

## East Aurora Village Now Hiring Village Administrator

The Village of East Aurora, Erie County, NY (population 6,100) seeks a qualified candidate for the position of Village Administrator.

The Village is focused on preserving our small-town atmosphere and historic character, while supporting a vibrant downtown commercial area.

The position reports to the Mayor and six Village Trustees, elected on a non-partisan basis. The \$10 million budget includes over 50 employees providing services that include administration and public works, as well as police services and volunteer fire protection, with the latter two also provided to the town outside the Village, by contract.

### Desired Minimum Qualifications:

Bachelor's Degree in public or business administration and/or not less than five years of municipal or management experience, or an equivalent combination thereof.

The successful candidate will:

- demonstrate strong integrity, work ethic and commitment to public service;
- have excellent communication, organizational and managerial skills;
- cultivate productive relationships with all community stakeholders.

Proven contract negotiation and grant writing experience a plus.

Salary range \$70,000 to \$92,000 commensurate with experience and ability, with an excellent benefits package included.

Position is available immediately and is open until filled.

Submit resume & references to:

Mayor Peter Mercurio  
Village of East Aurora  
585 Oakwood Avenue  
East Aurora, NY 14052

or

Email: [mayor@east-aurora.ny.us](mailto:mayor@east-aurora.ny.us)

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