



Bowls Bay of Plenty

Minutes of the Board Meeting of Bowls Bay of Plenty Incorporated held at the Ngongotaha Bowling Club on Monday 29th November 2021 at 10.00 a.m.

Present: Bill Murphy (President and Chairman), Kathy Dempster-Rivett, Morgan Solomon, Rod Warrender, Dave Jones, Eddie Ashcroft (Interim Centre Manager)

Apologies: Graham Skellern, Margaret O'Regan

Minutes of the Board Meeting – 1st November 2021

The minutes of the meeting as circulated were confirmed as a true and correct record.

Moved: Warrender **Seconded:** Dempster-Rivett

Matters Arising from the Minutes:

Centre Handbook. The Handbook had been received from the printers on 18 November and distributed to Clubs. A few anomalies in the book were discussed and noted.

These included regulations in regard to Junior title status in relation to points towards a gold star. It was agreed Dave Jones would review the situation and report back to the Board.

Kathy Dempster Rivett had not been included in the Operations Committee personnel listing.

Correspondence:

Inwards:

Chris Lander	Vaccination Certificate Policy
Chris Lander	Easter Pairs Flyer
Sporty	Newsletter
Bowls Waikato	Frankton Junction Ladies Tournament
Xero	Mobile App
Sport BOP Club	Survey
Chris Lander	Covid 19 Protection Framework notice
Steve Beel	Merv Gibbon Centre Titles
Chris Lander	Doubtless Bay Fours material
One Tree Point BC	Vaccination Policy
Thames Valley	Reps
Angela Stephen	Singles venue enquiry
Chris Lander	Vaccination Policy
Marcus Merrick	Request to Use Player from 2nd team 3rd Round 7s - Covid
Xero	Subscription Invoice
Spark	Invoice NB Account closed

Outwards:

Poenamu Hotel	Cancellation
Plymouth Publishing	Centre Book
Steve Beel	Honours Board
Mina Paul	Regs re Junior status
Rotorua BC	BOP affiliation letter
Steve Beel	Merv Gibbon Centre Titles

Omokoroa BC	Board decision levy fees
Angela Stephen	Singles enquiry response
Bowling Clubs	Covid Restrictions 7s
Marcus Merrick	Replacement 7s
Bowling Clubs	Guidelines for Bowling Clubs

Covid Vaccination Policy:

The meeting discussed a paper prepared and earlier circulated by the President on a policy framework for the Centre. This took into account the comprehensive background paper Bowls New Zealand had circulated to all Clubs dated 28 October and the fast moving developments with Clubs already introducing immediate deadlines requiring players and visitors needed to provide double vaccination confirmation to enter premises.

Following on from the previous Board meetings where the Centre had endorsed Bowls New Zealand vaccination policy, the meeting agreed the following,

From December 1, 2021 everyone entering or involved in Bowls Bay of Plenty Centre events, Representative events and any other Centre related activities will be required to hold a current vaccination certificate.

Moved : Warrender

Seconded: Jones

The effect of this would be that players entering a Centre event, starting with the Centre Singles on December 18-19, would need to be double vaccinated at the time of entry. Those players already entered in an event will be deemed to have a certificate but will need to have it available at the event.

With the second weekend of the Baywide Sevens scheduled for December 4 and 5 arrangements had been agreed with the host clubs - for letters to be provided from entrant clubs confirming that all their players and officials would hold double vaccination certification. The Centre would also need to provide similar notification covering the Tournament Controllers, Umpires and Officials.

The meeting further agreed that a special 'Condition of Play' be introduced for the finals weekend enabling clubs to replace players, if required, from outside their original team lists.

The Centre Vaccination policy would be circulated to Clubs and posted on the Website.

Finance and Admin:

Margaret O'Regan was unable to attend the meeting due to an accident. This precluded the availability of a full Finance and Admin report.

A print out of the Westpac Bank Transactions since the previous meeting was tabled. It was noted that only six clubs had paid affiliation levies with the due date of November 30 imminent and it was agreed reminders needed to be sent to the outstanding clubs. .

Payments made since the previous meeting totalling \$3166.38 were approved

Moved: Dempster Rivett

Seconded: Warrender

Current balances were noted.

Westpac Bank	\$59,735.87
First Mortgage Trust	\$73,586.42

Eddie Ashcroft summarized the new payment procedures in place for Centre events, including payments for those events recently held. This procedure involved venue hosting, umpire allowances and player prize money. These were all to be paid in the week following each event from a schedule produced at the end of the event. To date host Clubs appeared receptive to the new method of venue payment.

The Representative budget was discussed in light of the changes due to Covid 19 implications, noting that the deposit for the Premier teams Auckland accommodation had been refunded but there was little likelihood of the Junior teams refund despite a letter of request.

Sponsorship and Grants:

The Lion Foundation grant application has been lodged but will not now be considered until the December meeting of the Foundation.

A meeting with Craigs Investment partners was being arranged to be held in the next two weeks with Rod Warrender and Bill Murphy to attend. The meeting would be to clarify the position of the current one year sponsorship due to end 1 February 2022, and the potential for extension.

Other possibilities of sponsorship and grants were noted including the opportunity for a one off grant application if a suitable requirement could be identified.

Interim Manager:

The Interim Manager position was currently in place until 18 January 2022 and on the recommendation of the Finance and Admin Committee it was agreed to extend the contract for a further three months to 18 April 2022. Further, it was agreed to start the process for advertising and contracting a Centre Manager, to be in place from April 2022.

Moved: Warrender **Seconded:** Dempster Rivett

It was agreed the Finance and Admin committee would establish the mechanism for this to happen and bring a recommendation to the Board before March 1.

Representative Programme

The President outlined the fixtures against Thames Valley held on 27/28 November which very well hosted at the Tui Park and Waihi Beach clubs. Bay of Plenty performances included decisive wins by both the Men's and Women's Premier 1 teams. The Premier 2 teams found Thames Valley stronger but were still competitive while the Junior 1-5yr squad, including a number of first year players, had been faced with a more experienced opposition although they still produced encouraging results for the future.

The events had been arranged to replace the scheduled Zone 2 events disrupted by Covid 19 and had provided valuable competition for the Centre teams. Thames Valley had expressed a desire for more 'head to head' match ups with Bay of Plenty.

Katikati was confirmed as the venue for the next representative fixture on January 15 against North Harbour. Arrangements needed to be made with Katikati to include catering for an afternoon tea provided by the Centre..

The meeting noted the current situation regarding the Junior 1-5yr team manager position and that the President would clarify this with the Janice Paap.

Operations Committee:

Morgan Solomon reported on the following,

Centre 2x4x2. A date for the semi finals and final of the 2/4/2 had yet to be confirmed. Suggested dates were not suitable for all participants.

Centre Mens and Womens Triples. This event had been cancelled due to weather with both programme days lost. May 14 and 15 were confirmed as the rescheduled dates with the competition to be reinstated in full. Accordingly the Centre Mixed Triples would be transferred to 28/29 May.

Entry fees for the Mens and Womens Triples would be either carried over to the later event or reimbursed to those who wished to withdraw from the competition. Entries would otherwise be re-opened and venues were to be decided due to the rescheduled timing.

Baywide Sevens. The first two days of the Baywide Sevens had been completed and overall the event had gone well with the Women's qualifying stage now complete. A late decision to change the format of the women's programme at one venue had caused undue work which needed to be avoided in the future. A lack of Markers at some venues needed to be addressed in future.

Preparation for the final two days was confirmed with the third day of the Men's event to be all held at Western Bay clubs and the developing Covid situation to be followed up.

Dave Jones questioned the format of the revamped competition with some clubs opting out due to the two weekend commitment. The format of future competition was discussed in terms of how many days should be dedicated to the event, the practicality of round robin format, the reinstatement of two divisions, the limiting of one side per club per division and the possibility of regional competition to attract a wider spread of involvement.

Centre Singles. It was noted that entries were light at this stage. Venues still need to be finalized for the Men's event.

Tournament Controllers. Morgan Solomon advised there was still work needed for identifying more Controllers. Kathy Dempster Rivett advised she was keen to be involved and would travel to Te Puke to assist with the third round of the Baywide Sevens

Bowls New Zealand:

A planned Centre Managers meeting had not eventuated and further notice was awaited.

Other Programmes and Working Areas:

Coaching. Kathy Dempster Rivett outlined the process she was undertaking to identify all coaching aspects of the Centre, including those already qualified etc.

Club Growth Forums: As noted from the previous Board meeting, discussion would be needed early in the new year, to stage forums in March/April.

Live Streaming Equipment: Some of this equipment was still awaited.

Youth Bowls: It was noted the different youth related accounts needed to be reviewed and an appropriate strategy recommended by the Finance and Admin committee for the long-term use of these funds.

Youth Equipment: A check would need to be made on the current situation of the special equipment to be sourced from Australia, for use in the youth programme.

Next Meeting: at Ngongotaha, 10.00am Monday 10 January 2022.

Meeting closed at 12.15 pm.

President: _____ Date: _____