

**CLIFTON UPON DUNSMORE PARISH COUNCIL  
NOTICE OF MEETING**

Dear Councillor

A Meeting of Clifton upon Dunsmore Parish Council will be held on Monday 4<sup>th</sup> March 2024 at Townsend Memorial Hall, Lilbourne Road commencing at 7.30pm, for the purpose of transacting the following business. Your attendance is required.

27<sup>th</sup> February 2024



Lindsay Foster  
Clerk & Responsible Finance Officer  
Clifton upon Dunsmore Parish Council  
[clerk@cliftonupondunsmore.org.uk](mailto:clerk@cliftonupondunsmore.org.uk)

**AGENDA**

1. To receive apologies for absence
2. Declarations of interest as defined by the Code of Conduct for Councillors;
  - Non-Pecuniary Interests and Disclosable Pecuniary Interests
  - Requests for dispensations received
3. Public Participation:
4. To approve the minutes of previous meetings held in February 2024
5. Matters Arising from previous minutes not on this Agenda and progress against resolutions
6. To receive reports from Borough and County Councillors on matters relating to the parish
7. To Discuss and approve co-option (if any applications)
8. Financial Matters:
  - To approve the list of payments made in accordance within the budget since last meeting (Appendix 1)
  - To approve the list of payments to be made in accordance with the budget
  - To approve Financial Statements February
  - To approve Bank reconciliations February
  - To discuss cost and approve further works to telephone box
  - To discuss and approve funding Houlton funday £1896
  - To discuss and approve churchyard grass cutting contract
9. To discuss planning applications received:
  - Rights of Way survey
10. To receive any applicable progress reports from Parish Councillors
  - Pavilion
  - Play Area
  - Neighbourhood Plan
  - Grazing land
  - Streetlighting
  - Allotments
  - Churchyard flagstones and ongoing plans
  - Tennis club
  - Pickle ball court
  - Lengthsman
  - Community Asset 'The Bull'
  - Noticeboards
  - Litter bins
  - Houlton

- Pocket park
- Bus shelter
- TMH

11. Correspondence

12. To receive Members motions for the next meeting.

13. Motion under the Public Bodies (admission to meetings act) as amended:

*“In view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw”*

14. Confidential Matters

- Clerk appraisal

15. To approve date and location of next meeting 8<sup>th</sup> April 2024