

Agency Name: _____

Site Name: _____

CERTIFICATION OF TRANSPORTATION SAFETY EDUCATION TRAINING

I, _____ certify, that on _____,

(Agency Staff Name)

(Date)

Transportation Safety Education Training was provided to all site staff acting in the role of bus monitor for field trips and special activities as required by

Head Start Performance Standard 1303.72(e) Bus Monitor training

- e) **Bus monitor training.** A program must train each bus monitor before the monitor begins work, on child boarding and exiting procedures, how to use child restraint systems, completing any required paperwork, how to respond to emergencies and emergency evacuation procedures, how to use special equipment, child pick-up and release procedures, how to conduct and pre- and post-trip vehicle checks. Bus monitors are also subject to staff safety training requirements in §1302.47(b)(4) of this chapter including Cardio Pulmonary Resuscitation (CPR) and first aid.

Training is also referenced in CELS standards on page 161 – (D) Bus Monitor Training and page 162 (d)

Documentation to substantiate this training is maintained on site and is to be made available for review upon request.

