General Fingerprinting Procedure for Epiphany Catholic School

 PLEASE READ ALL THE INSTRUCTIONS BELOW BEFORE BEGINNING THE PROCESS.

Church Personnel and Covered Volunteers must register online by accessing www.fieldprintflorida.com and following these instructions:

Click "Schedule an appointment" (registration can be done in English or Spanish)

Create a secure username/password and enter the Fieldprint scheduling system

In the "Reason why you need to be fingerprinted" screen, select the web link: **"I know my Fieldprint Code".** Parent volunteers must use code: FPAOMSchoolVol *Please note that the access code is case sensitive*.

Provide all the information requested. This information is required by the FDLE/FBI in order to process the criminal search.

At this point, the website will prompt the applicant for the information required to find a local fingerprinting facility and schedule an appointment

If additional questions or problems arise, please contact Fieldprint customer service at: 1800-799-1067 or email: CustomerService@fieldprint.com. Or select the "Contact Us" link on the website.