

BOWLS BAY OF PLENTY INC (BBOP)

Minutes of Board Meeting held on

Monday 21 February 2022

PRESENT	Bill Murphy (President & Chairman), Rod Warrender (Vice President), Eddie Ashcroft (Interim Centre Manager), Dave Jones, Graham Skellern, Kathy Dempster-Rivett, Margaret O'Regan, Morgan Solomon. Operations Committee Members Ken Boyle and Lillie McGregor
APOLOGIES	John Chelley
CONFIRMATION OF MINUTES	Resolved: That the Minutes of the Board Meeting held 10 January 2022 as tabled be approved as a true and correct record of the meeting with the addition of 'and Matua' after Omokoroa in the Baywide Sevens report. Moved: R Warrender Seconded: M O'Regan Carried
MATTERS ARISING FROM THE MINUTES	Following brief discussion on the use of the orange trim uniforms by officials at Centre events they were agreed as appropriate and a stock tally would be made available for further distribution.
CORRESPONDENCE Inward & Outward	List of correspondence in/out was tabled. Discussed the issue raised by Tauranga BC regarding current uniform restrictions for composite teams. Interim Manager to review and report back. Resolved: That the Inward and Outward correspondence as tabled be received and recorded. Moved: M O'Regan Seconded: R Warrender Carried
CENTRE VACCINATION POLICY	Requests had been sent out to the clubs, with the Bowls NZ template, to provide the Centre with the Covid policies adopted by the clubs. A few responses had been received to date.
DRAFT WORK PLAN	The Draft Work Plan confirmed at the previous meeting was discussed. The AGM date was set as 26 June. 15 April was confirmed as the date for notice of the AGM to clubs. Moved: R. Warrender Seconded: D. Jones Carried The AGM venue was discussed, with the Interim Manager to approach the Rotorua Bowling Club for availability including catering for a lunch. The review of the Constitution update and timelines were discussed, noting that the draft would be confirmed at the March meeting with submission to the Companies Office to follow.
FINANCIAL POSITION	Bank Transactions Report Account Balances at 31 January 2022 Westpac Current Account: \$72404.71 First Mortgage Trust Investment: \$74548.75 Payments made for period 1-31 January \$6170.08 Resolved: That the Bank report as tabled be received and payments for the period be confirmed (refer attached schedule) Moved: M. O'Regan Seconded: D. Jones Carried
FINANCE & ADMIN REPORT	Financial Performance to 31 January Income for January \$6829.33 Income YTD \$58730.18 Expenses for January \$5677.09 Expenses YTD \$26739.81 Cash surplus January \$ 1152.24 Cash Surplus YTD \$31390.37

	<p>Affiliation Levies Te Puke club's levy remained outstanding. Being followed up.</p> <p>Baywide Sevens Interclub All entry fees have now been paid. The meeting approved the entry fees of \$ 225.00 for Tauranga and Ngongotaha be paid by the Centre for the national finals. This being in addition to the \$500.00 grant confirmed to each club at the previous meeting.</p> <p>Centre Events A summary of the completed Centre events showed a surplus on each event other than the Open Women Singles, due to a limited number of entries.</p> <p>Grants and Sponsorship Additional information had been provided to the Lion Foundation and the indication was that the application would be favourably received when reviewed on 28 February.</p> <p>A response from Craigs Investment Partners regarding continuance was awaited.</p> <p>Constitution Review A first draft of the amendments to the Constitution was reviewed and discussed in conjunction with the remits passed at the AGM. These were in relation to the officers elected at the AGM and Division representatives on the Board. It was agreed the Operations Committee was a subcommittee appointed by the Board to include the Division Representatives, and that the AGM reference to "standalone" status be amended in the AGM minutes.</p> <p>Moved: D. Jones Seconded: R. Warrender Carried</p>
	<p>Centre Manager Appointment A review of the Centre Manager's contract, job description and responsibilities was being undertaken and would be available for review at the next meeting as planned. The appointment process and interviewing panel makeup was discussed and ideas put forward by Board members for the subcommittee to consider.</p>
	<p>Kawerau Bowling Club The President advised of an email recently received from a concerned member of the Club seeking advice around issues of the club being closed for a period and the lack of communication and information available to the members around the situation. Contact had been made with the Club President, confirming the club was now operating in a limited capacity while issues were being addressed. Subsequently a Special General Meeting had been called by the members to be held on 23 February to which the President had been invited to chair.</p>
REPRESENTATIVE PROGRAMME	<p>Bay of Plenty v North Harbour January 15. Dave Jones reported on the success of the Premier Teams beating North Harbour. Rod Warrender complimented Katikati on their hosting of the event.</p> <p>Kaimai Trophy February 20. The Premier One teams won this event held at Papakura against the Zone 2 centres and the Premier Two teams finished third at Buckland on the same day.</p>

OPERATIONS COMMITTEE

Geddes Trophy February 19. The Junior 1-5 year teams finished in second place overall against the Zone 2 Centres at Papakura

National Inter Centre. Covid issues had raised concerns around this event due to be held in March at North Harbour and Bowls NZ were requesting Centre intent to attend. Dave Jones had canvassed BOP players during the Kaimai Trophy and they were in support of playing. After discussion the meeting agreed to re confirm entry.

Moved. G Skellern Seconded D Jones Carried.

2022-2023 Programme. The President advised the programme for next season would be reviewed by the established group in March, ahead of the Zone 2 meeting on April 13. This would include existing events and rescheduling of the Kidd Trophy along with the senior event with Gisborne- East Coast.

Graham Skellern advised that Manawatu were interested in BOP becoming involved in their event with Hawkes Bay, scheduled for November 6, 2022. This would be passed on for consideration

Morgan Solomon reported on Centre event arrangements following on from their meeting on February 2.

Men's and Women's Pairs. The number of entries to date were very good. The meeting discussed green requirements including the possible need for inspections. It was agreed headquarters would be at Mount Maunganui while utilizing Tauranga for Men's qualifying. Ngongotaha would host the Women's qualifying with post section at Mount Maunganui.

Mixed 2x4x2 Pairs. The Semifinal and Finals were still to be played with options of timing and venues still under consideration around player availability.

Baywide Sevens. The Operations Committee having reviewed the format were recommending a divisional qualifying competition. This prompted a wide ranging discussion on the merits of this system and the direct entry format currently used.

It was eventually agreed the qualifying format should remain the same, followed by a finals day. It was also agreed that the event would be held on back to back weekends and that club entry would be restricted to one team only. If at all possible the event needed to be confined to three days

Moved R Warrender Seconded G Skellern Carried

Dave Jones asked that as the initial proposer of a divisional concept, that his vote be recorded against the decision.

The Operations Committee was asked to give consideration to geographical location of Clubs, where possible, when establishing qualifying sections and venues.

2022-2023 Programme. A programme of events for next season and the following season had been established but remained in early draft form until further dates and events were determined over the next two months.

Centre Venues It was confirmed these were mostly now all in place with a couple of CoC venues still to be arranged.

<p>BOWLS NEW ZEALAND</p> <p>GENERAL MATTERS</p>	<p>Junior Champ of Champ Eligibility. Two clubs had queried eligibility requirements and the meeting agreed that it was club responsibility to determine their respective representation. In doing so a club should have a meaningful system and apply the following criteria,</p> <p>“ the person representing the club to be clearly defined as the Club Champion”</p> <p>It was noted this may not necessarily be confined to Junior events.</p> <p>There were no other matters requiring attention from Bowls NZ</p> <p>Annual General Meeting. The President outlined his thoughts on the overall AGM format and this would be further considered by the Finance and Administration Subcommittee.</p> <p>Coaching. Kathy Dempster Rivett outlined progress she had made with establishing a register of coaching, in conjunction with Bowls NZ personnel who were very helpful with their records</p> <p>Club Championship Dates. A brief discussion was held on co-ordinating club championship dates bay wide but it was agreed this needed to be left with the respective Divisions to determine.</p>
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Meeting closed: 1pm

Next Meeting: 21 March 2022

Venue: Ngongotaha

Signed: _____
(President)

Dated: _____