



*Instilling Catholic values and promoting academic excellence by nurturing mind, body, and soul.*

## **ABERDEEN CATHOLIC SCHOOL SYSTEM**

### **School Board Meeting Minutes**

November 8, 2023 4:00 p.m.

**Board Members Present:** Joe Mehlhaff, Scott Madsen, Katie Peterson, Fr. Jordan Samson, Brenda Mitzel, Kristie Martin, Tom Cogley VP **Absent:** Steve Lewno **Staff:** Tim Weisz, Niki Zikmund, Paula Florey, Tammy Kost, Rick Kline, Derek Larson, Michala Heller **Guests:** David Vetch

1. The November 8, 2023, meeting of the Aberdeen Catholic School System Board was called to order by President Joe Mehlhaff.

- a. Opening prayer was led by- Tim Weisz

## **2. CONSENT AGENDA**

**Agenda additions/corrections-** none

**Minutes additions/corrections-** strike 4 E. v.

Motion by Kristie Martin, second by Katie Peterson to approve the November 8, 2023 agenda, September 27, 2023 minutes, September bills for payment, and financial report. Motion carried.

## **3. RECOGNITIONS**

- a. All Conference Football Players: Landon Zikmund, Joey Johnson, Josh Shaunaman, Aiden Fisher, Brody Weinmeister, and Noah Kramer were selected on the All-NEC team. Keegan Stewart and Zane Backous earned all-NEC honorable mention.
  - b. All State Chorus members: Genesis Dosch (2<sup>nd</sup> yr), Rylee Voeller (3<sup>rd</sup> yr), Leah Carda (3<sup>rd</sup> yr), Joshua Falken (1<sup>st</sup> yr)
  - c. Top 25 at Boy's State Golf: Finn Anderson, 9<sup>th</sup> grade
  - d. NSU Art Showcase: Gianna Mitzel's artwork was one of 50 selected for the NSU online art exhibit.

## **4. ADMINISTRATIVE REPORTS** (additions to previously submitted written reports)

- a. President's report- none
  - b. Principal's reports- Paula Florey gave a verbal report and it was added to the Admin report.
  - c. Development report- none
  - d. Activities Director- none

- e. Cabinet Report- none this month

## **5. COMMITTEE REPORTS**

- a. Administrative/Education Planning – no meeting, next meeting 11/29/23
- b. Buildings & Grounds – met 10/25/23, minutes were discussed, next meeting 12/27/23
- c. Marketing/Recruitment/Development – no meeting, next meeting 11/29/23
- d. Finance- no meeting, next meeting 11/15/23

## **6. ACTION ITEMS-**

- a. Approve second reading of updates to policy 010.2 Purchasing Plan.

Motion by Tom Cogley, second by Brenda Mitzel to approve second reading of updates to policy 010.2 Purchasing Plan. Motion carried.

- b. Approve first reading of policy 006.03, Termination.

Motion by Katie Peterson, second by Tom Cogley to approve first reading of policy 006.03, Termination. Motion carried.

- c. Approve first reading of policy 006.12, Board's Right to Hire.

Motion by Tom Cogley, second by Scott Madsen to approve first reading of policy 006.12, Board's Right to Hire with edits. Motion carried.

## **7. DISCUSSION ITEMS**

- a. ACF Quarterly Update- David Vetch
  - i. Shared report documents with the board
  - ii. Informed the board of the listening session for the school board and the parish boards meeting Nov. 14, 7pm at St. Mary's
- b. Update on the driver education car
  - i. The lease on this vehicle expires April 24, 2024.
  - ii. The buy out price will be \$15,460.
  - iii. The blue book price would be \$25,000 if we were buy it and turn around and sell.
  - iv. The trade in amount would be \$21,000.
  - v. Some research by board members and Tim indicated a used vehicle exactly like or comparable to ours would be over \$16,000.
  - vi. Since we already insure this vehicle, purchasing it would not change our insurance.

- vii. The board would like this added to the December agenda as an action item
- c. 5-year Capital Outlay List- Scott Madsen
  - i. Scott didn't have anything to add above what was reported in the Buildings/Grounds committee meeting minutes.
  - ii. He would like to do a long term study on the physical status of the RMS/RHS building.
  - iii. Tim added that we received news that the boiler at the 1400 N. Dakota St. campus is obsolete and replacement parts are no longer available.
  - iv. Boiler replacement cost is \$48,000 right now.
- d. Finals site- Niki Zikmund
  - i. We are in the process of moving to this admissions/enrollment and billing system.
  - ii. Finals site is half the cost of the other software programs we looked at.
  - iii. All the involved departments are very excited about the potential of the system. It promises to help streamline and decrease workload.
- e. Enrollment update- Tim Weisz
  - i. Tim shared the updated historical enrollment document.
  - ii. It was suggested we look at how many students roll into Kindergarten from the preschool program.

## **8. EXECUTIVE SESSION**

- a. Motion by Kristie Martin, seconded by Scott Madsen to move into executive session at 4:44pm.
- b. Motion by Kristie Martin, seconded by Tom Cogley to move out of executive session at 5:33pm

## **9. ADJOURNMENT**

Motion by Katie Peterson, second by Kristie Martin to adjourn the meeting at 5:34p.m.  
Motion carried.

Closing Prayer led by Brenda Mitzel

**NEXT MEETING-** Next meeting is December 13, 2023

*Recorded by Michala Heller*