

Appendix 1

Safeguarding Concerns Form

Any concerns a stakeholder may have for any young adult's welfare and safety should be recorded immediately on this form, in accordance with the Circl Young Adult Safeguarding Policy.

Once this form has been completed, it should immediately be sent by email to the Lead Safeguarding Officer, Charlie Stainforth (charlie@circl.org). If an out of office is received from the Child Safeguarding Officer, you should email the Deputy Child Safeguarding Officer, Aiko Sato (aiko@circl.org).

The contents of this form are highly confidential and if allegations are serious, criminal proceedings may result. Please be aware of that in anything you add to the form, particularly in relation to names of children and possible abusers.

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|--|--|
| STRICTLY CONFIDENTIAL Name of stakeholder raising the safeguarding concern | |
| Contact details for stakeholder raising safeguarding concern | |
| Date and time of safeguarding concern | |
| Details of Circl event if relevant | |

Details of child safeguarding concern:

| | |
|---|--|
| Young Adults's full name and age (if known) | |
| Young Adult's organisation (if known) | |
| Nature of safeguarding concern | |

Factual record of safeguarding concern (expand box if necessary)

| | |
|------------|-------|
| Signature: | Date: |
|------------|-------|