



**WELLINGTON**  
SHIRE COUNCIL

*The Heart of Gippsland*

## **Council Meeting Agenda**

**Meeting to be held at**

**Council Chambers - Wellington Centre**

**Foster Street, Sale**

**Tuesday 3 March 2020, commencing at 3pm**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

**ORDINARY MEETING OF COUNCIL – 3 MARCH 2020**  
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## Council Meeting Information

*Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.*

*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*



## **A - PROCEDURAL**



### **STATEMENT OF ACKNOWLEDGEMENT**

***“We acknowledge the traditional custodians  
of this land the Gunaikurnai people,  
and pay respects to their elders past and present.”***



### **PRAYER**

***“Almighty God, we ask your blessing upon the Wellington  
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the  
true good of the Wellington Shire Council may result to  
the benefit of all residents and community groups.”***

***Amen***



## A - PROCEDURAL

### A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

**ITEM A4****ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

3 MARCH 2020

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**OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 18 February 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 18 February 2020.*

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



## A - PROCEDURAL

### **A5 BUSINESS ARISING FROM PREVIOUS MEETING/S**





## A - PROCEDURAL

### A6 ACCEPTANCE OF LATE ITEMS



## A - PROCEDURAL

### A7 NOTICE/S OF MOTION



## A - PROCEDURAL

### A8 RECEIVING OF PETITIONS OR JOINT LETTERS

**ITEM A8(1)****OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

3 MARCH 2020

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ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			

**ITEM A8(2)****RESPONSE TO PETITION: BRIAGOLONG REDGUM REVIEW**

DIVISION:

COMMUNITY AND CULTURE

ACTION OFFICER:

MANAGER COMMUNITY WELLBEING

DATE:

3 MARCH 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓			✓	✓		✓		✓	

**OBJECTIVE**

For Council, in response to the petition presented at the Ordinary Council meeting of 18 February 2020 seeking funding for the *Redgum Review*, Briagolong's free community newsletter, to:

1. Support the allocation of 2019/20 Community Newsletter Grants program funding to an auspice organisation, to manage grant funds on behalf of the individual person nominated as the newsletter editor, to continue the production of the *Redgum Review*; and
2. Write to the head petitioner advising of the action to be undertaken.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council, in response to the petition presented at the Ordinary Council meeting of 18 February 2020 seeking funding for the Redgum Review, Briagolong's free community newsletter:***

1. ***Support the allocation of 2019/20 Community Newsletter Grants program funding to an auspice organisation, to manage the funds on behalf of the individual person nominated as the newsletter editor, to continue the production of the Redgum Review; and***
2. ***Write to the head petitioner advising of the action to be undertaken.***

**BACKGROUND**

A letter and petition containing signatures was received by Council at its Ordinary Council meeting of 18 February 2020 seeking funding for the Briagolong *Redgum Review*.

The petitioners sought Council's reversal of a previous decision not to fund the production of the Briagolong *Redgum Review* community newsletter.

Wellington Shire Council acknowledges the value of the *Redgum Review* to the Briagolong community and has undertaken to support the production of the newsletter, where a community-based auspice body, with an appropriate legal status, can be identified.

The petition identifies the following issues from the Briagolong community;

- Council has falsely concluded that the *Redgum Review* is produced by a single editor without the input and support from the broader community and that this prevented Council funding from being allocated.

**Council's response:** Council has no concerns that the newsletter is produced by an individual editor and understands that broad input is sought and obtained from many groups in the Briagolong area and also that the newsletter services the broader community. Public grant monies cannot be paid to an individual person, so a suitable auspice organisation needs to be found to play the role of 'banker' for the grant funds. Funding guidelines do not allow state funded education providers to be either the applicant or auspice organisation for a newsletter grant. Council is happy to work with the editor to identify a suitable auspice organisation.

- Council's decision not to provide funding to the newsletter is contrary to Council plans and strategies – Council Plan, Healthy Wellington and the Age Friendly Strategy.

**Council's response:** Council agrees that the provision of grant funds will contribute to outcomes in the listed strategic plans. The value of the newsletter to the community is not being questioned and Council remains happy to provide the funds via an auspice organisation.

- Access to the newsletter via electronic copies does not reach the entire community particularly for elderly people without the internet or knowledge on how to use it.

**Council's response:** Council commends the editor for distributing the newsletter electronically and also agrees that electronic copies do not reach everyone.

- The *Redgum Review* has been previously funded by Council. The petition is querying why the newsletter is no longer being funded.

**Council's response:** Pre-2017/18, Council funding for community newsletters was recurrent, subject to an annual acquittal and review process. The Briagolong Community House received funding for many years under this program for the *Redgum Review* newsletter.

From July 2017, Council funding for community newsletters changed from recurrent funding to annual grant funding that is subject to guidelines and needs to be applied for by community groups producing newsletters. This change was due to the lack of acquittals being received and lack of reporting against funds allocated. The new grant process was communicated to newsletter editors and the process required newsletter groups to complete an application and corresponding acquittal annually.

An application for a grant to contribute to the newsletter can be made each year. 2019 is the first year that Council has received a grant application for the Briagolong *Redgum Review* newsletter.

Council is happy to allocate a grant for the *Redgum Review* via an auspice organisation.

## OPTIONS

Council has the following options:

1. Support the allocation of 2019-20 Community Newsletter Grants program funding to an auspice organisation, to manage the funds on behalf of the individual person nominated as the newsletter editor, to continue the production of the *Redgum Review*; and

2. Write to the head petition advising of the action to be undertaken; or
3. Seek further information from Council officers for a decision to be made at a future Council meeting.

## **PROPOSAL**

That Council, in response to the petition presented at the Ordinary Council meeting of 18 February 2020 seeking funding for the *Redgum Review*, Briagolong's free community newsletter:

1. Support the allocation of 2019/20 Community Assistance Grants program funding to an auspice organisation, to manage the funds on behalf of the individual person nominated as the newsletter editor, to continue the production of the *Redgum Review*; and
2. Write to the head petitioner advising of the action to be undertaken.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

Should Council support the recommendation, a maximum grant of up to \$1,000 would be provided from Council budget.

## **COUNCIL PLAN IMPACT**

The report recommendation aligns with Council Plan 2017-21 Theme 1 Communities which states the following strategic objective and related strategies:

### Strategic Objective 1.1

*Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.*

### Strategy 1.1.4

*Develop and foster strong relationships with funding agencies, committees of management and local communities for the provision of appropriate recreational infrastructure, programs and services to support healthy and active lifestyles.*

## **CONSULTATION**

Council had been in contact with the applicant for the Community Newsletter Grants program before final allocation of this funding stream to advise that the grant could be provided via a suitable auspice organisation. At that time, Council was unable to achieve agreement with the applicant on a suitable auspice organisation. Council remains happy to work with the Briagolong community to identify a suitable auspice for the grant allocation.



## A - PROCEDURAL

### **A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**





## A - PROCEDURAL

### A10 QUESTIONS ON NOTICE

**ITEM 10(1)****RESPONSE TO QUESTION ON NOTICE**

OFFICER:

COUNCILLOR DARREN McCUBBIN

DATE:

3 MARCH 2020

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At the 18 February 2020 Council Meeting, Councillor McCubbin asked the following Question on Notice:

**COUNCILLOR McCUBBIN**

***Can the CEO give an update to the Council on the current status of the \$25 million development of a Federation Training Campus in Sale?***

The following information is supplied in response by the CEO at the 3 March 2020 Ordinary Council Meeting. Further to this response, the CEO will be arranging for Grant Radford, CEO of Tafe Gippsland, to attend Council within the next couple of months to provide a further update.

**A new Port of Sale campus**

Planning and design activities are well advanced for the new Port of Sale campus. In 2020, we will begin building our new state-of-the-art campus in the Port of Sale with completion scheduled for late 2021.

The new campus will deliver leading education and training facilities for a range of industry and academic disciplines that will meet both industry and community needs and provide greater access to training for students across the region.

A consultation process in the Wellington Shire over recent years has identified the skills and vocational education and training needs of the community for now and into the future. This information has provided guidance to architects, GHD Woodhead, on designing a TAFE to accommodate the vocational training required to match local employment needs and opportunities.

The new Port of Sale campus will see most of our existing TAFE course offerings at the Fulham campus moved to the Port of Sale including engineering, carpentry and automotive trade training, early childhood education and care and hair and beauty. Some specialised training such as aviation will remain at the Fulham campus to service the needs of a growing aviation industry at West Sale Airport and to support major capital investment by the Wellington Shire Council.

The new campus will see course offerings in the Wellington Shire expand with the addition of Health related courses complementing the current course offerings.

To accommodate the broad range of course offerings in the Wellington Shire, our existing Get campus in Cobains Road Sale will be retained to provide a specialised and quality learning experience to VCAL students and our Flexible Learning Centre in the heart of the Sale CBD will be retained and expanded to meet the current growth in TAFE training in the region.

Timelines for the Port of Sale project are as follows:

Port of Sale Project		Scheduled Date
Design phase - complete		May 2020
Tender Phase – Release to market		July 2020
Contract award		Sept 2020
Practical completion		Nov/Dec 2021
Handover and relocation complete		Jan 2022
Operational		Jan 2022



## **B –REPORT**

# **DELEGATES**



## C1 - REPORT

# CHIEF EXECUTIVE OFFICER



## C2 - REPORT

# GENERAL MANAGER CORPORATE SERVICES

**ITEM C2.1****ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES  
ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES  
DATE: 3 MARCH 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

**OBJECTIVE**

To report on all assembly of Councillor records received for the period 12 February 2020 to 26 February 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note and receive the attached Assembly of Councillor records for the period 12 February 2020 to 26 February 2020.***

**BACKGROUND**

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered, and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 12 February 2020 to 26 February 2020.

**OPTIONS**

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

**PROPOSAL**

That Council note and receive the attached assembly of Councillors records during the period 12 February 2020 to 26 February 2020.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

### Strategic Objective 6.3

*"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

### Strategy 6.3.3

*"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.



## ASSEMBLY OF COUNCILLORS – 18 February 2020

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
IT / Diary Meeting	Name	Attendance	Name	Attendance	
	Cr Bye	Yes	Cr Ripper	No	N/A
	Cr Crossley ( <i>on leave</i> )	No	Cr Rossetti	Yes	N/A
	Cr Hall	Yes	Cr Stephens	Yes	N/A
	Cr Hole	Yes	David Morcom, CEO	Yes	N/A
	Cr McCubbin	Yes	Leah Carubia, EA CEO	Yes	N/A
	Cr Maher	Yes	Damian Norkus, ICT Operations Officer	Yes	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
Workshops	Name	Attendance	Name	Attendance	
	Cr Bye	Yes	Cr Rossetti	Yes	
	Cr Crossley ( <i>on leave</i> )	No	Cr Stephens	Yes	
	Cr Hall	Yes	David Morcom, CEO	Yes	
	Cr Hole	Yes	Arthur Skipitaris, GM Corporate Services	Yes	
	Cr McCubbin	Yes	Sharon Houlihan, GM Community & Culture	Yes	
	Cr Maher	Yes	Chris Hastie, GM Built & Natural Environment	Yes	
	Cr Ripper	Yes ( <i>items 3–5 only</i> )	Brent McAlister, GM Development	Yes	

	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE (NAME AND POSITION)	SUMMARY & ACTION ITEMS
<b>Workshops (cont.)</b>	<ul style="list-style-type: none"> <li><b>Brief Updates</b></li> </ul>	<ul style="list-style-type: none"> <li>Cameron Stadium Redevelopment Update (Sam Matthews)</li> <li>Councillor Insurance Policy Renewal for 2020 /21 (Arthur Skipitaris)</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted update. Action: N/A
	<b>1. Carbon Net Update</b>	<ul style="list-style-type: none"> <li>Ian Filby, Project Director (external)</li> <li>Brent McAlister, General Manager Development</li> <li>Paul Johnson, Manager Business Development</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted update. Action: N/A
	<b>2. Development Division Update: Planning, Building &amp; Business Development</b>	<ul style="list-style-type: none"> <li>Joshua Clydesdale, Manager Land Use Planning</li> <li>Paul Johnson, Manager Business Development</li> <li>Vanessa Ebsworth, Manager Municipal Services</li> <li>Barry Nicholl, Municipal Building Surveyor Coordinator</li> <li>John Traa, Coordinator Statutory Planning</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	<b>3. Councillor Community Conversations</b>	<ul style="list-style-type: none"> <li>Karen McLennan, Manager Community Wellbeing</li> <li>Bruce Smith, Coordinator Social Planning and Policy</li> <li>Julie McInnes, Social Planning and Engagement Officer</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates. Action: N/A
	<b>4. 2020/2021 Fees and Charges Review</b>	<ul style="list-style-type: none"> <li>Ian Carroll, Manager Corporate Finance</li> <li>Arthur Skipitaris, General Manager, Corporate Services</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted & discussed updates. Action: N/A
	<b>5. 2020/2021 Capital Review</b>	<ul style="list-style-type: none"> <li>Dean Morahan, Manager Assets and Projects</li> <li>Chris Hastie, General Manager, Built &amp; Natural Environ.</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted & discussed updates. Action: N/A

**ITEM C2.2****ANNUAL REVIEW 2017-21 COUNCIL PLAN**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 3 MARCH 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓	✓	✓		✓	✓

**OBJECTIVE**

For Council to review the existing 2017-21 Council Plan as attached, and make any amendments as required.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That, Council having reviewed the existing 2017-21 Council Plan as attached, Council has determined that no amendments are required.***

**BACKGROUND**

Section 125(7) of the *Local Government Act 1989* states:

*“At least once in each financial year, a Council must consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Council Plan.”*

The current 2017-21 Council Plan will be in the final year of its four year life cycle during the 2020/21 financial year.

Section 125 (9) of the *Local Government Act 1989* states;

A person has a right to make a submission under section 223 on a proposed adjustment to a Council Plan which relates to

- (a) the strategic objectives of the Council;
- (b) strategies for achieving the objectives for at least the next 4 years;
- (c) strategic indicators for monitoring the achievement of the objectives.

Therefore, if Council chooses to make any amendments related to (a), (b) or (c) above then the following process needs to be followed:

- April 2020 – Council to resolve to advertise revised Council Plan 2017/21 (in conjunction with Budget 2021/22)
- May 2020 - Council Meeting to hear Council Plan/ Budget submissions

- June 2020 - Re-adopt Council Plan (in conjunction with Budget 2020/21) prior to caretaker period and forthcoming October 2020 Councillor election.
- June 2020 - Advise the Minister of the details of the adjustment to the Council Plan within 30 days of re-adopting the Council Plan 2017/21.

According to Section 125 of the *Local Government Act 1989*, Council will be required to prepare and approve a new Council Plan for the 2021-25 period within a period of 6 months after the October 2020 Councillor election or by 30 June 2021, whichever is later. The adopted new Council Plan 2021-25 must also be submitted to the Minister by 30 June 2021.

## **OPTIONS**

Following consideration of the attached Council Plan 2017-21, Council can resolve to either:

1. Make no adjustments to the 2017-21 Council Plan; or
2. Amend the 2017-21 Council Plan, or
3. Seek further information and amend the 2017-21 Council Plan prior to considering at a future Council meeting.

## **PROPOSAL**

For Council to review the existing 2017-21 Council Plan as attached, and make any amendments as required.

## **CONFLICT OF INTEREST**

No staff involved in the compilation of this report have declared a Conflict of Interest.

## **FINANCIAL IMPACT**

The 2017-21 Council Plan incorporates a summary of budget provisions in its Strategic Resource Plan section.

The strategies incorporated in the 2017-21 Council Plan will have varying degrees of financial impact over the short and longer term. Fullst understanding of the 2017-21 Council Plan will be gained by reading it in conjunction with Council's 2020/21 financial year Budget.

## **COMMUNICATION IMPACT**

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

## **LEGISLATIVE IMPACT**

Section 125(7) of the *Local Government Act 1989* states:

"At least once in each financial year, a Council must consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Council Plan."

Section 125 (9) of the *Local Government Act 1989* states;

"A person has a right to make a submission under section 223 on a proposed adjustment to a Council Plan which relates to:

- (a) the strategic objectives of the Council;
- (b) strategies for achieving the objectives for at least the next 4 years;
- (c) strategic indicators for monitoring the achievement of the objectives."

Section 125 (10) of the *Local Government Act 1989* states;

"If a Council makes an adjustment to the Council Plan in relation to a, b, or c above, the Council must within 30 days of making the adjustment advise the Minister of the details of the adjustment to the Council Plan."

## **COUNCIL POLICY IMPACT**

The 2017-21 Council Plan has been prepared generally in the context of existing Council policies but may lead to their revision or the development of new policies as a result of implementation of the strategies contained in it.

## **COUNCIL PLAN IMPACT**

Strategic Objective 6.3 states that Council will:

*"Maintain a well governed, transparent, high performing, ethical and accountable organisation"*

Strategy 6.3.3 states that Council will:

*"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making"*

Strategy 6.2.2 states that Council will:

*"Actively engage with both internal and external stakeholders to appropriately inform about council business"*

This report supports the above Council Plan strategic objective and strategies in Council Plan 2017-21.

## **RESOURCES AND STAFF IMPACT**

The strategies contained within the 2017-21 Council Plan will generally be implemented within the existing resources of the Council.

The Strategic Resource Plan component of this 2017-21 Council Plan outlines the financial and staff resources provided for its implementation.

## **COMMUNITY IMPACT**

The attached 2017-21 Council Plan was prepared considering the Wellington 2030 Vision. It is intended to set out for the community the objectives, initiatives and strategies that the Council considers are needed to implement its Vision on behalf of the community over the four year life cycle which ends 30 June 2021.

## **CONSULTATION IMPACT**

In accordance with S125(9) of the *Local Government Act 1989* Council placed the 2017-21 Council Plan in the public domain for comment when it was first adopted in 2018. Advertisements were placed in local newspapers to seek community submissions on the 2017-21 draft Council Plan and copies of the Plan were available for inspection at all Council Customer Service Centres and Libraries.

## **RISK MANAGEMENT IMPACT**

Annual review of current Council Plan will fulfil one of Council's compliance obligations, controlling the Compliance and Reputational risk.





WELLINGTON  
SHIRE COUNCIL

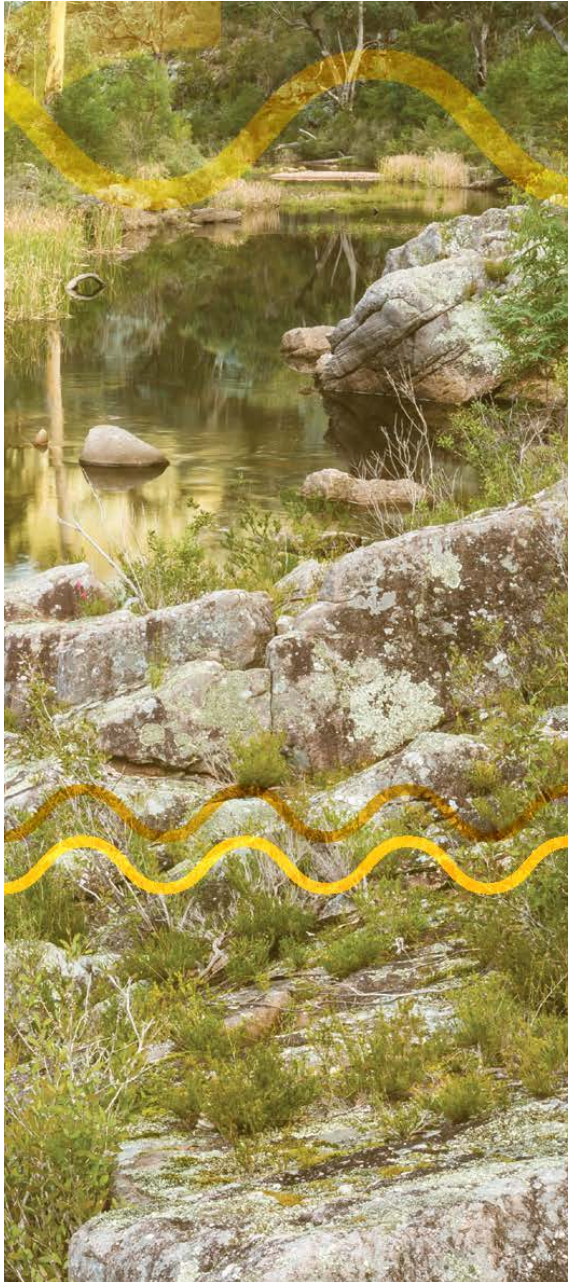
*The Heart of Gippsland*

WELLINGTON SHIRE  
**COUNCIL**  
PLAN 2017-21









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Artwork panels shown on the front and rear pages of this document are used with the permission of artist Wilma Pepper.

# foreword



**On behalf of Wellington Shire Council, I am proud to present the Council Plan 2017 - 21. The Council Plan establishes the actions we will take in partnership with our community over the coming four years toward achieving their vision for the future, Wellington 2030.**

Extensive engagement undertaken in 2016 informed the renewal of the Wellington 2030 Community Vision. Five themes very clearly emerged from those conversations, themes which are reflected in that vision and again here, in the Council Plan.

A sixth theme, Organisational, is included in this plan. This sixth theme is the glue that binds the other five themes together; it addresses Council's emphasis on good governance, community engagement, responsiveness, and innovation through the organisation's delivery of over 140 services for, to and on behalf of the community.

The Strategic Resource Plan incorporated within this document identifies how we will resource our Plan over the coming four years, and each financial year Council presents its annual budget.

Wellington Shire Council aligns its operations in strict accordance with this Plan. Subsequently, each staff member works to an annual business plan, with performance indicators.

We report our progress back to our community through regular Council Reports in addition to the Annual Report. This Strategic Planning Framework provides Council, its staff, and the community with a clear line of sight from community vision to daily actions.

The community vision is clearly embedded in every aspect of Council business; from every child we immunise, to every waste bin we empty, every pet we reunite with its owners, every tree we plant, road we grade, and every book we loan.

I thank the community members who helped shape Wellington 2030, which has helped guide Council's priorities for the next four years. My fellow Councillors and I look forward to reporting our progress back to you, as we all take our journey to 2030.

**Cr Carolyn Crossley**

**Mayor** *(November 2016 - November 2018)*







# preparing the plan

**This Council Plan has been developed in response to our community's renewed Wellington 2030 vision for the future.**

During 2016, Council asked the community to direct our journey to 2030 by telling us what they love about Wellington, what they don't like, what they would like that we don't have, and what their hopes are for our region's future.

Council received responses from over 3,100 people, representing all geographical regions of our shire and all age groups.

In November 2016, over 100 community members joined Council at a workshop, where responses provided during the initial consultation phase were collated and used to determine the five key themes of the renewed community vision.

That feedback and those themes are the foundation for this Council Plan. Wellington 2030 is a long term vision for our region over the next 13 years.

The strategic objectives contained within this plan align with our community's aspirations and expectations, identified through Wellington 2030. The Council Plan identifies what actions Council will take toward achieving the community's vision between 2017 and 2021 and how we will measure this plan's success.

Council will work in partnership with the residents and community of Wellington Shire to deliver this Plan. Council will provide regular updates to the community on how we're progressing, through a variety of reporting mechanisms which include the Annual Report.





Our Strategic Planning Framework displays how our vision will be delivered:



COMMUNITY VISION



COUNCIL PLAN



ANNUAL BUDGET



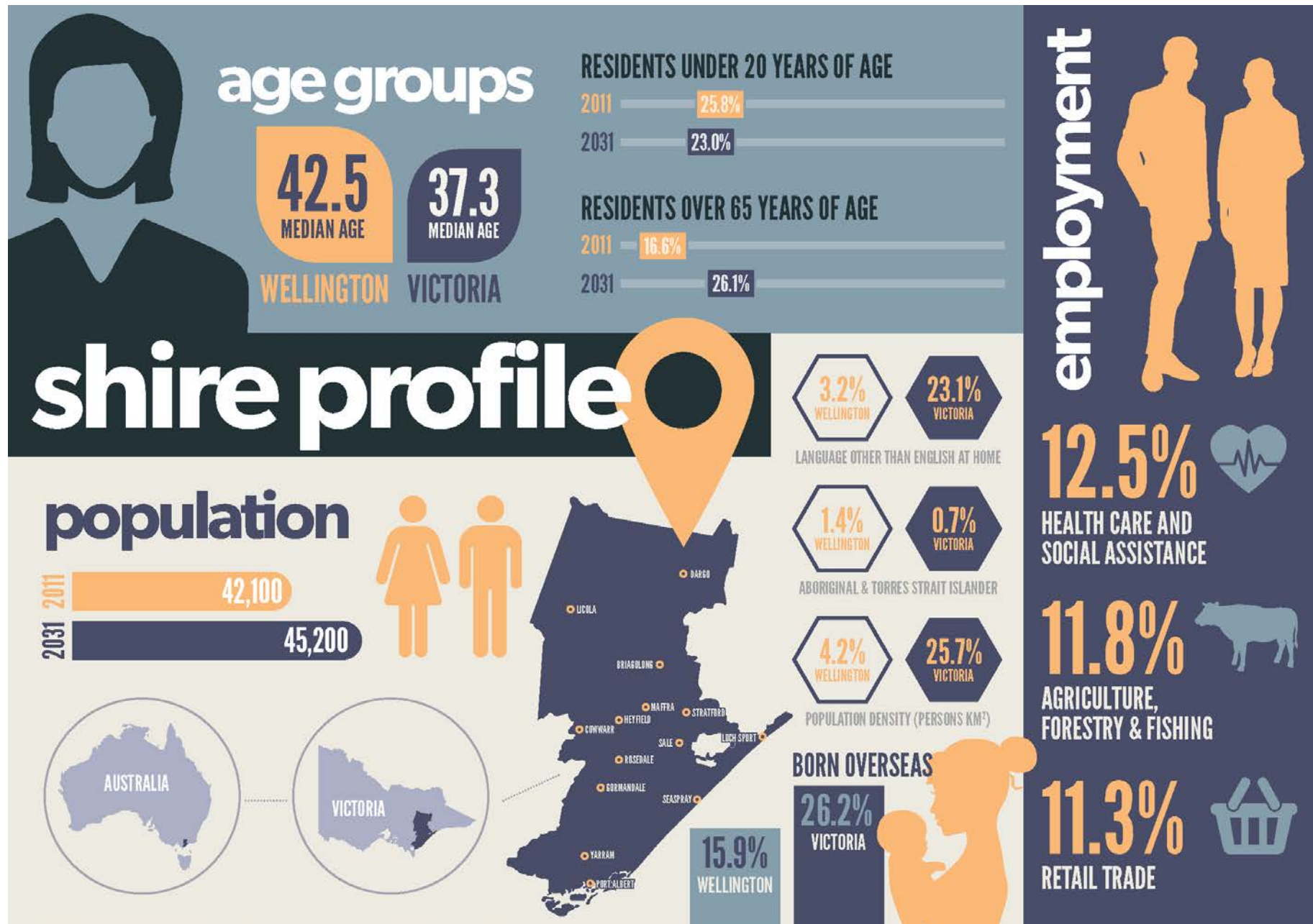
ANNUAL BUSINESS PLANS



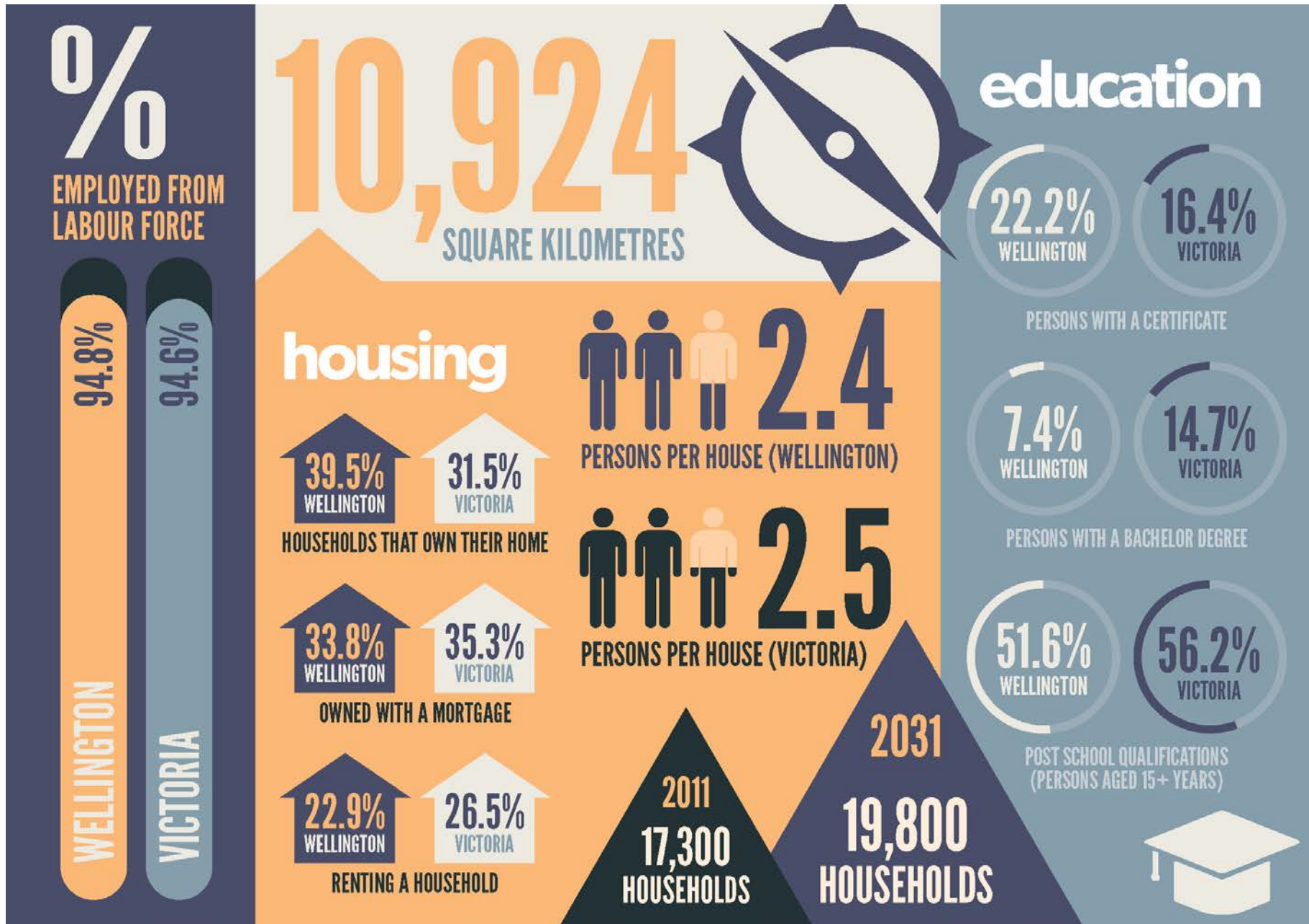
COUNCIL REPORTS



ANNUAL REPORT











# our vision

“Happy people,  
healthy environment  
and thriving  
communities in the  
heart of Gippsland.”







- 1 communities
- 2 services & infrastructure
- 3 natural environment
- 4 lifelong learning
- 5 economy
- 6 organisational

themes











# 1

## OUR VISION

"We know and support each other and have a strong sense of community belonging. Diversity is respected and there are many social and community activities providing opportunities for all people to interact. We strive for good health, feel safe in our communities and are prepared for natural disasters."

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Satisfaction with enforcement of Local Laws	 <b>Control</b>	<b>64%*</b>
Community satisfaction with Emergency and Disaster Management	 <b>Influence</b>	<b>74%*</b>
Percentage of annual Municipal Health and Wellbeing Action Plan items achieved	 <b>Control</b>	<b>&gt; 75%</b>
Percentage of annual Action Plan items achieved for the Wellington Youth Strategy	 <b>Influence</b>	<b>&gt; 75%</b>
Monitor utilisation and diversity of useage of Council's community facilities	 <b>Monitor</b>	<b>Monitor numbers</b>
Total value of Community Assistance Grants distributed annually	 <b>Control</b>	<b>Monitor annual total</b>

*\*Victorian Local Government Community Satisfaction Survey.*

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STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
<b>1.1 Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.</b>	<b>1.1.1</b> Continue to deliver services and programs that encourage and foster community wellness and the prevention of disease.	Provider, Regulator, Funder	Local Laws, Social Planning & Policy, Leisure Services, Environmental Health, Building Services, Community Facilities Planning, Community Committees, Natural Environment & Parks
	<b>1.1.2</b> Work in partnership to provide leadership and strategic direction on issues relating to community safety.	Partner, Facilitator	
	<b>1.1.3</b> Provide and manage open spaces and infrastructure that enable and encourage healthy and active lifestyles.	Provider	
	<b>1.1.4</b> Develop and foster strong relationships with funding agencies, committees of management and local communities for the provision of appropriate recreational infrastructure, programs and services to support healthy and active lifestyles.	Provider, Partner, Funder	
<b>1.2 Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.</b>	<b>1.2.1</b> Ensure that Council services, facilities and events promote inclusivity, social connectedness and accessibility.	Provider	Social Planning & Policy, Rural Access, Youth Liaison, Leisure Services
	<b>1.2.2</b> Develop strategic partnerships to work collaboratively to support young people, which provide youth leadership and capacity building opportunities.	Partner, Facilitator	
	<b>1.2.3</b> Encourage and support communities, sports and recreation clubs to deliver a diverse range of programs and events.	Partner, Funder	
	<b>1.2.4</b> Strengthen relationships with the Aboriginal community through the enhancement of strategic local partnerships.	Provider	
<b>1.3 Strengthen community identity by promoting our heritage and history and appreciation for small town rural living.</b>	<b>1.3.1</b> Recognise, celebrate and promote the diverse shared heritage and history of Wellington Shire.	Partner	Social Planning & Policy, Rural Access, Strategic Planning, Statutory Planning, Community Facilities Planning, Natural Environment & Parks
	<b>1.3.2</b> Provide support and leadership to local groups to help improve and promote their towns and communities.	Provider, Funder, Partner, Facilitator	
<b>1.4 Enhance resilience in our towns and our communities.</b>	<b>1.4.1</b> Continue to engage collaboratively with communities and external agencies to ensure a best practice approach to emergency planning, relief and recovery management.	Provider, Partner, Regulator, Advocate	Local Laws, Emergency Management, Environmental Health, Road Management, Strategic Planning, Statutory Planning, Community Wellbeing
	<b>1.4.2</b> Mitigate the potential effects of natural disasters on our communities by supporting appropriate development in accordance with responsible land use planning practices.	Provider, Regulator, Advocate	
	<b>1.4.3</b> Encourage local volunteering, and empower local community plans and events.		



# 2

## OUR VISION

"Wellington has a built environment that is sustainable, appropriate, accessible and responsive to the community. Transport connects people to communities and places. Events and services support our strong communities."

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Community satisfaction with condition of local streets and footpaths	 <b>Control</b>	55%*
Community satisfaction with planning permits	 <b>Control</b>	58%*
Total annual value of municipal development	 <b>Influence</b>	<b>Monitor annual total</b>
Percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal	 <b>Control</b>	<b>Monitor percentage</b>

\*Victorian Local Government Community Satisfaction Survey.

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STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
<b>2.1 Council services and infrastructure are responsive to identified current and future community needs within budgeted parameters.</b>	<b>2.1.1</b> Undertake service delivery and infrastructure master planning to provide community assets in response to identified needs.	Provider, Funder, Partner, Regulator, Facilitator	Arts & Culture, Road Management, Built Environment, Asset Management, Infrastructure Development, Projects, Strategic Planning, Community Facilities Planning, Community Committees, Natural Environment & Parks
	<b>2.1.2</b> Provide access to a diverse range of recreational opportunities for all sectors of the community.	Provider, Funder, Partner, Regulator, Facilitator, Advocate	
	<b>2.1.3</b> Establish a strong service planning framework across the organisation that also accounts for seasonal variations in community populations and an ageing community.	Provider	
<b>2.2 Council assets are responsibly, socially, economically and sustainably managed.</b>	<b>2.2.1</b> Develop asset management plans in conjunction with service level plans for all council facilities and infrastructure.	Provider, Funder	Road Management, Built Environment Facilities, Asset Management, Infrastructure Development, Projects, Community Facilities Planning, Community Committees, Natural Environment & Parks
	<b>2.2.2</b> Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.	Provider, Funder	
	<b>2.2.3</b> Continue to maintain and enhance Council's built environment for public amenity and long-term sustainability.	Provider, Funder	
	<b>2.2.4</b> Recognise and protect our built heritage assets.	Provider, Regulator	
<b>2.3 Wellington Shire is well planned, considering long term growth and sustainability.</b>	<b>2.3.1</b> Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire.	Provider, Regulator	Strategic Planning, Statutory Planning
	<b>2.3.2</b> Ensure sufficient land supply to provide for a range of lifestyle options which support housing diversity including affordable housing.	Provider, Regulator	
	<b>2.3.3</b> Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.	Advocate, Regulator	
<b>2.4 Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.</b>	<b>2.4.1</b> Continue to lobby and advocate for improved public transport connectivity.	Advocate	Road Management, Built Environment, Asset Management, Rural Access, Road Safety
	<b>2.4.2</b> Continue to maintain and enhance Council's road assets infrastructure.	Provider	



# 3

## OUR VISION

"Wellington's natural environment and landscape is clean, diverse, beautiful, accessible and protected."

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Community satisfaction with the appearance of public areas	 <b>Control</b>	74%*
Community satisfaction with waste management	 <b>Control</b>	67%*
Community satisfaction with Council's slashing and weed control activity	 <b>Control</b>	53%*
Monitor participation rates of Council's Sustainable Living Education Program	 <b>Control</b>	<b>Monitor participation rates</b>

\*Victorian Local Government Community Satisfaction Survey.

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STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
<b>3.1 Conserve and protect our natural environment through responsible and sustainable management practices.</b>	<b>3.1.1</b> Ensure development is appropriate to conserve our environmentally sensitive landscapes for future generations.	Provider, Regulator	Statutory Planning, Major Land Use Planning Projects, Natural Environment & Parks
	<b>3.1.2</b> Work in partnership to protect and preserve Wellington Shire's natural environment, biodiversity, resources and environmental heritage.	Provider, Regulator, Partner, Advocate	
	<b>3.1.3</b> Manage Council's high quality, attractive open spaces and streetscapes in accordance with agreed service levels.	Provider	
<b>3.2 Demonstrate leadership in waste and water management, and energy efficiency.</b>	<b>3.2.1</b> Review Council's provision of waste services.	Provider	Whole Organisation Waste Management, Sustainability
	<b>3.2.2</b> Provide leadership and education in sustainable living practices.	Provider	
	<b>3.2.3</b> Advocate for and provide leadership toward a low carbon economy.	Advocate, Facilitator	
<b>3.3 Build resilience in our communities and landscapes to mitigate risks from a changing climate.</b>	<b>3.3.1</b> Design and maintain landscapes and infrastructure appropriate for a changing climate.	Provider, Funder	Strategic Planning, Open Spaces, Park Services, Projects, Strategic Planning
	<b>3.3.2</b> Consider climate risk impact in planning decisions. Ensure planning schemes use the most up to date, relevant data regarding climate change impacts.	Provider, Facilitator, Partner	



# 4

## OUR VISION

"Wellington has a broad choice of local training, education and holistic learning and development options that lead to meaningful employment and personal fulfilment."

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Maintain or increase the proportion of residents with post school qualifications of some sort relative to the Gippsland average	 <b>Monitor</b>	≥ 51.6%*
Increase participation at Council's libraries	 <b>Influence</b>	<b>Monitor participation rates</b>
Increase participation at Council's Arts and Culture facilities	 <b>Control</b>	<b>Monitor participation rates</b>

\*Australian Bureau of Statistics data.

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STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
<b>4.1 Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.</b>	<b>4.1.1</b> Advocate for improved access to a broad range of high quality learning environments for all age groups and abilities across Wellington Shire.	Advocate	
	<b>4.1.2</b> Provide and support learning opportunities to develop skills and promote leadership and mentoring within our communities.	Provider, Partner	Community Wellbeing, Business Development, Arts & Culture
	<b>4.1.3</b> Provide accessible cultural opportunities and activities for all sectors of the community.	Provider, Funder, Partner	
<b>4.2 Encourage innovation for and in the region.</b>	<b>4.2.1</b> Actively promote and encourage industry, employers and further education providers to work in partnership to train and recruit people locally and provide opportunity for career progression within Wellington.	Advocate, Facilitator	Social Planning & Policy, Community Engagement, Youth Liaison, Rural Access, Creative Arts Facilitator (RAV), Business Development, Arts & Culture



# 5

## OUR VISION

“Wellington has a wealth of diverse industries providing employment opportunities for all. There is growth in the Wellington population and economy which is balanced with the preservation of our natural environment and connected communities.”

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Maintain or increase the total number of jobs in Wellington Shire relative to the Gippsland workforce	 <b>Influence</b>	≥ 14,192 jobs (15.88% of Gippsland workforce)
Maintain or increase number of businesses	 <b>Influence</b>	≥ 3,889 businesses
Maintain or increase estimated resident population relative to Gippsland population	 <b>Influence</b>	≥ 41,965 residents
Maintain or increase Gross Regional Product (GRP) relative to Gippsland GRP	 <b>Monitor</b>	\$2.32b GRP
Maintain or increase visitor numbers by type/duration	 <b>Influence</b>	<b>Monitor Destination Gippsland data</b>
Maintain lower unemployment rate than the Gippsland average	 <b>Influence</b>	<b>Monitor ABS data</b>






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STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
<b>5.1 Support and develop our existing businesses.</b>	<b>5.1.1</b> Provide development and training opportunities for local businesses.	Partner, Facilitator	Business Development
	<b>5.1.2</b> Leverage from our existing business and assets to diversify the economy through value adding activities, identifying opportunities and building on our strengths.	Provider, Partner, Facilitator	
	<b>5.1.3</b> Advocate for improved links and connectivity to key markets and destinations.	Provider, Partner, Facilitator	
<b>5.2 Use a targeted approach to attract new business investment to Wellington Shire, to support population growth.</b>	<b>5.2.1</b> Create a supportive investment environment that encourages new development and job growth.	Facilitator	Business Development, Strategic Planning
	<b>5.2.2</b> Ensure the availability of residential, commercial and industrial land supply.	Provider, Regulator	
	<b>5.2.3</b> Actively promote new investment opportunities in key market sectors where Wellington Shire has a competitive strength while celebrating success.	Provider, Advocate	
<b>5.3 Grow Wellington Shire's visitor economy.</b>	<b>5.3.1</b> Work with key stakeholder organisations to increase consumer awareness of Wellington Shire's strengths.	Partner, Facilitator	Visitor Economy and Events, Rural Access, Creative Arts Facilitator (RAV)
	<b>5.3.2</b> Enhance visitor experiences through the development of quality facilities and services.	Provider, Partner, Facilitator	
	<b>5.3.3</b> Position Wellington Shire as an events destination.	Provider, Partner, Facilitator	

## 6

### OUR VISION

"Wellington is well led, managed and supported by best organisational practices to deliver services and infrastructure to the community. We do this by listening, advocating and responding to their needs."

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE
Maintain or increase community satisfaction with Council's overall performance	 <b>Influence</b>	63%*
Increase satisfaction with community consultation and engagement	 <b>Influence</b>	58%*
Maintain or increase satisfaction with advocacy on behalf of the community to other organisations and levels of government	 <b>Control</b>	57%*
Maintain or increase community satisfaction out of 100 with how Council has performed in making decisions in the best interests of the community	 <b>Influence</b>	56%*
Maintain or increase overall staff satisfaction and engagement ratings	 <b>Influence</b>	5.48 satisfaction** 69% engagement**

\*Victorian Local Government Survey data. \*\*Internal Staff Engagement Survey mean result.

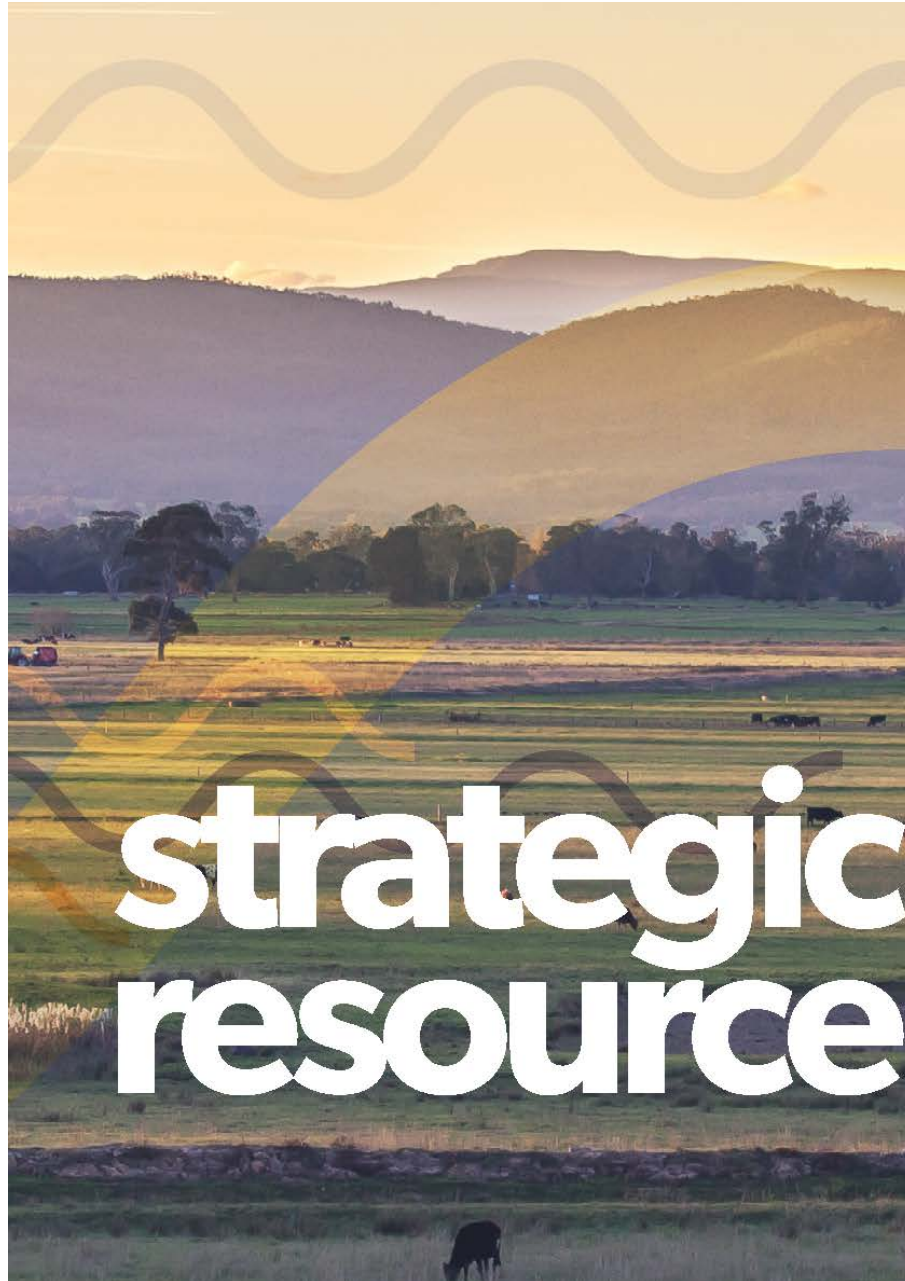
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STRATEGIC OBJECTIVES	STRATEGIES	OUR ROLE	SERVICE AREA
<b>6.1 Wellington Shire Council is a leader in best practice, innovation, and continuous improvement.</b>	<b>6.1.1</b> Provide user friendly systems, accessible information and efficient processes.	Provide	<b>Whole Organisation</b> Business Systems, Business Improvement
	<b>6.1.2</b> Continually improve and implement processes for systems based on best practices.	Provide	
	<b>6.1.3</b> Consider opportunities for a shared services approach to Council business.	Provide	
<b>6.2 Community engagement and customer service excellence is central to Council's decision making process.</b>	<b>6.2.1</b> Provide proactive, quality customer service to all stakeholders.	Provide, Facilitate	<b>Whole Organisation</b> Community Wellbeing, Media & Public Relations, Municipal Services, Leisure Services, Mayoral Support
	<b>6.2.2</b> Actively engage with both internal and external stakeholders to appropriately inform about council business.	Provide	
	<b>6.2.3</b> Ensure sound processes are in place to facilitate input into Council deliberations and decision making.	Provide	
<b>6.3 Maintain a well governed, transparent, high performing, ethical and accountable organisation.</b>	<b>6.3.1</b> Maintain processes and systems to ensure sound financial management.	Provide	<b>Whole Organisation</b> Accounting Services, Procurement, Rates & Valuations, Human Resources, Information Management, Commercial Facilities Management, Risk Management, ICT Network Administration
	<b>6.3.2</b> Reduce Council's reliance on rates income through increasing diversification of income sources.	Provide	
	<b>6.3.3</b> Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.	Provide	
	<b>6.3.4</b> Ensure effective and accountable risk management and occupational health and safety systems.	Provide	
	<b>6.3.5</b> Continue to maintain and develop a high performing workforce that supports and enhances Council's ability to deliver its services efficiently and effectively.	Provide	
<b>6.4 Act and lobby on behalf of the priorities of the community.</b>	<b>6.4.1</b> Council strategies and plans reflect the aspirations of our diverse communities.	Provide	<b>Whole Organisation</b>
	<b>6.4.2</b> Advocate on the community's behalf to state and federal agencies, the private sector and industry on a range of issues relevant to Wellington Shire community.	Advocate, Facilitate	



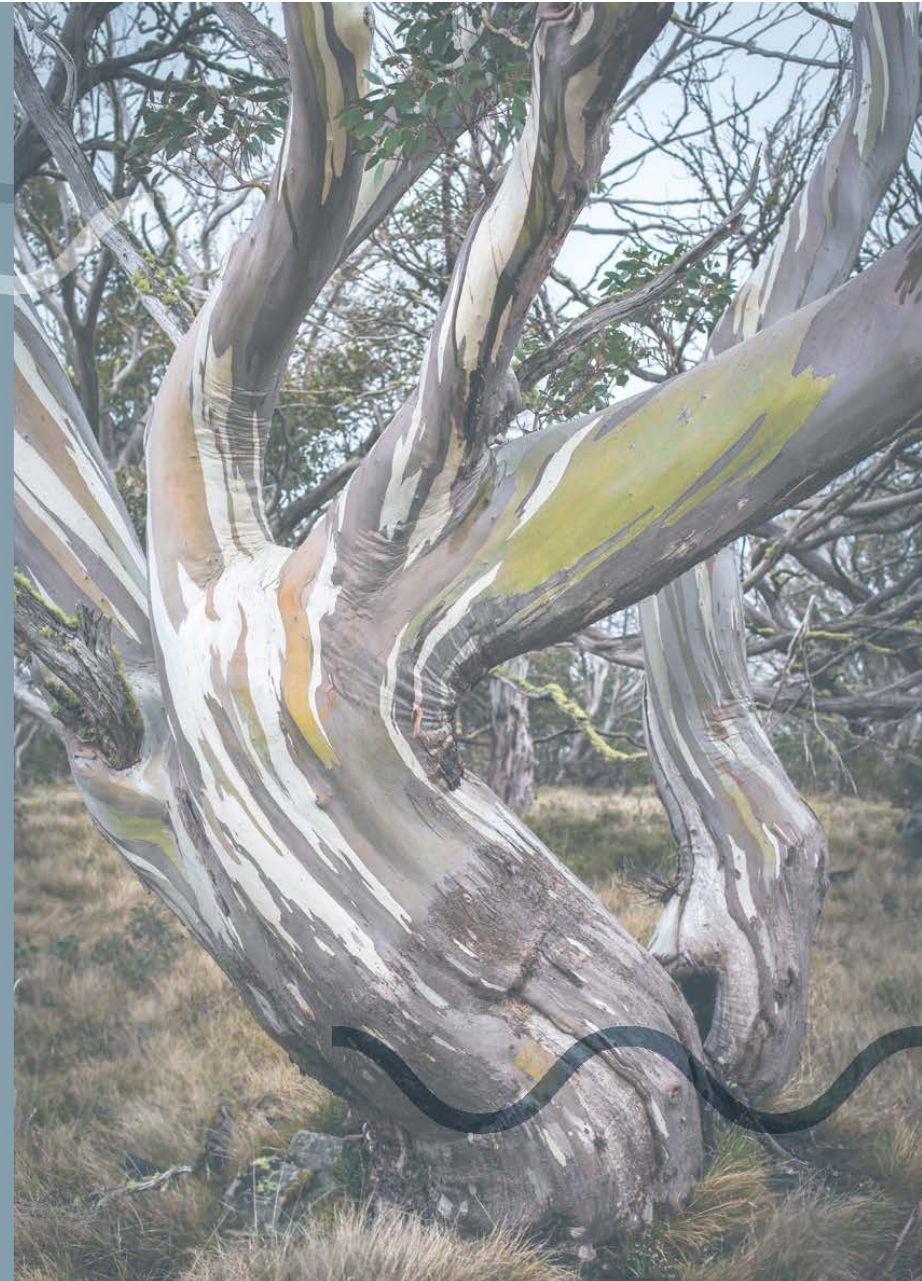




For the four years  
ended 30 June 2021

# strategic resource plan

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# Comprehensive Income Statement

The Comprehensive Income Statement shows what is expected to happen over the next four years in respect of income, expenses and other gains/losses.

The bottom line shows the movement in Council's financial position during the next four years which is reflected in the movement in net assets/equity in the Balance Sheet.

## KEY ASSUMPTIONS

In developing the Strategic Resource Plan, it is necessary to consider a number of external factors impacting on Council. The major impact is the Victorian Government introducing a cap on rates increases from 2016/17. In order to accommodate these factors Council has continued our focus on cost reductions through operational efficiencies, resulting in minimal increases in expenditure over the term of this strategic resource plan.

Income from all rates and charges will increase by \$1.26 million. The general rate income will be calculated within the Fair Go Rates system and as per the Ministerial directive of 2% rise for 2017/18 (2016/17 2.5%). The Waste Infrastructure charge will increase to \$45, while the Garbage Charge will increase to \$187. The EPA Levy Charge will remain at \$14.92 for each property that receives a garbage collection service. An increase of 2% in the general rate in the dollar has been projected in subsequent years.

Fees and Charges (including statutory fees) will contribute approximately 8.0% of the Council's total revenue in 2017/18 and will increase in line with CPI over the next 4 years, where pricing is controlled by the Council rather than set by legislation.

External grants and contributions over the next four years will range from 23% to 28% of total revenue. These are used to fund both capital and operating expenditure. Capital grants are used to fund capital projects and are based on confirmed funding levels. In 2015, the Federal Government announced an increase in Roads to Recovery (R2R) funding of which Council received total additional allocation of \$7.01 million which will be expended by the end of 2018. In future years R2R funding will revert back to the annualised allocation of approximately \$2.3 million. The Victoria Grants Commission allocation for 2016/17 has remained at the 2014/15 allocation due to the three year indexation freeze on financial assistance grants. Council has been notified that indexation to the annual grants commission allocation will resume from 2017/18 and Council will receive 50% of its estimated 2017/18 allocation by 30 June 2017. Council has assumed a 2% increase for 2017/18 and subsequent years. Other recurrent operating grants are forecast to increase by between 1% and 3%.

Employee Costs are projected to rise by between 3% and 3.5% in accordance with the current Enterprise Agreement and allowing for annual movement between banding levels. Staff numbers will decrease in 2018/19 due to the finalisation of existing funding and conclusion of temporary assignments and will remain static over the remaining two years.

Materials and services costs are driven by a number of external factors including prevailing economic conditions (such as fuel prices), industry specific issues and CPI. Over the four year period there will be minimal costs increases except for 2019/20.

	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
<b>INCOME</b>				
Rates and Charges	55,500	56,755	58,560	59,706
Statutory Fees and Fines	729	671	654	703
User Fees	6,533	6,712	6,831	6,982
Grants - Operating	7,746	13,811	14,210	14,248
Grants - Capital	15,987	10,030	5,875	5,890
Contributions - Monetary - Operating	75	77	78	80
Contributions - Monetary - Capital	1,060	2,051	1,826	1,490
Net Gain/(Loss) on disposal of Property, Infrastructure, Plant and Equipment	151	512	490	935
Other Income - Operating	2,106	3,047	3,157	3,157
Other Income - Capital	1,051	110	-	-
<b>Total Income</b>	<b>90,938</b>	<b>93,776</b>	<b>91,681</b>	<b>93,191</b>
<b>EXPENSES</b>				
Employee Costs	25,928	26,354	27,268	28,089
Materials and Services	29,493	30,255	27,572	30,545
Bad and Doubtful Debts	86	87	89	93
Depreciation and Amortisation	21,676	22,531	24,437	23,951
Borrowing Costs	505	545	514	481
Other Expenses	667	680	696	475
<b>Total Expenses</b>	<b>78,355</b>	<b>80,452</b>	<b>80,576</b>	<b>83,634</b>
<b>Surplus / (Deficit) for the Year</b>	<b>12,583</b>	<b>13,324</b>	<b>11,105</b>	<b>9,557</b>
<b>Other Comprehensive Income</b>				
<i>Items that will not be reclassified to surplus or deficit in future</i>				
Net Asset Revaluation Increment / (Decrement)	-	-	-	-
<b>Total Comprehensive Result</b>	<b>12,583</b>	<b>13,324</b>	<b>11,105</b>	<b>9,557</b>

# Balance Sheet

The Balance Sheet provides a snapshot of the Council's expected financial position at the end of each of the next four years. Total equity represents the net worth of Council.

	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
<b>ASSETS (CURRENT ASSETS)</b>				
Cash and Cash Equivalents	37,756	37,556	36,654	41,332
Trade and Other Receivables	5,478	5,402	5,748	5,815
Other Financial Assets	9,000	9,000	9,000	9,000
Other Assets	410	410	410	410
<b>Total Current Assets</b>	<b>52,644</b>	<b>52,368</b>	<b>51,812</b>	<b>56,557</b>
<b>ASSETS (NON-CURRENT ASSETS)</b>				
Trade and Other Receivables	1,910	2,753	3,563	4,261
Property, Infrastructure, Plant and Equipment	938,510	952,695	960,951	967,856
Intangible Assets	924	806	828	670
<b>Total Non-Current Assets</b>	<b>941,344</b>	<b>956,254</b>	<b>965,342</b>	<b>972,787</b>
<b>Total Assets</b>	<b>993,988</b>	<b>1,008,622</b>	<b>1,017,154</b>	<b>1,029,344</b>
<b>LIABILITIES (CURRENT LIABILITIES)</b>				
Trade and other payables	6,067	6,220	5,698	6,288
Trust funds and deposits	609	817	687	887
Provisions	7,328	7,435	7,663	7,868
Interest-bearing loans and borrowings	556	3,680	820	1,040
<b>Total Current Liabilities</b>	<b>14,560</b>	<b>18,152</b>	<b>14,868</b>	<b>16,083</b>
<b>LIABILITIES (NON-CURRENT LIABILITIES)</b>				
Provisions	2,131	2,140	2,157	2,174
Interest-bearing loans and borrowings	10,507	8,216	8,909	10,311
<b>Total Non-Current Liabilities</b>	<b>12,638</b>	<b>10,356</b>	<b>11,066</b>	<b>12,485</b>
<b>Total Liabilities</b>	<b>27,198</b>	<b>28,508</b>	<b>25,934</b>	<b>28,568</b>
<b>Net Assets</b>	<b>966,790</b>	<b>980,114</b>	<b>991,220</b>	<b>1,000,776</b>
<b>EQUITY</b>				
Accumulated Surplus	352,514	367,950	378,900	388,350
Reserves	614,276	612,164	612,320	612,426
<b>Total Equity</b>	<b>966,790</b>	<b>980,114</b>	<b>991,220</b>	<b>1,000,776</b>

# Statement of Changes in Equity

	Total (\$'000)	Accumulated Surplus (\$'000)	Revaluation Reserve (\$'000)	Other Reserves (\$'000)
<b>2018</b>				
Balance at Beginning of the Financial Year	954,207	341,051	607,385	5,771
Surplus / (Deficit) for the Year	12,583	12,583	-	-
Net Asset Revaluation Increment / (Decrement)	-	-	-	-
Transfers to Other Reserves	-	1,847	-	(1,847)
Transfers from Other Reserves	-	(3,100)	-	3,100
<b>Balance at End of Financial Year</b>	<b>966,790</b>	<b>352,381</b>	<b>607,385</b>	<b>7,024</b>
<b>2019</b>				
Balance at Beginning of the Financial Year	966,790	352,381	607,385	7,024
Surplus / (Deficit) for the Year	13,324	13,324	-	-
Net Asset Revaluation Increment / (Decrement)	-	-	-	-
Transfers to Other Reserves	-	3,554	-	(3,554)
Transfers from Other Reserves	-	(2,842)	-	2,842
<b>Balance at End of Financial Year</b>	<b>980,114</b>	<b>366,417</b>	<b>607,385</b>	<b>6,312</b>
<b>2020</b>				
Balance at Beginning of the Financial Year	980,114	366,417	607,385	6,312
Surplus / (Deficit) for the Year	11,106	11,106	-	-
Net Asset Revaluation Increment / (Decrement)	-	-	-	-
Transfers to Other Reserves	-	4,280	-	(4,280)
Transfers from Other Reserves	-	(3,035)	-	3,035
<b>Balance at End of Financial Year</b>	<b>991,220</b>	<b>378,768</b>	<b>607,385</b>	<b>5,067</b>
<b>2021</b>				
Balance at Beginning of the Financial Year	991,220	378,768	607,385	5,067
Surplus / (Deficit) for the Year	9,556	9,556	-	-
Net Asset Revaluation Increment / (Decrement)	-	-	-	-
Transfers to Other Reserves	-	2,929	-	(2,929)
Transfers from Other Reserves	-	(3,039)	-	3,039
<b>Balance at End of Financial Year</b>	<b>1,000,776</b>	<b>388,214</b>	<b>607,385</b>	<b>5,177</b>

# Statement of Cash Flows

The Cash Flow Statement shows the expected movement in cash over the next four years.

The net cash flows from operating activities shows the expected cash available after providing services to the community. These funds along with net cash provided by financing activities are used to fund ongoing capital requirements.

	2018 Inflows / (Outflows) (\$'000)	2019 Inflows / (Outflows) (\$'000)	2020 Inflows / (Outflows) (\$'000)	2021 Inflows / (Outflows) (\$'000)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Rates and Charges	55,314	56,602	58,339	59,566
Statutory Fees and Fines	729	671	654	703
User Fees	6,474	6,662	6,882	6,880
Grants - Operating	7,540	14,017	14,004	14,454
Grants - Capital	17,757	10,030	5,875	5,890
Contributions - Monetary	533	1,272	1,035	747
Interest Received	1,100	1,122	1,144	1,167
Trust Funds and Deposits Taken	(140)	259	143	254
Other Receipts	2,057	2,035	2,013	1,990
Employee Costs	(25,422)	(26,235)	(27,017)	(27,862)
Materials and Services	(29,162)	(30,107)	(28,097)	(29,960)
Trust Funds and Deposits Repaid	22	(51)	(273)	(54)
Other Payments	(667)	(680)	(696)	(475)
<b>Net Cash Provided by / (Used in) Operating Activities</b>	<b>36,135</b>	<b>35,597</b>	<b>34,006</b>	<b>33,300</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Payments for Property, Infrastructure, Plant and Equipment	(46,746)	(37,374)	(33,400)	(31,389)
Proceeds from Sale of Property, Infrastructure, Plant and Equipment	806	1,288	1,173	1,626
Payments for Investments	(90,202)	(91,294)	(91,083)	(91,379)
Proceeds from Sale of Investments	96,202	91,294	91,083	91,379
<b>Net Cash Provided by / (Used in) Investing Activities</b>	<b>(39,940)</b>	<b>(36,086)</b>	<b>(32,227)</b>	<b>(29,763)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Finance Costs	(505)	(545)	(514)	(481)
Proceeds from Borrowings	3,300	1,390	1,513	2,442
Repayment of Borrowings	(893)	(556)	(3,680)	(820)
<b>Net Cash Provided by / (Used in) Financing Activities</b>	<b>1,902</b>	<b>289</b>	<b>(2,681)</b>	<b>1,141</b>
Net Increase (Decrease) in Cash and Cash Equivalents	(1,903)	(200)	(902)	4,678
Cash and Cash Equivalents at the Beginning of the Financial Year	39,659	37,756	37,556	36,654
<b>Cash and Cash Equivalents at end of the Financial Year</b>	<b>37,756</b>	<b>37,556</b>	<b>36,654</b>	<b>41,332</b>

# Statement of Capital Works

The Statement of Capital Works shows the expected expenditure on capital works over the next four years.

## Capital Works Strategies

The capital works program over the four year period (as part of the ten year capital works program) will continue to be refined to ensure alignment with Asset Management Plan objectives and strategies. All projects are evaluated on a case by case basis, taking into account public safety, community need, legislative requirements and availability of funding, both internal and external. Essential to Council achieving its Asset Management Plan objectives over the next four years is the continuation of the Roads to Recovery funding initiative of \$16.77 million.

## Borrowing Strategies

Council's Long Term Financial Plan, takes into consideration the need to plan carefully for funding the renewal of infrastructure assets, and remain a financially sustainable organisation.

New borrowings have been forecast for all years from 2017/18 to 2020/21, mainly for residential street construction schemes which will be repaid by participating ratepayers over 5 to 10 years. At the end of the four year financial period, total debt is forecast to be \$11.35 million - well within the relevant Local Government Reporting Framework indicators.

	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
<b>PROPERTY</b>				
Land	150	125	-	-
Landfill Improvements	922	75	1,600	-
<b>Total Land</b>	<b>1,072</b>	<b>200</b>	<b>1,600</b>	<b>-</b>
Buildings	6,908	3,120	3,140	4,485
<b>Total Buildings</b>	<b>6,908</b>	<b>3,120</b>	<b>3,140</b>	<b>4,485</b>
<b>Total Property</b>	<b>7,980</b>	<b>3,320</b>	<b>4,740</b>	<b>4,485</b>
<b>PLANT AND EQUIPMENT</b>				
Plant, Machinery & Equipment	2,408	2,469	2,438	2,556
Furniture & Fittings	295	44	10	37
Information Technology	915	200	486	290
Library Books	245	238	244	250
<b>Total Plant and Equipment</b>	<b>3,863</b>	<b>2,951</b>	<b>3,178</b>	<b>3,133</b>
<b>INFRASTRUCTURE</b>				
Roads	12,749	12,842	10,863	10,572
Bridges	1,377	852	2,589	536
Footpath	2,467	1,449	770	1,493
Drainage	380	640	1,590	2,445
Recreational Leisure and Community Facilities	4,263	6,450	3,865	1,445
Waste	270	100	310	230
Parks, Open Space and Streetscapes	7,343	5,395	4,320	5,580
Aerodromes	4,760	2,670	530	850
Off Street Car Parks	150	500	500	500
Other Infrastructure	1,119	145	120	120
<b>Total Infrastructure</b>	<b>34,878</b>	<b>31,043</b>	<b>25,457</b>	<b>23,771</b>
<b>Intangibles</b>	<b>25</b>	<b>60</b>	<b>25</b>	<b>-</b>
<b>Total Capital Works Expenditure</b>	<b>46,746</b>	<b>37,374</b>	<b>33,400</b>	<b>31,389</b>
<i>Represented by:</i>				
New Asset Expenditure	3,148	755	535	520
Asset Renewal Expenditure	28,724	26,858	26,270	23,683
Asset Expansion Expenditure	4,697	3,509	1,651	2,605
Asset Upgrade Expenditure	10,177	6,252	4,944	4,581
<b>Total Capital Works Expenditure</b>	<b>46,746</b>	<b>37,374</b>	<b>33,400</b>	<b>31,389</b>



# Summary of Planned Capital Works Expenditure

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2018	ASSET EXPENDITURE TYPES (\$'000)					FUNDING SOURCES (\$'000)				
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
<b>PROPERTY</b>										
Land	150	-	-	-	150	150	-	-	150	-
Landfill Improvements	922	-	922	-	-	922	-	-	922	-
<b>Total Land</b>	<b>1,072</b>	<b>-</b>	<b>922</b>	<b>-</b>	<b>150</b>	<b>1,072</b>	<b>-</b>	<b>-</b>	<b>1,072</b>	<b>-</b>
Buildings	6,908	-	3,470	1,845	1,593	6,908	3,000	250	3,658	-
<b>Total Buildings</b>	<b>6,908</b>	<b>-</b>	<b>3,470</b>	<b>1,845</b>	<b>1,593</b>	<b>6,908</b>	<b>3,000</b>	<b>250</b>	<b>3,658</b>	<b>-</b>
<b>Total Property</b>	<b>7,980</b>	<b>-</b>	<b>4,392</b>	<b>1,845</b>	<b>1,743</b>	<b>7,980</b>	<b>3,000</b>	<b>250</b>	<b>4,730</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>										
Plant, Machinery & Equipment	2,408	-	2,408	-	-	2,408	-	-	2,408	-
Furniture & Fittings	295	-	238	28	29	295	-	-	295	-
Information Technology	915	-	241	674	-	915	-	-	915	-
Library Books	245	-	235	10	-	245	-	-	245	-
<b>Total Plant and Equipment</b>	<b>3,863</b>	<b>-</b>	<b>3,122</b>	<b>712</b>	<b>29</b>	<b>3,863</b>	<b>-</b>	<b>-</b>	<b>3,863</b>	<b>-</b>
<b>INFRASTRUCTURE</b>										
Roads	12,749	-	9,843	2,846	60	12,750	3,921	922	7,907	-
Bridges	1,377	-	1,377	-	-	1,377	967	-	410	-
Footpath	2,467	-	342	126	1,999	2,467	1,233	-	1,234	-
Drainage	380	-	230	150	-	380	-	-	380	-
Recreational Leisure and Community Facilities	4,263	2,818	874	321	250	4,262	1,156	851	1,565	690
Waste	270	-	50	170	50	270	-	-	270	-
Parks, Open Space and Streetscapes	7,343	-	5,121	2,004	218	7,343	2,320	88	3,685	1,250
Aerodromes	4,760	330	3,133	1,074	223	4,760	3,500	-	425	835
Off Street Car Parks	150	-	150	-	-	150	-	-	150	-
Other Infrastructure	1,119	-	65	929	125	1,119	890	-	229	-
<b>Total Infrastructure</b>	<b>34,878</b>	<b>3,148</b>	<b>21,185</b>	<b>7,620</b>	<b>2,925</b>	<b>34,878</b>	<b>13,987</b>	<b>1,861</b>	<b>16,255</b>	<b>2,775</b>
<b>Intangibles</b>	<b>25</b>	<b>-</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>25</b>	<b>-</b>
<b>Total Capital Works Expenditure</b>	<b>46,746</b>	<b>3,148</b>	<b>28,724</b>	<b>10,177</b>	<b>4,697</b>	<b>46,746</b>	<b>16,987</b>	<b>2,111</b>	<b>24,873</b>	<b>2,775</b>

# Summary of Planned Capital Works Expenditure

2019	ASSET EXPENDITURE TYPES (\$'000)					FUNDING SOURCES (\$'000)				
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
<b>PROPERTY</b>										
Land	125	-	-	-	125	125	-	-	125	-
Landfill Improvements	75	-	75	-	-	75	-	-	75	-
<b>Total Land</b>	<b>200</b>	<b>-</b>	<b>75</b>	<b>-</b>	<b>125</b>	<b>200</b>	<b>-</b>	<b>-</b>	<b>200</b>	<b>-</b>
Buildings	3,120	-	1,462	983	675	3,120	900	-	2,220	-
<b>Total Buildings</b>	<b>3,120</b>	<b>-</b>	<b>1,462</b>	<b>983</b>	<b>675</b>	<b>3,120</b>	<b>900</b>	<b>-</b>	<b>2,220</b>	<b>-</b>
<b>Total Property</b>	<b>3,320</b>	<b>-</b>	<b>1,537</b>	<b>983</b>	<b>800</b>	<b>3,320</b>	<b>900</b>	<b>-</b>	<b>2,420</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>										
Plant, Machinery & Equipment	2,469	-	2,469	-	-	2,469	28	-	2,441	-
Furniture & Fittings	44	20	-	-	24	44	-	-	44	-
Information Technology	200	-	100	100	-	200	-	-	200	-
Library Books	238	-	228	10	-	238	-	-	238	-
<b>Total Plant and Equipment</b>	<b>2,951</b>	<b>20</b>	<b>2,797</b>	<b>110</b>	<b>24</b>	<b>2,951</b>	<b>28</b>	<b>-</b>	<b>2,923</b>	<b>-</b>
<b>INFRASTRUCTURE</b>										
Roads	12,842	-	10,328	2,470	44	12,842	3,006	1,039	8,797	-
Bridges	852	-	852	-	-	852	260	110	482	-
Footpath	1,449	-	469	280	700	1,449	500	-	949	-
Drainage	640	-	155	485	-	640	-	297	343	-
Recreational Leisure and Community Facilities	6,450	-	4,594	474	1,382	6,450	3,000	240	2,710	500
Waste	100	-	100	-	-	100	-	-	100	-
Parks, Open Space and Streetscapes	5,395	385	3,696	864	450	5,395	836	475	4,084	-
Aerodromes	2,670	350	1,666	545	109	2,670	1,500	-	1,170	-
Off Street Car Parks	500	-	500	-	-	500	-	-	500	-
Other Infrastructure	145	-	104	41	-	145	-	-	145	-
<b>Total Infrastructure</b>	<b>31,043</b>	<b>735</b>	<b>22,464</b>	<b>5,159</b>	<b>2,685</b>	<b>31,043</b>	<b>9,102</b>	<b>2,161</b>	<b>19,280</b>	<b>500</b>
<b>Intangibles</b>	<b>60</b>	<b>-</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>60</b>	<b>-</b>	<b>-</b>	<b>60</b>	<b>-</b>
<b>Total Capital Works Expenditure</b>	<b>37,374</b>	<b>755</b>	<b>26,858</b>	<b>6,252</b>	<b>3,509</b>	<b>37,374</b>	<b>10,030</b>	<b>2,161</b>	<b>24,683</b>	<b>500</b>

# Summary of Planned Capital Works Expenditure

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2020	ASSET EXPENDITURE TYPES (\$'000)					FUNDING SOURCES (\$'000)				
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
<b>PROPERTY</b>										
Land	-	-	-	-	-	-	-	-	-	-
Landfill Improvements	1,600	-	1,600	-	-	1,600	-	-	1,600	-
<b>Total Land</b>	<b>1,600</b>	<b>-</b>	<b>1,600</b>	<b>-</b>	<b>-</b>	<b>1,600</b>	<b>-</b>	<b>-</b>	<b>1,600</b>	<b>-</b>
Buildings	3,140	-	1,436	1,014	690	3,140	920	-	2,220	-
<b>Total Buildings</b>	<b>3,140</b>	<b>-</b>	<b>1,436</b>	<b>1,014</b>	<b>690</b>	<b>3,140</b>	<b>920</b>	<b>-</b>	<b>2,220</b>	<b>-</b>
<b>Total Property</b>	<b>4,740</b>	<b>-</b>	<b>3,036</b>	<b>1,014</b>	<b>690</b>	<b>4,740</b>	<b>920</b>	<b>-</b>	<b>3,820</b>	<b>-</b>
<b>PLANT AND EQUIPMENT</b>										
Plant, Machinery & Equipment	2,438	-	2,438	-	-	2,438	-	-	2,438	-
Furniture & Fittings	10	-	-	-	10	10	-	-	10	-
Information Technology	486	-	382	104	-	486	-	-	486	-
Library Books	244	-	234	10	-	244	-	-	244	-
<b>Total Plant and Equipment</b>	<b>3,178</b>	<b>-</b>	<b>3,054</b>	<b>114</b>	<b>10</b>	<b>3,178</b>	<b>-</b>	<b>-</b>	<b>3,178</b>	<b>-</b>
<b>INFRASTRUCTURE</b>										
Roads	10,863	-	8,607	2,210	46	10,863	1,905	1,045	7,913	-
Bridges	2,589	-	2,589	-	-	2,589	2,200	-	389	-
Footpath	770	-	482	288	-	770	-	-	770	-
Drainage	1,590	-	990	600	-	1,590	-	306	1,284	-
Recreational Leisure and Community Facilities	3,865	-	3,168	7	690	3,865	500	100	2,765	500
Waste	310	-	210	-	100	310	-	-	310	-
Parks, Open Space and Streetscapes	4,320	205	3,349	666	100	4,320	350	375	3,595	-
Aerodromes	530	330	170	15	15	530	-	-	530	-
Off Street Car Parks	500	-	500	-	-	500	-	-	500	-
Other Infrastructure	120	-	90	30	-	120	-	-	120	-
<b>Total Infrastructure</b>	<b>25,457</b>	<b>535</b>	<b>20,155</b>	<b>3,816</b>	<b>951</b>	<b>25,457</b>	<b>4,955</b>	<b>1,826</b>	<b>18,176</b>	<b>500</b>
<b>Intangibles</b>	<b>25</b>	<b>-</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>25</b>	<b>-</b>	<b>-</b>	<b>25</b>	<b>-</b>
<b>Total Capital Works Expenditure</b>	<b>33,400</b>	<b>535</b>	<b>26,270</b>	<b>4,944</b>	<b>1,651</b>	<b>33,400</b>	<b>5,875</b>	<b>1,826</b>	<b>25,199</b>	<b>500</b>



# Summary of Planned Capital Works Expenditure

2021	ASSET EXPENDITURE TYPES (\$'000)					FUNDING SOURCES (\$'000)				
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contributions	Council Cash	Borrowings
<b>PROPERTY</b>										
Land	-	-	-	-	-	-	-	-	-	-
Landfill Improvements	-	-	-	-	-	-	-	-	-	-
<b>Total Land</b>	-	-	-	-	-	-	-	-	-	-
Buildings	4,485	-	2,743	1,037	705	4,485	940	-	3,545	-
<b>Total Buildings</b>	4,485	-	2,743	1,037	705	4,485	940	-	3,545	-
<b>Total Property</b>	4,485	-	2,743	1,037	705	4,485	940	-	3,545	-
<b>PLANT AND EQUIPMENT</b>										
Plant, Machinery & Equipment	2,556	-	2,556	-	-	2,556	-	-	2,556	-
Furniture & Fittings	37	-	-	-	37	37	10	-	27	-
Information Technology	290	-	182	108	-	290	-	-	290	-
Library Books	250	-	239	11	-	250	-	-	250	-
<b>Total Plant and Equipment</b>	3,133	-	2,977	119	37	3,133	10	-	3,123	-
<b>INFRASTRUCTURE</b>										
Roads	10,572	-	8,374	2,150	48	10,572	1,650	1,070	7,852	-
Bridges	536	-	536	-	-	536	340	-	196	-
Footpath	1,493	-	497	296	700	1,493	500	-	993	-
Drainage	2,445	-	975	520	950	2,445	-	320	1,225	900
Recreational Leisure and Community Facilities	1,445	-	1,445	-	-	1,445	200	100	645	500
Waste	230	-	80	-	150	230	-	-	230	-
Parks, Open Space and Streetscapes	5,580	-	5,230	350	-	5,580	2,250	-	3,330	-
Aerodromes	850	520	236	79	15	850	-	-	850	-
Off Street Car Parks	500	-	500	-	-	500	-	-	500	-
Other Infrastructure	120	-	90	30	-	120	-	-	120	-
<b>Total Infrastructure</b>	23,771	520	17,963	3,425	1,863	23,771	4,940	1,490	15,941	1,400
<b>Intangibles</b>	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Works Expenditure</b>	31,389	520	23,683	4,581	2,605	31,389	5,890	1,490	22,609	1,400

# Statement of Human Resources

	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
<b>STAFF EXPENDITURE</b>				
Employee Costs - Operating	25,928	26,354	27,268	28,089
Employee Costs - Capital	164	52	-	-
<b>Total Staff Expenditure</b>	<b>26,092</b>	<b>26,406</b>	<b>27,268</b>	<b>28,089</b>
<b>STAFF NUMBERS (FULL TIME EQUIVALENT)</b>				
Employees	289.8	285.1	284.8	282.8
Capitalised Labour	1.5	1.0	-	-
<b>Total Staff Numbers</b>	<b>291.3</b>	<b>286.1</b>	<b>284.8</b>	<b>282.8</b>

# Summary of Planned Human Resources Expenditure

	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
<b>BUILT AND NATURAL ENVIRONMENT</b>				
Permanent - Full Time	9,409	9,743	9,926	10,273
Permanent - Part Time	56	57	59	62
<b>Total Built and Natural Environment</b>	<b>9,465</b>	<b>9,800</b>	<b>9,985</b>	<b>10,335</b>
<b>CHIEF EXECUTIVE OFFICE</b>				
Permanent - Full Time	950	909	941	974
Permanent - Part Time	-	-	-	-
<b>Total Chief Executive Office</b>	<b>950</b>	<b>909</b>	<b>941</b>	<b>974</b>
<b>COMMUNITY AND CULTURE</b>				
Permanent - Full Time	4,248	4,397	4,551	4,710
Permanent - Part Time	631	653	676	700
<b>Total Community and Culture</b>	<b>4,879</b>	<b>5,050</b>	<b>5,227</b>	<b>5,410</b>
<b>CORPORATE SERVICES</b>				
Permanent - Full Time	3,414	3,433	3,554	3,678
Permanent - Part Time	272	282	292	302
<b>Total Corporate Services</b>	<b>3,686</b>	<b>3,715</b>	<b>3,845</b>	<b>3,980</b>
<b>DEVELOPMENT</b>				
Permanent - Full Time	3,327	3,343	3,460	3,457
Permanent - Part Time	1,625	1,593	1,624	1,680
<b>Total Development</b>	<b>4,952</b>	<b>4,936</b>	<b>5,084</b>	<b>5,137</b>
<b>Total Casuals and Other Expenditure</b>	<b>2,160</b>	<b>1,996</b>	<b>2,186</b>	<b>2,253</b>
<b>Total Staff Expenditure</b>	<b>26,092</b>	<b>26,406</b>	<b>27,268</b>	<b>28,089</b>

# Summary of Planned Human Resources FTE

	2018	2019	2020	2021
<b>BUILT AND NATURAL ENVIRONMENT</b>				
Permanent - Full Time	115.5	113.5	111.5	111.5
Permanent - Part Time	0.6	0.6	0.6	0.6
<b>Total Built and Natural Environment</b>	<b>116.1</b>	<b>114.1</b>	<b>113.1</b>	<b>112.1</b>
<b>CHIEF EXECUTIVE</b>				
Permanent - Full Time	7.0	7.0	7.0	7.0
Permanent - Part Time	-	-	-	-
<b>Total Chief Executive Office</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>
<b>DEVELOPMENT</b>				
Permanent - Full Time	37.0	36.0	36.0	35.0
Permanent - Part Time	22.5	21.3	21.0	21.0
<b>Total Development</b>	<b>59.5</b>	<b>57.3</b>	<b>57.0</b>	<b>56.0</b>
<b>CORPORATE SERVICES</b>				
Permanent - Full Time	36.0	35.0	35.0	35.0
Permanent - Part Time	3.6	3.6	3.6	3.6
<b>Total Corporate Services</b>	<b>39.6</b>	<b>38.6</b>	<b>38.6</b>	<b>38.6</b>
<b>COMMUNITY AND CULTURE</b>				
Permanent - Full Time	43.0	43.0	43.0	43.0
Permanent - Part Time	9.6	9.6	9.6	9.6
<b>Total Community and Culture</b>	<b>52.6</b>	<b>52.6</b>	<b>52.6</b>	<b>52.6</b>
<b>Total Casuals</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>
<b>Total Staff Numbers</b>	<b>291.3</b>	<b>286.1</b>	<b>284.8</b>	<b>282.8</b>

## supporting documents

Strategies and Action Plans	Communities	Services & Infrastructure	Natural Environment	Lifelong Learning	Economy	Organisational
Access and Inclusion Plan	■	■		■		■
Arts and Culture Strategy	■			■		
Asset Management Plans (multiple)		■				
Boating Facilities Strategic Plan		■				
Built Environment Strategy		■				
Business Continuity Plan						■
Community Engagement Strategy						■
Community Facility Framework	■	■				
Domestic Animal Management Plan	■					
Domestic Waste Water Management Plan	■	■	■			
Economic Development Strategy				■	■	
Economic Development Strategy Action Plan				■	■	
Electric Line Clearance Management Plan	■		■			
Environmental Sustainability Strategy	■		■	■	■	
Information Technology Strategy						■
Municipal Early Years Plan	■					
Municipal Emergency Management Plan	■					
Municipal Fire Management Plan	■		■			
Municipal Flood Emergency Plan	■					
Municipal Public Health and Wellbeing Plan (Healthy Wellington)	■	■	■		■	
Municipal Services Action Plan	■					
Municipal Services Strategy	■					
Public Open Space Plan		■	■			
Rating Strategy						■
Residential Road and Street Construction Plan		■				
Risk Management Strategy						■
Road Management Plan		■				
Structure Plans (Multiple)		■	■		■	
Town Tree Plans (Multiple)			■			
Walking and Cycling Strategic Plan	■	■				





**Sale Service Centre**

18 Desailly Street (PO Box 506), Sale Victoria 3850  
Tel 1300 366 244

**Yarram Service Centre**

156 Grant Street, Yarram Victoria 3971  
Telephone 03 5182 5100

**Web** [www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)

**Email** [enquiries@wellington.vic.gov.au](mailto:enquiries@wellington.vic.gov.au)





## C3 - REPORT

# GENERAL MANAGER DEVELOPMENT

**ITEM C3.1****PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

3 MARCH 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓			✓		

**OBJECTIVE**

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of January 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 January and 31 January 2020.***

**BACKGROUND**

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 January and 31 January 2020 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

**OPTIONS**

Council may choose:

1. To note this report; or
2. To seek further information and refer this report to another meeting.

## **PROPOSAL**

That Council note the report of recent planning permit trends and planning application determinations between 1 January and 31 January 2020.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **COMMUNICATION IMPACT**

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

## **LEGISLATIVE IMPACT**

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

## **COUNCIL PLAN**

The Council Plan 2017–2021 Theme 2: Services and Infrastructure states the following strategic objective and related strategy:

### Strategic Objective 2.3

*'Wellington Shire is well planned, considering long term growth and sustainability.'*

### Strategy 2.3.3

*'Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.'*

This Report supports the above Council Plan strategic objective and strategy.

## **ENVIRONMENTAL IMPACT**

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.



**PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/01/2020 AND 31/01/2020**

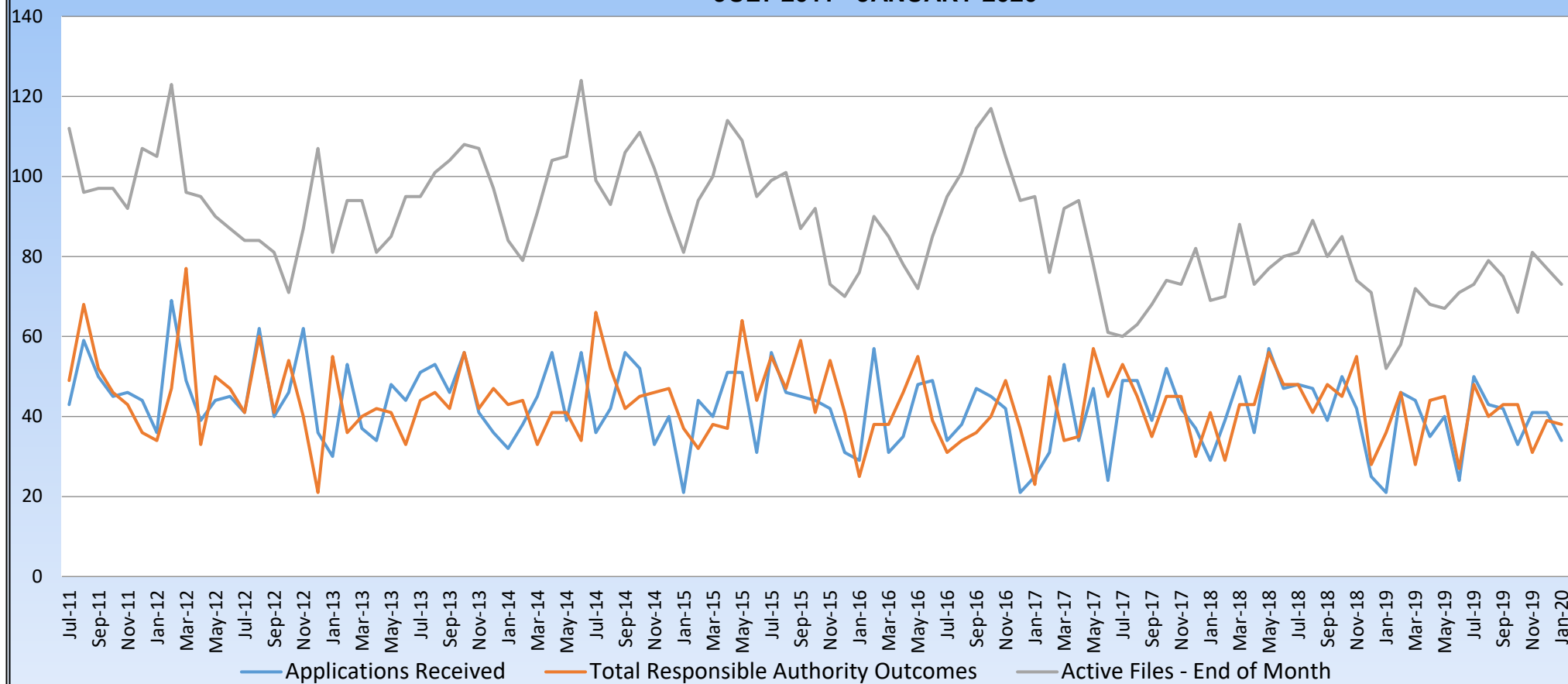
<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
139-3/2017	23/12/2019	Assessment No. 202002 LOT: 1 PS: 644793S 34 IBIS WAY LONGFORD	Removal of easement/creation of new easement.	Permit Issued by Delegate of Resp/Auth  22/01/2020
444-2/2017	11/12/2019	Assessment No. 427278 LOT: 2 PS: 705872K BRIAGOLONG-STOCKDALE BRIAGOLONG	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth  7/01/2020
22-2/2018	22/01/2020	Assessment No. 107268 LOT: 1 PS: 504050B 341 SETTLEMENT RD KILMANY	Buildings and works associated with construction of two outbuildings.	Permit Issued by Delegate of Resp/Auth  28/01/2020
182-1/2019	26/06/2019	Assessment No. 343392 LOT: 3 PS: 304681 BOISDALE-NEWRY RD BOISDALE	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth  9/01/2020
185-1/2019	27/06/2019	Assessment No. 205898 LOT: 1 LP: 141161 ROSEDALE-LONGFORD RD ROSEDALE	Use and development/farm cluster broiler farm&access cat 1 road zone.	Permit Issued by Delegate of Resp/Auth  8/01/2020
188-1/2019	1/07/2019	Assessment No. 73841 LOT: 3 LP: 205912D 64 CARTER ST STRATFORD	Staged subdivision of the land.	Permit Issued by Delegate of Resp/Auth  14/01/2020
201-1/2019	5/07/2019	Assessment No. 370734 LOT: 4 PS: 330759 LONGFORD-LOCH SPORT DUTSON DOWNS	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  6/01/2020
203-1/2019	8/07/2019	Assessment No. 87536 PC: 356225C 13-15 BUSWELL AVE HOLLANDS LANDING	Use and development of the land for a restricted place of assembly.	Withdrawn  14/01/2020
225-2/2019	10/12/2019	Assessment No. 445007 CA: 8 SEC: 18 41-43 WELLSFORD ST STRATFORD	Use and development of a childcare centre.	Permit Issued by Delegate of Resp/Auth  24/01/2020
280-1/2019	3/09/2019	Assessment No. 356626 LOT: 1 TP: 757351J STRATFORD-MAFFRA RD MAFFRA	Development associated with a store.	Permit Issued by Delegate of Resp/Auth  13/01/2020
283-1/2019	4/09/2019	Assessment No. 85332 LOT: 2 PS: 119683 11 OLD PRINCES HWY STRATFORD	Re-subdivision of 4 lots to create 3 new lots.	Permit Issued by Delegate of Resp/Auth  13/01/2020

Application No/Year	Date Received	Property Title & Address	Proposal	Status
296-1/2019	12/09/2019	Assessment No. 237917 LOT: 1649 LP: 58872 177 NATIONAL PARK RD LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  24/01/2020
304-2/2019	13/12/2019	Assessment No. 330811 LOT: 1 TP: 954007B 48 MAIN ST BOISDALE	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth  14/01/2020
336-1/2019	22/10/2019	Assessment No. 269969 LOT: 1 PS: 130319 76 FROUDS RD GIFFARD WEST	Re-subdivision of two existing lots.	Withdrawn  16/01/2020
342-1/2019	30/10/2019	Assessment No. 206854 LOT: 1 LP: 134894 733 SEASPRAY RD LONGFORD	Resubdivision of two existing lots to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth  8/01/2020
343-1/2019	31/10/2019	Assessment No. 319236 LOT: 2 LP: 144644 1 MACFARLANE ST HEYFIELD	Use and development of the land for a dwelling.	Permit Issued by Delegate of Resp/Auth  8/01/2020
344-1/2019	31/10/2019	Assessment No. 362822 LOT: 1 PS: 300866M 5,237 TRARALGON-MAFFRA TINAMBA	Two lot subdivision to excise a dwelling.	Permit Issued by Delegate of Resp/Auth  16/01/2020
358-1/2019	13/11/2019	Assessment No. 211896 LOT: 63 LP: 52647 24 STAR VIEW ST GOLDEN BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  28/01/2020
360-1/2019	14/11/2019	Assessment No. 436493 CA: 17 SEC: B 102 FIREBRACE RD HEYFIELD	Subdivision of the land into two lots and creation of easement.	Permit Issued by Delegate of Resp/Auth  22/01/2020
362-1/2019	15/11/2019	Assessment No. 184226 LOT: 246 LP: 82059 2 MACASSAR CRES THE HONEYSUCKLES	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  20/01/2020
373-1/2019	22/11/2019	Assessment No. 385146 PTL: 2 PS: 80699 186 PARKSIDE AERODROME YARRAM	Buildings and works associated with the construction of a hanger.	Permit Issued by Delegate of Resp/Auth  23/01/2020
374-1/2019	22/11/2019	Assessment No. 231662 LOT: 431 LP: 53107 6 GOVERNMENT RD LOCH SPORT	Buildings and Works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth  6/01/2020
375-1/2019	26/11/2019	Assessment No. 184309 LOT: 255 LP: 82059 24 GRENFELL DR THE HONEYSUCKLES	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  15/01/2020

Application No/Year	Date Received	Property Title & Address	Proposal	Status
376-1/2019	27/11/2019	Assessment No. 199059 LOT: 1 PS: 131797 67 CARRS CREEK RD LONGFORD	Buildings/works associated with construction of an amenities building.	Permit Issued by Delegate of Resp/Auth  24/01/2020
386-1/2019	11/12/2019	Assessment No. 430470 LOT: 2 PS: 536479C SETTLEMENT RD AIRLY	Removal of easement.	Permit Issued by Delegate of Resp/Auth  31/01/2020
390-1/2019	12/12/2019	Assessment No. 445569 CA: 5 SEC: 11 15 SWANS RD MUNRO	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  6/01/2020
398-1/2019	17/12/2019	Assessment No. 187005 PC: 369802R 35 MCLACHLAN ST THE HONEYSUCKLES	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth  21/01/2020
408-1/2019	23/12/2019	Assessment No. 102764 LOT: 1 PS: 71005 153 KILLEENS RD NAMBROK	Resubdivision of two existing lots to create two new lots.	Permit Issued by Delegate of Resp/Auth  15/01/2020
2-1/2020	6/01/2020	Assessment No. 445783 LOT: 157 PS: 642250U 10 BURRAGINNEN CL SALE	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  29/01/2020
3-1/2020	8/01/2020	Assessment No. 86066 PC: 166080 127 SOMERTON PARK ESTATE COBAINS	Buildings and works associated with alterations to existing building.	Permit Issued by Delegate of Resp/Auth  10/01/2020
4-1/2020	9/01/2020	Assessment No. 226589 LOT: 822 LP: 55692 15 CARROLL ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  15/01/2020
8-1/2020	10/01/2020	Assessment No. 414615 LOT: 2 PS: 637852T 28 LAURA ST MAFFRA	Buildings and works associated with construction of a storage shed.	Permit Issued by Delegate of Resp/Auth  20/01/2020
17-1/2020	17/01/2020	Assessment No. 247452 LOT: 1571 LP: 58872 61 WATTLE GR LOCH SPORT	Buildings and works associated with construction of a deck.	Permit Issued by Delegate of Resp/Auth  22/01/2020
18-1/2020	20/01/2020	Assessment No. 36673 UNT: 1 RP: 3159 1/174 CUNNINGHAME ST SALE	Buildings and works associated with alterations to existing building.	Permit Issued by Delegate of Resp/Auth  23/01/2020
20-1/2020	20/01/2020	Assessment No. 436568 LOT: 2540 LP: 70942 33 ECHIDNA ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  23/01/2020

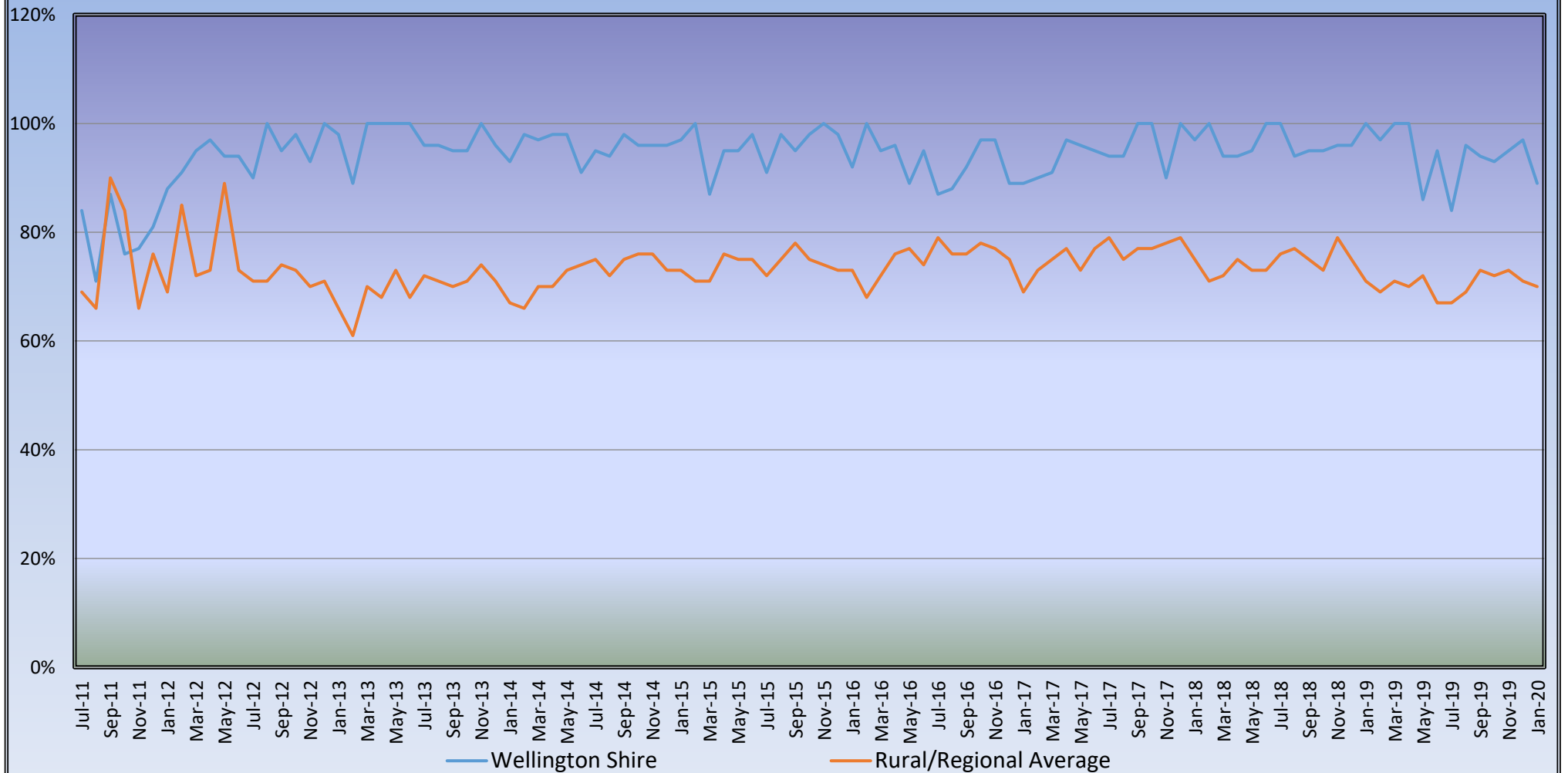
Application No/Year	Date Received	Property Title & Address	Proposal	Status
22-1/2020	21/01/2020	Assessment No. 215368 LOT: 451 LP: 52647 61 FAIRWAY AVE GOLDEN BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  29/01/2020
24-1/2020	23/01/2020	Assessment No. 223628 LOT: 1270 LP: 58872 46 BANKSLA ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  29/01/2020
26-1/2020	24/01/2020	Assessment No. 274803 PC: 375084L 53-55 TURNBULL ST ALBERTON	Paint a mural on the northern wall.	Permit Issued by Delegate of Resp/Auth  30/01/2020
<b>Total No of Decisions Made: 38</b>				

**PLANNING APPLICATIONS RECEIVED /DECISIONS/ACTIVE FILES  
JULY 2011 - JANUARY 2020**

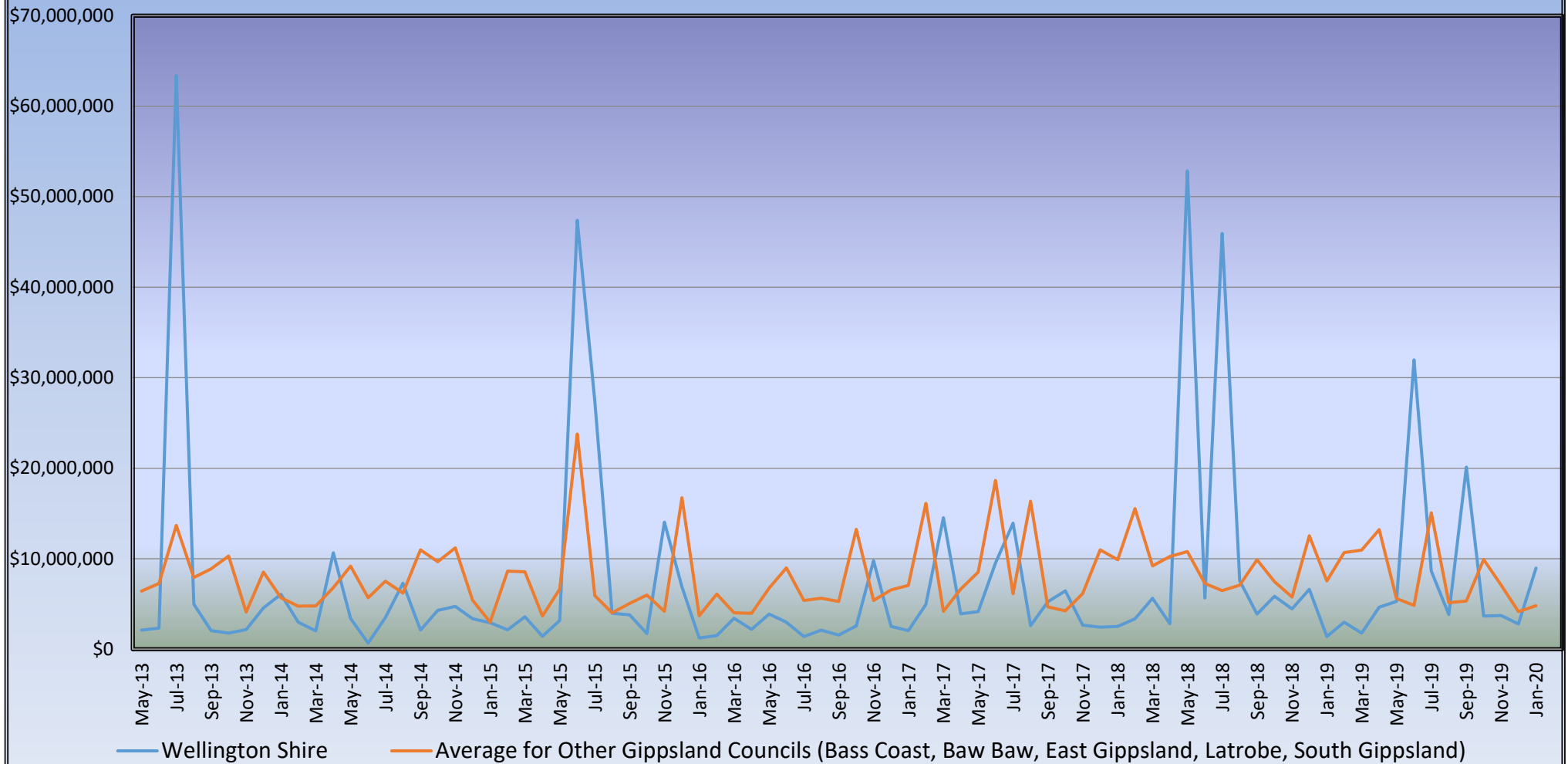




# **DECISIONS ISSUED WITHIN 60 DAYS JULY 2011 - JANUARY 2020**



# ESTIMATED VALUE OF WORKS MAY 2013 - JANUARY 2020





## C4 - REPORT

# GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT



## C5 - REPORT

# GENERAL MANAGER COMMUNITY AND CULTURE

**ITEM C5.1****QUICK RESPONSE GRANT SCHEME**

DIVISION: COMMUNITY & CULTURE  
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING  
 DATE: 3 MARCH 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

**OBJECTIVE**

For Council to note the information regarding applications received under the Quick Response Grant Scheme (QRGS) for the period November 2019 to February 2020 as at Attachment A.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note the information regarding applications received under the Quick Response Grant Scheme for the period November 2019 to February 2020 as at Attachment A.***

**BACKGROUND**

The QRGS aims to fulfil community need by providing a quick turnaround for funding and provides an opportunity for the community to access funding outside the community grants timeline. The QRGS supports the delivery of projects that demonstrate positive impacts on the wider Wellington community. Eligible projects submitted under this program are assessed within two weeks.

Individuals can apply for a Quick Response Grant (QRG) of up to \$500 under the Individual Sponsorship category. Not-for-profit community groups operating in Wellington Shire can apply for up to \$2,000 from the three minor community funding categories (Events, Projects and Facilities).

Applications included in this Council report were assessed between November 2019 to February 2020.

Applications are assessed by an internal assessment panel. Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and the capacity of the applicant to deliver the project. The panel allocates funding based on assessment criteria and funding guidelines.

In 2019/20, Council is trialling allocation of Community Newsletter Contribution Grants through the QRGS process. Newsletter grants have been allocated by Council for over 10 years and provide financial support for communities wanting to establish or maintain a community newsletter.



## OPTIONS

Council has the following options:

1. Note the information regarding applications received under the Quick Response Grant Scheme for the period November 2019 to February 2020 as at Attachment A.; or
2. Request further information and reconsider at a future Council meeting.

## PROPOSAL

For Council to note the information regarding applications received under the Quick Response Grant Scheme for the period November 2019 to February 2020 as at Attachment A.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

These applications have been funded through the QRGS within the Community Wellbeing budget. The total available budget for the 2019/2020 QRGS is \$130,000. A total of \$27,922.00 has been allocated to successful applications for the period November 2019 to February 2020.

The table below is a summary of the funding allocation, detailed list at Attachment A.

Applications received and assessed	
• Minor Community Events	8 totalling \$13,888.00
• Minor Community Projects	6 totalling \$7,498.00
• Minor Community Facilities	2 totalling \$4,000.00
• Individual Sponsorship	5 totalling \$2,500.00
Successful Applications	
• Minor Community Events	8 totalling \$13,888.00
• Minor Community Projects	5 totalling \$8,034.00
• Minor Community Facilities	2 totalling \$4,000.00
• Individual Sponsorship	4 totalling \$2,000.00
Unsuccessful Applications	
• Minor Community Events	Nil
• Minor Community Projects	1 totalling \$536.00
• Minor Community Facilities	Nil
• Individual Sponsorship	1 totalling \$500.00

## **COMMUNICATION IMPACT**

The funding of these grants facilitates positive community relationships for Wellington Shire Council, highlighting Council's commitment to supporting not-for-profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 1 Communities states the following strategic objective and related strategy:

### Strategic Objective 1.2

*Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.*

### Strategy 1.2.1

*Ensure that Council services, facilities and events promote inclusivity, social connectedness and accessibility.*

## **COMMUNITY IMPACT**

The funding of these grants will have a significant positive effect on the community, providing assistance to increase the range of events and activities that the wider Wellington community can access. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through project outcomes.

## **ENVIRONMENTAL IMPACT**

All events and projects are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste. Assistance from Council is offered to all events to minimise landfill waste through the use of recycle bins.

## **ENGAGEMENT IMPACT**

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

## **RISK MANAGEMENT IMPACT**

The events industry is strongly legislated, and all events are encouraged to comply with current OH&S and best practice safety standards. It is the responsibility of applicants to ensure that their project complies with all current rules and regulations.

## Quick Response Grant Scheme - Successful Applications – November 2019 to February 2020

Organisation		Project Title	Amount	Description
<b>Successful Minor Community Events</b>				
1	Marley St Residents Group	Happy Holiday Celebration	\$550	Marley St Resident's Group in conjunction with Marley St Community Hub and Sale Neighbourhood House, are holding a happy holiday celebration with sausage sizzle with jumping castle, face painting, fairy floss and craft activities for all to enjoy.
2	Riviera Triathlon Club	Maffra Teams Triathlon	\$2,000	Teams based mini triathlon event offering something for everyone. Multiple race formats are designed to encourage participation for all ages (5 and up) and all abilities from first timers to experienced triathletes. Set in the township of Maffra and showcasing Maffra Swimming Pool and Maffra Lawn Tennis Club.
3	Veronica Maybury Memorial Recreation Reserve CoM	Australia Day Long Weekend Surf Fishing Carnival 2020	\$2,000	57th Annual Golden Beach Australia Long Weekend Surf Fishing Carnival and community festival.
4	North Gippsland Country Women's Association	2020 CWA Creative Arts Exhibition	\$2,000	CWA Creative Arts Exhibition 2020 showcasing members' handicrafts and artworks. Handmade stalls will feature this year.
5	Central Gippsland Tourism	Shine Bright Gippsland	\$2,000	An evening showcasing the very best local food, wine and entertainment whilst raising funds for a local business marketing campaign.
6	Nambrok Cricket Club	Raise the Bat for East Gippsland	\$1,338	Nambrok Cricket Club to host a T20 Cricket match with a junior and senior match featuring local, Australian and International players, local MP's and local radio personalities to fundraise for GERF.
7	Historical Port Albert Boat Club	Port Albert Seaside Festival	\$2,000	Family fun day by the sea with food vans, sausage sizzle and lots of children activities.
8	Sale Vintage Tractor Club	Longford Vintage Tractor Pull	\$2,000	36th Annual Vintage Tractor Pull will have displays of steam and stationary engines, trucks, cars, motorcycles and equipment.
<b>Total</b>			<b>\$13,888.00</b>	

Organisation		Project Title	Amount	Description
<b>Successful Minor Community Projects</b>				
1	Paradise & Golden Beach Senior Citizens Club Inc	Community Memorial Flagpole	\$455	An additional flagpole to enable the club to fly all four flags at the annual Anzac Day and Remembrance Day Services.
2	Gippsland Regional Arts Sale	Swing Bridge Drive Mural Project - community consultation	\$1,125	To facilitate three community consultation sessions to design the three panels to be painted as part of the Mural Project at the Swing Bridge. Sessions will take place from February to March 2020.
3	Dargo Landcare Group Inc	Weeding Them Out	\$2,000	Weed and pest eradication program.
4	Rosedale Kilmany Cricket Club	Mower repairs	\$2,000	Mechanical repairs for the Rosedale Recreation Reserve user groups ground maintenance mower.
5	Stratford Town Crier	Laptop Upgrade	\$1,918	To purchase a new laptop for the paper to continue into the future.
<b>Total</b>			<b>\$7,498.00</b>	
<b>Successful Minor Community Facilities</b>				
1	Meerlieu Public Hall	Blind Replacement	\$2,000	Replacement of the broken roman blinds with heavy duty Ziptrak Interior blinds to keep the hall cool in summer and warmer in winter, creating a more comfortable environment for hall users.
2	Yarram Football Netball Club	Repair Yarram Recreation Reserve oval surface	\$2,000	Urgent top-soil dressing, drilling and seeding of the oval due to drought and previous grass installation issues.
<b>Total</b>			<b>\$4,000.00</b>	
<b>Successful Individual Sponsorship</b>				
Individual's Name		Supporting Organisation	Activity Title	Amount
1	Jemma Birss	Basketball Victoria	Basketball Victoria State Development Program	\$500
2	Bailey Harrison	Basketball Victoria/Basketball Australia	Australian Country Junior Basketball Cup	\$500

3	Elijah Berry	Victorian Junior Basketball League	Victorian Junior Basketball League	\$500
4	Luca Haran	George Cowie Football	West Ham United 2020 UK Development Tour	\$500
<b>Total</b>				<b>\$2,000.00</b>

#### Quick Response Grant Scheme - Unsuccessful Applications – November 2019 to February 2020.

Organisation		Project Title	Description	Comment
<b>Unsuccessful Minor Community Events</b>				
	Nil			
<b>Unsuccessful Minor Community Projects</b>				
1	Golden Paradise Beach Community Centre	Community Centre Flagpole	To erect a flagpole at the community centre for use during significant events and memorial days.	<ul style="list-style-type: none"> <li>• Replicating Senior Citizens project in a different location (projects no.1).</li> <li>• No evidence presented of community need for the project.</li> <li>• Limited broad community benefit.</li> </ul>
<b>Unsuccessful Minor Community Facilities</b>				
	Nil			
<b>Unsuccessful Individual Sponsorship</b>				
1	Claire Marston	Gippsland Women's Health	2020 International Women's Day	<ul style="list-style-type: none"> <li>• Ineligible activity.</li> <li>• Recommended to receive Regional Arts Victoria funding; grants officer assisted with connecting applicant and RAV.</li> </ul>



**ITEM C5.2****CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE  
ACTION OFFICER: MANAGER COMMUNITY WELLBEING  
DATE: 3 MARCH 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

**OBJECTIVE**

For Council to receive the minutes from the Cameron Sporting Complex Committee of Management's General Meeting held on 19 December 2019.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the minutes from the Cameron Sporting Complex Committee of Management's General Meeting held on 19 December 2019.***

**BACKGROUND**

The Cameron Sporting Complex Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the special committee are:

- To manage, operate and maintain the Cameron Sporting Complex for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Cameron Sporting Complex for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Cameron Sporting Complex by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
- To set, maintain and collect appropriate user charges.
- To ensure that the Cameron Sporting Complex's capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Cameron Sporting Complex.

As provided under the committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the committee.

Meetings held by the Cameron Sporting Complex Committee of Management are open to the public.

## **OPTIONS**

Council has the following options:

1. Receive the minutes from the Cameron Sporting Complex Committee of Management's Annual General Meeting held on 19 December 2019; or
2. Seek further information to be considered at a future Council meeting.

## **PROPOSAL**

That Council receive the minutes from the Cameron Sporting Complex Committee of Management's General Meeting held on 19 December 2019.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **LEGISLATIVE IMPACT**

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.1.4 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

### Strategic Objective 2.2

*Council assets are responsibly, socially, economically and sustainably managed.*

### Strategy 2.2.2

*Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.*

This report supports the above Council plan strategic objective and strategy.

# CAMERON SPORTING COMPLEX

## Special Committee of Council

### MINUTES

MEETING DATE 19<sup>th</sup> DECEMBER 2019, 6.30pm  
Cameron Sporting Complex

WELLINGTON  
SHIRE COUNCIL

19 FEB 2020

RECEIVED

Meeting Opened Time: 6.30pm

#### 1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		*
Peter Anderson	Chairperson	Community	*
Robyn Dowse		Maffra Gymnastics	*
Pat Weatherley	Secretary	Maffra Junior Football	*
Anna Gaw	Treasurer	Community	*
Brad Spinner		Community	*
Tracy Cameron		Community	*
Luke Heyne		Community	
Craig Sellings		Maffra Cricket	*
Yvonne Higgins		Maffra Basketball	*

Quorum Achieved? Yes

Guests: Sam Matthews, Sean Stone, Martin Angliss, Bernard Whelan

Declaration of Conflicts of Interest: Nil

#### 2. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Seconded: CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

**3. Business Arising from Previous Minutes:**

Nil

**4. Correspondence In:**

Nil

**5. Correspondence Out :**

Nil

**6. Reports**

6.1 Chairperson's Report: Nil

6.2 Treasurer's Report: As tabled

Moved A. Gaw      2<sup>nd</sup>:-      T. Cameron

**6.3 User Group Reports**

Gymnastics

Basketball

- CBL both men's and women's teams made finals but unfortunately both lost their respective semi finals

Junior Football

- AGM held all positions filled

Cricket

7. Volunteers

8. OHS / Risk / Facility Fault Report

9. New Rules of the Committee to be endorsed by Council

10. General Business:

- Sean Stone gave an insight into 3 options for the meeting room, multipurpose room, administration area. It was agreed that the 3 user groups meet in January 2020 to finalise a plan that suits all user groups and then present to committee and council a final plan.
- Town water is not to be used for irrigation purposes now that we have a water right in place. If town water is required it is to be requested and committee (or if no meeting scheduled, the executive) will make a decision along with council approval for its intended use.

11. Next Meeting: 23<sup>rd</sup> January 2020

Meeting Closed Time: 7:45pm

These minutes are:

Confirmed as true and correct on ..... 30<sup>th</sup> January 2020 .....  
Date

Or

Corrections have been made and noted at the meeting on .....  
Date

Chairperson Signature.....



Gymnastics Info for CSC Committee meeting – December 2019

- We have just over 50 gymnasts booked in for our Summer Camp in January. Hopefully the weather won't be too hot for that week.
- Our Club Championships were held on 8<sup>th</sup> December. Angelina Ryan won the Junior Champion and Ella McCubbin won the Senior and Overall Club Champion.
- Our end of year displays were on each night last week, and all went off well. We were tight for seating some nights but won't have to worry about that anymore! Next year there will be plenty of seating when we are in the show court, then after that we will be in our new facility which will be very exciting!
- We ended up with about 545 members for 2019.

# **CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT** **FINANCIAL STATEMENT - MONTH ENDED 31st DECEMBER 2019**

## **CHEQUE ACCOUNT** **RECEIPTS**

	DECEMBER	Y.T.D.
<b>Wellington Shire:</b>		
Maintenance Grant		
Audit Works		\$ 48,411.25
Reimburse Water		\$ 4,736.83
<b>Reimbursements:</b>		
Basketball Association	\$ 2,272.61	\$ 11,242.25
Gymnastics	\$ 1,009.64	\$ 6,250.17
<b>Rentals:</b>		
Maffra Junior Football Club		
Maffra Hockey Club		
Maffra Cricket Club	\$ 6,615.00	\$ 6,615.00
Schools		
Miscellaneous Rentals		
<b>Other Income:</b>		
Miscellaneous		
GST Reimbursement	\$ 796.56	\$ 2,478.43
GST Collected on Receipts	\$ 989.72	\$ 2,410.72
Bank Interest		
<b>Transfers:</b>		
From Investment Acc	\$ 8,000.00	\$ 43,000.00
From Term Deposit		\$5,000.00

## **PAYMENTS**

	DECEMBER	Y.T.D.
<b>Electricity -</b>	\$ 1,867.62	\$ 9,888.54
<b>Reserve:</b>		
Gippsland Water		\$ 8,197.44
Origin	\$ 91.24	\$ 270.51
<b>Stadium:</b>		
Origin	\$ 136.88	\$ 1,500.22
<b>Mowing Contract:</b>	\$ 1,881.57	\$ 11,289.42
<b>Contract Cleaning:</b>	\$ 2,249.29	\$ 11,493.85
<b>Maintenance:</b>		
Stadium	\$ 1,495.63	\$ 1,905.63
Reserve/Pavilion	\$ 77.00	\$ 3,065.27
<b>Miscellaneous:</b>		
Rubbish Collection	\$ 315.00	\$ 1,890.91
Toilet Supplies		\$ 543.78
Audit Costs		\$ 300.00
<b>Sundries:</b>		
PO Box Rental		
Postage		\$ 45.45
Materials		
Equipment		
Bank Charges		\$ 0.70
<b>Other Expenses:</b>		
GST on Expenses	\$ 844.82	\$ 4,296.56
GST to Shire		
<b>Transfer:</b>		
To Investment Account		\$ 65,000.00
Term Deposit		
<b>Electricity - Pump</b>	\$ 333.97	\$ 471.72
WSC - Misc		\$ 300.00

<b>Total Receipts</b>	<b>\$ 19,683.53</b>	<b>\$ 130,144.65</b>
<b>Balance 1st July 2019</b>		<b>\$ 2,013.56</b>
<b>Total</b>		<b>\$ 132,158.21</b>

<b>Total Payments</b>	<b>\$ 9,293.02</b>	<b>\$ 120,460.00</b>
<b>Balance 31st December 2019</b>		<b>\$ 11,698.21</b>
<b>Total</b>		<b>\$ 132,158.21</b>

## **Bank Reconciliation**

Balance as per Bank Statement (copy attached)		\$ 13,871.26
Less un-presented cheques		
Cheque No.	1929	\$ 946.00
	1936	\$ 1,142.35
	1937	\$ 84.70

**Balance as at 31st December 2019**

\$ 2,173.05  
**\$ 11,698.21**

**SAVINGS ACCOUNT****RECEIPTS**

	DECEMBER	Y.T.D.
Interest	\$ 0.83	\$ 9.15
Transfers In		\$ 45,000.00
<b>Total Receipts</b>	<b>\$ 0.83</b>	<b>\$ 45,009.15</b>
<b>Balance 1st July 2019</b>		<b>\$ 10,086.32</b>
<b>Total</b>		<b>\$ 55,095.47</b>

**PAYMENTS**

	DECEMBER	Y.T.D.
Bank Charges		\$ 43,000.00
Transfers Out	\$ 8,000.00	
<b>Total Payments</b>	<b>\$ 8,000.00</b>	<b>\$ 43,000.00</b>
<b>Balance 31st December 2019</b>		<b>\$ 12,095.47</b>
<b>Total</b>		<b>\$ 55,095.47</b>

**Bank Reconciliation**

Passbook Balance as at 31st December 2019

\$ 12,095.47**TERM DEPOSIT****RECEIPTS**

	DECEMBER	Y.T.D.
Interest		\$ 865.79
Transfers In		\$ 20,000.00
<b>Total Receipts</b>	<b>\$ -</b>	<b>\$ 20,865.79</b>
<b>Balance 1st July 2019</b>		<b>\$ 62,775.38</b>
<b>Total</b>		<b>\$ 83,641.17</b>

**PAYMENTS**

	DECEMBER	Y.T.D.
Bank Charges		\$ 5,000.00
Transfers Out		
<b>Total Payments</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>
<b>Balance 31st December 2019</b>		<b>\$ 78,641.17</b>
<b>Total</b>		<b>\$ 83,641.17</b>

**Bank Reconciliation**

Term Deposit Balance as at 31st December 2019

\$ 78,641.17

\$ -

**ACCOUNT SUMMARY**

Cheque Account	\$ 11,698.21
Savings Passbook	\$ 12,095.47
Term Deposit	\$ 78,641.17
<b>TOTAL 31st December 2019</b>	<b><u>\$ 102,434.85</u></b>



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WELLINGTON SHIRE COUNCIL  
PO BOX 618  
MAFFRA VIC 3860

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#### Your details at a glance

BSB number	633-000
Account number	108684895
Customer number	6626006/1601
Account title	WELLINGTON SHIRE COUNCIL- CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT

#### Account summary

Statement period	1 Dec 2019 - 31 Dec 2019
Statement number	250
Opening balance on 1 Dec 2019	\$7,265.89
Deposits & credits	\$19,683.53
Withdrawals & debits	\$13,078.16
Closing Balance on 31 Dec 2019	\$13,871.26

#### Any questions?

Contact Renee Vidler at 146 Johnson Street, Maffra 3860  
on **03 5141 1999**, or call **1300 BENDIGO**  
(1300 236 344).

#### Bendigo Club Account

Date	Transaction	Withdrawals	Deposits	Balance
<b>Opening balance</b>				<b>\$7,265.89</b>
1 Dec 19	<b>Monthly Transaction Summary</b>			
	CHEQUE WITHDRAWALS (4 @ 0.70)	2.80		
	<b>Total Transaction Fees</b>	<b>2.80</b>		
	ACCOUNT REBATE		2.80	
	<b>Total Rebates</b>		<b>2.80</b>	
	<b>Net Transaction Fees for November 19</b>	<b>0.00</b>		<b>7,265.89</b>
2 Dec 19	CHEQUE 1924	2,960.65		4,305.24
3 Dec 19	CHEQUE 1927	1,944.84		2,360.40
13 Dec 19	CHEQUE 1928	106.70		2,253.70
16 Dec 19	TRANSFER 118182732		8,000.00	10,253.70
17 Dec 19	PAY ANYONE Maffra Crick Club MAFFRA CRICKET CLUB 0166115071		7,276.50	17,530.20
19 Dec 19	DIRECT CREDIT 4430 Wellington Shire 0942822679		796.56	18,326.76
19 Dec 19	CHEQUE 1931	346.50		17,980.26

...continued overleaf >

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**Bendigo Club Account (continued)**

Date	Transaction	Withdrawals	Deposits	Balance
19 Dec 19	CHEQUE 1930	618.30		17,361.96
20 Dec 19	DIRECT CREDIT GYMNASTICS CLUB Maffra Gymnastic 0943235263		1,110.60	18,472.56
23 Dec 19	CHEQUE 1935	2,054.38		16,418.18
23 Dec 19	CHEQUE 1932	2,069.73		14,348.45
24 Dec 19	CHEQUE 1933	502.84		13,845.61
27 Dec 19	CHEQUE 1934	2,474.22		11,371.39
31 Dec 19	DEPOSIT - CHEQUE(S) #Chq:1		2,499.87	13,871.26
<b>Transaction totals / Closing balance</b>		<b>\$13,078.16</b>	<b>\$19,683.53</b>	<b>\$13,871.26</b>

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

**Card Security**

For information on how to securely use your card and account please visit [bendigobank.com.au/cardsecurity](https://www.bendigobank.com.au/cardsecurity)

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## D. URGENT BUSINESS



## E. FURTHER GALLERY AND CHAT ROOM COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

CHAT ROOM –

GALLERY COMMENTS –

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



**F. CONFIDENTIAL ATTACHMENT/S**

# **F. CONFIDENTIAL ATTACHMENT/S**

## **G. IN CLOSED SESSION**

**COUNCILLOR**

*That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:*

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

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**IN CLOSED SESSION**

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**COUNCILLOR**

*That Council move into open session and ratify the decision made in closed session.*