreation Reserve for the use and enjoyment of the local community.

The Committee operates under a Terms of Reference which provide for the Council appointment of a minimum of 5 members for a 3 year term from 19 December 2015 to 18 December 2018.

Committee membership is as follows:

- One Councillor
- One Representative from the Heyfield Cricket Club
- One Representative from the Heyfield Football Netball Club
- One Representative from the Heyfield Junior Football Club
- One Representative from the Heyfield Basketball Club
- One Representative from the Heyfield Vintage Machinery Group
- One Representative from the Heyfield Pigeon Club
- One Representative from the Heyfield Tennis Club
- One Representative from the Heyfield Traders & Tourism Association
- Five Representatives of the community of Heyfield. Expressions of interest shall be sought embracing an agreed range of skills and experience appropriate to the functioning of a public recreation reserve

Council has received a nomination for a Heyfield Junior Netball Club representative however under the current Terms of Reference no position exists. The Gordon Street Recreation Reserve is a major facility in Heyfield that takes many volunteer hours to function. The Gordon Street Recreation Reserve Committee of Management have therefore requested that Council amend the current Terms of Reference for the Gordon Street Recreation Reserve to reflect an increase in Club representatives to include the Heyfield Junior Netball Club representative on the committee.

OPTIONS

Council has the following options:

1. Receive the minutes, including audited financials, from the Gordon Street Recreation Reserve Committee of Managements Annual General Meeting held on 25 July 2016 and the minutes from the Ordinary Meeting held on 29 August 2016; and
2. Receive the minutes, including financials, from the Gordon Street Recreation Reserve Committee of Management's Annual Ordinary Meeting held on 24 October 2016; and
3. Amend the current Gordon Street Recreation Reserve Committee of Management Terms of Reference to reflect a membership including the Heyfield Junior Netball Club; and
4. Appoint the nominated Heyfield Junior Netball Club representative to the Gordon Street Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018; or
5. Seek further information to be considered at a future Council meeting.

PROPOSAL

That Council:

- receive the minutes, including audited financials, from the Gordon Street Recreation Reserve Committee of Managements Annual General Meeting held on 25 July 2016 and the minutes from the Ordinary Meeting held on 29 August 2016; and
- receive the minutes, including financials, from the Gordon Street Recreation Reserve Committee of Management's Ordinary Meeting held on 24 October 2016;
- amend the current Gordon Street Recreation Reserve Committee of Management Terms of Reference to reflect a membership including the Heyfield Junior Netball Club; and
- appoint the nominated Heyfield Junior Netball Club representative to the Gordon Street Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the 3 year period, ending 18 December 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

Asset and infrastructure that meet current and future community needs.

Strategy 4.2

Ensure assets are managed, maintained and renewed to meet service needs

CONSULTATION IMPACT

Meetings held by the Gordon Street Recreation Reserve Committee of Management are open to the public.

GORDON STREET RESERVE Special Committee of Council ANNUAL GENERAL MEETING MINUTES

MEETING DATE, MEETING TIME, MEETING VENUE

Meeting Opened Time: 7.10pm

25/07/2016

Heyfield CFA Station

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Present
Barbara Cook		Heyfield Vintage Machinery Group	Present
David Reid		Heyfield Junior Football Club	Present
Gael McGee		Heyfield Cricket Club	Present
Lee Clarke		Heyfield Traders & Tourism Assn	Apology
Lisa Hewish		Heyfield Basketball Club	Apology
Kelvin Sundermann	Vice President	Heyfield Tennis Club	Present
Bruno Furjan		Pigeon Club	Apology
Geoffrey Healy		Heyfield Football Netball Club	Present
Brian Brown	President	Community	Apology
Patrick Rodaughan	Secretary	Community	Present
Charles Wojcinski	Treasurer	Community	Apology
Craig Bennett		Community	Present
Richard Fawaz		Community	Present

Quorum Achieved Yes

2. Declaration of Conflicts of Interest: Read Chairperson Kelvin

3. Confirmation of Minutes of Previous Annual General Meeting

Moved: Richard

Seconded: Barb

CARRIED

4. Business Arising from Previous AGM: Nil

5. Reports

5.1 Chairperson's Report: Attached

5.2 Treasurer's Report: Attached

5.3 User Group Reports: Nil

6. Election of Office Bearers

All positions declared vacant. Councillor Hole conducted election of office bearers.

6.1 Chairperson Name: Brian Brown in absence

Moved: Kelvin Sundermann CARRIED

6.2 Secretary Name: Pat Rodaughan

Moved: Geoff Healy Declined No other nominations recieved

6.3 Treasurer Name: Charlie Wojcinski in absence

Moved: Kelvin Sundermann CARRIED

6.4 Special Committee Fact Sheet read

7. Schedule of Fees: User Groups fees to increase by 5% for 2016/17 year . Hire fee for the use of whole reserve increased to \$600.00 plus \$300.00 cleaning fee.

8. Committee's Rules for the Reserve

9. Forward Planning Strategies: As per the Gordon Street Reserve Masterplan

10. Next Calendar Year Meeting Dates: 22/08/16; 24/10/16; 27/02/17; 24/04/17; 26/06/17

11. Next Annual General Meeting: 26/06/2017

12. Meeting Closed Time: 7.55pm

14/07/16

PRESENTS REPORT 2015/16

I would like to thank our office bearers for their full support & help over the past year.

I would particularly like to thank Herb & Craig Bennet for all their help with the general every day running of the reserve whether mowing, general maintenance or just cleaning up around the reserve.

This year we again had the privilege to have the help from the Mission Australia people thanks to Tania Burton for organizing this. They have carried out many hours of work painting at the Netball rooms and fences around the grounds. We also did many hours at the Tennis club sanding and staining the floors.

Four courts at the tennis club have been resurfaced.

We are waiting for 300 metres of soil from the Southern Rural Water new dam on Sale-Heyfield road to be used to fill in dips and low lying areas around the grounds.

The dam was fixed by the shire only to have more heavy rain and the dam wall gave away again so we are now still waiting on the shire to fix again. The Wellington Shire Council have budgeted \$80,000 for the fixing of the dam and to install an 80,000lt back up water tank for the irrigation of the grounds.

Craig Bennet & I have done many hours helping builders, plasterers and electrician do work on the Netball rooms.

Richard Fawaz has helped with the replacement of many posts around the grounds.

We have picked up the mowing for the Nambrok recreation reserve as well as the Newry & Heyfield which keeps us very busy.

As all of you are aware the refurbishment of the Football/Cricket/ Basketball rooms has been under way. There have been many small problems along the way with this but hopefully it will all come together right in the end. The final date for this was to be 28th May but as of today it still hasn't been handed over to us. Gordon Street Reserve Committee will take over the cleaning of the new social clubrooms & toilets & will charge the appropriate clubs

All of the cooking utensils for the new kitchen will be purchased by the GSR and when changeovers are done the the lost or broken utensils will be billed to the outgoing club.

We held our annual Christmas dinner were all members and helpers were invited where we enjoyed a lovely meal supplied by Maffra Spit Roast.

Thank you to Malcom Hole for attending or meetings and keeping us up to date with the going on for the Wellington Shire.

And finally a big thank you to all the committee members for their support during the past 12 months & I hope we can continue towards bigger & better things for the Gordon Street Reserve.

Thanks Brian Brown



Certified Practising Accountants

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Shop 5, 128 Albert Road, PO Box 1087, Warragul 3820, Phone: (03) 5622 3201 Fax: (03) 5623 2523
67 Temple Street, PO Box 267, Heyfield 3850, Phone: (03) 5148 2977 Fax: (03) 5148 3156
"Glenira House" 15 Collins Street, Traralgon 3844, Phone: (03) 5175 0870 Fax: (03) 5176 0026

GORDON STREET RECREATION RESERVE ACCOUNTANTS REPORT

We have prepared the accompanying Statement of Receipts and Payments, period ending June 30, 2016 from information supplied by our client for and at the request of and exclusively for the use of our client.

We express no opinion on whether the Statement of Receipts and Payments presents a true and fair view of the financial results, nor do we give any warranty of accuracy or reliability thereof. Neither the firm or any members or employees of the firm undertakes responsibility arising in any other way whatsoever to any person other than our client, for errors or omissions however caused.

**TYRRELL PARTNERS
ACCOUNTANTS AND ADVISERS**

Tyrrell Partners Pty Ltd A.B.N. 86 086 407 776

Liability limited by a scheme approved under Professional Standards Legislation

GORDON STREET RECREATION RESERVE

ACCOUNT BALANCES AS AT 30 JUNE 2016

Bendigo Bank

Term Deposits

Master Plan Account 153720909	\$	15,628.16
Term Deposit 155635618	\$	49.51

Statement Accounts

Masterplan Account 149535650	\$	261.58
Mowing Account 147129084	\$	1,301.65
Committee Account 121567655	\$	8,720.32
less unpresented cheques	\$	2,646.80
	\$	6,074.52

TOTAL funds as at 30th June, 2016 **\$ 23,315.42**

6:30 PM
08/08/16
Cash Basis

Gordon Street Reserve
Profit & Loss
July 2015 through June 2016

Jul 15 - Jun 16

Ordinary Income/Expense	
Income	
Casual Hire	550.00
Club Rentals	4,710.00
Donations	7,800.00
Interest	24.90
Interest - Term Deposit	596.20
Miscellaneous Income	2,596.00
Mission Provision	2,500.00
Mowing	1,512.00
Wellington Shire	
Annual Operating Subs...	30,667.00
Asisst Grants	535.00
Dam Repairs	2,135.00
GST Refund	4,662.33
Scoreboard Grant	24,767.44
Total Wellington Shire	62,766.77
Total Income	83,055.87
Expense	
Audit	352.00
Bank Service Charges	8.40
Dam	715.00
Fuel	721.27
Petty Cash	
Catering	500.00
Petty Cash - Other	300.00
Total Petty Cash	800.00
Postage and Delivery	129.00
Repairs	
Building Repairs	
Main Clubroom	5,680.00
Netball	5,820.00
Building Repairs - Ot...	14,343.16
Total Building Repairs	25,843.16
Equipment Repairs	7,740.83
Grounds	8,876.83
Total Repairs	42,460.82
Scoreboard	22,651.92
Signage	104.50
Sundry	5,073.45
Tennis Club	408.00
Toilets	1,557.00

6:30 PM
08/08/16
Cash Basis

Gordon Street Reserve
Profit & Loss
July 2015 through June 2016

	Jul 15 - Jun 16
Utilities	
Gas and Electric	3,272.76
Water	4,302.48
Total Utilities	7,575.24
Total Expense	82,556.60
Net Ordinary Income	499.27
Net Income	499.27

GORDON STREET RECREATION RESERVE Special Committee of Council

MINUTES

29.08.16 / HEYFIELD FOOTBALL CLUB ROOM

Meeting Opened Time: 7.07pm

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Present
Barbara Cook		Heyfield Vintage Machinery Group	Apology
David Reid		Heyfield Junior Football Club	Apology
Gael McGee		Heyfield Cricket Club	Present
Lee Clarke		Heyfield Traders & Tourism Assn	Apology
Lisa Hewish		Heyfield Basketball Club	Apology
Kelvin Sundermann	Vice President	Heyfield Tennis Club	Present
Bruno Furjan		Pigeon Club	Present
Geoffrey Healy		Heyfield Football Netball Club	Present
Brian Brown	President	Community	Present
Patrick Rodaughan	Secretary	Community	Present
Charles Wojcinski	Treasurer	Community	Apology
Craig Bennett		Community	Apology
Richard Fawaz		Community	Present

Quorum Achieved? Yes

2. Declaration of Conflicts of Interest Read: Brian Brown

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Kelvin Sunderman
CARRIED

Seconded: Bruno Furjan

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

Nil.

5. Correspondence In – Attached

Moved: Patrick Rodaughan 2nd Brian Brown

6. Correspondence Out – Attached

7. Reports

7.1 Chairperson's Report – Attached. Brian Brown thanked Kelvin Sunderman and Gail for stepping up while he was away

7.2 Treasurer's Report – Attached Moved Brian Brown 2nd Pat Rodaughan

7.3 User Group Reports – Attached

8. Volunteers

9. OHS / Risk / Facility Fault Report

10. New Rules of the Committee to be endorsed by Council

11. General Business

Kelvin Sunderman – we arranged to get Hirst cleaning to come over and clean after the HITAC draw – Darren came over and cleaned and sent out an invoice – it took around 6 hours to clean it was a big job – they have split the invoice into 2 \$480.00 that was to clean foyer, change rooms club rooms, and toilets. 2 cleaners. This gives an indication after a big function it takes around 5 to 6 hours to clean up. Darren believes that normally it will only take a couple of hours and he will be a lot quicker now he is familiar with the facility. If the committee is happy for him to take the job on he will start as of next Monday ongoing. There was a problem when hosing out the Umpires room he hosed it down and it ran to the door, didn't go thru the drain, Darren had to use a squeeze mop to get the water to move away.

Generally the cleaning bill should be around 100 to 200.00.

Clubs should be diligent about how you they use the rooms, like closing off toilet blocks and umpires room if not required to keep cleaning costs down.

Move Hirst contract Cleaning to take over the cleaning of the Gordon Street reserve facilities and user groups shared the costs weekly on a Monday.

Moved by Kelvin Sundermann – 2nd Pat Rodaughan. Passed

Pat moved a motion that our committee provides assistance to other clubs with cleaning costs.

Brain Brown and Kelvin Sunderman suggested we wait and see how much the cleaning bills will be and then re-visit this motion.

Basket Stadium to contribute towards the cleaning of the toilets.

Lynda Rodaughan has offered to do minutes for meetings. Pat Rodaughan will stay on as Secretary.

Signs for the toilets – we need to get some signs made up for the toilets.

Waiting on two master keys back from the Shire. Brian to ring and organize to have them returned. May need to order more master keys. The Cleaner will need one. Junior football may need a key for next season.

Marcus coming over on Tuesday to address the faults with the building.

Christmas break up will be held in early December – date to be advised.

12. Next Meeting Monday 24 of October to be confirmed due to Council Meeting.

Meeting Closed Time: 8.04 pm.

These minutes are:

Confirmed as true and correct on
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature Brian F. Brown

Correspondence In:

17.08.16 – Buy Direct and Save Pty Ltd- Tax Invoice – Beer Fridges
29.06.16 – Wellington Shire Council – Gabrielle Francis - 2016/16 Financial Report
21.06.16 – Southern Rural Water – Help for customers in tough times
14.07.16 – PG & JM O'Brien – Tax invoice – Call out for Block Drains
01.07.16 – Victorian Water register – Statement
18.07.16 – Gabrielle Francis – AGM Minutes Template
13.07.16 – Dawn Martin - PLP building Surveyors – Occupancy Permit
21.07.16 – Wellington Shire – Marcus Stone - Safe Food Handling Certificate
22.07.16 – Wellington Shire – Marcus Stone – Master Keys
02.08.16 - Wellington Shire – Marcus Stone – Modifications to Gas Burner and deep fryer
08.08.16 – Wellington Shire – Gabrielle Francis – Low Cost Skills Building Workshops
09.08.16 – Wellington Shire – Dawn Martin – code for Alarm
15.08.16 - Wellington Shire – Marcus Stone – Official Opening
15.08.16 – Innova Group Pty Ltd – Craig McDonald – Chairs Quote and Delivery
17.08.16 – AG Equipment – Drink Fridge Invoice
22.08.16 – Wellington Shire – Gabrielle Francis – East to understand videos and resources on local government council election
23.08.16 – Wellington Shire - Dawn Martin – VicHealth Grants are open
26.08.16 – Wellington Shire – Marcus Stone – Opening of Gordon Street Recreation Reserve

Correspondence Out:

28.08.16 - Innova Group Pty Ltd – New Account Form
19.7.16 – Pat Rodaughan to Dawn Martin – Occupancy Permit
21.07.16 – Pat Rodaughan to Dept of Infrastructure and Regional Development
22.07.16 – Pat Rodaughan to Marcus Stone – Master Keys
02.08.16 – Pat Rodaughan to Marcus Stone – Modifications to Gas Burner and deep fryer

Reports:

Chairperson's Report:

Brian Brown thanked Kelvin Suderman and Gail McGee for stepping up and helping out in his absence.

Treasurers Report:

Attached:

Moved: Brian Brown Seconded : Pat Rodaughan

User Groups:

Cr Malcolm Hole: Cr Malcolm was questioned by fellow Councillor Caroline Crossley as to why he was not at the Ash Timber Sponsors Day.

Cr Malcolm was questioned at the Council Committee Meeting over the Flooring Invoice from Ash Timber. Geoff Healy explained to Malcolm that Ash had agreed to donating an amount of timber once the Architect had provided and estimate of how much flooring would be required, then Ash would ascertain how much they were able to contribute towards the flooring. Paul Catz did not contact Ash Timber with any information on the amount of timber required.

Heyfield Football netball Club: Geoff spoke of the successful weekend the senior football club had with its first use of the kitchen with the finals held at Heyfield on Saturday 27th August. The kitchen worked well and the girls had a very successful day with no major hiccups. The junior football had finals the next day and again had a successful day in the kitchen. Still waiting on chairs, delivery will now be free of charge- unfortunately they won't be here in time for our Brownlow Night. We need chairs with rubber stoppers so the floor is not marked. Shaun Humpreys will be working around the club rooms to complete a few maintenance jobs – the Heyfield Football club will pay for the costs involved with his work.

Heyfield Tennis club: Kelvin advised that they have held there AGM.

Bruno – Nil.

Richard – Nil.

Cricket Club Gayle – Cricket club held its AGM we had good numbers – 3 teams this year and 3 junior sides under 16 under 14 and maybe 2 under 12's . We are talking about purchasing new nets – Gayle McGhee president again.

GORDON STREET RECREATION RESERVE
Special Committee of Council

MINUTES

MEETING DATE, MEETING TIME
MEETING VENUE

Meeting Opened Time: 7.05

24/10/2016

Gordon Street Reserve

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Apology
Barbara Cook		Heyfield Vintage Machinery Group	Present
David Reid		Heyfield Junior Football Club	Present
Debbie Tews		Heyfield Junior Netball	Present
Gael McGee		Heyfield Cricket Club	Present
Lee Clarke		Heyfield Traders & Tourism Assn	Apology
Lisa Hewish		Heyfield Basketball Club	Apology
Kelvin Sundermann	Vice President	Heyfield Tennis Club	Apology
Bruno Furjan		Pigeon Club	Present
Geoffrey Healy		Heyfield Football Netball Club	Present
Brian Brown	President	Community	Present
Patrick Rodaughan	Secretary	Community	Present
Charles Wojcinski	Treasurer	Community	Present
Craig Bennett		Community	Present
Richard Fawaz		Community	Apology

Quorum Achieved? Yes

2. Declaration of Conflicts of Interest; Read Chairperson Brian

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Pat Seconded: Barb CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes; Nil
 5. Correspondence In: Attached
 6. Correspondence Out – date previous minutes sent to Council: Attached
 7. Reports
 - 7.1 Chairperson's Report: Attached
 - 7.2 Treasurer's Report: Attached
 - 7.3 User Group Reports: Attached
 8. Volunteers
 9. OHS / Risk / Facility Fault Report: Attached
 10. New Rules of the Committee to be endorsed by Council
 11. General Business: Attached
 12. Next Meeting: TBA 2017
- Meeting Closed Time: 8.10pm

These minutes are:

Confirmed as true and correct on ...24/10/2016.....
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature 

CORRESPONDENCE IN

30.08.16 – Lisa Hewish – Heyfield Basketball Club – Lisa Hewish Resignation
07.09.16 – 2016 Youth Council Poster
12.09.16 – Marcus Stone Wellington Shire – List of Defects
19.09.16 – Gabrielle Francis – 2017 Australia Day Nominations
19.09.16 – Gabrielle Francis – Wellington Shire – Briagalong Community Expo
19.09.16 – Marcus Stone – Wellington Shire – Gordon St Rec Res Power Outage
19.09.16 – Marcus Stone – Wellington Shire – Gordon Street Official Opening
22.09.16 – Marcus Stone – Wellington Shire – Gordon Street Building Works
26.09.16 – Wellington Shire Council – Financial assistance – council and community facilities
26.09.16 – Marcus Stone – Plumbing Account
26.09.16 – Gabrielle Francis – Celebrating Senior Week
26.09.16 – Gabrielle Francis – Good Neighbors in an Emergency Planning Checklist
26.09.16 – Gabrielle Francis – Wellington Shire – Changing Places Survey
03.10.16 – Gabrielle Francis – Requesting Presidents Report
03.10.16 – Geoff Hay Wellington Shire – Table and Chairs Balance Owing
05.10.16 – Marcus Stone Wellington Shire – Meters
07.10.16 – Heyfield Junior Football Club – Affiliation with Gordon Street Reserve
18.10.16 – Marcus Stone Wellington Shire – Time Line for outstanding works to be complete.
18.10.16 – Heyfield Tennis Club – Reverse cycle air conditioner installed.
12.10.16 – Marcus Stone Wellington Shire – Energy Australia Agreements

CORRESPONDENCE OUT

15.09.16 – Pat Rodaughan to Marcus Stone – Brian Brown List of Faults
23.09.16 – Pat Rodaughan to Gabrielle Francis – Exceeding expenditure
26.09.16 – Pat Rodaughan to Gabrielle Francis – Presidents Report 2015-2016
26.09.16 – Pat Rodaughan to Marcus Stone – Plumbing Account
01.09.16 – Pat Rodaughan to Marcus Stone – Wellington Shire – List of Defaults

CHAIRPERSON REPORT

Brian and Craig are maintaining the grounds with both watering and mowing.
Gippsland Power would like to use the grounds to train on.

TREASURERS REPORT

See attached.

Statements will be balanced back to the bank account.
Club Rentals are Now Due – Charlie sending these out
Vintage Rally – are billed for the use of the rally and the paddock

Payments out – Scoreboard, stereo system, pantac security, Aldersea and Higgins,
Fridge split between Heyfield Football Club, Heyfield Cricket Club, GSR and Junior Football.

Water Bill – has increased \$971 to \$1949 – Brian Rang Gippsland Water to see what the issue was – there appears to be meters that we are not using that may be disconnected – waiting on further information from Gippsland Water.

Charlie Moved the Treasures Report be move with all pending invoices to by paid approved Pat Rodaughan.

USER GROUPS

Junior Football Club

David – quiet off season at the moment – junior footy will continue to mow around the coaches boxes to keep the grass down
AGM next month.

District Juniors are looking strong to form female teams – they should have enough numbers to field a few teams and will play around 8 to 10 rounds. Heyfield very keen to support the female teams and would like to offer the Heyfield Ground before a senior match if the 3rds have a bye.

Heyfield Cricket Club

Gael – asked about the grants for the nets – Dorn Martin and Geoff Hay at Wellington Shire said that the cricket club need to source their own grants – the Shire can provide them with all the information but the actual application process is up to the cricket club – if they receive a grant the Shire will often match it. Gayle asked about the leaking sinks in the kitchen – Brian has shown the plumber. Gael asked about toilet paper, Brian advised all user groups to provide their own toilet paper.

Tags and Keys – Brian is organizing more tags and keys. Gael asked about the water bill and power bill – each user group is to pay for their own power and water.

Senior Football Club

AGM Thursday 27th October

Waiting on a quote to get power connected for the new scoreboard.

Will be placing a roller shutter on the front of the scoreboard to avoid damage.

Vintage Rally

When the senior football club have the trench dug for the power pit the vintage rally would like to get a pit ready for when they are ready to connect power.

They are laying some concrete over the back oval this weekend

One of the members is keeping the grass down over behind the main oval and using roundup.

We will be moving the gate and ramp at some stage.

Bruno

Nothing to report

Craig

Craig had a call from DELDPT – Craig Lang – they would like to hire the hall for a function on Wednesday 23rd of November from 9.00 am to 3.00 pm – Brian suggested a price of \$200 hire and \$100.00 2nd Barb Cook.

Heyfield Tennis Club

Via phone Message from Kelvin Sunderman – there is a flow off between the tennis club and the kindergarten rooms – it flows under the tennis club.

NEW BUSINESS

The Official Opening of the Rooms will be 19th of November, 2017 – Harriet Sign is the minister who will be attending.

Christmas Breakup will be 5th December at the Gordon street reserve – Maffra Spit Roast will be catering for the night and Gael to organize the bar to be open.
Brian would like to invite Tony Selling and his wife and David Graham and his wife for there support to the Gordon Street Reserve and Paul O'Brien the plumber.

Liquor License for Gordon Street Reserve – Brian suggested we purchase our own license – the committee would like to discuss further in the future and seek advice from the Wellington Shire. On hold until further investigation.

Contacted Wellington Shire for another position to become open on the committee – Heyfield Junior Netball Club – welcome to Debbie Tews.

Pat Rodaughan moved that they Heyfield Junior Netball club become a user member of the Gordon street reserve 2nd by Charlie.

Glenmaggie Garden Supplies have a tractor and a slasher for sale for \$4200 it was put to the committee would they be interested in purchasing to help with the rough grass areas and larger garden maintenance jobs around the ground. Charlie suggested the Shire might be able to help out with such jobs. At this stage the treasurer believes we cannot afford it so it has been put on hold for now.

ALL USER GROUPS are reminded that it is the groups responsibility for keeping the clubs rooms clean and tidy and rubbish to be removed from tables and chairs and bins to be empty. If clubs are struggling with this then we can get the cleaners to come in at that club users expense.

NEXT MEETING : To Be Advised in 2017

MEETING CLOSED AT 8.07 pm

GORDON ST RESERVE - FINANCIAL STATEMENT - COMMITTEE MEETING

FINANCIAL STATEMENT TO 30TH SEPTEMBER 2016

INCOME CHEQUE ACCOUNT

TRANSFER	\$ 35,830.22
JUNIOR FOOTBALL FINALS RENT	\$ 500.00
GST REFUND JUNE 2016	\$ 1,942.09
WELLINGTON SHIRE	\$ 30,000.00
GST REFUND JULY 2016	\$ 258.33
GST REFUND AUGUST 2016	\$ 1,102.36

TOTAL INCOME CHEQUE	\$ 29,633.00
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BALANCE JUNE 30TH 2016 STATEMENT	\$ 8,720.32
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TOTAL	\$ 38,353.32
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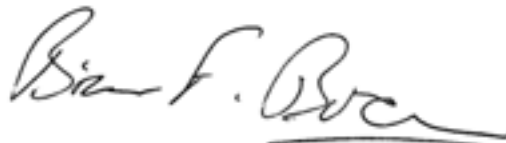
EXPENDITURE CHEQUE ACCOUNT

W BUTCHER TOILET ROLLS	\$ 101.20
HEYFIELD SIGNS	\$ 104.50
MAFFRA PRE MIX CONCRETE	\$ 531.30
LIPMAN PAINTING	\$ 700.00
CRANE HIRE	\$ 858.00
BRUCE WHITE	\$ 504.00
ENERGY AUSTRALIA	\$ 1,242.67
HEYFIELD SIGNS	\$ 121.00
ALDERSEA HIGGINS	\$ 361.35
MARATHON ELECTRICAL	\$ 352.00
HEYFIELD GARDEN SUPPLIES	\$ 125.00
VERN GRAHAM	\$ 544.65
TIMBERLINE	\$ 77.78
GIPPSLAND MUSIC	\$ 7,239.66
PANTAC SECURITY	\$ 1,320.00
TIMBERLINE	\$ 200.05
ALDERSEA HIGGINS	\$ 579.22
VERN GRAHAM	\$ 106.25
SOUTHERN RURAL WATER	\$ 17.67
BANK FEES	\$ 8.70
FRIDGE	\$ 1,099.00
MILESTONE CHEMICALS	\$ 50.60
SALE SHOP FITTERS	\$ 99.00
PETTY CASH RAFFLE	\$ 100.00
HEYFIELD SIGNS	\$ 49.50
HIRST CLEANING	\$ 459.80
VERN GRAHAM	\$ 542.68
MOWER NEWRY	\$ 1,000.00
TIMBERLINE	\$ 130.14
AERIAL MOTORS	\$ 165.00
SALE SHOP FITTERS	\$ 231.00
BANK FEES SEPT 2016	\$ 5.40

	\$ 19,027.12
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BALANCE BANK STATEMENT 30/9/16	\$ 19,326.20
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TOTAL	\$ 38,353.32
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GORDON ST RESERVE - FINANCIAL STATEMENT - COMMITTEE MEETING

MASTER PLAN			TERM MASTER PLAN		
BALANCE	27/06/2016	\$ 261.58	BALANCE	27/6/2016	\$ 15,628.16
INTEREST			INTEREST	1/07/2016	\$ 202.06
	1/07/2016	\$ 0.38	TOTAL		\$ 15,830.22
	1/08/2016	\$ 0.39			
	1/09/2016	\$ 0.35	TRANSFERRED OUT FOR		
	1/10/2016	\$ 0.32	PAYMENT OF CHAIRS AND		
			TABLES		\$ 15,830.22
BALANCE AS PER STATEMENT			ACCOUNT CLOSED	BALANCE	0.00
1/10/2016		\$ 263.02			
MOWING ACCOUNT			TERM DEPOSIT		
BALANCE	27/06/2016	\$ 1,301.65	BALANCE	30/6/2016	\$ 49.51
INTEREST	1/07/2016	\$ 0.96	INTEREST	27/8/2016	\$ 0.06
	1/08/2016	\$ 1.09			
MOWING	15/7/20126	\$ 234.00			
INTEREST	1/09/2016	\$ 1.01	BALANCE AS PER STATEMENT		
BALANCE AS PER STATEMENT			27/08/2016		\$ 49.57
30.9.2016		\$ 1,538.71			

Wm F. Brown



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S

**ITEM F1.1 CONTRACT 2016-016 PORT OF SALE PRECINCT CIVIL WORKS
(REFER TO ITEM C4.2)**



**ORDINARY COUNCIL MEETING
20 December 2016**

On this day of 14 December 2016, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I, Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document

ITEM F1.1 2016-016 PORT OF SALE PRECINCT CIVIL WORKS is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters



Chris Hastie General Manager Built and Natural Environment



**ORDINARY COUNCIL MEETING
6 December 2016**

On this day of 14 December 2016, in accordance with Section 77 Clause (2) (c) of the *Local Government Act 1989*; I, Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document

ITEM F1.2 2016-018 PORT OF SALE PRECINCT BUILDING WORKS is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters



Chris Hastie General Manager Built and Natural Environment

ITEM F1.3

**GORDON STREET RECREATION RESERVE COMMITTEE OF
MANAGEMENT MEMBERSHIP
(REFER TO ITEM C5.2 OF THIS AGENDA)**



**ORDINARY COUNCIL MEETING
20 DECEMBER 2016**

On this 2 December 2016, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Glenys Butler (Delegate) declare that the information contained in the attached document **ITEM F1.3 GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

.....
General Manager Community and Culture (Delegate)



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.



**ORDINARY COUNCIL MEETING
20 DECEMBER 2016**

On this day of 2 December 2016, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I, Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM G1.1 WEST SALE AIRPORT RUNWAY EXTENSION** confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

Chris Hastie General Manager Built and Natural Environment