



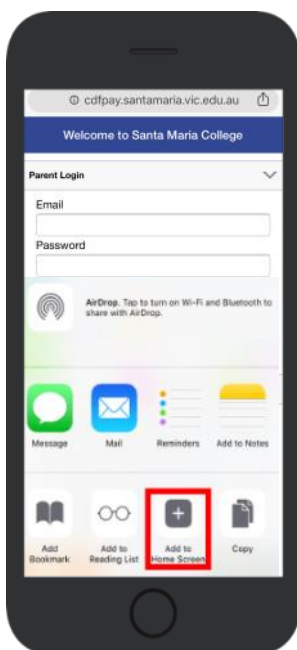







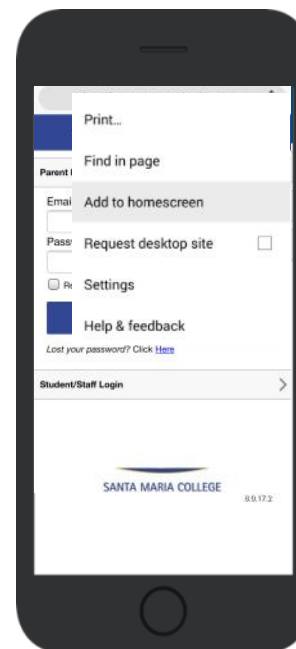
Adding Icon to Apple iPhone

- ⇒ Browse to <https://santapay.santamaria.vic.edu.au> in Safari.
- ⇒ Or scan QR Code using your phone camera to browse to URL.
- ⇒ In Safari  tap the **BOOKMARK ICON**. 
- ⇒ Choose the **ADD TO HOMESCREEN** icon. 
- ⇒ You can then place the icon on your desired screen. 



Adding Icon to Android Phone

- ⇒ Browse <https://santapay.santamaria.vic.edu.au> in Chrome.
- ⇒ Or scan QR Code using your phone camera to browse to URL.
- ⇒ In Chrome  tap the Menu option 
- ⇒ Choose the **ADD TO HOMESCREEN** icon.
- ⇒ You can then place the icon on your desired screen. 



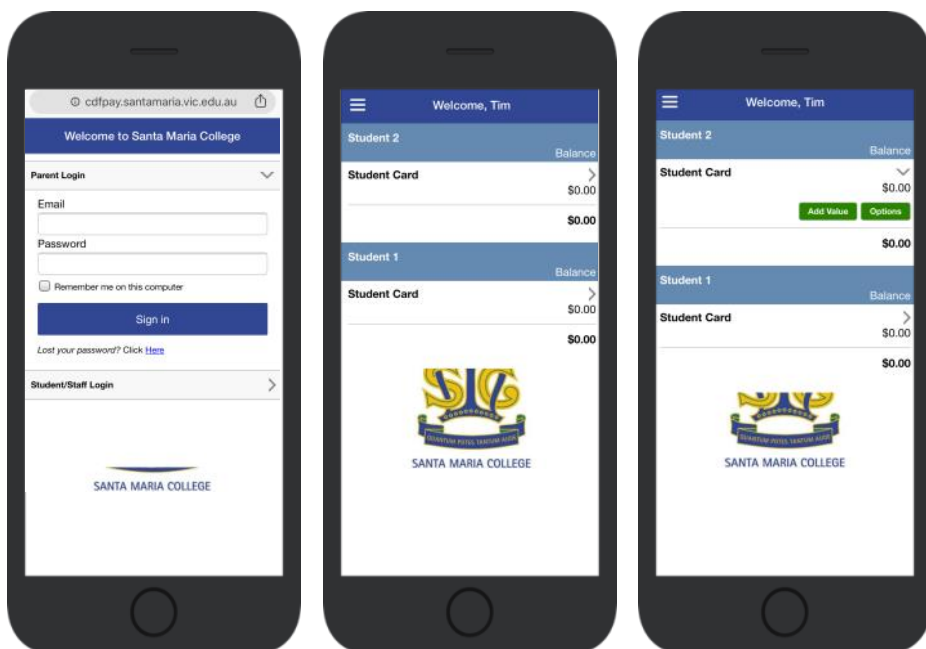


Login into the Santa Maria College Account

- ⇒ Browse to <https://santapay.santamaria.vic.edu.au>
- ⇒ Use your **Email Address** and **Password** to access **CDFpay**.

Add Value to your Child's Account

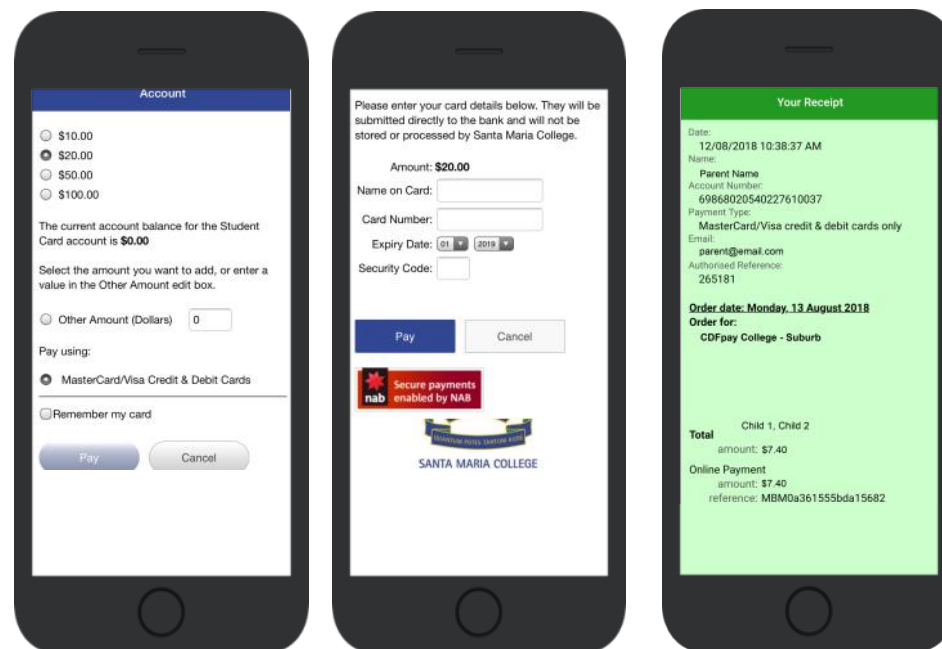
- ⇒ Choose the Child you wish to add credit for use.
- ⇒ Select the amount you wish to add to the account. **Add Value**
- ⇒ Choose **MasterCard/VISA**
- ⇒ Enter your payment details as requested.



Need Help? support@cdfpay.org.au

MasterCard/Visa

Receipt





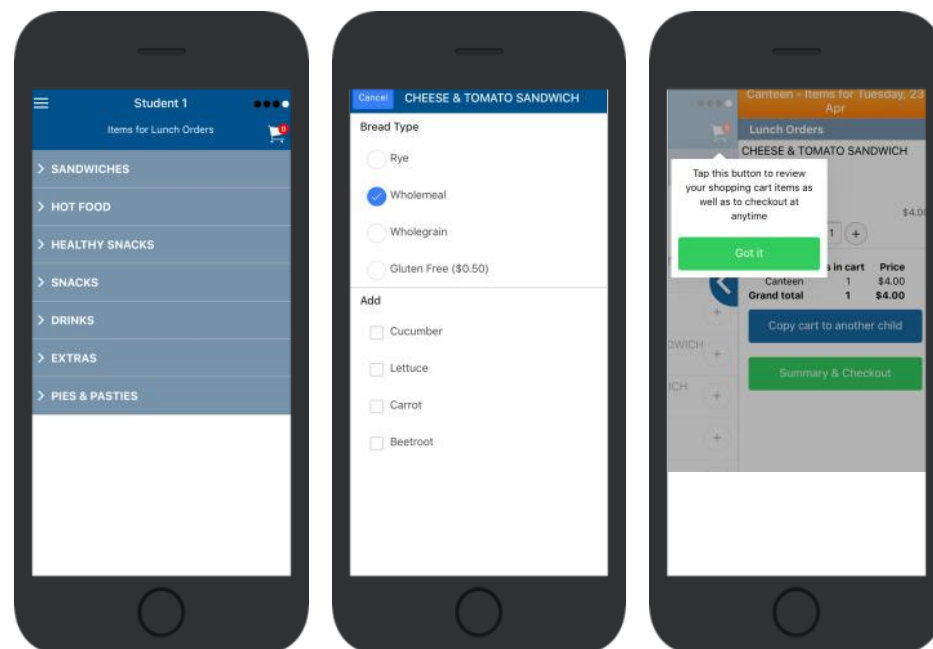
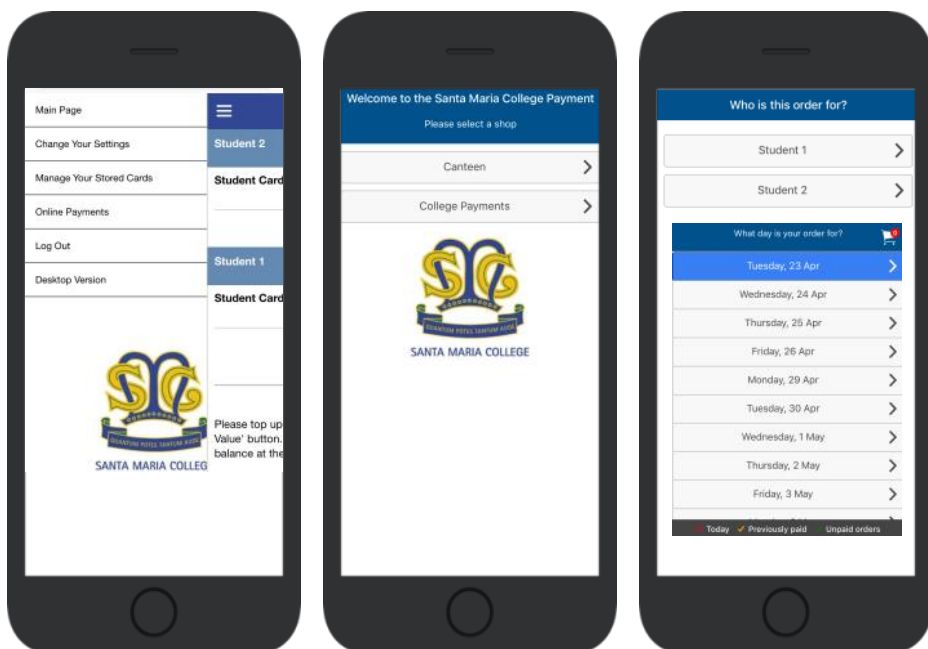
Choose Shop and Order Date

- ⇒ Choose **Online Payments** from the Menu
- ⇒ Select shop you wish to place the order in.
- ⇒ the **Child** and the **Date** you wish to place the order for.
- ⇒ Swiping left to right allows you to navigate between steps.



Placing an Order & Checkout

- ⇒ Choose a category to order from.
- ⇒ Then select the item/s you wish to order by pressing +
- ⇒ Your shopping cart will update with each item.
- ⇒ Choosing the Shopping Cart allows you to complete purchase.
- ⇒ Select **Summary & Checkout** to make payment.





Complete Payment (Single Payment Option)

- ⇒ Choose payment method.
- ⇒ Enter your payment details and select **PAY**.
- ⇒ A receipt will be generated confirming purchase.
- ⇒ An email will also be sent to your specified email address.

Transfer Value between Accounts

- ⇒ If a Parent Account has credit, you can transfer a set value.
- ⇒ Choose the **Arrow >** to see options on your parent account.
- ⇒ Select **TRANSFER VALUE**.
- ⇒ Choose the **CHILD** and the amount you wish to transfer.
- ⇒ The balance will now be transferred to the selected account.

