



*Instilling Catholic values and promoting academic excellence by nurturing mind, body, and soul.*

## **ABERDEEN CATHOLIC SCHOOL SYSTEM**

### **School Board Meeting Minutes**

April 19, 2023 3:30 p.m.

**Board Members Present:** Joe Mehlhaff VP, Tom Cogley, Katie Peterson, Kristie Martin, Steve Lewno, Fr. Andrew Dickinson, Chad Bent **Staff:** Tim Weisz, Niki Zikmund, Rick Kline, Tammy Kost, Derek Larson, Michala Heller, Billy Young **Guest:** `David Vetch

1. The April 19, 2023 meeting of the Aberdeen Catholic School System Board was called to order by President Kristie Martin.

- a. Opening prayer was led by- Kristie Martin

## **2. CONSENT AGENDA**

**Minutes additions/corrections-** correct item 6c, it should read March 15 not May 15.

**Agenda additions/corrections-** add item # 6h, approval of 23-24 meal prices. Add item # 7d, Set Ablaze Update from Fr. Andrew.

Motion by Joe Mehlhaff, second by Steve Lewno to approve the April 19, 2023 agenda with additions, March 8, 2023 minutes with corrections, March bills for payment, and financial report. Motion carried.

## **3. RECOGNITIONS**

- a. Tammy Kost shared that the Sonshine Patch Preschool received "Exemplary" designation from the SD School Administrators Preschool Level of Excellence program. The evaluation process was in-depth and reflects the hard work put forth by our administrators and staff.

## **4. ADMINISTRATIVE & CABINET REPORTS** (additions to previously submitted written reports)

- a. President's report- Mr. Weisz hired Jennifer Goscicki to serve as a part-time grant writer.
  - b. Principal's reports- Paula Florey reported the NHS Blood Drive went well as did the 6<sup>th</sup> grade Bridge Building Day on April 19. The staff look forward to welcoming the 5<sup>th</sup> graders for their Bridge Building Day on May 3. These days serve as preparation for the students anticipating their move to a new school site next year.

- c. Development report- Rick reported the Roncalli Ball went well. We raised a record amount for Fund a Need. The effort was helped by a \$25,000 matching grant that was given prior to the start of the event. Approximately 420 people attended.
- d. Activities Director- The NSU tennis courts are finally open for play. Thanks to the student athletes who helped shovel snow off them. Spring weather has caused many cancelations and rescheduled events.
- e. Cabinet Report, Derek Larson- The new weight room is complete and a great benefit for all our students and athletes. Coach Young received a \$10,000 grant to help put finishing touches on it. We are back on a 5-year cycle for sports uniforms. The Cavalry Club is very helpful in this effort. Derek is looking at programs to help implement character development with the student athletes. Mr. Larson is working on becoming a certified activities director. His training is through the SD and National Interscholastic Athletic Administrators Association (SDIAAA and NIAAA).

## **5. COMMITTEE REPORTS**

- a. Administrative & Education Planning – met 4/5/23
- b. Buildings & Grounds –met 4/12/23
- c. Marketing/Recruitment/Development –next meeting 5/24/23
- d. Finance – met 3/22/23

## **6. ACTION ITEMS**

Motion via email by Joe Mehlhaff, second by Tom Cogley to approve the 2023-2024 Budget. Motion carried.

Motion via email by Tom Cogley, second by Katie Peterson to approve first reading of revisions to policy 006.19 Issue Date of Contracts. Motion carried.

- a. Approve Administrative Rule Waiver Application. Requesting to be able to teach Spanish 1 to 8th graders and receive HS credit.

Motion by Fr. Andrew Dickinson, second by Tom Cogley to approve the 2023-2024 Administrative Rule Waiver Application. Motion carried.

- b. Approve second reading of revisions to policy 006.19 Issue Date of Contracts.

Motion by Joe Mehlhaff, second by Katie Peterson to approve the second reading of revisions to policy 006.19 Issue Date of Contracts. Motion carried.

- c. Approve first reading of revisions to policy 006.311 Travel Expense Reimbursements.

Motion by Joe Mehlhaff, second by Chad Bent to approve first reading of revisions to policy 006.311 Travel Expense Reimbursements. Motion carried.

- d. Approve first reading of revisions to policy 006.271 Membership Fees Compensation for Coaches.

Motion by Fr. Andrew Dickinson, second by Steve Lewno to approve first reading of revisions to policy 006.271 Membership Fees Compensation for Coaches. Motion carried.

- e. Approve first reading of revisions to Personal Leave section of policy 006.31 Teacher Absences.

Motion by Joe Mehlhaff, second by Steve Lewno to approve first reading of revisions to Personal Leave section of policy 006.31 Teacher Absences. Motion carried.

- f. Approve first reading of revisions to policy 007.2 Holidays for Full-Time Employees.

Motion by Joe Melhaff, second by Steve Lewno to table this action so further revisions can be made. Motion carried.

- g. Approve revisions to the 2023-2024 academic calendar.

Motion by Katie Peterson, second by Tom Cogley to approve revising the 2023-2024 academic calendar to include snow day allowances according to the following chart: 2 snow days will be forgiven, remaining snow days will be added to the end of the year. December 22 will be added to Christmas vacation and January 15, 2024 will not be taken as a holiday, school will be held that day. Motion carried.

- h. Approve school meal prices for the 2023-2024 academic year.

Motion by Steve Lewno, second by Chad Bent to approve school meal price increases of .05 on breakfast, .10 on lunch and .15 on adult meals for the 2023-2024 academic year. Motion carried.

## **7. DISCUSSION ITEMS-**

- a. ACF Quarterly Report- David Vetch
- b. Middle School update- Cherie Shishnia, Amy Griffin shared the staff vision to help make the middle school experience beneficial to our students academically, spiritually, and emotionally. The entire middle school staff is on board with the middle school reconfiguration and are excited about the plans being implemented.
- c. Discuss policy 006.15 School Calendar- The school board is seeking clarification on several aspects of this policy. Tim will work on those clarifications and revisions and bring the policy to the board for approval in the near future.
- d. Set Ablaze is the new pastoral plan that will begin implementation on July 1, 2024. The Pastors of each new pastorate will gather a planning committee to help them discuss, discover and plan out the operations of the parishes, ministries and Catholic Schools in their area. School representatives will be sought out to be a part of that committee.

## **8. EXECUTIVE SESSION**

Motion by Katie Peterson, second by Joe Mehlhaff to move into Executive Session at 5:11 p.m. Motion carried.

Motion by Fr. Andrew Dickinson, second by Steve Lewno to move out of Executive Session at 5:37 p.m. Motion carried.

## **9. ADJOURNMENT**

Motion by Joe Mehlhaff, second by Katie Peterson to adjourn the meeting at 5:40 p.m. Motion carried.

Closing Prayer led by Joe Mehlhaff

**NEXT MEETING-** Next meeting is June 7, 2023.

*Recorded by Michala Heller*