Showcases

V1.0.0

Showcases

What is it?
Food Agility holds quarterly showcases for each project. They are forums for project teams to present to stakeholders what they've delivered, what they've learned and how it will influence the direction of the project next quarter.

Who comes to the showcases?
Food Agility coordinates the showcases, which are chaired by our Chief Scientist. The whole project team as well other stakeholders are welcome to attend.

How Showcases help teams:
- A chance to demo their project outputs that quarter and update stakeholders about what they've learned.
- Build relationships among stakeholders.
- Give stakeholders the opportunity to input into the project and help solve challenges.

How to prepare:
- Review your lean canvas and progress towards OKRs.
- Focus on the riskiest part of the project.
- Focus on what you've learned rather than what you did. Highlight end-user feedback.
- Circulate information in advance. Food Agility asks teams to use a presentation template.

Sample Showcase agenda:

1	Meeting Opening – Apologies – Conflict of interest disclosures – Previous minutes	5 mins (Chief Scientist)
2	Project Lead Report – Lean Canvas changes – OKRs (metrics) – Finances	10 mins (Innovation Manager)
3	Demo – Demo (of a prototype, or output)	20 mins (Project Lead)
4	Matters for Decision – [List - include in papers with recommendations]	20 mins
5	Matters for Discussion – [List - include in papers]	25 mins
6	Meeting Close – Review actions – Meeting evaluation	10 mins