

Are you curious about the “simple” work order qualifications? The table below explains how to qualify for the “simple” work order process.

Your request must be for single residential service.	Multi-family dwellings, commercial or other types of services do not fall into a “simple” category.
You must be the legal property owner or authorized agent.	You are considered an authorized agent if you have a power of attorney or other legal document such as a notarized easement from the legal property owner.
Your request must be for a New Service.	There is no electric service on the lot or there is temporary service that is ready to be converted to permanent service.
Temporary Requirements:	<ol style="list-style-type: none"> 1. Source can only be Pedestal, Pole with One Transformer, or an Underground Transformer. 2. Service distance is less than 20 feet
Permanent Requirements:	<ol style="list-style-type: none"> 1. Source can only be Pedestal, Pole with One Transformer, or an Underground Transformer. 2. Service distance is less than 200 feet for underground or 40 feet for overhead.
Temporary and Permanent Simple Requirements:	<ol style="list-style-type: none"> 1. No clearing is required 2. No more than one meter 3. Straight path between the source and the proposed meter location is clear of all obstructions. 4. There are no improvements such as concrete, asphalt, or retaining walls. 5. The path between the source and meter base is not within 10 feet of any exposed septic pipe or crossing any part of the septic or leach field. 6. There are no road crossings 7. The service is installed in accordance with MEA Service Guide.
Required Photos: Simple services require five to six photos.	<ol style="list-style-type: none"> 1. Meter location to the MEA source. 2. MEA source to the meter location. 3. The full meter base 4. The meter base nameplate showing part #, amperage rating, and diagram 5. Installed ground rods. 6. Functioning water supply and sewage OR the permanent foundation with

	structure. (Only for NSA Qualified Permanent Services)
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