

# 2024 Conference Pack

'Whangarei's all-in-one conference and  
events destination of choice'





## Rooms

We have two rooms

- The Kauri Room - up to 80 guests
- The Rata Room - up to 24 guests

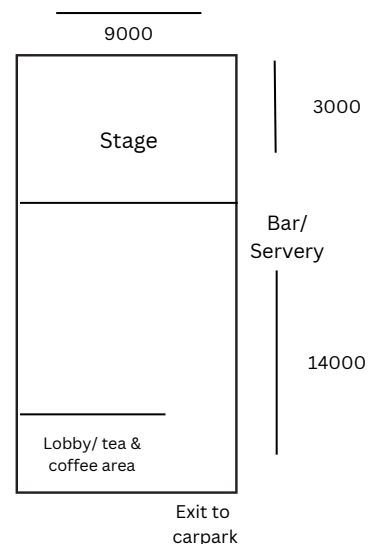
**The Kauri Room** - **450.00** (up to 8 hours) **1/2 day** (4 hours or less) - **350.00. 80 guests**  
**9.0m x 18.3m**

Dimensions: 9.0 x 18.3 m

Set Up Style	Theatre	Classroom	Boardroom	Banquet	U-Shape
Seating	80	50	40	80	40

Hire includes the following:

- Water and mints
- Pads and pens
- Whiteboard markers
- Large viewing screen
- Initial room set up
- Onsite coordinator facilitators table
- Access to unlimited Wi-Fi
- Scanning facility
- Conference stationery box
- Round tables
- Black or White table cloths





**The Rata Room - 340.00** (up to 8 hours) 1/2 day - **250.00**  
**20 guests**  
**4.5m x 7.5m**

Dimensions: 4.5m x 7.5m				
Set Up Style	Theatre	Classroom	Boardroom	Banquet
Seating	20	14	14	12

**Hire includes the following:**

- Water and mints
- Pads and pens
- Whiteboard markers
- Large viewing screen
- Initial room set up
- Onsite coordinator facilitators table
- Access to unlimited Wi-Fi
- Scanning facility
- Conference stationery box
- Round tables
- Black or White table cloths

**Extras included on request:**

- Microphones (no extra charge)
- Power Point / Data Projector (no extra charge)
- Laptop (no extra charge)
- Flipchart (no extra charge)
- Additional whiteboard and pens (no extra charge)
- Projector (no extra charge)
- Photocopying or Printing (\$0.20 per page)



## Conference Food Packages:

### Daily Delegate Package - \$59 per person

Includes:

- **Tea and Coffee**

A station will be set up for your arrival with a selection of teas and freshly brewed coffee.

- **Morning/Afternoon Tea**

Our chef's selection of one of the following items will be available: Freshly baked muffins, scones, cakes or savouries.

- **Lunch**

Our chef's lunch buffet will be served with a hot and cold dish.

Hot Dish: Choose from Butter Chicken or Vegetable Curry, Beef or Mushroom Stroganoff, Meat or Vegetable Lasagne.

Cold Dish: Fresh Garden Salad, Pasta Salad, Chef's Coleslaw.

\*Gluten Free and Dairy Free options available

\*\*More options can be included in this package for an extra cost.

\*\*\* A minimum of 12 required for this option.



### **Finger Food Package:**

<b>Options: (includes tea and coffee)</b>	<b>Price per person:</b>
<b>One item (savoury or sweet)</b>	<b>\$16 pp</b>
<b>Two items (mix of savoury &amp; sweet)</b>	<b>\$18 pp</b>
<b>Three items (mix of savoury &amp; sweet)</b>	<b>\$24 pp</b>
<b>Fruit bowls (seasonal)</b>	<b>\$4 pp</b>

### **A Selection of the following will be provided**

\*Vegetarian, Gluten Free & Dairy Free options available

\*Please advise if specific items are required.

- Freshly baked scones served with preserves and cream
- Selection of glazed danishes
- Warm muffins or Frittatas
- Finger sandwiches with selection of fillings
- Savouries such as small sausage rolls, mini pies etc
- Cake (various options available)
- Assorted slices
- Chocolate brownie

## **Platter Package:**

\*Each platter feeds 10 people

### **\$80 Platters:**

- **Sandwiches**

Our chef's selection of freshly made club sandwiches

- **Wraps**

Our chef's selection of freshly made wraps

- **Mini Croissants**

A selection of ham, cheese & tomato, smoked chicken, brie & cranberry & vegetarian options.

- **Sweet Platter**

A delightful selection of slices, Brownie, Lemon Tarts and Macaroons

### **\$110 Platters:**

- **Sushi**

Assorted Sushi, wasabi, soy and pickled ginger

- **Sliders**

Pulled Pork or Beef sliders with crispy asian slaw & house made Aioli

- **Cheese and Crackers**

A selection of cheeses such as Havarti, Camembert, Blue, Cheddar served with grapes, Port Wine jelly and assorted crackers

- **Mini Danishes**

An assortment of danishes such as Cinnamon Swirl, Vanilla & Raspberry Crowns, Maple Pecan & Apple Coronet

- **Fruit**

A selection of seasonal fruit, ready to eat

### **\$130 Platters:**

- **Antipasto**

A selection of antipasto such as Spanish Chorizo, Hams & Salamis, Feta cheese, sundried tomato, chargrilled vegetables, smoked salmon, marinated olives, ciabatta

- **Gourmet Canapes and Savouries**

A selection of Chef's favourites such as Thai Chicken, Beef & Blue Cheese, Lamb Curry, Vegetarian

## A la Carte Lunch Menu

- **Soup of the Day** **\$12**

Enjoy our soup of the day, crafted with fresh seasonal ingredients to deliver a warm and comforting bowl of flavour. Served with toast. Ask your server for today's selection.

- **Seafood Chowder** **\$18**

Savor our rich and creamy chowder, seasoned to perfection. A comforting classic that's sure to delight. Served with toast.

- **BLT Sandwich** **\$15**

Our delicious BLT Sandwich combines crispy bacon, fresh lettuce and ripe tomatoes, served on gorgeous artisan bread and served with fries.

- **Open Steak Sandwich** **\$22**

Experience our Steak Sandwich, filled with succulent, thickly-sliced grilled steak, onions and mushrooms, served on artisan bread, with fries, it's a meat lovers dream.

- **The Flames Burger** **\$25**

Choose from Beef, Chicken or Veggie.

Indulge in our juicy, handcrafted Burger, grilled to perfection and topped with fresh lettuce, tomato and cheese. Served on a toasted bun with fries for a satisfying bite.

- **Fish and Chips** **\$25**

Dive into our Fish and Chips, featuring flaky, beer-battered fish, fried to golden perfection, paired with crisp and savory chips. Served with tartar sauce and a lemon wedge for a classic taste of the sea.



## Accommodation:

Comfort Hotel Flames has 21 rooms available. We have 4 different types of rooms available to suit all your corporate or family needs. The hotel also features a swimming pool (summertime use only), spa pool and gym.

### **Our Amenities include:**

- Choice of King, Queen, Single and Twin bed configuration
- Spacious rooms with ensuite bathrooms
- Harbour or garden views
- Balcony or patio
- Sky TV
- Tea and coffee making facilities
- Complimentary WIFI
- Iron and ironing board and hair dryer
- Guest Laundry facilities available
- All rooms are smokefree, however there are designated smoking areas outside the hotel.

### **Our Rooms:**

#### **Premium Room**

Our spacious premium room features a luxurious King size bed. Unwind on the balcony where you can soak in the views over Te Terenga Paraoa (Whangarei Harbour)

#### **Kitchenette Room**

A large spacious room with the flexibility of a kitchenette, and one or two beds (limited availability).

#### **Executive Room**

Our most popular room for corporate travellers, with a choice of harbour or garden views. These spacious rooms offers a peaceful home away from home. Each room has a queen bed and single bed.

#### **Wheelchair Access Room**

We have two studio rooms available that are fully wheelchair accessible.