

TURTLE RIVER TOWNSHIP, BELTRAMI COUNTY, MINNESOTA
BOARD OF SUPERVISORS REGULAR TOWN BOARD MEETING

August 11, 2022 at 7:00 p.m.

AGENDA

Call Meeting to Order

CONSENT AGENDA

I. Town Board

- A. July Regular Town Board Meeting Minutes
- B. July Treasurers Report
- C. August Zoning Meeting Minutes
- D. Gary Lindseth Land Use Permit Application

II. Bills and Claims

ITEMS FOR INDIVIDUAL DISCUSSION

- I.**
- A. Joe Sutherland- WSN for Pincherry Project
 - B. Request to extend hours on the County 20 pit.
 - C. Citizen Input

II. Zoning

- A. Schedule a joint work session with board, and public hearing.
- B. Jurkovski campsite usage

III. Administrative Items

- A. Davis Pit
- B. Purchasing WORD program for laptops
- C. Key for Kent
- C. Follow up
 - 1. Frohn Billing- Frohn will be billed at the end of grading season.
 - 2. Big Bass Billing- Sam contact County Board
 - 3. Floors Buffed/Waxed- Craig Asbestos Update
 - 4. Landscaping- Craig Estimates
 - 5. Replacing Blinds
 - 6. Valances- Cannot be removed without damage to walls (patched/painted/paint matching issues)
 - 7. Solid Waste Variance Letter
- D. Completed-
 - 1. Mailbox-
 - 2. Replace bottom of garage door
 - 3. Cemetery Kiosk Hail Damage
- E. In progress
 - 1. Library Kiosk Trim
 - 2. Stenciling on cones.

IV. Roads

V. Correspondence

VI. Upcoming Meetings and Other Dates:

Thursday, September, 1 2022; PLANNING AND ZONING MEETING; 8:00 a.m.

Thursday, September 5, 2022; LABOR DAY, Legal Holiday. No public business can be done except by necessity.

Thursday, September 8, 2022; TOWN BOARD MEETING; 7:00 p.m.

Adjournment

**MINUTES OF THE REGULAR MEETING OF
TURTLE RIVER TOWNSHIP BOARD OF SUPERVISORS
THURSDAY, JULY 14, 2022 7:00 PM**

Board Members Present: Sam Christenson, Marie Kistler, Bryan Campbell, Craig Forte, Donna Zelinsky
Citizens Present: David Kloha, Jan Johnson (Deputy Clerk), Karin Snortland, Larry Krantz, Rita Chamblin, Joel Johnson, Linda Simonson

Sam Christenson called the meeting to order at 7:00 PM.

CITIZENS INPUT:

Several comments were made regarding the Beltrami County IUP which was approved June 9th by the Board of Supervisors and which was substantially different than the document submitted to the Board by the Zoning and Planning Board. Rita Chamblin reminded the Board that it is their job to protect the citizens of the community before meeting the requests of the County. Citizens depend on the Board to make good decisions even if they, the citizens, do not attend the public hearings and meetings. Sam Christenson gave his background on the Board of Supervisors and his dealings with the County. He also spoke of the long hours spent by the Zoning Board and others to develop and deliver an Ordinance which must be followed (or amended).

CONSENT AGENDA:

Marie Kistler made a motion to approve the consent agenda as follows:

- A. June Regular Town Board Meeting Minutes
 - B. June Treasurers Report – For June receipts totaled \$884.33 and disbursements were \$60,305.86. The township bank statement balance totaled \$261,699.45. Bills and Claims for the month of #10792 to 10808 were presented for approval and payment in the amount of \$32,099.00.
 - C. July Zoning Meeting Minutes
 - D. Appoint Election Judges – Sherry Kloha, Rita Chamblin, Dan Sherman, Ann Nistler, Tanya Hanson, Mary Hubert, Tammy Rogers, Jan Johnson and Amy Christenson
 - E. Casey Stone Land Use Permit Application
- Seconded by Bryan Campbell. Motion Carried 4-0.

ITEMS FOR INDIVIDUAL DISCUSSION

I. Zoning. David Kloha discussed changes made to the Beltrami County IUP approved at the June 9 Board of Supervisors Meeting. In his discussion with James Peters, the township attorney, he was told that anything in the ordinance that is a performance standard is a rule and must be strictly followed. Changes must be made via the variance process or by amending the ordinance. Mr. Peters is on retainer and could be available via Zoom for meetings such as this to ensure all procedures are followed correctly. He suggests revisiting the ordinance language (example: hours of operation) to amend the document. Dave suggested we proceed with the amendment process with the Board involvement in September or October; this process would also involve a public hearing. The County has six months to

begin substantial work at the IUP site or the contact is void. Dave made the suggestion that a drone flyover of the site should be done at the beginning of the project. Craig Forte will follow up on this.

II. Administrative Items

A. Kiosk Damage. Both the Little Library and Cemetery Kiosks have damage and will be repaired.

B. Followup:

1. Frohn Billing. Sam Christenson is working with Tanya Hanson on billings for road grading for the year 2022. Joel Johnson (road grading contractor) can provide the specifics of his charges for Frohn work.
2. Big Bass Billing. Turtle River Township has maintained (snow plowing and mowing) the Northern Township on Big Bass Road for years which amounts to \$600 – 700 a year. Northern Township was sent a billing, however, Northern refuses to pay more than \$400. The Beltrami County Board will be contacted regarding this issue; Donna Zelinsky will follow up with the County to see who does their billing.
3. Floors Buffed/Waxed. The estimate to have this done is approximately \$1000. New flooring was discussed. Craig Forte will get an asbestos testing kit to determine if the current flooring has asbestos related issues.
4. Landscaping. The shrub removal and replacement is expected to take place the first or second week of September.
- 5 & 6. Mailbox and Replacing Bottom of Garage Door. Temporary installation of a mailbox will take place soon with permanent placement after the County Road 20 project is completed. Kent Porter

is working on this project, as well as replacing the bottom of the garage door and stenciling roadway cones.

7. Replacing Blinds. Donna Zelinsky and Karin Snortland will take down the blinds and curtains.

III. Roads. Most of the mowing is complete; no billing has been received to date. Joel Johnson commented that there was excessive grass on the roadways from the mowing and that this slowed down the grading since the grass had to be removed before he could grade. The piles of dirt behind the township hall were dumped there by Joel Johnson and will be used to fill in low areas and holes. Gravel placement will likely take place in August. Sam Christenson indicated that there is considerable washing on Ferguson Court. Joel will take care of it.

IV. Correspondence. One piece of correspondence was reviewed by Supervisors. The County Escrow document was signed by Marie Kistler and Sam Christenson.

Sam Christenson adjourned the meeting at 8:10 PM.

Respectfully submitted,

Sam Christenson, Supervisor

Jan Johnson, Deputy Clerk

Turtle River Township

Cash Control Statement

8/3/2022

For the Period : 7/1/2022 To 7/31/2022

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$47,394.86	\$43,269.04	\$5,893.75	\$84,770.15	\$0.00	\$379.56	\$85,149.71
Road and Bridge	\$114,213.55	\$65,194.25	\$27,548.80	\$151,859.00	\$0.00	\$0.00	\$151,859.00
Fire	\$95,096.61	\$36,759.98	\$23.12	\$131,833.47	\$0.00	\$0.00	\$131,833.47
Cemetery	\$1,613.16	\$675.00	\$0.00	\$2,288.16	\$0.00	\$0.00	\$2,288.16
Zoning	\$2,896.27	\$0.00	\$482.63	\$2,413.64	\$0.00	\$46.17	\$2,459.81
Debt Service for Special Issues (e.g. State Aid Streets)	\$0.00	\$8.45	\$0.00	\$8.45	\$0.00	\$0.00	\$8.45
Total	\$261,214.45	\$145,906.72	\$33,948.30	\$373,172.87	\$0.00	\$425.73	\$373,598.60

Bryan B Campbell

Town Supervisor

Date

Craig Forte

Town Supervisor

Date

Kevin Williamson

Chair, Town Supervisor

Date

Marie J Kistler

Town Supervisor

Date

Samuel R Christenson

Town Supervisor

Date

Minutes of the Regular Turtle River Township Zoning Board Meeting August 4, 2022

Members Present: David Kloha, Jan Johnson, Rita Chamblin, Kent Porter, Ann Nistler

Others Attending: Larry Krantz, Luella Lindseth, Gary Lindseth

David Kloha called the meeting to order at 8:00 AM and requested the reading of the July 7, 2022 Zoning Board meeting minutes. Rita Chamblin made a motion to accept the minutes, seconded by Ann Nistler. Carried.

There were no new additional agenda items.

New Business:

(1) Land Use Permit Application for Gary Lindseth, 6142 Big Bass Road NE, Parcel 48.00477.01. Mr. Lindseth is requesting a permit to construct a 15' x 40' lean-to onto an existing 30 x 40 foot hay shed. It is uncertain if he will put sides on the lean-to. There are no issues with setbacks. Estimated cost is \$1500 - \$2000. Kent Porter made a motion to approve the land use permit, seconded by Rita Chamblin. Carried. Permit No. 566.

(2) Dave Kloha indicated he made a couple of changes to the Land Use Permit and instruction sheet to reflect the current ordinance provisions.

(3) Dave Kloha received an inquiry from a Mr. Bellino regarding property he may purchase on Sandpiper Road. He would be interested in remodeling an existing house and possibly dividing the land into two parcels. Dave advised him he would have to have the land plotted with discussion to follow regarding a variance.

(4) Dave Kloha discussed the possible recreational campsite usage on the Jurkovski property on County Road 20. This property is in the agricultural zone. The campers were interested in using the property during the reconstruction of County Road 20 this year and possibly next year. Our township attorney has advised that outdoor recreational facilities are allowed on agricultural land but the State of Minnesota requires five or more spaces and must meet several standards and guidelines set out by the State. Dave will forward Attorney Peters' correspondence.

(5) The Zoning Board and Board of Supervisors will conduct a work session in September to make amendments to the new Ordinance. Date to be determined. A public hearing will also be part of this process.

(6) Jan Johnson reported there was one Shoreland Building Permit issued by Beltrami County for the month of July. This was for Matthew Johnson, 8636 Cranberry Ct NE, (Long Lake), Parcel 48.00642.00, for a 16' x 18' covered porch to an existing single family dwelling at a cost of \$90,000. There was one Non-Lakeshore Sanitary Permit issued.

Kent Porter made a motion to adjourn the meeting at 8:50 AM, seconded by Rita Chamblin. Carried.

The next Zoning Meeting will be held on September 1st at 8:00 AM. The October 6th and November 4rd meetings will be held at 9:00 AM.

Jan Johnson, Secretary