



**Product:** Virtual Cabinet

**Build:** 5.2

**Release Items:** 32

**Fixes:** 10

**Enhancements:** 22

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This version of Virtual Cabinet uses **Microsoft Framework .Net 4.8**. **This must be installed prior to the upgrade** in order for Virtual Cabinet to work. For more information on preparing for this upgrade please see our website: <https://virtualcabinet.zendesk.com/hc/en-us/articles/4405088951697-Preparing-for-Virtual-Cabinet-5-1>

Best endeavours have been made to ensure this release is free of bugs and other defects. Testing and Quality Assurance processes have deemed the release as fit for purpose. However, not all environments and scenarios can be simulated. Any bugs or defects identified with this build should be reported via the [Support Website](#).

Area	Type	Id	Build	Details
Home	New	VC-8358	5.2	<b>New Home tab!</b> Completely redesigned Home tab with a personalised overview of your system, key insights, and links to features that will help you get the most out of Virtual Cabinet.
	New	VC-8359	5.2	<b>My Overview</b> See an overview of what you are working on in the system: <ul style="list-style-type: none"> <li>• The number of documents in your In tray.</li> <li>• The number of documents you have checked out and are working on.</li> <li>• The number of outstanding tasks you are assigned.</li> </ul>
	New	VC-8409	5.2	<b>Insights - In tray documents older than 7 days</b> See if you have any older documents in your In tray that you really should be doing something with!
	New	VC-8410	5.2	<b>Insights - new documents added</b> See how many documents you've added to Virtual Cabinet over the last 30 days. Better understand how you're utilising the system.
	New	VC-8412	5.2	<b>Insights - file types added</b> Understand what types of files you're commonly adding to Virtual Cabinet.
	New	VC-8472	5.2	<b>Insights - Tasks completed</b> See how many Tasks you've completed in the last 30 days and how much work you're getting done.
	New	VC-8475	5.2	<b>Insights - documents published</b> See how many documents you've published in the last 30 days.

	New	VC-8362	5.2	<a href="#">Recent documents</a> A clearer, more modern, layout for the list of documents that you have been working on recently.
	New	VC-8365	5.2	<a href="#">Saved Searches</a> A clearer, more modern, layout for your saved searches on the Home tab. Remember, saved searches are now also accessible from the Search tab.
	New	VC-8401	5.2	<a href="#">Quick link - new upgrade available</a> When a new version of Virtual Cabinet is available to upgrade to administrators will get a notification on their Home tab.
	New	VC-8402	5.2	<a href="#">Quick link - documents added yesterday</a> A quick way to search for documents that were added yesterday. Showing you the capabilities of the Virtual Cabinet search.
	New	VC-8403	5.2	<a href="#">Quick link - add documents</a> A quick way to add new documents from the Home tab.
	New	VC-8404	5.2	<a href="#">Quick link - add document link</a> A quick way to add a link document, which can be a link to anything external: documents on shared drives, webpages, SharePoint documents etc.
	New	VC-8405	5.2	<a href="#">Quick link - create new document</a> A quick way to create a new document from one of your personalised templates.
	New	VC-8406	5.2	<a href="#">Quick link - What's new</a> A quick way to go to the Discover tab and see what new features, announcements, and webinars we have available.
	New	VC-8407	5.2	<a href="#">Quick link - mobile app</a> A quick way to log in to your Virtual Cabinet system from the Virtual Cabinet Go mobile app.
	New	VC-8408	5.2	<a href="#">Quick link - GetBusy</a> A quick way of jumping in to GetBusy to communicate with clients and get work done.
Integration	New	VC-7952	5.2	<a href="#">Send documents to Postworks</a> A more enhanced, and embedded, integration with Postworks to enable you to send one or more PDFs to Postworks to be printed and automatically posted. Log in with your Postworks credentials and choose from numerous Postworks options on how you want to send your documents. Audit entries in Virtual Cabinet show who sent which documents out, and with what settings.

	New	VC-8482	5.2	<p><a href="#">Send Postworks attachments</a></p> <p>Send documents to Postworks with attachments. Select multiple documents and choose which ones are letters and which ones are attachments by simple drag and drop controls. The attachments will go out with all the letters, enabling you to send out lots of documents at once.</p>
	New	VC-8481	5.2	<p><a href="#">Send to Postworks extended sending options</a></p> <p>Send documents to Postworks and specify how they're to be sent:</p> <ul style="list-style-type: none"> <li>• Postbox</li> <li>• Colour/Black &amp; White</li> <li>• 1<sup>st</sup> Class/2<sup>nd</sup> Class</li> <li>• Single-sided/Double-sided</li> <li>• Split by page number</li> </ul>
	Fix	VC-8754	5.2	<p><a href="#">Platinum Pro exact match searches</a></p> <p>The Platinum Pro integration can now perform exact match searches rather than starts with searches to ensure that only documents for one ID are returned. You can do this by adding an equals= character to the end of the INDEXNN in the Platinum Pro integration config in the VC Admin tool.</p>
	Fix	VC-8781	5.2	<p><a href="#">GetBusy hyphens in client codes</a></p> <p>The embedded GetBusy integration now supports hyphens in client codes.</p>
Office Addin	Fix	VC-2821	5.2	<p><a href="#">OneDrive Office Addin support</a></p> <p>The Word/Excel/PowerPoint VC Addins can now send documents to Virtual Cabinet where the original document was stored in a OneDrive folder.</p>
	Fix	VC-4053	5.2	<p><a href="#">Email addresses with apostrophes</a></p> <p>Outlook Addin can now better handle emails which are sent to email addresses that contain an apostrophe. Previously, if "Force email indexing" was being used you were not able to send to an email address that contains an apostrophe, even if you had indexed the email into VC.</p>
General	New	VC-1816	5.2	<p><a href="#">Better default name for links added to Office/IPS</a></p> <p>The default name of a link added to Word/Excel via the Office Addin, or a link added to an IPS Diary Entry, will now use the description of the document. This logic can be adjusted with the Extract File Name rule by an administrator.</p>
	New	VC-8400	5.2	<p><a href="#">Add links to multiple documents from Office/IPS</a></p> <p>When adding a link to a document through the Office Addin, or adding a link to an IPS Diary Entry, you can now select multiple documents and add multiple links at once.</p>

## Virtual Cabinet Release Notes

	Fix	VC-8426	5.2	<p><b>Read-only Filing Cabinets font colour</b></p> <p>The design for read-only Filing Cabinets, and folders, has been updated to be more accessible. The font colour is darker, and a padlock icon has been added to the front to distinguish read-only filing cabinets from other filing cabinets.</p>
	Fix	VC-1219	5.2	<p><b>Incorrect data in section specific lists when searching</b></p> <p>Incorrect data was being displayed in drop down lists where different section values have different lists, and the user was switching between section values in the Search tab.</p>
System	Fix	VC-8584	5.2	<p><b>Portal Integration Service memory usage</b></p> <p>Portal Integration Service will now automatically restart itself every day at midnight to reduce memory usage issues.</p>
	Fix	VC-970	5.2	<p><b>Content searching service temporary file clean-up</b></p> <p>Certain document types, when processed by the Indexing Service for content, were leaving temporary files on the server. These temporary files were in "%localappdata%\Temp\poifiles\". They are now being cleaned up.</p>
	Fix	VC-8545	5.2	<p><b>Portal Service not stopping during upgrade</b></p> <p>In certain circumstances the Portal Integration Service was not stopping whilst Virtual Cabinet was being upgraded. It will now upgrade smoothly.</p>
	Fix	VC-8438	5.2	<p><b>Upgrade fails if service account password contains special characters</b></p> <p>The upgrade was having issues if the password for the Virtual Cabinet Windows account running the services contained special characters " ' , &amp; .</p>