

## **The Town of Gambo**

A Regular Meeting of the Town Council of the Town of Gambo was held on January 30<sup>th</sup>, 2023 at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town Council of the Town of Gambo held on January 30<sup>th</sup>, 2023 at the Gambo Town Hall, Gambo, NL.

### **Members in Attendance:**

Mayor Darren Dyke  
Deputy Mayor Lori Moss  
Councillor Russell Stockley  
Councillor Michael Paul  
Councillor Yvonne Oram (via telephone)  
Councillor Peter Lush  
Youth Representative Victoria Stockley  
Town Clerk Lorne Greene  
Administrative Clerk Robert Gullon

### **Members Absent:**

Councillor Craig Lush

### **Visitor:**

Ray Penny

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Mayor Dyke called the meeting to order at 6:31 pm

### **Additions to the Agenda:**

- Letter from residents requesting use of the Village Green for wedding.
- Letter from Heritage NL requesting the town to proclaim February 20<sup>th</sup> as Heritage Day and the week of February 20<sup>th</sup> as Heritage Week.

**Motion: 2023-01-30-013 (P. Lush & M. Paul)** to adopt agenda of the January 30<sup>th</sup>, 2023 meeting as presented with above-noted additions.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss  
Councillors R. Stockley, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Motion: 2023-01-30-014 (P. Lush & L. Moss)** to adopt the minutes of the Regular Meeting of Council held on January 9<sup>th</sup>, 2023 as presented.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss  
Councillors R. Stockley, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

### **Business Arising From the Minutes:**

Councillor P. Lush asked if the correspondence had been sent regarding the illegal dumping. It was noted that the correspondence had been sent as of Friday.

Councillor Y. Oram joined the meeting at 6:40pm via telephone.

**Item: Ray Penny—Culture, Health and Economy Presentation**

Visiting delegate Ray Penny spoke to Council regarding his presentation on the economy of Gambo titled “Culture, Health and Economy.” The intent of the presentation is to acquaint newcomers to the economic challenges and complexities we face as a community and a region. The first half of the presentation deals with the current issues we face as a community. Mr. Penny gave the example of green energy and how some communities in the province have begun hosting projects such as wind farms. Mr. Penny expects that green energy will impact us in the not-too-distant future. The second half of Mr. Penny’s presentation looks at what communities can do to nurture new economic developments such as recreation and tourism. The presentation concludes with a call for ideas on how we can make our community more attractive to participants in the current and coming economy. There are three Councillors who have yet to see Mr. Penny’s presentation. The presentation consists of 60 slides and takes about an hour to go through. Councillors P. Lush, C. Lush and M. Paul have yet to view the presentation.

**Item: Health and Safety Policy Statement Review**

**Motion: 2023-01-30-015 (L. Moss & R. Stockley)** to approve the Health and Safety Policy Statement for 2023.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Return to Work Policy Review**

**Motion: 2023-01-30-016 (L. Moss & R. Stockley)** to approve the Return to Work Policy for 2023.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Privileged Meetings**

A discussion was held on the use of privileged meetings. Councillor R. Stockley mentioned that the only time privileged meetings are required is when dealing with issues regarding land, labour and legal matters. These reasons should be reflected in the minutes. It was suggested that going into privileged meetings too often can, from the public’s perspective, look like Council is being secretive. Nevertheless, Councillor R. Stockley recognized that the public shouldn’t know about things like internal labour issues. It was further suggested by Mayor D. Dyke that certain privileged meetings, especially issues that may take a long time to work through, ought to be held as Committee of the Whole Meetings. Councillor P. Lush agreed with the ideas presented and suggested that the first half hour of Regular Meetings of Council be set aside for privileged meetings should it be required.

**Item: Use of the Village Green for Private Events**

Councillor M. Paul presented a letter from residents asking Council to reconsider their decision to allow use the Village Green for a wedding. This request was previously denied. Councillor M. Paul mentioned that it is a shame the Village Green isn't being utilized more often. It was mentioned that the first request was denied due to objections from several residents bordering the Village Green. The residents' concerns are around noise levels and trash (i.e. beer bottles) being dumped on their property from previous events. Councillor P. Lush agreed that it is unfortunate the Village Green isn't used more often for events. He went on to suggest an earlier cutoff for private events so noise pollution will not be such an issue. It was also noted that Council has already turned down two requests to use the Village Green for weddings. This issue will be deferred to the next Public Works Committee Meeting for further discussion regarding rules, regulations and policies.

**Item: Heritage Day and Heritage Week 2023**

This year, Heritage Day will be on February 20<sup>th</sup>, and Heritage Week will run from February 20<sup>th</sup> to February 26<sup>th</sup>.

**Motion: 2023-01-30-017 (L. Moss & M. Paul)** to proclaim Monday, February 20<sup>th</sup>, 2023 as Heritage Day and to proclaim the week of February 20<sup>th</sup>, 2023 as Heritage Week.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Correspondence (Information)**

Received From	Received On	Details
MAA	Jan-9-23	Re. Board of Directors Meeting.
CNWM	Jan-9-23	Collection trucks no longer stored in Town yard.
Municipalities NL	Jan-9-23	Infonote: climate change toolkit.
NL Hydro	Jan-9-23	Re: Commercial EV charger rebate.
FCM	Jan-9-23	Green Municipal Fund for tree planting initiatives.
Government of NL	Jan-09-23	2023 Budget reviewed; no material deficiencies revealed.
Trio Benefits	Jan-11-23	"Talk to the Board" planned for February.
Central Health	Jan-11-23	Update on Category B Emergency Service on Jan. 16 <sup>th</sup> .
Municipalities NL	Jan-12-23	Male Allyship Workshop on Feb. 25 <sup>th</sup> .
FCM	Jan-12-23	Email confirming MAMP project.
Gov of NL	Jan-13-23	Water Systems Report.
SPA NL	Jan-15-23	Offering 9-week virtual program for single parents.
Gov of NL	Jan-16-23	2023 TV ad campaigns.
Municipalities NL	Jan-16-23	Water and Wastewater Workshop in Gander March 28-30.
Central Health	Jan-20-23	Updates on Category B Emergency Services and Recruitment held on Jan. 30.

Municipalities NL	Jan-23-23	Water/Wastewater Workshop March 28-30.
Gov of NL	Jan-23-23	Lift Station Upgrade modifications approved.
Allnorth	Jan-18-22	Will inspect gutter deformation on Cabot Road & provide recommendations.
MAA	Jan-25-23	New manager of Assessment Operations.

### Correspondence (Action):

Received From	Received On	Details
Gov of NL	Jan-03-23	Environmental Assessment required for Wastewater Plant
MNL	Jan-12-23	Seeking members for Advisory Committee.
Gov NL	Jan-16-23	Upcoming mandatory Virtual Info Sessions on Municipal Codes of Conduct
Central Health	Jan-17-23	Invite to Open Board of Trustees meeting on Jan. 31.
Town of Dover	Jan-18-23	Bonavista North Joint Council meeting scheduled for Feb. 1.
Active Transportation Fund	Jan-19-23	Requesting update on the project.
Fibromyalgia Association Canada	Jan-21-23	"Light up" Gambo Town Hall in support, May 12-13.
Public Services and Procurement	Jan-24-23	Info regarding Middle Brook fishway.
Natural Resources Canada	Jan-24-23	Codes Acceleration Fund accepting applications until March 27 <sup>th</sup> .
Gov of NL	Jan-25-23	Residents may provide feedback on 2023 budget until Feb. 10 <sup>th</sup> .

**Item:** MNL is seeking members to serve on its committee. The deadline to apply is February 1<sup>st</sup>.

**Item:** Mandatory training for Councillors and Municipal Officials must be completed by September 1<sup>st</sup>.

**Item:** Bonavista North Joint Council is holding a meeting on February 1<sup>st</sup>. Mayor D. Dyke and Councillor M. Paul plan to attend this meeting.

**Item:** The Active Transportation Grant will provide funding for projects such as bike paths. The Town would be responsible for covering 40% of the project's cost. The grant stipulates that projects must be completed by 2026. It was discussed to bring back to the next meeting the plan for this project. Deputy Mayor L. Moss thanked former Councillor Barb Pritchett for her work on this grant.

**Item:** The Fibromyalgia Association of Canada request the Town to declare May 12<sup>th</sup> as Fibromyalgia Day and to light up the Town Hall in purple on the same day.

**Motion: 2023-01-30-018 (R. Stockley & M. Paul)** to recognize May 12<sup>th</sup>, 2023 as Fibromyalgia Day and to light up the Town Hall in purple in support.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss  
Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Middle Brook Fishway**

Town Clerk L. Greene advised that Real Estate Services has provided additional information concerning the application with Crown Lands regarding the fishway infrastructure in Gambo. The intent is to obtain the title from the province for the infrastructure and to have an easement for access. A Lease Amendment was received in 2022 relating to the David Smallwood Park with application number 113338. Further, at a Regular Meeting of Council held on June 27<sup>th</sup>, 2022, a motion was passed to approve the removal of a portion of the Park Lease for the Middle Brook Fishway.

**Item:** Natural Resources Canada is accepting applications for its Code Acceleration Fund. This helps communities adopt the highest level of energy and building codes.

**Item:** The province is offering a survey which seeks feedback on their 2023 budget. This may be completed online.

**Finance:**

**Item: Bank Reconciliation—December 2022**

**Motion: 2023-01-30-019 (P. Lush & M. Paul)** to accept the December 2022 Bank Reconciliation in the amount of \$74,942.13.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Donation Request from Terra Nova Trail Riders**

**Motion: 2023-01-30-020 (P. Lush & M. Paul)** to donate \$1,000.00 to the Terra Nova Trail Riders for trail upgrades and a trail to Middle Brook.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Donation request for the Battle for Bryan**

**Motion: 2023-01-30-021 (P. Lush & M. Paul)** to donate the cost of a banner for this year's Battle for Bryan.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Annual Subscription to Newfoundland & Labrador Grants for Non-Profits**

**Motion: 2023-01-30-022 (P. Lush & M. Paul)** to approve the annual subscription fee of \$250.00 to avail of the Newfoundland & Labrador Grants for Non-Profits.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Town Manager Severance Pay**

**Motion: 2023-01-30-023 (P. Lush & M. Paul)** to approve the severance payout to the former Town Manager in the amount of \$20,352.60.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Donation to Bonavista Search and Rescue**

**Motion: 2023-01-30-024 (P. Lush & M. Paul)** to approve a donation to Bonavista Bay Search and Rescue Team in the amount of \$500.00.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Central Regional Meeting Registration**

**Motion: 2023-01-30-025 (P. Lush & M. Paul)** to approve the Town Clerk to attend the Central Regional Meeting on March 9<sup>th</sup>, 2023 in the amount of \$86.25

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Tax Account Adjustments**

**Motion: 2023-01-30-026 (P. Lush & M. Paul)** to approve the following adjustments to residents' tax accounts in the following amounts \$22.64, \$440.00 and \$46.75.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Vendor-Aged Trial Balance - J.I. Pritchett's & Sons Ltd.**

**Motion: 2023-01-30-027 (P. Lush & M. Paul)** to approve the Vendor-Aged Trial Balance for J.J. Pritchett's & Sons Ltd in the amount of \$10,246.83.

In Favor: Mayor D. Dyke

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: Deputy Mayor L. Moss

Motion Carried

**Item: Vendor-Aged Trial Balance—NL Association of Fire Services**

**Motion: 2023-01-30-028 (P. Lush & M. Paul)** to approve the Vendor-Aged Trial Balance for the NL Association of Fire Services in the amount of \$402.50.

In Favor:, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: Mayor D. Dyke

Motion Carried

**Item: Vendor-Aged Trial Balance**

**Motion: 2023-01-30-029 (P. Lush & M. Paul)** to approve the remaining Vendor-Aged Trial Balance in the amount of \$22,463.55.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Accounts Payable Cheque Register—Auto Plus Towing**

**Motion: 2023-01-30-030 (P. Lush & M. Paul)** to approve the Accounts Payable Cheque Register for Auto Plus Towing with Cheque No. 0000025901 in the amount of \$626.75.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Accounts Payable Cheque Register—Goulding's Wholesale Ltd.**

**Motion: 2023-01-30-031 (P. Lush & M. Paul)** to approve the Accounts Payable Cheque Register for Goulding's Wholesale with Cheque No. 0000025910 in the amount of \$22.40.

In Favor: Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: Mayor D. Dyke

Motion Carried

**Item: Accounts Payable Cheque Register—Safety Source Fire**

**Motion: 2023-01-30-032 (P. Lush & M. Paul)** to approve the Accounts Payable Cheque Register for Safety Source Fire with Cheque No. 0000025882 in the amount of \$25,438.00.

In Favor: Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: Mayor D. Dyke

Motion Carried

**Item: Accounts Payable Cheque Register**

**Motion: 2023-01-30-033 (P. Lush & M. Paul)** to approve the remaining Accounts Payable Cheque Register in the amount of \$91,331.84.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item: Tax Collection**

Council is still having difficulty collecting taxes owed from 2022. Councillor P. Lush mentioned that discussions were held regarding water shutoffs for those in arrears with no arrangements to pay taxes owing. It was decided that once the weather begins to get warmer, Council will have to become more aggressive in collecting taxes and will shut off water service for those who have not made any payment arrangements.

**Public Works:**

**Item:** Correspondence was received from Allnorth Consultants that Reg Hedges will assess the required repairs to be completed on Marine Drive and Cabot Road after the inspection for the one-year warranty for the Gambo Roads Project.

**Item:** The Department of Environment and Climate Change requires an Environmental Assessment of the piece of Crown Land that has been selected and applied for the new wastewater treatment facility.

**Item:** Three homes located on Seaview Terrace will have their garbage picked up by Town staff.

**Item:** A resident has applied to run a home-based boarding kennel. The Town Clerk spoke to the applicant to discuss the requirements of the application and provided contact info for the Department of Digital Government and Service NL. There is also a request from the proposed business owner to construct an 8-foot fence which requires a motion of Council.

**Motion: 2023-01-30-034 (L. Moss & R. Stockley)** to approve the construction of an 8-foot fence excluding the front of the property for the home-based kennel business located at 545 J.R. Smallwood Blvd.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Councillor M. Paul left the meeting at 7:20pm due to conflict of interest.

**Item: 20 Bonaventure Property Sale**

In 1977, Council agreed to convey a small piece of land located behind 20 Bonaventure Avenue to the property owner as compensation for loss of property due to an earlier movement of a brook on the property already purchased from the town. In correspondence dated October 13<sup>th</sup>, 1977, the Town proposed the conveyance of the land to the property owner for \$1.00 with the stipulation that the survey and all legal expenses would be the responsibility of the property owner. The property owner is requesting a Deed of Conveyance.

**Motion: 2023-01-30-035 (L. Moss & R. Stockley)** to approve the Deed of Conveyance for the property measuring 134m<sup>2</sup> located behind 20 Bonaventure Avenue.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Councillor M. Paul rejoined the meeting at 7:23pm.

**Item:** The recently approved Lift Station Project including Jacob's Lane, Marine Drive and the Lift Station located at the Treatment Plant at Middle Brook have been slated for upgrades; however, serious safety issues has been identified at the lift station on Pine Tree Road which requires urgent repairs. A request was made to the Department of Transportation and Infrastructure to have funds earmarked for Jacob's Lane Lift Station exchanged with the Pine Tree Road Lift Station. The scope change was approved in correspondence dated January 23<sup>rd</sup>, 2023.

**Item:** Standing offers will no longer be issued. Instead, the Town will send out quote and tender requests as required.

**Item:** A Permit for Development was approved from the Water Resources Management Division for the Department of Fisheries, Forestry and Agriculture (Gambo) for a blanket approval for domestic forest harvesting activities within multiple Protected Public Water Supply Areas with reference to the application dated November 14<sup>th</sup>, 2022.

**Human Resources:**

- Met with new chair of SEDCOR on January 11<sup>th</sup>. SEDCOR is seeking funding from ACOA for projects such as the creation of a comprehensive trail system.
- Discussed proper chains of communication, i.e., making sure correspondence is directed to the right person in a timely manner. SEDCOR will work in conjunction with Council and the Economic Development Officer to ensure they receive all funding opportunities.
- A meeting was held with internal staff on January 25<sup>th</sup>. These meetings will be held on the last Wednesday of the month going forward.
- The meeting with Public Works staff has been rescheduled for Wednesday.

**Strategic Planning:**

- No Report.

**Occupational Health and Safety:**

- Town buildings such as pump houses, the chlorine house and town garage will be rekeyed with new locks.
- The Town Garage require emergency lights and lighted exit signs.
- The garage door at the Town garage needs some minor repairs.
- The fence at the Middle Brook treatment plant needs repairs.
- The patio at the Smallwood Interpretation Centre is sinking in one corner and requires repairs. This will be addressed in the spring.

**Emergency Planning:**

No Report.

- Councillor P. Lush asked about updates on a possible Warming Center. It was discussed that the Fire Hall would be an ideal location. An electrician will have to be engaged to determine the size of generator required.

**Regulations:**

- Discussed and began the development of an internal control policy for purchasing. The next meeting will continue with this policy.
- Updated Codes of Conduct for Municipal staff and Councillors will be completed by March 1<sup>st</sup>.

**Age Friendly:**

- No Report.
- There are plans for an open mic and karaoke night on Valentine's Day.
- Meetings are scheduled to be held on the second Tuesday of the month.

**Communications:**

- A meeting was held on January 23<sup>rd</sup>.
- The priority is completing the newsletter. It will include a friendly reminder to residents about paying taxes as well as an announcement regarding the Town's implementation of a comprehensive phone/text/social media alert system.
- Subcommittees are requested to submit their writeups for the newsletter.
- The Town website needs to be updated with new contact information, bios, etc.

**Recreation:**

- New Recreation Director/Economic Development Officer Melanie Cardinal assumed the role earlier this month.
- Election of New Officers has been voted on by the Sports and Recreation Committee. The Chair is Lloyd Paul, Co-Chair is Greg Stratton, the secretary is Jody Keats, and the treasurer is Amy Tiller.
- A new gate has been installed at the Track and Field.
- Current and upcoming programs include PN Unplugged; K-3 Sports Night; Walking Group; Soccer Night; Yoga, and a paint night is scheduled for March.
- A thank you to the residents using garbage bins around the Fun-N- Sun Playground area.

**Fire Department:**

- The Department is in the process of getting a lotto license to hold a raffle for a prize such as an ATV or a boat. The proceeds will go towards a new pickup truck.
- A trial that was held on software to record training and calls, etc. was successful. It comes at a cost of \$800/year.

**Festival & Events:**

- No Report.

**SEDCOR:**

- Councillor P. Lush met with SEDCOR on January 20<sup>th</sup>. He mentioned the importance of clear lines of communication between the Town and SEDCOR regarding budgeting.
- A new theatre group has formed, though it will not be a dinner theatre as in previous years.
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**Dover and Area:**

- No Report.

**Smallwood Academy:**

- A Spirit Day to be held on February 1<sup>st</sup> with students wearing school colors.
- Teacher Appreciation Day is coming up. Small gifts are planned for the teachers.
- Pink Shirt Day is coming up this month.
- The Winter Carnival is coming up. There will be games for all grades, a boil up, and sliding if there is snow.

**Public Library:**

- No Report.

**Town Clerk:**

- We received correspondence from the Department of Environment and Climate Change relating to the referral for the Crown land Application for the proposed Wastewater Treatment Facility. We require an Environmental Site Assessment to be completed prior to that Department signing off on our Crown land Referral.
- I spoke with Wilf Maloney, Regional Engineer, Department of Transportation and Infrastructure regarding the three lift stations that we had applied for through the MCW Applications 2023/2024 in October 2022. We have been shortlisted for two and we confirmed that we would upgrade Lift Station 4 – Murphy Lane and Lift Station 14 – Ivan Granter's. I sent this in an email.
- I have dealt with the conveyance of a small piece of property located behind 20 Bonaventure Avenue. This was referenced in correspondence dated 1977 to the property owners.
- I attended the Municipal Assessment Appeal Hearing on January 11<sup>th</sup>, 2023.
- The Boil Order that was in place was lifted on January 12<sup>th</sup>, 2023.
- I have sent you an email regarding the Emergency Disaster Training that will be taking place at the Salvation Army on February 10<sup>th</sup> and February 11<sup>th</sup>.

- I spoke with Reg Hedges of Allnorth Consultants regarding the Water Intake Extension project and the Sewer Outfall Extension Project. They are currently trying to source 100lb concrete blocks for the extension pipes. After securing the availability, both projects will be placed to tender.
- I attended the Voyent Alert Training Session on January 23<sup>rd</sup>, 2023.
- I have spoken with Northbridge Insurance regarding the claim at 329 J.. Smallwood Blvd. and was advised that the field investigation was completed and that the town responded in a timely manner.
- The Mayor and I have signed the amended documents pertaining to the lease of the David Smallwood Park.
- The next Regular Meeting will be February 20<sup>th</sup>, 2023.

#### **Mayor's Report:**

- The Mayor, Town Clerk, Admin. Clerk and Receptionist attended a zoom demonstration of the Voyent Alert software. It would come at a cost of \$2,700.00/year.
- We are in the process of scheduling Committee meetings. Town Clerk will send out the schedule once it is completed.

**Motion: 2023-01-30-036 (R. Stockley & P. Lush)** to move to a Privileged Meeting at 7:59pm.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Motion: 2023-01-30-037 (P. Lush & L. Moss)** to move back to a Regular Meeting at 8:24pm.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Motion: 2023-01-30-038 (P. Lush & M. Paul)** to charge Black Duck Cottages the minimum business tax of \$500.00 for 2023.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Motion: 2023-01-30-039 (L. Moss & P. Lush)** to approve the three vendors applications for Joey's Lookout for 2023.

In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

**Item:** A concern regarding the Town vehicles will be deferred to the Public Works meeting.

**Motion: 2023-01-30-040 (P. Lush & M. Paul)** to adjourn the meeting at 8:26pm.

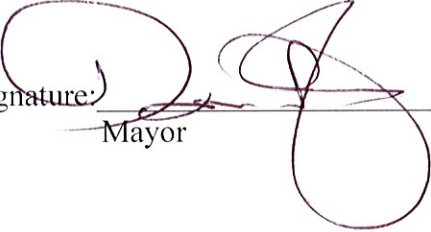
In Favor: Mayor D. Dyke, Deputy Mayor L. Moss

Councillors R. Stockley, Y. Oram, M. Paul, P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Signature:   
Mayor

Signature:   
Town Clerk