



NOTICE AND INSTRUCTIONS TO INTERESTED BIDDERS

RFP 24-23952 FOR PALMER HEADQUARTERS WINDOW REPLACEMENTS

Matanuska Electric Association, Inc. (MEA) is soliciting proposals from qualified licensed and bonded contractors to remove, supply, and install window replacements at our Palmer Headquarters building located at 163 E Industrial Way, Palmer, Alaska 99645.

Approximately 170 windows need replacement. Contractor is responsible for verifying site conditions, measurements, and quantities of all materials necessary to complete required scope of work.

Note: Davis-Bacon wage rates do not apply to this scope of work.

MEA utilizes a ShareFile site for access to formal bid solicitations. To obtain a copy of this project's complete RFP packet, interested contractors are to submit an email request to FormalQuestions@mea.coop.

MANDATORY PRE-BID SITE VISIT

A mandatory Pre-Bid site visit meeting is scheduled for **11:00 am (AKST), Wednesday, March 27, 2024** at 163, E. Industrial Way, Palmer, Alaska. Attendance at this conference is mandatory for consideration of submitting a proposal.

PROJECT SCHEDULE

March 27, 2024 at 11:00am (AKDT)	Mandatory Site Visit Meeting
April 2, 2024 by 12:00pm (AKDT)	Submission deadline for written questions or clarifications (submitted to FormalQuestions@mea.coop)
April 4, 2024 by 5:00pm (AKDT)	Addendum issued for responses to questions/clarifications
April 12, 2024 by 4:00pm (AKDT)	Sealed proposals due – uploaded to MEA's ShareFile site
April 25, 2024	Estimated Notice of Award to Contractor
December 31, 2024	Full Project Completion

END OF SECTION