





# Adding Icon to Apple iPhone



- ⇒ Browse to https://santapay.santamaria.vic.edu.au in Safari.
- ⇒ Or scan QR Code using your phone camera to browse to URL.
- ⇒ In Safari
- 🏏 t

tap the **BOOKMARK ICON**.



⇒ Choose the **ADD TO HOMESCREEN** icon.



> You can then place the icon on your desired screen.

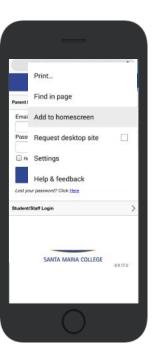




# Adding Icon to Android Phone

- ⇒ Browse <a href="https://santapay.santamaria.vic.edu.au">https://santapay.santamaria.vic.edu.au</a> in Chrome.
- ⇒ Or scan QR Code using your phone camera to browse to URL.
- ⇒ In Chrome tap the Menu option
- ⇒ Choose the **ADD TO HOMESCREEN** icon.
- ⇒ You can then place the icon on your desired screen.













## **Login into the Santa Maria College Account**

- ⇒ Browse to <a href="https://santapay.santamaria.vic.edu.au">https://santapay.santamaria.vic.edu.au</a>
- ⇒ Use your Email Address and Password to access CDFpay.

# Welcome, Tim Welcome to Santa Maria College Parent Login Email Password Password Remember me on this computer Student Card Student Card Student 1 Student 1 Student Card Student 1 Student 1 Student Card Student 1 Student Card Student 1 Student 1 Student Card Student

# Need Help? <a href="mailto:support@cdfpay.org.au">support@cdfpay.org.au</a>

### Add Value to your Child's Account

- ⇒ Choose the Child you wish to add credit for use.
- $\Rightarrow$  Select the amount you wish to add to the account.

Add Value

⇒ Choose MasterCard/VISA

\$20.00 \$50.00

S100.00

Card account is \$0.00

Bemember my card

Other Amount (Dollars)

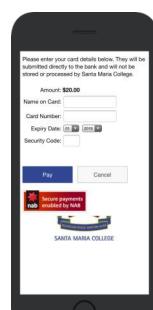
The current account balance for the Student

Select the amount you want to add, or enter a value in the Other Amount edit box.

MasterCard/Visa Credit & Debit Cards

⇒ Enter your payment details as requested.

# MasterCard/Visa



### Receipt





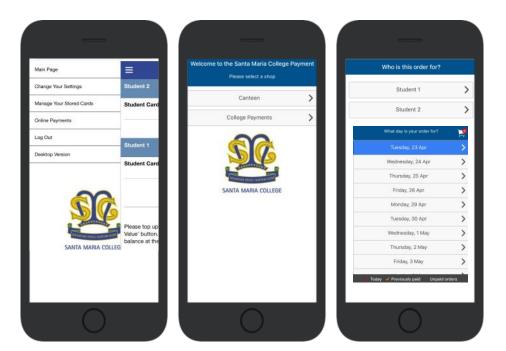






### **Choose Shop and Order Date**

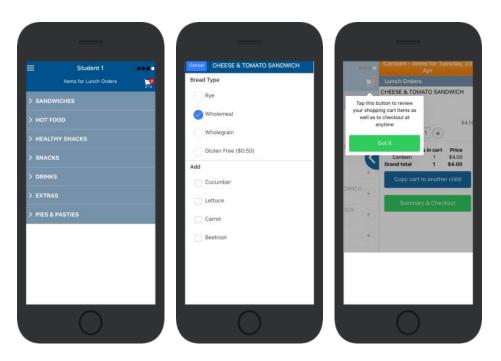
- ⇒ Choose Online Payments from the Menu
- ⇒ Select shop you wish to place the order in.
- ⇒ the **Child** and the **Date** you wish to place the order for.
- ⇒ Swiping left to right allows you to navigate between steps.



# Need Help? <a href="mailto:support@cdfpay.org.au">support@cdfpay.org.au</a>

### **Placing an Order & Checkout**

- ⇒ Choose a category to order from.
- ⇒ Then select the item/s you wish to order by pressing +
- ⇒ Your shopping cart will update with each item.
- ⇒ Choosing the Shopping Cart allows you to complete purchase.
- ⇒ Select **Summary & Checkout** to make payment.











## **Complete Payment (Single Payment Option)**

- ⇒ Choose payment method.
- ⇒ Enter your payment details and select PAY.
- ⇒ A receipt will be generated confirming purchase.
- ⇒ An email will also be sent to your specified email address.

# Carteen - Hems for Tuesday, 23 April Lunch Orders Current Shop - Carteen Lunch Orders Current Shop - Carteen Student 1 Student 1 Student 1 Shopitems in cart Price Canteen 1 \$4.00 Grand total 1 \$4.00 Grand total 1 \$4.00 Caracter 1 \$4.00 Car

# Need Help? <a href="mailto:support@cdfpay.org.au">support@cdfpay.org.au</a>

### **Transfer Value between Accounts**

- ⇒ If a Parent Account has credit, you can transfer a set value.
- ⇒ Choose the **Arrow** > to see options on your parent account.
- ⇒ Select TRANSFER VALUE.
- ⇒ Choose the **CHILD** and the amount you wish to transfer.
- ⇒ The balance will now be transferred to the selected account.

