

William Bee Ririe Critical Access Hospital

Regular Board of Trustees Meeting

Date/Time: December 18, 2023 / 5:00 p.m.

WBRH Conference Room
1500 Avenue H, Ely, Nevada 89301

Mission Statement

To provide quality Health Care in a compassionate, safe, and secure environment that supports the dignity of individuals and families.

1. Call to Order

2. Roll Call

3. **Public Comment** Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be a discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 7.05, of the Nevada Open Meeting Law Manual, indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

4. Approval of minutes of the last regular meeting and of any special meetings, which may have been held since the last regular meeting.

- 1) **Discussion/For Possible Action:** Approval of the minutes from the Board of Trustees Meeting – November 27, 2023

UNFINISHED BUSINESS

A. Financial/Statistical Reports:

- 1) **Discussion/for Possible Action:** Approval of November 2023, Financial Statement - Edwin Szewczyk, CFO
- 2) **Discussion/For Possible Action:** Approval of Auditors Presentation for Fiscal Year 2023 Audit – Edwin Szewczyk, CFO

NEW BUSINESS

A. **Appointments/Re-Appointments/Modifications of Appointments** – Mike Mugosa, M.D.

Appointments:

Intermountain – Telehealth Critical Care

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- 1) **Discussion/For Possible Action** – The Appointment of Kelsey Bench, APRN – Adult Gerontology
- 2) **Discussion/For Possible Action** – The Appointment of Erick Howe, APRN – Adult Gerontology
- 3) **Discussion/For Possible Action** – The Appointment of Saadat Nikolette Pazell, APRN – Adult Gerontology
- 4) **Discussion/For Possible Action** – The Appointment of Chelsea Spenser, APRN – Adult Gerontology

Intermountain – Telehealth Oncology Behavioral Health

- 5) **Discussion/For Possible Action** – The Appointment of Jennifer Blackburn, LCSW

Re-Appointments

- 6) **Discussion/For Possible Action** – The Re-Appointment of Brad Hunter, MD – Hematology/Internal Medicine
- 7) **Discussion/For Possible Action** – The Re-Appointment of Andy Nguyen, MD – Oncology
- 8) **Discussion/For Possible Action** – The Re-Appointment of Zachary Reese, MD – Oncology/Hematology/Internal Medicine
- 9) **Discussion/For Possible Action** – The Re-Appointment of Terence Rhodes, MD – Oncology/Internal Medicine
- 10) **Discussion/For Possible Action** – The Re-Appointment of Margaret Van Meter, ME – Hematologist/Internal Medicine

Intermountain-Telehealth Critical Care

- 11) **Discussion/For Possible Action** – The Re-Appointment of Jason Carr, MD – Critical Care/Pulmonary Diseases
- 12) **Discussion/For Possible Action** – The Re-Appointment of Jesse Mecham, MD – Critical Care

B. Discussion Only: Administrators' Report – **Matthew Walker, PharmD/CEO**

- MedX – Helicopter Discussion
- Christmas Festivities Report
- Grant update

C. Discussion/For Possible Action: Approval of Mission Statement.

D. Discussion/For Possible Action: Approval of Vision Statement.

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E. Discussion/For Possible Action: Approval of WBR Critical Access Hospital & Rural Health Clinic Departmental Policies & Procedures.

F. Discussion/For Possible Action: Approval of Contracted Service Contracts.

G. Discussion/For Possible Action: Approval of Ancillary Department Statistics.

H. Discussion/For Possible Action: Approval of Annual Infection Control & Utilization Review Plans.

I. Discussion/For Possible Action: Approval of Annual Quality Improvement Plan.

J. Discussion/For Possible Action: Approval of Patient Safety Plan.

K. Discussion/For Possible Action: Approval of Emergency Management Plan.

L. Discussion/For Possible Action: Approval of Credentialing Plan.

M. Discussion/For Possible Action: Approval of Risk Management Plan.

N. Discussion/For Possible Action: Approval of System Failures Report.

O. Discussion/For Possible Action: Approval of NRS Sentinel Events Reports.

P. Discussion/For Possible Action: Approval of Emergencies Report.

Q. Set Date and Time for Next Regular and/or Special Meeting

- 1) **Discussion/For Possible Action:** Approval to set the Next Regular Meeting – Monday, January 22, 2024 at 5:00 p.m.

R. CONSENT AGENDA

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public items that have no protests. Any Board of Trustee member may remove any item from the Consent Agenda and have it placed as an individual action item.

1) Request for Approval of Vouchers a, b, and c – Crystal Caviglia Secretary

- a) **Discussion/For Possible Action:** Accounts Payable #004316 - #004459
- b) **Discussion/For Possible Action:** Payroll – Vouchers #17754 - #18297
- c) **Discussion/For Possible Action:** Bad Debt/Medicare

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S. Public Comment *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any comments are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** Section 7.05, of the Nevada Open Meeting Law Manual indicates that "the public body may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the public body, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers."*

T. Discussion/For Possible Action: Adjournment

The meeting may be closed by appropriate motion for the purpose of discussion on any matter allowed under NRS 450.140(3), 241.031 and 241.033, (1) nothing contained in this chapter prevents a public body from holding a closed meeting to consider the character, alleged misconduct, professional competence or physical or mental health of a person/employee. (2) A public body may close a meeting upon a motion, which specifies the nature of the business to be considered. (3) This chapter does not: (a) Apply to judicial proceedings. (b) Prevent the removal of any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical. (c) Prevent the exclusion of witnesses from a public or private meeting during the examination of another witness. (d) Require that any meeting be closed to the public. (e) Permit a closed meeting for the discussion of the appointment of any person to public office or as a member of a public body. (4) The exception provided by this section, and electronic communication, must not be used to circumvent the spirit or letter of this chapter in order to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory powers. The White Pine County Hospital District dba William Bee Ririe Critical Access Hospital and Rural Health Clinic does not discriminate on the handicapped status in the admission or access to, or treatment or employment in its federally assisted programs or activities. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice), or (202) 720-6382 (TDD).

TO PERSONS WITH HEARING DISABILITIES – Relay service is available in Nevada by calling 711.

NOTICE – Items on the agenda may be taken out of order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. NOTICE – TO PERSONS WITH DISABILITIES – Members of the public who are disabled and require special assistance or accommodations at the Meeting are requested to notify Joann Musinski at William Bee Ririe Critical Access Hospital, 1500 Avenue H, Ely, Nevada 89301, or by calling (775) 289-2424 extension 222 at least two (2) days in advance. I, Joann Musinski, did cause to be posted on December 12, 2023, before 2pm PST. Five(5) notices of the White Pine County Hospital District dba William Bee Ririe Critical Access Hospital and Rural Health Clinic Board of Trustees Meeting Agenda in said County of White Pine to wit: Posted on <https://notice.nv.gov/>, and posted at the doors or bulletin boards of; William Bee Ririe Critical Access Hospital, White Pine County Justice Center, White Pine County Library, and White Pine County Courthouse. Supporting Materials shall be provided electronically by making a request to Joann Musinski by calling (775) 289-3001 extension 222 or by emailing her at jmusinski@wbrhely.org.



Joann Musinski