

Town Council of the Town of Gambo
Policies and Procedures
Cuts in Municipal Streets

Policy Statement:

Cuts in Municipal Streets or parking lots must be reinstated as quickly as possible to standards approved by Council. No contractor, utility company or developer will make such a cut without first making a security deposit and obtaining a permit.

Purpose:

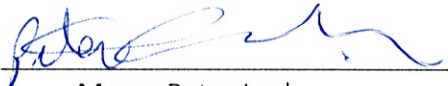
To ensure the safety of residents, the proper reinstatement of the Town's infrastructure and that permit procedures are dealt with in an appropriate manner.

Procedures:

1. Any Contractor, Utility Company or Developer who wishes to make a cut in any Municipal Street or parking lot must obtain a permit and make a security deposit with the Town of Gambo. This security deposit will be held by the Town of Gambo in the amount of \$1000.00 for paved streets and \$500.00 for gravel streets.
2. Town personnel will check permit applications for cuts against street and easement plans to ensure that there will be no interference with the Town's buried infrastructure. Contractors are responsible for contacting local utilities companies to verify locations of buried cables.
3. The contractor shall notify the Town of Gambo, the Gambo Fire Department and the Department of Transportation & Works (where applicable) at least 24 hours in advance of any cuts that will block off the street to pedestrian or vehicular traffic. An adequate quantity of approved warding devices and barricades shall be erected for the safety of vehicular and pedestrian traffic as stipulated by the Department of Transportation & Works and the Town of Gambo.
4. Cuts are to be reinstated as quickly as possible to the standards outlined on the permit.
5. Backfill shall consist of approved granular borrow material. The material which has been excavated from the trench may be reused if it is dry and not frozen. Frozen gravel, snow, ice or any other such material shall not be placed in the trench.
6. The Town of Gambo will not be responsible for the maintaining of cuts suitable for motor vehicle or pedestrian use or any damages to vehicles which may occur. **The contractor will be responsible for maintaining the cuts until such time as they are paved.**

7. An inspection of the cut will be carried out one month after the permit is issued. Another inspection will be carried out within one (1) year. If the work has remained satisfactory, the deposit will be refunded partially.
8. If a cut has not been satisfactorily reinstated within one month, or if any significant settlement occurs within one (1) year, the Town may take action to reinstate the cut either using its own forces or the services of a contractor. Any costs so incurred by the Town will be deducted from the deposit and any further costs above that will be charged to the applicant.

Motion #:



Mayor Peter Lush



Town Clerk, Jean Blackwood-Lush



CUTS IN MUNICIPAL STREETS

PERMISSION IS HEREBY GRANTED TO _____ TO MAKE A STREET CUT AT _____ IN ORDER TO PROVIDE WATER AND SEWER SERVICES TO THE ABOVE-NOTED LOCATION, SUBJECT TO THE FOLLOWING CONDITIONS:

1. A Deposit cheque in the amount of \$1000.00 for each cut shall be left at the Town Office for paved streets and \$500.00 for gravel streets pending the complete reinstatement of the street. This deposit will be held for 12 months and then refunded in the amount of \$400.00 for paved streets and \$150.00 for gravel roads.
2. All work covered by this permit shall be performed by the above noted, or assigned, using tools and equipment suited for the job and complete according to the standards of the Town of Gambo.
3. All work performed shall be subject to inspection and approval by the Town of Gambo.
4. An adequate quantity of approved warning devices and barricades shall be erected for the safety of vehicular and pedestrian traffic as stipulated by the Department of Transportation and Works and the Town of Gambo.
5. Backfill shall consist of approved granular borrow material. The material which has been excavated from the trench may be reused if it is dry and not frozen. Frozen gravel, snow ice or any other such material shall not be placed in the trench.
6. Backfill material used in trenches shall be compacted in an approved manner in order to prevent undue settlement.
7. Any undue settlement requiring repair by the Town of Gambo within one year of the completion of the project will be at the contractor's expense. The Town may contract out this work if the necessary repairs are not made.
8. The Town of Gambo will not be responsible for the maintaining of cuts suitable for motor vehicle or pedestrian use or any damages to vehicles which may occur. THE CONTRACTOR WILL BE RESPONSIBLE FOR MAINTAINING THE CUTS UNTIL SUCH TIME AS THEY ARE PAVED.
9. The carrying out of work will be construed as the contractor's acceptance of the terms and conditions of this permit.
10. The contractor will notify the Town at least 24 hours in advance of work beginning on any cuts that will result in the blocking of the street to traffic.

TOWN OFFICIAL SIGNATURE

PERMIT NO.: _____

DATE: _____

APPLICANT

DATE REFUND ISSUED: _____