



Instilling Catholic values and promoting academic excellence by nurturing mind, body, and soul.

ABERDEEN CATHOLIC SCHOOL SYSTEM

School Board Meeting Minutes

September 27, 2023 4:00 p.m.

Board Members Present: Steve Lewno, Joe Mehlhaff, Scott Madsen, Katie Peterson, Fr. Jordan Samson, Brenda Mitzel, Kristie Martin, Tom Cogley VP **Staff:** Tim Weisz, Niki Zikmund, Paula Florey, Tom Hager, Rick Kline, Derek Larson, Michala Heller

1. The September 27, 2023, meeting of the Aberdeen Catholic School System Board was called to order by President Joe Mehlhaff.

- a. Opening prayer was led by- Joe Mehlhaff

2. CONSENT AGENDA

Agenda additions/corrections- none

Minutes additions/corrections- none

Motion by Kristie Martin, second by Tom Cogley to approve the September 27, 2023 agenda, August 16, 2023 minutes, July/August bills for payment, and financial report. Motion carried.

3. RECOGNITIONS

- a. Mr. Weisz recognized the efforts of all ACSS staff members to help make the new grade configurations successful. Joe Mehlhaff thanked the staff on behalf of the board.
 - i. Knowing the bulk of the change is taking place at the middle school level, Mr. Weisz gave special recognition to the middle school staff.

4. ADMINISTRATIVE REPORTS (additions to previously submitted written reports)

- a. President's report- no additions
 - b. Principal's reports- no additions
 - c. Development report- no additions
 - d. Activities Director- no additions
 - e. Cabinet Report- Tom Hager gave an update on projects going on at each school site.
 - i. RPS: a new gated fence will be installed, the parking lot will be stripped, and a new fan and child safety electrical outlets will be installed in the kitchen.

- ii. RES: the railing by the east side entrance will be painted, and they are monitoring the status of the foundation in the NE corner of the building
- iii. RMS/RHS: they will pour new cement dividers in the planter around the flagpole, the band room renovation is almost completed, the cracks in the track will be repaired in October, black top will be put in by the new bus barn and they will relocate the bike rack, they are still working on the settings of the HVAC system on the NE hallway, and the parking lot will be stripped.
- iv. He also extended a big thank you to Paul and Dcn. Jeff at St. Mary's and Sacred Heart for all their help with snow removal last year.

5. COMMITTEE REPORTS

- a. Administrative/Education Planning – no meeting, next meeting 11/29/23
- b. Buildings & Grounds – no meeting, next meeting 10/25/23
- c. Marketing/Recruitment/Development – no meeting, next meeting 11/29/23
- d. Finance- no meeting, next meeting 10/25/23

6. ACTION ITEMS-

- a. Approve first reading of updates to policy 010.2 Purchasing Plan.

Motion by Tom Cogley, second by Katie Peterson to approve first reading of updates to policy 010.2 Purchasing Plan. Motion carried.

- b. Approve updated Booster Club By-Laws.

Motion by Kristi Martin, second by Brenda Mitzel to approve updated Booster Club By-Laws. Motion carried.

- c. Approve Girl's Golf Coop with Warner.

Motion by Steve Lewno, second by Scott Madsen to approve Girl's Golf Coop with Warner. Motion carried.

- d. Approve resolution to allow the ACSS President's office to update wording in the official ACSS policy book to reflect the changes in our grade configuration.

Motion by Kristie Martin, second by Brenda Mitzel to approve resolution to allow the ACSS President's office to update wording in the official ACSS policy book to reflect the changes in our grade configuration. Motion carried.

7. DISCUSSION ITEMS

- a. What to do with the driver education car once the lease is up in 8 months- At this point the best option is to purchase this vehicle. Some board members asked Mr. Weisz to look into what a comparable vehicle would cost in the used car market and to look into how purchasing it might affect our insurance.
- b. Long and Short Term ACSS goals- based on his administrative evaluation, Mr. Weisz presented his short- and long-term goals for ACSS.

8. EXECUTIVE SESSION

- a. Motion by Katie Peterson, seconded by Kristie Martin to move into executive session at 4:49 pm.
- b. Motion by Tom Cogley, seconded by Steve Lewno to move out of executive session at 5:28pm

9. ADJOURNMENT

Motion by Katie Peterson, second by Kristie Martin to adjourn the meeting at 5:29p.m.
Motion carried.

Closing Prayer led by Fr. Jordan Samson

NEXT MEETING- Next meeting is November 8, 2023

Recorded by Michala Heller