

Erie Elementary Charter School
Board Meeting Minutes
Wednesday, October 11, 2023
6:00 pm - 8:00 pm
1405 N. Washtenaw, Chicago, IL

Members Present: *Maria Hawilo, Melanie Madigan, Sarah Airola, Sy Nelson, Mary Boehler, James Baldwin, Tony Sutton, Rajiv Naidu, Keith Ellett, Vivek Sadanand, Andrea Zayas,*

Member Regrets: Paul Pagel, Rahul Kalsi, Crystal Bush, Rebecca Burke, Leslie Pigozzi

Staff Present: *Carlos Perez, Karem Gomez, Vanessa Sahabi, Marisol Martinez,*

Guests Present: *None*

The meeting was called to order at 6:05 p.m. In-person and online via Zoom.

Welcome Remarks

Board Chair Maria Hawilo opened the meeting acknowledging the horrific terror attacks against innocent Israeli citizens and wishing for a safe return home for those who had been kidnapped.

Tony Sutton moved to approve the minutes of the June 7, 2023 board meeting, Second by Mary Boehler; motion by a vote of 9-0.

Public Comments

None

Voice From The Classroom. -

Jason Camey, Academic Coach at Erie

- discussed the value of having advisory for students in the middle school years.
- Teachers and staff take a small group of students and use the advisory time to build deeper relationships among students in the advisory.

Renewal of Trustee Terms:

- **Trustee Mary Boehler motioned** to renew the terms of members, Rebecca Burke, James Baldwin, Crystal Bush, Melanie Madigan, Sy Nelson, Rajiv Naidu, and Tony Sutton for another two years..
- **The motion was seconded by Chair Hawilo.**
- **Vote passed unanimously, 9-0.**

New Trustees:

- **Trustee Tony Sutton motioned** to approve the slate of new trustees, Keith Ellett, Rahul Kalsi, Paul Pagel, and Vivek Sadanand to 2 year terms.
- **The motion was seconded by Trustee Madigan.**
- **Vote passed unanimously, 9-0.**

Vote to Amend Board By-laws

- **Chair Hawilo Moved to approve the resolution** to amend the bylaws so that the number of directors shall be no less than twelve (12) and no more than twenty (20).
- **The motion was seconded by Trustee Sutton.**
- Motion **passed unanimously 11-0.**

Annual Gala Report

- Trustee Sarah Airola and Carlos Perez presented on the success of the annual Gala.
- This year's gala had an increase in net revenue as costs were held down compared to previous years.
- Conversation about the event was positive, especially the feel of the event.
- A wrap up debrief meeting is being scheduled, board members are invited to participate in that meeting to go into details and provide additional feedback.

Academic Committee Report

- Principal Gomez and Trustee Sutton presented the academic committee report.
- The percentage of student achievement performance levels on the IAR was reported from SY19 to SY23, showing a drop during covid and increases since. Discussion about why Erie was determined to be targeted due to IAR results of students with IEPs.
- School NWEA results were reported.
- Plan for achieving academic goals including with students with IEPs through four strategies:
 - Strengthen our teams and build instructional capacity
 - Strengthen Instruction and student supports
 - Increase validity of assessment and engage in data analysis
 - Goal setting for teachers and coaching
- Conversation about how to best support students to get into the best high schools for them. Including tutoring and intervention programs for students throughout middle school ensuring students are at grade level.

FY24 Updated Budget & Revenue

- Annual audit has started and is underway.
- ED Perez and Trustee Balwin presented the finances and reported on the academic committee meeting.
- CPS had an increase in per-pupil revenue from the initial budget allocation. School was able to increase enrollment as well to 390 students, up from 380 in the initial budget allocation.
- While this year projects to be good the loss of ESSER funds is coming.

Update on 2025 Charter Renewal

- Erie's charter is up for renewal next year.
- Staff has started to prepare to ensure documents are complete and accurate.

New Business

- Next Board meeting will be December 13, 2023

Old Business

- No old business at this time .

The meeting was adjourned at 7:48pm.

Prepared By: Carlos Perez

Reviewed By: Rajiv Naidu