



DISASTER ASSISTANCE PROGRAM APPLICATION - SNOHOMISH COUNTY FLOOD EVENT DECEMBER 2023

Applications are due April 15, 2024. If funding remains available, additional rounds may be possible. Contact Snohomish Conservation District for more information. You are encouraged to apply as soon as possible.

All sections of the application must be completed if applicable. See below for specific applicability instructions.

NOTE: To be considered complete, all supporting documentation, data, materials, and information must be provided.

Section 1. Farmer / Rancher

Farmer / Rancher Name: _____ Date of Application: _____

Farm / Ranch Name (if applicable): _____

Farmer / Rancher Physical Address: _____ City: _____ State: _____ Zip: _____

Farmer / Rancher Mailing Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Property Address where physical damage/loss occurred (if different than physical address above):

City: _____ State: _____ Zip: _____

Property Tax ID number: _____ The Tax Property ID number is found on your property tax records,
or you can contact your County Auditor.

Latitude and longitude description of the property where physical damage/loss are located (*Snohomish CD staff can assist with
identifying this if needed*):

County where physical damage or loss occurred: _____

Acreage of farm / ranch: _____ Type of Operation (Commercial, subsistence, hobby): _____

Property ownership: enter all person(s) who own more than 20% of the property(ies) listed above where physical damage or
loss occurred: _____

Type of farm or ranch (please check all that apply):

- ☐ Irrigated crop
- ☐ Non-irrigated crop
- ☐ Livestock
- ☐ Other

Number of acres impacted: _____ Total amount requested in this Application: _____

How did you hear about this opportunity? _____

Section 2. Physical Damage and / or Loss

A. DESCRIPTION AND LOCATION OF PHYSICAL DAMAGE AND / OR COST. Summarize the damage sustained by your operation directly related to the natural disaster events. Please include any additional details you feel will help in determining your eligibility for funding. Include information about the items lost or damaged as result of the natural disaster or documentation of reduced agricultural income or activity. Please include any pictures, certifications, or other documentation of the damage or loss.

B. WHAT WILL GRANT FUNDS BE USED FOR ON YOUR FARM OR RANCH? PLEASE CHOOSE ALL THAT APPLY.

☐ Reimbursement for **expenses incurred as a result of the disaster**. Categories of allowable expense include payroll, supplies, repairs, feed, building improvements (improvements limited to restoring to pre-disaster condition, enhancements may be considered if they contribute to disaster resiliency) or repairs, replacing damaged or lost crops (for example hay or nursery stock), livestock, berry plants, equipment, and other operations and business expenses. If choosing this option, please explain in detail. Only actual expenses are eligible, reduced income or lost potential crop sales are not eligible.

☐ Cost share project. NOTE: if applying for a cost share project, the applicant **must also apply** with the Snohomish Conservation District (floodhelp@snohomishcd.org or by phone at 425-658-9067). A signed cost-share agreement will be required, cost share is done on a reimbursable basis. If approved, all work must be completed, and all documentation submitted no later than May 31, 2023. Additional requirements and restrictions apply. Please describe the cost share project:

Section 3. Expense Documentation Table.

Provide documentation of costs incurred as a result of a natural disaster such as a flood, earthquake, or wildfire. Enter each expense. Documentation is required for each expense. The farmer or rancher has to demonstrate that all payments have been both paid and cleared.

Documentation includes an itemized invoice **plus proof of payment**. Acceptable forms of proof of payment are:

- Itemized invoices showing a \$0 balance.
- Copies of cancelled checks (submit image of front and back).
- Credit Card Statements with account numbers blacked out.

Receipts must show name and contact information of seller, date of purchase, itemized list of items purchased, or costs incurred plus cost per item, total paid, and method of payment.

If further rows are needed, please duplicate this page and attach as many sheets as needed to your application.

Invoice date	Invoice number	Vendor	Description of purchase or cost	How was the purchase or cost used for rebuilding the farm or ranch?	Total invoice amount	Proof of payment

Section 4. Proof of Damages.

If the expense incurred is a replacement or repair of lost or damaged items, please provide proof of damage to/loss of those items. **You may provide pictures or other certifications for damage and proof of loss by attaching them to this application.**

Section 5. Proof of Payment.

For incurred expenses, please provide proof of payment for each expense listed in the Expenses Documentation Table above. You may also attach proof of payment documentation to this application.

Section 6. Letter from owner if property is leased.

If property is leased, provide a letter from the owner giving permission for expenses and statement owner will not be claiming for same expenses.

Section 7. Review Process.

Applicants who are economically vulnerable or socially disadvantaged will be prioritized in the review process. If you would like to be considered for this category, please complete the following certification.

- ☐ I certify I am a Limited Resource Farmer/Rancher. Please use this tool for determination: bit.ly/DeterminationTool
- ☐ I certify that I am a member of a group whose members have been subject to racial, ethnic, or gender prejudice because of their identity as members of a group without regard to their individual qualities.

Section 8. Application Agreement

1. I certify that I am a farmer or rancher, as defined in the *SCC Short-Term Disaster Recovery Financial Assistance Program for Farmers and Ranchers FY2023 Guidelines*. To view the guidelines, visit scc.wa.gov/programs/disaster-assistance-program.
2. I certify that I am an eligible farmer or rancher that sustained damage or loss in Snohomish County.
3. I certify that all physical damage or loss expenses I am seeking grant funding for were not covered, in whole or in part, by insurance or other governmental sources.
4. I certify that all expenses I am seeking grant funding for are directly related to the major flooding event that occurred in Snohomish County during early December 2023.
5. I certify that all expenses I am seeking grant funding for were related to farming or ranching and directly caused by the disaster.
6. I certify that regardless of the number of owners of my entity/business/operation/ranch/farm, only one application for grant funding is being submitted.
7. I certify that my entity/business/operation/ranch/farm has not received grant funding from the *SCC Short-Term Disaster Recovery Financial Assistance Program for Farmers and Ranchers* at any other time during this past 24 months, regardless of the number of owners.
8. I certify that I have paid all expenses for which I am seeking reimbursement for in this Application.
9. I understand that funding is limited and the availability of funds is only through legislative appropriation and state allotment to the SCC.

10. I understand and by submitting this Application, agree to grant the SCC, its staff, or conservation district staff acting on behalf of the SCC, such access to the damaged or lost property or submitted evidence or documents supporting damage or loss, as necessary to verify any reimbursement requested in this Application.
11. I understand that I am requesting funding from the SCC, and that I will comply with all rules and requirements as described in the *SCC Short-Term Disaster Recovery Financial Assistance Program for Farmers and Ranchers FY2023 Guidelines*.

Section 9. Agreement Completion Certification

By signing this Application, I hereby

1. Certify that, under penalty of perjury, all information provided in connection with this Application is true and correct, and that the identified farm or ranch sustained damage directly related to natural disaster events and the expenses documented as part of this Application were in direct relation to repairing, mending or replacing those damages;
2. Certify that the claims submitted are not covered by insurance or other governmental sources;
3. Certify that if persons or entities other than the farmer or rancher are entitled to a share of funds received due to a written or verbal agreement, farmer or rancher will divide any funds received accordingly.
4. Acknowledge that any misrepresentation or false statement made by the farmer or rancher or an authorized agent of the farmer or rancher in connection with this Application, whether intentional or not, will constitute grounds for denial of this Application and may be the subject of substantial civil and/or criminal liability and sanctions;
5. Acknowledge this Application and any payments owed to farmer or rancher in connection with this Application may be reduced or denied because of the farmer or rancher's owing any debt to the State of Washington; and
6. Certify that farmer or rancher is authorized to submit this Application and to make these certifications and acknowledgements.
7. Acknowledge that the penalty for knowingly making false statements or false entries, or attempted to secure money through fraudulent means, may include fines and/or incarceration and/or forfeiture of agricultural assistance funds under applicable federal and state law.
8. Understand that this document becomes public record and is subject to disclosure. With few exceptions, you have the right to request and be informed about the information that the State of Washington collected about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect.

Signature of Farmer or Rancher

Date

Application Prepared by (if different than Farmer or Rancher)

Date

Snohomish CD Staff who assisted with Application if applicable

Date

NOTE: *Funding is limited. Applications not received by the deadline are not eligible.*

Application Questions

If you have questions regarding submission of the application and/or SCC requirements, please contact the Snohomish Conservation District by email at floodhelp@snohomishcd.org, by phone at 425-658-9067, or in-person at 528 91st Ave NE, Suite A, Lake Stevens, WA 98258. Or contact the Commission's regional manager for Puget Sound, Jean Fike, at jfike@scc.wa.gov, or by phone at 360-764-0533.