

Wayne County Board of Developmental Disabilities

Minutes

January 24, 2023

The Wayne County Board of Developmental Disabilities met on Tuesday, January 24, 2023, at 7:00 p.m. at the Wayne County Board of Developmental Disabilities and via ZOOM. Board members present were Mrs. Marianne Bricker, Mrs. Leticia Fatzinger, Mrs. Mary Ann Frantz via ZOOM, Dr. Kathy Helmuth, Mr. Paul McGhee, and Mr. Jerry Packard. Also present were Mr. Dave Ashley, Superintendent, Kim Meehan, Director of Business Operations, Debbie Dunlap, SSA Director, Mary Jo Starr, Director of Field Operations, Tim Van Arsdale, Service Coordinator, Samantha Zingales, Service Coordinator, Julie DeChiara, Service Coordinator, Madison Wilson, Service Coordinator, and Dayton Reusser. Absent as excused was Mrs. Melodie Stroud.

Mrs. Bricker called the meeting to order at 7:07 p.m.

A motion was made by Mr. Packard and seconded by Dr. Helmuth to approve the minutes of the regular meeting held on December 13, 2022. The motion passed by unanimous vote.

The Board then conducted its 2023 Organizational business.

A motion was made by Dr. Helmuth and seconded by Mrs. Fatzinger to elect Mr. Packard as President of the Board. A motion to close the nomination was made by Dr. Helmuth and seconded by Mrs. Fatzinger. The motion passed by unanimous vote.

A motion was made by Mr. Packard and seconded by Mr. McGhee to elect Dr. Helmuth as Vice President of the Board. A motion to close the nomination was made by Mr. Packard and seconded by Mr. McGhee. The motion passed by unanimous vote.

A motion was made by Mr. McGhee and seconded by Mr. Packard to elect Mrs. Frantz as Secretary of the Board. A motion to close the nomination was made by Mr. McGhee and seconded by Mr. Packard. The motion passed by unanimous vote.

A motion was made by Dr. Helmuth and seconded by Mr. Packard to appoint the following committee members.

Committee appointments:

Personnel Committee:	Dr. Kathy Helmuth and Mr. Jerry Packard
Buildings and Grounds Committee:	Mr. Paul McGhee and Mrs. Leticia Fatzinger
Finance/Long Range Planning: Committee	Mrs. Marianne Bricker, Mrs. Mary Ann Frantz, and Mrs. Melodie Stroud.

The motion passed by unanimous vote.

The Board decided that the monthly meeting of the Board would be held on the fourth Tuesday of each month at 7:00 p.m. at the Wayne County Board of Developmental Disabilities training room located at 266 Oldman Road, Wooster, Ohio, 44691.

The Wayne County Board of Developmental Disabilities shall conduct its business meetings in accordance with Roberts Rules of Order.

The Wayne County Board of Developmental Disabilities shall notify the public of its meetings as stated in Policy #2.15, Regular and Organizational Meetings.

A motion was made by Mr. Packard and seconded by Mrs. Fatzinger to adjourn from the organizational meeting. The motion passed by unanimous vote.

Mrs. Meehan gave the monthly financial reports stating that the expenditures for the month of December were in the amount of \$685,961.42 from the S account. The year-to-date expenditures were \$16,224,916.53. Mrs. Meehan pointed out that the receipts for the month of December were \$90,765.34. Mrs. Meehan also pointed out that the year to date receipts were \$14,160,170.24.

A motion was made by Mr. McGhee and seconded by Mrs. Bricker to approve the vouchers. Mrs. Meehan pointed out the major expenses. She stated that the cost of vouchers for December was \$588,037.27.

Committee Reports:

Buildings and Grounds – There was no Buildings and Grounds Committee Report.

Finance/Long Term Planning – There was no Finance/Long Term Planning Committee Report.

Personnel Committee – There was no Personnel Committee Report.

Superintendent's Business

Action Items:

A motion was made by Mr. McGhee and seconded by Mrs. Bricker to recommend approving a resolution pursuant to R.C. 5126.0511 that states, "Each year, each county board shall adopt a resolution specifying the amount of funds it will use in the next year to pay the nonfederal share of the Medicaid expenditures that the county board is required by sections 5126.059 and 5126.0510 of the Revised Code to pay." The amount allocated for 2023 by the Wayne County Board of DD for this resolution is \$5,960,571. This amount includes DODD fees, MAC fees, and projected match obligations. The motion passed by unanimous vote.

A motion was made by Dr. Helmuth and seconded by Mrs. Bricker to recommend approval of OAC 5123-5-03, Superintendent's Professional Development Plan. The motion passed by unanimous vote.

A motion was made by Mrs. Bricker and seconded by Mrs. Fatzinger to recommend renewal of the following management contracts effective January 1 to December 31, 2023.

Director of Educational Services - Aaron Bernstein

Early Intervention Supervisor/Wayne and Ashland - Jennifer Chong

Transportation Supervisor - Robert T. Dailey, III

Director of Service and Support Administration - Debbie Dunlap

Home Visitor Supervisor/Program Manager - Krista Fitzsimmons

Community Transitions Manager - Ken Kelly

Nurse Manager - Linda Schmidt

Director of Operations - Mary Jo Starr

The motion passed by unanimous vote.

A motion was made by Dr. Helmuth and seconded by Mrs. Bricker to recommend approval of the 2023–2024 Program Calendar. The motion passed by unanimous vote.

A motion was made by Mrs. Bricker and seconded by Dr. Helmuth to recommend approval of the 2023 Annual Plan. The motion passed by unanimous vote.

A motion was made by Dr. Helmuth and seconded by Mrs. Fatzinger to recommend approval to dispose of obsolete kitchen equipment. The motion passed by unanimous vote.

A motion was made by Mr. McGhee and seconded by Mrs. Bricker to recommend approval of the January shared funding for six (6) diversion individuals for a total cost of \$35,937.72. The motion passed by unanimous vote.

Information Items

Information was shared about more opportunities and social friendships through the JADE program. Also, the annual Night To Shine Prom is scheduled for February 10, 2023.

A motion was made by Mrs. Bricker and seconded by Mrs. Fatzinger to adjourn the meeting at 8:45 pm. The motion passed by unanimous vote.

Attest: Board President

Date