

**Town of Grottoes
Workshop Meeting**

CALL TO ORDER: The Town of Grottoes Town Council held a workshop meeting on Monday, August 10, 2020, at 6:00 p.m., with Mayor Emily Holloway presiding.

ATTENDANCE: Council Members present were: Mark Keeler, Jo Plaster, Tim Leeth, Joshua Bailey, C.W. Stephenson, and David Raynes.

Other Town Officials present were: Town Manager Nathan Garrison, Town Attorney Nathan Miller, Town Clerk Tara Morris, Town Treasurer Rhonda Danner, Public Works Director AJ Hummel, Parks Director Ashley Collier, and Police Sergeant Wes Baugher.

Mayor Holloway stated the first item on the agenda was Lil' Guss'. Mayor Holloway said to update everyone she met with Thomas Marchese, Angeliki Floros, and the ABC Board. She said that she wants to make sure everyone knows there are two separate issues here. She said this has nothing to do with citizen complaints. Mayor Holloway said what happened was the ABC Board shared last Wednesday that they were going to have to give citations to Lil' Guss' but come to find out the ABC Agent (Ms. Robles) that did the inspection and came to the Town to get the patio approval did not completed the paperwork and it was never recorded. She stated that the ABC Agent should have done a canvas of the area, which includes a two-block radius, to see if anyone had any objections to the establishment getting an ABC license and that was never done. He asked for the Town to give a written statement that the perimeter of the patio meets the Town's ordinance and is ok with it being there. Mayor Holloway said she asked in the meeting if they could have an extension through the weekend because Council meets Monday and she cannot speak for the Town and would need to discuss with Council. ABC Agent Mr. Davis said that they could operate over the weekend as normal and on Friday morning he would conduct a canvas of the two-block area and get the responses back to the Town before they met Monday evening. Mayor Holloway said that the response from the canvas was there was no objections to the patio area or serving alcohol. She did say he received concerns about parking and the noise level from those events, which we have been actively trying to address. Mayor Holloway stated that since the ABC Board did not receive any objection, so they will approve the patio. Mayor Holloway stated that what they need from us is a letter saying that the perimeter of the fence meets our code. Mayor Holloway asked Thomas if she left anything out. Thomas Marchese said he thinks she covered everything. He stated that they already had the approval from Nathan

prior to building the patio and accomplished all the steps that were required on his part. He said they wanted to make sure they followed all the guidelines for the Town, ABC Board, and Health Department. Thomas stated as far as they were aware, they were good with Ms. Robles and the ABC Board. Mayor Holloway stated that now they need a letter stating that the parameter of that fence is within our code and that we do give permission for it to be there. Councilwoman Jo Plaster stated that her understanding is we could approve the patio as it is or approve it with restrictions. Councilman Mark Keeler said that if we would have known this patio was going to turn into a concert venue, we would not have approved it. Thomas Marchese said when he first came to town and he spoke with Nathan he told him everything he planned to do there. He said he did not sugar coat nothing or hide anything. He said the reason he put that 5,000 square foot patio there was to use it during the summertime hours to have music. He said that he consulted with Nathan throughout the whole process of building that restaurant to make sure everything he was doing was up to town code. Councilman Mark Keeler thanked Thomas for explaining and stated that some of this falls on the town with not having ordinances that address music venues. Councilman Mark Keeler said if we would have had that in place you would have known upfront what the expectations would have been. Thomas said that as a business owner he is trying to provide something a little different for people to enjoy. He said looking around the room he has seen several people that are sitting here that has come to listen to one or another of the bands playing. Thomas said that the people that are complaining are not just complaining to the Town they are calling the ABC Board trying to make it look like they are doing something wrong. He said the ABC Board has been there for the last five weekends and they have not received any violations. Angeliki Floros said that we welcome the police department, the fire department and ABC to come anytime because we are clear and not trying to do anything wrong. Councilman Mark Keeler asked if you just said you welcome the police there because we did not feel like Thomas was very welcoming. Thomas said let me clarify, he said that he has no problem with them coming and doing walk throughs but to post an officer at the corner of his property all night gives the appearance that we are doing something wrong and that's not the appearance we want. Councilman Mark Keeler stated that he supports the business and was excited when he heard it was coming to town. However, he does not support the music venue that it has brought with it. Councilman Mark Keeler said that he knows that the other issues are a separate topic than the approval of the parameter but until we can discuss some of those he will have to back off on support of the letter. Councilman Joshua Bailey asked if ABC was going to cap the capacity. Mayor Holloway said they are. Thomas stated that he has two bands that bring

large crowds and one is Big City Band, which is a hometown band. He said if you have been there you will notice people bring their kids to hang out and have a good time. The occupancy for the restaurant is 150+. Thomas said that one complaint was parking and he said he is renting two lots across from the restaurant and has the parking in front and behind it too. Mayor Holloway said that the complaints she has heard is with the parking in front of the restaurant. Thomas said if that is a major problem, he is ok with closing that parking up and letting everyone walk across the street. He said he is willing to work on settling all the complaints but as far as having music there that is a big part of his business. Mayor Holloway asked if the volume could be lowered so that it not heard so far away. Thomas agreed it could be and he would be willing to cut off earlier than 10:00. Thomas said that we are only talking about five months a year that we can use the patio. Councilman Joshua Bailey asked if the discussion happen with Nathan and Thomas and did he disclose what he wanted to do there. Town Manager Nathan Garrison stated that they walked down to the restaurant and was looking at the fence barrier and he told Thomas that the fence barrier would meet town code. Town Manager Nathan Garrison said that Thomas mentioned that he was going to use the patio space to have music at his place and he told Thomas that this would have to be approved by other entities like the Fire Marshall and ABC Board. Mayor Holloway said she asked the ABC agent where we went wrong as a town and he said you did not that the ABC agent dropped the ball on this one. Councilman Tim Leeth said that he has heard some of the bands play so loud that he can tell the exact song they are playing from his kitchen and other bands that he cannot. Councilman Tim Leeth stated that he is all for live music and has played in bands since he was 16 years old. He said there are ways to not mic the drums and to keep the volume lower where it is still enjoyable for the people there. He said that this is where the Town would have to depend you (the business owner) to help control the sound to keep it down. Councilman Joshua Bailey said that if we have already given him approval for the patio and he has the ABC approval then we can set whatever restrictions we want but the noise can be taken care of two items down on the agenda. Mayor Holloway said she feels we need go with if someone is coming to us today would that space be approved. She said that we can put the parameters in that address the concerns of how loud noise level is and all but that doesn't take away from the fact that we as a town don't have anything in our current code to say we could not or would not approve that parameter to be used how ever a business chooses to use it. Councilman Joshua Bailey said right now we are talking about outside dining not the live music. Councilman Tim Leeth stated that we already gave permission or at least he feels that way. He stated that he remembers them coming and discussing if it was

going to be covered or not and doesn't feel it would be fair to them not to approve the letter for the patio area because of the other issues that have occurred. Councilwoman Jo Plaster made a motion to approve the parameter as it stands and as we have agreed to before. Councilman C.W. Stephenson seconded the motion. Councilman Joshua Bailey asked if we wanted to cap the occupancy to 200 people to help with some of the parking concerns. Councilman Joshua Bailey moved to amend the current motion to cap the occupancy to 200 people. Councilman Tim Leeth seconded the amended motion. Mayor Holloway asked if we wanted to ask if we want to set a time or lower the volume. Councilman Joshua Bailey said that should be in the ordinance. Councilman Joshua Bailey amended his amendment to include to follow the town ordinance on noise. Councilman Tim Leeth seconded the amended amendment. Council Members Mark Keeler, Jo Plaster Tim Leeth, Joshua Bailey, C.W. Stephenson, and David Raynes voted in favor of the motion amendment, motion carried. Council Members Mark Keeler, Jo Plaster Tim Leeth, Joshua Bailey, C.W. Stephenson, and David Raynes voted in favor of the amended motion, motion carried.

Mayor Holloway said we will skip the ballfield equipment and go onto the noise ordinance.

Councilman Mark Keeler said that our noise ordinance needed updating because it was too vague to enforce. He stated other localities have gone to using decibels, which is measurable and recordable, and the planning commission has been working to revise our noise ordinance to be comparable to other localities. He said staff did a great job putting the changes in red and went over a few of the changes. Councilman Mark Keeler stated that daytime hours were split and from May 1st through Labor Day the times will remain 7:00 am until 10:00 pm and from Labor Day until April 30th the daytime hours would be 7:00 am until 9:00 pm giving one less hour of daytime hours. Councilman Mark Keeler stated that everything else on the first page that is highlighted in red is about the decibels. He stated on the back page to look at the paragraph Maximum Permissible Sound Level in red. He stated that it states that all zoning districts be the same. He stated that we are a community integrating our business and residences and instead of separating things out like a lot of municipalities are doing we are keeping all zoning districts with the same limitations. Councilman Mark Keeler said they made some changes to the section on animals. He stated that now if a dog consecutively parks for 20 minutes then the owner could be sited under the noise ordinance. Councilman Mark Keeler stated that on the next page item G is where it addresses amplified equipment, loudspeakers, amplified trucks, and those types of things. Councilman Mark Keeler stated that the

enforcement has been changed and asked everyone to look at that. He also stated that the planning commission feels there should be an exception to the rule and suggested a permit process for anyone wanting to apply for a permit that their noise will exceed the permitted decibels. He stated that under the permit process it can be given by the Town Manager, Chief of Police, or their designee in conjunction with the chair of the Special Events Committee. Councilman Mark Keeler stated there are many exemptions listed to the ordinance. Mayor Holloway asked if they consulted someone about decibel reading or where to begin. Councilman Mark Keeler said they contacted the surrounding localities and with the police. Mayor Holloway asked how far away you would be able to still hear music from the music location. Councilman Mark Keeler said that he thinks the decibel level is probably stricter than what some people may want if they are wanting to hear the music two blocks away. Mayor Holloway said so basically if they want to hear the music, they will need to go to the music location to hear it. Councilman Tim Leeth said that he feels a decibel level may be needed and stated that he is not sure how familiar everyone is with decibels. He said he downloaded a decibel meter on his phone today to see what the range was, and he said when we were just talking Emily hit 56 decibels. Councilman Tim Leeth said that he feels 62 is very low for a daytime decibel. He said when he played at indoor facilities, they would make you keep your decibels between 70 and 75, which is still loud. Councilman Joshua Bailey said that he does not think the nighttime hours need to be changed through wintertime. He said we need to set the time at 9:00 or 9:30 for the whole year. Councilman Tim Leeth stated that we need to take Lil' Guss' out of this and consider the rest of the town residents. He said he is not in favor of changing the time slots especially since Lil' Guss' said they would make concessions to keep things running smooth. Councilwoman Jo Plaster said that she is not in favor of changing the time from 10:00 pm and feels if we did it would cause our police department a lot more issues. She said she would like to hear what these decibels are so everyone is on board with what we are being asked to approve. Councilman Mark Keeler said we can keep the time to 10:00 pm. He stated that tonight he will do the first reading of the noise ordinance and make a motion to set the public hearing. He said at the September meeting we will have the public hearing and then in the regular meeting he will do the second reading and vote on the revised ordinance. Councilwoman Jo Plaster said as far as permits she feels that could become very cumbersome. She stated people have gatherings all the time, just not recently because of Covid, but it could make it where we have to get permits for everything we want to do outside like, birthday parties, graduation parties and she doesn't

feel like we should be micromanaging this if we can control the amount of noise for a certain amount of time.

Mayor Holloway stated that we are out of time, meeting adjourned.

Mayor Holloway called the August 10, 2020 meeting of the Grottoes Town Council to order and welcomed citizens. Town Clerk Tara Morris called the roll. Mark Keeler, Joshua Bailey, Jo Plaster, Emily Holloway, David Raynes, C.W. Stephenson, and Tim Leeth were present. Also present were Town Clerk Tara Morris, Town Attorney Nathan Miller, Town Manager Nathan Garrison, Tourism and Parks Director Ashley Collier, Public Works Director AJ Hummel, Town Treasurer Rhonda Danner, and Police Sergeant Wes Baugher.

FINANCE

Councilman David Raynes made a motion to approve the bills as of August 10, 2020 and the remaining bills paid in July 2020 totaling \$102,126.89. Councilman Joshua Bailey seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Councilman David Raynes made a motion to approve the Treasurer's report for July 2020. Councilman Joshua Bailey seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

ORDINANCE, HEALTH AND PROPERTY

Councilman Mark Keeler stated that we just received the revisions to amend Chapter 4 and asked for Council to review them and have this on the agenda for next month.

Councilman Mark Keeler made a motion to have the first reading of Chapter 113 (Noise Ordinance) tonight and to set a public hearing for September 14th for the fees in the proposed amendment and to have the second reading and vote on the same night. Councilman Joshua Bailey seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Town Attorney Nathan Miller stated that he tried to simulate everyone's comments and asked everyone to look over it to make sure that all the changes were included.

STREETS AND STREET LIGHTS

Councilwoman Jo Plaster said the street committee met and would like to move forward with asking VDOT to do a speed reduction on 3rd Street from Dogwood Avenue to Augusta Avenue. She said there are a couple of reasons for this and one is the golf carts cannot cross without having to push them over, legally, to go to the parks. She stated that traffic seems to be going faster than the 35 mph and that they have asked VDOT about putting in a crosswalk at Dogwood Avenue and 3rd Street. She said she would like to have Councils support when going to VDOT asking for a speed reduction. Councilwoman Jo Plaster made a motion to solicit VDOT to ask them for a speed reduction on 3rd Street from Dogwood Avenue to Augusta Avenue from 35 mph to 25 mph.

Councilman David Raynes seconded the motion. Councilman Joshua Bailey asked if you could cross South River Road on a golf cart. He said that area is in Augusta County and not the Town.

Sergeant Baugher stated that road is 35 mph so you would not be able to. Councilman Joshua Bailey said this change would still not allow you to access the park. Mayor Holloway said this would take care of people going to Food Lion, but they still would not be able to get to the park. Councilman Mark Keeler asked would it be better to back that reduction request to Forest Avenue since we have a sidewalk that cross 3rd Street there. Rick

Chandler asked if he could say something. He said typically they will look at speed and will want to do a traffic count of the area but said it seems hard to get them to reduce speeds. Troy Davis said he did not realize he could speak to this but

changing the speed limit does not make people obey the law. The said he owns the Shops on 340 and nobody drives 35 on that road. He said that he has seen people drive golf carts across 340 and it still does not seem to slow them down. Tina Glover said these crosswalks do not help because people do not stop for the people walking across. Councilwoman Jo Plaster said that our plan is to paint the crosswalks and have caution signs to make drivers more aware of people crossing. Councilwoman Jo Plaster made a motion

to amend the motion from 35mph to 25 mph from Forest Avenue to Augusta Avenue. Councilman David Raynes seconded the amended motion. Council members Mark Keeler, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion,

Council member Joshua Bailey voted against the motion, motion carried. Mayor Holloway said now we need to approve the motion to request from VDOT the speed reduction on 3rd Street from 35mph to 25 mph from Forest Avenue to Augusta Avenue. Council members Mark Keeler, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, Council member Joshua Bailey voted against the motion, motion carried.

PARKS, RECREATION AND PUBLIC FACILITIES

Councilman C.W. Stephenson made a motion to amend the agenda to add ball equipment discussion. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried. Parks Director Ashley Collier provided a list of equipment that would need to purchase to hold tournaments at Mountain View Park. She said the total cost, without purchasing a building to store the equipment in, would be \$2,886.60. Mayor Holloway said the finance committee was discussing the cost of the equipment and purchasing another shed to store the equipment in. The committee talked about all the upkeep on all the storage buildings and suggested instead of another 12x16 storage building to build a press box and storage building at Shifflett Field and negotiate with the Little League a storage area for the use of their equipment. She said they discussed the storage area having three separate storage sections one for the Town, one for the Little League and one for the Grottoes Cardinals and then we can eliminate the storage sheds that are at the park. Councilman Joshua Bailey said that these storage buildings are in bad shape and are in need of repair or replacement. He said that is the first thing you see when you go into the park so if we can build a nice press box/ storage building for equipment to be kept then these sheds could be removed and it would make the park look a lot better.

Councilman Joshua Bailey made a motion to look at building a press box/ storage building at the Grottoes Cardinals Field and negotiate with the Little League on the use of equipment.

Councilman Mark Keeler seconded the motion. Councilman Joshua Bailey asked if we are still considering partnering with the Cardinals. Mayor Holloway said that we are but she wanted to get the Councils opinion before she took it to the Cardinals.

Council members Mark Keeler, Joshua Bailey, Jo Plaster, David

Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

SPECIAL EVENTS

Councilman Tim Leeth stated that he will be getting with the Special Events Committee this week to discuss the fall events.

PERSONNEL, FIRE AND POLICE PROTECTION

Councilwoman Jo Plaster made a motion to convene into closed session pursuant to section 2.2-3711(A)1 of the Code of Virginia to discuss matters for the purpose of considering such person's assignments, appointment, promotion, performance, demotion, salaries, discipling, or resignation and Section 2.2-3711(A)3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Councilman Joshua Bailey seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Councilman Tim Leeth made a motion to adjourn the closed session. Councilwoman Jo Plaster seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Mayor Holloway read the certification of the closed session to the best of your knowledge that only public business matters lawfully exempted from open meeting requirements under section 2.2-3711(A)1 of the Code of Virginia as only such public business matters that were identified in the motion by which a closed meeting were heard, discussed, or considered in the meeting. Town Clerk Tara Morris took a roll call. M. Keeler; so certified, J. Bailey; so certified, J. Plaster; so certified, E. Holloway; so certified, D. Raynes; so certified, C. Stephenson; so certified, T. Leeth; so certified.

PRESENTATION OF PETITIONS AND CLAIMS

Tina Glover addressed the Council stating that she is opening a new business at 208 6th Street and said that they have a mud puddle there and it has been there for years. She said there is one right across the street too and asked if there was anything the Town could do fix these low spots. Mayor Holloway said we should be able to and asked the streets committee check into it. Ms. Glover asked about the cement trash can out front and how often it is dumped, or if it could be moved, or if they can dump it themselves. She said that everyone seems to put their dog poop in them. Public Works Director AJ Hummel said they only dump them when they notice that they are full. She asked if there were trash bags in them that she could dump it herself and he said yes, they have bags in them. Ms. Glover asked if the Town would supply the paint that she would repaint the fire hydrant that is in front of her business she said it is looking a little dingy. Public Works Director AJ Hummel said that they will take care of it. Ms. Glover said she has another concern and that is with a neighbor. She said he walks all around his property with only a thong on and she was not sure if Grottoes has a decency ordinance or could adopt one, but she has a granddaughter that comes over and she doesn't want her granddaughter seeing this. She said that she is tired of seeing his whole butt. She said she has asked him nicely to go put clothes on. She has talked to an officer and was told to come to the Town Council to see what can be done. Councilman Tim Leeth asked what her neighbors' response was when she asked him to put on clothes and she said he just smiles. She said the police officer said as long as everything is covered in the front the back can be exposed. She said that she hasn't been over to talk to his mother because the man is in his 40's so she is not dealing with a child. Mayor Holloway said that this is a valid concern and we will have to check into it.

With no further business to discuss, Mayor Holloway adjourned the meeting.

The Mayor called an Emergency Meeting of the Grottoes Town Council for Thursday, August 13, 2020 at 6:00 P.M. Mayor Holloway called the meeting to order and Town Clerk Tara Morris called the roll. Members present were Mark Keeler, Joshua Bailey, Jo Plaster, Emily Holloway, David Raynes, C.W. Stephenson, and Tim Leeth. Also present were Town Clerk Tara Morris, Town Attorney Nathan Miller, and Town Manager Nathan Garrison.

Mayor Holloway stated that the meeting was called to discuss personnel matters under section 2.2-3711(A)1 of the Code of Virginia to discuss matters for the purpose of considering such person's assignments, appointment, promotion, performance, demotion, salaries, disciplining, or resignation and asked for a motion.

Councilman Tim Leeth made a motion to convene into closed session under section 2.2-3711(A)1 of the Code of Virginia to discuss matters for the purpose of considering such person's assignments, appointment, promotion, performance, demotion, salaries, disciplining, or resignation. Councilwoman Jo Plaster seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Jo Plaster made a motion to adjourn the closed session. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Mayor Holloway read the certification of the closed session to the best of your knowledge that only public business matters lawfully exempted from open meeting requirements under section 2.2-3711(A)1 of the Code of Virginia as only such public business matters that were identified in the motion by which a closed meeting were heard, discussed, or considered in the meeting. Town Clerk Tara Morris took a roll call. M. Keeler; so certified, J. Bailey; so certified, J. Plaster; so certified, E. Holloway; so certified, D. Raynes; so certified, C. Stephenson; so certified, and T. Leeth; so certified.

Mayor Holloway adjourned the meeting.

The Mayor called an Emergency Meeting of the Grottoes Town Council for Friday, August 14, 2020 at 5:00 P.M. Mayor Holloway called the meeting to order and stated in absence of the clerk she called roll. Members present were Mark Keeler, Joshua Bailey, Jo Plaster, Emily Holloway, David Raynes, and Tim Leeth. Also present were Town Attorney Nathan Miller, and Town Manager Nathan Garrison.

Mayor Holloway asked for a motion to go into closed session.

Councilwoman Jo Plaster made a motion to convene into closed session under section 2.2-3711(A)1 of the Code of Virginia to discuss matters for the purpose of considering such person's assignments, appointment, promotion, performance, demotion, salaries, discipling, or resignation. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Jo Plaster made a motion to adjourn the closed session. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, and Tim Leeth voted in favor of the motion, motion carried.

Mayor Holloway read the certification of the closed session to the best of your knowledge that only public business matters lawfully exempted from open meeting requirements under section 2.2-3711(A)1 of the Code of Virginia as only such public business matters that were identified in the motion by which a closed meeting were heard, discussed, or considered in the meeting. Town Manager Nathan Garrison took a roll call. M. Keeler; so certified, J. Bailey; so certified, J. Plaster; so certified, E. Holloway; so certified, D. Raynes; so certified, T. Leeth; so certified.

Mayor Holloway adjourned the meeting.

An Emergency Meeting of the Grottoes Town Council was called for Thursday, August 31, 2020 at 4:00 P.M. Mayor Holloway called the meeting to order and Town Clerk Tara Morris called the roll. Members present were Mark Keeler, Joshua Bailey, Jo Plaster, Emily Holloway, David Raynes, C.W. Stephenson, and Tim Leeth. Also present were Town Clerk Tara Morris, and Town Manager Nathan Garrison.

Mayor Holloway stated that the reason for the meeting is that we had three Council members who have called for an emergency meeting today. She stated that it will be in closed session and asked for a motion to go into closed session.

Councilman Joshua Bailey made a motion to convene into closed session pursuant to section 2.2-3711(A)1 of the Code of Virginia to discuss matters for the purpose of considering such person's assignments, appointment, promotion, performance, demotion, salaries, disciplining, or resignation. Councilman C.W. Stephenson seconded the motion. Councilman Joshua Bailey stated that he noticed the Town Attorney was not here. He stated that he was going to ask that the Town Attorney and Town Manager be excluded from this meeting due to the Exclusionary Rule. He stated that the reason he was asking for the attorney to be excluded is because he represent other localities that could possibly be a conflict of interest with attorney client privilege and that he or his firm may be requested as a witness or potential witness. Councilman Joshua Bailey stated that the Town Manager has no input on the matters to be discussed in closed session and as well may be called as a witness or potential witness. He said that he was going to request that they stay in the Council Chambers incase we call for them. Councilman Joshua Bailey stated that was his request for the discussion. Mayor Holloway said that she does not know anything about the Town Attorney not being here. Town Manager Nathan Garrison stated that he did not contact the Town Attorney about this meeting. Mayor Holloway said he will not be here and asked if he wanted to change anything or if Council had any problems with this request. Council members Mark Keeler, Joshua Bailey, Jo Plaster, Emily Holloway, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Councilman Joshua Bailey made a motion to adjourn the closed session. Councilman David Raynes seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, Emily Holloway, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Mayor Holloway read the certification of the closed session to the best of your knowledge that only public business matters lawfully

exempted from open meeting requirements under section 2.2-3711(A)1 of the Code of Virginia as only such public business matters that were identified in the motion by which a closed meeting were heard, discussed, or considered in the meeting. Town Clerk Tara Morris took a roll call. M. Keeler; so certified, J. Bailey; so certified, J. Plaster; so certified, E. Holloway; so certified, D. Raynes; so certified, C. Stephenson; so certified, and T. Leeth; so certified.

Mayor Holloway adjourned the meeting.

The Mayor called an Emergency Meeting of the Grottoes Town Council for Wednesday, September 2, 2020 at 8:00 A.M. Mayor Holloway called the meeting to order and Town Clerk Tara Morris called the roll. Members present were Mark Keeler, Joshua Bailey, Jo Plaster, Emily Holloway, David Raynes, C.W. Stephenson, and Tim Leeth. Also present were Town Clerk Tara Morris, and Town Manager Nathan Garrison.

Mayor Holloway stated that the meeting was called to discuss personnel matters under section 2.2-3711(A)1 of the Code of Virginia to discuss matters for the purpose of considering such person's assignments, appointment, promotion, performance, demotion, salaries, disciplining, or resignation and asked for a motion.

Councilman Joshua Bailey replied so moved. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Councilman Tim Leeth made a motion to adjourn the closed session pursuant to section 2.2-3711(A)1 of the Code of Virginia to discuss matters for the purpose of considering such person's assignments, appointment, promotion, performance, demotion, salaries, disciplining, or resignation and asked for a motion. Councilman Mark Keeler seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Mayor Holloway read the certification of the closed session to the best of your knowledge that only public business matters lawfully exempted from open meeting requirements under section 2.2-3711(A)1 of the Code of Virginia as only such public business matters that were identified in the motion by which a closed meeting were heard, discussed, or considered in the meeting. Town Clerk Tara Morris took a roll call. M. Keeler; so certified, J. Bailey; so certified, J. Plaster; so certified, E. Holloway; so certified, D. Raynes; so certified, C. Stephenson; so certified, and T. Leeth; so certified.

Mayor Holloway stated that we are back into open session as asked for a motion to accept the resignation from Thomas James as Police Chief effective August 14, 2020. Councilman Tim Leeth stated so moved. Councilwoman Jo Plaster seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Councilman Joshua Bailey made a motion to advertise the chief of police position immediately as we did in 2019. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo

Plaster, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Councilman Joshua Bailey made a motion to demote Wes Baugher from Sergeant to Police Officer effective immediately, sighting services are no longer needed as Sergeant and we are removing the sergeant's position from the police department at this time. He will remain the lead officer in charge of the administration of the police force until further notice. Councilman C.W. Stephenson seconded the motion.

Council members Joshua Bailey, David Raynes, C.W. Stephenson, and Tim Leeth voted in favor of the motion, Councilman Mark Keeler and Jo Plaster, opposed the motion, motion carried.

Mayor Holloway adjourned the meeting.

An Emergency Meeting of the Grottoes Town Council was called for Friday, September 4, 2020 at 4:30 P.M. Mayor Holloway called the meeting to order and Town Clerk Tara Morris called the roll. Members present were Mark Keeler, Joshua Bailey, Jo Plaster, Emily Holloway, David Raynes, and Tim Leeth. Also present was Town Clerk Tara Morris.

Mayor Holloway stated that the reason for the meeting is that we had three Council members who have called for an emergency meeting today. She stated that it will be in closed session pursuant to section 2.2-3711(A)1 of the Code of Virginia to discuss matters for the purpose of considering such person's assignments, appointment, promotion, performance, demotion, salaries, disciplining, or resignation, and asked for a motion to go into closed session.

Councilman Mark Keeler replied so moved. Councilwoman Jo Plaster seconded the motion. Councilman Joshua Bailey made a motion to amend this motion to cap the meeting at one hour due to work obligations. Councilman Tim Leeth seconded the amendment. Council Members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, and Tim Leeth voted in favor of the motion, motion carried. Council Members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, and Tim Leeth voted in favor of the amended motion, motion carried.

Councilwoman Jo Plaster made a motion to adjourn the closed session. Councilman Mark Keeler seconded the motion. Council Members Mark Keeler, Joshua Bailey, Jo Plaster, David Raynes, and Tim Leeth voted in favor of the motion, motion carried.

Mayor Holloway read the certification of the closed session to the best of your knowledge that only public business matters lawfully exempted from open meeting requirements under section 2.2-3711(A)1 of the Code of Virginia as only such public business matters that were identified in the motion by which a closed meeting were heard, discussed, or considered in the meeting. Town Clerk Tara Morris took a roll call. M. Keeler; so certified, J. Bailey; so certified, J. Plaster; so certified, E. Holloway; so certified, D. Raynes; so certified, T. Leeth; so certified.

Mayor Holloway adjourned the meeting.