

## **The Town of Gambo**

A Regular Meeting of the Town Council of the Town of Gambo was held on August 28<sup>th</sup>, 2023 at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town Council of the Town of Gambo held on August 28<sup>th</sup>, 2023 at the Gambo Town Hall, Gambo, NL.

### **Members in Attendance:**

Mayor Darren Dyke  
Deputy Mayor Lori Moss  
Councillor Peter Lush  
Councillor Yvonne Oram  
Councillor Michael Paul  
Councillor Russell Stockley  
Town Clerk Lorne Greene  
Administrative Clerk Robert Gullon

### **Members Absent:**

Councillor Craig Lush

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Mayor Dyke called the meeting to order at 7:31pm.

**Motion: 2023-08-28-239 (R. Stockley & M. Paul)** to adopt the agenda of the Regular Meeting of Council held on August 28<sup>th</sup>, 2023 as presented.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss  
Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Motion: 2023-08-28-240 (P. Lush & M. Paul)** to adopt the minutes of the Regular Meeting of Council held on July 17<sup>th</sup>, 2023 as presented.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss  
Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Motion: 2023-08-28-241 (L. Moss & P. Lush)** to adopt the minutes of the Special Meeting of Council held on August 10<sup>th</sup>, 2023 as presented.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss  
Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Motion: 2023-08-28-242 (M. Paul & L. Moss)** to adopt the minutes of the Special Meeting of Council held on August 23<sup>rd</sup>, 2023 as presented.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss  
Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

### **Business Arising From the Minutes:**

- Administrative Clerk, Robert Gullon provided an update on the Town website. The website student from CNA was tasked with redesigning and uploading content to the pages for Permits, Policies and Regulations, and Business listings. By the end of the student's term, only the Permits and Regulations page had been updated. The student review provided by the Town reflected this. A \$500.00 stipend for the student was also discussed. It was noted as per the agreement that the stipend would be paid.
- There are currently 148 people signed up for the Voyent Alert mass communication service. It was suggested to advertise the service again on the Town Facebook page.
- During the August 10<sup>th</sup> Special Meeting, animal control issues were discussed. A letter has been drafted regarding this situation but has not been sent.
- An update on the loader was requested. Lorne, Town Clerk advised that we are awaiting the loader to be floated to St. John's for repairs.
- There was an inquiry regarding the new electronic recycling program at the Green Depot. The Town Clerk advised that we are awaiting information for advertising of this new service.

### **Correspondence (Information):**

Received From	Received On	Details
Municipalities NL	Jul-17-23	Upcoming Climate Workshops; MNL early bird registration; Housing Accelerator Fund.
SAM	Jul-17-23	Newsletter updates re. Spring AGM.
Municipalities NL	Jul-24-23	Drinking Water Improvement; Climate Change Survey; Housing Accelerator Guidelines.
Gov. NL	Jul-19-23	Approval to call Public Tender for Pine Tree Road Project.
SPANL	Jul-24-23	Accepting donations of school supplies; monetary donations.
Gov. NL	Jul-26-23	Changes to MERX Pricing Table.
Gov. NL	Jul-27-23	Call for proposals: settlement projects to assist newcomers.
Gov. NL	Jul-26-23	WWTP Upgrades and Outfall Extension approval for public tender.
Gov. NL	Jul-13-23	Age Friendly Grant awarded in amount of \$3,000.
Gov. Canada	Jul-27-23	Re. Fish Habitat Protection Program



Gov. NL	Jul-27-23	Capital Investment approval of \$46,929.00.
Municipalities NL	Aug-8-23	Re. Heath/Well-Being Campaign; Creative City Summit; Housing Accelerator & MNL conference reminders.
Gov. NL	Jul-26-23	Senior's Social Inclusion funding received in amount of \$1,000.00.
Gov. NL	Aug-4-23	Water Intake Extension approval to call public tender.
Municipalities NL	Aug-14-23	MNL Board nominations; Housing Accelerator Fund deadline Aug. 8th.
Adventure Central	Aug-16-23	Come From Away playbill ad.
Gov. NL	Aug-21-23	Update on 2024-2025 Municipal Capital Works funding.
Municipalities NL	Aug-21-23	MNL Urban Municipalities Committee meeting summary.
Municipalities NL	Aug-22-23	MNL Board nominations open until September 26 <sup>th</sup> .
Department of Transportation and Infrastructure	Aug-25-23	Approval to award contract Pinetree Road.

**Correspondence (Action):**

Received From	Received On	Details
Municipalities NL	Jul-17-23	Community Collaboration accepting grant applications.
Larry Turner	Jul-21-23	Available to meet with Council.
MAA	Jul-27-23	Voting open for World Mayor 2023.
Municipal Enforcement Services	Jul-28-23	Re. Meeting dates.
Gov. NL	Jul-27-23	Re. Expression on Interest to Disability Policy Office
Gander & Area Chamber of Commerce	Aug-1-23	Invite to BBQ scheduled for September.
CAFC	Aug-4-23	"Fire Chief of the Year" nominations now open.
Gov. NL	Aug-7-23	Municipal Capital Works application deadline is Sept. 29 <sup>th</sup> .
FASD NL	Aug-9-23	Proclamation Request for FASD Awareness Month in September.
Municipalities NL	Aug-14-23	Nominations open for MNL Board of Directors.

Municipalities NL	Aug-15-23	Small Town Virtual Round Table scheduled for Sept. 27 <sup>th</sup> .
Municipalities NL	Aug-16-23	MNL 2023 AGM call for Resolutions deadline on Sept. 15 <sup>th</sup> .
Municipalities NL	Aug-16-23	Leadership Summit for Women and Gender-Diverse Individuals scheduled for Oct. 25 <sup>th</sup> .
Municipalities NL	Aug-18-23	Enhanced mandatory training scheduled for September 16 <sup>th</sup> -17 <sup>th</sup> .
Municipalities NL	Aug-18-23	Housing Accelerator Fund deadline extended to September 29 <sup>th</sup> .
MMSB NL	Aug-22-23	Application – Community Waste Diversion
Town of Gander	Aug-23-23	Invitation – September 11 <sup>th</sup> , 2023.
Society of United Fisherman	Aug-22-23	Invitation – 150 <sup>th</sup> Anniversary.
Municipalities NL	Aug-25-23	Well-being information session.
Municipalities NL	Aug-25-23	Bylaw review process.

**Item: MNL Community Collaboration**

MNL is awarding grants of up to \$100,000.00. Mayor Dyke suggested looking into using this funding for local enforcement services. It was noted there is a 90/10 cost share for this program. The program also requires a minimum of three collaborating communities with a commitment to long-term collaboration.

**Item: Meeting with the RCMP**

Delegates from the RCMP met with the Mayor and the Town Clerk to discuss local enforcement challenges.

**Item: MAA Voting for “World Mayor”**

The MAA is accepting nominations for World Mayor. Mayor Tony Keats of Dover was selected as one of 25 Mayors for this year’s World Mayor. Councillor Stockley cast a vote for Mayor Keats.

**Item: Municipal Enforcement**

A meeting will be scheduled to discuss Municipal Enforcement Services between September 11<sup>th</sup>-15<sup>th</sup>, 2023. Further information will be sent to all interested communities.

**Item: Gov. NL Disability Office**

Expressions of interest to become a board member are open until August 31<sup>st</sup>, 2023.

**Item: Gander and Area Chamber of Commerce BBQ**

The GACC extended an invitation to their BBQ scheduled for September.



**Item: 2023 National Fire Chief of the Year Awards**

Nominations for Fire Chief of the Year are now open.

**Item: Municipal Capital Works Projects**

The Department of Transportation and Infrastructure is inviting eligible funding recipients to submit applications for its 2024 – 2025 Municipal Capital Works Program. The deadline to submit applications is September 29<sup>th</sup>, 2023. A discussion was held regarding the number of projects currently on-going (i.e., lift station upgrades, paving, etc.). It was suggested that no application be submitted this year for capital funding but to focus instead on completing the current backlog of projects. It was further suggested to continue with the plans to purchase a generator for a potential warming/cooling center.

**Item: FASD NL**

Fetal Alcohol Spectrum Disorder NL has asked communities to proclaim September as FASD Awareness Month.

**Motion: 2023-08-28-243 (P. Lush & R. Stockley)** to proclaim the month of September as FASD Awareness month in Gambo.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: MNL Board of Directors**

Applications are being accepted to join the MNL Board of Directors. Applications are available online.

**Item: Small Town Virtual Round Table**

MNL is hosting a Small Town Virtual Round Table on September 27<sup>th</sup>, 2023.

**Item: MNL 2023 AGM First Call for Resolutions**

The MNL Advocacy Committee is calling for resolutions from municipal councils with a deadline of September 15<sup>th</sup>, 2023.

**Item: MNL Leadership Summit**

MNL will be hosting a Leadership Summit for women and gender diverse individuals. The summit is scheduled for October 25<sup>th</sup>, 2023.

**Item: MNL Enhanced Mandatory Training**

MNL is hosting mandatory, enhanced training sessions on September 16<sup>th</sup> and 17<sup>th</sup>, 2023. These sessions will cover all five required modules.

**Item: Housing Accelerator Fund**

CMHC has announced that small/rural/north/Indigenous communities are able to apply for a deadline extension for their Housing Accelerator application. The new deadline is September 29<sup>th</sup>, 2023.

**Item: MMSB Waste Diversion Projects**

The MMSB is currently accepting applications for \$25,000 community waste diversion projects that foster solid waste diversion in Newfoundland and Labrador. Mayor Dyke suggested a compost site at the Town Yard. The application deadline is October 21<sup>st</sup>. It was noted that several residents have expressed an interest in a community compost program.

**Item: Gander 9/11 Memorial Event**

The Town of Gander is hosting a 9/11 Commemoration Service on September 11<sup>th</sup>, 2023. Councillor Oram can attend this event.

**Item: SUF 150<sup>th</sup> Anniversary**

The SUF is holding its 150<sup>th</sup> Anniversary celebration on September 30<sup>th</sup>, 2023. Mayor Dyke will advise if he can attend this event.

**Item: MNL Well-Being Information Sessions**

MNL has scheduled a well-being information session on September 15<sup>th</sup>, 2023. Both Councillors and staff can attend the session if they wish.

**Item: MNL By-Law Review**

MNL is currently completing a by-law review to be voted on at the 2023 AGM. This is an information session only. All members are encouraged to read the new by-laws prior to the AGM.

**Finance:**

Councillor P. Lush provided an update on the budget review. It was noted that expenses are currently on-par but repair costs for equipment, water & sewer, as well as the \$30,000.00 cost of this year's Spring Cleanup, are considerably high.

**Item: Driveway Paving Repairs**

**Motion: 2023-08-28-244 (P. Lush & M. Paul)** to accept the quote of \$14,458.95 from Feltham's Construction for the patching of five driveway areas.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Grader Repairs**

**Motion: 2023-08-28-245 (P. Lush & M. Paul)** to approve repairs to the grader in the amount of \$2,880.00 plus HST.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: June 2023 Bank Reconciliation**

**Motion: 2023-08-28-246 (P. Lush & M. Paul)** to approve the June 2023 Bank Reconciliation in the amount of \$391,369.85.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: July 2023 Bank Reconciliation**

**Motion: 2023-08-28-247 (P. Lush & M. Paul)** to approve the July 2023 Bank Reconciliation in the amount of \$327,455.47.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Pine Tree Road Paving Project- Department of Municipal and Provincial Affairs Approval**

**Motion: 2023-08-28-248 (P. Lush & M. Paul)** to seek approval from the Department of Municipal and Provincial Affairs to borrow the amount of \$460,481.00 from TD Commercial Banking for Project 17-RNC-23-00003 - Pine Tree Road Upgrades. This loan will have a term of five years with an amortization period of 15 years and an interest rate of 5.696% with a monthly payment of \$3,813.91.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Pine Tree Road Paving Project - TD Commercial Banking Approval**

**Motion: 2023-08-28-249 (P. Lush & M. Paul)** to seek approval to borrow from the TD Commercial Banking in the amount of \$460,481.00 for Project 17-RNC-23-00003 - Pine Tree Road Upgrades. This loan will have a term of five years with an amortization period of 15 years and an interest rate of 5.696% with a payment of \$3,813.91 monthly.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Pine Tree Road Paving Project - GST Rebate – Department of Municipal and Provincial Affairs Approval**

**Motion: 2023-08-28-250 (P. Lush & M. Paul)** to seek approval from the Department of Municipal and Provincial Affairs to apply for interim financing with Toronto Dominion Commercial Bank in the amount of \$142,050.00 for the GST rebate portion for Project 17-RNC-



23-00003 - Pine Tree Road Upgrades. This loan will have a term of one year and an amortization period of one year, repayable in full within one year.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Pine Tree Road Paving Project - TD Commercial Bank Approval to Borrow**

**Motion: 2023-08-28-251 (P. Lush & M. Paul)** to apply for a loan from the Toronto Dominion Bank in the amount of \$142,050.50 for the GST rebate portion Project 17-RNC-23-00003-Pine Tree Road Upgrades. This loan will have a term of one year and an amortization period of one year, repayable in full within one year.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Auto Plus Towing**

**Motion: 2023-08-28-252 (P. Lush & M. Paul)** to amend the scope of the business for Auto Plus Towing and Convenience to include a Chip Trailer as part of the business and to request a reassessment from the Municipal Assessment Agency.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: 40 Bonaventure Water Shutoff Fee**

**Motion: 2023-08-28-253 (P. Lush & M. Paul)** to deny the request of the homeowner of 40 Bonaventure Avenue to waive the after-hours water shutoff fee of \$120.00.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Travel Claim**

**Motion: 2023-08-28-254 (P. Lush & M. Paul)** to approve the Town Clerk's travel claim in the amount of \$150.68.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried



**Item: Stove Purchase for Family Matters Daycare**

**Motion: 2023-08-28-255 (P. Lush & M. Paul)** to approve the request from Family Matters Daycare to purchase a new stove.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

Councillor Lush noted that the Memorandum of Agreement with the Gambo Public Library has been sent to the board for review.

**Item: 2024 NL Traveler's Guide Ad**

**Motion: 2023-08-28-256 (P. Lush & M. Paul)** to approve the purchase of a 1/6<sup>th</sup> page advertisement in the 2024 NL Traveler's Guide in the amount of \$507.00.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Account Adjustment**

**Motion: 2023-08-28-257 (P. Lush & M. Paul)** to approve an adjustment to a resident's account for a \$1,000.00 damage deposit for the rental of the Village Green for a private event.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Account Adjustment - Stead's Construction**

**Motion: 2023-08-28-258 (P. Lush & M. Paul)** to approve an adjustment to the 2022 business tax for Stead's Construction in the amount of \$500.00 due to the closure of the business.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Vendor-Aged Trial Balance - Goulding's Wholesale Ltd.**

**Motion: 2023-08-28-259 (P. Lush & M. Paul)** to approve the Vendor-Aged Trial Balance for Goulding's Wholesale Ltd. in the amount of \$685.83.

In Favor: Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Mayor D. Dyke - Employee of Goulding's Wholesale Ltd.

Motion Carried

**Item: Vendor-Aged Trial Balance - J.I. Pritchett & Sons Ltd.**

**Motion: 2023-08-28-260 (P. Lush & M. Paul)** to approve the Vendor-Aged Trial Balance for J.I. Pritchett & Sons Ltd. in the amount of \$9,338.64.

In Favor: Mayor D. Dyke

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett & Sons Ltd.

Motion Carried

**Item: Remaining Vendor-Aged Trial Balance**

**Motion: 2023-08-28-261 (P. Lush & M. Paul)** to approve the remaining Vendor-Aged Trial Balance in the amount of \$88,253.04.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Item: Accounts Payable Cheque Register - J.I. Pritchett & Sons Ltd.**

**Motion: 2023-08-28-262 (P. Lush & M. Paul)** to approve the Accounts Payable Cheque Register for J.I. Pritchett & Sons Ltd. in the amount of \$7,054.49 with cheque number 0000026455.

In Favor: Mayor D. Dyke

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Deputy Mayor L. Moss - Employee of J.I. Pritchett & Sons Ltd.

Motion Carried

Councillor Stockley asked about utilizing Canoe Procurement for purchases such as tools, etc. The offerings from Canoe Procurement will be looked into.

**Item: Accounts Payable Cheque Register - Gambo Fire Department**

**Motion: 2023-08-28-263 (P. Lush & M. Paul)** to approve the Accounts Payable Cheque Register for Gambo Fire Department in the amount of \$2,750.00 with cheque number 0000026495.

In Favor: Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: Mayor D. Dyke - Member of the Gambo Fire Department

Motion Carried

**Item: Remaining Accounts Payable Cheque Register**

**Motion: 2023-08-28-264 (P. Lush & M. Paul)** to approve the remaining Accounts Payable Cheque Register in the amount of \$176,118.08

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Public Works:**

- There will be no Municipal Capital Works Applications submitted this year as we deal with projects currently on-going.
- The Terra Nova Trail Riders have requested that the Town grade the trail within town boundaries. It was suggested to grade from trestle to trestle along the trail. It was further suggested to ensure that all roads are graded before completing any grading on the trail. Further discussion will be had on this request at the next Regular Council Meeting.
- A meeting was held with an individual regarding an extension to Seaview Terrace to accommodate the construction of a new house. It was discussed that the homeowner will be responsible for extending the road as well as the water and sewer mains.
- There was correspondence received from a resident on Balsom Street. They are concerned about flooding and washouts in the area and are requesting the installation of culverts to help alleviate this problem. The Town Foreman will visit the property to assess.
- Councillor P. Lush requested an update on the Utility Workers. There is currently no update available as the Town Foreman was unable to attend the last Public Works meeting.

**Human Resources:**

- A Labour Relations meeting is planned for September.
- Mental Health First Aid training will be investigated at the next HR meeting.
- Councillor Stockley expressed his thanks to Public Works and office staff for their great work over the summer.

**Item: Property Tax - 73 Pine Tree Road**

**Motion: 2023-08-28-265 (P. Lush & M. Paul)** to approve charging the minimum property tax on the property located at 73 Pine Tree Road effective fiscal year 2024.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

**Strategic Planning:**

- No Report.

**Occupational Health and Safety:**

- No Report.

**Emergency Planning:**

- No Report.



**Regulations:**

- No Report.

**Age Friendly:**

- No Report.

**Communications:**

- The Town website was discussed. The student engaged to make changes to the website left several pages unfinished. The Administrative Clerk will endeavour to make the required website changes.

**Recreation:**

- Chase the Ace is proving popular with a current jackpot of over \$3,000.00.
- There is softball chalk at the Town Office.
- Councillor Stockley joined a camping event with the Junior Forest Ranger Program with camping, canoeing, and hiking activities enjoyed by all.
- The storage shed is ready to be moved; the Town Foreman needs to know the desired location to complete the move.

**Gambo Fire Department:**

- 1,000 moose burgers were sold.
- No moose licence has been received for this year.
- The department currently has a full slate of 32 members with four more on a waiting list.

**Festivals & Events**

- No Report.

**SEDCOR**

- No Report.

**Dover and Area Family Resource Centre:**

- No Report.

**Smallwood Academy:**

- No Report.

**Gambo Public Library:**

- The library hosted a Smallwood Days Teen Night with a good turn out.
- Deputy Mayor Moss thanked all the volunteers for the Summer Reading Club.
- A Story Walk is scheduled for August 29<sup>th</sup> at the Loggers' Memorial.

**Town Clerk's Report:**

- An update on the tax sales properties. I have two properties that are in the process of being settled and the remaining two will be sold by public auction in October.
- Our Auditor, Lori Mercer was here this past week to conclude the 2022 Financial Audit.

- The first Financial Review for the David Smallwood Park for 2023 has been completed as per the contract.
- I have an appointment arranged with Crown Lands to discuss the David Smallwood Park on September 5th, 2023.
- There was a concern received about the renting of the Village Green for the wedding on July 29th, 2023.
- I have the request placed for a meeting with MHA Haggie to discuss the Smallwood Interpretation Centre. MHA Haggie's office will coordinate the meeting for early September with MP Rogers.
- I had a discussion with the Executive Assistant of the Department of Fisheries, Forestry and Agriculture regarding the Boat Launch for Gambo Pond. I am awaiting a reply.
- Kevin Paul successfully wrote the Level 1 Water Distribution System Operator Exam.
- Mayor Dyke and I meet with the RCMP for an update on the staffing for our area.
- I have given permission to an official with Water Resources to host a training event at the Smallwood Interpretation Centre on October 18th, 2023 for a training course. I have our Public Works Staff registered for this training.
- I have spoken with Toromont Cat regarding the loader. The arrangements are being made to have her shipped as they have availability to assess her this week.
- Peter and I met with Woodrow Mullett and Arnold Beck on August 21st, 2023.
- Peter, Yvonne and I met regarding the David Smallwood Park and the Smallwood Interpretation Centre.
- Tract Consulting, Ltd. was here on August 22nd, 2023 to begin the Asset Management Plan.
- The Smallwood Interpretation Centre has closed for the season as of August 19th, 2023 and staff finished on August 25th, 2023.
- The employee who had the workplace accident on June 5th, 2023 is off until September 1st, 2023.
- The Town of Gander is requesting copies of thank you notes that were left by the passengers during September 11th.
- I am in the process of finalizing the business application for our Janitorial Contractor.
- I just received an email from Woodrow Mullett, SEDCOR Chair, indicating that we have to go to tender for the design of the bridge on the Middle Brook Trail.
- We have received approval on the Newfoundland Power TakeCharge proposal for the LED bulbs and we will be receiving 100 LED Bulbs.
- The following is an update on the Capital Projects:
  1. The Sewer Outfall Extension Project has closed with one tender received from GerGar Enterprises Ltd. in the amount of \$514,222.50. The engineering for this project is \$45,605.40 for a total project cost of \$559,827.94. There will be approximately \$102,883.89 remaining in funding.
  2. The Water Intake Extension Project has closed with two bids received in the amount of \$229,080.00 and \$199,204.38. The specs for the pipe have been provided to our office for quoting and the lowest quote was in the amount of \$17,215.50. We have approved funding of \$126,563 and we can't use our Gas Tax Funds for the overrun as there is already a Federal Contribution of 40% - \$45,909.

3. The Pine Tree Road Project has been awarded to GerGar Enterprises Ltd. I was told by the Doug Short, Allnorth Consultants Ltd. that it will be two weeks before the project starts as they need shop drawings, manholes and a pre-construction meeting.

4. I was unable to reach the engineer for the Lift Station Project.

5. The unaudited results for the limited call for the consultant engagement for the next three Lift Stations have been received with Allnorth Consultants Ltd., the lowest bidder in the amount of \$36,874.20.

- The next Regular Meeting will be September 11th, 2023.

**Mayor's Report:**

- No Report.

**Motion: 2023-08-28-266 (R. Stockley & M. Paul)** to adjourn the meeting at 8:49pm.

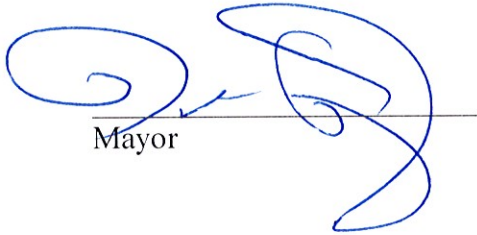
In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors P. Lush, Y. Oram, M. Paul, R. Stockley

Opposed: 0

Conflict of Interest: 0

Motion Carried

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Town Clerk