



# Live From Nashville

PAC

## TECHNICAL RIDER

### GENERAL INFORMATION:

**NOTE:** All deviations from this rider must be approved.

**CONTACT:** Each presenter should receive a minimum of two telephone contacts from the ARTIST or ARTIST'S representative before the arrival of the ARTIST. A representative of the ARTIST should contact the local presenter and/or the Venue Tech Director approximately two weeks prior to each engagement, and the ARTIST should contact the Venue Tech Director again approximately 48 hours before the performance date to reconfirm.

***If no contact by ARTIST is received, please contact the Live On Stage offices at (615) 672-7060 and we will arrange for an ARTIST representative to contact you.***

**ARRIVAL TIME:** Approximately 4 to 4 ½ hours prior to show time. Upon initial contact, ARTIST to provide the actual arrival time.

Number of people in touring company: 12-14  
Number of people performing on stage: 10-12

### **LOCAL PRESENTER / PURCHASER AGREES TO FURNISH AT OWN EXPENSE:**

**STAGE REQUIREMENTS:** Standard concert set-up. Stage should be swept clean and cleared of all equipment, debris, etc., prior to ARTIST'S arrival.

- **Stage Dimensions:** Proscenium style stage with a minimum of 36' wide and 24' deep
- **Backdrop:** If a choice of backdrops exists, a cyclorama (cyc) that can be washed with any combination of reds, greens, and blues with some "breakups" on it would be most appropriate. If there is no cyclorama, a black traveler or backdrop would be acceptable. Please check with the ARTIST upon initial contact. This drop will serve as the backdrop for the show and must be a minimum of 3' from the upstage wall leaving a crossover space for the performers unless there is another designated crossover. If a Grand curtain exists, the curtain should be "open" as the house is open.
- **Wings:** A minimum of 6' wing space should be available on each side of the stage.
- **Stage floor:** The stage surface should be suitable for dance. **(Note: please no temporary stage platforms, concrete stages, carpeted areas, etc.)**
- ARTIST requires four (2) cafeteria type tables. Please place one (1) table in each wing of the stage for costumes and props.
- ARTIST requests a minimum of six (10) armless orchestra style chairs (5 per wing)
- **Communications:** If your facility is equipped with "clear com" communication, there should be headsets at the (2) follow spot positions, one at our audio station, one at the lighting board position and one in each wing of the stage (stage left and stage right). Our Company Manager will call the show from the stage right wing. The venue stage manager should be on the stage left head set.

**AUDIO REQUIREMENTS:** ARTIST will supply a complete audio system and audio engineer for the performance. No additional audio equipment should be needed. If facility is equipped with "clear com" communication, there should be headsets at the 2 follow spot positions, one at audio station, one at lighting board and one in each wing of the stage.

- **Balcony:** If facility is equipped with a mezzanine, balcony, or has need of a large coverage of the audio spectrum, the ARTIST may elect to "tie-in" to or use the facilities existing audio system, if available. In this scenario, a qualified audio technician familiar with the system and setup is requested.
- ARTIST will provide and make use of 10-12 professional series UHF hand-held and/or headset wireless microphones. Although no radio interference is expected, certain situations can cause it (i.e. radio station very close to or even within the venue's location, or a concert nearby).
- **NOTE:** If there is not a designated audio area for audio console, the ARTIST requests a cafeteria type table in the center of the house not under a balcony or overhang.

**ELECTRICAL REQUIREMENTS:** All electric circuits should be on separate breakers. (No 220v electrical requirements) If all electrical outlets are near the stage, the ARTIST will provide extension cables and "quad boxes" to plug in equipment.

PRESENTER to provide:

- One electric circuit on a separate breaker in the house for ARTIST'S audio station.
- Two electric circuits on separate breakers in stage right wing for audio amplifiers.
- Two electric circuits on separate breakers in the stage left wing for lighting equipment.

**LIGHTING REQUIREMENTS:** A "knowledgeable" venue representative should be available to open doors (usually the Venue Stage Manager). The time to have the theatre open should be discussed between the ARTIST or ARTIST'S representative and the venue representative upon initial contact.

- **A Master Electrician** (lighting board operator) should be there to make sure the lighting focus suffices.
- **Follow Spot Operators** if follow spots are available.
- Most existing, permanently installed, conventional lighting systems with a central lighting console and dimmers that include an assortment of par cans, lekos, fresnels etc. that can cover the entire stage area in a proscenium theater are suitable. In essence, if the theater is setup for theatrical performances, we can generally make use of your existing lighting. Generally, we need to be able to make the entire stage area bright (with gels, discussed later) and also low for mood.
- ARTIST may travel with additional lighting instruments (10-20 LED pars, mini-pars, lekos, etc. with "Edison" or "Three prong" plugs) for practical lighting use. If possible, ARTIST may elect to "tie in" these instruments to the existing dimmers for the venue. (If stage pins are used, adapters may be necessary).
- Front lighting that carries the downstage edge is necessary.
- **SPOTS:** ARTIST will use up to 2 follow spots and spot operators if follow spots are available.
- **GELS:** Generally, we will make use of blues, lavenders, ambers, reds and magentas. These should be designed to set various moods. Darker gels can be used if there is sufficient amperage in each par can.
- **FOCUS: In general, refer to the stage plot (to be provided closer to ShowTime) to determine focus.** Keep in mind that most stage "action" will happen downstage of the scenic area. This area is generally lit by the "front of house" electric.
- **CYC:** Cyc colors should mirror the gel colors (Deep Blue, Magenta, Red, Amber, and Lavender)

NOTE: A stage plot indicating lighting focus and hang **MAY** be sent closer to the performance date. If you have not received a plot 2-3 days before performance, please call show's producer at 615.672.3265 and one will be emailed or faxed to you.

- **If venue lighting is inadequate or absent please contact MATT DAVENPORT PRODUCTIONS at 615.672.3265 or before any lighting is purchased or leased.**

## **LOCAL CREW REQUIREMENTS:**

**NOTE:** The Company will carry a Company Manager and One Crew to direct scenic setup. This crew has a very demanding responsibility during performance days. They will direct and assist in all of the following needs of the local crew. The approximate load-in and setup time is 2-3 hours. Teardown and load-out should take approximately 2 hours. The show, including intermission, is 2 hours.

- 1) The Company will require a **“qualified” local crew of five** (Please **no inexperienced teenagers, volunteers or anyone incapable of lifting heavy equipment**). The crew may range from a knowledgeable high school or college “theatre class” crew to an IATSE union crew. The crew should arrive at the venue approximately 30 minutes before the designated arrival time of the Company, usually 6 hours prior to the performance (to prepare the venue or for early arrival).
- 2) The “local crew” duties will include but are not limited to the following:

### **BEFORE ARRIVAL OF COMPANY:**

- A) Making sure the venue is open and accessible by 30 minutes before arrival time
- B) Making sure the stage is completely clear and swept.
- C) Making sure the loading dock is free and clear and capable of unloading an 8’ X 20” trailer attached to a tour bus.
- D) Hanging and general focus of the lighting (You will receive a stage plot before the arrival of the Company). NOTE: The stage plot will suffice to determine the “hang” and “focus” of the show.

### **PRE-SHOW:**

- A) Load-In crew of 5 minimum (See requirements in #1 above).
- B) Load-in of all equipment, costumes, scenery, etc. to be used during the performance.
- C) Setting up the scenery, equipment, refining lighting focus, tying in audio (if needed) and costume steaming and pre-setting.

### **SHOW PERFORMANCE:**

Our “local crew” will be used during the performance in the following crew positions. It would be helpful if the Local Crew 1 (Stage Manager) has already determined these by arrival time:

**CREW 1:** Stage Manager: Will operate the main stage curtain, help trim the stage. Will also help with existing stage, electrical and audio needs, as well as manage the “local crew”

**CREW 2:** Lighting Operator: Will be responsible for the hang and focus of the show. Will also run the stage and house lights during the show. Our Company Manager will call all cues.

**CREW 3:** Spot 1: Will operate house left follow spot

**CREW 4:** Spot 2: Will operate house right follow spot

**CREW 5:** Costumer: Will assist with costume changes and packing of costumes

### **POST SHOW:**

- A) Load out crew of 5 minimum (See requirements in #1 above).
- B) Teardown and packing up all equipment, scenery, costumes, etc.
- C) Load-out of all of the above.
- D) Any other duties required by “local” stage manager for venue needs.

We should have a minimum break time of 50 minutes before ShowTime. Crew “call time” for show is 10 minutes before the show.

**REHEARSAL REQUIREMENTS:** Auditorium should be available for rehearsal for a minimum of four hours on the day of performance. ARTIST or ARTIST’S representative to contact presenter approximately two weeks prior to engagement and again approximately 48 hours before ARTIST’S arrival to schedule rehearsal time, if necessary.

**DRESSING ROOM REQUIREMENTS:** A minimum of two (2) private dressing rooms (more would be appreciated) on the same floor and with easy access to the stage, furnished with chair, table, mirror, clothes rack with adequate hangers, and wastebasket. The dressing rooms should have access to a private bathroom (for ARTIST only) with hot and cold running water, adequately supplied with fresh soap and clean towels, tissue and paper towels.

- ARTIST requests the use of a steamer if available.
- ARTIST requests the use of showers if available.

**HOSPITALITY:**

The Company (**touring cast and crew of 12-14**) would like an assortment of drinks (bottled water, juices, coffee, regular and diet sodas) A setup of snacks including fruits, vegetable tray, chips, cheese and crackers, a few cookies are ok, etc. It would be appreciated if this were available at the arrival time (when our day begins).

Please keep in mind that our Company does include 12-14 hard working singers, actors, technicians, etc. Just two drinks per person requires a minimum of 28 drinks.

**MEAL:**

Due to our rigorous touring schedule and lengthy work day, beginning (5) hours before show time, the Company requests **a simple meal for (14) to arrive at the venue, 1 ½-2 hours before ShowTime.** The meal should be at the venue and placed in the green room or near the stage area, but not backstage or on stage. This does not need to be a "sit down, formal or fancy affair". In fact, we would like to be able to eat within a 30-minute time period, so we may concentrate on show preparation.

Seriously, feel free to share your community spirit and flavor. A healthy meal with choices of items would be appreciated and wonderful change of pace. Also, due to the fact that we will perform one hour past the mealtime, a lighter menu is suggested. We have included for reference, (3) simple menus that would be very proficient. Burgers and fries, sandwiches with chips or pizza are acceptable alternatives, but are also a "last choice"...and by the way, the Company usually has 1-2 vegetarians in the group (including the Producer)

In general, we're not difficult to please and do not want to be a burden. A meal prepared by a caring group is always appreciated. Feel free to provide as much hospitality as you would like or the minimum needed.

.... AND ALSO, **NO ALCOHOL PLEASE** (Fine for after the show receptions though)

***MEAL OPTIONS***

***(For Reference Only)***

**MEAL ONE**

Pasta  
(With Choice of Tomato or Meat Sauce)  
Mixed Green Salad  
Fruit Choice  
Bread  
Drink

**MEAL TWO**

Meat Entrée (Chicken, Beef, Etc.)  
Potato  
Green Vegetable  
Mixed Green Salad  
Bread  
Drink

**MEAL THREE**

Soup or Chili (Veggie or Beef)  
Assorted Sandwiches  
Mixed Green Salad  
Fruit Choice  
Bread  
Drink

**RECEPTIONS:** The ARTIST will be happy to attend receptions, however due to the rigorous tour schedule; sometimes the ARTIST may not be available. Before attending a reception, the company may also need to complete their touring duties and equipment load-out. Please clear all receptions in advance with the representative of the tour upon initial contact. The ARTIST will ALWAYS try to accommodate.

**MERCHANDISE:** The ARTIST may have merchandise for sale. If so, Presenter agrees to provide table(s) and volunteer(s) to sell merchandise before the concert, at intermission, and after the concert, if ARTIST requests.

**PARKING AND LOCAL TRANSPORTATION:** ARTIST requires parking during the entire stay. ARTIST will travel in 45' tour bus pulling a 16'-20' trailer. The bus is used during setup, intermission and load-out of the show. The bus will need to be at the venue and as close as possible to the stage door. This parking space will need to be partitioned off for the entire length of ARTIST'S stay. There may be times that the bus may need to leave for a short while, but upon return, will require the space again and will need access to get to it.

ARTIST requires a "runner" (**a vehicle with driver, not a rental car.**) Upon arrival at the venue, the bus driver will need to go to the hotel. A volunteer can usually accommodate this. In rare cases, ARTIST may need to "run" to a hardware or other store for show related purposes. This will only be used for business purposes and may possibly not be needed at all. All components to be verified on the 2<sup>nd</sup> contact by the ARTIST'S representative.

**ACCOMMODATIONS:** The company requires 8 non-smoking hotel rooms in the same hotel on the day and evening of the performance. The hotel should be "Holiday Inn" type, clean or updated, and must have nearby restaurants, unless otherwise approved by ARTIST'S representative.

**I have read and accept the terms of this Technical Rider:**

PRINT NAME: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_

PRESENTER: \_\_\_\_\_