

## STANDARD 1

### Compliance with Laws (required standard)

Conservation Districts must fulfill their legal requirements as Political Subdivisions of the State of Washington and comply with all laws and the Washington Administrative Code. This evaluation is based on the best available information at the time it is conducted. **Date Evaluation Conducted:**

|     | Compliance with Laws and Requirements   | Citation (link to RCW or WAC)  | Yes | No |
|-----|---|--|-----|----|
| 1.  | Annual report of accomplishments was submitted on time, in the prescribed format to the Commission.   | <a href="#">RCW 89.08.070 (11)</a>   |     |    |
| 2.  | District Long Range Plan submitted on time & meeting RCW and Commission requirements.   | <a href="#">RCW 89.08.220 (7)</a>  |     |    |
| 3.  | District Annual Work Plan submitted on time & meeting RCW and Commission requirements.  | <a href="#">RCW 89.08.220 (7)</a>  |     |    |
| 4.  | The District has made a demonstrated effort to address their top resource needs identified in their Long Range Plan.  | <a href="#">RCW 89.08.220 (7)</a>  |     |    |
| 5.  | Upon request, District contracts and agreements have been submitted to the Commission   | <a href="#">RCW 89.08.210</a>  |     |    |
| 6.  | Supervisor elections & appointments are conducted according to RCW and WAC requirements. At least one District representative (ideally Elections Supervisor) has completed mandatory Elections Training provided by the Commission. | <a href="#">RCW 89.08.190</a> & <a href="#">89.08.200</a><br><a href="#">WAC 135-110</a> |     |    |
| 7.  | Annual financial reporting to State Auditor's Office completed correctly and on time.   | <a href="#">RCW 89.08.210</a>  |     |    |
| 8.  | All State Auditor identified issues (during SAO audits) have been resolved to the extent possible.  | <a href="#">RCW 89.08.070 (12)</a>   |     |    |
| 9.  | Open Public Meetings Act is followed including executive sessions.  | <a href="#">RCW 42.30</a>  |     |    |
| 10. | State Public Records Act is followed.   | <a href="#">RCW 42.56</a>  |     |    |
| 11. | All Board Supervisors and Public Records Officers are current on the required Open Public Meetings and Public Records Act Training.   | <a href="#">RCW 42.30.210</a> & <a href="#">RCW 42.56.150</a>                            |     |    |
| 12. | Keeping public informed of Conservation District activities.  | <a href="#">RCW 89.08.220 (13)</a>   |     |    |
| 13. | State Ethics laws for public officials are being followed.  | <a href="#">RCW 42.20</a> & <a href="#">42.23</a>  |     |    |
| 14. | District in compliance with terms of Commission/District Master Agreement.  | <a href="#">RCW 89.08.070 (5)</a>  |     |    |
| 15. | Demonstrated diligence in complying with state and federal statutes such as: contracting, employment/labor laws, etc., through adoption of up-to-date policies, training, and use of available resources such as MRSC and Enduris.  | Various  |     |    |

#### Standard 1 Ideas for Improvement: