

# CLIFTON UPON DUNSMORE PARISH COUNCIL

## NOTICE OF MEETING

Dear Councillor

A Meeting of Clifton upon Dunsmore Parish Council will be held on Monday 7<sup>th</sup> March 2022 at Townsend Memorial Hall, Lilbourne Road commencing at 7.30pm, for the purpose of transacting the following business. Your attendance is required.

1<sup>st</sup> March 2022



Lindsay Foster  
Clerk & Responsible Finance Officer  
Clifton upon Dunsmore Parish Council  
[clerk@cliftonupondunsmore.org.uk](mailto:clerk@cliftonupondunsmore.org.uk)

### AGENDA

1. To receive apologies for absence
2. Declarations of interest as defined by the Code of Conduct for Councillors;
  - Non-Pecuniary Interests and Disclosable Pecuniary Interests
  - Requests for dispensations received
3. Suspension of Standing Orders: Giving an opportunity for members of the public in attendance to address The Council, subject to the agreement of the Chair.
4. Resumption of Standing Orders
5. To approve the minutes of previous meetings held in February 2021.
6. Matters Arising from previous minutes not on this Agenda and progress against resolutions
7. To receive reports from Borough and County Councillors on matters relating to the parish
8. To Discuss and approve co-option (if any applications)
9. Financial Matters:
  - To approve the list of payments made in accordance within the budget since last meeting (Appendix 1)
  - To approve the list of payments to be made in accordance with the budget
  - To approve Financial Statements February
  - To approve Bank reconciliations February
  - Unity Account update
  - To approve extra line marking play field
  - To discuss and approve events budget allocation
  - To approve MS Audit as internal auditor £175
10. To discuss planning applications received:
  - R22/0072 at 59, RUGBY ROAD, CLIFTON UPON DUNSMORE, RUGBY, CV23 0DE for Erection of single storey front extension, two storey side and rear extension and replacement single storey rear extension following demolition of garage.
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11. To receive any applicable progress reports from Parish Councillors
  - Pavilion and football club use of pavilion
  - Play Area- update
  - Neighbourhood Plan
  - Streetlighting
  - TMH updates
  - To approve PC logo
  - Allotments
  - Conservation group

12. Closed Churchyard:

- To confirm receipt of letter and documents received from the PCC
- To discuss and approve the Parish Council taking responsibility for the Closed Churchyard
- To discuss and approve maintenance obligations to the churchyard
- To discuss and approve churchyard grass cutting contract
- To discuss tree works

13. Correspondence

- To discuss and approve Tennis club patio works

14. To receive Members motions for the next meeting.

15. Motion under the Public Bodies (admission to meetings act) as amended:

*“In view of the special and confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw”*

16. Confidential Matters

17. Date of next meeting 4<sup>th</sup> April 2022.

NB: The meeting will adjourn at item 3 on the Agenda and will re-convene within half an hour or earlier, to allow members of the public to raise matters of concern. Whilst the public have no statutory rights to speak at a Parish Council Meeting, they may normally do so under this item by consent of the Chair.