

The Town of Gambo

A Regular Meeting of the Town Council of the Town of Gambo was held on September 18th, 2023 at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town Council of the Town of Gambo held on September 18th, 2023 at the Gambo Town Hall, Gambo, NL.

Members in Attendance:

Mayor Darren Dyke
Deputy Mayor Lori Moss
Councillor Craig Lush
Councillor Yvonne Oram
Councillor Michael Paul
Councillor Russell Stockley
Student Representative Victoria Stockley
Town Clerk Lorne Greene
Administrative Clerk Robert Gullon

Members Absent:

Councillor Peter Lush

Mayor Dyke called the meeting to order at 6:30pm.

Additions to Agenda:

- Emergency Management Planning Training scheduled for October 4th to 6th, 2023.
- Sensory Inclusion Trail Committee

Motion: 2023-09-18-267 (C. Lush & R. Stockley) to adopt the agenda of the Regular Meeting of Council held on September 18th, 2023 with the above-noted additions.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Motion: 2023-09-18-268 (C. Lush & Y. Oram) to adopt the minutes of the Regular Meeting of Council held on August 28th, 2023 as presented.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Business Arising from the Minutes:

- Councillor Stockley mentioned correspondence from the Recreation Committee regarding the storage shed by the hockey rink. The Recreation Committee would like the storage shed moved near the end of the rink near the river. Public works will complete the move.

- The Town Clerk noted that the meeting with Crown Lands regarding David Smallwood Park has been rescheduled for September 26th, 2023.
- An update on the Pine Tree Road paving project will be provided by Mayor Dyke.

Mayor Dyke welcomed Student Representative, Victoria back to the meetings after the summer break.

Item: Emergency Management Planning:

Basic Emergency Management Planning and Operation Centre Emergency Management Courses are scheduled from October 4th to October 6th, 2023 on a first-come-first-serve basis. Councillor Paul mentioned that these courses are being held in the middle of the week thus making it difficult for many people to attend. Based on the scheduling of these courses, no one will be able to attend.

Item: Sensory Inclusion Trail Committee

The newly formed Sensory Inclusion Trail Committee sent correspondence outlining their ideas to make the Logger's Memorial Trail more inviting and inclusive for persons with disabilities. Ideas include smoothing out the trail and adding sensory activities such as busy boards, story boards and other tactile experiences.

Correspondence (Information):

Received From	Received On	Details
Gov. NL	Aug-28-23	Capital Works Contingency Allowance Policy.
Gov. NL	Aug-28-23	Re. payments to contractors and consultants.
NL Power	Aug-24-23	Awarded 100 bulbs for Take Charge giveaway.
Municipalities NL	Aug-29-23	STAC Roundtable on Sept. 27 th .
Gov. NL	Aug-28-23	Fire prevention week.
Gov. NL	Aug-29-23	Virtual Orientation Training for modules 1-5.
RCMP	Aug-29-23	July crime statistics report.
Municipalities NL	Sep-5-23	InfoNote: MNL Conference; Leadership Summit; Call for Resolutions, etc.
S.A.M.	Sep-27-23	Fall Newsletter.
Municipalities NL	Sep-11-23	Virtual Talk with engineers and geoscientists on Sep. 13 th .
Allnorth	Sep-15-23	Recommendation to award tender for outfall and WWTP upgrades.
Municipal Enforcement Services	Sep-12-23	Follow-up on info session.

Correspondence (Action):

Received From	Received On	Details
Gov. NL	Aug-28-23	Municipal Affairs Inspection Report.
Municipalities NL	Aug-29-23	CRA Workshop on Sept. 12 th .
Municipalities NL	Aug-30-23	MNL 2023 AGM second call for resolutions.
Salvation Army	Aug-30-23	Re. Emergency disaster training.
Municipal Enforcement	Sep-1-23	Information session on Sept. 14 th .

Services		
Town of Dover	Sep-15-23	Joint Council meeting on Sept. 14 th .
Gov. NL	Aug-25-23	Re. designation of “Head of Public Body”.
Gov. NL	Sep-8-23	Accessibility Planning Session on Sep. 28 th .
Active Transportation Fund	Sep-8-23	Funding earmarked for planning/design costs only.
Municipalities NL	Sep-11-23	Luminary Awards applications open.
Gander and Area Chamber of Commerce	Sep-11-23	Invitation to BBQ on Sep. 14 th .
Debbie Greening	Sep-11-23	Re. maintenance issues with David Smallwood Park.
Workplace NL	Sep-13-23	Re. OHS Committee status.
TRIO Benefits	Sep-12-23	Fall Caucus meeting scheduled Oct.26-28 th .
Gov. of Canada	Sep-12-23	Museum Assistance Program accepting funding applications.
Municipalities NL	Sep-13-23	MNL final call for Resolutions.
S.A.M.	Sep-15-23	Invite to Fall Business Meeting Oct. 20 th -22 nd in Bay Roberts.

Item: Department of Municipal and Provincial Affairs Office Inspection

The Department of Municipal and Provincial Affairs presented its Town Office Inspection Report. The report was positive, noting only a 2-cent discrepancy. This audit is performed every four years. The Town Clerk noted that this audit was very involved and detailed.

Item: CRA GST/HST Workshop

The Town Clerk attended the CRA’s GST/HST Workshop on September 12th, 2023. It was noted that HST must be charged on the Smallwood Interpretation Centre’s admission fee as well as tickets to events such as Smallwood Days.

Item: Emergency Training-Salvation Army

The Salvation Army is offering Emergency Training this fall. Based on Council’s busy fall schedule, it was suggested to hold off on scheduling this training.

Item: Municipal Enforcement Services

An information session with Municipal Enforcement Services was held on September 14th, 2023. Councillor Oram attended and found the session very informative. It was noted that Municipal Enforcement Services are able to issue tickets which could become a source of revenue for the town. There is interest from both Gambo and New-Wes-Valley to become a host community for the service where offices would be located. The Community Collaboration Grant is being submitted by the Joint Council. The decision to move forward on this project will have to be made soon so it can be incorporated into the 2024 budget. It was decided to reach out to the Town of Glovertown to further discuss this initiative. It was suggested to forward a copy of the presentation to Council for their review.

Item: Joint Council Meeting

The Town of Dover held a Joint Council Meeting on September 14th, 2023. Mayor Dyke was unable to attend

Item: Access to Information and Protection of Privacy-Head of Public Body

ATIPP requires all Public Bodies to designate a Head of the Public Body. It was noted that former Mayor Dennis Lush is still listed in that role. The Town Clerk mentioned that the Head of the Public Body can be the Mayor, CAO, or Town Clerk. The Town Clerk is currently the designated ATIPP Coordinator and therefore cannot also be designated as the Head of the Public Body. Given these stipulations, it was decided to designate the position of Mayor as the Head of the Public Body for ATIPPA.

Motion: 2023-09-18-269 (C. Lush & M. Paul) to rescind motion 2018-04-23-89 which appointed former Mayor Dennis Lush as head of the Public Body for ATIPPA.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Motion: 2023-09-18-270 (C. Lush & R. Stockley) to designate the position of Mayor as the Head of the Public Body for the purposes of ATIPPA.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Item: Accessibility Planning Session

The Town Clerk has registered for an online Accessibility Planning Session scheduled for September 28th, 2023. This session will provide an overview of Accessibility Plans and share guidelines to help the town develop its plans as per the Accessibility Act.

Item: Trails Committee

The Active Transportation Fund indicated that the \$10,000 grant that SEDCOR has received may only be used for planning and designing projects and not for capital or construction costs. It was decided to use these funds to design a new wall for the swimming area at the Fun-N-Sun Park.

Item: Luminary Awards

The Luminary Awards recognize community members, businesses, organizations, etc. who are using energy wisely. Nominations closed on September 15th, 2023.

Item: Gambo and Area Chamber of Commerce BBQ

The Gander and Area Chamber of Commerce held a BBQ on September 13th.

Item: Correspondence Regarding David Smallwood Park

There was correspondence received regarding the condition of the David Smallwood Park such as the grading of the roads and overgrown camping areas. This matter was discussed in the most recent Public Works meeting.

Item: Workplace NL Occupational Health & Safety Status

Workplace NL sent correspondence stating that the Occupational Health and Safety Committee is in delinquent status. This means that the committee has failed to submit meeting minutes within the prescribed time frame. The Town Clerk noted that the minutes from the second quarter of 2023 have been submitted as required.

Item: TRIO Caucus

The TRIO Caucus will be held in conjunction with the 2023 AGM of Municipalities Newfoundland and Labrador on October 26th, 2023. Mayor Dyke is scheduled to attend the AGM.

Item: Museum Funding Opportunity

The Department of Canadian Heritage is offering funding opportunities for Access to Heritage, Collections Management, and Indigenous Heritage components of the Museum Assistance Program. Councillor Stockley asked whether outdoor sites such as Madeline's Trail could avail of this funding. The Town Clerk informed that sites such as Madeline's Trail are designated as Municipal Heritage Sites cannot be modified in any substantial manner.

Item: Municipalities NL AGM Call for Resolutions

The MNL Advocacy Committee accepted resolutions from municipal councils for the 2023 AGM. The deadline to submit resolutions was September 15th, 2023.

Item: Stewardship Association of Municipalities Business Meeting

The Stewardship Association of Municipalities is hosting a fall business meeting in Bay Roberts. The meeting is scheduled for October 20th-22nd, 2023. No one is able to attend this meeting.

Councillor Stockley mentioned that the Federal Government is currently emphasizing the building of new homes. The GST portion of new builds has been dropped to encourage housing development.

Finance:**Item: Tax Collection Update**

Councillor Paul provided an update on collections. \$1,130,516.08 has been collected so far for 2023 taxes and \$182,083.46 has been collected for 2022 and prior. The remaining amount owed from 2023 is \$400,487.94 and \$262,984.92 is owed from 2022 and prior. The revenue and expenses of the Smallwood Interpretation Centre's 2023 season were also provided. The total revenue was \$6,764.83; the total expenditure was \$5,099.77 with a total profit of \$1,665.06.

The financial report for the 2023 Smallwood Days Festival has been deferred to a Special Meeting.

Item: Gambo Public Library Memorandum of Agreement

The Provincial Information & Library Resources Board presented a Memorandum of Agreement regarding the Gambo Public Library's rental of space at the Town Hall. The memorandum recommended a term running from September 1st, 2023 to August 21st, 2028 with a yearly rental payment of \$9,460.00 exclusive of HST.

Motion: 2023-09-18-271 (M. Paul & C. Lush) to approve the Memorandum of Agreement between the Town of Gambo and the Provincial Information & Library Resources Board for the operation of the Gambo Public Library for the period from September 1st, 2023 to August 31st, 2028 with a yearly rental payment of \$9,460.00.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Item: Quote for Repairs to Cat Loader

Motion: 2023-09-18-272 (M. Paul & C. Lush) to accept the quote in the amount of \$30,274.86 from Toromont Cat to complete repairs to the Cat Loader.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Item: Quote for Water System Supplies

Motion: 2023-09-18-273 (M. Paul & C. Lush) to accept the quote in the amount of \$4,174.34 from EMCO Waterworks for the supply of water supplies.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Item: Kubota Parts

Motion: 2023-09-18-274 (M. Paul & C. Lush) to accept the quote from Dirty Diesel in the amount of \$4,505.00 for the supply of track rails and accessories to repair the Kubota.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Item: Fire Hydrant

Motion: 2023-09-18-275 (M. Paul & C. Lush) to accept the quote from Wolseley in the amount of \$5,284.96 for the supply of a new fire hydrant.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Item: Travel Claim - Mayor Dyke

Motion: 2023-09-18-276 (M. Paul & C. Lush) to approve Mayor Dyke's travel claim in the amount of \$42.41 to attend a meeting with Minister John Haggie.

In Favor: Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Mayor Dyke - Claimant

Motion Carried

Item: Travel Claim - Councillor Oram

Motion: 2023-09-18-277 (M. Paul & C. Lush) to approve Councillor Oram's travel claim in the amount of \$112.23 to attend a Municipal Enforcement Services information session and the 9/11 Service in Gander.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Councillor Y. Oram - Claimant

Motion Carried

Item: French Tourism Guide Advertisement

There is a cost of \$500.00 to place a 1/8th page ad in next year's French Tourism Guide. It was decided not to place an ad.

Item: Junior Forest Warden Program

Motion: 2023-09-18-278 (M. Paul & R. Stockley) to approve a donation to the Junior Forest Warden Program in the amount of \$200.00.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Item: Server Replacement

As of October, 2023, the Town's server will no longer be able to host the TownSuite program. There are currently two options going forward. The first option is to purchase a new server which has been estimated at \$16,000.00. The second option is to sign up for TownSuite's cloud-based service which has an estimated cost of \$5,000.00 - \$6,000.00 per year. In addition to the yearly cloud service fee, there is also a monthly charge of \$32.23 plus tax to allow up to two simultaneous users in the TownSuite software. The Town Clerk will further investigate these options to help determine which will be more cost effective in the long term.

Item: Vendor-Aged Trial Balance - Gambo Fire Department

Motion: 2023-09-18-279 (M. Paul & C. Lush) to approve the Vendor-Aged Trial Balance for the Gambo Fire Department in the amount of \$3,200.00.

In Favor: Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Mayor D. Dyke - Member of the Gambo Fire Department
Motion Carried

Item: Vendor-Aged Trial Balance - J.I. Pritchett & Sons Ltd.

Motion: 2023-09-18-280 (M. Paul & C. Lush) to approve the Vendor-Aged Trial Balance for J.I. Pritchett & Sons Ltd. in the amount of \$4,659.98.

In Favor: Mayor D. Dyke

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett & Sons Ltd.

Motion Carried

Item: Remaining Vendor - Aged Trial Balance

Motion: 2023-09-18-281 (M. Paul & C. Lush) to approve the remaining Vendor-Aged Trial Balance in the amount of \$49,119.41.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Item: Accounts Payable Cheque Register – Goulding’s Wholesale Ltd.

Motion: 2023-09-18-282 (M. Paul & C. Lush) to approve the Accounts Payable Cheque Register for Goulding’s Wholesale Ltd. in the amount of \$685.63 with cheque number 0000026604.

In Favor: Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Mayor D. Dyke - Employee of Goulding’s Wholesale Ltd.

Motion Carried

Item: Accounts Payable Cheque Register – J.I. Pritchett & Sons Ltd.

Motion: 2023-09-18-283 (M. Paul & C. Lush) to approve the Accounts Payable Cheque Register for J.I. Pritchett & Sons Ltd. in the amount of \$9,338.64 with cheque number 0000026606.

In Favor: Mayor D. Dyke

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Deputy Mayor Moss - Employee of J.I. Pritchett & Sons Ltd.

Motion Carried

Item: Accounts Payable Cheque Register – Gambo Fire Department

Motion: 2023-09-18-284 (M. Paul & C. Lush) to approve the Accounts Payable Cheque Register for the Gambo Fire Department in the amount of \$905.89 with cheque number 0000026660.

In Favor: Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Mayor D. Dyke - Member of the Gambo Fire Department

Motion Carried

Item: Remaining Accounts Payable Cheque Register

Motion: 2023-09-18-285 (M. Paul & C. Lush) to approve the remaining Accounts Payable Cheque Register in the amount of \$126,572.22.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Public Works:

- The deadline for applying for the 2024-25 MCW Capital Works Program is September 29th, 2023. An application for funding will be submitted to purchase and install a generator for the Fire Hall and Town Hall for backup power supply so that the Fire Hall can be used as an Emergency Warming/Cooling Center and the Town Hall as an Emergency Operations Centre. A second application for a generator is being submitted for the chlorine house for backup power supply so as to ensure safe drinking water in the event of a power interruption.
- Correspondence was received from NL Power regarding the rebuilding of transmission lines between Gander and Gambo. The work is scheduled for 2024-2026. It is recommended that the town issue to NL Power a permit for development for work planned within town boundaries.

Motion: 2023-09-18-286 (L. Moss & C. Lush) to approve the issuing of a Development Permit to NL Power for the rebuilding of transmission lines within the town boundaries.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

- PMA Lift Station Inspections have been completed and reviewed.
- Correspondence was received from a patron of David Smallwood Park expressing dissatisfaction with the road conditions and general unkemptness of some of the camping sites. This correspondence was passed along to the park operators.
- The Gambo Lions Club has requested the use of the pit for hosting a bonfire night in November. This request has been approved.
- There is an area on the Middle Brook Trail that require repairs. It was suggested to replace this area with gravel instead of board as it will be easier and less costly to maintain.
- A public notice has been issued indicating that the Splash Pad at the Fun-N-Sun Park is now closed for the season.
- The grader is still out of service. It is difficult sourcing replacement parts as the grader model is obsolete. The Town Clerk is currently seeking quotes for road grading services. It was suggested to contact the Department of Transportation to inquire about parts for the grader.

- Correspondence was received in response to a letter to Bell Aliant regarding the poor cellular service in many areas in town. Mayor Dyke will endeavor to map out all the spots in town with little to no cell coverage. Bell Aliant indicated that they would like to hear from residents about their experience with poor cellular service. It was further suggested that installing a signal repeater would be the best option to investigate.
- An email was received from a resident living at Gambo Pond regarding the road conditions in the area of the Department of Fisheries shed. This road has been repaired by Public Works staff.

Human Resources:

- Correspondence was received from an individual recently employed with the town in conjunction with the Gambo and Area Employment Corporation stating the ineligibility to collect Employment Insurance under new government regulations. The correspondence went on to inquire whether the town has any other employment opportunities that would allow this individual to receive their Employment Insurance. It was noted that there are currently no positions available. The Town Clerk advised that he later spoke with a representative from the GAEC who informed that the individual now qualifies for Employment Insurance since they gained their hours before the new regulations came into effect.
- Four Public Works employees will complete their 20-week contracts on October 6th, 2023 with layoff notices issued on September 22nd, 2023.
- There has been some concern around an employee using social media to respond to comments on a public post. The HR Committee would like to remind all municipal officials and council members of the Code of Conduct regarding the use of social media.

Strategic Planning:

- Preliminary discussions were had regarding strategies to attract more businesses to Gambo.
- The Town Clerk will provide Council with an Economic Development document from ACOA.
- The need for more signage was discussed. It was noted that sites such as Drover's Beach have no wayfinding signage, making them difficult to find. Mayor Dyke suggested placing a sign at the rock cut featuring information on town amenities like the one just off the highway exit. It was also suggested to look into similar signage at each trestle on the trail system.
- Lighting for the Track and Field was discussed. The Town Clerk indicated that he is awaiting an assessment on land currently owned by the Town of Gambo that has been transferred to the Town by Newfoundland and Labrador Housing. This land will need to be assessed and registered before power lines can be installed to the Track and Field area. The assessment by MAA will have to be completed on the value of the land.
- Councillor Stockley spoke on community engagement, discussing various methods of collecting ideas from residents regarding what amenities they would like to see in town. A questionnaire or a mail-out was suggested.
- Councillor Oram mentioned speaking to multiple visitors this summer, all of whom expressed disappointment with the fact that there are no dining options in town past

6:00pm. Councillor C. Lush mentioned the difficulty local businesses face staying open past 6:00pm as they often lose money doing so.

- The Active NL grants were discussed. It was noted that these grants are a significant source of funding and that the Town, SEDCOR and Recreation are all able to apply. Recreation is considering using this funding to replace broken boards at the hockey rink and to install more fencing at the softball field.

Occupational Health and Safety:

- The second-quarter inspection was completed with no issues arising.
- A Public Works employee is still off on medical leave following an accident in June, 2023. The Town Clerk indicated that the employee will remain on medical leave until October 2nd, 2023.

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Emergency Planning:

- Discussions were had regarding generators for the chlorine house as well as the Fire Department and the Town Hall.
- The Town Clerk sent correspondence to Allnorth Consultants Ltd. requesting that specs for a generator be designed for the chlorine house and the Town Hall/Fire Hall..

Regulations:

- The lease agreement with Family Matters Daycare was discussed. Further changes and clarifications will be made to the agreement regarding the town responsibilities.
- The Town Clerk noted that the Asset Management Policy needs to be completed by the end of the year. A draft copy of the policy provided by Tract Consulting will be sent to Council.

Age Friendly:

- The Age Friendly Committee will not be putting in a trunk for this year's Trunk or Treat event. They will help other committees such as Recreation that require volunteers.
- Quotes were sought for Christmas gifts for seniors. Purity Factory provided a quote on Ganong Fruitful Boxes at \$3.88 per box. They are willing to sell by the carton, each one containing 24 boxes. 17 boxes will be required. The Town Clerk will issue a purchase order for these gifts. The Christmas cards included with these gifts will be printed from a template instead of constructed individually. Councillor Oram mentioned this is being done to save on cost and time.
- An afternoon crafting program is expected to begin soon.
- The next meeting is scheduled for October 3rd, 2023.

Communications:

- No Report.
- Councillor Stockley expressed his desire to step down from the Communications Committee to focus on Strategic Planning but offered to continue drafting newsletters.
- Councillor Oram will take over as chair of the Communications Committee.

Recreation:

Chase the Ace is still ongoing Thursday nights. The current jackpot is now over \$4,000.00. Attendance for this event has been good.

Gambo Fire Department:

- Tickets are still available for the quad raffle. The draw will happen on October 21st, 2023.
- The Fireman's Ball is scheduled for October 21st, 2023.
- The department recently responded to a vehicle fire on the highway. The owner of the vehicle suffered a heart attack at the scene and Danny Parsons performed CPR until the ambulance arrived. The vehicle owner unfortunately passed away in hospital 3 days later. The family expressed their gratitude to Mr. Parsons and the Fire Department for their efforts in the gentleman's obituary.
- Four members of the department are scheduled to attend Advanced Fire Fighter First Aid training.

Festivals & Events

- No Report.
- A Back to School Bash and BBQ is scheduled for September 19th, 2023 from 4:00-6:00 weather permitting. Mayor Dyke plans to help with the BBQ.

SEDCOR:

- No Report.

Dover & Area Family Resource Centre:

- No Report.

Smallwood Academy:

- There are currently 25 members on Student Council. This is up from 10 members last year.
- The Terry Fox Walk is scheduled for September 22nd, 2023.
- Grades Kindergarten to 6 will participate in a bulletin board decorating contest.
- This year's graduating class held a bottle drive on the weekend. It was very successful, filling the entire Green Depot as \$477.00 was collected. Councillor Stockley asked whether the graduating class are still collecting bottles. It was noted that the class has an account with the Green Depot so people may drop off their bottles and apply the refund to the class's account.
- The graduating class will also be hosting an ALS Ice Bucket Challenge. They hope to raise about \$1,000.00 from the event.

Gambo Public Library:

- A Bedtime Stories Campout is scheduled for September 21st, 2023.
- Public Health Nurse Janice Kelly will host a Healthy Eating Information Session on September 21st, 2023.
- The library will commemorate National Truth and Reconciliation Day from 1:00 to 4:00pm on September 29th, 2023. There will be readings from the library's indigenous

book collection and an opportunity to make braided friendship bracelets. Children are invited to this event from 2:00-4:00pm to listen to readings.

- The program “Help Now” by Brainfuse is available through the digital library services which may be accessed with a library card. This service provides online tutoring, homework help, skills building and test preparation free of charge. The website address is digitallibrary.nlpl.ca.
- The Afterschool Program is scheduled to start on September 28th, 2023 from 3:00-4:30pm for all school-aged students.
- The Library Social is scheduled every Thursday from 1:00-3:00pm for ages 18 and up.
- The Book Club is held once a month. The next meeting is scheduled for October 5th, 2023.

Town Clerk’s Report:

- We are able to submit an application through the MCW Program for emergency generators for the chlorine house and the Town Hall and Fire Hall as long as they are fixed generators. As it is MCW Funding, we can use our Gas Tax Funds for our required ten percent. I am working with All North Consultants Ltd on the requirements and cost-estimate.
- I had the meeting scheduled with Crown Lands to discuss the land at the David Smallwood Park but the meeting did not happen as they had an incorrect telephone number entered for me. The meeting has been rescheduled for September 26th, 2023.
- We had three claims against our insurance policy recently with two being denied and one paid-out.
- The CAT Loader has been sent to St. John’s for repair with a two week turnaround for the required repairs.
- The Middle Brook has been closed for repairs. Our staff will not be using lumber to replace the area but will be using a mixture of rock and gravel
- Mayor Dyke and I had a meeting with MHA Haggie in Gander regarding our Capital Works Projects.
- I had a meeting with Tract Consulting regarding the Asset Management Plan. We have to develop an Asset Management Policy as a part of the plan. We have another meeting scheduled for October 11th , 2023 for an Inventory Review. As well, there is a Project Wrap-Up Presentation to Council scheduled on November 22nd, 2023 at 6:30 pm as the project deadline is December 30th, 2023.
- The GIWI Committee is requesting permission to use the Campground for a campfire on September 25th, 2023. They will be using propane firepits.
- The employee on leave is now off until October 2nd, 2023.
- The following is an update on the Capital Projects:
 1. The Sewer Outfall Extension Project has been awarded to GerGar Enterprises Ltd. in the amount of \$514,222.50. The engineering for this project is \$45,605.44 for a total project cost of \$559,827.94. There will be approximately \$102,883.89 remaining in funding.
 2. The Water Intake Extension Project has closed with two bids received in the amount of \$229,080.00 and \$199,204.38. The specs for the pipe have been provided to our office for quoting and the lowest quote was in the amount of \$17,215.50. We have approved funding of \$126,563 and we can’t use our Gas

Tax Funds for the overrun as there is already a Federal Contribution of 40% - \$45,909.

3. The Pine Tree Road Project has been awarded to GerGar Enterprises Ltd.

4. The spec is completed on the first three lift stations and the drawings are being worked on and should be ready within the next week. This project is close to a tender call.

5. The Prime Consultant Agreements has been received and are awaiting signature by All North Consultants Ltd. for the next two lift stations and the third Prime Consultant Agreement is not ready as the third lift station is not approved yet. The Consultant will design all three lift stations including the third up to the point of the drawings.

- The next Regular Meeting will be October 2nd, 2023.

Mayor's Report:

- Mayor Dyke reminded Council and staff to be mindful of social media use and ensure that everyone follows the Code of Conduct.
- Mayor Dyke met with Minister John Haggie to discuss the cost overrun for the Sewer Outfall Extension Project and the Water Intake Extension Project. Minister Haggie indicated that he will speak with the Minister of Transportation and Infrastructure, Elvis Loveless in this matter. Mayor Dyke advised that he asked Minister Haggie for his support in the generator applications for the Town Hall/Fire Hall and the Chlorine House. He further advised that he requested an update on the Special Assistance Grant for the Fire Department as well as the Crown Lands Application for the Boat Launch.

Motion: 2023-09-18-287 (C. Lush & R. Stockley) to appoint Councillor Yvonne Oram as head of the Communications Committee.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

- The Mayor attended a meeting with Doug Short from Allnorth Consultants Ltd. regarding the Pine Tree Road Paving Project. All shop drawings have been completed. The manhole covers are ready to go into production and will take about a week to complete. The entire project is expected to take 12 weeks to complete. It was also noted that Allnorth anticipates that the paving contractor will recommend that this project be held off until spring next year. Councillor Stockley expressed his disappointment with the delays. Councillor C. Lush suggested putting hot patch in the potholes on Pine Tree Road in the meantime.

Motion: 2023-09-18-288 (M. Paul & C. Lush) to move to a Privileged Meeting at 8:30pm.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Councillor Paul left the meeting at 8:30pm and returned at 8:49pm.

Deputy Mayor Moss left the meeting at 8:40pm and returned at 8:49pm.

Motion: 2023-09-18-289 (C. Lush & M. Paul) to move back to a Regular Meeting at 9:05pm.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Motion: 2023-09-18-290 (Y. Oram & C. Lush) to have the Town Clerk move forward with arranging an appraisal of David Smallwood Park.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Motion: 2023-09-18-291 (R. Stockley & Y. Oram) to increase the rate of pay by \$2.00 per hour for the Financial Officer Position.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors Y. Oram, M. Paul, R. Stockley

Opposed: Councillor C. Lush

Conflict of Interest: 0

Motion Carried

Motion: 2023-09-18-292 (C. Lush & Y. Oram) to adjourn the meeting at 9:26pm.

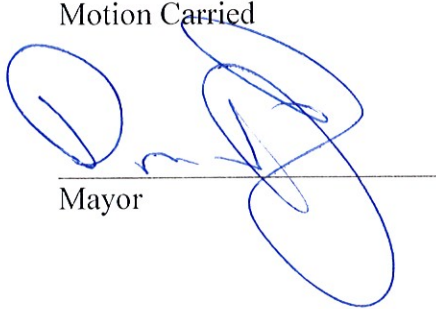
In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors C. Lush, Y. Oram, M. Paul, R. Stockley

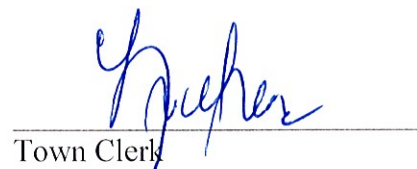
Opposed: 0

Conflict of Interest: 0

Motion Carried



Mayor



Town Clerk