

## **Missouri Course Access and Virtual School Program Policy**

Virtual instruction can be an effective education option for many students. TLS students are eligible to enroll in virtual courses offered through the Missouri Course Access Program (MOCAP). TLS will accept all grades and credits earned through school-sponsored virtual instruction and MOCAP. TLS has the right to decline as necessary.

The Governing Board of The Leadership School adopts the following policy effective September 27, 2022.

### **Course Access and Virtual School Enrollment**

As required by Missouri statute, any student under the age of twenty-one in grades kindergarten through twelve shall be allowed to enroll in Missouri course access and virtual school program courses of his or her choice as part of the student's annual course load each year or a full-time virtual school option.

### **Costs**

TLS shall pay the costs associated with the course or courses if:

The student is enrolled full-time in and has attended, for at least one semester immediately prior to enrolling in the Missouri course access and virtual school program, a public school except if the student has a documented medical or psychological diagnosis or condition that prevented the student from attending a school in the community the previous semester; and

TLS approves the student's enrollment in a Missouri course access and virtual school program course or courses. If TLS disapproves of the student's enrollment, TLS shall provide the reason in writing and it shall be for "good cause." The student's family shall be notified they have a right to appeal to the charter school governing body during a governing body meeting. The family of the student shall be given an opportunity to present their reasons for their child or children to enroll in the Missouri course access and virtual school program and the charter school shall provide its "good cause" justification for denial. The family and the charter school shall also provide their reasons in writing and these documents shall be entered into the official minutes of the meeting of the governing body. The charter school governing body shall issue their decision in writing within thirty calendar days and then an appeal may be made to the department of elementary and secondary education. The department of elementary and secondary education shall provide a final enrollment decision within seven calendar days. Good cause shall be defined as "a determination that doing so is not in the best educational interest of the student."

### **Notice of Right to Participate**

TLS shall inform parents of their child's right to participate in the Missouri course access and virtual school program. There shall be information available in the parent handbook, registration documents and on TLS's website.

### **Payment to Content Provider**

TLS shall pay the content provider directly on a pro rata monthly basis based on the student's completion of assignments and assessments. TLS shall not pay more than the market necessary costs but in no case shall pay more than fourteen percent of the state adequacy target as defined in RSMo 163.011, as calculated at the end of the most recent school year for any single, year-long course and nor more than seven percent of the state adequacy target for any single semester equivalent course.

### **A+ Students**

If a student is a candidate for A+ tuition reimbursement, TLS shall attribute no less than ninety-five percent attendance to any such student who has completed a virtual course.

### **Transfer Students**

Pursuant to rules to be promulgated by the department of elementary and secondary education, TLS shall allow the following:

If a student transfers into TLS while enrolled in a Missouri course access and virtual school program course or full time virtual school, the student shall continue to be enrolled in such course or school.

When a student transfers into TLS, credits previously gained through successful passage of approved courses under the Missouri course access and virtual school program shall be accepted by TLS.

### **Monitoring Student Progress**

TLS shall monitor student progress and success, and take into account the department of elementary and secondary education's and provider's recommendations regarding a student's enrollment in the program. TLS may terminate or alter the course offering if it is found the course or full-time virtual school is not meeting the educational needs of the students enrolled in the course.

TLS shall monitor student progress and success, and course or full-time virtual school quality, and annually provide feedback to the department of elementary and secondary education regarding course quality.