

**CLIFTON UPON DUNSMORE PARISH COUNCIL
DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL**

Held on 7th November 2022
At Townsend Memorial Hall, commencing 7.30pm

Present: Cllr, Harris, Cllr Edwards, Cllr Dignan, Cllr Moore

In attendance: Cllr Hassell

Residents: 2

Parish Clerk: Miss L Foster

17/ 550 Apologies for Absence

17/551 Declarations of Members interests and requests for dispensations

Non-pecuniary interest declared by Cllr Harris item 8 of agenda netball Grant and planning application R22/1075 41 North Road

17/552 Public forum

No comments

17/553 Approval of Minutes of Meeting held October 2022

Minutes were proposed and approved by all as a true and accurate record. These were signed by the Chair.

17/554 Matters arising and progress against resolutions

Concerns regarding overgrown vegetation on South Road No response.

Meeting with TMH went well, architects plans viewed and will have a positive impact on the space. Plans to be revised slightly to include changes to toilets and location of lift to be submitted to RBC in early 2023.

Telephone box response received from RBC and can be complete under permitted development. Need to speak to local businesses and Highways regarding new location.

17/555 To receive reports from Borough and County Councillors matters relating to the Parish

The Remembrance walk will be held on Sunday at 10.45am. Please forward information regarding policing events to Cllr Hassell in future and she will try to attend.

17/556 To discuss co-option

Potential to co-opt in January. Hopeful that the neighbourhood plan may assist with co-option.

17/557 Financial Matters

17/ 558 All payments made since the last meeting: Approved by All Resolved

17/559 Payments to be made: Approved by all Resolved

- 17/560** To discuss cost and approve works to telephone box: discussion to be held with Highways. New quotes required.
- 17/561** To discuss projects for budget preparation: figures to be provided
- 17/562** CPR Training: Quote for 10 people £1450 to be revised to include 15 people. Pads and battery has been replaced at TMH.
- 17/563** To discuss and approve netball grant: Cllr Harris did not take part in discussions. New form to be provided but has been agreed in principle. Would request our sponsorship is promoted.
- 17/564** Line marking: Approved by all **Resolved**
- 17/565** **To discuss planning applications received**
R22/0720 Request bridleway signage is reinstated
R22/0877 No comments
R22/1075 comment to check building line
R22/0801 No comments
R22/1100 No comments
- 17/566** **To receive any applicable progress reports from Parish Councillors**
- **Pavilion works and recreation ground:** Cleaned once per week
 - **Play area:** play inspection carried out. Work required to multiplay unit, to be carried out in Spring
 - **Neighbourhood Plan:** First theme group meetings have been held, site visits are ongoing Housing and Environmental groups. Second meetings will be held in November and December. There will be an advisory committee meeting in January date to be confirmed. Contact has been made with Orbit and a report to be provided regarding the 'pocket park'
 - **Street lighting** Consider WCC taking on responsibility for lights speak to Cllr Warwick
 - **Allotments:**
 To approve allotment committee: Approved by all **Resolved**
 To approve terms of reference: Approved by all **Resolved**
 Works to fence posts required, one quote has been provided so far. Approved by all **Resolved**
 Quote required for rotevation of empty plots
 - **Churchyard flagstones:** quote provided to lift and re site flagstones and replace cracked. £3800 to be included within budget
 - **Christmas:** tree donated by Cllr Edwards, approach Homebase for second tree donation. Link events at the School and Church on 10th December. Inform pub of the events.
 Awaiting update from Houlton regarding tree switch on event
 - **Tennis Club:** meeting held last week, discussion regarding increasing fees chairman will speak to committee.
 - **Community Policing Event** Will be held Tuesday 8th November in TMH from 7pm till 8pm. Has been posted on website, Facebook and noticeboard
- 17/567** **Correspondence**
- **Allotment:** allotment committee will assist with these issues
 - **Newton Road footpath:** resolved

- **Football:** fees resolved

17/568 Motions for next meeting

- Car park wall: to purchase reflectors and signage
- Cemetery
- Churchyard mowing contract
- Line marking
- Tennis club

17/569 Confidential matters

17/570 Date of the next meeting

The next meeting will take place on 5th December 2022 at 7.30pm in TMH.

Meeting closed at 20.39

Minutes approved and accepted as correct

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Chair

Dated