



We're so happy you've chosen to join us for the 2024-25 school year! Now what? Use this checklist to make sure you're ready for fall! Be sure to scroll to the second page for more info!

School starts after Labor Day as follows: Sept. 3 (T/TH, M-TH classes), Sept. 4 (MW, MWF classes)
If you have a change of plans and need to withdraw, please notify us as soon as possible.
You can email us at KRomero@calvary-umc.org or call us at 719.599.KIDS (5437).

1. **September tuition is due July 1st if you enrolled before June 30, 2024.** This is **required** to complete your child's enrollment. You can log into your Enrollsy account (you created this at registration) and pay from there.
 - o Why do we ask for this fee in advance? Simply put, so we can secure adequate staffing and pay our teachers for room preparation, "Meet the Teacher" visits, and training that are all done during the month of August. Because we are a nonprofit organization, we count on tuition to cover teacher salaries.
2. Read the 2024-2025 Parent Handbook. This contains many answers to Frequently Asked Questions.
3. Schedule pediatrician visits early—they get very busy with "back to school" appointments!
4. Download the Health Appraisal and Immunization forms from the website, www.calvary-preschool.com or via the Enrollsy app. Take these with you and have the pediatrician fill them out and sign them. Colorado law requires every student to submit a Health Appraisal (physical) on or before the first day of class. These are good for 12 months. In addition, Colorado law requires every child to submit proof of up-to-date immunizations on or before the first day of school. *Calvary Preschool does not accept personal or religious exemptions from immunization. Medical exemptions are accepted with a written statement from your health care provider.*

There are three ways to return these forms:

- Upload the completed form as a **PDF** to your Enrollsy account. Click this link for instructions. <https://intercom.help/enrollsy/en/articles/5575206-how-to-download-or-upload-a-document>
- Email the completed form as a **PDF** to KRomero@calvary-umc.org
- **Bring physical copies** to your "Meet the Teacher" visit in August.

If your child has food allergies or asthma, download the appropriate care plan and have your child's health care provider fill out and sign the form. Be sure you sign the parent line on the care plan as well. If your child requires medications (inhalers, spacers, Epi-Pens, Benadryl, etc.), we *must* have those medications on-site the first day of class. Prescription medications must be in the original pharmacy-labeled container along with the correct measuring utensil (i.e. the dosing spoon or cup). Please label over-the-counter medicine with your child's name. Be sure to check the expiration date—we cannot accept expired medication.

5. Practice good bathroom hygiene. If your child is in a 2 ½, 3-year-old, Pre-K, or Stepping Stones class, they *must* be potty trained. Children are responsible for wiping themselves when they go to the bathroom. Children in the 2-year-old class do NOT have to be potty trained.
6. Each child will need a backpack, lunch box, and water bottle. Please label these with your child's name.

When do I find out who my child's teacher is?

We assign teachers during the summer. Teachers will contact you **mid-August** to set up a "Meet the Teacher" visit. These visits are held the week before school during the day. We do not offer evening appointments as we share space with the church and there are oftentimes evening activities. Thank you for your understanding. **Please make sure your phone number and email address are correct in Enrollsy so we can contact you to schedule your visit!**

Do I need to bring anything to the "Meet the Teacher" visit?

- Health Appraisal, Immunization form, any Care Plans and medication for allergies/asthma. Be sure all documents are signed.
- Any other supplies or materials requested by the teacher
- You and your child!

Can I request a teacher?

You may request a teacher, but we cannot guarantee requests for a variety of reasons including licensing requirements, teacher's personal schedules and other staffing considerations.

When does school start?

We start classes after Labor Day; Tuesday for T/TH and M-TH students; Wednesday for MW, MWF students.

Will my child need any additional supplies besides a backpack, lunchbox and water bottle?

Teachers will inform you of any additional supplies needed when they call to schedule this visit. Supply needs may vary by teacher.